



# COMMUNITY SERVICES COMMITTEE MEETING

## AGENDA

**31 JULY 2019**

*Your attendance is required at a meeting of the Community Services Committee to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 31 July 2019 commencing at 9.00am for transaction of the enclosed business.*

A handwritten signature in black ink, appearing to be "C. P.", written in a cursive style.

**CHIEF EXECUTIVE OFFICER**  
23 July 2019

Next Meeting Date: 28.08.19

**Please note:**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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**1 OPENING**

**2 PRESENT**

Members Present:

Councillor R A Swadling (Chairperson)  
Councillor C R Rutherford  
Councillor A P Williams  
Councillor M D Wickerson

In Attendance:

Ms C Worthy – General Manager Community Services (Executive Officer)  
Mr R Cheesman – Acting Chief Executive Officer

**3 APOLOGIES AND LEAVE OF ABSENCE**

The Mayor, Councillor Margaret Strelow and Councillor Neil Fisher are representing Council at meetings in Canberra.

**4 CONFIRMATION OF MINUTES**

Minutes of the Community Services Committee held 26 June 2019

**5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

**6 BUSINESS OUTSTANDING**

Nil

**7 PUBLIC FORUMS/DEPUTATIONS**

Nil

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## 8 OFFICERS' REPORTS

### 8.1 TRADITIONAL ITEM COUNCIL CHAMBERS

<b>File No:</b>	<b>7104</b>
<b>Attachments:</b>	<b>1. Council Ordinary 12 December 2017 Minutes</b> <a href="#">↓</a>
<b>Authorising Officer:</b>	<b>John Webb - Manager Communities and Culture Colleen Worthy - General Manager Community Services</b>
<b>Author:</b>	<b>Bianca Acimovic - Gallery Director</b>

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#### SUMMARY

*This report seeks to inform of the commissioning and fabrication of a traditional item for Rockhampton Regional Council, Council Chambers Room by the traditional owners, Darumbal People.*

#### OFFICER'S RECOMMENDATION

THAT Council accept the Traditional Item Council Chambers report.

#### BACKGROUND

In December 2017 Rockhampton Regional Council resolved to seek a form of tangible recognition of the traditional owners permanently within Council. Over the past 17 months Darumbal Enterprise have considered this request and proposed the item of a Coolamon. The Coolamon for Council Chambers is proposed as a size of 0.5m – 1m in length. Traditional art will adorn the Coolamon to represent Darumbal People. A Welcome to Country in Darumbal Language will be inscribed by burning into the centre of Coolamon.

A Coolamon is a multi-purpose shallow vessel, similar in shape to a canoe. Coolamons were traditionally used by Aboriginal women to carry water, fruit, nuts, as well as to cradle babies. Coolamons were carried on the head when travelling any distance, or under the arm if used as a cradle.

Coolamons are generally made by the men. They are usually made from a hardwood such as mallee. In Central Australia, the bean tree was often used. A piece of the outer bark of the tree is removed, then moulded over the fire to give it its distinctive curved sides. The Coolamon for Rockhampton Regional Council is not just about the exchange of an item, but also about intangible heritage by way of knowledge that is being shared within community as the Coolamon is being made.

#### PREVIOUS DECISIONS

In an ordinary meeting on 12 December 2017 Council resolved to seek some form of tangible recognition of the traditional owners permanently within Chambers.

#### BUDGET IMPLICATIONS

The traditional item is a total commissioning cost of \$2,500. Funding of \$2,500 has been identified through the Regional Art Development Fund (RADF) resulting in the commission being 100% funded.

#### CONCLUSION

Through this project, Rockhampton Regional Council's Chambers will include a commissioned traditional item from Darumbal Enterprise that seeks to recognise the traditional owners. The traditional item will take the form of a Coolamon by Darumbal Enterprise representing Darumbal People.

# **TRADITIONAL ITEM COUNCIL CHAMBERS**

## **Council Minutes 12 December 2017**

**Meeting Date: 31 July 2019**

**Attachment No: 1**

ORDINARY MEETING MINUTES

12 DECEMBER 2017

**12.2 NOTICE OF MOTION - COUNCILLOR DREW WICKERSON - ACKNOWLEDGING TRADITIONAL CUSTODIANS**

**File No:** 8246  
**Attachments:** 1. Traditional Owners Acknowledgement  
**Responsible Officer:** Evan Pardon - Chief Executive Officer

**SUMMARY**

*Councillor Drew Wickerson has indicated his intention to move a Notice of Motion at the next Council meeting being held on 12 December 2017 regarding acknowledgement of traditional custodians at all Council and Committee meetings.*

**COUNCIL RESOLUTION**

THAT at each Ordinary Meeting, Committee Meeting and Special Meeting of Council, the Chairperson is afforded the opportunity to acknowledge the traditional custodians of the land upon which the meeting is being held.

**Moved by:** Councillor Wickerson  
**Seconded by:** Councillor Williams  
**MOTION CARRIED**

**COUNCIL RESOLUTION**

THAT Council seek some form of tangible recognition of the traditional owners permanently within the Chamber.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Wickerson  
**MOTION CARRIED**

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**8.2 COMMUNITY ASSISTANCE PROGRAM - MAJOR SPONSORSHIP**

**File No:** 12535  
**Attachments:** Nil  
**Authorising Officer:** Colleen Worthy - General Manager Community Services  
**Author:** Kerri Dorman - Administration Supervisor

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**SUMMARY**

*An application from the Black Dog Ball Incorporation for Major Sponsorship assistance towards The Black Dog Ball event is presented for Council consideration.*

**OFFICER'S RECOMMENDATION**

THAT Council considers the Major Sponsorship application from Black Dog Ball Incorporation for funding to assist with the staging of The Black Dog Ball to be held on 12 October 2019, and approves an amount of \$8,500.00 in sponsorship.

**COMMENTARY**

Black Dog Ball Incorporation had lodged an application under the Major Sponsorship scheme seeking \$20,000.00 in funding to assist with The Black Dog Ball that will be held at the Great Western on 12 October 2019.

**Event**

The Black Dog Ball is a black tie community event, which coincides with Mental Health Week annually. The ball is staged to raise awareness of the importance of mental health and wellbeing and to remove the stigma associated with mental illness and depression. All monies raised by the Black Dog Ball is utilised throughout Central Queensland.

The applicant states that The Black Dog Ball is now in its seventh year. Since their inaugural event in 2013, they have successfully delivered a significant community event to raise awareness of the importance of mental health and wellbeing to over 3,000 event attendees, and they have raised in excess of \$190,000 which has been utilised by numerous local community organisations to fund programs delivered throughout the whole of Central Queensland. The organisation consult with Psychiatrists, Psychologists, Community Organisations and groups each year to determine where extra funding could be most useful.

The application states that Black Dog Ball have been advertising for beneficiaries to submit applications in an attempt to be more transparent and also with the view of providing smaller amounts to a few organisations this year instead of one lump sum to one beneficiary.

Council has provided sponsorship of \$12,000 for the last 4 years.

**Sponsorship**

The Association has requested cash sponsorship of \$20,000 from Council for the event, for which it has projected a total cost of \$174,110.00. This would represent a Council contribution of 12% of the cost of staging the event.

The budget submitted with the application details the major expenses being for:

- food/beverage \$102,960.00
- venue hire \$22,000.00
- equipment hire \$15,000.00
- entertainment \$11,000.00
- theming \$8,000.00
- marketing and promotion \$6,000.00
- security \$4,400.00
- printing \$2,000.00

The estimated income for the event is made up of sponsorship, guest ticket sales, raffles and auction income, cash and in-kind sponsorship.

It is proposed that Council's support would be acknowledged with the display of Council's logo in all newspaper and television advertising, all printed promotional materials, in media releases prior to the event, on social media and at the event itself.

### **Assessment**

In accordance with the adopted Policy and Procedure applications received through the Major Sponsorship Scheme will be assessed against the following criteria:

- Applicant's capacity to undertake the event including any experience with similar events, relevant approvals and permissions required
- Community need or desire for the event and how this was determined
- Economic and community outcomes anticipated from the event
- Number of participants, including out of area visitors; and
- Value for money, including realistic budget with projected cost recovery

A copy of the application has been supplied separately to Councillors for consideration, along with the assessment tool as adopted by Council.

### **CONCLUSION**

Assessment of the information provided in the application against the assessment tool suggests a panel average cash sponsorship of \$8,500.00 be provided to assist with the staging of the event.

**8.3 COMMUNITY ASSISTANCE PROGRAM**

**File No:** 12535

**Attachments:** 1. **Grants and Sponsorship Assessment - Round 1 2019-20**[↓](#)

**Authorising Officer:** Colleen Worthy - General Manager Community Services

**Author:** Kerri Dorman - Administration Supervisor

**SUMMARY**

*Nine applications for funding were received for the first round of the Community Assistance Program for the current financial year. One application was deemed ineligible. Eight applications have been assessed and recommendations for funding are presented for Council consideration.*

**OFFICER'S RECOMMENDATION**

THAT Council approves the allocation of funding from the Community Assistance Program for the following:

<b>Applicant</b>	<b>Purpose of Grant/Sponsorship</b>	<b>Amount</b>
AgForce Queensland	AgForce Country Connection Event	\$3,800.00
AM Media Consultants T/A Special Children's Christmas Parties	2019 CQ Special Children's Christmas Party Proudly Supporting Ronald	\$3,200.00
Cancer Council Queensland	Rockhampton Annual Christmas Parade	\$3,800.00
CentacareCQ	Improvements to Kinnane & Gilbert Short Term Accommodation House	\$4,800.00
Park Avenue Brothers Hockey Club	Clubhouse Ceiling Repairs	\$9,800.00
Rockhampton Bowls Club Inc	Mayoral Trophy 2019	\$500.00
Rockhampton Hockey Association Inc	Oceania Cup Hockey 2019 and Intercontinental Hockey 5's Tournament	\$6,000.00
Rockhampton Men's Shed Inc	Stage 1 - Woodwork and Metal Work Shed	\$9,000.00
		<b>\$40,900.00</b>

**COMMENTARY**

Round one of the Community Assistance Program for the 2019 - 20 financial year closed on 1 July 2019. Applications were received for eight projects for the requested amount of \$72,313.00.

Analysis of the applications received showed that:

- 5 applications related to sponsorship of events
- 3 related to grant funding for capital/equipment projects

The attached table includes the details of applications received; comments from the assessment panel, and recommended funding allocations for the eligible projects.

