



COMMUNITY SERVICES COMMITTEE MEETING

AGENDA

22 AUGUST 2018

Your attendance is required at a meeting of the Community Services Committee to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 22 August 2018 commencing at 9.00am for transaction of the enclosed business.

A handwritten signature in black ink, appearing to be the initials "CR" followed by a long horizontal stroke.

CHIEF EXECUTIVE OFFICER
15 August 2018

Next Meeting Date: 19.09.18

Please note:

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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1 OPENING

2 PRESENT

Members Present:

Councillor R A Swadling (Chairperson)
The Mayor, Councillor M F Strelow
Councillor N K Fisher
Councillor A P Williams
Councillor C R Rutherford
Councillor M D Wickerson

In Attendance:

Ms C Worthy – General Manager Community Services (Executive Officer)
Mr E Pardon – Chief Executive Officer

3 APOLOGIES AND LEAVE OF ABSENCE

4 CONFIRMATION OF MINUTES

Minutes of the Community Services Committee held 18 July 2018

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

6.1 BUSINESS OUTSTANDING TABLE FOR COMMUNITY SERVICES COMMITTEE

File No: 10097

Attachments: 1. [Business Outstanding Table](#)

Authorising Officer: Steven Gatt - Acting General Manager Community Services

Author: Steven Gatt - Acting General Manager Community Services

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Community Services Committee is presented for Councillors' information.

OFFICER'S RECOMMENDATION

THAT the Business Outstanding Table for the Community Services Committee be received.

BUSINESS OUTSTANDING TABLE FOR COMMUNITY SERVICES COMMITTEE

Business Outstanding Table

Meeting Date: 22 August 2018

Attachment No: 1

Date	Report Title	Resolution	Responsible Officer	Due Date	Notes
14/03/2018	Public Art Policy	THAT the draft policy be reviewed so as to include public art in specific projects and this be returned to the next available committee meeting.	Bianca Acimovic	10/04/2018	Workshop undertaken in July 2018. Intent of Policy accepted funding to intent to be identified before adoption of policy

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 OFFICERS' REPORTS

8.1 COMMUNITIES AND CULTURE SOLE PROVIDER PROVISION

File No:	7104
Attachments:	Nil
Authorising Officer:	Steven Gatt - Acting General Manager Community Services
Author:	John Webb - Acting Manager Communities and Culture

SUMMARY

Council Presents an annual program of exhibitions and performance, it is necessary to resolve that it would be impractical of Council to invite quotes for the content and physical productions.

OFFICER'S RECOMMENDATION

THAT Council resolve that 'it is satisfied the there is only one supplier who is reasonably available' and that 'because of the specialised nature of the services that are sought, it would be impractical for Council to invite quotes for the supply of the productions. Exhibition and services' as detailed in the report.

COMMENTARY

Council provides for the presentation of a range of performing arts activities and performances at the Pilbeam Theatre and for a range of exhibitions at the Rockhampton Art Gallery.

The theatre performances include the productions featured in the See it Live Theatre Season, Morning Melodies - a series of morning concerts for seniors and other performances targeted at special demographic groups, such as school-aged children.

When contracting to present these productions and exhibitions it is, by the nature of the activity, not possible to obtain more than one quotation for the supply of the production or exhibition and therefore it is necessary, under Chapter 6 Part 3 Division 3 Clause 235 of the Local Government Regulation 2012 to have Council resolve both or either "that it is satisfied that there is only one supplier who is reasonably available" and "because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders".

Detailed below are the productions currently scheduled to be presented by Council, through to the end of calendar year 2018 at the Pilbeam Theatre and the major exhibitions to be presented at the Rockhampton Art Gallery over the 2017/18 financial year not previously report to and approved by Council.

At this time the dates and producer/supplier for the 2019 Morning Melodies Series is unconfirmed.

Date	Company	Production / Exhibition	Supplier
Theatre Performances / Productions			
23/02/19	Ensemble	TWO	Ensemble/ Arts on Tour
16/03/2018	RRC Musical	Performance Rights	Music Theatre International (Australasia) Pty Ltd
16/03/2018	RRC Musical	Director and Choreographer for Musical	Kermond Creative
16/03/2018	RRC Musical	Design and Production of Program and other materials	Creative Avenue
03/04/19	Flying Fruit Fly Circus	JUNK	Flying Fruit Fly Circus/Art on Tour
05/05/2018	MICF	2019 Roadshow	Melbourne International Comedy Festival Company
28/05/19	Expressions Dance Company	The Dinner Party	Expressions Dance Company
17-18/06/19	CDP	Billionaire Boy	CDP Pty Ltd
16/07/19	Opera Australia	Madam Butterfly	Opera Australia
31/07/19	Performing Lines	My Urawai	Performing Lines
1-2/08/19	Monkey BAA	Possum Magic	Monkey BAA Theatre Co./ Arts on Tour
03/08/19	Yamato Drummers	Yamato Drummers	Knock on Entertainment
10/09/19	Bell Shakespeare	Much Ado About Nothing	Bell Shakespeare
22/10/19	Australian Chamber Orchestra Collective	Beethoven and Beyond	Australian Chamber Orchestra/Arts on Tour
Art Gallery Exhibitions / Programs			
2018	<i>The Spaces of and Between</i>	Artist fee – Exhibition & Artist fee – Programs	Jon Cattapan
2018	<i>The Gold Award 2018</i>	Artist fee – Programs	Richard Bell, Dale Frank, Richard Lewer, Jan Nelson, Bundit Puangthong, Paul Ryan, Huseyin Sami
2018	<i>Some things on the table</i>	Artist fee – exhibitions	Anitha Menon
2018	<i>Experimenta Make Sense: International Triennial of Media Art</i>	Exhibition Fee	<i>Experimenta</i>
2018	<i>Cymatic</i>	Artist fee – exhibitions	Belinda McGrath
2018	<i>Laser Beak Man</i>	Artist fee – exhibitions & Programs	Tim Sharpe & Judy Sharpe
2019	<i>To be titled (Project)</i>	Artist fee – exhibitions & Programs	Erin Dunne
2019	<i>To be titled (Project)</i>	Artist fee – exhibitions & Programs	Emma Ward
2019	<i>Safe Space: Contemporary Australian Sculpture</i>	Exhibition Fee	Museums and Galleries Queensland

As the Local Government Regulations 2012 require Council to make a specific resolution in regard these decisions and that this decision making power is unable to be delegated, this report will be presented to Council on an annual basis at approximately this time each year.

8.2 ARTS AND HERITAGE OPERATIONAL REPORT FOR JUNE 2018

File No: 1464
Attachments: 1. Arts and Heritage Operational Report for June 2018 [↓](#)
Authorising Officer: Steven Gatt - Acting General Manager Community Services
Author: John Webb - Acting Manager Communities and Culture

SUMMARY

The report provides information on the programs and activities of the Arts and Heritage section for June 2018.

OFFICER'S RECOMMENDATION

THAT the Arts and Heritage Operational Report for May 2018 be received.

COMMENTARY

The Arts and Heritage section has responsibility for the following areas:

1. Art Gallery
2. Rockhampton Heritage Village
3. Major Venues (Pilbeam Theatre, Walter Reid Cultural Centre, Rockhampton Showgrounds and Rockhampton Music Bowl)

ARTS AND HERITAGE OPERATIONAL REPORT FOR JUNE 2018

Arts and Heritage Operational Report for June 2018

Meeting Date: 22 August 2018

Attachment No: 1



Monthly Operations Report

Arts and Heritage

June 2018

1. Highlights

Major highlights for June included a near sell out performance of Swan Lake at the Pilbeam Theatre and the very well received Heritage Festival 'Collectique' combined with the overall annual performance of the Arts & Heritage Unit

2. Innovations, Improvements and Variations

3. Customer Service Requests

Response times for completing customer requests in this reporting period for were actioned in the required timelines



All Monthly Requests (Priority 3) Arts and Heritage 'Traffic Light' report June 2018

	Balance B/F	Completed in Current Mth	Current Month NEW Requests		TOTAL INCOMPLETE REQUESTS BALANCE	On Hold	Completion Standard (days)	Avg Completion Time (days) Current Mth		Avg Completion Time (days) 6 Months		Avg Completion Time (days) 12 Months		Avg Duration (days) 12 Months (complete and incomplete)	Avg Completion Time (days) Q4	
			Received	Completed												
Community Events & Arts	0	0	0	0	0	0	10	●	0.00	●	10.00	●	10.00	8.57	●	10.00
Heritage Village General	0	0	0	0	0	0	7	●	0.00	●	6.00	●	6.00	0.00	●	0.00
Showgrounds	0	0	0	0	0	0	5	●	0.00	●	0.00	●	0.00	0.00	●	0.00

4. Service Delivery

Service Level	Target	Current FYTD Performance	Service Level Type (Operational or Adopted)
Deliver an annual program of Visual Arts exhibitions and program activities, with a target of 16,000 Art Gallery visits per annum	16,000	19 476	Operational
Operate a range of performing arts, event and function venue in a cost effective and effective manner delivering on budget services, with a target of 100 performances at the Pilbeam Theatre per annum	100	109	Operational
Operate the Pilbeam Theatre Box Office as a profit centre for the unit with a target of 60,000 tickets sold per annum	60,000	61,687	Operational
Operate the Rockhampton Heritage Village, with a target total site visitation of 32,000 per annum	32,000	30,455	Operational

5. Legislative Compliance and Standards (including Risk and Safety)

Legislative timeframes

Item	Due Date	Compliant? (Yes/No)	Status
Outdated immunisations, tickets and licenses	30 June 18	Yes	All licenses, immunisations & tickets are up to date.
Outdated legislative compliance mandatory training and/or qualifications	30 June 18	No	One overdue hazard inspection under review and follow up

6. Operational Plan Targets by Section

The following Operational Plan actions and targets are required to be reported to Council on a monthly basis. This data will also form part of the Operational Plan quarterly report to Council:

Operational Plan Ref	Action	Target	Status
1.2.1.3	Provide quality arts and cultural facilities throughout the Region	Deliver 100% of the See It Live program at the Pilbeam Theatre	2018 See it Live continued with successful delivery of Melbourne International Comedy Festival Roadshow, Qld Ballet's Swan Lake and Qld Theatre's Longest Minute
		Community long-term use spaces at the Walter Reid Cultural Centre are 100% tenanted	All spaces have long term leases in places as approved by Council
		Deliver 100% of the Rockhampton Art Gallery program	100% of the 2018 exhibition program and public program has been delivered for the Rockhampton Art Gallery
1.4.1.2	Provide community sponsorship for activities in various sectors	Administer the Rockhampton Regional Australia Day Funding accordance with the guidelines	Funded events completed for 2018 delivering events in three communities
1.4.1.3	Deliver a range of performances, programs and activities for various age groups	Community programs and performances are delivered in accordance with contracts, schedules and funding agreements	Morning Melodies 2018 continued with Rachel Beck in June well received. See it Live season offers pay-your-age tickets pricing and contains performances targeted to a range of audience age groups and interests including Swan Lake.
1.4.3.3	Engage volunteers to assist with activities at the Heritage Village	Maintain and support volunteer engagement at the Heritage Village	Volunteers engaged as per report narrative
1.6.3.1	Deliver and support local events and celebrations	Conduct Rockhampton Carols by Candlelight annual event	Operational planning underway for 2018 event.
		Conduct Heritage Festival event	Heritage Festival 'Collectique' antique and collectables fair was successfully delivered. Strong demand from stall holder and public for this style of event. Debrief occurring to refine event for 2019.

		Conduct annual Rockhampton Cultural Festival	Planning and preparation for event continuing with entertainment confirmed. Community input deliverable continues to be developed.
1.6.3.2	Deliver and support major Regional events	Deliver one large music theatre production attended by in excess of 3000 patrons at the Pilbeam Theatre	We Will Rock You successfully presented in March with 4800 patrons attending to universal acclaim. Review of 2018 event is occurring with selection of 2019 work and delivery team being refined.

