



COMMUNITY SERVICES COMMITTEE MEETING

AGENDA

23 MAY 2018

Your attendance is required at a meeting of the Community Services Committee to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 23 May 2018 commencing at 9.00am for transaction of the enclosed business.

A handwritten signature in black ink that reads "R. Cheesman".

ACTING CHIEF EXECUTIVE OFFICER
17 May 2018

Next Meeting Date: 20.06.18

Please note:

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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1 OPENING

2 PRESENT

Members Present:

Councillor R A Swadling (Chairperson)
The Mayor, Councillor M F Strelow
Councillor N K Fisher
Councillor A P Williams
Councillor C R Rutherford
Councillor M D Wickerson

In Attendance:

Ms C Worthy – General Manager Community Services (Executive Officer)
Mr E Pardon – Chief Executive Officer

3 APOLOGIES AND LEAVE OF ABSENCE

4 CONFIRMATION OF MINUTES

Minutes of the Community Services Committee held 18 April 2018

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

6.1 BUSINESS OUTSTANDING TABLE FOR COMMUNITY SERVICES COMMITTEE

File No: 10097
Attachments: 1. [Business Outstanding Table](#)
Authorising Officer: Colleen Worthy - General Manager Community Services
Author: Colleen Worthy - General Manager Community Services

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Community Services Committee is presented for Councillors' information.

OFFICER'S RECOMMENDATION

THAT the Business Outstanding Table for the Community Services Committee be received.

BUSINESS OUTSTANDING TABLE FOR COMMUNITY SERVICES COMMITTEE

Business Outstanding Table

Meeting Date: 23 May 2018

Attachment No: 1

Date	Report Title	Resolution	Responsible Officer	Due Date	Notes
14/03/2018	Public Art Policy	THAT the draft policy be reviewed so as to include public art in specific projects and this be returned to the next available committee meeting.	Bianca Acimovic	28/03/2018	Matter to be considered by Council at a Councillor Workshop

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 OFFICERS' REPORTS

8.1 COUNCIL CONTRIBUTION AND SUPPORT TO RURAL COMMUNITY SHOWS WITHIN THE ROCKHAMPTON REGION

File No: 7822
Attachments: Nil
Authorising Officer: Colleen Worthy - General Manager Community Services
Author: Kerri Dorman - Administration Supervisor

SUMMARY

Council endorsement is sought for the contribution and support for rural community shows within the Rockhampton Region.

OFFICER'S RECOMMENDATION

THAT Council approve financial assistance under its current multi-year funding for annual events (expires 30 June 2019) for the following Regional Agricultural Shows:

- Mount Morgan - \$5,000
- Ridgелands - \$3,000

Further, these funding allocations be included in the 2018/2019 Budget during the Revised Budget process.

COMMENTARY

Three agricultural shows are held annually within the Rockhampton Region ie Rockhampton, Mount Morgan and Ridgелands.

The Rockhampton Agricultural and Citizen's Show Society currently has in place a Memorandum of Understanding (expiring December 2018) with Council for the conduct of the annual Rockhampton Agricultural Show outlining Council assistance for the staging of this annual event.

However, there are no formal arrangements in place for Council assistance towards the Mount Morgan and Ridgелands Show events.

Last year all societies received funding towards their 2017 Show event as per below:

Show Society	Qld Show Society Grant Program 2017	Rockhampton Regional Council 2016/17	Rockhampton Regional Council 2017/2018
Rockhampton	\$51,473.00	\$47,882.13 (50% rent subsidy MOU)	\$37,230.00 (approx. 50% rent subsidy MOU incl. in-kind hire of Victoria Park)
Mount Morgan	\$8,460.00	\$0	\$5,000.00 (CAP)
Ridgелands	\$5,792.00	\$2,500.00 (CAP)	\$5,998.00 (CAP) (Electricity Upgrade)

The Queensland Show Society Grants Program have advised that 2018 allocations should be the same amounts, if not a little more.

PREVIOUS DECISIONS

In 2016 the Ridgелands and District Sporting and Agricultural Association Incorporated submitted an application for funding through the Major Sponsorship Scheme for the Ridgелands Show.

At Ordinary Council meeting held on 26 April 2016 Council resolved that:

1. *The application be reconsidered through Council's other grant programs to find an appropriate fit: and*
2. *A report that considers Council's contribution and support for all of the shows in our community be prepared with a view to Council assessing equity.*

BUDGET IMPLICATIONS

Council currently provides multi-year funding for annual events over a 3 year period (current arrangement 1 July 2016 to 30 June 2019) totaling \$127,000 each year in addition to Council's Community Assistance Program funding of \$222,000 (17/18 budget allocation).

It is suggested that the following budget allocation be included in the current multi-year funding round which expires 30 June 2019 with the allocation incorporated into the Revised 2018/2019 Operational Budget for assistance towards the conduct of the Mount Morgan and Ridgелands Agricultural Shows:

Show Society	Funding Allocation
Mount Morgan	\$5,000.00
Ridgелands	\$3,000.00

During this financial year a review of the multi-year funding will occur noting the current funding expires June 2019. All organisations included in this allocation will be required to re-apply for a further 3 year period.

CORPORATE/OPERATIONAL PLAN

1.4.1.2 – Provide community sponsorship for activities for various sectors.

CONCLUSION

With a view to assessing equity for Council support for all its Regional Agricultural Show events, it is recommended that Council provide financial assistance under its current multi-year funding for annual events (expires 30 June 2019) as follows:

- Mount Morgan Agricultural Show - \$5,000
- Ridgелands Agricultural Show - \$3,000

And these allocations being included in the budget line during the 2018/2019 Revised Budget process.

Further, a report be brought back to Council following a review of the multi-year funding agreement.

8.2 COMMUNITIES AND FACILITIES MONTHLY OPERATIONAL REPORT

File No: 1464
Attachments: 1. **Communities and Facilities Monthly Operational Report**[↓](#)
Authorising Officer: Colleen Worthy - General Manager Community Services
Author: Naomi Brownless - Acting Manager Communities

SUMMARY

This report provides information on the activities of the Communities and Facilities section for March 2018.

OFFICER'S RECOMMENDATION

THAT the Monthly Operational Report on the activities of the Communities and Facilities section for March 2018 be received.

COMMENTARY

The Communities and Facilities section has responsibility for the following community service areas:

1. Community Programs
2. Libraries
3. Home Assist Secure
4. Child Care
5. Facilities

The attached report contains information on the activities of these program areas for March 2018.

COMMUNITIES AND FACILITIES MONTHLY OPERATIONAL REPORT

Communities and Facilities Monthly Operational Report

Meeting Date: 23 May 2018

Attachment No: 1



Monthly Operations Report

Communities and Facilities

March 2018

1. Highlights

2. Innovations, Improvements and Variations

V1 | Approved July 2017

3. Customer Service Requests

Response times for completing customer requests in the reporting period for March were all within the set timeframes.

	Balance B/F	Completed in Current Mth	Current Month NEW Requests		TOTAL INCOMPLETE REQUESTS D-ALLHWCC	Work Orders Issued	On Hold	Avg W/O Issue Time (days) 12 months	Completion Standard (days)	Avg Completion Time (days) Current Mth	Avg Completion Time (days) 6 Months	Avg Completion Time (days) 12 Months	Avg Duration (days) 12 Months (complete and incomplete)	Avg Completion Time (days) 03
			Resolved	Completed										
Cemeteries (Asset)	3	1	2	0	4	2	0	0.87	30	● 0.00	● 19.75	● 21.73	20.11	● 1.33
Childcare (Asset)	3	1	4	2	4	2	0	0.71	30	● 0.00	● 11.08	● 9.35	19.85	● 0.17
Community Halls (Asset)	6	3	8	3	8	5	0	0.85	30	● 0.67	● 6.08	● 16.29	17.59	● 6.00
Admin and Depots (Asset)	36	27	48	39	18	9	0	-0.46	30	● 0.67	● 8.41	● 11.36	12.37	● 4.96
Disaster Management (SES Buildings) (Asset)	2	1	0	0	1	0	0	0.25	30	● 0.00	● 13.00	● 33.17	32.92	● 22.50
Dog Pounds (Asset)	1	1	0	0	0	0	0	0.77	30	● 0.00	● 1.00	● 9.25	9.25	● 0.00
Gardens (Asset)	0	0	3	1	2	2	0	0.79	30	● 0.00	● 4.50	● 9.33	10.00	● 0.00
Libraries (Asset)	26	17	15	1	23	9	0	0.86	30	● 0.00	● 10.41	● 12.11	12.00	● 9.24
Leased Premises - Maintenance (Asset)	0	0	0	0	0	0	0	0.00	30	● 0.00	● 0.00	● 0.00	0.00	● 0.00
Sport and Recreation Facilities (Asset) Not Parks	21	13	18	9	17	9	0	0.96	30	● 2.78	● 8.99	● 12.20	14.51	● 5.47
TV Black Spot - Reception (Asset)	0	0	0	0	0	0	0	0.00	30	● 0.00	● 0.00	● 0.00	0.00	● 0.00
Arts & Heritage Services (Asset)	43	25	41	19	40	22	0	1.17	30	● 0.63	● 6.23	● 14.01	16.60	● 5.30

4. Service Delivery

Service Level	Target	Current Performance	Service Level Type
Deliver services and activities that support and build the capacity of people from CALD backgrounds to connect with and live in the local community, with a target of 400 participants per annum	100%	194 participants, 48.5%	Operational
Deliver a range of family literacy, learning and development programs to 7500 participants per annum	100%	13,274 participants, 176.97%	Operational
Provide the community with access to a collection of relevant library resources in a range of formats by maintaining an annual acquisition rate of 0.25 items per capita in accordance with the Queensland Standard	100%	0.17 per capita	Operational
Provide community access to technology and deliver 2000 contact hours of computer training each year	100%	1,858 hours, 92.9%	Operational
Deliver child care in accordance with the National Quality Standard, with 100% utilisation rate of long day care places	100%	92.39%	Operational
Provide the community with access to occasional child care places with an average utilisation rate of 50%	50%	39.55%	Operational
Provide 9301 hours of home maintenance services to eligible Home Assist clients per annum	90%	6,142 hours, 66.04%	Operational
Deliver 6448 hours of home maintenance services for CHSP eligible clients per annum	90%	9,603 hours, 148.93%	Operational
Complete 17 major modification projects for CHSP and QCC eligible clients per annum	100%	31 projects, 182.35%	Operational
Complete all planned capital and maintenance projects in accordance with agreed schedule and budget	90%	90%	Operational
Respond to all reactive requests in accordance with adopted responses schedule, budget, availability of materials and contractor if required	90%	90%	Operational

5. Legislative Compliance and Standards (including Risk and Safety)

Safety Statistics

The safety statistics for the quarter are:

	January 2018	February 2018	March 2018
Number of Lost Time Injuries	0	0	0
Number of Days Lost Due to Injury	0	0	0
Number of Incomplete Hazard Inspections	0	0	0

Risk Management Summary

All items from the Section Risk Register requiring treatment plans have been completed.