# **COMMUNITY ASSISTANCE PROGRAM**

## **Grants and Sponsorship Assessment - Round 1 2019-20**

**Meeting Date: 31 July 2019**

**Attachment No: 1**

COMMUNITY ASSISTANCE PROGRAM

ATTACHMENT GRANTS AND SPONSORSHIP

GRANTS AND MINOR SPONSORSHIP					
Applicant	Project	Project Cost	Amount Requested	Amount Recommended	Assessment Comments
AgForce Queensland	The applicant states this event to be held at the Rugby League has two components and is designed to engage with 19 -35 year olds working in agriculture and aligned businesses, along with providing an opportunity to build important social and professional networks with like-minded people in Central Queensland. The event is expected to attract 80 -100 guests from the Rockhampton Regional Council area and surrounding Shire Councils. It is anticipated 60% of attendees will require paid accommodation.	\$ 21,800.00	\$ 10,000.00	\$3,800.00	Good event - no request for support from surrounding Shires
AM Media Consultants T/A Special Children's Christmas Parties	Christmas Party will again be organised by AM Media Consultants Townsville, and is one of a series held across the state to cater for children who have life limiting illness or a physical or intellectual disability that will impact them their whole life. The event attracts children from across the CQ region, with buses operating from Gladstone and Biloela.	\$99,220.00	\$5,500.00	\$3,200.00	Council has been sponsoring this event for a number of years, and despite the event being for children from across the CQ region (Gladstone, Woorabinda and Biloela) there is still no evidence of any sponsorship being sought from other Councils within the area. The main expenditure for the event seems to be for travel, presents and transport.
Cancer Council Queensland	Rockhampton's Annual Christmas Parade is a must do event on many Rockhampton family calendars. The Christmas Parade is an opportunity for community groups, clubs and organisations to come together to display a Christmas themed float in procession that travels down Musgrave Street, northbound to Stockland Rockhampton. The Parade has been an annual event for the past 24 years and Cancer Council Qld are able to promote the vital services that they offer to the CQ community all while raising funds for cancer research, prevention programs and their support services including the local Rockhampton Accommodation Lodge for cancer patients.	\$ 11,943.10	\$ 5,000.00	\$3,800.00	Wonderful long standing family event. Supported by the local community and children look forward to this annual event.
CentacareCQ	The objective of this project is to increase options and decrease barriers to enable carers to attend to their own health and wellbeing needs. By providing this facility to be used for occasional short term accommodation, including by people travelling to Rockhampton from rural areas across Central Queensland, CentacareCQ aims to increase the opportunity for unpaid carers to access respite, allowing the carer to address their own health needs. The Kinnane and Gibbert House was opened in July 2018, in response to an identified need in the local area. The House is used by agencies including CentacareCQ and Endeavour and has had occupancy rate of 80% since it opened.	\$ 24,204.00	\$ 12,102.00	\$4,800.00	Organisation has the capacity of funding the project. Main beneficiaries from the accommodation currently is Centacare and the Endeavour Foundation. Rural clients can use the facility. No funding sourced from outside the Rockhampton area.
Park Avenue Brothers Hockey Club	The Clubhouse is 39 years old and the plasterboard ceiling sheets in some areas have now loosened from the deterioration of the affixing glue. The project will involve the removal and replacement of the entire plasterboard ceiling in the main hall and adjoining area of the Club Hall. The Clubhouse is used in excess of five times per week by members and other groups. The applicant states that the Clubhouse has some 500 minimum users a month.	\$ 20,482.00	\$ 10,241.00	\$9,800.00	Club funding 50% of the project. Project not only benefits club, but community in terms of providing a safer building to access. Club hosts weekly community bingo as main fundraising activity, this would be at jeopardy if project does not go ahead.

COMMUNITY ASSISTANCE PROGRAM

ATTACHMENT GRANTS AND SPONSORSHIP

Applicant	Project	Project Cost	Amount Requested	Amount Recommended	Assessment Comments
Rockhampton Bowls Club Inc	2018 Mayoral Trophy is a prestige event held at the Club's grounds and played for by all the bowling clubs in Rockhampton district.	\$3,250.00	\$1,650.00	\$500.00	Questionable budget provided. No indication of income from kitchen and bar from the event. No quotes provided for expenditure. The amount requested is for cash prizes only. Council have given \$1,500.00 to this event since 2008/09.
Rockhampton Hockey Association Inc	Oceania Hockey Cup is played every 2 years as a qualifying event within the Oceania region for men and women for either the Hockey World Cup or Olympic Games. With support from RRC and all forms of State and Federal government, plus the Association's own financial borrowing, has almost finished construction of a 2nd International standard synthetic turf field, which has enabled Rockhampton to be chosen as the successful host in 2019.	\$ 336,810.00	\$ 10,000.00	\$6,000.00	Good event - organisation has received \$50,000 in-kind from Rockhampton Advance for this event
Rockhampton Men's Shed Inc	The applicant states one of the reasons for erecting this shed (wood and metal work) is to offer to the Members and the Community of Rockhampton an area where those persons can come and mix with their peers. Loneliness, anxiety and depression are the major causes of Mental Illness within the Community and are some of the concerns of why the Rockhampton Men's Shed Inc considered embarking on this project. In the current shed there is a lack of space and amenities which is why the membership is currently capped to 50.	\$ 140,140.00	\$ 17,820.00	\$9,000.00	Sheds are to be built on CQUniversity's land. The organisation have already been given \$1,000 for the 3 Shed Project, which they advised was spent on plans.
		\$ 657,849.10	\$ 72,313.00	\$40,900.00	

**8.4 COMMUNITY ASSETS AND FACILITIES MONTHLY OPERATIONAL REPORT - JUNE 2019**

**File No:** 1464

**Attachments:** 1. Community Assets and Facilities Monthly Report - June 2019 [↓](#)

**Authorising Officer:** Richard Dunkley - Manager Community Assets and Facilities  
Colleen Worthy - General Manager Community Services

**Author:** Sophia Czarkowski - Coordinator Facilities

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**SUMMARY**

*This report provides information on the activities of Community Assets and Facilities for the month of June 2019.*

**OFFICER'S RECOMMENDATION**

THAT the Community Assets and Facilities monthly operational report for June 2019 be received.

**COMMENTARY**

The attached report contains information on the activities of the Community Assets and Facilities section.

**COMMUNITY ASSETS AND FACILITIES  
MONTHLY OPERATIONAL REPORT -  
JUNE 2019**

**Community Assets and Facilities  
Monthly Report - June 2019**

**Meeting Date: 31 July 2019**

**Attachment No: 1**

# MONTHLY OPERATIONS REPORT

Community Assets and Facilities

PERIOD ENDED JUNE 2019



## 1. Operational Summary

Community Assets and Facilities highlights for the month of June include:

- Completed recertification of fall arrest systems
- Installed new fall arrest system at Rockhampton Zoo – chimpanzee enclosure
- Replaced 50m pool grates at 2<sup>nd</sup> World War Memorial Aquatic Centre
- Replacement of cisterns and painting in amenities at Heritage Village Shearing Shed
- Anti-graffiti coating applied to Kershaw Gardens amenities block
- Recoated all timber furniture and playground equipment at Kershaw Gardens
- Recoated all timber furniture at Mt Morgan CBD
- Installation of a generator changeover switch on the Gracemere Depot main switchboard.

2. Customer Service Requests

Response times for completing customer requests in this reporting period for June are outside the set timeframes and are being monitored.



All Monthly Requests (Priority 3)  
Communities and Facilities 'Traffic Light' report  
June 2019

	Balance B/F	Completed in Current Mth	Current Month NEW Requests		TOTAL INCOMPLETE REQUESTS BALANCE	Work Orders Issued	On Hold	Completion Standard (days)	Avg Completion Time (days) Current Mth	Avg Completion Time (days) 6 Months	Avg Completion Time (days) 12 Months	Avg Duration (days) 12 Months (complete and incomplete)	Avg Completion Time (days) Q4
			Received	Completed									
Cemeteries - Complaint	0	0	4	1	3	0	0	8	● 0.00	● 0.00	● 30.00	4.25	● 0.00
Cemeteries - General Enquiry	0	0	1	1	0	0	0	14	● 0.00	● 1.80	● 1.00	0.47	● 0.67
Cemeteries (Asset)	0	0	2	2	0	0	0	30	● 1.00	● 9.00	● 14.28	14.28	● 1.25
Childcare (Asset)	0	0	0	0	0	0	0	30	● 0.00	● 1.00	● 19.00	19.00	● 0.00
Community Halls (Asset)	0	0	0	0	0	0	0	30	● 0.00	● 0.00	● 34.67	34.67	● 0.00
Admin and Depots (Asset)	3	0	0	0	3	0	0	30	● 0.00	● 0.00	● 6.30	14.48	● 0.00
Disaster Management (SES Buildings) (Asset)	0	0	0	0	0	0	0	30	● 0.00	● 0.00	● 32.00	32.00	● 0.00
Dog Pounds (Asset)	0	0	0	0	0	0	0	30	● 0.00	● 0.00	● 1.00	1.00	● 0.00
Gardens (Asset)	0	0	0	0	0	0	0	30	● 0.00	● 0.00	● 20.67	20.67	● 0.00
Libraries (Asset)	2	1	0	0	1	0	0	30	● 0.00	● 0.00	● 24.16	35.70	● 0.00
Council Owned Swimming Pools - General Enquiry	0	0	0	0	0	0	0	20	● 0.00	● 0.00	● 4.13	1.71	● 0.00
Leased Premises - Maintenance (Asset)	0	0	0	0	0	0	0	30	● 0.00	● 0.00	● 0.00	0.00	● 0.00
Sport and Recreation Facilities (Asset) Not Parks	4	0	0	0	4	0	0	30	● 0.00	● 0.00	● 9.64	9.64	● 0.00
TV Black Spot - Reception (Asset)	0	0	0	0	0	0	0	30	● 0.00	● 0.00	● 0.00	0.00	● 0.00
Arts & Heritage Services (Asset)	4	0	0	0	4	0	0	30	● 0.00	● 0.00	● 13.52	27.58	● 0.00

### 3. Capital Projects

Details of capital projects not reported regularly to Council or a particular Committee in other project specific report updates as at period ended June – 100% of year elapsed.

In terms of scope, schedule and budget, the project is;

		
on track	generally on track, with minor issues	off track

Project	Planned Start Date	Planned End Date	On Track	Budget Estimate	YTD actual (incl committals)
<b>Community Facilities</b>					
Rockhampton Showgrounds Switchboard Enclosure Renewal	01 July 2018	30 June 2019		\$62,000	\$58,813
<b>Comments</b>	Switchboards R29, R31, and R50 have now been replaced and commissioned. AIF forms and condition assessments are yet to be completed. All relevant invoices have been paid.				
Carpet Renewal Program	01 July 2018	30 June 2019		\$122,366	\$92,976
<b>Comments</b>	<ul style="list-style-type: none"> <li>• City Occasional Child Care floor coverings completed - July 2018</li> <li>• Old Library Floor Coverings completed - August 2018</li> <li>• Fleet Administration Office completed – October 2018</li> <li>• Heritage Village Administration completed – December 2018</li> <li>• Mt Morgan Administration Office completed – March 2019</li> <li>• Bauhinia House completed – March 2019</li> <li>• Botanic Gardens Tearooms completed – April 2019</li> </ul>				

Project	Planned Start Date	Planned End Date	On Track	Budget Estimate	YTD actual (incl committals)
Access Road Renewal Program (CP450)	01 August 2018	30 June 2019		\$487,584	\$146,390
<b>Comments</b>	Work was carried out from February to June 2019. Waiting on invoices for work carried out in June.				
CCTV Renewal Program	01 September 2018	30 June 2019		\$103,000	\$47,235
<b>Comments</b>	The CCTV equipment (including cameras, media converters, and sundries) have now been installed by Council's CCTV maintenance contract holder and IT staff. A local fibre cable company have also renewed the existing FOBOTs and associated equipment in each of the upgraded camera poles. All cameras around the CBD, PCYC, and Queens Park area have now been renewed with the expectation that the remaining cameras are to be replaced next FY.				
Dwelling 239 Rockonia Road	01 August 2018	30 June 2019		\$0	\$0
<b>Comments</b>	Funds reallocated through revised.				
Regional Library replace internal sliding security door	0-1 August 2018	30 June 2019		\$0	\$0
<b>Comments</b>	Funds reallocated through revised.				
Fairy Lights East Street Replacement	01 August 2018	30 June 2019		\$65,000	\$1,254
<b>Comments</b>	Alternative solutions being sourced.				
CCTV North Rockhampton Boat Ramp	01 August 2018	30 June 2019		\$55,000	\$34,176
<b>Comments</b>	Three solar powered wirelessly connected cameras have now been installed at the North Rockhampton Boat Ramp and are now operational. These include 1x PTZ camera and 2x fixed cameras, connected to the RRC CCTV network.				
Mt Morgan Child Care Air Conditioning	1 December 2018	28 February 2019		\$100,000	\$49,720

Project	Planned Start Date	Planned End Date	On Track	Budget Estimate	YTD actual (incl committals)
<b>Comments</b>	Completed.				
Recycle Shed Fitout	1 September 2018	30 June 2019		\$312,000	\$289,454
<b>Comments</b>	Work has commenced on the fit out including new concrete flooring, electrical fit out, new amenities, plumbing and workshop requirements.				
Recycle House Communications Upgrade	1 July 2018	31 December 2019		\$25,000	\$14,488
<b>Comments</b>	Work complete.				
<b>Community Projects &amp; Open Space Facilities (capital projects over \$100k and Councillor projects)</b>					
Bajool Amenities (Cr Wickerson)	1 July 2018	30 June 2019		\$40,000 from divisional allocation for preparatory works.	\$2,177
<b>Comments</b>	<ul style="list-style-type: none"> <li>• Awaiting budget approval.</li> </ul>				
Amenities Program Renew and Upgrade	01 August 2018	30 June 2019		\$308,000	\$244,124
<b>Comments</b>	<ul style="list-style-type: none"> <li>• Saleyards Park Amenities – Rectification of defects – C1129413 – \$35,000. Works completed.</li> <li>• Victoria Park Crocodile amenities – Repainting – C1129415 – \$35,000. Works completed.</li> <li>• Kershaw gardens sandstone amenities – Rectification of defects – C1129416 - \$14,000. Works completed.</li> <li>• Rockhampton BMX – Replacement of Toilet Block – C1129417 – \$200,000. Works completed.</li> </ul>				
Schotia Place structural rectification works	01 August 2018	30 April 2019		\$200,000	\$180,996

Project	Planned Start Date	Planned End Date	On Track	Budget Estimate	YTD actual (incl committals)
<b>Comments</b>	Works Completed.				
Music Bowl – Demolish roof	01 August 2018	30 June 2019		\$153,000	\$280
<b>Comments</b>	Venue Services Team to outline options to committee meeting.				
Rockhampton Showgrounds – Stud Cattle Pavilion replacement	01 August 2018	30 June 2019		\$164,127	\$55,575
<b>Comments</b>	Structural defects maintenance as per engineers report completed.				
Showgrounds Replace 3 large portable grandstands	01 August 2018	30 June 2019		\$220,000	\$245,364
<b>Comments</b>	Completed.				