Operational Plan Ref	Action	Target	Status
		Deliver two major exhibitions delivering in excess of 4000 visitors at the Rockhampton Art Gallery	<p>In the 2018 year the exhibition projected for this attendance have been to date:</p> <p>Happy Birthday Play School 6,439</p> <p>Draft: a collection of imperfect faces, with unfinished stories by Emma Ward 4,022</p> <p>Alluvia by Tom Borgas: The Rockhampton riverside public art project 6,612</p> <p>Collection intervention on track to exceed 6,000</p> <p>Centenary of Rugby League 8,372</p> <p>A Trip to Far away 5,137</p>
		Rockhampton Showgrounds is used for 25 days for whole-of-grounds events	26 whole-of-grounds events were undertaken for 17/18
1.6.4.1	Deliver a diverse range of creative arts programs	Programs are delivered in accordance with guidelines and schedules	100% of 17/18 public programs were delivered.
		The effectiveness of annual public programs are presented to Council at the end of each calendar year	Data collection underway with post event survey of patrons for each See it Live performance.
1.6.4.2	Deliver the Regional Arts Development Fund	All Regional Arts Development Fund applications are assessed in accordance with the guidelines	Round 3 completed with applications funded for a total of \$22981.52. 18/19 bid for funding submitted to Arts Qld for assessment.
1.6.4.3	Support the creation of public art throughout the Region	Develop a Public Art Program by 31 December 2017	<p>Riverside Public Art commission completed</p> <p>Riverside mural completed April</p> <p>Public Art Policy re-presented in February to Council. A Workshop was held in June for the Policy</p> <p>Restoration of Bulls completed.</p> <p>Design development for Quay Street heritage substations commissioned.</p> <p>Design development for Quay Street commissioned.</p> <p>Digital Barramundi for Riverbank opening commissioned and</p>

			presented - completed. Digital sound work for Smart Hub opening commissioned and presented - completed.
2.3.2.1	Plan for the construction of the new Rockhampton Art Gallery and redevelopment of the former art gallery as flat floor "black box" performance/event space	Business case, scope of work and design completed by 30 June 2018	31 December 17 schematic design complete 31 January 18 business case 100% complete 20 February 18 presented to Council March 18 Schematic design commenced

7. Capital Projects

As at period ended 28 February – 66.7% of year elapsed

Project	Planned Start Date	Planned End Date	Status	Budget Estimate	YTD actual (inc. committals)
Artwork acquisitions Art Gallery	01/07/17	30/06/18	<i>Not proceeding re-provided for Gold Award August 18</i>	20,400	0
Comment: artwork fund allocated for Gold Award, with a spend in late 2017/2018					
Artwork acquisitions 50th Anniversary 2017 Art	01/07/17	30/06/18	Completed	88,182	88,182
Comment: 20,000 paid July 17 – final payment complete in December 17					
Acquisition of Art from Baton Award	01/07/17	30/06/18	Completed	5,000	5,000
Comment: Paid to Winner – Work acquired for collection					
Heritage Village - Install 2 water chillers	01/07/17	30/06/18	Completed	13,500	13,500
Comment: Project Complete – project expenditure to be processed					
Replace Theatre Auditorium Projectors	01/07/17	31/03/18	Completed	41,000	41,000
Comment: Completed					
Replace Pilbeam Theatre FoH Speaker System	01/07/17	30/06/18	Completed	149,000	148,955
Comment: Installed and Completed					
Replace 48 Channels of Radio Microphones	01/07/17	31/3/18	Completed	35,000	35,039
Comment: Completed					

8. Operational Projects

As at period ended 30 Jun 18 – 100% of year elapsed

The Arts and Heritage unit has no discrete operational projects in the current financial year however highlights of program activities are detailed below

Exhibitions and Collections

This month saw the conclusion of *Collection Intervention*. After three months of celebrating and interpreting the collection, the exhibition concluded with the intervention of artist Howard (Jo) Butler.

As a whole the exhibition was on display for 141 days with an average daily visitation of sixty three and was attended by 8,833 visitors in total.

The exhibitions *Rugby League in Rockhampton: Celebrating 100 years* and *The Gypsy Tinkerer: The sculptures of Nora Hanasy* also concluded in June.

An Australian Centre for Moving Image touring exhibition titled, *Del Kathryn Barton: The Nightingale and the Rose* commenced. This exhibition is an example of multidisciplinary partnerships across the creative arts. It features a selection of Barton's evocative artworks, including never-before-seen handmade props, material from the production archives and a screening of the short-film, ACMI's *Del Kathryn Barton: The Nightingale and the Rose*. The film reveals the extraordinary workings behind this captivating animated picture. The exhibition is programmed until the 5th August.

The Anderson Room welcomed *Moving Around: Moving images from Rockhampton Art Gallery Collection*. This exhibition brings to life a vivid selection of compelling works from Rockhampton Art Gallery's new media collection. The Gallery's growing moving image collection captures both contemporary art and practitioner response to this ever developing digital medium. The exhibition continues until 19 August.

Merilyn Luck Gallery presented a new exhibition in June. *ReCollection: An exploration of the early history of Rockhampton and the surrounding region*. This features new work by contemporary artists Michelle Black, Clare Ford, Derek Lamb, Peta Lloyd and Belinda McGrath. Through diverse print-based techniques and processes, the artists' work responds to notions of place and history and is inspired by two publications; 'The Early History of Rockhampton' by JTS Bird, and 'Early Rockhampton' by JG Pattison. The exhibition continues until 26 August.

Programs

In the month of June \$9,960 in programs sales were made. With a monthly onsite visitation of 1,675 this income calculates to \$5.94 spend per visitor on programs. The ticketed programs for the month were a combination of public programs and curatorial programs, totalling forty-nine programs delivered, averaging to 1.6 programs per day for the month.

The month of June saw the eight-week Beginners' Figure and Anatomy Drawing program continue with full retention of enrolments. Similarly, STEAM Extreme maintained its numbers, with interest received for the next STEAM-style after-school art club for teenagers, STEAM Experimenta, which will commence in July 18. The one-off workshop Rusty Pages and Stitched Folds: Coptic Bookbinding for Beginners saw an attendance level of seven, above a breakeven of five. This still saw an overall profit of \$163 for the workshop, and an average profit per ticket of \$23.29. All Messy Mondays Bubs sessions had 10 or more parent-and-child ticket sales throughout the month. The seven-week blocks of health and wellbeing classes, Yoga in the Gallery and Pilates among the Paintings, have continued to run well despite the tendency for these classes to decrease in popularity during the colder months.

Public Programs held:

- One Pinot and Pastels workshop, totalling 7 tickets sold
- Four Messy Mondays: Bubs totalling 42 tickets sold (17 adults, 11 children; 16 adults, 10 children; 16 adults, 14 children; 15 adults, 12 children)
- Four Messy Mondays: Tots totalling 35 tickets sold (5 adults, 6 children; 9 adults, 8 children; 8 adults, 10 children; 11 adults, 11 children)
- One Wine and Watercolour totalling 6 tickets sold

- One Sunday Sculpting Session totalling 9 tickets sold
- One free Winter Artist Market totalling 98 in attendance
- Four Pilates among the Paintings classes, totalling 41 tickets sold.
- Five Yoga in the Gallery classes, totalling 47 tickets sold.
- Five sessions of Beginners' Figure and Anatomy Drawing course, totalling 13 in each workshop

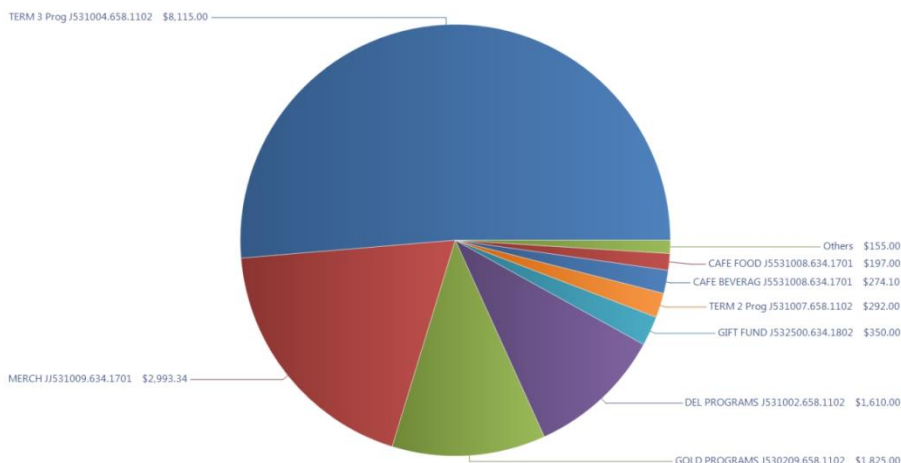
Curatorial programs have further developed engagement, awareness and activation for the upcoming Gold Award 2018. The program aims to deliver three program or events for each on the nine artists, requiring communication with various galleries, coordinating flight times, accommodation, contractors, as well as on site program delivery. As the delivery of these programs has commenced the feedback from the public attendees from various events has been very positive. Curatorial programs have also been developed for a range of ticketed and free exhibition activities for the exhibition, Del Kathryn Barton: The Nightingale and the Rose including a landscape workshop, portrait workshop, stop motion animation workshop, Del by Dark as well as the free events including Wonderland Story Time and five in exhibition 5 Creation Stations.

Curatorial Programs held:

- The Gold Award
 - Huseyin Sami- Dine with Artist (29/06)
 - Huseyin Sami- Artist in Conversation (30/06)
 - Huseyin Sami- Workshop (30/06)
- Artists Meetups (28/06)
- 4x Story Time (6/06; 13/06; 20/06; 27/06)
- 1x Sunday Sounds (17/06)
- 1x Winter Artist Market (24/06)
- 1x Del by Dark (23/06)
- 1x Dirt Dust and Dell (21/06)
- 1x Stop Motion Animation (21/06)
- 4x Collection Conversations (6/06; 13/06; 20/06; 27/06)

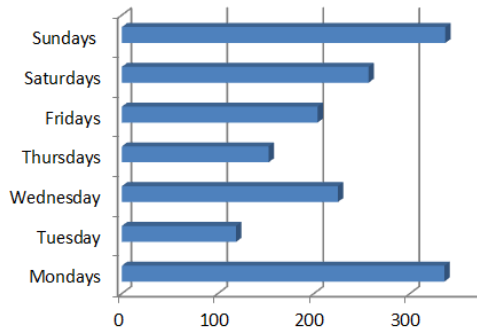
The combination of regular programs and curatorial programs resulted in 55 programs and events occurring throughout the month, averaging to 1.7 per day.

Tracking Program Income June

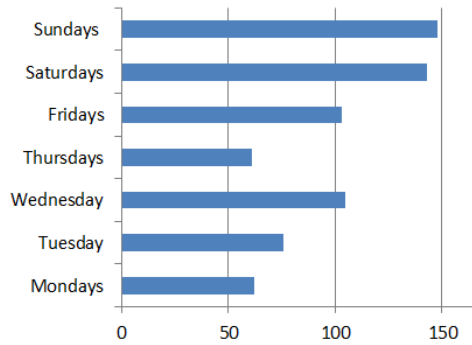


Saturdays and Sundays are naturally the highest attended day. However programs continue to heavily influence visitation. Once the attendance of programs is included, Monday and Sunday become the highest attended days, with Saturday becoming the third highest. These peak times are also the lower resourced days with Saturday and Sunday attracting high staffing penalty rates, and as such, are not resourced to the same level as weekdays. In the month of June, program attendance almost equalled natural exhibition attendance, with program attendance being 38% of total attendance.