Legislative timeframes

Item	Due Date	Compliant? (Yes/No)	Status
Outdated employee immunisations, tickets and/or licenses	Various	Yes	As at 31 March Council records indicated that all employees were compliant in this regard
Outdated legislative compliance mandatory training and/or qualifications	Various	No	As at 31 March Council records indicated that 1 employee was non-compliant in this regard
Statutory servicing of air conditioning, fire systems and switchboards	Monthly	Yes	Plant and equipment serviced as per schedule
Statutory servicing of lifts, generators, automatic doors, septic systems and grease traps	Quarterly	Yes	Plant and equipment serviced as per schedule
Statutory servicing of emergency lighting, residential smoke detectors, fire equipment, CCTV and security panels	6 monthly	Yes	Plant and equipment serviced as per schedule
Statutory servicing of pool earth bonding, switchboard thermal imaging, fuel bowsers, I-bolts, roller doors, RPZ backflow, thermostatic mixing valves, water filters and boilers	Annually	Yes	Plant and equipment serviced as per schedule
Property pole inspections	4 yearly	Yes	Sites inspected as per schedule

6. Operational Plan Targets by Section

Performance against annual targets for March 2018:

Operational Plan Ref	Action	Target	Status
1.1.4.1	Undertake required statutory maintenance	Compliance standards met	Statutory maintenance completed during the reporting period included pest control, switchboard maintenance, fire and emergency lighting system servicing
1.1.4.2	Clean and maintain buildings	Buildings cleaned and maintained in accordance with the priority rating schedule and budget allocation	Buildings cleaned as per schedule
1.1.4.3	Develop and implement conservation management plan for heritage listed buildings	Conservation Management Plan review conducted in accordance with schedule	No plans currently due for review
1.2.1.1	Provide venues suitable for community use	All venues are compliant with statutory requirements	Required statutory maintenance completed
1.3.1.1	Maintain and monitor CCTV systems	System maintained in accordance with schedule	51 camera faults identified, 8 corrected
1.4.1.2	Provide community sponsorship activities in various sectors	Community sponsorship and grant funding applied in accordance with the guidelines	3 small project applications funded for \$2,700; 1 major project application funded for \$1,000
1.4.1.5	Deliver funded home maintenance and modification services to support seniors and people living with a disability to continue living independently	Service delivered in accordance with eligibility and funding arrangements	1,230 hours of service provided

1.4.3.1	Engage volunteers to assist with the delivery of free community training at the Library Technology Centre and library events	Increase number of volunteer trainers	Volunteers engaged for 184 hours
1.5.1.1	Deliver programs and activities that promote development, lifelong learning, social inclusion and capacity building	Programs delivered annually with in excess of 1000 person participation rate	1,878 participants in programs and activities during March 13,274 participants in programs for year to date
1.5.1.2	Provide facilities and training through the Library Technology Centre and libraries to develop digital skills and reduce social exclusion	Deliver 2000 contact hours of community training	252 contact hours of training provided in March 1,758 contacts hours of training provided for the year to date
1.5.1.3	Provide a home delivery service to people who are housebound	Increase in home delivery loans	920 loans during the reporting period
1.6.1.2	Support indigenous events and celebrations	Facilitate identified celebrations	No identified celebrations facilitated during the reporting period
1.6.2.3	Maintain documentary heritage of the Region through maintaining and developing the Local History Centre and its collection	Increase in research requests by 10%	119 research requests received
1.6.3.1	Deliver and support local events and celebrations	Transition the CapriCon Steampunk and Pop Culture Convention to an annual event	Program finalised for April 2018 event
		Conduct annual Harmony Day and Cultural events	Harmony Day 2018 event 'Gone Fishing: the Art, Craft and Stories of Fishing Culture' held on 21 March 2018; Storytime in other languages programming

2.2.2.2	Support community training programs/ education workshops held in the region	Provide 500 hours of Microsoft training courses through the Library Technology Centre	105 contact hours of training provided in March 686 contact hours of training provided for the year to date
2.2.3.2	Provide access to resources and free community technology training courses to develop skills	Provide community access to technology and deliver 2000 hours of computer training	3,388 hours of public access provided; 105 hours of community training provided during March 21,335 hours of public access provided; 1,611 hours of community training provided for the year to date
2.2.3.3	Provide quality child care services	Services provided meet the national quality standard	7,409 hours of long day care provided, with a 85.05% utilisation rate during March 414 hours of occasional care provided, with a 36.5% utilisation rate during March 92.39% utilisation rate of long day care places and 39.55% utilisation rate of occasional care places for the year to date

7. Capital Projects

As at period ended **31 March 2018** – 75.07% of year elapsed

Project	Planned Start Date	Planned End Date	Status	Budget Estimate	YTD actual (incl committals)
COMMUNITIES AND FACILITIES CAPITAL WORKS PROGRAM					
Southside Memorial Pool	24/07/17	01/09/17	Completed	\$230,000	\$230,955
Comment: replacement of soft fall					
Southside Memorial Pool	05/07/17	01/08/17	Completed	\$80,000	\$121,349
Comment: clean underside of shade structure, repair damaged tiles, re-grout joints and tiling of 50m pool, additional essential works while pool empty.					
Kershaw Gardens Igloo Nursery	05/05/17	30/08/17	Completed	\$50,000	\$79,906
Comment: installation of igloo. Budget overruns due to issue with relocation of underground water service and extra costs for building compliance upgrade to overhead power line that was not compliant with current standard.					
Rockhampton Showground	01/07/17	13/03/18	Completed	\$61,200	\$59,335
Comment: switchboard enclosure modernisation					
Air conditioner replacement program	01/08/17	23/06/18	In progress	\$100,000	\$79,441
Comment: replacement of aged or problem air conditioner units to various sites					

Project	Planned Start Date	Planned End Date	Status	Budget Estimate	YTD actual (incl committals)
Carpet renewal program	04/07/17	30/05/18	In progress	\$136,000	\$118,358
Comment: replacement of worn and damaged carpet to various sites					
Gracemere Pound	13/11/17	30/06/18	In progress	\$2,500,000	\$1,845,810
Comment: construction of new Pound facility at Foster Street Gracemere.					
Robert Archer Grandstand	17/06/17	30/09/17	Completed	\$164,002	\$208,343
Comment: defects works as per structural engineer's scope, including replacement of steel stair stringers to bottom seating					
Pool plant renewal program	01/09/17	30/06/2018	In progress	\$50,000	\$14,030
Comment: replacement of plant and equipment based on condition assessment					
Access road renewal program	01/08/17	30/06/18	In progress	\$260,000	\$80,416
Comment: stage 1 of Dooley Street Depot access road renewal; concreting complete					
Athelstane Bowls Club	15/07/17	10/03/18	Completed	\$30,000	\$19,021
Comment: works to repair office and amenities defects as identified in condition assessment					
Athelstane Bowls Club	15/07/17	10/03/18	Completed	\$50,000	\$33,895
Comment: works to repair clubhouse defects as identified in condition assessment, and external repaint of clubhouse					

Project	Planned Start Date	Planned End Date	Status	Budget Estimate	YTD actual (incl committals)
Depot master planning	11/12/17	30/06/2018	In progress	\$30,000	
Comment: assess building, storage, access and operational activities within the Mt Morgan, Gracemere and Dooley Street Depots in consultation with stakeholders					
Mount Morgan Depot Renewal	05/03/17	31/05/18	In progress	\$60,000	
Comment: planning, design and documentation for 18/19 renewal funding					
Rockhampton Showground - Stud Cattle Pavilion replacement	01/08/17	30/06/18	In progress	\$400,000	\$16,091
Comment: replacement of existing shed. As this project will require further consideration to meet user and technical requirements concept designs have been completed and options to be presented to Council					
Agricultural Hall Showground	09/07/17	08/02/18	Completed	\$53,000	\$45,500
Comment: works to repair pavilion defects include replacement of wall sheeting, installation of drainage as identified in condition assessment					
Rockhampton Showground	14/07/17	05/02/18	Completed	\$45,000	\$42,176
Comment: replace existing kennel display area					
CCTV renewal program	02/10/17	30/04/18	In progress	\$45,000	
Comment: replacement of cameras which have reached end of useful life; upgrade of system software					

Project	Planned Start Date	Planned End Date	Status	Budget Estimate	YTD actual (incl committals)
Showground Kele Pavilion / Poultry Pavilion	09/7/17	08/2/18	Completed	\$30,000	\$21,111
Comment: works to repair pavilion defects include replacement of wall sheeting and structure rectification work as identified in condition assessment					
Rockhampton Showground	06/10/17	30/11/17	Completed	\$203,251	\$141,779
Comment: construction of new toilet block in fairground area					
Calliungal Youth Centre (Green Shed)	01/12/17	31/05/18	In progress	\$ 30,000	15,382
Comment: structural repairs, painting, exterior cladding					
Mount Morgan Pool	02/12/17	31/05/18	Completed	\$15,000	\$9,832
Comment: installation of privacy walls in change room					
North Rockhampton Library	14/07/17	29/10/17	Completed	\$15,000	\$7,777
Comment: construction of cover over air conditioning plant					
Mount Morgan Showground	01/11/17	31/03/18	In progress	\$76,000	\$60,254
Comment: power head replacement					
Mount Morgan Administration Building	10/10/17	16/03/18	In progress	\$25,000	\$20,199

Project	Planned Start Date	Planned End Date	Status	Budget Estimate	YTD actual (incl committals)
Comment: replacement of roof on old Council Chambers; work scheduled to commence April 2018					
Mount Morgan Library	14/07/17	30/04/18	In progress	\$56,000	\$51,045
Comment: roof replacement; work scheduled to commence April 2018					
Mount Morgan School of Arts	14/07/17	30/04/18	In progress	\$150,000	\$146,553
Comment: roof replacement; work scheduled to commence April 2018					
Janet Pujolas Park (access road)	01/07/17	30/05/18	In progress	\$85,000	\$68,676
Comment: construction of access to parking area for Meals on Wheels building; work scheduled to commence April 2018					
Walter Reid Cultural Centre	29/08/17	20/06/18	In progress	\$300,000	\$8,781
Comment: replacement of existing lift; tenders being evaluated					
Music Bowl	01/08/17		Not started	\$50,000	
Comment: demolition of roof structure to stage area; further direction being sought on options and use					
Bouldercombe Amenity	01/08/17	31/05/18	Completed	\$30,000	
Comment: upgrade of failed septic system; works completed through operational budget expenditure					

Works for Queensland Project**Round 2**

Location	Project Details	Comment
Botanic Gardens	Defect repairs of Japanese Gardens shelter	Works in progress
Heritage Village	Amenities block replacement	Order placed, construction to commence April 2018
Heritage Village	Lighting upgrade	Stakeholder and contractor consultation in progress to finalise design
Mount Morgan Administration Building	Replacement of roof	Completed
Reception Room, City Hall	Removal of mezzanine floor and restoration of Reception Room	Construction design in progress
Schotia Place	Reseal or timber floor	Completed
Stapleton Park	Construction of public amenities	Out to tender, tender closes 4 April 2018
To be confirmed	SES Facilities Upgrade	Discussion with stakeholders for design; report to be submitted to Council to confirm site

8. Operational Projects

Community Programs

Community Assistance Program

Four applications were received during March, with total funding of \$3,700.00 provided. This included the following:

Small Projects Scheme

Applicant	Purpose of Grant/Sponsorship	Amount
Playgroup Queensland	Rockhampton – Messy Play May	1,000.00
Stitch and Chat Inc	Stitch and Chat – Rescue Quilts	800.00
North Rockhampton Junior Rugby League	Purchase of equipment	900.00

CCTV

11 requests for CCTV footage were received during the reporting period, with footage supplied for most requests. Footage was unable to be supplied on two occasions as the footage requested was outside of the retention period or the camera was not Council controlled.

Community Capacity Building Program

A slightly different approach to Harmony Day this year focusing on the art and craft of fishing culture resulted in an afternoon celebration of shared stories of fish, marine health, fishing traditions and more at the Regional Library on 21 March. Various agencies such as Department of Agriculture and Fisheries, Fitzroy Basin Association, Capricornia Catchments, Rockhampton Recreational Fishing Development Strategy, Great Barrier Marine Park Authority, Welcoming Intercultural Neighbours and 'Fisherman Nick' shared stories with speakers covering a range of subjects from Kiribati fishing methods through to the effect of climate change on local commercial fishermen. Activities in the included information about Council's newly announced Fishing Strategy with Cr Tony Williams attending the event. Cr Rose Swadling officially launched Harmony Day activities with Uncle Billy Mann giving a traditional welcome.



Cr Rose Swadling opening the Harmony Day activities

Disability Inclusion Action Plan

The Community Development Officer commenced work on a Disability Inclusion Action Plan (DIAP), and established a working group to develop a draft document.