## 4. Operational Projects

As at period ended May – 91% of year elapsed

In terms of scope, schedule and budget, the project is;

		
on track	generally on track, with minor issues	off track

Project	Planned Start Date	Planned End Date	On Track	Comment	Budget Estimate	YTD actual (incl committals)
<i>Installation of generator changeover switch Gracemere Depot</i>	<i>18/02/2019</i>	<i>30/06/2019</i>		<i>The generator changeover switch has now been installed.</i>	<i>\$5,500</i>	<i>\$4,952</i>

## 5. Safety

## June 2019

<b>Lost Time Injuries</b>	
Number of Lost Time Injuries	0
Number of Days Lost Due to Injury	20
<b>Incident and Hazard Reporting</b>	
Total Number of Incidents/Hazards Reports	2
<p>Description of Incident/s:</p> <p>Vehicle was parked in supplier's car park when another vehicle reversed into it. A witness provided staff member with details of incident.</p> <p>Hirer of a community hall reported that they believed a homeless person was sleeping in the hall. A bag and other items were left on site.</p>	
<b>Riskware Actions</b>	
Number of Open Tasks	10
Number of Overdue Tasks	4
<b>Hazard Reporting</b>	
Number of Scheduled Hazard Inspections	1
Number of Incomplete Hazard Inspections	0
Number of Hazard Inspections completed outside the scheduled month	0

## 6. Budget

Financial performance as expected for the reporting period.

### of Month Job Costing Ledger - (Operating Only) - COMMUNITY SERVICES As At End Of 13 (Accrual:

	Adopted Budget	Revised Budget	EOM Commitments	YTD Actual	Commit + Actual	Variance	On target 108.3%
	\$	\$	\$	\$	\$	%	of Yr Gone
<b>GM COMMUNITY SERVICES</b>							
<i>Communities Mangement</i>							
Revenues	(30,406)	0	0	(51,756)	(51,756)	170%	✓
Expenses	1,590,037	0	0	1,287,774	1,287,774	81%	✓
Transfer / Overhead Allocation	(11,463)	0	0	96,519	96,519	-842%	✘
<b>Total Unit: Communities Mangement</b>	<b>1,548,168</b>	<b>0</b>	<b>0</b>	<b>1,332,537</b>	<b>1,332,537</b>	<b>86%</b>	<b>✓</b>
<b>Total Section: GM COMMUNITY SERVICES</b>	<b>1,548,168</b>	<b>0</b>	<b>0</b>	<b>1,332,537</b>	<b>1,332,537</b>	<b>86%</b>	<b>✓</b>
<b>COMMUNITY ASSETS &amp; FACILITIES</b>							
<i>Community Facilities</i>							
Revenues	(194,774)	0	0	(408,957)	(408,957)	210%	✓
Expenses	14,113,788	0	0	13,237,351	13,237,351	94%	✓
Transfer / Overhead Allocation	182,768	0	0	(85,804)	(85,804)	-47%	✓
<b>Total Unit: Community Facilities</b>	<b>14,101,782</b>	<b>0</b>	<b>0</b>	<b>12,742,591</b>	<b>12,742,591</b>	<b>90%</b>	<b>✓</b>
<i>Community Projects &amp; Open Space Facilities</i>							
Revenues	(310,797)	0	0	(320,226)	(320,226)	103%	✘
Expenses	2,498,140	0	0	2,386,744	2,386,744	96%	✓
Transfer / Overhead Allocation	642,589	0	0	588,726	588,726	92%	✓
<b>Total Unit: Community Projects &amp; Open Space Facilities</b>	<b>2,829,932</b>	<b>0</b>	<b>0</b>	<b>2,655,244</b>	<b>2,655,244</b>	<b>94%</b>	<b>✓</b>
<i>Community Assets &amp; Facilities Management</i>							
Revenues	(1,668)	0	0	(2,404)	(2,404)	144%	✓
Expenses	378,798	0	0	166,920	166,920	44%	✓
Transfer / Overhead Allocation	6,500	0	0	0	0	0%	✓
<b>Total Unit: Community Assets &amp; Facilities Management</b>	<b>383,630</b>	<b>0</b>	<b>0</b>	<b>164,516</b>	<b>164,516</b>	<b>43%</b>	<b>✓</b>
<i>Community Assets</i>							
Revenues	(25,753)	0	0	(28,600)	(28,600)	111%	✓
Expenses	373,122	0	0	438,195	438,195	117%	✘
Transfer / Overhead Allocation	0	0	0	7,762	7,762	0%	✘
<b>Total Unit: Community Assets</b>	<b>347,370</b>	<b>0</b>	<b>0</b>	<b>417,357</b>	<b>417,357</b>	<b>120%</b>	<b>✘</b>
<i>Support Services</i>							
Expenses	242,039	0	0	207,327	207,327	86%	✓
<b>Total Unit: Support Services</b>	<b>242,039</b>	<b>0</b>	<b>0</b>	<b>207,327</b>	<b>207,327</b>	<b>86%</b>	<b>✓</b>
<b>Total Section: COMMUNITY ASSETS &amp; FACILITIES</b>	<b>17,904,754</b>	<b>0</b>	<b>0</b>	<b>16,187,034</b>	<b>16,187,034</b>	<b>90%</b>	<b>✓</b>

**8.5 COMMUNITIES AND CULTURE OPERATIONAL REPORT FOR JUNE 2019**

**File No:** 1464  
**Attachments:** 1. **Communities and Culture Operational Report for June 19** [↓](#)  
**Authorising Officer:** Colleen Worthy - General Manager Community Services  
**Author:** John Webb - Manager Communities and Culture

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**SUMMARY**

*The report provides information on the programs and activities of the Communities and Culture section for June 2019.*

**OFFICER'S RECOMMENDATION**

THAT the Communities and Culture Operational Report for June 2019 be 'received'.

**COMMENTARY**

The Communities and Culture section has responsibility for the following areas:

1. Libraries
2. Childcare
3. Central Queensland Home Assist Secure
4. Heritage Village
5. Major Venues (Pilbeam Theatre, Walter Reid Cultural Centre, Rockhampton Showgrounds, Mount Morgan Showgrounds and Rockhampton Music Bowl)

**COMMUNITIES AND CULTURE  
OPERATIONAL REPORT  
FOR JUNE 2019**

**Communities and Culture Operational  
Report for June 19**

**Meeting Date: 31 July 2019**

**Attachment No: 1**

# MONTHLY OPERATIONS REPORT

## COMMUNITIES & CULTURE

PERIOD ENDED JUNE 2019



### 1. Operational Summary

- This month the libraries presented 139 workshops attracting 2442 participants.
- The highlights of the month of June –
  - Library staff attended the Rockhampton Agricultural Show where they joined 78 new library members.
  - Sir Graham McCamley visited the Local History Library to donate five copies of his book *Roads in the Sky*.
- Pilbeam Theatre hosted performances by Graeme Connors, Toni Childs, John Paul Young and cdp Kids performances of “Billionaire Boy” part of the 2019 See It Live Theatre Season.
- The Major Venues provided considerable support the Rockhampton Show
- Heritage Village delivered a successful Heritage Festival including an Antique Fair and Vanishing Trades Fair. Highlights included three one act plays by Arts CQ, creative workshops for children and guest Alicia Mora-Hyde flew from Brisbane to display and discuss how she makes her unique hand made umbrellas.
- CQHAS Program receives an additional \$182,000 funding for the Major Modifications arm of the program. This funding is used to subsidise the renovation of bathrooms, stair lifts, elevators and ramps for the elderly and disabled.
- The Art Gallery presented 42 programs and events, attracting 2,263 visitors to the programs, events and exhibitions.
  - 34 On site at Rockhampton Art Gallery
  - 8 Off site including Mt Morgan
- Lodged \$32,000.00 value of funding applications to support operational activities
- Received \$15,173.00 cash donations, \$42,000.00 value of artworks donated current FY

2. Customer Service Requests

Response times for completing customer requests in this reporting period for June are within the set timeframe



All Monthly Requests (Priority 3)  
Arts and Heritage 'Traffic Light' report  
June 2019

	Balance B/F	Completed in Current Mth	Current Month NEW Requests		TOTAL INCOMPLETE REQUESTS BALANCE	On Hold	Completion Standard (days)	Avg Completion Time (days) Current Mth		Avg Completion Time (days) 6 Months		Avg Completion Time (days) 12 Months		Avg Duration (days) 12 Months (complete and incomplete)	Avg Completion Time (days) Q4	
			Received	Completed												
Community Events & Arts	0	0	0	0	0	0	10	●	0.00	●	7.00	●	5.50	3.25	●	10.00
Heritage Village General	0	0	0	0	0	0	7	●	0.00	●	0.00	●	0.00	0.00	●	0.00
Showgrounds	0	0	0	0	0	0	5	●	0.00	●	0.00	●	0.00	0.00	●	0.00

**3. Capital Projects**

Project	Planned Start Date	Planned End Date	On Track	Budget Estimate	YTD actual (incl committals)
Artwork acquisitions Art Gallery	August 18	June 2019		\$68,777	68,777
<b>Comments</b>	Completed				
Public Art - Barramundi Riverbank	July 18	June 2019		\$90,000	\$0.00
<b>Comments</b>	Completed				
Public Art Conservation/Management	July 18	June 2019		\$0.00	\$0.00
<b>Comments</b>	No longer funded since Capital budget review				
Art Collection Management System	July 18	June 2019		\$40,000	\$0.00
<b>Comments</b>	Re-provided to 1920				
North Rockhampton Library Renewal Program	February 2019	June 2019		\$15,000	\$0.00

<b>Comments</b>	Will be re-provided to 19/20 FY				
Audio & Video Gracemere Library	Completed	June 2019		\$2,500	\$0.00
<b>Comments</b>	Will be re-provided to 19/20 FY				
Video and Audio Fitzroy Room Rockhampton Library	Completed	March 2019		\$2,513	\$0.00
<b>Comments</b>	Will be re-provided to 19/20 FY				
City Occasional Child Care Centre	February 2019	April 2019		\$10,000	\$0.00
<b>Comments</b>	Scope under review due to operational changes – may need to be reassigned				
Gracemere Library Chambers Floor Levelling	Completed			\$0.00	\$14,504
<b>Comments</b>	Floor has been levelled, all works complete				
Events Perfect Venues Management System	Completed	Jan 19		\$9,697	\$0.00
<b>Comments</b>	New software package and licence to manage unit's venue hire operation. Purchase complete, final configuration complete and program is in use.				
Replace AV Equipment and Screen	August 18	Planned End Date		\$31,000	\$0.00

<b>Comments</b>	Project did not proceed				
Replace Pilbeam Theatre Stage Lighting Moving Fixtures	February 2019	Planned End Date		\$60,000	\$60000
<b>Comments</b>	Completed				
Stage lift investigation review/upgrade	Planned Start Date	Planned End Date		\$10,000	\$0.00
<b>Comments</b>	Will be reproved to 19/20 FY				

## 4. Operational Projects

### Libraries

#### Community Programs

This month the libraries presented **139** workshops attracting **2442** participants.