Daily attendance with programs



Daily attendance without programs



Education

A Volunteer Training and Information Session was held, with training topics covering POS buttons and sales, taking telephone calls, new shop stock and upcoming public programs. School bookings have become quieter since a busy period in March and April. No school visits were held in the month of June.

Operations

In the month of June the Art Gallery shop took in \$2,664.57, averaging to \$88.81 in daily retail sales against a daily target of \$110.00. While overall income did not reach the target the retail conversion rate tracked highly. The Art Gallery’s Retail Conversion Rate is calculated from overall visitation and number of retail sales. June showed a retail conversion rate of 26.8%, with the average for 2018 being 25.92%. The average spend per visitor, inclusive of ticketing was \$7.70, making June the second highest month for 2018 surpassed only by April at \$8.44. In the month of June the 2017/2018 Gallery Shop stocktake was undertaken for 2017 / 2018, resulting in a value of \$47,939.94. Gallery visitors are being drawn largely from the local area with 50% identifying as female. This finding is being mirrored in the demographic engaging with the Gallery’s social media channels.

June Facebook Audience Demographics

Top Countries

Australia	4,205
United States	37
United Kingdom	24
India	11
New Zealand	11

Top Cities

Rockhampton, QLD, Australia	2,188
Yeppoon, QLD, Australia	350
Brisbane, QLD, Australia	314
Gracemere, QLD, Australia	137
Melbourne, VIC, Australia	100

Visitation for the month was down, at only 1,675 making it the second lowest month visitation for the year. This visitation can be attributed to four weeks of exhibition changeover, resulting in the closure of gallery spaces. From the 4th June until the 14th June the two lower level Galleries were closed for exhibition changeover, resulting in a 58% decrease in attendance over the installation days. In calendar year comparison, the 6 month attendance is tracking at 19.47 with 50% of the year gone. Peak attendance continues to be between the hours of 10am – 1pm with 50% of attendance occurring at this time. Using economic calculators, the Gallery economic impact to the region in June was calculated as \$235,093, a 21% increase on June 2017.

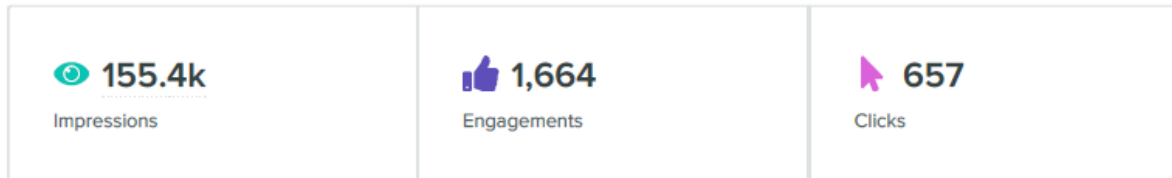
In June 453.5 volunteer hours were contributed across the Gallery’s delivery areas, contributed by 13 active volunteers, on 101 shifts, and valued at \$15,872.50. A Volunteer Information session is held each month to ensure that the Gallery volunteers are informed and knowledgeable in the delivery of services. The June session was held 5 June 2018 providing information and training for volunteers from staff.

Marketing and Media

The Gallery is active on social media, and the month of June resulted in a combined social media reach of 166,066. This was achieved by:

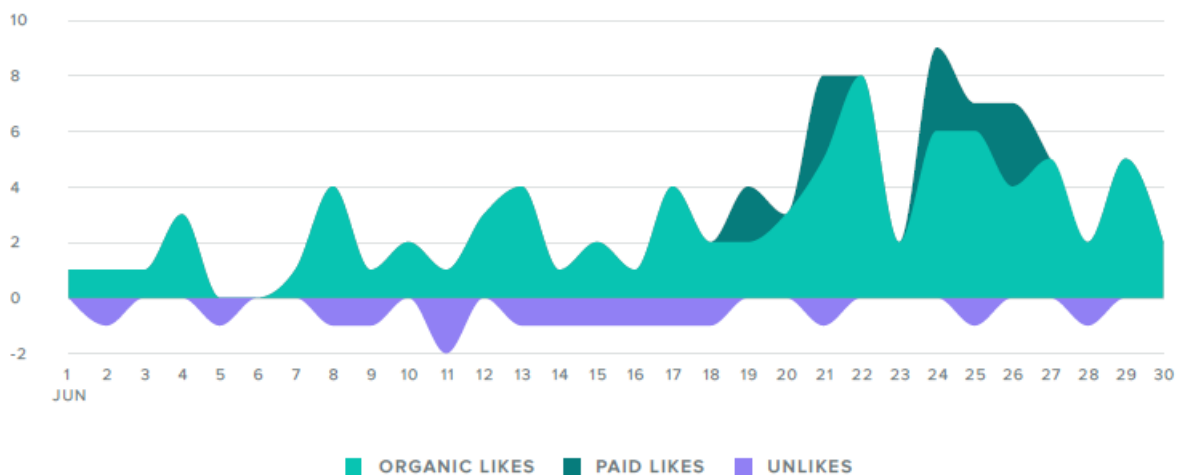
Facebook ~ impressions	155400
Facebook ~ post engagements	1664
Facebook ~ clicks	657
Facebook posts made	165
Facebook fans	4457
Instagram ~ impressions	1499
Instagram ~ Post engagements	772
Instagram ~ posts made	33
Instagram followers	1499

Facebook Activity Overview



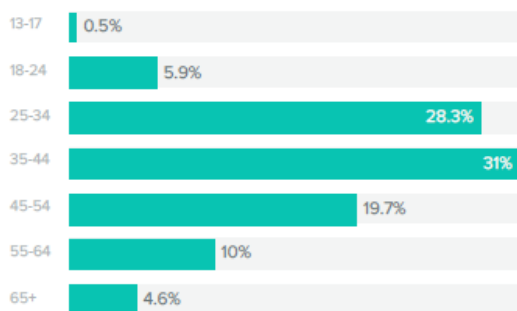
Facebook Audience Growth

LIKES BREAKDOWN, BY DAY

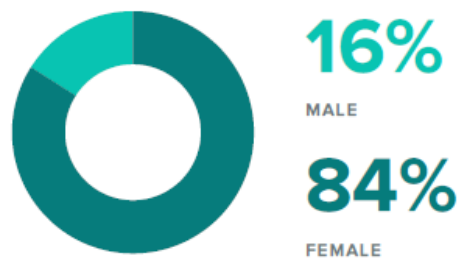


Facebook Audience Demographics

BY AGE






BY GENDER



Women between the ages of 35-44 appear to be the leading force among your fans.

Instagram Activity Overview

 1,528 Total Followers	 1,563 Likes Received	 22 Comments Received
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Instagram Top Posts

rockhamptonartgallery



Huseyin Sami | Workshop | The Gold Award 2018. Join Huseyin Sami as he guides a painting workshop at the Gallery on Saturday 30th

June. "Huseyin Sami is a fascinating artist whose medium, subject and process is an ever-building thesis on the possibilities and limitations of acrylic house paint. There is a sense of dynamism in his pastel paintings; a palpable sense of the speed and movement involved in their production, and in the moment of their delicate capture." Said Sarah Cottier, Director, Sarah Cottier Gallery.

Image: Huseyin Sami, 2009 (Performance piece)

rockhamptonartgallery



Shortlisted again in the 2018 Archibald prize, Del Kathryn Barton has explored another side of her artworks in the collaborative film with

Brendan Fletcher. Explore the Face of Del in our workshop with Emma Ward, held over two weekends throughout the exhibition. Bookings via the Gallery or on our website: <http://bit.ly/2sHVifm>

rockhamptonartgallery





Get creative at Faces of Del | Workshop with Emma Ward - held over two weekends throughout the exhibition.

Tickets available now:

<http://bit.ly/2sGYA2F>

LinkedIn Activity Overview

 2,115 Impressions	 102 Engagements	 55 Clicks
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LinkedIn Top Posts

Rockhampton Art Gallery

Rockhampton Art Gallery Expressions of Interest | Rockhampton Art Gallery is seeking professional arts practitioners or arts educators to facilitate arts programs. Rockhampton Art Gallery's art tutors create and deliver the workshop to our audiences. The art programs will run during the period of exhibitions or will be a specialist master program over a weekend, intensive day or evening class. Find out more at <http://bit.ly/2Gep936>



(Update) by Bianca A. June 04, 2018 8:12 am

Rockhampton Art Gallery

Do you know the story? | As Rockhampton Art Gallery exhibits Del Kathryn Barton: The Nightingale and the Rose, did you know the Rockhampton Art Gallery collection holds a work by Del Kathryn Barton? Read more about the community donations that made the acquisition possible. <http://bit.ly/2JEG3I3>



(Update) by Bianca A. June 29, 2018 8:00 am

LinkedIn Impressions

IMPRESSIONS, BY DAY



Impressions Metrics	Totals
Average Impressions per Day	70.5
Organic Impressions	2,115
Users Reached	1,151

Total Impressions increased by
-233.1%
 since previous date range

In addition to social media the Gallery sent 4 EDMs, appeared in 1 podcast, featured in 6 newspaper articles, held 2 media previews, sent out 2 press releases.



Council welcomes Queensland Government Commitment to Art Gallery



Council and CQUniversity sign a new future for Bond Store



Mayors reveal State Budget wish lists



CQ councils respond positively to the latest QLD budget

Pulse
 Your guide to the region's best artists and venues, plus upcoming tours, gigs and events. PAGE 36

Barton takes art over to Wilde side

Film on canvas at gallery

ROCKHAMPTON HERITAGE VILLAGE - June 18**Visitor Numbers**

General entry	281
School tours	3 schools 71 students
Heritage Festival	1800
Cancer High Tea	50
Markets	NA

June started with the annual Heritage Festival. This year's celebration, 'Collectique' focused on antiques and collectables. High end antiques were displayed in the Shearing Shed with demonstrations and displays derived from traditional crafts on display throughout the Village. In addition, a trash and treasure market was held in the Village on the Sunday. Ian Thomson a valuer from Commercial Road Antiques in Brisbane was kept busy with 150 valuations over the weekend. Ian and the Stall Holders were very impressed with the venue and professionalism shown by staff and volunteers. Requests for bookings were made for next year's festival even before the event had concluded. Festivities drew to a close with the drawing of prizes from donations made by stallholders totalling \$1800. While numbers in the Village itself were down, approximately 1800 visited the festival and feedback from visitors and stallholders was very positive. The festival proved popular not only with the public but also the media who attended on three days and concluded with a double page spread after the event.

Wayne Wooler has the Southern Cross percussion drill now operating and held a display for the Heritage Festival. The drill is estimated to be from the 1920's or 1930's and delivers quite an impressive display which drew attention from visitors and the local media during the event. The drill will now be on display during markets.

Kath Phillips, President of the Friends of the Village, hosted a fundraiser for Cancer at Arnolds Store assisted by other volunteers in the Village. The afternoon tea was a great success with over \$1600 being raised for the worthy cause.

Construction of the new fence in the Volunteer Car Park is now underway with the assistance of Jobs Queensland volunteers. When completed it will ensure that the Riding for the Disabled horses are more secure and will allow the parking lot to be locked and secured.

The Shearing Shed took on the catering for the Morning Tea for the official naming of Lyall Albert Dobbs Park on the corner of Sunset Drive and German Street. Lyall was the founder of the SES in Rockhampton. The official opening was performed by Mayor Strelow and Cr Swadling with 175 people in attendance including members of Lyall's family.

Meetings with staff from the Department of Main Roads revealed that they are still waiting to finalise details for the project which should now only be weeks away. They will then be able to inform us of how the project will proceed.