Home Assist Secure

Supervisor Home Assist, Sandra Ware, tendered her resignation after 17 years with the service. Sandy's passion, determination and hard work have ensured CQ Home Assist Secure continues to be a highly valued service within the Central Queensland community.

During March the service completed its first National Disability Insurance Scheme (NDIS) jobs, with this new service being successfully integrated into the current service model.

Libraries

Regular programs:

- **Lively Babies** - a number of generations of family members attend these sessions at the libraries each month with many first-time grandparents watching and joining in the literacy learning. Great-grandparents are often seen enjoying the interactive fun. A young vision impaired teen with a carer also enjoyed coming to the sessions and listening to the different voices and sounds made.
- **Lively Stories** – families were spoilt for choice this month with sessions offered at each of Council's four library branches. Green frogs, monsters and Harmony Day were complemented by themes focusing on families, growing up and Easter on the cusp of the school holidays.

Birch Carroll & Coyle provided merchandise for various colouring competitions leading up to the school holidays, including passes to *Peter Rabbit* and *A Wrinkle in Time*.

- **Storytime in other languages** – a selection of Chinese rhymes and a version of 'duck, duck, goose' was shared at the Gracemere Library this month with guest storyteller Xi. The aim of these storytelling sessions is to highlight the rich diversity of languages and cultures in the community.
- **Lively LEGO® Club** – young people in Mount Morgan attended the library each Wednesday afternoon to creatively play with boxes of LEGO® bricks. Library staff encouraged the children to take part in making imaginative constructions, with 99 participants joining in the fun during March. A smaller number of participants attended the LEGO® Clubs at the North Rockhampton and Gracemere branches.



Proud Lego builder Georgia

- **Anime/Manga Club** – young adults used acrylic paints, textas, aquarelles and colour pencils on canvas to create manga art pieces for the Anime and Manga Exhibition being held during CapriCon 2018. The Fitzroy Room walls became a hive of artistic activity every fortnight enticing other artists to wander in and talk drawing with the illustrators. Often this artistic element is the only outlet for a student's creativity and expression of self-identity.
- **Lively Knitting and Crochet** – over 118 participants knitted, chatted and crocheted at the libraries this month, with an intergenerational mix of crafters working on projects. Cr Swadling gave a lovely home-cooked morning tea to the knitters at the Regional Library in recognition of the fine work they are doing for the Homeless Connect initiative. The knitters greatly appreciated this gesture of support.
- **Lively Book Clubs** – Simon Winchester's magnificent time on the *Pacific* was placed under the microscope at the Regional Library this month, while Tim Keneally's *Napoleon's lost island* proved an interesting book for discussion at the Silver Wattle Book Club in Mount Morgan.
- **Mah-jong** – the group continues to flourish with a core group of players motivating each other each week.

- **Monday Movies** – Nino Culotto's story of an Italian living and working in Australia during the 1970s was screened at the Regional Library as part of the lead in activities to Harmony Day. *They're a weird mob* is a classic piece of Australian comedy and theatre with the audience greatly enjoying the film. The movie was obtained from the National Film and Sound Archives collection.
- **Lively Laughter Yoga** – numbers remained constant this month, and while the sound of laughing in the library on a Wednesday night can often be a surreal experience for our library visitors, staff encourage everyone to be open-minded about the yoga exercise.

Other programming

First Five Forever (F5F) – sensory storytime continued to engage our youngest patrons and their parents and carers with a variety of stimuli used, ranging from specially created sensory circles used in memory bags to colour identification and simple kinesiology activities for the littlies. A carefully selected picture book offered opportunities to extend the language learning fun. The Lively Toddlers and Lively Rhymes session held at the various library branches are exciting editions to a toddler's day at the library. The Storytime Yoga sessions at the Regional Library finished for the term this month, with more sessions scheduled to commence at a different branch once school resumes.

Firefighter Stuart was a perfect reading hero at the Regional Library on the cusp of CapriCon, with complementary picture books read as part of the Dads Read program.

Outreach at 'That Baby Market' at the Gracemere Community Centre on 24 March attracted a good response with expectant mums in particular drawn to the event. The Early Literacy Officer promoted the F5F initiative and library membership to the Gracemere community, with one mum delighted to attend the event especially to join her seven week old baby as she "hadn't made it into the library yet".

Bribie Island-based puppeteers Larikin Puppets presented interactive puppet shows at the Rockhampton, North Rockhampton and Gracemere branches, with a show scheduled in Mount Morgan during the Easter school holidays. With a strong focus on the importance of reading and having a library card, the sessions were a hit with young families.



Larikin Puppet Show

International Women's Day – award winning author Therese Creed provided a fascinating insight into her life on a cattle property at Bajool as part of the library's International Women's Day activities. Over 30 people attended a literary soiree at the Regional Library on 8 March where Therese spoke engagingly about her transition to rural life from a Sydney background and the various challenges faced by trekking on the Bicentenary trail, becoming a published rural romance writer and home-schooling her young children on a remote cattle property. Her talk was accompanied by a colourful slide show revealing everyday life on the farm.



Author Therese Creed

Library orientation – activities at the libraries this month included Mount Morgan home schoolers, Access Recreation consumers, Rockhampton State High School excellence students and the International Women's Day outreach session 'Confident, Inspired and Ready for Work'.

Tech Savvy Seniors (TSS) – the targeted approach at aged care facilities and community organisations paid dividends this month with 55 participants updating or learning new digital skills. Sessions included an introduction to the internet, online shopping and banking, smartphones and tablets. A very successful series of workshops at Mercy Day Care Respite inspired the organisation to commence their own program to allow their clients to practice and share their new-found skills. The 'little black book of scams' proved a very popular hand-out for participants as well as staff.

A TSS outreach session was combined with the monthly meeting of the QCWA Ridgелands at the clubhouse this month, with participants keen for more workshops. Many of the ladies were keen to bring their husbands along to future sessions. The workshop was relaxed with plenty of opportunities for questions and positive feedback being received from the group.

Residents at Gracemere Gardens enjoyed the hands-on aspect of digital learning with many finding the 'ocean swimmer' app used for our youngest library patrons a particularly useful tool for learning how to navigate a touch screen. The Recreation Officer at the centre saw the interest in the games and will consider purchasing tablets for the centre as a result of this outreach.



Seniors at Mercy Day Care Respite



QCWA Ridgелands members



Participants at Gracemere Gardens



Smartphone workshop at Gracemere Library

Coder Dojo – primary school aged participants tried various online coding games this month with iZac on show, highlighting the end result of coding applications.

Lively STEM Club – a small number of students enjoyed coding the Ozobots at the Gracemere Library this month. Various technologies and new digital devices will be shared with the group over the coming months.

3D Printing – the popularity of the 3D printing workshops remained high this month with all workshops booked out well in advance. This month, children and young adults learnt various aspects of code-building and problem solving.

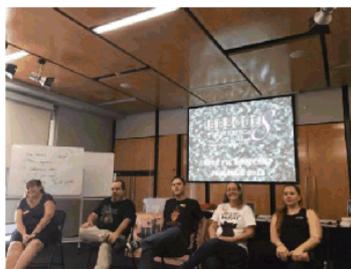
CapriCon Workshops – as part of the build-up and promotion of activities linked to CapriCon, community groups were invited to present a series of free hands-on workshops at the Regional Library. Specula8 Publishing conducted a writing boot camp, the Rockhampton Furs encouraged attendees to try sewing furry keyrings, a costume supplier showcased a new product for cosplay and the library held a Star Wars trivia evening. Nearly 150 people attended the sessions with positive feedback received on the different learning opportunities.



Members of ARC leading Star Wars trivia



Lucky seat winner at Star Wars trivia



Specula8 Publishing writing boot camp

Rockhampton History Centre

Keith Bob Perry wrote short stories, poems, short movie scripts, reports and assignments for various writing and communication diplomas and degrees. Although not locally born, Mr Perry now resides in Rockhampton, and has donated a number of short stories, poems, assignments and short movie scripts.

Mr Mick Isenbert donated a photocopy of his memoir based on his time in the town of Weipa during the 1960s. Mr Isenbert's memoir has been placed in the vertical file collection. Although not locally born, Mr Isenbert is now a resident of Rockhampton and the vertical file collection honours works by residents of the district, no matter where the person originated from.

10 members of the Rockhampton Retired Teachers Association enjoyed a tour of the History Centre this month, including the special collections room where they were given details about what is included in the collection and how they are processed and preserved. The group were also shown individual collections such as the Council's rates book, cemetery books, maps, photographs and The Morning Bulletin microfilms, and given explanations of how these materials assist in answering questions about local research as well as family history. The members expressed an interest in donating the RRTA records to the collection sometime in the future.

At the end of March, 11 Rockhampton State High School excellence students and their teacher visited the Regional Library, which included a visit to the History Centre. This led to an impromptu tour of the special collections room, showcasing the different types of local literature that is collected to help preserve Rockhampton's creative history. Examples included short stories and memoirs by local writers, books written and illustrated by local literati as well as a variety of youth and adult fiction works. The students were fascinated with the special collections room and hopefully the visit will inspire students to donate their literary pieces.

Technology Centre

The range of diverse queries received from the community by the Tech Troubles volunteers demonstrates the creativity and problem solving abilities of the talented team. The following scenarios show the breadth and depth of digital skills required by the team of trainers assisting patrons:

- Updating and setting maps in satellite navigation systems
- Using a digital device to deliver text to talk for a person with a vision impairment
- Providing a more user friendly experience for consumers after dealing with an internet service provider or telco
- Data management between devices
- Issues associated with small capacity solid state drive upgrades
- Purchasing new devices and dealing with systems and software
- The insertion of soundtrack on a video created with a photographic drone then dealing with complex software to edit the video
- Creation and upgrade of new passwords
- Malware issues

Child Care Centre

Utilisation of long day care and occasional care places continued to rise slightly this month to 85.05% and 36.25% respectively.

Facilities

1,066 work orders were created during March, with 840 completed.

The work completed included the following:

Site	Completed Task	Cost
220 Quay ST	Repaired air conditioner	\$1,331.00
2 nd World War Memorial Aquatic Centre	Installed supply fan into Learn-to-Swim plant room. Installed new clutch module on Learn-to-Swim pool door. Replaced faulty VSD on wet play equipment and installed weatherproof enclosure. Replaced backing plate. Replaced failed circulation pump.	\$18,266.49
Botanic Gardens	Repaired air conditioner in administration building. Repaired steel gate.	\$1,910.00
Bouldercombe amenities	Replaced waste water system and upgraded power supply.	\$39,000.00
City Hall	Installed two air conditioning sensors.	\$1,340.00
Customs House	Upgraded evacuation diagrams for the new Smart Hub.	\$1,170.00
Dooley Street Depot	Carried out various tool repairs for Fleet Services' fitters and mechanics including grinders and leads.	WOU
Gracemere Depot	Installed eye wash	\$3,774.00
Kershaw Gardens	Supplied hydro tap in lunch room	\$2,298.05
Lakes Creek Road Landfill	Replaced faulty hot water system at amenities donga	\$1,595.00
Leanne Hinchcliffe Park	Installed underground supply between the property pole and a new distribution board on the amenities block for new septic system.	\$10,600.00

Mt Morgan boat shed	Demolished boat shed.	\$6,162.00
Mt Morgan Depot	Installed gate and mesh.	\$5,035.00
North Rockhampton Library	Relocated air conditioner drain.	\$3,525.00
Pilbeam Theatre	Replaced air conditioner	\$3,515.00
Rigarlsford Park	Supplied and fit replacement C-lever to toilet door and re-programmed current times.	\$927.95
Riverfront	Removed graffiti from pavers.	
Rockhampton Pound	Installed sheeting between each kennel.	\$6,957.00
Rockhampton Showgrounds	Replaced air conditioning unit in Robert Schwarten Pavilion. Replaced damaged underground cable. Replaced faulty RCD's highlighted from recent switchboard inspections. Installed new roller door. Installed new cistern and bowl in the Caretakers Cottage. Replaced control valve, pan collar rubber and water flex to cistern.	\$14,372.80
Various locations	Carried out statutory switchboard maintenance including RCD testing.	\$6,307.00
Various locations	Security call-out fees.	\$2,345.00
Various locations	Carried out inspections and breakdown repairs across all RRC traffic light intersections.	
Various locations	Carried out repairs to barbecues located in various parks including Rigarslford Park, Victoria Park and Queens Park.	
Various locations	Carried out breakdown repairs on park lighting across various sites including Jeffries Park, Huish Drive, Victoria Parade/ Quay Street and East Street precincts.	
Various locations	Repairs to CBD CCTV network carried out.	\$950.00
Various locations	Pest control services carried out.	\$3,749.00
Various locations	Carried out servicing and repairs to emergency lighting systems.	\$2,007.00
Various locations	Carried out servicing and repairs to fire detection systems, including rectification of fire panel faults.	\$4,752.00
Victoria Park	Replaced rusted drain covers at Tennis Club.	\$1,540.00
Walter Reid Cultural Centre	Repaired broken mast on flat pole.	WOU
Welfare House	Re-instated pipe work to rainwater tank.	\$1,104.83

9. Budget

Financial performance as expected for the reporting period.

