



ORDINARY MEETING

AGENDA

9 DECEMBER 2014

Your attendance is required at an Ordinary meeting of Council to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 9 December 2014 commencing at 9.00am for transaction of the enclosed business.

R Chesman

ACTING CHIEF EXECUTIVE OFFICER
4 December 2014

Next Meeting Date: 27.01.15

Please note:

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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1 OPENING

2 PRESENT

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor C E Smith
Councillor C R Rutherford
Councillor G A Belz
Councillor S J Schwarten
Councillor A P Williams
Councillor R A Swadling
Councillor N K Fisher

In Attendance:

Mr E Pardon – Chief Executive Officer

3 APOLOGIES AND LEAVE OF ABSENCE

4 CONFIRMATION OF MINUTES

Minutes of the Ordinary Meeting held 11 November 2014

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

6.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

File No: 10097
Attachments: 1. Business Outstanding Table for Ordinary Council
Responsible Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Ordinary Council Meeting is presented for Councillors' information.

OFFICER'S RECOMMENDATION

THAT the Business Outstanding table for the Ordinary Council Meeting be received.

BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

Business Outstanding Table for Ordinary Council

Meeting Date: 9 December 2014

Attachment No: 1

Meeting Date	Report Title	Resolution	Responsible Officer	Due Date	Comments
10 April 2013	Notice of Motion - Councillor Ellen Smith - Footpath Survey in Gracemere	<p>THAT Council officers conduct a footpath survey in Gracemere to identify "missing links" in pathways and prepare a short and long term strategy to indentify same, and consider costings in the present and future budgets.</p> <p>That a report on a framework for a footpath strategy relating to the Rockhampton Regional Council area be brought back to the table.</p>	Martin Crow	31/12/2013	Approximately 20 footpath projects to a combined value of \$2.5M listed in the Forward works program for Gracemere. 1 project to a value of \$230K in 13/14 budget. Overall footpath strategy being addressed as part of active transport strategy.

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

Nil

9 COMMITTEE REPORTS

9.1 PARKS AND RECREATION COMMITTEE MEETING - 2 DECEMBER 2014

RECOMMENDATION

THAT the Minutes of the Parks & Recreation Committee meeting, held on 2 December 2014 as circulated, be received and that the recommendations contained within these minutes be adopted.

(Note: The complete minutes are contained in the separate Minutes document)

Recommendation of the Parks & Recreation Committee, 2 December 2014**9.1.1 BUSINESS OUTSTANDING TABLE FOR PARKS AND RECREATION COMMITTEE**

File No: 10097
Attachments: 1. Business Outstanding Table for Parks and Recreation Committee
Responsible Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Parks and Recreation Committee is presented for Councillors information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Parks and Recreation Committee be received.

Recommendation of the Parks & Recreation Committee, 2 December 2014**9.1.2 OCTOBER CAPITAL PROGRESS REPORT FOR PARKS AND RECREATION - FACILITIES MANAGEMENT UNIT**

File No: 1484

Attachments: 1. **Facilities Capital Progress Report for October 2014**

Responsible Officer: Cheryl Haughton - Manager Community Services
Michael Rowe - General Manager Community Services

Author: Sharon Sommerville - Coordinator Facilities

SUMMARY

This report provides information on progress during October 2014 with Parks and Recreation capital projects being undertaken by the Communities and Facilities Section.

COMMITTEE RECOMMENDATION

THAT the October Progress Report from the Communities and Facilities Section in relation to Parks and Recreation capital projects be received.

Recommendation of the Parks & Recreation Committee, 2 December 2014**9.1.3 COMMUNITY SERVICES CAPITAL WORKS MONTHLY REPORT - NOVEMBER 2014**

File No: 1464
Attachments: 1. Community Services Capital Works - November 2014
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Andrew Collins - Special Projects Officer

SUMMARY

Project summary report for Capital Projects currently being delivered by Community Services Department on behalf of the Parks and Open Spaces section.

COMMITTEE RECOMMENDATION

THAT the Community Services Capital Works monthly report for November 2014 for Parks and Recreation be 'received'.

Recommendation of the Parks & Recreation Committee, 2 December 2014**9.1.4 POST EVENT REPORT - 2014 SPRING GARDEN SPECTACULAR**

File No: 6560

Attachments:

1. Participation Data 2008 - 2014
2. Entry Form 2014
3. Sponsorship Summary

Authorising Officer: Margaret Barrett - Manager Parks
Michael Rowe - General Manager Community Services

Author: Vincent Morrice - Coordinator Parks Recreation Services

SUMMARY

A garden competition has been run annually by Rockhampton Regional Council (RRC) since its formation in 2008 (and for many years prior to that by the Rockhampton City Council and others). The 2014 event was conducted as a collaboration between RRC and Livingstone Shire Council with joint and separate responsibility for various elements. This report provides an overview of the 2014 event along with some commentary from the post-event "de-brief" meeting conducted in early November.

COMMITTEE RECOMMENDATION

THAT Council:

1. receive the report;
2. approach Livingstone Shire Council for a written commitment for direct funding and sourcing sponsorship for a joint 2015 Spring Garden Spectacular;
3. seek sponsorship to conduct the event in 2015; and
4. hold the first planning meeting in February 2015.

Recommendation of the Parks & Recreation Committee, 2 December 2014**9.1.5 PARKS AND OPEN SPACE MONTHLY REPORT - OCTOBER 2014****File No:** 1464**Attachments:** 1. **Operations Report - Parks & Open Space - October 2014****Authorising Officer:** **Michael Rowe - General Manager Community Services****Author:** **Margaret Barrett - Manager Parks**

SUMMARY

This report provides information on the activities and services of Parks and Open Space unit for the month of October 2014.

COMMITTEE RECOMMENDATION

THAT the report on the activities and services of Parks and Open Space Unit for October 2014 be received.

Recommendation of the Parks & Recreation Committee, 2 December 2014**9.1.6 OPERATION AGREEMENT FOR ROCKHAMPTON REGIONAL TENNIS CENTRE (TENNIS ROCKHAMPTON LIMITED)**

File No: 1464

Attachments: 1. **Operation Agreement for Rockhampton Regional Tennis Centre**

Authorising Officer: **Margaret Barrett - Manager Parks**
Michael Rowe - General Manager Community Services

Author: **Sophia Czarkowski - Sports & Education Officer**

SUMMARY

Information on Operation Agreement for Rockhampton Regional Tennis Centre with Tennis Rockhampton Limited.