Trip Advisor (Maintaining rating of #1 of 41 things to do in Rockhampton)
5* - Reviewed 5 days ago

Village visit

We loved the old hospital and all the old pictures of how things were once done in Rockhampton. The medical tools wee fascinating

travellerXkingston

Reviewed 2 weeks ago via mobile

*A walk back in time
I went to the Heritage Village with my Grandfather and his partner, we loved it. Seeing all the old displays is amazing!*

KaddieC

MAJOR VENUES - June 2018**PILBEAM THEATRE**

The Pilbeam Theatre was busy in June with a mixture of commercial hires and Council-presented events.

Commercial shows included: Jimeoin, The Ten Tenors, Kevin Bloody Wilson, psychic medium Charmaine Wilson, Celtic Illusion, Kitty Flanagan, and A Night To Remember, an ABBA and Bee Gees tribute show.

Rockhampton Regional Council presented two shows from its See It Live Theatre Season in June: Queensland Ballet's production of Swan Lake in June and Queensland Theatre's production of The Longest Minute. Swan Lake, a well-known classical ballet, was a sell-out. Queensland Theatre's The Longest Minute, a new work by Queensland writers Robert Kronk and Nadine McDonald, received an enthusiastic response from audience members. The play was directed by former Rockhampton resident Bridget Boyle.

Rockhampton Regional Council's popular Morning Melodies series continued with June with a performance by well-known actor and singer Rachael Beck. Morning Melodies is sponsored by Bolsover Radiology and includes a free morning tea provided by Brumby's.

SHOWGROUNDS

The Rockhampton Show was held at the Rockhampton Showgrounds from 13 to 15 June. The Rockhampton Agricultural and Citizens Show Society reported that attendance numbers were down on previous years after a dispute with the Showmen's Guild of Australia resulted in two separate events.

WALTER REID CULTURAL CENTRE

The Rockhampton Chamber Music Society held its monthly concert on Sunday 10 June in its clubrooms. The concerts, held on the second Sunday of every month, feature a range of musical styles.

Reid's Gallery and Gifts shop was held at the Walter Reid Cultural Centre over May and early June. The shop sells original art and craftwork created by members of the arts groups located in the Walter Reid Cultural Centre.

DEVELOPMENT & PUBLIC PROGRAMS - May 18**FOR LEASE**

The FOR LEASE space in the front of the Kern Arcade on East St is generously provided by the Coopers family for use by community arts groups and not-for-profit organisations.

June Display:

Central Queensland Contemporary Artists

Multicultural Development Association – Parents Next Art Exhibition

RRC – World Environment Day Display

Regional Arts Development Fund

Funding agreement with Arts QLD for 18/19 is pending assessment. Arts Qld runs the funding of the RADF program from Sept-Sept which explains the delay.

A request for funding for a Category 1 application was received. Category 1 applications can be accepted at any time. As the pool of grant funding was exhausted at the end of Round Three, Arts QLD has been approached about releasing some of the surplus advertising money to fund this application.

QLD Theatre Engagement

QLD Theatre conducted two school workshops with students attending their show, The Longest Minute. Co-Writer Robert Kronk conducted a writing intensive workshop and a public discussion on staging new work at the Pilbeam Theatre prior to the performance.

QLD Ballet Engagement

Qld Ballet offered a ticketed masterclass at the Walter Reid Cultural Centre the day after their performance of Swan Lake.

Sydney Dance Company Engagement

Touring a month before the performance is an education team. They offered workshops 11 workshops at 6 schools and dance academies.

Cultural Festival

As part of the arts program for the Cultural Festival RADF funding has made possible lantern workshops and a multicultural choir. The choir has been meeting weekly under the direction of Elizabeth McNally. LightnUp Inc. from Lismore has been engaged to run a lantern residency to teach local artists to make large scale sculptural lanterns. The second of these residencies will be in July.

Opera QLD – Project G&S

Project G&S is an Opera Queensland community initiative giving aspiring local artists the chance to live out their stage dreams and perform with us in a professional production of Gilbert & Sullivan's *Ruddigore, or the Witch's Curse!* The masterclass with assistant director Sean Andrews was held on June 24 at the Walter Reid Cultural Centre. Participants learned the staging and choreography of the show.

Pilbeam Theatre Tours

Free tours are available to educators and community groups to assist with engaging young people with the arts. Bookings for 2018 have been high with several schools booking a tour for each term.

9. Budget

Financial performance as expected for the reporting period. Committals and unrealised expenses distort actual year-to-date financial position

End of Month General Ledger - (Operating Only) - COMMUNITY SERVICES



As At End Of June 2018

	Adopted Budget FULL YR \$	Revised Budget \$	YTD Actual \$	EOM Commitments \$	Commit + Actual \$	Variance %	
COMMUNITY SERVICES							
ARTS & HERITAGE							
Revenues	(4,184,656)	(4,091,454)	(4,080,124)	0	(4,080,124)	100%	✓
Expenses	7,383,678	7,223,808	6,557,883	113	6,557,996	91%	✗
Transfer / Overhead Allocation	9,749	25,512	(65,787)	0	(65,787)	-258%	✗
Total Unit: Arts & Heritage	3,208,771	3,157,867	2,411,972	113	2,412,085	76%	✗

10. Section Statistics

Volunteer Contribution by Sub-unit	Hours May	Hours YTD
Heritage Village	4123	49150
Pilbeam Theatre	384	4528.25
Rockhampton Art Gallery	453.5	5610.5
Total	4960.5	59288.75

8.3 COMMUNITIES AND FACILITIES MONTHLY OPERATIONAL REPORT - JUNE 2018

File No: 1464

Attachments: 1. **Communities and Facilities Monthly Operational Report June 2018**[↓](#)

Authorising Officer: **Steven Gatt - Acting General Manager Community Services**

Author: **Naomi Brownless - Acting Coordinator Library and Child Services**

SUMMARY

This report provides information on the activities of the Communities and Facilities section for June 2018.

OFFICER'S RECOMMENDATION

THAT the Monthly Operational Report on the activities of the Communities and Facilities section for June 2018 be received.

COMMENTARY

The Communities and Facilities section has responsibility for the following community service areas:

1. Community Programs
2. Libraries
3. Home Assist Secure
4. Child Care
5. Facilities

The attached report contains information on the activities of these program areas for June 2018.

**COMMUNITIES AND FACILITIES
MONTHLY OPERATIONAL REPORT -
JUNE 2018**

**Communities and Facilities Monthly
Operational Report June 2018**

Meeting Date: 22 August 2018

Attachment No: 1



Monthly Operations Report

Communities and Facilities

June 2018

1. Highlights

2. Innovations, Improvements and Variations

3. Customer Service Requests

Response times for completing customer requests in the reporting period for June were all within the set timeframes.

	Balance B/F	Completed In Current Mth	Current Month NEW Requests		TOTAL INCOMPLETE REQUESTS BALANCE	Work Orders Issued	On Hold	Avg W/O Issue Time (days) 12 months	Completion Standard (days)	Avg Completion Time (days) Current Mth	Avg Completion Time (days) 6 Months	Avg Completion Time (days) 12 Months	Avg Duration (days) 12 Months (complete and incomplete)	Avg Completion Time (days) Q4
			Received	Completed										
Cemeteries (Asset)	0	0	1	0	1	1	0	0.64	30	● 0.00	● 11.22	● 12.00	8.12	● 2.50
Childcare (Asset)	5	4	4	1	4	3	0	0.56	30	● 1.00	● 10.00	● 11.27	13.44	● 12.00
Community Halls (Asset)	8	5	13	5	11	7	0	1.11	30	● 1.80	● 7.95	● 7.00	8.34	● 5.90
Admin and Depots (Asset)	30	9	54	38	37	15	0	0.24	30	● 1.32	● 4.88	● 8.38	10.18	● 3.41
Disaster Management (SEG Buildings) (Asset)	0	0	4	2	2	2	0	0.26	30	● 1.00	● 9.40	● 12.50	12.14	● 1.00
Dog Pounds (Asset)	0	0	0	0	0	0	0	1.04	30	● 0.00	● 0.00	● 7.40	7.40	● 0.00
Gardens (Asset)	2	2	1	1	0	0	0	1.35	30	● 3.00	● 21.17	● 18.30	18.30	● 4.00
Libraries (Asset)	29	13	12	1	27	11	0	1.23	30	● 0.00	● 12.38	● 13.41	14.03	● 8.79
Leased Premises - Maintenance (Asset)	0	0	0	0	0	0	0	0.00	30	● 0.00	● 0.00	● 0.00	0.00	● 0.00
Sport and Recreation Facilities (Asset) Not Parks	21	4	16	1	32	15	0	1.19	30	● 2.00	● 9.80	● 12.24	14.64	● 8.43
TV Black Spot - Reception (Asset)	0	0	0	0	0	0	0	0.00		● 0.00	● 0.00	● 0.00	0.00	● 0.00
Arts & Heritage Services (Asset)	30	10	29	11	38	16	0	1.37	30	● 0.73	● 5.91	● 9.06	12.74	● 4.27

4. Service Delivery

Service Level	Target	Current Performance	Service Level Type
Deliver services and activities that support and build the capacity of people from CALD backgrounds to connect with and live in the local community, with a target of 400 participants per annum	100%	226 participants, 56.5%	Operational
Deliver a range of family literacy, learning and development programs to 7500 participants per annum	100%	28,415 participants, 378.87%	Operational
Provide the community with access to a collection of relevant library resources in a range of formats by maintaining an annual acquisition rate of 0.25 items per capita in accordance with the Queensland Standard	100%	0.21 per capita	Operational
Provide community access to technology and deliver 2000 contact hours of computer training each year	100%	2,598 hours, 129.9%	Operational
Deliver child care in accordance with the National Quality Standard, with 100% utilisation rate of long day care places	100%	91.35%	Operational
Provide the community with access to occasional child care places with an average utilisation rate of 50%	50%	37.87%	Operational
Provide 9301 hours of home maintenance services to eligible Home Assist clients per annum	90%	8,785 hours, 94.45%	Operational
Deliver 6448 hours of home maintenance services for CHSP eligible clients per annum	90%	13,844 hours, 214.7%	Operational
Complete 17 major modification projects for CHSP and QCC eligible clients per annum	100%	40 projects, 235.3%	Operational
Complete all planned capital and maintenance projects in accordance with agreed schedule and budget	90%	90%	Operational
Respond to all reactive requests in accordance with adopted responses schedule, budget, availability of materials and contractor if required	90%	90%	Operational

5. Legislative Compliance and Standards (including Risk and Safety)***Safety Statistics***

The safety statistics for the quarter are:

	April 2018	May 2018	June 2018
Number of Lost Time Injuries	0	0	0
Number of Days Lost Due to Injury	0	0	0
Number of Incomplete Hazard Inspections	1	1	0

Risk Management Summary

All items from the Section Risk Register requiring treatment plans have been completed.