	Adopted Budget	Revised Budget	Revised Budget (Pro Rata YTD)	YTD Actual	YTD Commit + Actual	Variance	On target
	\$		\$	\$	\$	%	
OPERATIONS							
COMMUNITIES & FACILITIES							
Facilities							
1 - Revenues	(80,860)	(108,095)	(81,071)	(151,178)	(151,178)	140%	✓
2 - Expenses	12,965,939	11,614,616	8,710,962	8,017,683	8,762,827	75%	✗
3 - Transfer / Overhead Allocation	173,813	173,892	130,419	24,830	24,830	14%	✓
Total Unit: Facilities	13,058,892	11,680,413	8,760,310	7,891,335	8,636,479	74%	✓
City Child Care Centre							
1 - Revenues	(892,000)	(892,000)	(669,000)	(605,062)	(605,062)	68%	✗
2 - Expenses	825,864	825,328	618,996	570,323	571,359	69%	✓
3 - Transfer / Overhead Allocation	1,000	1,000	750	0	0	0%	✓
Total Unit: City Child Care Centre	(65,136)	(65,672)	(49,254)	(34,739)	(33,703)	51%	✗
Comm & Facs Management							
1 - Revenues	0	(8,340)	(6,255)	(6,675)	(6,675)	80%	✓
2 - Expenses	445,600	454,313	340,735	272,310	276,684	61%	✓
3 - Transfer / Overhead Allocation	6,500	6,500	4,875	0	0	0%	✓
Total Unit: Comm & Facs Management	452,100	452,474	339,355	265,635	270,010	60%	✓

	Adopted Budget	Revised Budget	Revised Budget (Pro Rata YTD)	YTD Actual	YTD Commit + Actual	Variance	On target
	\$		\$	\$	\$	%	
Library							
1 - Revenues	(624,231)	(660,805)	(495,604)	(421,701)	(421,701)	64%	x
2 - Expenses	3,258,859	3,288,597	2,466,447	2,237,751	2,334,024	71%	✓
3 - Transfer / Overhead Allocation	18,805	20,246	15,185	12,360	12,360	61%	✓
Total Unit: Library	2,653,433	2,648,038	1,986,028	1,828,409	1,924,682	73%	✓
CQ Home Assist							
1 - Revenues	(2,151,650)	(2,199,854)	(1,649,891)	(1,934,034)	(1,932,116)	88%	✓
2 - Expenses	2,011,078	2,057,544	1,543,158	1,481,395	2,148,772	104%	x
3 - Transfer / Overhead Allocation	135,171	136,909	102,682	74,308	74,308	54%	✓
Total Unit: CQ Home Assist	(5,401)	(5,401)	(4,051)	(378,332)	290,963	-5387%	x
Community Programs							
1 - Revenues	(88,200)	(99,209)	(74,407)	(86,309)	(86,309)	87%	✓
2 - Expenses	889,207	901,737	676,303	434,453	492,795	55%	✓
3 - Transfer / Overhead Allocation	(85,070)	(86,784)	(65,088)	(6,910)	(6,910)	8%	x
Total Unit: Community Programs	715,937	715,744	536,808	341,234	399,576	56%	✓
Total Operations:	16,809,826	15,425,595	11,569,196	9,913,542	11,488,008	74%	✓

	Adopted Budget	Revised Budget	Revised Budget (Pro Rata YTD)	YTD Actual	YTD Commit + Actual	Variance	On target
	\$		\$	\$	\$	%	
CAPITAL							
COMMUNITIES & FACILITIES							
CP450 - CAPITAL FACILITIES MANAGEMENT							
1 - Revenues	(357,726)	(2,170,283)	(1,627,712)	(2,013,920)	(2,013,920)	93%	✓
2 - Expenses	4,356,314	8,121,867	6,091,400	4,715,759	6,502,529	80%	✗
3 - Transfer / Overhead Allocation	0	0	0	46,775	46,775	0%	✗
Total Unit: Community Programs	3,998,588	5,951,584	4,463,688	2,748,615	4,535,385	76%	✗
CP530 - LIBRARIES							
1 - Revenues	0	0	0	(344,127)	(344,127)	0%	✓
2 - Expenses	165,000	90,000	67,500	83,657	83,657	93%	✗
3 - Transfer / Overhead Allocation	0	0	0	2,766	2,766	0%	✗
Total Unit: Community Programs	165,000	90,000	67,500	(257,705)	(257,705)	-286%	✓
CP540 - CAPITAL CONTROL COMMUNITY PROGRAMS							
2 - Expenses	86,342	125,623	94,217	3,752	3,752	3%	✓
Total Unit: Community Programs	86,342	125,623	94,217	3,752	3,752	3%	✓
Total Capital:	4,249,930	6,167,207	4,625,405	2,494,662	4,281,432	69%	✓
Grand Total:	21,059,756	21,592,802	16,194,602	12,408,204	15,769,440	73%	✓

10. Section Statistics

Community Hall Hire

Facility	Total Sessions for March
Gracemere Community Hall	18
Mt Morgan School of Arts	4
Calliungal Youth Centre	6
Bauhinia House	18
Schotia Place	31

Libraries

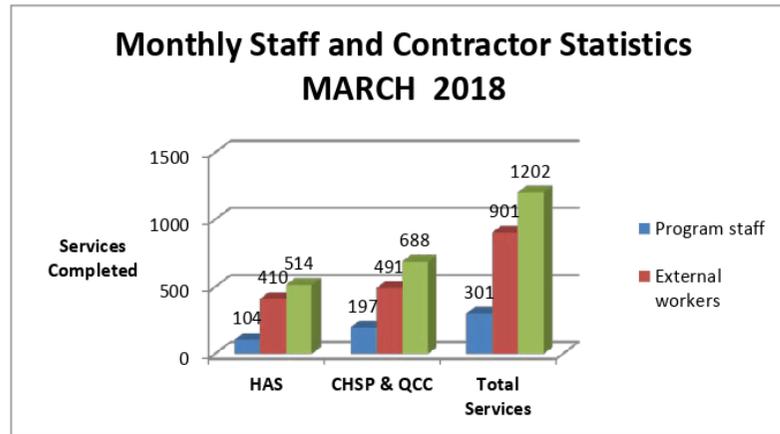
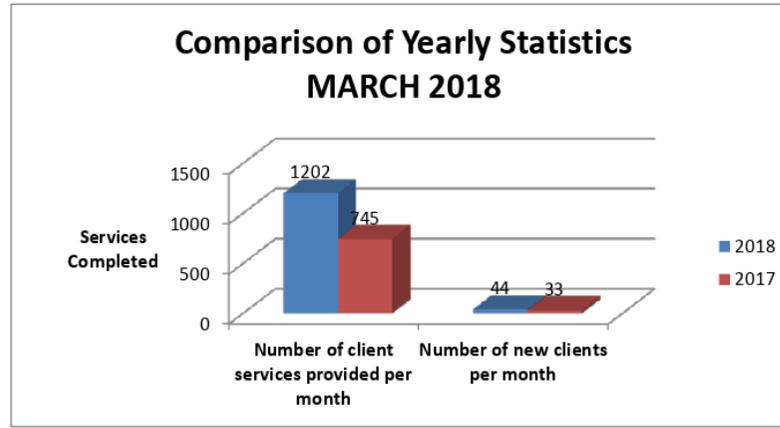
Volunteer hours

Location / Program Area	Total hours for March
Coding Workshops	-
Library	45
Library Technology Centre	252
TOTAL	297

Utilisation

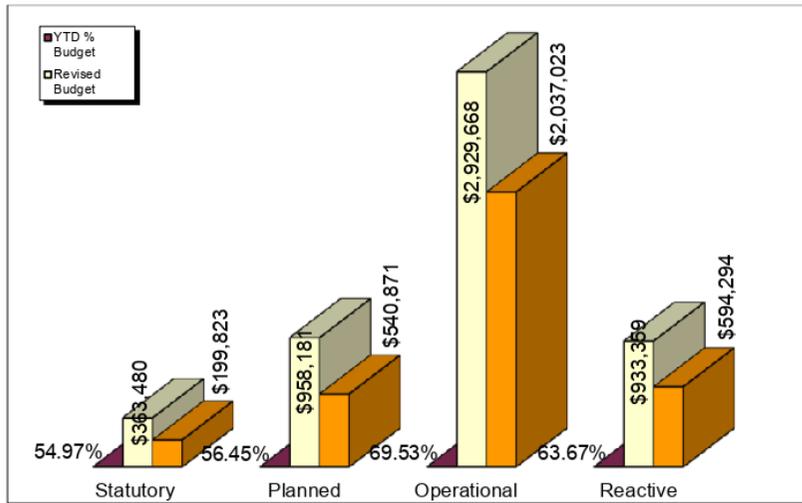
Activity	Regional Library	North Rockhampton	Mt Morgan	Gracemere	e-Content	Anytime Library	Total
Loans	20,387	8,511	1,570	2,424	4,783	19	37,694
Returns	21,870	9,394	1,795	3,173	-	-	36,232
Reservations	1,733	749	298	175	-	-	2,955
Inter-library loans	47	33	33	18	-	-	131
Total Transactions	44,037	18,687	3,696	5,790	4,783	19	77,012
Public Computer Access Hours	3,388	484	193	395	-	-	4,460
Visits	12,945	7,857	2,253	2,798	-	-	25,853
Program Participation	897	185	225	215	-	-	1,522

Home Assist Secure



V1 | Approved July 2017

Facilities



Activity	Adopted	YTD Actuals	YTD % Budget
Statutory	\$363,480	\$ 199,823	54.97%
Planned	\$958,181	\$ 540,871	56.45%
Operational	\$2,929,668	\$ 2,037,023	69.53%
Reactive	\$933,359	\$ 594,294	63.67%
Total	\$5,184,688	\$ 3,372,011	64.04%

8.3 LASTING LEGACIES GRANT LODGEMENT REPORT

File No: 7574
Attachments: Nil
Authorising Officer: Peter Owens - Manager Arts and Heritage
 Colleen Worthy - General Manager Community Services
Author: Bianca Acimovic - Gallery Director

SUMMARY

Arts and Heritage Unit were directed to look at the feasibility of a project application to Queensland ANZAC Centenary Lasting Legacies Program. An application has been lodged for Rockhampton ANZAC Memorial Cairn restoration in relation to a memorial that brings together existing objects of significance to form a civic ceremony site. This report seeks endorsement of the application.

OFFICER'S RECOMMENDATION

THAT Council 'receive' the report and endorse the grant application lodgement to Queensland ANZAC Centenary Lasting Legacies Program for Rockhampton ANZAC Memorial Cairn.