#### Environmental Sustainability

Glorious photographic entries in the annual RRC Nature Photography Competition were on display at the Southside Library during June to celebrate the United Nations World Environment Day. Exhibitions and displays such as this stimulate interest in digital photography, local history and nature conservation providing ideal opportunities to cross-promote the library's significant collections.



Nature Photography Competition winners with Cr Wickerson at Southside Library

The monthly Living Sustainably workshop presented by Council's Environmental Sustainability team on 15 June attracted interest from an inter-generational audience at the Southside Library. The theme, 'Choose to refuse- Learn how to bring your own instead' focused on a hands-on activity creating an art installation from marine debris.

## Rockhampton Agricultural Show

Library outreach at community events such as the Rockhampton Show highlights the range of resources and services on offer and provides an accessible opportunity for visitors to the event to register for a library card. This year, library staff spoke to over 634 people over the course of the three-day event and signed up 78 new library members. Areas of interest included the First Five Forever program; the heritage and archive collections; digital learning sessions offered at the Library Technology Centre- as well as Be Connected and Tech Savvy Seniors workshops and free library activities for NDIS participants.



Colouring at the Rockhampton Show



First Five Officer with Paddy the Platypus (SES) at the Rockhampton Show

## STEM Club

Gracemere Library's popular STEM Club continues to blossom each month with children using simple design and physics principles to construct physical courses and challenges. Children and teens continue to develop confidence with communication, teamwork and problem solving during the monthly sessions, with June's activity focusing on destroying improvised castles with catapults.



Stem Club participants at the Gracemere Library

## Authors in Action

Readers and budding writers in the community gain valuable knowledge and insights when authors share their writing journey. This month, four authors from very different backgrounds and interests graced the Southside Library with free talks and book signing sessions.

Environmentalist, mental health advocate and motivational speaker Karen Tyrrell shared her story of recovery through writing on 19 June. Karen is well versed in published stories for both children and adults across a range of genres and was delighted to present to our Rockhampton audience.

Kindness campaigner and author Karen Purves presented an interactive and thoughtful workshop about gratitude linked to her self-help book *Gratitude prompts* on 28 June attracting a new audience.

'The Seven Deadly Sins of Book Publishing' seminar with Boolarong Press Manager Dan Kelly proved a compelling opportunity for local authors to gain insights into this aspect of this literary process on 29 June. Author W. Benjamin Lindner, from the stable of Boolarong Press presented a fascinating interrogation of the song 'Waltzing Matilda' through his experience in forensics, on the same day at the Southside Library.

Many visitors to the libraries drop into these workshops on the day - and find the sessions are accessible and interesting highlighting the libraries role with lifelong learning.



Author Karen Purves sharing ideas for expressing gratitude



Author Karen Tyrrell with a range of her resources for sale and signing

## Rockhampton History Centre

### Donation

Prominent Australian cattle baron Sir Graham McCamley presented four copies of his memoir *Roads in the Sky* to Rockhampton's Regional Libraries, which Councillor Rose Swadling, Council's Community Services Committee Chair, officially accepted for inclusion in the regionally significant CQ Collection. Copies of the book were also included in the lending collection.



Councillor Rose Swadling with Sir Graham McCamley at the Rockhampton History Centre

### Your voice, your stories – River Festival Project

As part of the Voice: Our Rockhampton story theme for the 2019 River Festival, the Rockhampton History Centre conducted six short oral history interviews that were centred around a photograph of an event, person or building that had special significance for the oral history participant. The CQ Collection has gained these extra oral histories and digitised images with the library service working in conjunction with the Media Team, Advance Rockhampton and the Rockhampton River Festival.

As an outcome of this initiative, one of the interviewees donated an album of photographs taken in the 1960s and 1970s of various buildings around Rockhampton with some of these buildings no longer part of the Rockhampton streetscape. Another participant donated several photographs of the renovations to St Joseph's Cathedral in 2010.

### Home Delivery Service

The Home Delivery Officer continues to bring joy to library patrons who are housebound and have no opportunity or support to access their local library. Home Delivery patrons receive a curated selection of library resources every three weeks.



The Home Delivery Officer in wet weather gear

**E-content**

**Beamfilm Statistics - 1st June– 30th June**

Film Views

85 Views

Top 5 Films Watched:

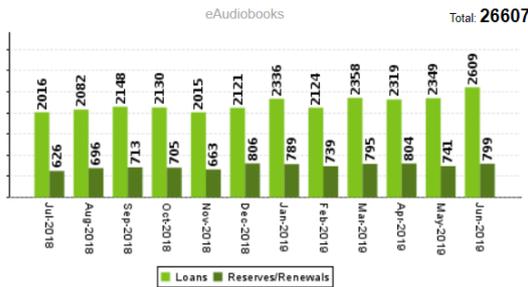
- 1 - Predestination
- 2 - Harry Seidler - Modernist
- 3 - Without Consent
- 4 - Australian Rules
- 5 - Bombshell The Hedy Lamarr Story

Top 5 Days In Month:

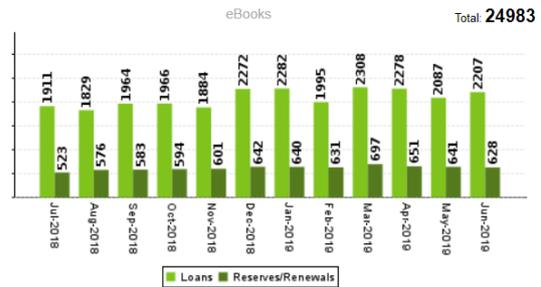
- 1 - 11-06-19
- 2 - 16-06-19
- 3 - 17-06-19
- 4 - 21-06-19
- 5 - 28-06-19

**BorrowBox Statistics July 2018 – June 2019**

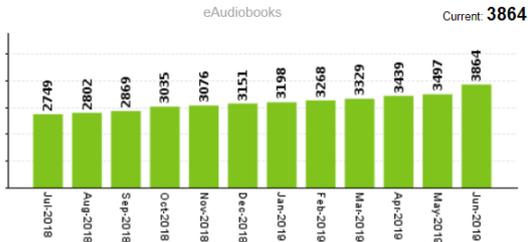
**Loans**



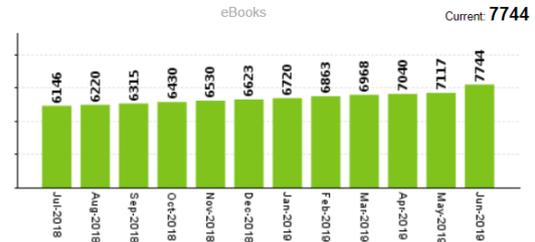
**Loans**



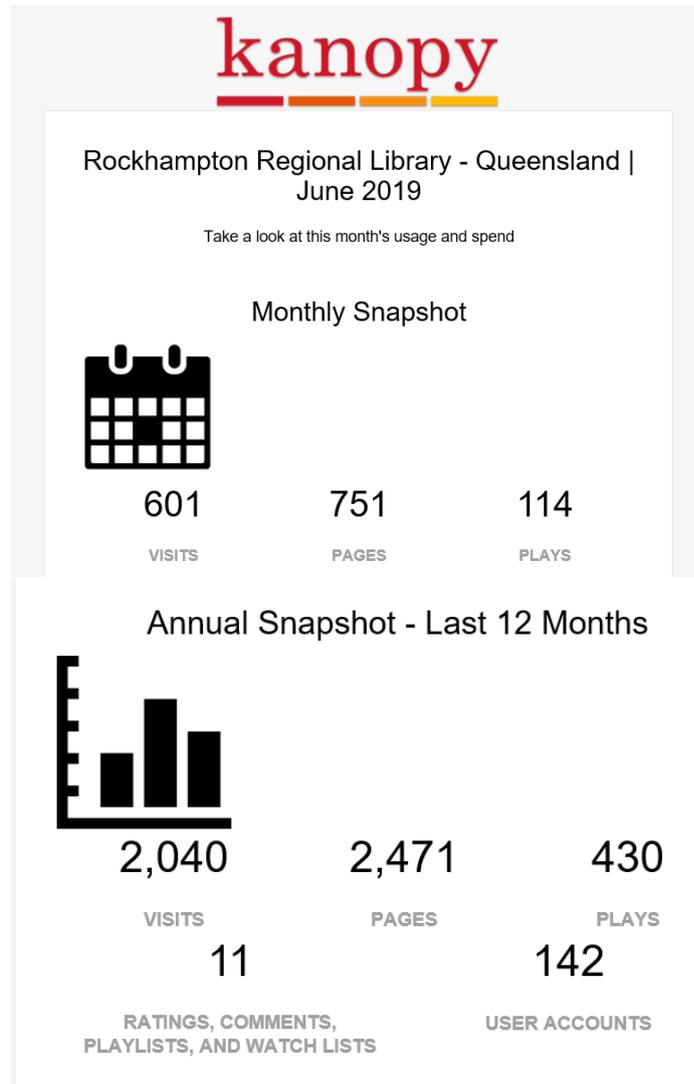
**Content**



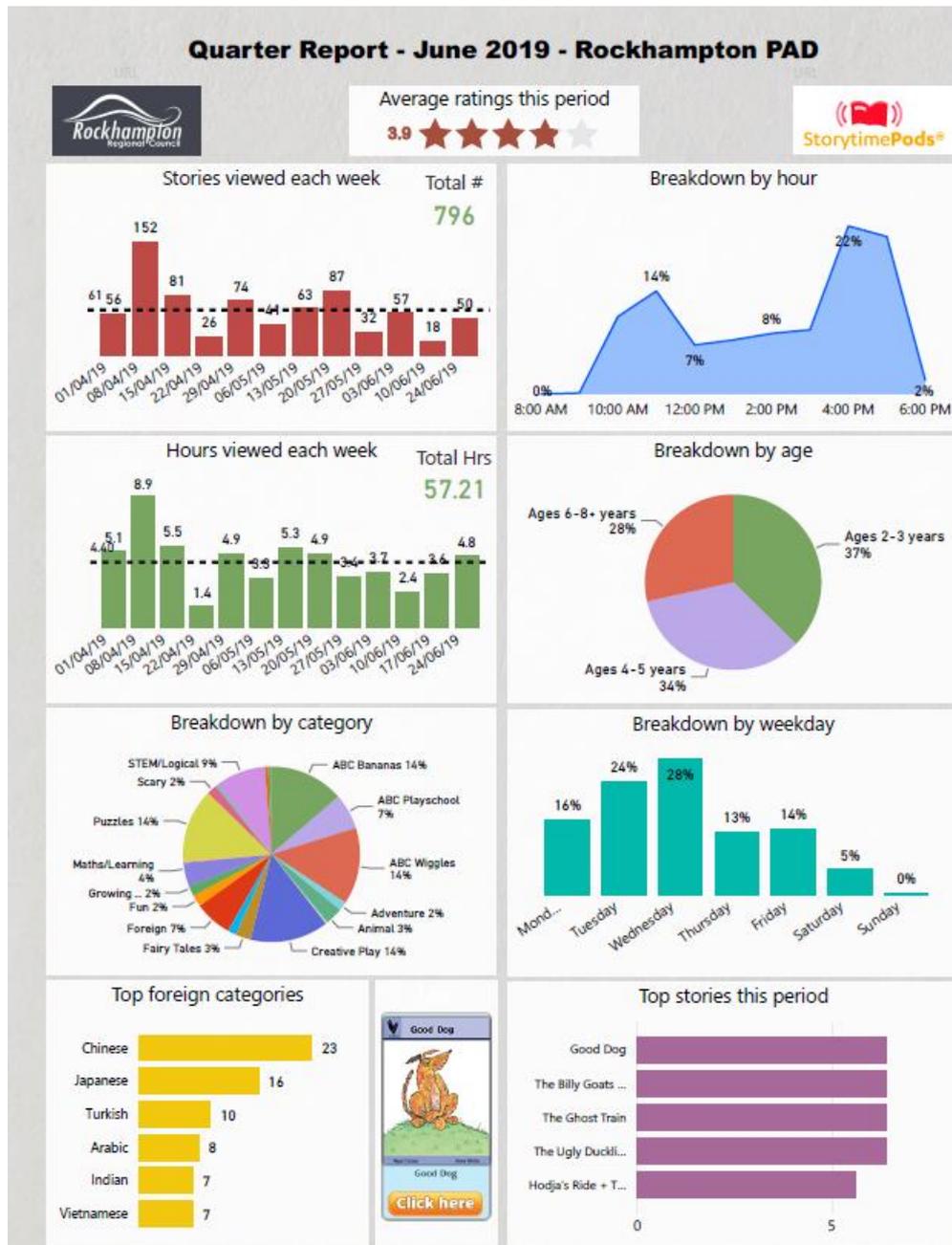
**Content**



Kanopy Statistics for June 2019



Storytime Pods Quarterly report – June 2019



## First Five Forever

We had another busy outreach month this month, with the F5F Early Literacy Project officer attending two days of the Big Boys Toys Expo, three days at the Rockhampton Agricultural Show and the Capricorn Caves Fossil Open Day. Each of these events drew a different demographic and it was great to be able to share the F5F message with such a diverse range of community members. These three events alone drew 238 new members directly related to our F5F program – either children under five years, or their families.