COMMITTEE RECOMMENDATION

THAT the report on the Operation Agreement for Rockhampton Regional Tennis Centre with Tennis Rockhampton Limited be received.

Recommendation of the Parks & Recreation Committee, 2 December 2014**9.1.7 THANK YOU TO PARKS STAFF****File No:** 1464**Responsible Officer:** Margaret Barrett – Acting General Manager Community Services

SUMMARY

Councillor Rutherford wished to formally thank the Parks staff and acknowledge their commitment and dedication this year.

COMMITTEE RECOMMENDATION

Councillor Rutherford thanked the Parks staff for their efforts over the year, particularly with re-alignments and a heavy workload, and their excellent response to Councillor requests. Council wishes the staff a very Merry Christmas and Happy New Year.

9.2 COMMUNITIES COMMITTEE MEETING - 2 DECEMBER 2014

RECOMMENDATION

THAT the Minutes of the Communities Committee meeting, held on 2 December 2014 as circulated, be received and that the recommendations contained within these minutes be adopted.

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Communities Committee, 2 December 2014**9.2.1 BUSINESS OUTSTANDING TABLE FOR COMMUNITIES COMMITTEE****File No:** 10097**Attachments:** 1. **Business Outstanding Table for Communities****Responsible Officer:** Evan Pardon - Chief Executive Officer**Author:** Michael Rowe - General Manager Community Services

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Communities Committee is presented for Councillors' information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Communities Committee be received.

Recommendation of the Communities Committee, 2 December 2014**9.2.2 NEW WORKS PROPOSED FOR THE HERITAGE VILLAGE - FRIENDS OF THE VILLAGE**

File No: 6698
Attachments: 1. Site map showing proposed shed locations
Authorising Officer: Michael Rowe - General Manager Community Services
Tracy Cooper-Lavery - Gallery Director
Author: Tamara Proll - Administration Officer

SUMMARY

The Friends of the Village seek permission from Council to erect two new sheds at their own expense on the Rockhampton Heritage Village site, 296 Boundary Road, Parkhurst.

COMMITTEE RECOMMENDATION

THAT Council endorse the proposal for Friends of the Village to erect two new sheds at their own expense at Rockhampton Heritage Village.

Recommendation of the Communities Committee, 2 December 2014
9.2.3 REGIONAL ARTS DEVELOPMENT FUND - RECOMMENDATIONS FROM 2014-15 ROUND TWO

File No: 8944

Attachments: 1. RADF assessment table from Committee meeting 11 November 2014

Authorising Officer: Michael Rowe - General Manager Community Services

Author: Tracy Cooper-Lavery - Gallery Director

SUMMARY

Applications received for round two of the 2014-15 Regional Arts Development Fund have been assessed by the RADF Committee and three are recommended for funding for a total amount of \$13,829.

COMMITTEE RECOMMENDATION

THAT Council approves the following applications for funding from the Regional Arts Development Fund:

Applicant	Purpose of Grant	Grant Recommended
Mount Morgan Central State School P&C Association	The Rainbow Serpent Project	\$2,892
Rockhampton Regional Council	To engage local professionals who will work with Opera Australia and a local children's chorus to be included in the Company's performance of The Magic Flute in Rockhampton (July 2015)	\$5,985
iAudio Tours	Research, production and promotion of audio tours of Central Queensland's popular driving and walking trails in a smart phone app	\$4,952 (subject to conditions as detailed in report)

9.2.4 REVIEW - CRITERIA AND MATRIX - COMMUNITY ASSISTANCE PROGRAM**File No:** 7822**Attachments:** 1. **Community Assistance Program -
Assessment Matrix and Checklist****Authorising Officer:** **Michael Rowe - General Manager Community Services****Author:** **Cheryl Haughton - Manager Community Services**

Communities Committee at its meeting on 02 December 2014 resolved that the matter be referred to the Ordinary Meeting meeting to be held on 09 December 2014.

SUMMARY

Council requested that the criteria and funding matrix for the Community Assistance Program be reviewed and a report presented to the Communities Committee in December 2014.

COMMITTEE RECOMMENDATION

That pursuant to s34(1)(f) and s40 *Council Meeting Procedures* the matter be referred to Ordinary Council for consideration.

Recommendation of the Communities Committee, 2 December 2014**9.2.5 COMMUNITY ASSISTANCE PROGRAM - CENTRAL QUEENSLAND
INDIGENOUS DEVELOPMENT**

File No: 7822
Attachments: Nil
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Cheryl Haughton - Manager Community Services

SUMMARY

An application to the Community Assistance Program has been received from Central Queensland Indigenous Development Limited seeking assistance to host the 2015 Reconciliation Carnival.

COMMITTEE RECOMMENDATION

THAT Council approves the application for funding from Central Queensland Indigenous Development Limited to the value of \$2,000.

Recommendation of the Communities Committee, 2 December 2014**9.2.6 EXPRESSION OF INTEREST - 'DIVERSITY DELIVERS' - SERVICES TO IMPROVE COMMUNITY PARTICIPATION FOR CULTURALLY DIVERSE QUEENSLANDERS**

File No: 1023/2163
Attachments: Nil
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Cheryl Haughton - Manager Community Services

SUMMARY

The Queensland Government has developed the 'Diversity Delivers' framework and invited Expressions of Interest from service providers to deliver the services across one or more of the prescribed regions.

COMMITTEE RECOMMENDATION

THAT Council receives the report on the 'Diversity Delivers – Services to improve community participation for culturally diverse Queenslanders' initiative.

Recommendation of the Communities Committee, 2 December 2014**9.2.7 COMMUNITIES AND FACILITIES MONTHLY OPERATIONAL REPORT**

File No: 1464
Attachments: 1. **Communities and Facilities Monthly Operational Report**
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Cheryl Haughton - Manager Community Services

SUMMARY

This report provides information on the activities of the Communities and Facilities section for the month of October 2014.

COMMITTEE RECOMMENDATION

THAT the Monthly Operational Report on the activities of the Communities and Facilities section for the month of October 2014 be received.