BACKGROUND

In 2016 the Rockhampton ANZAC Memorial Cairn was removed from its location on the south Rockhampton Riverside, and placed in storage while construction works were undertaken for the Riverside Redevelopment. Prior to the Cairns removal from Quay Street a condition report noted that the Cairn in its location needed major reconstruction and revitalization works undertaken.

In March 2018 the Riverside constructions works were completed, and the Riverside reopened to public access. Due to the poor condition of the Cairn it remains in storage.

In early 2018 Queensland Government through the ANZAC 100 Initiatives, called for applications to the sixth round of funding for projects and organisations paying tribute to the state's contributions during the First World War, or another significant military milestone from the past 100 years. The Lasting Legacies grants program funds between \$20,001 and \$80,000 for projects and activities that are significant from a State perspective.

The Rockhampton ANZAC Memorial Cairn pays tribute to:

South Africa War	1899 -1902
First World War	1914-1918
Second World War	1939 -1945
Malayan Emergency	1948-1960
Korean War	1950-1953
Indonesian Confrontation	1962 -1966
Vietnam War	1962-1972
Peace –Keeping	1947 - Present

In considering the restoration works needed to the Rockhampton ANZAC Memorial Cairn, along with the needs to reconsider a suitably significant location, an application was submitted by the Arts and Heritage team to Lasting Legacies grants program. The application proposed to enhance the existing Rockhampton ANZAC Memorial Cairn by locating it within the civic buildings of the City, at the Rockhampton City Hall forecourt. This proposed site is opposite the principal State Government precinct, James Larcombe Place situating the Rockhampton ANZAC Memorial Cairn as an enduring visual and ceremonial connection between two tiers of government. To give to the Rockhampton ANZAC Memorial

Cairn the significance that it calls for, the new location proposes to set the memorial on a circular sandstone plinth, fitted with a lighting treatment, surrounded by the representing flags, and enhanced by the addition of cast bronze and 'found' iron sculpture depicting Light Horse Infantryman and horse.

The Light Horse Regiment has a long and proud history in Central Queensland. The first mounted troops (Rockhampton Mounted Infantry) were raised in 1888. This troop was formed from the previous militia unit comprising volunteers raised to protect the gold shipments being transported overland from the Mount Morgan mine. The 1st Central Queensland Light Horse Regiment was first formed in 1911. The sturdy Central Queensland stock horses were prized within the Light Horse ranks for their endurance and stamina. The Light Horses were involved in WW1 at Gallipoli and in the Middle East and Europe. They were also involved in the Second World War although in 1943 the unit was formally disbanded on the formation of the Australian Armoured Corps in December 1943.

This project will establish a new permanent site for the ANZAC Memorial Cairn in the Rockhampton City Hall forecourt precinct. The Rockhampton City Hall is the focal point for the formal ANZAC Day civic ceremony and attracts many hundreds of residents and participants in the ANZAC parade. The Light Horse have fought and been recognised on numerous occasions but do not have a permanent monument in Rockhampton.

Design of the work and construction by a local artist will give the memorial a locally sympathetic design and aesthetic. The sculpture is proposed as the coming together of traditional and contemporary, in both design and materiality. Holistically the memorial aims to support a broad range of narratives relating to the legacy of ANZAC.

BUDGET IMPLICATIONS

The total project budget is costed to \$90,250 as direct costs. Of which \$62,750.00 is requested from Queensland ANZAC Centenary Lasting Legacies Program. In line with the grant terms and conditions, the co-contribution is 25% of the project costs, making Rockhampton Regional Council's contribution \$27,500. These funds have been identified in the 2018/2019 Councilor Drew Wickerson infrastructure funds, should no other RRC capital works fund be allocated/available.

CONCLUSION

Upon the decision of Council, and should the application be successful, the following timeline is proposed:

Commence work on the project:	04/06/2018
Engage artist	04/06/2018
Design development	18/06/2018
Construction completed	06/08/2018
Installation completed	20/08/2018
Launch/unveil of project	03/09/2018
Project completed no later than	31/12/2018

As a quick turnaround opportunity, which Arts and Heritage Unit were made aware of the desire and opportunity 2 weeks out from the closing date, the application was lodged to Queensland ANZAC Centenary Lasting Legacies Program for Rockhampton ANZAC Memorial Cairn. Should the Council decide not to support the application; upon notification of a successful application the offer will be declined.

8.4 THE GOLD AWARD 2018 ADOPT AN ARTIST PROGRAM FUNDING APPLICATION

File No:	468
Attachments:	Nil
Authorising Officer:	Peter Owens - Manager Arts and Heritage Colleen Worthy - General Manager Community Services
Author:	Bianca Acimovic - Gallery Director

SUMMARY

Rockhampton Art Gallery seeks to apply for external funding to develop and deliver The Gold Award 2018 Adopt an Artist Program. This report seeks approval to lodge applications to external funding sources to develop and deliver The Gold Award 2018 Adopt an Artist Program.

OFFICER'S RECOMMENDATION

THAT Council 'receives' the report and approve Rockhampton Art Gallery to apply for external funding to support the development and delivery of *The Gold Award 2018 Adopt an Artist Program*.

BACKGROUND

The Gold Award is a premier biennial event of national significance for Central Queensland, a joint initiative of the Rockhampton Art Gallery Philanthropy Board and Rockhampton Regional Council, presented by Rockhampton Art Gallery. Designed as an invitation award to acquire contemporary Australian art, the most outstanding work or works by an artist are awarded a cash prize of \$50,000 and acquired to the Rockhampton Art Gallery collection. Invited artists are encouraged to submit more than one work as part of the Award, to create a fulsome and rich exhibition that offers a coherent vision of an artist's practice

In 2018 *The Gold Award* will be guest judged by Simon Elliott, Deputy Director Collection and Exhibitions, Queensland Art Gallery | Gallery of Modern Art.

The artists invited to participate in *The Gold Award 2018* are:

Tony ALBERT (QLD)
Richard BELL (QLD)
Dale FRANK (NSW)
Jan NELSON (VIC)
Huseyin SAMI (NSW)
Gemma SMITH (NSW)

The Gold Award 2018 Adopt an Artist Program proposes to be a program of *The Gold Award 2018*. The timing of *Adopt an Artist Program* with *The Gold Award 2018* broadens the reach of this National Award, capitalising on the inclusion and therefore presence of the artists' work at Rockhampton Art Gallery for the culmination of the program, giving student real-life access to the works that have studies via print and online sources.

Being located in Queensland, such a sparse state, often our young people are not deeply exposed to contemporary artwork, artists or the possibility or making the arts part of their future. As such, the target demographic for this project is aimed at ages 5-11 (primary school age children) and 12-18 (secondary school age children) currently living and residing in Central Queensland. Working together with the regions educators for an extended period of time will support this Program to have lasting change in the engagement and presence of the arts in regional schools.

The Gold Award 2018 Adopt and Artist Program educational participants will be supported in a semester of learning about one of *The Gold Award 2018* participating artists. This semester of work will support the educators to introduce the artist and their arts practice in to the class room setting through material supplied by Rockhampton Art Gallery, by way of:

- ✓ printed material
- ✓ online content
- ✓ video conference

Additionally through the Program the studied artist will be supported by way of:

- ✓ Artist fees
- ✓ Travel
- ✓ Per Deims
- ✓ Materials,

to develop and deliver an onsite hands on art workshop in the school. In contextualizing the Project, classes will be supported to travel to Rockhampton Art Gallery to view *The Gold Award 2018* and the inclusion of the studied artist in *The Gold Award 2018* exhibition from August – October 2018.

Being a regional centre we strive to provide the community access to national practicing artists, to ignite the arts as an interest area for the next generation. Through this program Rockhampton Art Gallery aims to open up access to artists to regional students. *The Gold Award 2018 Adopt and Artist Program* aims to present art to students in an accessible way, working with schools and educators to immerse students in a semester of learning, blurring the confines of the gallery walls by extending the Rockhampton Art Gallery further into community. *The Adopt an Artist Program* would be delivered in Central Queensland and the Rockhampton Region with a focus on accessing schools with an ICSEA value (Index of Community Socio-Educational Advantage) lower than the average rating of 1000. ICSEA values are based on geographical locations, proportion of indigenous students, parents' occupation and education. Presently, the targets are to engage the following artists with the respective schools listed:

- Richard Bell – Park Avenue State School
- Tony Albert – Wadja Wadja High School
- Jan Nelson – Depot Hill
- Gemma Smith – Mount Morgan
- Huseyin Sami – Glenmore State High School
- Dale Frank – North Rockhampton High School

The school communities selected have been carefully considered based on a number of factors including availability of staff, connections that the artist may have with particular locations and socio economic status of the suburbs in which the schools are located. In this criterion the *Adopt an Artist Program* strives to reduce the barriers associated with living in regional Queensland and increase exposure to Australian artists in a real world context.

Broadly the Program's goal is to bridge the community differences and provide broad and open opportunities to inspire our young people, as a new audience, and to engage with the Rockhampton Art Gallery's exhibitions. The *Adopt an Artist Program* aims to foster a greater knowledge and understanding of the arts through providing relevant information and experiences that stimulate and broaden interest and enjoyment of works of art, and provide ongoing educational opportunities for wider audiences.

Adopt an Artist Program will enable educators and the Rockhampton Art Gallery to develop programs that encourage students of all ages to better understand the power of creativity and imagination, to better engage with the collection and exhibitions, to improve observation skills, and participate in discussions and to learn from arts professionals.

Living in the heart of Queensland has lots to offer, including friendly locals and vibrant communities. Being located in such a sparsely populated area, which has thrived on mining and farming industry, can often mean our youth are not exposed to the arts and do not

consider the arts as part of their futures. Rockhampton Art Gallery has identified the need to increase the exposure that the youth of Central Queensland have to visual artists and develop their understanding of the creative process. *Adopt an Artist Program* aims to reduce the barrier of distance that living in Central Queensland can have, while supporting professional artists with industry accepted consultation fees.

BUDGET IMPLICATIONS

Funding is required to deliver *The Gold Award 2018 Adopt an Artist Program*. Rockhampton Art Gallery has identified a number of potential funding sources, whose aims and objectives align with this Program, including Tim Fairfax Family Foundation and RADF. To progress this Program approval is sought to apply for funding from Tim Fairfax Family Foundation and RADF.

The total project costs are \$29,248.75 which includes a Council contribution of cash and in-kind to the value of \$16,698.75 (largely made up of human resources).

The Project requires \$13,550.00 in external funding proposed to be sought through Tim Fairfax Family Foundation and RADF. Rockhampton Art Gallery has capacity in its 2018-2019 operational budget to deliver the *The Gold Award Adopt an Artist Program*. No additional human or financial resources are required to develop or deliver this Program.

- Applications for Tim Fairfax Family Foundation EOIs are due by May for invitation to the next round.
- Applications for RADF round 3 closes 28 May 2018, for projects commencing after 27 June 2018.

Should approval be granted, the following timeline is proposed:

Application for funding	May 2018
Notification for funding	June 2018
Commence project	July 2018
Marketing and coms.	July 2018
Development	August 2018
Delivery	October 2018
Review	November 2018
Acquittal	December 2018

CONCLUSION

It is recommended that Council's Rockhampton Art Gallery applies for \$13,550.00 (cash component) funding from the Tim Fairfax Family Foundation towards the *The Gold Award 2018 Adopt an Artist Program* with Council's cash and in-kind contribution being \$16,698.75.

8.5 ROCKHAMPTON ART GALLERY PHILANTHROPY BOARD CAPITAL CAMPAIGN TRAVEL REQUEST

File No: 465
Attachments: Nil
Authorising Officer: Peter Owens - Manager Arts and Heritage
Colleen Worthy - General Manager Community Services
Author: Bianca Acimovic - Gallery Director

SUMMARY

Rockhampton Art Gallery seeks approval to support Rockhampton Art Gallery Philanthropy Board Members direct travel costs for the proposed new Rockhampton Art Gallery capital fundraising campaign.