Legislative timeframes

Item	Due Date	Compliant? (Yes/No)	Status
Outdated employee immunisations, tickets and/or licenses	Various	No	As at 30 June Council records indicated that 1 employee was non-compliant in this regard
Outdated legislative compliance mandatory training and/or qualifications	Various	No	As at 30 June Council records indicated that 4 employees were non-compliant in this regard
Statutory servicing of air conditioning, fire systems and switchboards	Monthly	Yes	Plant and equipment serviced as per schedule
Statutory servicing of lifts, generators, automatic doors, septic systems and grease traps	Quarterly	Yes	Plant and equipment serviced as per schedule
Statutory servicing of emergency lighting, residential smoke detectors, fire equipment, CCTV and security panels	6 monthly	Yes	Plant and equipment serviced as per schedule
Statutory servicing of pool earth bonding, switchboard thermal imaging, fuel bowsers, l-bolts, roller doors, RPZ backflow, thermostatic mixing valves, water filters and boilers	Annually	Yes	Plant and equipment serviced as per schedule
Property pole inspections	4 yearly	Yes	Sites inspected as per schedule

6. Operational Plan Targets by Section

Performance against annual targets for June 2018:

Operational Plan Ref	Action	Target	Status
1.1.4.1	Undertake required statutory maintenance	Compliance standards met	Statutory maintenance completed during the reporting period included switchboard maintenance and fire and emergency lighting system servicing
1.1.4.2	Clean and maintain buildings	Buildings cleaned and maintained in accordance with the priority rating schedule and budget allocation	Buildings cleaned as per schedule
1.1.4.3	Develop and implement conservation management plan for heritage listed buildings	Conservation Management Plan review conducted in accordance with schedule	No plans currently due for review
1.2.1.1	Provide venues suitable for community use	All venues are compliant with statutory requirements	Required statutory maintenance completed
1.3.1.1	Maintain and monitor CCTV systems	System maintained in accordance with schedule	31 new camera faults identified, 32 corrected
1.4.1.2	Provide community sponsorship activities in various sectors	Community sponsorship and grant funding applied in accordance with the guidelines	4 small projects applications funded for \$1,890; 1 major sponsorship scheme application funded for \$25,000; 1 multi-year funding application funded for \$5,000
1.4.1.5	Deliver funded home maintenance and modification services to support seniors and people living with a disability to continue living independently	Service delivered in accordance with eligibility and funding arrangements	2,877 hours of service provided

Operational Plan Ref	Action	Target	Status
1.4.3.1	Engage volunteers to assist with the delivery of free community training at the Library Technology Centre and library events	Increase number of volunteer trainers	Volunteers engaged for 183 hours
1.5.1.1	Deliver programs and activities that promote development, lifelong learning, social inclusion and capacity building	Programs delivered annually with in excess of 1000 person participation rate	1,021 participants in programs and activities during June 28,415 participants in programs for year to date
1.5.1.2	Provide facilities and training through the Library Technology Centre and libraries to develop digital skills and reduce social exclusion	Deliver 2000 contact hours of community training	198 contact hours of training provided in June 2,598 contact hours of training provided for the year to date
1.5.1.3	Provide a home delivery service to people who are housebound	Increase in home delivery loans	519 loans during the reporting period
1.6.1.2	Support indigenous events and celebrations	Facilitate identified celebrations	No events to report
1.6.2.3	Maintain documentary heritage of the Region through maintaining and developing the Local History Centre and its collection	Increase in research requests by 10%	108 research requests received
1.6.3.1	Deliver and support local events and celebrations	Transition the CapriCon Steampunk and Pop Culture Convention to an annual event	Planning underway for 2019 event
		Conduct annual Harmony Day and Cultural events	Social inclusion film event; storytime in other languages programming
2.2.2.2	Support community training programs/ education workshops held in the region	Provide 500 hours of Microsoft training courses through the Library Technology Centre	98 contact hours of training provided in June 875 contact hours of training provided for the year to date

Operational Plan Ref	Action	Target	Status
2.2.3.2	Provide access to resources and free community technology training courses to develop skills	Provide community access to technology and deliver 2000 hours of computer training	2,238 hours of public access provided; 198 hours of community training provided during June 28,057 hours of public access provided; 2,598 hours of community training provided for the year to date
2.2.3.3	Provide quality child care services	Services provided meet the national quality standard	7,596 hours of long day care provided, with an 83.39% utilisation rate during June 315 hours of occasional care provided, with a 26.51% utilisation rate during June 91.35% utilisation rate of long day care places and 37.87% utilisation rate of occasional care places for the year to date

7. Capital Projects

As at period ended **30 June 2018** – 100% of year elapsed

Project	Planned Start Date	Planned End Date	Status	Budget Estimate	YTD actual (incl committals)
COMMUNITIES AND FACILITIES CAPITAL WORKS PROGRAM					
Southside Memorial Pool	24/07/17	01/09/17	Completed	\$230,000	\$230,955
Comment: replacement of soft fall					
Southside Memorial Pool	05/07/17	01/08/17	Completed	\$80,000	\$121,349
Comment: clean underside of shade structure, repair damaged tiles, re-grout joints and tiling of 50m pool, additional essential works while pool empty.					
Kershaw Gardens Igloo Nursery	05/05/17	30/08/17	Completed	\$50,000	\$79,906
Comment: installation of igloo. Budget overruns due to issue with relocation of underground water service and extra costs for building compliance upgrade to overhead power line that was not compliant with current standard.					
Rockhampton Showground	01/07/17	13/03/18	Completed	\$61,200	\$59,335
Comment: switchboard enclosure modernisation					
Air conditioner replacement program	01/08/17	23/06/18	In progress	\$100,000	\$88,752
Comment: replacement of aged or problem air conditioner units to various sites					
Carpet renewal program	04/07/17	30/07/18	In progress	\$136,000	\$118,493
Comment: replacement of worn and damaged carpet to various sites					

Project	Planned Start Date	Planned End Date	Status	Budget Estimate	YTD actual (incl committals)
Gracemere Pound	13/11/17	30/06/18	In progress	\$1,960,501	\$1,848,388
Comment: construction of new Pound facility at Foster Street Gracemere					
Robert Archer Grandstand	17/06/17	30/09/17	Completed	\$164,002	\$208,343
Comment: defects works as per structural engineer's scope, including replacement of steel stair stringers to bottom seating					
Pool plant renewal program	01/09/17	29/11/2018	In progress	\$50,000	\$27,880
Comment: replacement of plant and equipment based on condition assessment					
Access road renewal program	01/08/17	30/06/18	In progress	\$260,000	\$80,416
Comment: stage 1 of Dooley Street Depot access road renewal; concreting complete					
Athelstane Bowls Club	15/07/17	10/03/18	Completed	\$30,000	\$19,021
Comment: works to repair office and amenities defects as identified in condition assessment					
Athelstane Bowls Club	15/07/17	10/03/18	Completed	\$50,000	\$33,895
Comment: works to repair clubhouse defects as identified in condition assessment, and external repaint of clubhouse					
Depot master planning	11/09/17	30/06/2018	In progress	\$30,000	-
Comment: assess building, storage, access and operational activities within the Mt Morgan, Gracemere and Dooley Street Depots in consultation with stakeholders					
Mount Morgan Depot Renewal	05/03/17	30/06/18	In progress	\$60,000	\$612

Project	Planned Start Date	Planned End Date	Status	Budget Estimate	YTD actual (incl committals)
Comment: planning, design and documentation for 18/19 renewal funding; soil testing and surveying underway					
Rockhampton Showground - Stud Cattle Pavilion replacement	01/08/17	30/06/18	In progress	\$400,000	\$16,091
Comment: replacement of existing shed; concept designs completed and options to be presented to Council					
Agricultural Hall Showground	09/07/17	08/02/18	Completed	\$53,000	\$45,500
Comment: works to repair pavilion defects include replacement of wall sheeting, installation of drainage as identified in condition assessment					
Rockhampton Showground	14/07/17	05/02/18	Completed	\$45,000	\$42,176
Comment: replace existing kennel display area					
CCTV renewal program	02/10/17	30/04/18	In progress	\$45,000	-
Comment: replacement of cameras which have reached end of useful life; upgrade of system software					
Showground Kele Pavilion / Poultry Pavilion	09/7/17	08/2/18	Completed	\$30,000	\$21,111
Comment: works to repair pavilion defects include replacement of wall sheeting and structure rectification work as identified in condition assessment					
Rockhampton Showground	06/10/17	17/11/17	Completed	\$203,251	\$141,779
Comment: construction of new toilet block in fairground area					
Calliungal Youth Centre (Green Shed)	01/12/17	22/05/18	In progress	\$ 30,000	\$15,382

Project	Planned Start Date	Planned End Date	Status	Budget Estimate	YTD actual (incl committals)
Comment: structural repairs, painting, exterior cladding					
Mount Morgan Pool	02/12/17	31/04/18	Completed	\$15,000	\$9,832
Comment: installation of privacy walls in change room					
North Rockhampton Library	14/07/17	29/10/17	Completed	\$15,000	\$7,777
Comment: construction of cover over air conditioning plant					
Mount Morgan Showground	01/11/17	16/04/18	Completed	\$76,000	\$72,872
Comment: power head replacement; variation for 2 additional switchboards being installed to accommodate future needs of Mount Morgan Show stallholders					
Mount Morgan Administration Building	10/10/17	16/03/18	Completed	\$25,000	\$20,199
Comment: replacement of roof on old Council Chambers					
Mount Morgan Library	14/07/17	30/04/18	Completed	\$56,000	\$51,045
Comment: roof replacement					
Mount Morgan School of Arts	14/07/17	30/04/18	Completed	\$150,000	\$147,012
Comment: roof replacement					
Janet Pujolas Park (access road)	01/07/17	30/05/18	Completed	\$85,000	\$68,676
Comment: construction of access to parking area for Meals on Wheels building					

Project	Planned Start Date	Planned End Date	Status	Budget Estimate	YTD actual (incl committals)
Walter Reid Cultural Centre	29/08/17	20/06/18	In progress	\$300,000	\$246,590
Comment: replacement of existing lift					
Music Bowl	01/08/17		Not started	\$50,000	-
Comment: demolition of roof structure to stage area; further direction being sought on options and use					
Bouldercombe Amenity	01/08/17	31/04/18	Completed	\$30,000	-
Comment: upgrade of failed septic system; works completed through operational budget expenditure					

Works for Queensland Project

Round 2

Location	Project Details	Comment
Botanic Gardens	Defect repairs of Japanese Gardens shelter	Completed
Heritage Village	Amenities block replacement	Completed
Mount Morgan Administration Building	Replacement of roof	Completed
Reception Room, City Hall	Removal of mezzanine floor and restoration of Reception Room	Construction design in progress
Schotia Place	Reseal of timber floor	Completed
Stapleton Park	Construction of public amenities	Works scheduled to commence July 2018
To be confirmed	SES Facilities Upgrade	Discussion with stakeholders and management team for design

8. Operational Projects

Community Programs

Community Assistance Program

6 applications were received during June, with total funding of \$31,890.00 provided. This included the following:

Small Projects Scheme

Applicant	Purpose of Grant/Sponsorship	Amount
Rockhampton Touch Association Inc	Queensland Secondary Schools U19 Championships	\$640.00
Gracemere Croquet Club	Fourteen Point Egyptian Extravaganser Croquet	\$250.00
Australian Brahman Breeders Association	Junior Beef Show Rockhampton 2018	\$800.00
Radio 4US	Ladies NAIDOC Karaoke Night 4-US	\$200.00
		\$1,890.00

Multi-year Funding

Applicant	Purpose of Grant/Sponsorship	Amount
There4U	Battle of the Bands 2018	\$5,000.00
		\$5,000.00

CCTV

There were no requests for CCTV footage received from the Queensland Police Service during June.

Home Assist Secure

A service agreement for the Home Assist Secure program was received, with the term of the agreement being increased from a three year agreement to a five year agreement.

Libraries

Regular programming:

- Lively Storytelling** – guest storytellers Selwyn and Tracey from the QLD Police Liaison unit dropped into the North Rockhampton Library this month to share stories from an indigenous perspective for Reconciliation Week. The audience of young children and their carer's were delighted that they could hear the sirens and see the flashing lights on the police car parked outside the library.



- **Lively Babies** – only a few parents and carers braved the cooler weather to attend various baby programs at the libraries this month. The library spaces were nice and warm for families to chat, read and interact with each other following the sessions.
- **Lively LEGO** – an impressive 164 participants attended LEGO building activities at the libraries this month, with some children ‘bounding into the library’ to take part in the inclusive activities. Children showcased their building projects in displays at the libraries promoting the weekly sessions.

LEGO building at the Gracemere Library



- **Lively STEAM Club** – staff at the Gracemere Library used props to engage young people attending the monthly STEAM Club. Participants used Spheros and a mini iPad to guide the robots around a maze to ‘defeat the alien invasion’. Baby play cushions and plastic cups were placed around the library space to challenge players in creative play.