Recommendation of the Communities Committee, 2 December 2014**9.2.8 ARTS AND HERITAGE MONTHLY OPERATIONS REPORT FOR OCTOBER 2014**

File No: 1464

Attachments: 1. Arts and Heritage Monthly Operations Report for October 2014

Authorising Officer: Michael Rowe - General Manager Community Services

Author: Peter Owens - Manager Arts and Heritage

SUMMARY

The report provides information on the programs and activities of the Arts and Heritage section for October 2014.

COMMITTEE RECOMMENDATION

THAT the Monthly Operations Report of the Arts and Heritage section for October 2014 be received.

9.3 HEALTH AND COMPLIANCE COMMITTEE MEETING - 2 DECEMBER 2014

RECOMMENDATION

THAT the Minutes of the Health & Compliance Committee meeting, held on 2 December 2014 as circulated, be received and that the recommendations contained within these minutes be adopted.

(Note: The complete minutes are contained in the separate Minutes document)

Recommendation of the Health & Compliance Committee, 2 December 2014**9.3.1 SELECTIVE INSPECTION PROGRAM 5 JANUARY 2015 TO 3 MAY 2015**

File No: 1464
Attachments: 1. Selective Inspection Program
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Catherine Hayes - Manager Community Standards and Compliance

SUMMARY

This report presents a Selective Inspection Program for consideration by Council. Prior to Rockhampton Regional Council officers undertaking an inspection program, the Selective Inspection Program, to monitor compliance with the Animal Management (Cats and Dogs) Act 2008 must be approved by Council.

COMMITTEE RECOMMENDATION

THAT in accordance with the *Animal Management (Cats and Dogs) Act 2008*, Council approves an inspection program, the Selective Inspection Program, as detailed in the report, for the Rockhampton Regional Council local government area between 5 January 2015 and 3 May 2015.

Recommendation of the Health & Compliance Committee, 2 December 2014**9.3.2 ROCKHAMPTON POUND OPENING HOURS**

File No: 1464
Attachments: Nil
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Catherine Hayes - Manager Community Standards and Compliance

SUMMARY

This report presents amended Rockhampton Pound opening hours for consideration by Council.

COMMITTEE RECOMMENDATION

THAT the proposed Rockhampton Pound opening hours, as detailed in the report, be adopted by Council.

Recommendation of the Health & Compliance Committee, 2 December 2014

9.3.3 MONTHLY OPERATIONS REPORT FROM COMMUNITY STANDARDS AND COMPLIANCE UNIT FOR OCTOBER 2014

File No: 1464

Attachments:

1. Monthly Operations Report Community Standards and Compliance Section
2. Local Laws Traffic Light Report for October 2014
3. Health & Environment Traffic Light Report for October 2014
4. Financial Matters Report for Community Standards and Compliance Section October 2014.

Authorising Officer: Michael Rowe - General Manager Community Services

Author: Catherine Hayes - Manager Community Standards and Compliance

SUMMARY

The monthly Operations Report for Community Standards and Compliance Section as at 31 October 2014 is presented for Councillor's information.

COMMITTEE RECOMMENDATION

THAT the Community Standards and Compliance Monthly Operations Report for October 2014 be received.

9.4 BUSINESS ENTERPRISE COMMITTEE MEETING - 3 DECEMBER 2014

RECOMMENDATION

THAT the Minutes of the Business Enterprise Committee meeting, held on 3 December 2014 as circulated, be received and that the recommendations contained within these minutes be adopted.

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Business Enterprise Committee, 3 December 2014**9.4.1 BUSINESS OUTSTANDING TABLE FOR BUSINESS ENTERPRISE COMMITTEE****File No:** 10097**Attachments:** 1. **Business Outstanding Table for Business Enterprise Committee****Responsible Officer:** Evan Pardon - Chief Executive Officer**Author:** Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Business Enterprise Committee is presented for Councillors information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Business Enterprise Committee be received.

Recommendation of the Business Enterprise Committee, 3 December 2014**9.4.2 ROCKHAMPTON AIRPORT ANNUAL PERFORMANCE PLAN - AS AT 30 SEPTEMBER 2014****File No:** 1392**Attachments:**

1. Airport Income Statement - 30 September 2014
2. Airport Capital Management Report - 30 September 2014
3. Airline Routes August
4. Airline Routes 13/14 F/Y
5. Customer Service Statistics to September

Authorising Officer: Ross Cheesman - General Manager Corporate Services**Author:** Trevor Heard - Manager Rockhampton Airport

SUMMARY

Rockhampton Airport's performance is reported to Council on a quarterly basis in accordance with the adopted 2014/15 Performance Plan. This report, as at 30 September 2014, is presented for the Committee's information.

COMMITTEE RECOMMENDATION

THAT the Rockhampton Airport's Annual Performance Plan quarterly report as at 30 September 2014 be 'received'.

Recommendation of the Business Enterprise Committee, 3 December 2014**9.4.3 CORPORATE SERVICES DEPARTMENT - ROCKHAMPTON AIRPORT -
MONTHLY OPERATIONAL REPORT**

File No: 7927
Attachments: 1. Airport Monthly Report - October 2014
Authorising Officer: Ross Cheesman - General Manager Corporate Services
Author: Trevor Heard - Manager Rockhampton Airport

SUMMARY

The monthly operations report for the Rockhampton Airport as at 31 October 2014 is presented for Councillor's information.

COMMITTEE RECOMMENDATION

THAT the Corporate Services Departmental Operations Report for Rockhampton Airport as at 31 October 2014 be "received".

Recommendation of the Business Enterprise Committee, 3 December 2014**9.4.4 MONTHLY OPERATIONS REPORT - ROCKHAMPTON REGIONAL WASTE AND RECYCLING PERIOD ENDED 31 OCTOBER 2014**

File No: 7927
Attachments: 1. RRWR Monthly Operations Report October 2014
Authorising Officer: Robert Holmes - General Manager Regional Services
Author: Craig Dunglison - Manager RRWR

SUMMARY

The purpose of this report is to provide Council with an overview of Rockhampton Regional Waste and Recycling (RRWR) for the month of October 2014.

COMMITTEE RECOMMENDATION

THAT the Waste Collection Vehicle Garage located in Dooley Street be renamed the Malcolm Denis Boggs Waste Collection Garage.