OFFICER'S RECOMMENDATION

THAT Council 'receives' the report and approve Rockhampton Art Gallery Philanthropy Board Members direct travel costs to donors and supporters for the proposed new Rockhampton Art Gallery capital fundraising campaign from Rockhampton Art Gallery's operational budget, while following Rockhampton Regional Council's travel procedure.

BACKGROUND

As part of the proposed new Rockhampton Art Gallery, Rockhampton Art Gallery Philanthropy Board members are developing, leading and participating in income development activities and act as enterprise champions. These events and activities generally occur in Rockhampton, and take the form of presentations, launch events, and hosting visiting donors and supporters. Collectively these Rockhampton Art Gallery Philanthropy Board activities promote the identity and increase public awareness of the Rockhampton Art Gallery through members' connections and affiliations. Overall these events make way for strong, robust communication on the planning and provision of the Rockhampton Art Gallery's services.

As the Rockhampton Art Gallery Philanthropy Board members increase awareness and extend conversations with donors and supporters around the proposed new Rockhampton Art Gallery, it has been identified that at times travel may be required to meet with such donors and supporters to foster a relationship, where travelling to them may be the preferred option.

Accordingly, approval is sought for Council's financial support with travel expenses for Rockhampton Art Gallery Philanthropy Board Members to meet with donors and supporters with a direct contribution to the proposed new Rockhampton Art Gallery capital campaign.

Financial support generated by the actions and activities of the Rockhampton Art Gallery Philanthropy Board is tracked through Council's financial system and assists towards reaching the cultural vision of Rockhampton Regional Council and the Art Gallery.

The proposed travel will be undertaken in line with Rockhampton Regional Council travel request procedure and will be funded by Rockhampton Art Gallery operational budget, costed via a job number for the Rockhampton Art Gallery Philanthropy Board and in accordance with the Rockhampton Art Gallery Philanthropy Board Terms of Reference:

The Rockhampton Art Gallery will have an operating expenditure line item for Rockhampton Art Gallery Philanthropy Board activities, within the Rockhampton Regional Council financial accounts.

The Rockhampton Art Gallery Philanthropy Board has:

- 13.1 *No financial liability*
- 13.3 *No borrowing power*
- 13.3 *No budget and audit reporting responsibility*
- 13.4 *No delegated authority*

BUDGET IMPLICATIONS

No additional financial resources are required to support Rockhampton Art Gallery Philanthropy Board travel.

Travel requested would be raised at Philanthropy Board meetings to be ratified, raised to Gallery Director, to Manager of Arts and Heritage and signed off by General Manager Community Services. Travel would not exceed the allocation in Rockhampton Art Gallery's 2017-2018 or 2018-2019 operational budget.

Travel requests would follow Rockhampton Regional Council travel procedure, with booking via the Council's travel booking officers.

CONCLUSION

It is recommended that Council endorses financial support for the direct travel costs of Rockhampton Art Gallery Philanthropy Board Members through Rockhampton Art Gallery's Operational Budget, when it is necessary for Board Members to travel to meetings with Donors or Supporters.

8.6 ARTS AND HERITAGE OPERATIONAL REPORT FOR MARCH 2018

File No: 1464
Attachments: 1. Arts and Heritage Monthly Operations Report for March 2018 [↓](#)
Authorising Officer: Colleen Worthy - General Manager Community Services
Author: Peter Owens - Manager Arts and Heritage

SUMMARY

The report provides information on the programs and activities of the Arts and Heritage section for March 2018.

OFFICER'S RECOMMENDATION

THAT the Arts and Heritage Operational Report for March 2018 be received.

COMMENTARY

The Arts and Heritage section has responsibility for the following areas:

1. Art Gallery
2. Rockhampton Heritage Village
3. Major Venues (Pilbeam Theatre, Walter Reid Cultural Centre, Rockhampton Showgrounds and Rockhampton Music Bowl)

ARTS AND HERITAGE OPERATIONAL REPORT FOR MARCH 2018

Arts and Heritage Monthly Operations Report for March 2018

Meeting Date: 23 May 2018

Attachment No: 1



Monthly Operations Report

Arts and Heritage

March 2018

1. Highlights

The 2018 Music Theatre production of We Will Rock You was presented for six performances attend by 4647 patrons. The production received overwhelmingly positive feedback for audience members including

I am so impressed by the whole production. It was certainly' a kind of magic'. This 'fat bottom girl' wants to 'break free' and watch it all over again! You are the champions. outstanding musicians, excellent energy in the cast and such talented singers
Carolyn Turner

I took the whole family as a treat, 12yrs to 71 and everyone had a fabulous time.the talent was outstanding. Thank you
Ali Simmons

Feel very happy to pay rates to support this type of project. Just when you think they can't possibly match what they have done in the past this team absolutely smash it!! Amazing (again!)
Philippa Beckinsale

Would have gone more then once but time was not on my side unfortunately. No matter how hard I try no word can convey how fantastic, marvellous and thoroughly entertaining this was, this cast and ensamble could take this anywhere and get standing ovations as they did last night and i,m sure every night that they performed.
Anne Barnes

I haven't had so much fun in years and I am nearly 77
Judith Edwards

Fabulous...fabulous...fabulous!!!! I am sure that these productions are often better than those in Brisbane. We have the most amazing talent in this region and we should be incredibly proud!
Daniela Hoare

2. Innovations, Improvements and Variations

3. Customer Service Requests

Response times for completing customer requests in this reporting period for were actioned in the required timelines



**All Monthly Requests (Priority 3)
Arts and Heritage 'Traffic Light' report
March 2018**

	Balance B/F	Completed in Current Mth	Current Month NEW Requests		TOTAL INCOMPLETE REQUESTS BALANCE	On Hold	Completion Standard (days)	Avg Completion Time (days) Current Mth	Avg Completion Time (days) 6 Months	Avg Completion Time (days) 12 Months	Avg Duration (days) 12 Months (complete and incomplete)	Avg Completion Time (days) Q3
			Received	Completed								
Community Events & Arts	0	0	0	0	0	0	10	● 0.00	● 4.29	● 7.83	6.73	● 0.00
Heritage Village General	0	0	0	0	0	0	7	● 0.00	● 6.00	● 6.00	0.00	● 6.00
Showgrounds	0	0	0	0	0	0	5	● 0.00	● 0.00	● 0.00	0.00	● 0.00

Arts and Heritage Operational Report

4. Service Delivery

Service Level	Target	Current FYTD Performance	Service Level Type (Operational or Adopted)
Deliver an annual program of Visual Arts exhibitions and program activities, with a target of 16,000 Art Gallery visits per annum	16,000	18,478	Operational
Operate a range of performing arts, event and function venue in a cost effective and effective manner delivering on budget services, with a target of 100 performances at the Pilbeam Theatre per annum	100	73	Operational
Operate the Pilbeam Theatre Box Office as a profit center for the unit with a target of 60,000 tickets sold per annum	60,000	41,504	Operational
Operate the Rockhampton Heritage Village, with a target total site visitation of 32,000 per annum	32,000	24,814	Operational

5. Legislative Compliance and Standards (including Risk and Safety)

Legislative timeframes

Item	Due Date	Compliant? (Yes/No)	Status
Outdated immunisations, tickets and licenses	31 March 2018	No	All outstanding licences have been followed up with relevant team members
Outdated legislative compliance mandatory training and/or qualifications	31 March 2018	Yes	

6. Operational Plan Targets by Section

The following Operational Plan actions and targets are required to be reported to Council on a monthly basis. This data will also form part of the Operational Plan quarterly report to Council:

Operational Plan Ref	Action	Target	Status
1.2.1.3	Provide quality arts and cultural facilities throughout the Region	Deliver 100% of the See It Live program at the Pilbeam Theatre	2018 Music Theatre Production We Will Rock You presented for six performances
		Community long-term use spaces at the Walter Reid Cultural Centre are 100% tenanted	All spaces have long term leases in places as approved by Council
		Deliver 100% of the Rockhampton Art Gallery program	75% of the 2018 exhibition program and public program has been delivered for the Rockhampton Art Gallery (Jan – March).
1.4.1.2	Provide community sponsorship for activities in various sectors	Administer the Rockhampton Regional Australia Day Funding accordance with the guidelines	Funded events completed for 2018
1.4.1.3	Deliver a range of performances, programs and activities for various age groups	Community programs and performances are delivered in accordance with contracts, schedules and funding agreements	See it Live season offers pay- your-age tickets pricing and contains performances targeted to a range of audience age groups and interests
1.4.3.3	Engage volunteers to assist with activities at the Heritage Village	Maintain and support volunteer engagement at the Heritage Village	Volunteers engaged as per report narrative
1.6.3.1	Deliver and support local events and celebrations	Conduct Rockhampton Carols by Candlelight annual event	Evaluation of 2017 complete to inform 2018 event
		Conduct Heritage Festival event	Planning continuing for June 18 event
		Conduct annual Rockhampton Cultural Festival	Planning for 2018 event continuing
1.6.3.2	Deliver and support major Regional events	Deliver one large music theatre production attended by in excess of 3000 patrons at the Pilbeam Theatre	2018 musical We Will Rock You presented for six performances attend by 4647 patrons

Arts and Heritage Operational Report

Operational Plan Ref	Action	Target	Status
		Deliver two major exhibitions delivering in excess of 4000 visitors at the Rockhampton Art Gallery	In the 2018 year the exhibition projected for this attendance have been to date: Happy Birthday Play School 6,439 Draft: a collection of imperfect faces, with unfinished stories by Emma Ward 4,022 Alluvia by Tom Borgas: The Rockhampton riverside public art project 6,612 Collection intervention on track to exceed 6,000 Centenary of Rugby League on track to exceed 5,000 A Trip to Far away on track to exceed 4,000
		Rockhampton Showgrounds is used for 25 days for whole-of-grounds events	16 whole-of-grounds events presented FYTD
1.6.4.1	Deliver a diverse range of creative arts programs	Programs are delivered in accordance with guidelines and schedules	The 2018 public programs, 75% of the program has been delivered,
		The effectiveness of annual public programs are presented to Council at the end of each calendar year	Data collection underway with post event survey of patrons for each See it Live performance.
1.6.4.2	Deliver the Regional Arts Development Fund	All Regional Arts Development Fund applications are assessed in accordance with the guidelines	Round 2 of 17/18 completed.
1.6.4.3	Support the creation of public art throughout the Region	Develop a Public Art Program by 31 December 2017	Riverside Public Art commission completed Riverside mural due for completion early April Public Art Policy re-presented in February to Council. A Workshop now planned for the Policy Restoration of Bulls completed. Design development for Quay Street heritage substations commissioned. Design development for Quay Street commissioned.