First Five Forever stall setup at the Big Boys Toys event

Library staff interacted with just over 900 attendees at outreach and internal events this month, with the majority of internal sessions very well attended. The F5F Year to Date attendee numbers is currently sitting on 3551 – on par with 2018 figures. This is a great result considering our capacity to deliver the same amount of session fell this year due to the decrease in F5F funding from the State Government.



Fossil Day Dino digging



Fossil Day Dads Read - Jordan

Two new programs were introduced at the beginning of this year – ‘Baby Play’ and ‘Sing and Play.’ The toys purchased at the end of 2018 have been used in the new play sessions, which are both extremely popular and very successful. Parents and children alike have enjoyed exploring these new resources and discovering the joys of shared play with their little ones.

### **Library Technology Centre**

The Pearson Vue Testing Centre has been well utilised over the past month with a new exam being added to recent offerings. The UCAT exam (University Clinical Aptitude Test) is an admissions test, which helps universities to select applicants with the most appropriate abilities and professional behaviours required for new doctors and dentists to be successful in their clinical careers.

Student evaluation forms for community classes and workshops have now all been revised to include an overall client satisfaction rating. It is intended that collection and analysis of this data will be another tool to assist with the ethos of continual improvement in the LTC.

### **Heritage Village**

#### **June Visitor Numbers -**

- |                            |                        |
|----------------------------|------------------------|
| • General entry            | 244                    |
| • Visitor information only | 36                     |
| • School Tours             | 3 groups. 148 students |
| • Other Tours              | 2 group. 40 visitors   |
| • Heritage Festival        | 1331                   |
| • School Holiday Activity  | N/a                    |
| • Markets                  | N/a                    |
| • Market Stalls            | N/a                    |
| • Volunteer hours          | 2545                   |

June at the Heritage Village commenced with a lot of excitement as the Heritage Festival swung into action with the Antique Fair and Vanishing Trades displays. This year featured three one act plays by Arts CQ on a slice of life in the local region as well as workshops, displays and markets.

Special guest from Brisbane was Alicia Mora-Hyde with her hand made umbrellas, a skill which she believes cannot be matched worldwide. The media again took a keen interest with the festival featuring in the news each night and in local publications. Takings came in over budget while expenditure was well under budget despite heavy competition from other events in the region.

The Shearing Shed was also kept busy with a range of other events such as the Rockhampton Regional Benefit Fund and Royal Flying Doctor Service morning tea, Chamber of Commerce breakfast and a wedding. With wifi now installed, the Shearing Shed has become even more popular for meetings and conferences.

Tours included two senior's tours who enjoyed a Devonshire Tea followed by tours through Lakes Creek Cottage, Rosewood Homestead and the Hospital with the gentlemen also keenly interested in the Vintage Vehicle display. Schools from rural areas particularly enjoyed a trip to the school with a strict lesson from 'Sir' which contrasts greatly with today's modern schooling. Two local schools also attended during the month.

Discussions have now commenced on the allocation of \$300,000 towards lighting and a public announcement system in the Village. Plans will be drawn and tenders called for. Staff and volunteers also met on site after hours to assess the extent of lighting from the recent installation of lighting on the oval. The lighting is more than adequate and the prospect of evening markets and events is now being considered and investigated.

It was gratifying to note that the cake made by Cr Drew Wickerson to celebrate the 21<sup>st</sup> Birthday for the Village won both categories in which it was entered at the Rockhampton Show including taking out the grand prize. The cake has now been returned to the Village for Volunteers to enjoy as they celebrate their 21<sup>st</sup> year.

Volunteers continue with general maintenance and revamping the gardens in the village. They also enjoy entertaining the visitors to the village with information and tours in the vintage cars around the village.

### **Trip Advisor – 4.5\*rating - #2 of 25 things to do in Rockhampton**

Reviewed 1 week ago

[A treasure](#)

Had read about the Heritage Village on Trip Advisor and had put it on my to-do list. So glad we managed to squeeze it in. Got lost getting there initially, but the clue is to turn off the A1 at Parkhurst shopping centre onto Boundary Road. It is a short distance from there on the right, plenty of parking. We had a hire car- a necessity because it is not in walking distance from the town centre.

We arrived at two pm and it closes at 4pm so we were advised to start at the back down Hinz Road at the church. Loved every minute of it. My favourite parts were the Country Hospital and the workers cottage, but there was so much to see and learn. Tea room was closed when we were there, but volunteers were wonderful with handy advice. Allow at least three hours minimum. Shopping Centre across the road has place for eating if the tea room is closed. Thoroughly recommend it if you love history and immersing yourself in daily life. I heeded the friendly snake warning near the timber getters hut, but fortunately did not add that to my experience. Extremely well maintained and volunteers are passionate. Something for everyone.

Date of experience: July 2019

### **Toowoomba, Australia**

Reviewed 1 week ago

[Village Worth A Visit](#)

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We were lucky to arrive just as an elderly gentleman volunteer was heading out to organise himself for a school tour where he was required to drive the visiting students around the village. He took us into the Restoration Shed and explained some of the vehicles inside, then took us for a drive in a Canadian Vintage Car around the village, stopping here and there telling us stories about some of the buildings. The lovely church sets the scene for weddings. It has been deconsecrated but many couples have tied the knot with a celebrant. We enjoyed a Devonshire Tea at Arnold's Store, very friendly ladies serving the customers. There are quite a lot of buildings to wander around in and depending on one's age, quite a lot of reminiscing to be done. The village is very nicely set out, neat and tidy and very informative. If Arnold's closes before you're ready to purchase a light lunch then just across the road is the Parkhurst Tavern with a Bistro lunch.

Date of experience: June 2019

## **Major Venues**

### **Pilbeam Theatre**

The Pilbeam Theatre was busy with a variety of commercial and Council-presented shows in June.

The Cathedral College Rockhampton presented their annual musical "How To Succeed in Business Without Really Trying" presenting 3 performances.

The June performance of Morning Melodies featuring crowd favourite Danny Elliott and his "Musical Mystery Tour".

Graeme Connors returned to the Pilbeam to perform hits from his latest album "from the backcountry".

"A Taste of Ireland" brought many Irish performers who have shared the stage with Michael Flatley in Lord of the Dance.

Popular artists Toni Childs & John Paul Young both performed on the Pilbeam Stage in their respective events.

Cdp Kids performed "Billionaire Boy" written by David Walliams 2 school shows and 1 public evening performance.

### **Walter Reid Cultural Centre**

The Walter Reid Cultural Centre was busy with a variety of activities during June.

Medium Peter Williams connected with audience members. Rocky Flix & the French Film Festival both held their events. Apartment 1 was used for accommodation purposes for an Artists in residence. RRC held their Peak Safety Meeting and the Auditorium also held rehearsals for the Rockhampton River Festival.

### **Rockhampton Showgrounds**

Majority of June the entire Showgrounds was being prepped and ready for the annual Rockhampton Show. The event was held over 3 days and was highly successful. Following the Show, many children were delighted to attend the second Unicorn Festival of the year.

### **For Lease**

The FOR LEASE space in the front of the Kern Arcade on East St is generously provided by the Coopers family for use by community arts groups and not-for-profit organisations.

June Displays:

Reid Shop – the annual collaborative shop from the Walter Reid Tenants Committee extended with a time on East St

Royal Flying Doctor Service – fundraiser with crafts sold

Double Exposure #3 – the collaborative exhibition between the Rockhampton Photographers Club and the Capricornia Printmakers

### **Opera Australia Regional Children's Chorus**

This program will offer local children a memorable and unique experience to perform with some of the country's finest professional opera singers and musicians.

Twenty local children ages 10-14 will be taught a wider understanding of opera and live performance.

### **CQ HOME ASSIST SECURE**

June historically is a busy month as we prepare for the End of Financial Year with every job logged during June the client's remaining funding for 18/19 must be reviewed. On the first of 1<sup>st</sup> July, all client funding is reset with 19/20 funding and limits available for the ensuing financial year ahead.

CQ Home Assist Secure were successful in receiving a further \$182,000 CHSP funding from the Federal Government, to be allocated to the Major Home Modifications arm of the program. This area of modification support has typically exhausted funds three months before the end of each financial year. This will provide additional funding for works such as bathroom modifications, stair lifts, and elevators, concrete ramps etc.

Effective 1<sup>st</sup> July the QCCS, under 65 funding provided by the State Government has closed due to the introduction of the NDIS. There is however a demand for services to continue as not all persons enrolled in QCCS are eligible for assistance and support in the NDIS scheme. The State Government have established another funding program from 1<sup>st</sup> July, with very limited funding. We were unsuccessful in applying for this pool of funding. CQ Home Assist Secure have however been asked to stay on a transition listing to continue services on a contractual "fee for service" basis. The Home Assist State Government funding has also approved assistance to those on NDIS and those who were previously eligible for QCCS and can access entry level funding for home maintenance services.

Home Assist has a consistently high turnover of invoices that require payment. The roll over to the new finance system has required signification prior to transition wotj staff preparing diligently for the changeover.

**Art Gallery**

**Rockhampton Art Gallery | Monthly Report | June 2019**

Monthly summary	Text summary	Supporting image
Total Visitors	2,263	
Total volunteers hours	407.65	
Total number of Programs and Events	34 Onsite 8 Off site	
Total number of educational visits	344 Students 9 Groups	
1.0.0		
1.4.1 Healthy living opportunities and community activity programs are available	<p>In June, Rockhampton Art Gallery hosted four Yoga in the Gallery sessions and two Pilates Among the Paintings sessions. These took place in the John Brack: Works on Paper exhibition in the Anderson Room, and in the Safe Space exhibition in the Range Room. Three of the yoga sessions took place in the theatre due to exhibition changeover in the Gallery’s exhibition spaces. The final Yoga in the Gallery session of June took place in the Bayton Award exhibition.</p> <p>A total of 44 individuals attended yoga, equating to 11 per session. A total of 13 individuals attended Pilates, equating to 6.5 per session.</p>	
1.4.3 Provide opportunities for volunteers to contribute to the community	<p>Rockhampton Art Gallery volunteers assisted with the regular weekly program Messy Monday. A total of 70 tickets to Messy Mondays Bubs and Tots were sold during June, and these children were accompanied by 68 adults.</p> <p>Volunteers assist with the set up and running of Messy Mondays, as well as other programs such as Adventures in Colour: Pastel Painting, Wine and Watercolour and The Art of Soap Making.</p>	