COMMITTEE RECOMMENDATION

THAT the RRWR Operations Report for the period ended 31 October 2014 be received.

Recommendation of the Business Enterprise Committee, 3 December 2014**9.4.5 LETTER OF CONCERN FROM A MOUNT MORGAN RESIDENT IN REGARDS TO A COUNCIL WASTE FACILITY**

File No: 7284

Attachments:

1. Letter from Mt Morgan resident
2. Overview of Racecourse Road Mt Morgan

Authorising Officer: Robert Holmes - General Manager Regional Services

Author: Craig Dunglison - Manager RRWR

SUMMARY

Council is in receipt of a letter from a resident of Mount Morgan who has raised concerns about the establishment and operation of a Council waste management facility.

COMMITTEE RECOMMENDATION

THAT correspondence be sent to the resident as detailed in this report.

9.5 INFRASTRUCTURE COMMITTEE MEETING - 3 DECEMBER 2014

RECOMMENDATION

THAT the Minutes of the Infrastructure Committee meeting, held on 3 December 2014 as circulated, be received and that the recommendations contained within these minutes be adopted.

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Infrastructure Committee, 3 December 2014**9.5.1 BUSINESS OUTSTANDING TABLE FOR INFRASTRUCTURE COMMITTEE**

File No:	10097
Attachments:	1. Business Outstanding Table for Infrastructure Committee
Responsible Officer:	Evan Pardon - Chief Executive Officer
Author:	Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Infrastructure Committee is presented for Councillors' information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Infrastructure Committee be received.

Recommendation of the Infrastructure Committee, 3 December 2014**9.5.2 ROCKONIA ROAD DEBRIS DEFLECTOR DESIGN**

File No: 8055,2479,1740

Attachments:

1. Debris Deflector Design
2. Stormwater Drain Investigation

Authorising Officer: Robert Holmes - General Manager Regional Services

Author: Martin Crow - Manager Engineering Services

SUMMARY

Design of debris deflectors has been completed for the culvert crossing of Thozet Creek on Rockonia Road.

COMMITTEE RECOMMENDATION

THAT the installation of debris deflectors on the Rockonia Road Culvert be put forward for consideration in the 2015/16 capital works budget, and that funding opportunities be sought.

Recommendation of the Infrastructure Committee, 3 December 2014**9.5.3 ENGINEERING SERVICES MONTHLY OPERATIONS REPORT - DECEMBER 2014****File No:** 7028**Attachments:** 1. **Monthly Operations Report - Engineering Services - 31 October 2014****Authorising Officer:** Robert Holmes - General Manager Regional Services**Author:** Martin Crow - Manager Engineering Services

SUMMARY

This report outlines Engineering Services Monthly Operations Report for the period to the end of October 2014.

COMMITTEE RECOMMENDATION

THAT the Engineering Services Monthly Operations Report for December 2014 be received.

Recommendation of the Infrastructure Committee, 3 December 2014**9.5.4 CIVIL OPERATIONS MONTHLY OPERATIONS REPORT - DECEMBER 2014****File No:** 7028**Attachments:** 1. **Monthly Operations Report - Civil Operations
- 31 October 2014****Authorising Officer:** **Robert Holmes - General Manager Regional Services****Author:** **Russell Collins - Manager Civil Operations**

SUMMARY

This report outlines Civil Operations Monthly Operations Report - 31 October 2014 and also Works Program of planned projects for the months of November - December 2014.

COMMITTEE RECOMMENDATION

THAT the Civil Operations Monthly Operations Report for December 2014 be received.

Recommendation of the Infrastructure Committee, 3 December 2014**9.5.5 NOTICE OF MOTION - COUNCILLOR NEIL FISHER - FOOTPATH IN O'SHANESY STREET, KOONGAL**

File No: 1963
Attachments: 1. Notice of Motion
Responsible Officer: Evan Pardon - Chief Executive Officer

SUMMARY

Councillor Neil Fisher has indicated his intention to move a Notice of Motion at the Infrastructure Committee meeting regarding the footpath in O'Shanesy Street, Koongal.

COMMITTEE RECOMMENDATION

1. THAT Council give consideration in the 2015/2016 budget for the installation of a footpath in O'Shanesy Street, Koongal to Mount Archer State School.
2. THAT parking signage or other alternate treatments be investigated to facilitate the accessing of this area by pedestrians.

Recommendation of the Infrastructure Committee, 3 December 2014

9.5.6 PARKING IN RUNDLE STREET

File No: 195

Responsible Officer: Robert Holmes – General Manager Regional Services

SUMMARY

The matter of parking adjacent to St Luke's Church in Rundle Street, Wandal was raised and also the impact of overflow parking from both The Hall Primary School and St Joseph's Primary School.

COMMITTEE RECOMMENDATION

THAT minor works be carried out to improve the situation.

10 COUNCILLOR/DELEGATE REPORTS

Nil

11 OFFICERS' REPORTS

11.1 REVIEW - CRITERIA AND MATRIX - COMMUNITY ASSISTANCE PROGRAM

File No:	7822
Attachments:	1. Community Assistance Program - Assessment Matrix and Checklist
Authorising Officer:	Michael Rowe - General Manager Community Services
Author:	Cheryl Haughton - Manager Community Services

SUMMARY

Council requested that the criteria and funding matrix for the Community Assistance Program be reviewed and a report presented to the Communities Committee in December 2014.

Communities Committee at its meeting on 02 December 2014 resolved that the matter be referred to the Ordinary Meeting meeting to be held on 09 December 2014.

OFFICER'S RECOMMENDATION

THAT Council:

1. reaffirms the key principles underpinning the Community Grants Policy and Procedure;
2. provides direction in relation to any changes required in policy and procedure;
3. provides direction in relation to the assessment process, and nominates Councillors to serve on the assessment panel if appropriate.

COMMENTARY

Council's Community Grants Program provides funding support to assist community organisations to provide activities, programs and projects that contribute to the quality of life of our region. The program provides funding from the Community Assistance Program or the Councillor's Discretionary Funds.

The grants program is administered in accordance with Council's Community Grants Policy and Community Grants Procedure which were developed to comply with the Local Government Act and the Local Government (Financial) Regulations.