Arts and Heritage Operational Report

			Digital Barramundi for Riverbank opening commissioned and presented - completed. Digital sound work for Smart Hub opening commissioned and presented - completed.
2.3.2.1	Plan for the construction of the new Rockhampton Art Gallery	Business case, scope of work and design completed by 30 June 2018	31 January 2018 business case 100% complete 31 December 2017 schematic design complete 20 February presented to Council. March Schematic design commenced, due for completion February 2019

7. Capital Projects

As at period ended 31 March 2018 – 75% of year elapsed

Project	Planned Start Date	Planned End Date	Status	Budget Estimate	YTD actual (incl committals)
Artwork acquisitions Art Gallery	01/07/17	30/06/18	In progress	20,400	0
Comment: identified for Gold Award 18 acquisitions					
Artwork acquisitions 50th Anniversary 2017 Art	01/07/17	30/06/18	Completed	88,182	88,182
Comment: 20,000 paid July 17 – final payment complete in December 17					
Acquisition of Art from Baton Award	01/07/17	30/06/18	Completed	5,000	5,000
Comment: Paid to Winner – Work acquired for collection					
Heritage Village - Install 2 water chillers	01/07/17	30/06/18	Completed	13,500	13,500
Comment: Project Complete – project expenditure to be processed					
Replace Theatre Auditorium Projectors	01/07/17	31/03/18	Completed	41,000	41,000
Comment: Project complete					
Replace Pilbeam Theatre FoH Speaker System	01/07/17	30/06/18	In progress	149,000	148,955
Comment: Equipment ordered					

Arts and Heritage Operational Report

Project	Planned Start Date	Planned End Date	Status	Budget Estimate	YTD actual (incl committals)
Replace 48 Channels of Radio Microphones	01/07/17	31/03/18	Completed	35,000	35,039
Comment: Equipment ordered					

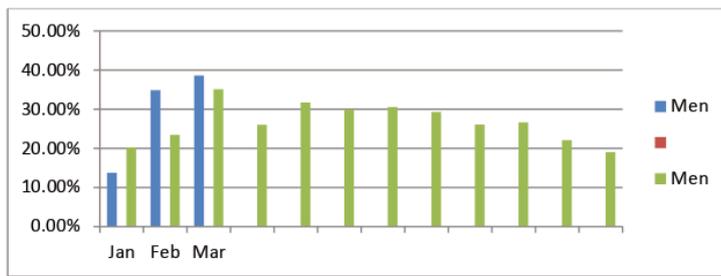
8. Operational Projects

As at period ended 31 March 18 – 75.0% of year elapsed

The Arts and Heritage unit has no discrete operational projects in the current financial year however highlights of program activities are detailed below

Exhibitions and Collections

This month the curatorial and exhibitions team have installed the exhibition *Rugby League in Rockhampton: Celebrating 100 years*. Combining material from private and public collections, the exhibition brings together a century of sporting memories and triumphs showcasing a proud past and present. Partnering with Rockhampton Rugby League a 71 page publications was produced. With funding by Rockhampton Rugby League clubs and Rockhampton Leagues Club, the past 100 years has been captured collectively in print, an enduring legacy of great people, great memories, and even better stories that have held sway in the hearts and minds of Rockhampton for a century. The exhibition has been programed to align with both the commencement of the 2018 Rugby League seasons, along with the centenary of the first committee meeting for Rockhampton Rugby League. This exhibition also has a strategic aim to develop and deepen connections with the male demographic, a demographic that tends to be a lower representation of Gallery visitors. In the month of March men have made up 38.5% of total visitors by gender. As shown by the graph below, this is the highest attendance by the male gender to the Gallery since gender data has been collected (December 2016). This growth in male attendance meets the exhibition's aims and objectives to increase male attendance.



In March the Marilyn Luck Gallery opened a new exhibition by regionally based artist Niloufar Lovegrove, with the exhibition titled *A trip to far away*. *A trip to far away: Niloufar Lovegrove* is the ninth exhibition to grace the walls of the Marilyn Luck Gallery for Central Queensland artists. This initiative honours the contribution of Rockhampton Gallery supporter Mrs Marilyn Luck, who has long recognised the Gallery as 'the cultural heart of our city'. *A trip to far away* presents recent linocut prints by Niloufar Lovegrove. Elaborate and layered, the work explores personal stories and family history through Persian pattern and motif. A journey rich in narrative and design, *A trip to far away* privileges cultural diversity and experience. 'I'd like to invite you in, come and enter my world, even if it's for a short time.' artist Niloufar Lovegrove.

In March *Collection Intervention*, an exhibition drawn from the Rockhampton Art Gallery collation, continued, showcased in both the Range Room and Merv and Moya Gold Room. This exhibition has been a strategically timed to ensure that at the point of public announcements and conversation about the new Rockhampton Art, that the Gallery's nationally significant collection would be on exhibition. This exhibition is about more than visitor numbers, it is also about awareness and access to the permanent collection. Its timing ensures that opportunities are available for Council, community, and industry that support the message for the new Rockhampton Art Gallery.

To ensure the exhibitions lasting interest and to encourage repeat visitation, six regionally practicing artists have been funded and engaged to curator and hang a section of the exhibition in the Moya and Merv Gold Room. Funded by RADF, March has seen exhibition and to conclusion of Niloufar Lovegrove's intervention, and the installation and exhibition of Peta Lloyd's.

Behind the scenes the curatorial and exhibitions team have been preparing for the exhibition *Cream: Four decades of Australian Art*, for travel and exhibition in Winton to form the opening exhibition of the newly constructed Waltzing Matilda Centre. This preparation has included the
 a. collection care

Arts and Heritage Operational Report

- a. condition reporting
- b. fabrication of nesting and traveling frames
- c. facility reporting
- b. Logistics
- a. transport
- b. travel
- c. Touring manual
- c. Project management
- a. budgeting purchasing
- b. loan agreements
- c. insurances

Programs and Education

School visits have increased dramatically during March 2018, with an average of one per week, with an average of 63 students per visit. This increase is reasoned to schools being comfortably into the first school term, coupled with ground work which Rockhampton Art Gallery's Public Programs and Education team have undertaken to promote the Gallery, its activities, and its exhibitions. Through increasing awareness schools are taking advantage of the free exhibitions currently on offer, as well as the Art Gallery bus service.

Alongside school visits, Rockhampton Art Gallery public programs that have been most successful in March 2018 are the adult social workshops: Sunday Sculpting Sessions, Wine and Watercolour, and Pinot and Pastels. The social art classes are an entry point for further exploring the art gallery and are a valuable way of growing the Gallery's reach.

Messy Mondays saw an increased average attendance per week, up to 22 this month from 18 last month. Meanwhile, *Yoga in the Gallery* saw its highest attendance level at the end of February, with 15 people taking part. *Pilates Among the Paintings* continued to run from strength to strength with a total attendance of 54 across three sessions. The Healthy Living seven-session passes, created for *Yoga* and *Pilates* have generated increased income and more regular attendance. As a result of increased attendance in *Yoga* and *Pilates* reasoned to the introduction of the Healthy Living seven-session pass, going forward these wellness-style workshops will be offered in seven-session blocks with season passes.

In line with the range of programs offered by Rockhampton Art Gallery, Public Programs Officer attended the Women's Wellness Expo at Rockhampton Showgrounds on Saturday 10 March. Conversations about public programs were held with 105 individuals throughout the day, many of whom did not know that Rockhampton Art Gallery held any public programs. Every individual spoken to found something that they were interested in, whether it was family-friendly programs (*Sunday Sculpting*), parent-and-baby programs (*Messy Mondays*), adults-only social workshops (*Wine and Watercolour*, *Pinot and Pastels*), creative classes (*Resin Jewelry Making*, *Figure and Anatomy Drawing*) or the active wellness programs (*Yoga in the Gallery*, *Pilates Among the Paintings*).

Public Programs throughout March 2018 have remained strong, both weekly programs and monthly programs achieved above average attendance. Program and event attendance accounted for 71% of overall visitation for the month, and educational attendance accounted for 5% of overall visitation March is the end of Term 1. The total income was \$13,448.68, this is 102% budget variance. The total expenses were \$16,890. Of these expenses, 42% were fee for services paid to artists living and working in the Rockhampton Region. 52% were human resources to project manage the program

The range of programs included

- Oils for every One - 8 week class
- Lager and Landscape - last Wednesday of the month
- Pinot and Pastels – Monthly on the first Sunday
- Wine and Watercolour – Monthly on the second Wednesday
- Pilates among the paintings – every Saturday
- Yoga in the Gallery – every Wednesday
- Messy Mondays – every Monday
- Sunday Sculpting – one Sunday a month

Free

- Reading Time - Weekly on Wednesdays
- Collection Conversations - Weekly on Wednesdays
- Sunday Sound Sessions – Monthly on the second Sunday
- Meetups – once a month

Arts and Heritage Operational Report

Operations

The role of Exhibitions and Collection Officer remains in recruitment stage with previous rounds of recruitment continuing. Similarly the role of Curator has been advertised for the month, closing early April. Public Programs Officer, Natalie Parker commencing in early March rolling out the range of programs that have been tested in 2017. Curatorial Programs Officer was offered and appointed Amy Johnston. Amy holds experience in education, teaching in region schools. She has proven experiences in community and arts lead projects. She will drive the Gallery's curatorial programs and broaden access and awareness to the exhibition and collection programs.

Attendance for the month of March was 4,358. This was the highest March attendance in the history for the data period (2010 – 2018). This increase is a direct result of offsite and outreach activity undertaken in the month in support of the new Rockhampton Art Gallery and the Gallery's public program. Offsite activity accounted for 57%. Excluding the offsite activity, March 2018 was the second highest March attendance in the history for the data period (2010 – 2018), second only to 2017.

Marketing and Media

The Gallery is active on social media, and the month of March resulted in a combined social media reach of 130,632. This was achieved by:

Facebook - impressions	122879
Facebook - post engagements	1942
Facebook - clicks	401
Facebook posts made	67
Facebook fans	4252
Instagram - impressions (likes + Messages)	722
Instagram - Post engagements	20
Instagram - posts made	35

Facebook Activity Overview



Total fans increased by
▲ 1.6%
 since previous month

Total Impressions increased by
▲ 19.9%
 since previous month

Total Engagements increased by
▲ 75.7%
 since previous month

Facebook Audience Demographics



Instagram Activity Overview

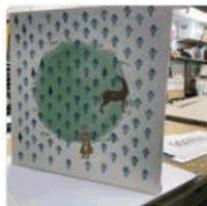
1,451 Total Followers	702 Likes Received	20 Comments Received
---------------------------------	------------------------------	--------------------------------

Total followers increased by
- 1.1%
since previous month

The number of media you sent decreased by
- 7.9%
since previous month

The number of engagements decreased by
- 23.0%
since previous month

Instagram Top Posts



@rockhamptonartgallery
42 Engagements



@rockhamptonartgallery
36 Engagements



@rockhamptonartgallery
34 Engagements

Arts and Heritage Operational Report

LinkedIn Activity Overview

 1,716 Impressions	 55 Engagements	 33 Clicks
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Total followers increased by
- 2.0%
 since previous month

The number of posts you sent decreased by
- 28.6%
 since previous month

Total Impressions decreased by
- 59.3%
 since previous month

In addition to social media the Gallery appeared in 3 editorials, one radio interview, and distributed two e-bulletins and 3 media releases.



Public Art

The Riverside mural concluded design development and commenced onsite installation. Commissioned to Artist Niloufar Lovegrove the works aim to highlight elements that we are proud of as Australian in our region while celebrating our multicultural society. The design brings together the artists' Persian heritage and her migration to, and assimilation into Australia. These combine to interoperate the Rockhampton Region, and the features and qualities the region is so well known for. The work will continue to be installed on site, throughout March and into early April.



Quay Lane & Quay Street: Urban Art Projects have completed the first stage of design development and are awaiting a date to present the design stage to Council. Presentation times have been sought

Rockhampton Bulls: The restoration and preservation work to Rockhampton's iconic bulls has been completed. Together with the Parks unit Arts and Heritage have ensured the entry statements to the city are ready for May's Beef Australia. The restored bulls have been documented and will be archived for future restoration and preservation reference.

Arts and Heritage Operational Report

ROCKHAMPTON HERITAGE VILLIAGE

The past month has seen activity pick up in the Shearing Shed with a morning tea and a couple of weddings. School tours and tour bookings have increased with many being booked well ahead for later in 2018. This year the school curriculum shows a keen emphasis on transport. Therefore, Karl and Woods as well as the Vintage Vehicle Showroom will be popular. The General Hospital Post Office arrived safely on site early one morning at the beginning of the month. All internal walls have been removed and roof replaced. Further improvement will be made as funds become available. Work has progressed quickly on the Cobb & Co Coach ticket office and is expected to be fully completed by Mother's Day market in May. The structure has been constructed at minimal cost due to the donation of hardwood sourced by the team.

Horses Helping Humans have officially commenced their project with local youth. Operators together with school principals and teachers are more than pleased with initial results. In addition, Village livestock are benefiting hugely from the additional handling and care.