<p>1.6.1 Promote awareness programs of strong indigenous history and significant cultural representation</p>	<p><i>Counterparts</i> and <i>The Bayton Award</i> exhibitions showcase works by Indigenous artists belonging to the older and younger Indigenous generations. In her <i>Counterparts</i> work, Canopy, Michelle Black responds to Mirdidingkingathi Jawarnda Sally Gabori's Dibiribi country (2011). Natural elements have been used to create the two works, which echo the place where Black remembers raising her family.</p> <p><i>"My works are created as memories of place and whilst she [Mirdidingkingathi Jawarnda] referred to her ancestral landscape, I refer to the landscape of the region of my child-rearing chapter in life. Time and tide and tropical cyclones have dramatically altered this physical location so the memories are all that remain with me."</i></p> <p>The works, one by Sally Gabori and the other by Belynda Waugh, speak to the continuing involvement and influence of Indigenous women in the arts.</p> <p>A Cultural Gift of a work by Gloria Tamerre Petyarre, a significant Indigenous artist whose works are considered highly collectable, has been offered to the Gallery. Research is being undertaken to inform the acquisition decisions regarding this work.</p>	
<p>1.6.2 Develop, maintain and promote our Region's history and places of local interest</p>	<p><i>Counterparts</i> and <i>The Bayton Award</i> were installed in the gallery during the month of June. These exhibitions aimed to create a point of local interest, growing attendance to Rockhampton Art Gallery through the calibre of the artists and artworks displayed. To further this social media posts were created to extend the exhibitions reach and encourage visitation, resulting in one of our highest engagement posts to date, and two lively exhibition opening nights. The Gallery team has continued to research the collection and collection artists to establish a detailed list of artist biographies and details of artworks that have been acquired to Rockhampton Art Gallery's collection through The Gold Award, and through the Australian Government's Cultural Gifts Program. This research will inform the creation of two future exhibitions, <i>All That Shimmers</i> and <i>Public Treasures</i>, with artworks in exhibitions being entirely drawn from Rockhampton Art Gallery's collection. These exhibitions will showcase significant works held in Rockhampton Art Gallery's collection and speak to the ways of donating and how donors have made collection growth possible.</p> <p>The Mackay Family collection consists of a range of objects relating to Scottish pioneer Colin Campbell Mackay, his family in Scotland, and his wife Elizabeth Mackay and their family. It includes items brought from Scotland by Colin Campbell Mackay, including such traditional Scots items as a sporran and dirk that belonged to his father; firearms; photographs and other documents; an embroidered sampler; and exercise and textbooks used by the Campbell children.</p> <p>A selection of objects from the Mackay Family collection has been installed in the glass vitrine at the entry to the Anderson Room</p>	

1.6.3 Develop, nurture and support local and Regional events and celebrations that enhance our community's sense of place and promote our cultural diversity

In response to information provided in the Preservation Needs Assessment Report, research has begun with the purpose of informing the application for multiple grants to support various conservation and collections management projects. These projects will inform and contribute to upcoming exhibitions and assist in the preparing the collection to relocate to the new Art Gallery.

Rockhampton Art Gallery continues to actively collect and build on to the foundations of the nationally significant collection. In the month of June Rockhampton Art Gallery continued to process artworks donated as Cultural Gifts from private collectors and artwork donations by Friends of Rockhampton Art Gallery. The Gallery Collections Officer also assisted in researching, supporting and reporting on the acquisition of artworks through the Rockhampton Art Gallery Acquisition Fund.

The exhibitions *Counterparts* and *The Bayton Award* enjoyed well-attended opening events that inspired pride in the community for the calibre of works from local artists on display while creating an enjoyable social community gathering in the Art Gallery spaces.

In the month of June, Rockhampton Art Gallery Presented The Bayton Award 2019. The Bayton Award highlights the creativity and variety of artistic endeavour in the Central Queensland region. Drawing on artwork produced over the last twelve months, the exhibition of finalists reveals the shared concerns of artists living in Central Queensland. It is a snapshot of the many ways artists create and indicates the depth of creative skill across our community.

In preparation for River Festival and to enable the further promotion of the Gallery, time was invested into researching and furthering our copyright agreements so that we may more easily share information on the artists and our collection to the wider community through our publications, events and social media channels. The Bayton Award is valued to \$17,000 and comprises cash and in-kind contributions, awarding the winner \$5,000 cash, acquisition of the winning work to Rockhampton Art Gallery's collection, an international Residency to Zhenjiang, Jiangsu, China and a solo exhibition at the New Rockhampton Art Gallery. The award is named in recognition of the Right Reverend John Bayton AM for his significant contribution to the development of the Rockhampton Art Gallery Collection, including some of Rockhampton Art Gallery's most significant works of art through the Whitlam Government's Contemporary Australian Art for Art Galleries scheme. Previous winners have included Tobias De Maine (2017), Carmel Knowles (2015), Kobie Swart (2013), Patrick Connor (2012).

In June, Rockhampton Art Gallery hosted a private Wine and Watercolour workshop for staff members of Great Keppel Island Hideaway. There were 12 participants, and local artist educator Helen Kavanagh ran the workshop. The participants painted a local riverbank scene, enhancing the sense of value in the local community.



<p>1.6.4 Provide and support the community's development of and creative participation in the arts</p>	<p>In the month of June, Rockhampton Art Gallery has exhibited Counterparts. Counterpart is an exhibition that brings together the voice of regional artists through explorations of works held in Rockhampton Art Gallery's nationally significant collection. Counterparts used the Countess Report (2016) as a principal research source, from which art practitioners working in the region will undertake one (1) week research internship with Rockhampton Art Gallery, from which they accessed and research the works of female artists in the Collection to develop one (1) work of art. The opening of Counterpart was held on 7 June and hosted by the Friends of the Rockhampton Art Gallery and had 105 people in attendance.</p> <p>Counterparts involved extensive intensive development and collaboration with six regional female artists and the Rockhampton Art Gallery curatorial, collections and exhibition team. The process of internship, research and design consolidation while an intense process, acted to distil concepts and produce a body of work that is responsive and compelling.</p> <p>The exhibition design process was challenging in regards to the number of artists and individual components involved. Through workshopping ideas with individual artists and designing spaces that not only accommodated the individual artist's chosen work and response but also echoed their varied approaches and practice "personalities". The opening of The Bayton Award was held on 22 June 2019. The exhibition opening was attended by 264 people. The opening of The Bayton Award has seen Secondary School Tours increase during June. The feedback received from Teachers indicated that they Bayton Award was great exposure to young artists to show what regional galleries offer artists.</p> <p>In the month of June Rockhampton Art Gallery ran a beginners' pastel painting workshop, Adventures in Pastels, in June 2019. Ten participants attended this workshop. Wine and Watercolour is another workshop that is aimed at individuals first stepping foot into an Art Gallery. It provides a relaxed and casual atmosphere in which adults can experiment with watercolour painting, often for the first time. There were 20 participants in June's Wine and Watercolour. The Art Gallery and Advance Rockhampton hosted an Artist in Resident in Mt Morgan during June, the program ran for 7 days.</p>	
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<p>1.6.5 Develop and maintain opportunities that celebrate our local residents</p>	<p>In the month of June, Rockhampton Art Gallery presented the exhibition <i>Stitched</i>: by Brady Neher. <i>Stitched</i> is the sum of simple parts: cloth and thread skilfully rendered in meticulous detail with slow precision by the artist’s own hand. Born in Germany to American parents, Brady Neher embodies the hypothesis that people will gravitate towards areas of work that fit their names. Brady Neher was destined to sew as a ‘Neher’, the German occupational name for a tailor or embroiderer.</p> <p>Introduced to needle work and embroidery as a child by his grandmother, Brady Neher takes a traditionally feminine medium and transforms it into a dark and unexpected platform to express ‘Vanitas’, or rather the transience of life. Through considered skull motifs, <i>Stitched</i> brings Brady’s original illustrations to life in relief and quietly juxtaposes historically opposing forces through the lens of a contemporary prism. Brady’s works were well received by the viewing public and a segment with ABC Capricornia was also very successful in driving visitors to see the exhibition.</p> <p>The celebration of local residents extends to the Gallery’s program and access programming. Yoga in the Gallery, Pilates among the Paintings, The Art of Soap Making, Wine and Watercolour, Adventures in Pastels, and Messy Mondays are all facilitated by local artist educators. Workshops help to provide artists with an income stream from their practice, as well as enabling them to expand their skillset and role in the community.</p>	
<p>2.2.4 Encourage buying locally throughout the Region</p>	<p>Due to a gearing down strategy in preparation for the New Rockhampton Art Gallery, the Gallery Shop did not engage any new stockists during April. Enquiries to stock new artists continue to be received a result of the New Art Gallery announcement last month. These enquiries are being assessed based on their suitability for the gallery and we are also encouraging artist to be part of our upcoming Winter Artists Markets.</p>	

	<p style="text-align: center;"><b>Summary of Local Spend</b></p> <p>The chart displays monthly spend in four categories: Local Spend, C Q Spend, Qld Spend, and Outside Spend (Total). The Y-axis represents spend amount from 0 to 16,000.00. The legend includes months from July to April.</p> <table border="1"> <caption>Estimated Monthly Spend Data</caption> <thead> <tr> <th>Month</th> <th>Local Spend</th> <th>C Q Spend</th> <th>Qld Spend</th> <th>Outside Spend (Total)</th> </tr> </thead> <tbody> <tr><td>July</td><td>14,500</td><td>8,000</td><td>1,500</td><td>5,500</td></tr> <tr><td>August</td><td>11,000</td><td>1,000</td><td>1,500</td><td>2,500</td></tr> <tr><td>September</td><td>5,500</td><td>2,500</td><td>3,000</td><td>1,500</td></tr> <tr><td>October</td><td>9,500</td><td>2,000</td><td>3,000</td><td>5,500</td></tr> <tr><td>November</td><td>10,800</td><td>1,000</td><td>1,800</td><td>3,800</td></tr> <tr><td>December</td><td>2,500</td><td>3,000</td><td>1,800</td><td>1,000</td></tr> <tr><td>January</td><td>5,500</td><td>1,000</td><td>1,500</td><td>6,500</td></tr> <tr><td>February</td><td>4,500</td><td>1,000</td><td>1,000</td><td>1,000</td></tr> <tr><td>March</td><td>6,500</td><td>2,500</td><td>3,000</td><td>1,000</td></tr> <tr><td>April</td><td>2,500</td><td>2,500</td><td>1,000</td><td>11,500</td></tr> </tbody> </table>	Month	Local Spend	C Q Spend	Qld Spend	Outside Spend (Total)	July	14,500	8,000	1,500	5,500	August	11,000	1,000	1,500	2,500	September	5,500	2,500	3,000	1,500	October	9,500	2,000	3,000	5,500	November	10,800	1,000	1,800	3,800	December	2,500	3,000	1,800	1,000	January	5,500	1,000	1,500	6,500	February	4,500	1,000	1,000	1,000	March	6,500	2,500	3,000	1,000	April	2,500	2,500	1,000	11,500	
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<p>5.3.1 Council's resources are allocated in an efficient and effective manner</p>	<p>.</p>																																																								
<p>5.4.2 Encourage greater risk taking in the pursuit of innovation, improved processes and the delivery of efficient and effective services</p>	<p>Through the month the Gallery team invested time into the existing database to ensure the accuracy of content, add new donations and acquisitions, and to populate the database with updated research and information on various artists and artworks. Various operational Gallery forms were revised and updated to tie in with digital advancements and aid in the performance of collections duties.</p>																																																								
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<p>Donations to the Gift Fund - <b>\$15,173.40 cash donations</b></p>																																																									
<p>Artwork donations - <b>\$42,000.00 artwork donations</b></p>																																																									

Artist	Artwork	Donor	Temporary Value
Julian Meagher	Mikoshi Nyushi Festival II 2009	Mr. Paul Spiro	\$ 18,000.00
Richard Lewer	<i>Confessions 2016-2017 (part)</i>	Richard Lewer	\$ 24,000.00
		<b>TOTAL</b>	<b>\$ 42,000.00</b>

Funding Lodged – **32,000.00**

Closing Date	Name of Funder	Name of Fund	Amount applying for	Amount Available	Project Budget	Title of project	Details of Project
10/06/2019	Department of Communities, Disability Services and Seniors	Advancing Queensland: an age-friendly community grants program	\$32,200.00	\$100,000.00	\$62,080.00	AGEing through ARTing proposes a 10-month engagement and creative development program, focused on aging community needs across the spectrum of creative participation, learning, social interaction with Rockhampton Art Gallery.	AGEing through ARTing: post-employment transitional pathways for social participation, lifelong learning and valuing. AGEing through ARTing proposes a a 10-month engagement and creative development program, focused on aging community needs across the spectrum of creative participation, learning, social interaction with Rockhampton Art Gallery.