The policy is based on the following key principles:

- Rockhampton Region as a Liveable Region
A key focus of the Community Grants program is to enhance Council's identified vision, and applications will only be considered where they contribute to the delivery of this vision.
 - Community Capacity Building, Wellbeing and Sustainability
Financial assistance provided to community organisations aims to enhance community capacity, wellbeing and sustainability. Support therefore will be targeted at initiatives that are to occur in the Region, and have a direct community benefit to either the whole Region, or for specified communities and/or target groups.
Initiatives that are deemed mainly for individual benefit or for private profit making gain will not be supported, as the focus is on wider community benefits for the Region.
 - Fairness, Equity, Transparency and Accountability
-

The provision of financial assistance to community organisations will be undertaken in a fair, equitable, transparent and accountable manner, with assessment based on identified community needs, corporate priorities and available budget allocations.

To enable this to occur, all applications are required to be assessed against set eligibility and selection criteria, with reviews undertaken periodically to ensure that assistance is being provided to a broad range of organisations and initiatives across the Region.

- Quality, Efficiency and Effectiveness

Administration of the Community Assistance Program and the Councillor's Discretionary Funds will be undertaken with quality, efficiency and effectiveness in mind, with customer feedback encouraged for continuous improvement purposes, program monitoring and review.

The high demand for funding under Council's Community Assistance Program and Councillor's Discretionary Funds will mean that not all grant applications can be approved. Although an application may meet the assessment criteria, approval will depend on available funds and the number and quality of applications.

Community Assistance Program

The Community Assistance Program offers three categories of assistance:

1. Community Grants Scheme - to provide "one-off" assistance to projects and events that aim to:
 - build the capacity and self sufficiency of communities and disadvantaged groups;
 - strengthen social cohesion, inclusion and collaboration;
 - enhance the Region's overall liveability
2. Corporate Sponsorship Scheme - to provide "one-off" assistance to projects and events that provide:
 - tangible benefits to Council from being a sponsor (re enhanced corporate image/revenue potential); and
 - identified economic and community development outcomes for the Region

The Corporate Sponsorship Scheme is available for not-for-profit incorporated community organisations and private enterprise.

In addition to the "one-off" funding assistance, Council may commit to providing sponsorship of a "recurrent" nature for identified regional events that are deemed to be of significant community benefit. These may be subject to a Multi-year Funding Agreement.

Multi-year funding agreements approved under the Corporate Sponsorship Scheme will be included in Council's annual budget deliberation process to ensure that all endorsed "recurrent" sponsorship agreements are accounted for in the adopted budget.

3. Small Projects Scheme - to provide assistance not exceeding \$1,000 in value, cash or in-kind support (including payment of facility charges), to small projects and events that aim to:
 - strengthen social cohesion, inclusion and collaboration; and
 - enhance the Region's overall liveability.

As well as being administered in accordance with the adopted Grants Policy and Procedure the Community Assistance Program has also been reviewed by Internal Audit to ensure compliance with all requirements.

Eligibility

The existing arrangements allow for the following groups based within the Rockhampton Regional Council area to apply for assistance:

Program	Eligible organisation
Community Grants Scheme	<ul style="list-style-type: none"> ▪ incorporated not-for-profit community associations ▪ unincorporated groups auspiced by an incorporated community association
Corporate Sponsorship Scheme	<ul style="list-style-type: none"> ▪ incorporated not-for-profit community associations ▪ unincorporated groups auspiced by an incorporated community association ▪ private enterprise agencies searching to deliver a community event of activity that meets the objectives of Council sponsorship

Applications are not accepted from groups that:

- do not hold appropriate public liability insurance cover for the project/initiative for which assistance is sought
- have not properly acquitted any previous grants or sponsorship provided by Council

Eligible Projects

Projects or events to be funded must meet the objectives stated above for each grants scheme and the following:

- Primarily of benefit to the community and not for profit making purposes
- Address an identified community need and aspiration
- Be inclusive of diverse groups and equitable access practices
- Be non-political and non-discriminatory in nature

The following activities are considered to be ineligible:

- Where there is no or limited benefit to the community, and is primarily for an individual or a small group of individuals
- Is a business venture for profit making
- Projects/initiatives funded directly by government or related to a government funded agency such as schools
- Projects/initiatives that have already commenced or have been completed
- Projects outside of the Rockhampton Regional Council area, or travel outside of the region
- Projects that support political or discriminatory ideologies, or practices that do not comply with Commonwealth, State or Council laws and regulations
- Current and recurrent maintenance, salary and operating costs of the applicant organisation
- Project budget items that are currently, or will be funded by, another grant or income source, or where a duplication of a service or project may arise

Assessment

In accordance with the adopted Community Grants Program Procedure – Community Assistance Program, applications are assessed by a panel of three Council officers with recommendations made to Council for consideration. Officers serving on the panel are subject to the provisions of the Local Government Act, Public Sector Ethics Act, and Council's Code of Conduct.

Applications received for the Small Projects Scheme are assessed by a panel consisting of the General Manager Community Services and the Manager Communities and Facilities.

Applications are assessed against the following criteria:

- a) Applicant's capacity to complete the project or event including:
 - physical, financial and personnel resources
 - demonstrated experience and competence
 - evidence of relevant approvals and permissions, or ability to obtain

- b) The community need for the project or event including:
 - Evidence of a community need relative to the size and scope of the project or event
 - Evidence of the lack of an alternative service provider
 - Potential for the project or event to provide appropriate satisfaction of the need relative to its size and scope
 - Evidence of the potential of the project or event to be inclusive of all social and cultural groups within the community

- c) The sustainability outcomes attributable to the successful completion of the project or event including:
 - Evidence that repeat Council support will not be required
 - Indications that the project will lead to organisation growth and partnership building
 - Evidence of resource conservation outcomes

- d) The potential long and short term economic outcomes attributable to the successful completion of the project or event including;
 - Positive short and long term outcomes in terms of local purchasing, visitor day numbers and collateral business generation
 - Positive long term impacts with expansion of activity and creation of new business opportunities

- e) The promotional outcomes attributable to the successful completion of the project or event including:
 - Satisfactory level of target market awareness of the project or event
 - Satisfactory level of community awareness of the applicant organisation's activities
 - Regional community awareness of Council support
 - State, national and international awareness of the project or event and Council's support

The funding matrix (copy attached) is then applied to determine the amount.