Due to the enthusiasm of some new volunteers a new cleaning roster has been drawn up for cottages and buildings. The ladies are also putting a great effort into the surrounding gardens and transforming the Village. Unfortunately with the loss of Neato and now a reduction in the volunteers available from Jobs Queensland leaves most of the routine cleaning and maintenance to our volunteers. This will limit the amount of progress we can make over the coming months.

The latest update from Main Roads suggests that work will commence on the second lane of the bridge over Limestone Creek at the end of May. Main Roads have offered to closely consult with us regarding the timing of functions and events over the two year period of the project.

Trip Advisor (Currently rated #1 of 38 things to do in Rockhampton)

Market Day This was only my second trip to the markets here but loved finding regular stall holders in the same positions, making navigation easy. The relaxed country atmosphere makes for a very pleasant morning.

Thanks Toni G

Rockhampton Heritage

It was enjoyable to see how Rockhampton and the surroundings operated in Hester year. The importance of the blacksmith back in history is clearly demonstrated.

Thanks dentist173

MAJOR VENUES**Pilbeam Theatre**

Rockhampton Regional Council's 2018 production, We Will Rock You, rocked the Pilbeam Theatre in March. More than 30 local performers and a live band recreated 24 of Queen's greatest hits in this rock musical. Originally planned for a five show season, demand for tickets was high, and an extra performance was scheduled. At the conclusion of the season 4800 people had seen the show. We Will Rock You was directed by Wayne Scott Kermond and choreographed by Katie Kermond, who headed the artistic team that created the sellout success Mary Poppins in 2016.

Showgrounds

The Women's Wellness Expo was held at the Rockhampton Showgrounds on 10 March as part of Queensland Women's Week. The event featured a wide variety of activities and displays.

The Showground was the short notice wet weather venue for the Commonwealth Games Queen's Baton relay. The site also hosted the Central Queensland University NDIS job expo in the Robert Schwarten Pavilion.

The Rockhampton Speedway was held on the Easter weekend.

Arts and Heritage Operational Report

Walter Reid Cultural Centre

The tenant arts groups of the Walter Reid Cultural Centre held an exhibition, "Origins," at the centre from 9 to 19 March. Artworks included painting, photography, prints, embroidery, pottery and more.

The Rockhampton Chamber Music Society held its monthly concert at the Walter Reid Cultural Centre on 11 March.

The Auditorium was used by -

- RRC for a workshop Wed 7 March
- Rocky Flix for a screening on Thu 8 March
- Central Qld Christian College on Fri 9 and Fri 16 Mar
- Gracemere Dance on Fri 16 Mar
- Psychic Medium Peter Williams on Sat 24 March
- RRC Contracts & Tenders workshop Tue 27 Mar
- A family function on Thu 29 Mar

DEVELOPMENT & PUBLIC PROGRAMS**FOR LEASE**

The FOR LEASE space in the front of the Kern Arcade on East St is generously provided by the Coopers family for use by community arts groups and not-for-profit organisations. March display: Double Exposure ; A collaborative exhibition between the Capricornia Printmakers Inc. and the Rockhampton Photography Club.

Regional Arts Development Fund

The third round for 17/18 closes 28 May. Council's bid to Arts Queensland for 18/19 funding closes 6 April, 2018.

Cultural Festival

As part of the arts program for the Cultural Festival RADF funding has made possible lantern workshops and a multicultural choir. The choir has been meeting weekly under the direction of Elizabeth McNally. LightnUp Inc. from Lismore have been engaged to run a lantern residency to teach local artists to make large scale sculptural lanterns. The first of these residencies will be in late April at the Walter Reid Cultural Centre.

Sponsorship has been secured from Woolworths Parkhurst and Food Sing Trading. Application forms are in the review process and will be available to public for entertainment and stalls shortly.

Opera QLD – Project G&S

Project G&S is an Opera Queensland community initiative giving aspiring local artists the chance to live out their stage dreams and perform with us in a professional production of Gilbert & Sullivan's Ruddigore, or the Witch's Curse! Auditions for Rockhampton community singers were held on February 12 and 13 at the Walter Reid Cultural Centre. The chorus has been chosen and will commence rehearsals in June.

Arts in the Park

The weekly, free, drop-in style workshop has continued in 2018 at the standard time of 1-3pm at the Gardens Tearooms.

Pilbeam Theatre Tours

Free tours are available to educators and community groups to assist with engaging young people with the arts. Bookings for 2018 have been high with several schools booking a tour for each term. Rockhampton State High School, Access Recreation, Rockhampton Grammar School and St Brendon's College have attended so far in 2018.

9. Budget

Financial performance as expected for the reporting period. Committals and unrealised expenses distort actual year-to-date financial position

End of Month Job Costing Ledger - (Operating Only) - COMMUNITY SERVICES
As At End Of March

Report Run: 27-Apr-2018 15:37:25 Excludes Nat Accs: 2802,2914,2917,2924

	Adopted Budget	Revised Budget	EOM Commitments	YTD Actual	Commit + Actual	Variance	On target
	\$	\$	\$	\$	\$	%	75% of Year Gone
<u>Heritage Village</u>							
Revenues	(455,372)	(452,156)	0	(308,385)	(308,385)	68% ✗	
Expenses	968,458	974,926	22,872	721,040	743,912	76% ✗	
Transfer / Overhead Allocation	45,410	52,917	0	41,709	41,709	79% ✗	
Total Unit: Heritage Village	558,496	575,687	22,872	454,364	477,236	83% ✗	
<u>Venue Operations</u>							
Revenues	(1,295,082)	(1,295,082)	0	(1,107,022)	(1,107,022)	85% ✓	
Expenses	2,028,868	2,028,868	112,644	1,412,090	1,524,734	75% ✗	
Transfer / Overhead Allocation	(79,450)	(79,450)	0	(9,883)	(9,883)	12% ✗	
Total Unit: Venue Operations	654,336	654,336	112,644	295,185	407,829	62% ✓	
<u>Art Gallery</u>							
Revenues	(259,725)	(259,725)	0	(118,391)	(118,391)	46% ✗	
Expenses	953,163	952,106	74,335	649,530	723,865	76% ✗	
Transfer / Overhead Allocation	(1,904)	(1,904)	0	(3,644)	(3,644)	191% ✓	
Total Unit: Art Gallery	691,534	690,477	74,335	527,495	601,830	87% ✗	
<u>Arts & Heritage Management</u>							
Revenues	(2,066,000)	(2,084,491)	0	(1,388,508)	(1,388,508)	67% ✗	
Expenses	3,275,750	3,267,908	100,191	1,712,449	1,812,639	55% ✓	
Transfer / Overhead Allocation	64,822	53,949	0	46,603	46,603	86% ✗	
Total Unit: Arts & Heritage Management	1,274,572	1,237,367	100,191	370,544	470,735	38% ✓	
<u>Rockhampton Art Gallery Gift Fund</u>							
Revenues	0	0	0	52,093	52,093	0% ✗	
Total Unit: Rockhampton Art Gallery Gift Fund	0	0	0	52,093	52,093	0% ✗	
Total Section: ARTS & HERITAGE	3,178,938	3,157,867	310,042	1,699,681	2,009,723	64% ✓	

10. Section Statistics

Volunteer Contribution by Sub-unit	Hours March	Hours YTD
Heritage Village	3,300	35,204
Pilbeam Theatre	367	2863
Rockhampton Art Gallery	577	4,767
Total	4,244	42,834

Arts and Heritage Operational Report

8.7 CONTRACT FOR THE OPERATION AND MANAGEMENT OF THE ARCHER PARK AND MT MORGAN RAIL MUSEUMS

File No: 10889
Attachments: Nil
Authorising Officer: Colleen Worthy - General Manager Community Services
Author: Peter Owens - Manager Arts and Heritage

SUMMARY

In 2014 Rockhampton Regional Council contracted the Operation and Management of the Archer Park and Mount Morgan Rail Museums to two community based organisation. These contracts are now due for renewal.

OFFICER'S RECOMMENDATION

THAT Council resolve:

- i) that 'it is satisfied that there is only one supplier who is reasonably available' and that 'because of the specialised nature of the services that are sought, it would be impractical for Council to invite quotes for the management and operation of the respective sites' as detailed in the report.
- ii) to enter into a contract for the Operation and Management of the Archer Park Rail Museum with the Friends of Archer Park Station and Steam Tram Museum Inc. for a period of three years commencing on 1 July 2018 as detailed in the report.
- iii) to enter into a contract for the Operation and Management of the Mount Morgan Rail Museum with Mount Morgan Promotion and Development Incorporated for a period of three years commencing on 1 July 2018 as detailed in the report.

COMMENTARY

In late 2013, Council offered by tender the Operation and Management of both the Mount Morgan and Archer Park Rail Museums.

The contract for the Mount Morgan site was awarded to Mount Morgan Promotion and Development Incorporated (MMPAD) and commenced on 1 January 2014.

The Rockhampton site failed to attract any tenders with Council continuing to operate on the site into the early part of 2014 while discussions were held with the management committee of the Friends of Archer Park Station and Steam Tram Museum Inc. with a view to the group taking up the management of the site. Subsequently the group agreed to enter into a management contract with Council for the site, commencing from 1 April 2014.

The expiry dates of each contract was set as 30 June 2016 with two additional twelve month options available at Council's sole discretion. These options have been taken up in both cases and as a result the agreements are both now due for renewal.

Undoubtedly the Friends of Archer Park Station and Steam Tram Museum have done an exemplary job in not just operating the Archer Park site but in developing and building on the museum's collection of railway rolling stock and memorabilia. They have developed the business and have won awards for the operation of the site as an active museum.

The Friends of Archer Park Station and Steam Tram Museum originally operated the Purrey Steam Tram and other rolling stock on the site as Rolling Stock Operator (RSO) with Council remaining as the Rail Infrastructure Manager (RIM). With the encouragement of officers from the Queensland Government Department of Transport and Main Roads, the Friends of Archer Park Station and Steam Tram Museum have more recently also taken up the role of RIM for the site.

The work of MMPAD at the Mt Morgan Rail Museum while commendable is yet to see the group take up the roles of RSO and RIM for this site despite Council officers again providing the documentation used by Council when the site operated with a RRC Team Leader and Rail Safety officer in place. Council and DMR officers have met with the group on a number of occasions over the past four year however Council is now significantly lacking in technical expertise to be of any real assistance in progressing MMPAD's rail accreditation. So much so, that at the encouragement of the Department of Transport and Main Road, Council has surrendered its accreditation as both RSO and RIM for this site.

Regardless of the work still to be undertaken in Mount Morgan that could potentially see the site again offering "trolley rides" to visitors and the restoration of the Hunslet steam locomotive to full working order, MMPAD have operated the site to the best of the group's collective abilities, continuing to add value to the tourism offering in Mount Morgan.

Over the past month, meetings have been held with the management of the two community organisations with a result that both groups have indicated a desire to continue in their current roles on the respective sites under the financial arrangements that have operated for the current term.

The contract fee in respect of the Archer Park Rail Museum, adjusted for CPI, would commence at \$97,425.20 plus GST per annum.

The contract fee for the Mt Morgan Rail Museum would commence at \$73,004.80 plus GST per annum with, unlike the Rockhampton site, Council remaining responsible for electricity charges, water and waste water service charges, pest control services and air conditioning maintenance.

Given past experience it would seem highly unlikely any new suitably experienced, competent and qualified parties would come to the fore should Council offer these two management contracts for public tender from 1 July 2018.

Accordingly it is recommended that Council, under Chapter 6 Part 3 Division 3 Clause 235 of the Local Government Regulation 2012, resolve "that it is satisfied that there is only one supplier who is reasonably available" in each case and "because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders", awarding new three year agreements to each of the respective organisations.

9 NOTICES OF MOTION

Nil

10 URGENT BUSINESS/QUESTIONS

Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting.

11 CLOSURE OF MEETING