**Total applied for \$32,000.00**

Funding Acquitted – Nil

Closing Date	Name of Funder	Name of Fund	Amount applying for	Amount Available	Project Budget	Title of project	Details of Project

## 5. Budget



End of Month General Ledger - (Operating Only) - COMMUNITY SERVICES  
As At End Of June

	Revised Budget \$	YTD Actual \$	EOM Commitments \$	Commit + Actual \$	Variance %
<b>COMMUNITY SERVICES</b>					
<b>COMMUNITIES &amp; CULTURE</b>					
<i>Heritage Village</i>					
Revenues	(435,956)	(453,260)	0	(453,260)	104%
Expenses	1,026,703	1,054,569	47,869	1,102,437	107%
Transfer / Overhead Allocation	54,704	60,348	0	60,348	110%
<b>Total Unit: Heritage Village</b>	<b>645,452</b>	<b>661,657</b>	<b>47,869</b>	<b>709,526</b>	<b>110%</b>
<i>Venue Operations</i>					
Revenues	(1,408,300)	(1,625,907)	0	(1,625,907)	115%
Expenses	2,082,928	2,070,470	51,296	2,121,766	102%
Transfer / Overhead Allocation	(70,449)	(92,506)	0	(92,506)	131%
<b>Total Unit: Venue Operations</b>	<b>604,179</b>	<b>352,057</b>	<b>51,296</b>	<b>403,353</b>	<b>67%</b>
<i>Art Gallery</i>					
Revenues	(257,400)	(191,056)	0	(191,056)	74%
Expenses	1,026,145	886,300	19,391	905,691	88%
Transfer / Overhead Allocation	(29,500)	(781)	0	(781)	3%
<b>Total Unit: Art Gallery</b>	<b>739,245</b>	<b>694,463</b>	<b>19,391</b>	<b>713,854</b>	<b>97%</b>
<i>Library &amp; Childcare Services</i>					
Revenues	(1,368,903)	(1,463,661)	0	(1,463,661)	107%
Expenses	4,047,782	4,176,523	28,954	4,205,477	104%
Transfer / Overhead Allocation	16,789	16,513	0	16,513	98%
<b>Total Unit: Library &amp; Childcare Services</b>	<b>2,695,668</b>	<b>2,729,375</b>	<b>28,954</b>	<b>2,758,328</b>	<b>102%</b>
<i>CQ Home Assist</i>					
Revenues	(2,022,751)	(2,213,469)	1,133	(2,212,336)	109%
Expenses	1,851,574	1,872,155	237,489	2,109,644	114%
Transfer / Overhead Allocation	129,174	74,998	0	74,998	58%
<b>Total Unit: CQ Home Assist</b>	<b>(42,004)</b>	<b>(266,317)</b>	<b>238,622</b>	<b>(27,695)</b>	<b>66%</b>
<i>Communities &amp; Culture Management</i>					
Revenues	(2,083,000)	(1,912,654)	0	(1,912,654)	92%
Expenses	3,247,902	2,870,925	20,225	2,891,150	89%
Transfer / Overhead Allocation	54,993	38,644	0	38,644	70%
<b>Total Unit: Communities &amp; Culture Management</b>	<b>1,219,895</b>	<b>996,915</b>	<b>20,225</b>	<b>1,017,140</b>	<b>83%</b>

Rockhampton Art Gallery Gift Fund

Revenues	0	(49,338)	0	(49,338)	-
<b>Total Unit: Rockhampton Art Gallery Gift Fund</b>	<b>0</b>	<b>(49,338)</b>	<b>0</b>	<b>(49,338)</b>	<b>-</b>
<b>Total Section: COMMUNITIES &amp; CULTURE</b>	<b>5,862,435</b>	<b>5,118,812</b>	<b>406,357</b>	<b>5,525,169</b>	<b>94%</b>
<b>Total Department: COMMUNITY SERVICES</b>	<b>5,862,435</b>	<b>5,118,812</b>	<b>406,357</b>	<b>5,525,169</b>	<b>94%</b>
<b>Grand Total:</b>	<b>5,862,435</b>	<b>5,118,812</b>	<b>406,357</b>	<b>5,525,169</b>	<b>94%</b>

**6. Section Statistics**

**Safety Statistics**

The safety statistics for the reporting period are:

	Third Quarter		
	April	May	June
Number of Lost Time Injuries	0	0	0
Number of Days Lost Due to Injury	17	2	0
Total Number of Incidents Reported	3	6	5
Number of Incomplete Hazard Inspections	4	0	1

**Legislative timeframes**

Item	Due Date	Compliant? (Yes/No)	Status
Outdated employee immunisations, tickets and/or licenses	Various	No	6 licences are overdue – have been followed up for attention
Outdated legislative compliance mandatory training and/or qualifications	Various	No	5 staff are overdue for training – have been followed up for attention

**Service Delivery**

Service Level	Target	Current FYTD Performance	Service Level Type
Deliver services and activities that support and build the capacity of people from CALD backgrounds to connect with and live in the local community, with a target of 400 participants per annum	100%	924 participants, 231%	Operational
Deliver a range of family literacy, learning and development programs to 7500 participants per annum	100%	39,691 participants, 529.22%	Operational
Provide the community with access to a collection of relevant library resources in a range of formats by maintaining an annual acquisition rate of 0.25 items per capita in accordance with the Queensland Standard	100%	0.27 per capita	Operational
Provide community access to technology and deliver 2000 contact hours of computer training each year	100%	2,738 hours, 136.9%	Operational
Deliver child care in accordance with the National Quality Standard, with 100% utilisation rate of long day care places	100%	95.66%	Operational
Provide the community with access to occasional child care places with an average utilisation rate of 50%	50%	No longer defined due to change in funding	Operational
Provide 9301 hours of home maintenance services to eligible Home Assist clients per annum	90%	9,849 hours – 105.89%	Operational
Deliver 6448 hours of home maintenance services for CHSP eligible clients per annum	90%	13,250 hours – 222.99%	Operational
Complete 17 major modification projects for CHSP eligible clients per annum	100%	36 – 211%	Operational
Complete all planned capital and maintenance projects in accordance with agreed schedule and budget	90%	Completed or re-provided	Operational
Respond to all reactive requests in accordance with adopted responses schedule, budget, availability of materials and contractor if required	90%	Measure under review	Operational
Deliver an annual program of Visual Arts exhibitions and program activities, with a target of 16,000 Art Gallery visits per annum	16,000	Jan – June 11,645	Operational
Operate a range of performing arts, event and function venue in a cost effective and effective manner delivering on budget services, with a target of 100 performances at the Pilbeam Theatre per annum	100	95	Operational

Service Level	Target	Current FYTD Performance	Service Level Type
Operate the Pilbeam Theatre Box Office as a profit centre for the unit with a target of 60,000 tickets sold per annum	60,000	58,057	Operational
Operate the Rockhampton Heritage Village, with a target total site visitation of 30,000 per annum	30,000	32,365	Operational

### Operational Plan Targets

Performance against Operational Targets as at December 2018.

Operational Plan Ref	Action	Target	Status
1.2.1.1	Provide quality arts and cultural facilities throughout the Region	Deliver 100% of the See It Live program at the Pilbeam Theatre	2019 See it Live continued with EDC's "The Dinner Party" and cdp Kids "Billionaire Boy" with 2 sold out school shows and 1 public evening performance
		Community long-term use spaces at the Walter Reid Cultural Centre are 100% tenanted by the arts and cultural community	All spaces have long term leases in places as approved by Council
		Deliver 100% of the endorsed Rockhampton Art Gallery program	50% of the 2019 exhibition program and public program has been delivered for the Rockhampton Art Gallery.
1.4.1.2	Provide community sponsorship for activities in various sectors	Administer the Rockhampton Regional Australia Day Funding accordance with the guidelines	A fund of \$15,000 exists to support communities in celebrating Australia Day. Successful events were held in 2019 by -Rotary Club of Mt Morgan -Gracemere Men's Shed Inc -Bouldercombe Progress Association Council provided events assistance for the Gracemere event
1.4.1.3	Deliver a range of performances, programs and activities for various age groups	Community programs and performances are delivered in accordance with contracts, schedules and funding agreements	Morning Melodies 2019 season continued with "Musical Mystery Tour" with crowd favourite Danny Elliott

Operational Plan Ref	Action	Target	Status
1.4.1.4	Provide library services	Library services delivered in accordance with Council standards	219,848 visits FYTD 431,130 issues FYTD
1.4.1.5	Deliver funded home maintenance and modification services to support seniors and people living with a disability to continue living independently	Service delivered in accordance with eligibility and funding arrangements	Delivered on a continuing basis.
1.4.3.1	Deliver programs and activities that promote development, lifelong learning, social inclusion and capacity building	Provide a minimum of 2500hrs of volunteer services per annum	Libraries – 3,205 hrs FYTD Art Gallery – 5,783.5 hrs FYTD
1.4.3.2	Engage volunteers to assist with activities in the zoo, selected major parks, Heritage Village and Pilbeam Theatre	Increase in number of volunteers at each venue by 5% and confirm by visitor intercept surveys	Pilbeam Theatre – 4,802.65 hrs FYTD Heritage Village – 44,864 Hrs FYTD
1.5.1.1	Libraries Deliver programs and activities that promote development, lifelong learning, social inclusion and capacity building	Programs delivered annually with in excess of 1000 person participation rate	2,442 participants and 139 programs in June 39,691 participants and 1,740 programs for FYTD
1.5.1.2	Libraries Provide facilities and training through the Library Technology Centre and libraries to develop digital skills and reduce social exclusion	Deliver 2000 contact hours of community training	234 contact hours of training provided in June. 2,738 contact hours of training provided for FYTD
1.5.1.3	Provide a home delivery library service to people who are housebound	Provide a home delivery service with a high satisfaction rating from an annual survey of clients	744 loans during June. 10,389 Home Delivery loans FYTD Survey results have been returned with 68 clients very satisfied and 10 clients satisfied with the Home Delivery Service.

Operational Plan Ref	Action	Target	Status
1.6.2.1	Operate the Rockhampton Heritage Village	Heritage Village opened in accordance with operating hours and has total site visitation exceeding 30000 persons	32,365
1.6.2.3	Maintain documentary heritage of the Region through maintaining and developing the Local History Centre and its collection	Develop a guideline on the accession and deaccession of donated items	93 research requests received during June 1057 requests received for FYTD
1.6.3.1	Deliver and support local events and celebrations	Conduct annual Rockhampton Cultural Festival	2018 event successfully delivered on Sat 25 <sup>th</sup> August with attendance of approximately 3000. Planning is continuing for next festival to be held on August 24 with announcement made of its relocation to the Riverbank for 2019.
		Conduct Heritage Festival event	Event was successful held on 1 <sup>st</sup> and 2 <sup>nd</sup> June 19.
		Conduct Rockhampton Carols by Candlelight annual event	Event held Wednesday 12 <sup>th</sup> Dec at the Pilbeam Theatre and Saturday 15 <sup>th</sup> December at the Rockhampton Showgrounds. Proceeds to Legacy CQ. Debrief occurred for 2018 Carols an initial planning underway for 2019.
		Provide inclusive and culturally and linguistically diverse Library programs	Storytime in Other languages
		Deliver the CapriCon Steampunk and Pop Culture Convention at Rockhampton Regional Library	CapriCon was a success with 16,000 people at the event.
1.6.3.2	Deliver and support major regional events	Deliver one large music theatre production attended by in excess of 3000 patrons at the Pilbeam Theatre	Kinky Boots successfully delivered to universal acclaim with attendances over 5000