Considerations

Over the past 3 years support has been offered through the Community Assistance Program to some 282 organisations for 329 projects.

Some support has been provided for projects that have not complied with the current policy and procedure, and consideration is required with regard to the need to amend the adopted policy and procedural documentation to accommodate these issues. These areas include the following:

Project	Reason for non-compliance	Suggested approach
Awards and prizes	Benefit to individual	Separate category established within Community Assistance Program, with a maximum limit of \$500 per award where it can be shown to provide benefit to Council and community
Advertising banners at events and sites	Operational costs	Funded from marketing budget subject to proper consideration of the commercial value to Council
Salary or operating costs for an organisation	Recurrent operational costs are specifically excluded in current Policy and Procedure	Considered and funded from an economic development perspective and budget
Fundraising events for an individual	Benefit to individual rather than broader community	No change to existing direction. Perhaps upper limit be considered for support of all fundraising events.

As well, some of these projects have been supported without a formal application being lodged as required by the adopted Policy and Procedure, and Internal Audit report. In line with requirements for other Council services it is suggested that all projects be subject to a formal application process to allow for proper consideration of support.

There are also some other issues that Council may wish to consider in relation to the program. These include the following:

Issue	Consideration required
Assessment	<p>Should the assessment panel consist of Councillors or Officers, or a combination of both? Should all applications be considered by Council without the need for a panel?</p> <p>The recommendations of the current assessment panel are presented to Council for formal consideration and decision with regards to funding.</p> <p>Other Local Governments across the state use both approaches, and it is suggested that Council consider the appointment of two Councillors to the panel, with one nominated as the Chair.</p>
Limits on funding amount	<p>Should there be an upper limit set for grants for approved projects (e.g. maximum of \$10,000 per project), or should Council's contribution be limited to a maximum share of the project cost (e.g. 25% of eligible project costs)?</p> <p>Other Councils throughout the state have again taken both approaches, and it is suggested that an upper limit of \$15,000 per project be applied generally, with Council able to resolve to provide a higher level of support where it is considered warranted.</p>
Recurrent events	Should there be consideration of decreasing support for regular events?

	<p>The current direction considers sustainability as criteria, but the same events are usually funded at the same or higher levels each year.</p> <p>This can result in a dependence on Council funding, with little motivation to seek alternative support or other options to sustain the event.</p> <p>Various approaches are taken by other Councils with some stating that grant proposals that may lead to a dependence on Council will not be considered.</p> <p>It is suggested that Council establish a timeframe for the support of recurrent events and a decreasing scale of funding be applied across that period.</p>
Capital projects	<p>Should the 50% applicant contribution be maintained, or should this requirement be reduced to 25 or 30% for worthwhile projects for smaller groups?</p> <p>While different Councils apply different limits, it is suggested that the 50% contribution be retained.</p>
Multiple applications	<p>Should applicants be allowed to make more than one application per round per year? Should organisations be restricted to only one application for a capital project and one application for an event each year?</p> <p>Should applicants be able to make a number of applications, but only be entitled to receive grants to a total value of \$10 - \$15,000 per year?</p> <p>Again, Councils across the state have taken different approaches to this. It is suggested that a total annual value of \$10,000 be applied generally, unless the events are of major regional significance.</p>
Grant categories	<p>Should there be separate categories of grants for specific areas, with upper limits applied to the different categories?</p> <p>Some other Councils offer grants in specific areas such as events, community facilities, community development, cultural, environment, sports and recreation, heritage.</p> <p>While this approach does allow for limits and specific conditions to be applied to the categories, it is suggested that it adds to the complexity of the scheme. Council's current approach is broad to encompass all of these areas.</p>
Support for Individuals	<p>Should funding be provided to individuals?</p> <p>Under the current Policy individuals are excluded from seeking funding. Various other Councils across the state provide funding for individuals to recognize individual leadership and achievement. To be eligible residents must be representing their field at an accredited or high profile national or international event or competition; with written confirmation required from the recognised peak body; and be willing to contribute the skill to the local community. Grants offered appear to generally be only up to \$1000 for international events.</p> <p>It is suggested that this not be included as a category in the Grants Program.</p>

Fundraising events	<p>Should these be supported in this manner or would there be greater benefit to Council in simply making a direct donation to the cause? In this way Council's contribution could potentially be spread across more community functions.</p> <p>Should support be provided to service clubs whose purpose is raising funds to distribute to other groups? Money raised is not necessarily spent on projects within the Rockhampton Regional Council area, and there is no direct benefit to Council from sponsorship.</p> <p>It is suggested that Council would determine a maximum value for direct donations each financial year and eligible charities would be invited to submit an expression of interest for a share of this amount.</p> <p>This would significantly decrease the need for these organizations to make applications for multiple fundraising events throughout the year, and result in a more equitable and transparent distribution of funds to eligible charities. A decision would be required in relation to national or state charities seeking funding.</p>
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Conclusion

The Community Assistance Program appears to have served the local community well over the period of its operation, with \$967,966 distributed over the past three years to 265 organisations. The program has parameters clearly defined by Council's adopted Policy and Procedure, and has been reviewed by Council's Internal Audit function.

The Policy and Procedure are now due for review, and a number of issues have been raised in this report for Council consideration. It is recommended that Council also consider the underpinning principles and provide direction for any change required to be made to the documents.