Sphero action at the Gracemere Library



- **Anime/Manga Clubs** – manga enthusiasts greatly enjoyed the collaborative drawing opportunities provided by the fortnightly Anime/Manga Club which meets on a Monday afternoon at the Regional Library, where participants took pride in sharing the progress of their art-pieces.
- **Lively Book Clubs** – books discussed this month at the libraries included Parker’s *The long goodbye* (Mount Morgan Library); McInnes’ *The holidays* (Regional Library) and Stockett’s *The help* (Gracemere Library).
- **Lively Knitting and Crochet Clubs** – the cooler weather attracted good numbers to the libraries’ knitting and crochet clubs with 130 participants visiting the libraries this month.
- **3D Printing** – library staff presented workshops on 3D printing for adults, teens and children this month with adults learning the finer arts of the new technology at the Regional Library.
- **Lively Movies** – the 1950 movie *Summer Stock* from the National Film and Sound Archive was greatly enjoyed at the Gracemere Library this month; with the Beamafilm *The whale* proving a popular choice at the Regional Library this month.

Other programming

Small Business Week – Council libraries’ partnered with the Smart Hub to present information seminars on topics of interest to small businesses on 1 June. Information on community and professional courses on offer at the Library Technology Centre, databases Lynda.Com, the Sound Studio and Profile.ID were presented in the LTC Training Room. A hands-on workshop was also held in the Fitzroy Room to demonstrate how to increase online visibility with the Google Street View app and VR headsets. 38 bookings of a possible 40 places were registered for these sessions, however only 12 attended on the day.

Rockhampton Agricultural Show – a team of library staff headed off to the Rockhampton Show for the three day event to showcase the library services and resources. Over 177 queries were fielded about the library service with 18 new library members joined up during the period. Staff held impromptu Tech Savvy Seniors sessions and smartphone problem-solving sessions during the Show and shared robotics activities with the Spheros. Very often at these type of events staff hear comments about how much the library service is valued, including a comment from an elderly client, ‘*The library is good value – not many things are good value these days.*’

First Five Forever (F5F) – First 5 Forever had a much quieter month in June, with only one small Outreach event in addition to regular programming. The F5F message was delivered to 242 attendees with 27 new library members joining through F5F programming. The January – June figures for 2018 show an approximate 65% increase in attendance from the same time in 2017.

The State Library of Queensland Play Space Pop Up arrived just in time for the school holidays. The Play Space, based on a construction theme, offers families wonderful opportunities to play and be creative together, with a mini construction site, cubby house, craft zone, dress ups and toys. The Play Space was officially opened by Barry O'Rourke, Member for Rockhampton, and Brittany Lauga, member for Keppel, at the June Dads Read session on Saturday. It has since become a popular and well utilised addition the Regional Library.

The Queensland Government announced that funding for the First 5 Forever program will continue for another 4 years. Although information on how the funds will be distributed between Library services is yet been confirmed, this announcement means that Rockhampton Regional Libraries will continue to provide programming, resources, outreach and information to families on the importance of early literacy in the first five years of a child's life.



June Dads Read session with guest storyteller Barry O'Rourke



Young play space enthusiasts

Access All Areas Film Festival – a short film festival promoting diversity and inclusion was featured at the Regional Library this month, in partnership with Community Solutions. A longer movie, *The Finishers* from the Beamafilm service was also screened during the event to much applause. A morning and afternoon tea was provided by Community Solutions to complement the activity.

Writing Workshops – Dan Kelly, Manager of Boolarong Press, presented some very well attended workshops at the Regional Library on Friday 22 June. The workshops focused on writing memoirs, publishing in Word, and how to publish. Over 70 participants learnt new skills at the free workshops.

Dan Kelly



Tech Savvy Seniors – the Libraries' Tech Savvy Seniors facilitator headed out to visit our smaller communities and present workshops in a different space. iZac, the humanoid robot, made a special guest appearance at the Kabra Hotel as part of the interactive training session. It is hoped that this type of outreach breaks down barriers, particularly in the realm of digital content, and positions the library as a key stakeholder into a journey of life-long learning.



TSS attendees at the Kabra Hotel

Rockhampton History Centre

Media - on 1 June 1868 the gold commissioner was hanged in Rockhampton after being found guilty of murdering two gold escorts on their way back to Rockhampton from Clermont in November 1867. To commemorate the 150th anniversary of Thomas Griffin's hanging, WIN News interviewed John Fletcher from the Rockhampton Historical and District Association on why the murders and hanging was of interest back in 1868 and why it is still of interest today. WIN News filmed in the History Centre for approximately one and half hours, with the South Rockhampton burial register and the original *Rockhampton Bulletin and Central Queensland Advertiser* newspaper from the History Centre's collections being used in the footage. The interview was aired on 1 June 2018 with the article also being placed on WIN's Facebook page.



Historian John Fletcher

Donations - extra material was added to the Rockhampton Ladies Probus Club which is a collection held in the History Centre's special collections archives room. The new additions included minute books, directories, guidelines, correspondence, certificates and plaques.

Library Technology Centre

Professional Development Courses

Representative Sample of Client Evaluation Comments:

- *I thoroughly enjoyed this course. Everything I learnt today will help me in my day-to-day work duties. I am so looking forward to using this new knowledge of Word to make things easier.*
- *Very well presented and Donna is extremely knowledgeable and makes the course enjoyable. I hope to be back in the future to learn Advanced Excel. It is excellent that we have access to this training in Rockhampton. Thank you.*
- *The trainer makes you feel at ease and does not mind if you ask questions that relate to what you actually use in your everyday work life. Very professional. Thank you!*

Community Training Courses

Representative Sample of Client Evaluation Comments:

- *Very informative session. Learnt a lot. Class was run very well. Presenter very approachable. Will tell my friends about all the classes.*
- *I liked the way the trainer helped everyone individually. I liked her method of imparting knowledge to us and the speed at which it was done. Very enjoyable course.*
- *Absolutely loved this course. I will be using PowerPoint now in my new job and for making presentations of my grandchildren and animals.*
- *This was a great course and obviously a lot of work went into the preparation. Activities in the sessions were of a high quality and successful with the variety of learners in the class. Enjoyed it very much.*

Total number of usage hours on public access computers: 25 484

Total number of public access computer users: 25 882

WiFi – The statistics below refer to WiFi usage across all Rockhampton Regional Council Library Service branches during June.

- **Distinct clients:** 1189 (Daily average: 84)
- **Data transferred:** Total: 1.15 TB (↓ 1.03 TB ↑ 114.09 GB)

Child Care Centre

Utilisation of long day care fell slightly this month to 83.39%, with occasional care places also dropping slightly to 26.51%.

Facilities

553 work orders were created during June, with 459 completed.

The work completed included the following:

Site	Completed Task	Cost
220 Quay Street	Installed additional emergency lighting for new office areas.	\$7,551.00
2nd World War Memorial Aquatic Centre	Replaced aquiline salt cells, filter socks and ORP probe. Repaired fault with the PLC. Provided ceramic coating to new pumps. Supplied and fitted clutch module kits to the tilt doors at the Learn to Swim building.	\$33,187.23
42nd Battalion Memorial Pool	Repaired cave and other damage.	\$28,132.61
Art Gallery	Replaced faulty chiller	\$1,530.00
Cedric Archer Park	Installed push button cover plates.	\$1,540.00
City Child Care Centre	Installed iPad docks.	\$75.00
City Hall	Removed and replaced wall sheets in male and female toilets. Replaced bearing in right hand side evaporative fan.	\$819.50
Dooley Street Depot	Carried out repairs to asphalt paver and various tools. Installed roller door motor on Recycle Shed. Carried out various tool repairs for Fleet Services' fitters and mechanics including grinders and leads.	\$6,014.64 WOU
Elizabeth Park	Installed additional field lighting and replacement of switchboard/ control gear enclosures for soccer.	\$11,300.00

Fraser Park	Alterations completed to lighting in/around amenities block.	\$832.00
Heritage Village	RCD and switchboard testing carried out across all the museum buildings. Replaced failed hot water system in Shearing Shed.	\$5,000.00
Kershaw Gardens Depot	Installed additional lighting in the works shed. Installed underground power to the Communities decorations shed.	WOU
Lakes Creek Landfill	Replaced window blinds in the gatehouse.	\$1,860.00
Morgan Street Amenities	Alterations completed to lighting in and around amenities block.	\$1,129.00
Mount Morgan Library	Repaired front auto swing door.	\$973.50
Fitzroy River Bridge	Carried out installation and removal of temporary Riverfest signage on the Fitzroy River Bridge.	WOU
Rockhampton Showgrounds	Replaced faulty main switch in the McCamley Pavilion switchboard. Relocated distribution boards on exterior of Kele Pavilion to avoid mechanical damage.	\$3,005.00
Various locations	Security call out fees.	\$1,716.00
Various locations	Replaced CCTV camera on Quay Street. Completed general CCTV breakdown repairs.	\$9,478.00
Various locations	Emergency light servicing carried out across all relevant Council sites.	\$560.00
Various locations	Repairs to the fire detection systems across various Council sites.	\$2,510.00
Various locations	Fire system servicing carried out across all relevant Council sites.	\$2,241.00
Various locations	Carried out repairs to barbecues located in various parks including Huish Drive, Ski Gardens, Rigarfsford Park, Victoria Park, Toonooba Park, and Queens Park.	
Various locations	Carried out breakdown repairs on parks lighting across various sites including Jeffries Park, Zervos Park, Huish Drive, Victoria Parade/ Quay Street, and East Street precincts.	
Various locations	Carried out statutory switchboard maintenance including RCD testing at various sites across Council.	\$3,295.00
Various locations	Carried out monthly inspections and breakdown repairs, across all RRC traffic light intersections.	
Walter Reid Cultural Centre	Installed VSD and pressure transducer to control stairwell pressurisation. Replaced window blinds in unit 1. Replaced bearing in evaporative fan.	\$6,106.50

9. Budget

Financial performance as expected for the reporting period.

	Adopted Budget	Revised Budget	Adopted Budget (Pro Rata YTD)	YTD Actual	YTD Commit + Actual	Variance	On target
	\$		\$	\$	\$	%	
OPERATIONS							
COMMUNITIES & FACILITIES							
Facilities							
1 - Revenues	(80,860)	0	(80,860)	(183,281)	(183,281)	227%	✓
2 - Expenses	12,965,939	0	12,965,939	10,939,882	11,524,367	89%	✓
3 - Transfer / Overhead Allocation	173,813	0	173,813	50,582	50,582	29%	✓
Total Unit: Facilities	13,058,892	0	13,058,892	10,807,184	11,391,669	87%	✓
City Child Care Centre							
1 - Revenues	(892,000)	0	(892,000)	(803,747)	(803,747)	90%	✗
2 - Expenses	825,864	0	825,864	756,585	756,665	92%	✓
3 - Transfer / Overhead Allocation	1,000	0	1,000	381	381	38%	✓
Total Unit: City Child Care Centre	(65,136)	0	(65,136)	(46,781)	(46,701)	72%	✗
Comm & Facs Mangement							
1 - Revenues	0	0	0	(6,675)	(6,675)	0%	✓
2 - Expenses	445,600	0	445,600	322,849	335,143	75%	✓
3 - Transfer / Overhead Allocation	6,500	0	6,500	0	0	0%	✓
Total Unit: Comm & Facs Mangement	452,100	0	452,100	316,174	328,468	73%	✓
	Adopted Budget	Revised Budget	Adopted Budget (Pro Rata YTD)	YTD Actual	YTD Commit + Actual	Variance	On target
	\$		\$	\$	\$	%	

Library

1 - Revenues	(624,231)	0	(624,231)	(671,385)	(671,385)	108%	✓
2 - Expenses	3,258,859	0	3,258,859	3,032,710	3,232,786	99%	✓
3 - Transfer / Overhead Allocation	18,805	0	18,805	13,847	13,847	74%	✓
Total Unit: Library	2,653,433	0	2,653,433	2,375,172	2,575,248	97%	✓