Operational Plan Ref	Action	Target	Status
		Deliver two major exhibitions delivering in excess of 4000 visitors at the Rockhampton Art Gallery	2019 exhibition attendances - Unearthed: Ceramics from the Collection Joh Brack: works on paper
		Rockhampton Showgrounds is used for 25 days for whole- of-grounds events	20 days whole-of-grounds events FYTD.
1.6.4.1	Deliver a diverse range of creative arts programs	Programs are delivered in accordance with guidelines and schedules	100% of 2018-2019 public programs YTD have been delivered in accordance with guidelines and schedules.
1.6.4.2	Deliver the Regional Arts Development Fund	All Regional Arts Development Fund applications are assessed in accordance with the guidelines	Waiting on funding decision for 19/20
1.6.4.3	Support the creations of public art throughout the Region	Three public art commissions supported under the Public Art Program, within available budget and resourcing	Process of identifying suitable opportunities within normal council process underway as policy with dedicated funding not endorsed. Current project include: <ul style="list-style-type: none"> <li>✓ Gracemere footpath – completed</li> <li>✓ Kele Park beautification Project – completed</li> <li>✓ Benke Park – Quoting</li> <li>✓ Barramundi – completed</li> <li>✓ Frazer Park Seating – contracting</li> <li>✓ Victoria Park – concept development</li> </ul>

Operational Plan Ref	Action	Target	Status
2.2.2.1	Support community training programs/ education workshops held in the region	Provide 500 hours of Microsoft training courses through the Library Technology Centre	0 contact hours of training provided in June(due to staff illness) 643 contact hours of training provided for FYTD
2.2.3.2	Provide access to resources and free community technology training courses to develop skills	Provide community access to technology and deliver 2000 hours of computer training  Conduct satisfaction survey to determine effectiveness of training provided	2,749 hours of public access provided; 68 hours of community training provided during June due to programs finishing for the year.  36,527 hours of public access provided; 1,266 hours of community training provided FYTD  Satisfaction measures being developed
2.2.3.3	Provide quality child care services	Services provided meet the national quality standard	831 places utilised with a 98.9% utilisation rate during June  9,656 places utilised FYTD with a 95.66%

**Libraries****Volunteer hours**

Location / Program Area	Total hours for June
Anime/Manga Club	10
CapriCon	
F5F	
Lively Chess	40
Laughter Yoga	4
Library Technology Centre	316
<b>TOTAL</b>	<b>366</b>

**Utilisation**

Activity	Regional Library	North Rockhampton	Mt Morgan	Gracemere	History Centre	e-Content	Anytime Library	Total
<b>Loans</b>	16066	6774	1034	1844	-	6948	31	<b>32,697</b>
<b>Returns</b>	18511	7844	1508	2580	-	-	23	<b>30,466</b>
<b>Reservations</b>	1498	571	234	143	-	-	-	<b>2,446</b>
<b>Inter-library loans</b>	38	14	12	8	-	-	-	<b>72</b>
<b>Total Transactions</b>	<b>36,113</b>	<b>15,203</b>	<b>2,788</b>	<b>4,575</b>	<b>-</b>	<b>6,948</b>	<b>54</b>	<b>65,681</b>
<b>Public Computer Access Hours</b>	1901	3557	229	229	93	-	-	<b>2749</b>
<b>Visits</b>	5754	3557	1576	2445	168	-	-	<b>13500</b>
<b>Program Participation (Including LTC figures)</b>	2091	162	61	128	-	-	-	<b>2442</b>

Community Training Course	June 2019		Financial YTD	
	Contact Hours	Participants	Contact Hours	Participants
Email Made Easy	46	6	362	68
Files and Folders	30	6	213	41
How to Drive a Computer	36	9	386	73
Internet Made Easy	36	6	306	61
Personal and Computer Security	32	5	288	55
PowerPoint	20	7	202	59
Practice Makes Perfect	0	0	224	36
Windows 10	34	11	408	77
Word 10	0	0	192	35
Be Connected/Tech Connect	0	0	154	77
<b>TOTAL</b>	<b>234</b>	<b>50</b>	<b>2738</b>	<b>582</b>

Professional Development Training Course	June 2019		Financial YTD	
	Contact Hours	Participants	Contact Hours	Participants
Introductory Excel	-	-	147	21
Intermediate Excel	-	-	182	26
Advanced Excel	-	-	126	9
Introductory Word	-	-	41	5
Intermediate Word	-	-	49	2
Advanced Word	-	-	0	0
PowerPoint	-	-	0	0
Project	-	-	21	3
Ergon Energy – Introduction to Word, Excel and Outlook	-	-	77	11
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>643</b>	<b>82</b>

Public Access – Client Group	June 2019		Financial YTD	
	Hours of use	Participants	Hours of use	Participants
General community	1901	1584	26303	22968
Cerebral Palsy League	24	6	820	143
U3A	44	22	446	203
CQLUG	0	0	36	18
<b>TOTAL</b>	<b>1969</b>	<b>1612</b>	<b>27605</b>	<b>23332</b>

Room Hire	June 2019		Financial YTD	
	Hours of use	Participants	Contact Hours	Participants
Computer training room 1.2	0	0	0	0

Other Activities	June2019		Financial YTD	
	Hours of use	Participants	Hours of use	Participants
Tech Troubles Workshop	166	83	1746	873
Train the Trainers	16	8	214	70
Photoshop Workshop	-	-	-	-
<b>TOTAL</b>	<b>182</b>	<b>91</b>	<b>1960</b>	<b>943</b>

**Library Wi-Fi**

**Rockhampton Regional Council - Summary report for network 'RRC Library WiFi - wireless' | JUNE2019**

**Usage stats**

TOTAL DATA TRANSFERRED

774.31 GB

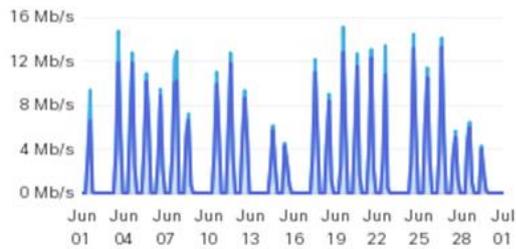
TOTAL DATA DOWNLOADED

686.18 GB

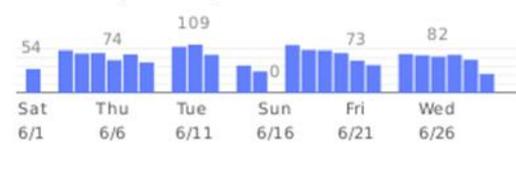
TOTAL DATA UPLOADED

88.12 GB

**Usage over time**



**Clients per day**



**Client stats**

TOTAL UNIQUE CLIENTS

873

AVERAGE # OF CLIENTS PER DAY

65

AVERAGE USAGE PER CLIENT

908.2 MB

## Childcare

### Utilisation

	June 2019 42/day
Days available	20
Places available	840
Places utilised	831
Utilisation Rate	98.9%

There are 69 active families currently utilising the Childcare service

June saw the loss of our beautiful big tree. The tree had to be removed due to a fungus that caused a H&S issue. On the Friday before the tree was due to be cut down staff sat down and explained to the children that tree was going and talked about all the different things we could replace it with.

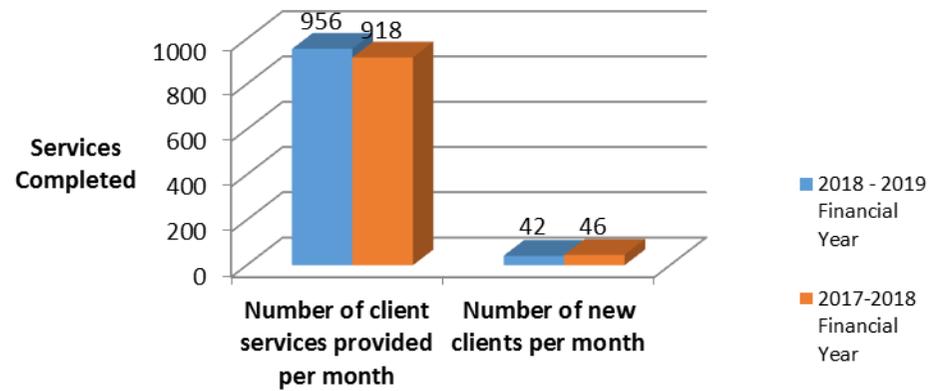
We went through the catalogues of different suppliers and the children cut out pictures of things we could replace the tree with, lots of climbing things were chosen. We have been utilising this space with parachute play and large climbing frames.

Toddlers have been busy exploring colours in the room, this month was blue! They had bits and bobs containers and tweezers, this also enhanced their fine motor skills. They painted with blue, playdough was blue and created some fantastic masterpieces. Next month is yellow and we have ducklings coming to visit.

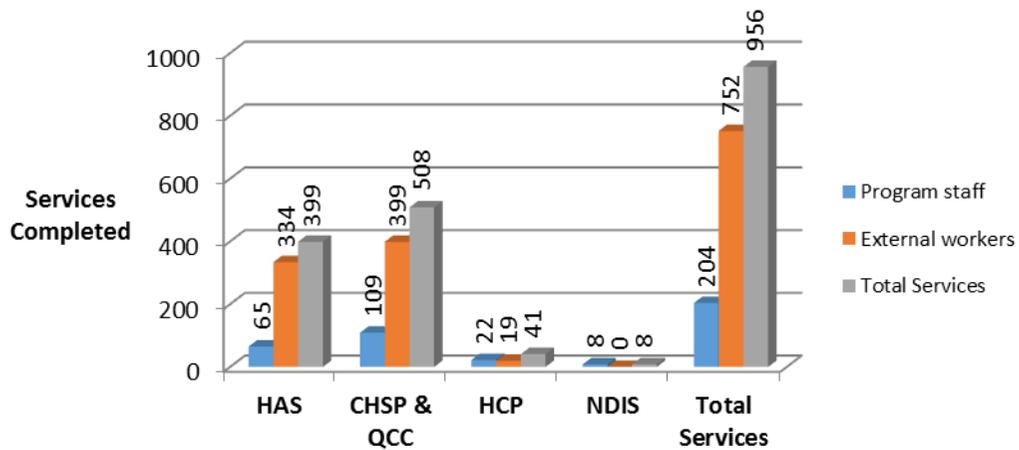


CQ Home Assist Secure

**Comparison of Yearly Statistics -  
June 2019**



**Monthly Staff & Contractor Statistics -  
June 2019**



**FUNDED SERVICES PROVIDED**

Services Provided – Funded Services Home Assist, CHSP &amp; QCCS Maintenance &amp; Minor Modifications

**CHSP & QCCS Major Home Modification Services**

<i>Service</i>	<b>June2019</b>	<b>June 2018</b>	<b>2018 – 19 YTD</b>	<b>2017 – 18 YTD</b>
<b>HOME ASSIST hours (estimated)</b>	<b>857</b>	<b>869</b>	<b>9,849</b>	<b>8,785</b>
<b>CHSP &amp; QCCS hours (estimated)</b>	<b>1129</b>	<b>2,008</b>	<b>14,379</b>	<b>13,844</b>
<b>Jobs completed</b>	<b>907</b>	<b>918</b>	<b>10,525</b>	<b>9,859</b>
<b>New clients</b>	<b>42</b>	<b>46</b>	<b>472</b>	<b>556</b>
<b>Total active clients</b>	<b>8438</b>	<b>7771</b>		

**CHSP & QCCS Major Home Modification Services**

<i>Service</i>	<b>June 2019</b>	<b>June 2018</b>	<b>2018 – 2019</b>	<b>2017 - 2018</b>
<b>New applications</b>	<b>24</b>	<b>9</b>	<b>119</b>	<b>73</b>
<b>Jobs completed</b>	<b>9</b>	<b>6</b>	<b>36</b>	<b>30</b>
<b>Funding provided</b>	<b>\$48,044</b>	<b>\$30,690</b>	<b>\$183,225</b>	<b>\$213,980</b>
<b>Client contribution</b>	<b>\$45,493</b>	<b>\$30,690</b>	<b>\$209,906</b>	<b>\$226,545</b>

SERVICES PROVIDED TO PACKAGED CLIENTS - FEE FOR SERVICE

Jobs completed	June 2019
NDIS Simple Modifications	8
NDIS Major Modifications	1
Home Care Packages – Simple Modification	22
Home Care Packages – Major Modification	3
Home Care Packages – Home Maintenance	19

Total Households Assisted

Current Month – June 2019	Financial Year to Date Total	Average Monthly Households assisted For 2017-2018 Financial Year	June 2018
688	9507	690	745

**9 NOTICES OF MOTION**

Nil

## **10 URGENT BUSINESS/QUESTIONS**

*Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting.*

**11 CLOSURE OF MEETING**