REVIEW - CRITERIA AND MATRIX - COMMUNITY ASSISTANCE PROGRAM

Community Assistance Program - Assessment Matrix and Checklist

Meeting Date: 9 December 2014

Attachment No: 1

**Community Assistance Program
Assessment Matrix and Checklist**

Round:
Applicant:
Project:
Amount Requested:

Panel Member	Score
Average Score	

FUNDING MATRIX

Average Score	\$
0-9	0
10-19	500 - 1,900
20-29	2,000 - 4,900
30-39	5,000 - 9,900
40-49	10,000 – 14,900
50-55	15,000
56+	Determined by resolution

Checklist	Y	N	N/A
Eligible Application	<input type="checkbox"/>	<input type="checkbox"/>	
Signed Application	<input type="checkbox"/>	<input type="checkbox"/>	
Public Liability Insurance provided	<input type="checkbox"/>	<input type="checkbox"/>	
Quotes provided	<input type="checkbox"/>	<input type="checkbox"/>	
Incorporation details provided	<input type="checkbox"/>	<input type="checkbox"/>	
ABN provided	<input type="checkbox"/>	<input type="checkbox"/>	
Previous grant details obtained	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Outstanding acquittals	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RADF application for this project	<input type="checkbox"/>	<input type="checkbox"/>	
CDF application for this project	<input type="checkbox"/>	<input type="checkbox"/>	

11.2 MUSIC BOWL - STRUCTURAL ASSESSMENT

File No: 11051

Attachments: 1. Recommendations from Music Bowl Structural Assessment Report

Authorising Officer: Margaret Barrett - Acting General Manager Community Services

Author: Cheryl Haughton - Manager Community Services

SUMMARY

Brown Consulting was engaged to undertake a structural assessment of the Music Bowl. A copy of the Commercial in Confidence assessment report is provided separately for the information of Councillors.

OFFICER'S RECOMMENDATION

THAT Council receives the structural assessment report for the Music Bowl and proceeds with the engagement of a quantity surveyor to provide detailed costing for the required repairs.

COMMENTARY

At the Council meeting held on 7 October 2014 there was discussion on the proposed demolition of the Music Bowl structure, with a request for a report on the current safety and risk factors.

The Communities and Facilities section was asked to obtain this information, and Brown Consulting was engaged to undertake a structural assessment to provide Council with a professional opinion on the current condition of the facility.

This firm has now provided its report on the structure, an extract of which is attached for the information of Councillors.

The report provides a description of the structure based on site observations and a structural design check, with a risk assessment provided for the various components of the structure. It concludes that:

- The concrete and masonry substructure elements are generally in sound condition and performing to a satisfactory level
- The structural steel supporting the sound shell superstructure is suffering from corrosion throughout the roof structure
- The covered walkway structure is suffering from some corrosion and damage to roof sheeting and handrails

The report recommends a number of actions to address these issues. However, these proposed actions have not been costed, and Council may wish to engage a Quantity Surveyor to provide this information. A report from a previous building inspection undertaken by Council's Asset Services in March 2011 provided an estimate of \$450,000 for the works that report identified as needing to be undertaken.

Demolition

Information was also sought on the potential cost of demolition. A preliminary estimate obtained for the demolition of the buildings on the site indicates a cost of approximately \$260,000. This does not include any works to be carried out on the site post demolition.

CONCLUSION

The structural assessment undertaken by Brown Consulting states that with the current level of corrosion on the structural steel framing elements, in their view there is not an immediate risk of structural failure of these elements. However, they point out that if the corrosion is left untreated and the cause is not rectified there is potential for future failure.

The report does not provide any details of cost to undertake the recommended actions, and should Council wish to repair the structure, it would need to engage a Quantity Surveyor to detail these costs.

As well, the report does not consider any operational issues associated with the use of the site. Previous reports have been provided in relation to the utilisation and viability of the facility.

MUSIC BOWL - STRUCTURAL ASSESSMENT

Recommendations from Music Bowl Structural Assessment Report

Meeting Date: 9 December 2014

Attachment No: 1

1 Introduction

We understand that consideration is being given by Rockhampton Regional Council for potential future use of the Music Bowl facility, Bruce Highway, North Rockhampton. As part of this process Rockhampton Regional Council (RRC) commissioned Brown Consulting (Qld) Pty Ltd to carry out a Structural Condition Assessment of the Music Bowl Sound Shell Structure.

The aim of this report is to provide RRC with our professional opinion of the current structural condition of the music bowl sound shell and, to a lesser degree, other structural elements to allow RRC to decide on the structure's future use, maintenance, refurbishment or demolition.

The investigation involved a review of available existing drawings, site inspection, analysis and design check of the main structural elements. Upon completion of these tasks, a condition assessment was carried out on the structural and cladding elements with appropriate recommendations provided.

The particulars set out in this report are for the exclusive use of Rockhampton Regional Council and is copyright and the property of Brown Consulting (Qld) Pty Ltd. No responsibility or liability is accepted as a result of the use of this report by any other party, and is not to be used for any other purpose.

2 Scope and Limitations

The scope of the assessment includes the following elements:

- » Accessible and visible sound shell elements above the stage level
- » External cladding elements of the sound shell
- » Handrails and balustrades around the stage area
- » Steel framed covered walkways adjacent the sound shell
- » General inspection of concrete and blockwork elements which form part of the sound shell building.
- » General inspection of other structural elements directly adjacent the sound shell building such as retaining walls.

In order to form our opinion on the elements we could view, the following level of review was undertaken:

- » Visual inspection of the abovementioned elements. Access to elevated areas was provided via an elevated work platform. Minor cleaning of structural elements with non-powered hand tools was undertaken as necessary to expose the structural elements.
- » Existing structural documentation provided by RRC was reviewed. Partial architectural details were provided however they did not appear to be a complete set of documents.
- » Measurements of some structural items were taken.
- » Analysis and design check of the primary structural elements.
- » Design check of secondary structural elements was not carried out.

7 Conclusion

The Rockhampton Music Bowl Facility is almost 30 years old and for its age the concrete and masonry substructure elements are generally in sound condition with very few signs of deterioration. These elements are generally performing to a satisfactory level.

The sound shell superstructure is framed in structural steel supporting sprayed concrete roof panels. The concrete is clad with tiles. The steel framed elements are suffering from corrosion throughout the roof structure to varying degrees with the more severe instances towards the top of the sound shell which is directly below the horizontal roof surface. The tiled and concrete roof cladding is not an impervious waterproof membrane and coupled with the roofs inability to shed water at the top of the sound shell results in there being a frequent and probably constant source of moisture for the structural steel elements. This appears to be the major cause of the corrosion to the structural steel framing elements.

Given the current level of corrosion on the structural steel framing elements we do not believe there is an immediate risk of structural failure of these elements. However, should the corrosion be left untreated and the cause of the corrosion is not rectified then, in time, there is the potential for failure of the structural elements.