CQ Home Assist

1 - Revenues	(2,151,650)	0	(2,151,650)	(2,287,752)	(2,287,752)	106%	✓
2 - Expenses	2,011,078	0	2,011,078	1,958,166	2,234,877	111%	✗
3 - Transfer / Overhead Allocation	135,171	0	135,171	95,533	95,533	71%	✓
Total Unit: CQ Home Assist	(5,401)	0	(5,401)	(234,053)	42,658	-790%	✗

Community Programs

1 - Revenues	(88,200)	0	(88,200)	(115,958)	(115,958)	131%	✓
2 - Expenses	889,207	0	889,207	690,007	704,336	79%	✓
3 - Transfer / Overhead Allocation	(85,070)	0	(85,070)	48,390	48,390	-57%	✗
Total Unit: Community Programs	715,937	0	715,937	622,439	636,768	89%	✓

Total Operations:	16,809,826	0	16,809,826	13,840,135	14,928,111	89%	✓
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	Adopted Budget	Revised Budget	Adopted Budget (Pro Rata YTD)	YTD Actual	YTD Commit + Actual	Variance	On target
	\$		\$	\$	\$	%	
CAPITAL							
COMMUNITIES & FACILITIES							
CP450 - CAPITAL FACILITIES MANAGEMENT							
1 - Revenues	(357,726)	(355,958)	(355,958)	(2,230,813)	(2,230,813)	627%	✓
2 - Expenses	4,356,314	6,320,674	6,320,674	6,341,168	7,024,913	111%	✗
3 - Transfer / Overhead Allocation	0	0	0	50,021	50,021	0%	✗
Total Unit: Community Programs	3,998,588	5,964,717	5,964,717	4,160,375	4,844,120	81%	✓
CP530 - LIBRARIES							
1 - Revenues	0	0	0	(344,127)	(344,127)	0%	✓
2 - Expenses	165,000	78,000	78,000	83,657	106,964	137%	✗
3 - Transfer / Overhead Allocation	0	0	0	2,766	2,766	0%	✗
Total Unit: Community Programs	165,000	78,000	78,000	(257,705)	(234,398)	-301%	✓
CP540 - CAPITAL CONTROL COMMUNITY PROGRAMS							
2 - Expenses	86,342	125,623	125,623	0	0	0%	✓
Total Unit: Community Programs	86,342	125,623	125,623	0	0	0%	✓
Total Capital:	4,249,930	6,168,340	6,168,340	3,902,671	4,609,723	75%	✓
Grand Total:	21,059,756	6,168,340	22,978,165	17,742,806	19,537,833	317%	✗

10. Section Statistics

Community Hall Hire

Facility	Total Sessions for June
Gracemere Community Hall	17
Mt Morgan School of Arts	12
Calliungal Youth Centre	11
Bauhinia House	21
Schotia Place	28

Libraries

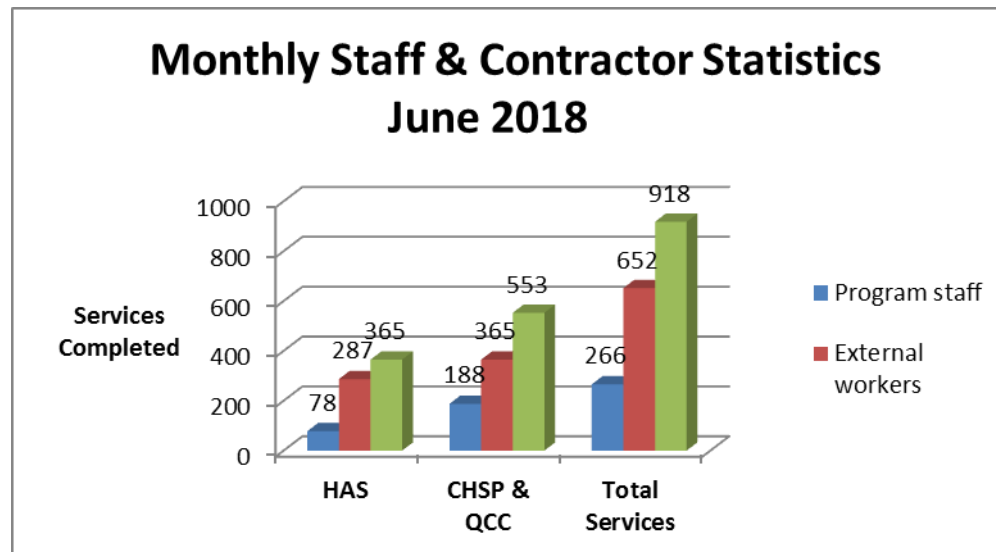
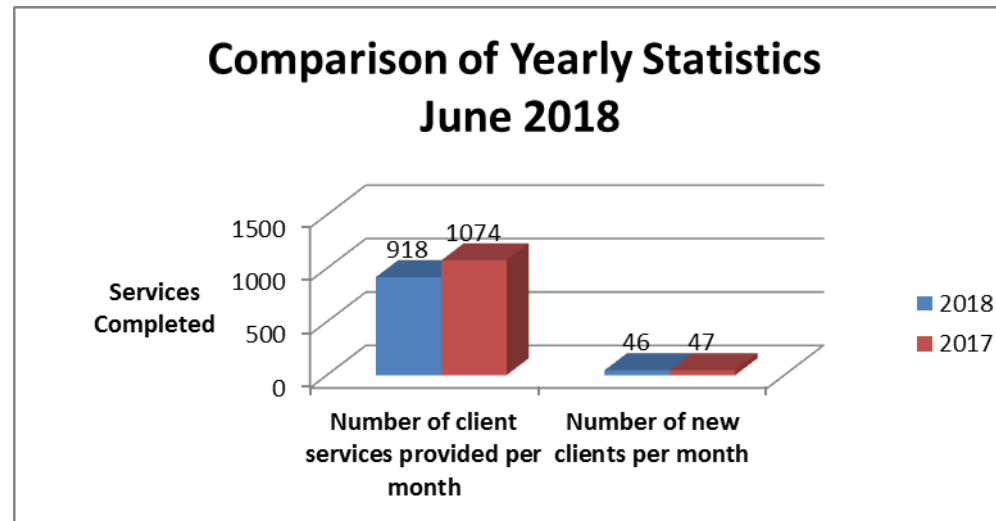
Volunteer hours

Location / Program Area	Total hours for June
Coding Workshops	3
Library Technology Centre	180
TOTAL	183

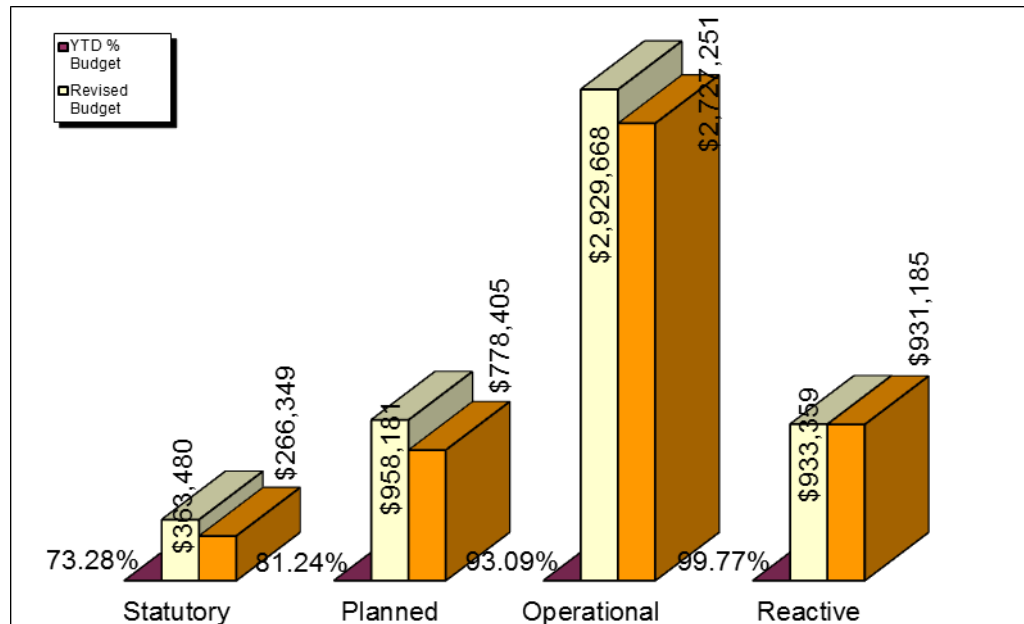
Utilisation

Activity	Regional Library	North Rockhampton	Mt Morgan	Gracemere	e-Content	Anytime Library	Total
Loans	9,298	3,644	1,155	573	5,279	6	19,955
Returns	9,606	3,807	1,513	668	-	-	15,594
Reservations	648	356	70	192	1,171	-	2,437
Inter-library loans	48	9	12	23	-	-	92
Total Transactions	19,600	7,816	2,750	1,456	6,450	6	38,078
Public Computer Access Hours	2,114	409	284	180	-	-	2,987
Visits	9,700	4,076	2,290	2,050	-	-	18,116
Program Participation	458	86	181	197	-	-	922

Home Assist Secure



Facilities



Activity	Adopted	YTD Actuals	YTD % Budget
Statutory	\$363,480	\$ 266,349	73.28%
Planned	\$958,181	\$ 778,405	81.24%
Operational	\$2,929,668	\$ 2,727,251	93.09%
Reactive	\$933,359	\$ 931,185	99.77%
Total	\$5,184,688	\$ 4,703,190	90.71%

8.4 COMMUNITY ASSISTANCE PROGRAM - MAJOR SPONSORSHIP (BLACK DOG BALL)

File No: 12535
Attachments: Nil
Authorising Officer: Steven Gatt - Acting General Manager Community Services
Author: Kerri Dorman - Administration Supervisor

SUMMARY

An application from the Black Dog Ball Incorporation for Major Sponsorship assistance towards The Black Dog Ball event is presented for Council consideration.

OFFICER'S RECOMMENDATION

THAT Council approves the application from Black Dog Ball Incorporation for funding to assist with the staging of The Black Dog Ball to be held on 6 October 2018 in the amount of \$7,000.00.

COMMENTARY

Black Dog Ball Incorporation had lodged an application under the Major Sponsorship scheme seeking \$20,000.00 in funding to assist with The Black Dog Ball that will be held at Paradise Lagoons on 6 October 2018.

Event

The Black Dog Ball is a black tie community event, which coincides with Mental Health Week annually. The ball is staged to raise awareness of the importance of mental health and wellbeing and to remove the stigma associated with mental illness and depression. Black Dog Ball place a particular focus on men in the vast Central Queensland mining and agricultural sectors.

The applicant states that The Black Dog Ball is now in its sixth year. Since their inaugural event in 2013, they have successfully delivered a significant community event to raise awareness of the importance of mental health and wellbeing to in excess of 2,270 event attendees, and have raised in excess of \$145,000 which has been utilised by numerous local community organisations to fund programs delivered throughout Central Queensland. The organisation consult with Psychiatrists, Psychologists, Community Organisations and groups each year to determine where extra funding could be most useful. This decision is not made lightly and greatly depends on community events or situations, to ensure help is provided where it is most needed.

In 2018 the Black Dog Ball is partnering with Anglicare Youth Programs. Anglicare will be delivering additional Youth Programs in centres which include Springsure, Barcaldine, Winton, Emerald, Biloela, Clermont, Blackwater and Rockhampton. In partnership with the Black Dog Ball, Anglicare's Youth Programs will further develop through schools, with the implementation of 'Safe Talk' framework programs through consultation with school and community groups, with a focus on resilience in teenagers, and recognizing the signs that their peers may be struggling with depression, anxiety, or may be a risk of suicide.

Sponsorship

The Association has requested cash sponsorship of \$20,000 from Council for the event, for which it has projected a total cost of \$168,042.00. This would represent a Council contribution of 12% of the cost of staging the event.

The budget submitted with the application details the major expenses being for:

- food/beverage \$87,200
- equipment hire \$42,302.00

- guest buses \$10,890.00
- entertainment \$10,500.00
- marketing and promotion \$6,500.00

The estimated income for the event, including the organisation and Council's contributions of \$20,000.00 will result in a surplus of 32,958.00 to go towards Anglicare's Youth Program.

It is proposed that Council's support would be acknowledged via press, television and social media advertising in the lead up to the event, with post-event media releases.

Assessment

In accordance with the adopted Policy and Procedure applications received through the Major Sponsorship Scheme will be assessed by Council against the following criteria:

- Applicant's capacity to undertake the event including any experience with similar events, relevant approvals and permissions required
- Community need or desire for the event and how this was determined
- Economic and community outcomes anticipated from the event
- Number of participants, including out of area visitors; and
- Value for money, including realistic budget with projected cost recovery

A copy of the application has been supplied separately to Councillors for consideration, along with the rating tool as adopted by Council.

The Black Dog Ball committee obtains a liquor license annually, and as the event is staged at Paradise Lagoons a traffic management plan is not required. Pre-ball refreshment will be held at Callaghan Park which has ample car parking. Buses will transport attendees to Paradise Lagoons and it provides a central return location for guests as a duty of care.

CONCLUSION

Review of the information provided in the application against a rating assessment average suggests a cash sponsorship of \$7,000.00 be provided to assist with the staging of the event. A copy of the completed tool has been supplied separately to Councillors with the application.

8.5 COMMUNITY ASSISTANCE PROGRAM - MAJOR SPONSORSHIP (RIVER GLOW)

File No: 12535
Attachments: Nil
Authorising Officer: Steven Gatt - Acting General Manager Community Services
Author: Kerri Dorman - Administration Supervisor

SUMMARY

An application from the RACQ Capricorn Helicopter Rescue Service for Major Sponsorship Assistance towards the River Glow event is presented for Council consideration.

OFFICER'S RECOMMENDATION

THAT Council approves the application made under the Major Sponsorship scheme for cash assistance towards the staging of the River Glow event to be held on 27 October 2018 and approves \$5,000.00 cash sponsorship.

COMMENTARY

A Major Sponsorship scheme application has been received from RACQ Capricorn Helicopter Rescue Service for assistance with the staging of the River Glow event on Quay Street on 27 October 2018. The application seeks cash sponsorship of \$5,000 and in-kind assistance of \$3,190 for bins and traffic management and in-kind for venue hire.

The application details the event as a family fun run taking place at night along the river front. The event is designed to encourage people to live healthy and active lifestyles, with participants able to walk or run the track. There will be different heats that cater for specific family and age groups, and participants will be encouraged to wear either white or bright clothing on the night and will receive glow paint and glow products as part of their registration package. There will be food vendors and kids entertainment throughout the evening.

Assessment

In accordance with the adopted Policy and Procedure applications received through the Major Sponsorship Scheme will be assessed by Council against the following criteria:

- Applicant's capacity to undertake the event including any experience with similar events, relevant approvals and permissions required
- Community need or desire for the event and how this was determined
- Economic and community outcomes anticipated from the event
- Number of participants, including out of area visitors
- Value for money, including realistic budget with projected cost recovery

The applicant has had experience with previous events such as the Rescue Chopper Day, the Christmas Fair, and the CQ Mega Expo. Each of these events has been supported by Council, with the organisation satisfactorily completing grant acquittal reports. Since 2008 this has been as follows:

2008 - 2009	
Helicopter Rescue @ Paradise Lagoons	\$ 350.00
Sponsorship of Service	\$ 3,000.00
2009 - 2010	
Sponsorship of Service	\$ 5,000.00

2010 – 2011 Sponsorship of Service	\$ 5,000.00
2013 - 2014 Sponsorship of Service CBD Christmas Fair Rescue Chopper Day	\$ 5,000.00 \$19,000.00 \$ 5,000.00
2015 – 2016 Rescue Chopper Day St Valentine’s Day dance (hall hire) CBD Christmas Fair Rescue Chopper Day	\$ 2,500.00 (2015 Event) \$ 170.00 \$20,000.00 \$ 2,500.00
2016 - 2017 CBD Christmas Fair 2017 CQ Mega Expo	\$20,000.00 \$12,245.00 (\$10,000 Cash)
2017 - 2018 River Glow CBD Christmas Fair 2018	\$ 1,000.00 \$20,000.00

The organisation has also received support from Council outside of the Community Assistance program, for example reimbursement of landing fees.

The application states that the event is the newest and most exciting fun run Rockhampton has ever seen, and suitable for all ages and abilities. It is anticipated that more than 900 people will participate, and support the food and children’s entertainment vendors. River Glow 2017 attracted participants from right across CQ; towns including Emerald, Blackwater, Rolleston, Thangool, Biloela, Monto, Yeppoon, Rockhampton and surrounding areas.

The budget for the event shows a total cost of \$23,236.55 with the major expenses being for equipment hire of \$8,17.27; merchandise \$3,469.78; permits and licenses of \$2,925.50 and marketing, promotion and media at a cost of \$2,250.00. With the cash and in-kind contribution from Council factored into the projected income the total budget amounts to \$39,390.60, resulting in the event raising \$16,064 for the organisation.

No business or marketing plan has been included for the event as required.

RRC will have the opportunity to showcase the newly developed riverfront to a large crowd. Depending on the sponsorship level, RRC will be acknowledged through different forms of media (Facebook, website, radio, paper, race bib etc), recognized by the MC at the event, obtain a certain amount of free race tickets, have the option to provide promotional material in participant bags and the option to supply advertising material.

A copy of the application has been supplied separately to Councillors for consideration.

CONCLUSION

Based on assessment of the application, projected attendance and budget, it is suggested that Council consider a cash sponsorship of \$5,000.00 towards the event.

8.6 COMMUNITY ASSISTANCE PROGRAM - ROUND 1

File No: 12535
Attachments: 1. Applications↓
Authorising Officer: Steven Gatt - Acting General Manager Community Services
Author: Kerri Dorman - Administration Supervisor

SUMMARY

Eight applications for funding were received for the first round of the Community Assistance Program for the current financial year.

OFFICER'S RECOMMENDATION

THAT Council approves the allocation of funding from the Community Assistance Program for the following:

Applicant	Purpose of Grant/Sponsorship	Amount
Alton Downs Rural Fire Brigade	Purchase and supply of one (1) Battery Charger for UHF/VHF Radio	\$ 1,839.71
Brothers Australian Football Club	Back to Basics	\$ 4,466.00
Capricorn Community Radio 4YOU Incorporated	Letter Box and Timber Signage	\$ 1,600.00
Fitzroy Parish UCA	Window Tinting for Administrative Hub – 321 Berserker Street	\$ 1,990.00
Rockhampton Bowls Club Incorporated	2018 Mayoral Trophy	\$1,500.00
Rockhampton PCYC Baton Twirlers	Australian Baton Twirling National Championships	\$ 3,600.00
Rockhampton Saloon Car Club Inc	Streeties 1000	\$4,500.00

BACKGROUND

Round one of the Community Assistance Program for the 2018-19 financial year closed on 16 July 2018.

Eight applications for funding were received for the first round of the Community Assistance Program for the current financial year. The application from Rockhampton & District Indoor Bowls Association Inc for 'Louvre Replacement' was deemed ineligible.

Seven applications have been assessed and recommendations for funding for total amount of \$19,495.71 are presented for Council consideration.

Analysis of the applications received showed that:

- 3 applications related to sponsorship of events
- 4 related to grant funding for capital/equipment projects

The attached table includes the details of applications received; comments from the assessment panel, and recommend funding allocations for the eligible projects.

COMMUNITY ASSISTANCE PROGRAM - ROUND 1

Applications

Meeting Date: 22 August 2018

Attachment No: 1

GRANTS AND MINOR SPONSORSHIP					
Applicant	Project	Project Cost	Amount Requested	Amount Recommended	Assessment Comments
Alton Downs Rural Fire Brigade	The Brigade need assistance to purchase and supply of one (1) 6-Bay Battery Charger for UHF/VHF Radios. The new charger is an intelligent after-market unit that not only charges but maintains and extends the batter life of the brigade's hand-held radios. These radios are critical communications devices in an emergency response event .	\$ 3,679.42	\$ 1,839.71	\$ 1,839.71	This equipment will improve operational capabilities for the Brigade during emergencies. Brigade contributing 50% of costs.
Brothers Australian Football Club	The project 'Back to Basics' aims to provide adequate safe seating for spectators at Kele Park, the home to Brothers Australian Football Club. A visit by Council staff at the beginning of the year determined the current grandstands to be unsafe. Thus, removal is required and replacements need to be sourced as soon as possible. With more than 8000 people utilising Kele Park each year, there is significant need for basic seating facilities.	\$ 8,932.00	\$ 4,466.00	\$ 4,466.00	50% of costs being met by Club project will assist in the purchase of vital seating to replace current unsafe seating.
Capricorn Community Radio 4YOU Incorporated	The station require a secure letter box that will accommodate correspondence that is delivered to the Radio Station out of office hours, but also to serve as a letter box for delivered mail. Approximately 150 charitable organisations use the box for various reasons.	\$ 3,200.00	\$ 1,600.00	\$ 1,600.00	Reviewed expenditure with the projects and costs appear to be correct with the Radio 4YOU contributing 50% of cost.
Fitzroy Parish UCA	The administrative hub is used by a diverse group of community members across a broad cross section of the socioeconomic, cultural, social and generational demographics of the Rockhampton and regional populous. Tinting the windows will provide these groups with a workplace that will be sun resistant, inclusive, supportive administrative hub which complies with Work Health and Safety principles.	\$ 3,980.00	\$ 1,990.00	\$ 1,990.00	Council have contributed over \$8000.00 in the 2017/2018 financial year for upgrades to the hub. The Church will contribute 50% of cost.

Rockhampton Bowls Club Incorporated	2018 Mayoral Trophy is a prestige event held at the Club's grounds and played for by all the bowling clubs in Rockhampton district.	\$ 3,380.00	\$ 1,650.00	\$ 1,500.00	The amount requested is for cash prizes only. Council have given \$1,500.00 to this event since 2008/09. Club needs to be less reliant on Council.
Rockhampton PCYC Baton Twirlers	The Australian Baton Twirling National Championships will bring competitors and their families from Victoria, NSW and Regional Queensland to the Rockhampton region. Expected around 250 people will visit and stay for several days bringing an added economic advantage to the Rockhampton area.	\$ 11,000.00	\$ 4,000.00	\$ 3,600.00	Good event with the main expenditure being the cost of venue hire. Club's budget exceeds expenditure by \$2,000.00.
Rockhampton Saloon Car Club Inc	The street stock racing division are hard-top cars that seat a minimum of four people as per the car's compliance plate. The popularity of this national category is that they race in both directions. This one night event at the showgrounds speedway track will be a draw card for street stock drivers across Queensland (and hopefully interstate). Drivers will receive the opportunity to win \$1000 if they place first in the feature event. This is where the event title was formed "Streeties 1000". The event is expected to attract 500+ spectators.	\$ 21,570.00	\$ 4,500.00	\$ 4,500.00	Club is only seeking in-kind venue hire. Cost was based on previous event.
		\$ 55,741.42	\$ 20,045.71	\$ 19,495.71	

9 NOTICES OF MOTION

Nil

10 URGENT BUSINESS/QUESTIONS

Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting.

11 CLOSURE OF MEETING