The covered walkway structure is generally suffering from a minor degree of corrosion, and has some damage to roof sheeting. The handrails around the side of stage are generally in poor condition with bolts missing and deteriorated coatings.

The landscaping to the north east of the building contains mature trees and dense bushes. There is also a timber retaining wall which is in a state of disrepair. Having this landscaping so close to the building hinders access to the lower ground level, causes maintenance issues for the building and requires ongoing maintenance itself.

8 Recommendations

For the concrete and masonry substructure elements to continue to perform and to minimise potential deterioration it is recommended that the building would need to be subject to a facilities maintenance regime similar to other buildings of significance.

In regards to the corrosion on the structural steel framing of the sound shell we recommend the primary cause of the corrosion be rectified. Installing a continuous, impervious cladding which can adequately drain would prevent moisture from entering the tiled and concrete surface. This could be achieved with traditional metal roof sheeting and flashings etc. Refer Appendix B for some basic details on how this could be achieved.

Further to treating the cause of corrosion, it is recommended that the currently corroded elements are cleaned and coated with a suitable corrosion protection system. This would involve removing the existing tiles and fibre cement sheeting on the vertical faces to properly access the existing steelwork. Primary structural elements with heavy corrosion (i.e. roof beam, trusses and main arch) should be machine tool cleaned and reinspected prior to applying corrosion protection in case extra strengthening is required.

To reduce ongoing maintenance issues we would recommend the landscaped area to the north east of the building be removed. To give clearer access to the lower ground floor and minimise the impact of the trees on the building it is possible to carry out some earthworks in this area which would produce a gentle battered slope away from the building

It is recommended that the covered walkway structural steel is cleaned to remove corrosion, and painted with a suitable corrosion protective paint. Consideration should be made for the replacement of roof sheeting in some locations.

With the handrails in their current condition, and for the relative cost of repair, it is recommended that these are replaced.

11.3 DEPARTMENTAL RISK REGISTER QUARTERLY REVIEW - SEP TO NOV 2014

File No:	8780
Attachments:	<ol style="list-style-type: none">1. The Office of the CEO Risk Register - Quarterly Update Sept-Nov 20142. Community Services Risk Register - Quarterly Update Sept-Nov 20143. Corporate Services Risk Register - Quarterly Update Sept-Nov 20144. Regional Services Risk Register - Quarterly Update Sept-Nov 2014
Authorising Officer:	Drew Stevenson - Acting General Manager Corporate Services Ross Cheesman - General Manager Corporate Services
Author:	Kisane Ramm - Risk Management Officer

SUMMARY

The Departmental Risk Registers are a resource to record and monitor the identified and assessed risks and associated controls. The quarterly update is presented for Council's consideration.

OFFICER'S RECOMMENDATION

THAT the September to November 2014 quarterly departmental risk registers review, as presented in the attachments to this report, be adopted.

COMMENTARY

Council's departmental risk registers were presented to Audit and Business Improvement Advisory Committee on 10 September 2014 and adopted by Council on 7 October 2014. The attached registers constitute the first quarterly report being presented for Council's consideration.

BACKGROUND

The Council has the responsibility of providing direction and oversight of risk management across the organisation including:

- monitoring the management of risks with a high or very high current risk rating, including the effectiveness of associated controls through the review and discussion of quarterly risk management reports;
- satisfying itself that the As Low As Reasonably Practicable (ALARP) evaluation of risks with an existing high or very high current risk rating is tolerable;
- satisfying itself that risks with lower ratings are effectively managed, with appropriate controls in place and effective reporting structures; and
- approving major decisions affecting Council's risk profile or exposure.

In accordance with the Enterprise Risk Management Framework, the quarterly revised risk registers presented to Council for consideration are required to detail:

- the "high" and "very high" assessed risks;
- those risks where further treatment has been identified; and
- any proposed updates to the registers.

For the purposes of identifying the proposed changes:

- any updates have been made in red text and dated;

- the previously adopted information, for the time being, is displayed and dated;
- if the registers are adopted unchanged as they are presented, the newer dated information will take the place of the older dated information;
- where the older information is not dated, the newer dated information is to be added to the existing text; and
- management's comments have been documented in blue text.

BUDGET IMPLICATIONS

In some cases the proposed risk controls may have budget and resourcing impacts.

LEGISLATIVE CONTEXT

The Local Government Regulation 2012, Chapter 5, Section 164 requires...*(1) a local government must keep a written record stating (a) the risks the local government's operations are exposed to...; and (b) the control measures adopted to manage the risks.*

CORPORATE/OPERATIONAL PLAN

When developing the departmental risk registers, the Corporate and Operational Plans were used as the starting point to identify the organisation's risks. Linkages were identified in column B, "Links to Planning", as noted in the attached Corporate Services Risks Register, where an extract has been provided documenting additional existing controls implemented by the Risk Owner.

CONCLUSION

In conclusion, the quarterly review of the departmental risk registers was conducted in consultation with the relevant Managers, General Managers and Chief Executive Officer, and are now presented for Council's consideration and adoption.

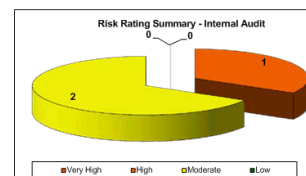
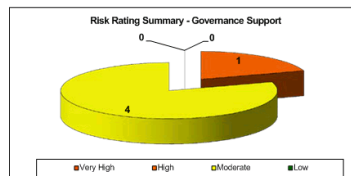
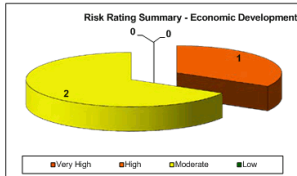
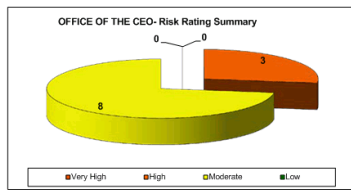
**DEPARTMENTAL RISK REGISTER
QUARTERLY REVIEW -
SEPT TO NOV 2014**

**The Office of the CEO Risk Register -
Quarterly Update Sept-Nov 2014**

Meeting Date: 9 December 2014

Attachment No: 1

ERM RISK SUMMARY REPORT
Office of the CEO Risk Profile



Risks - 'Very High' and 'High'

Risk No.	Risk	Current Risk Rating	Current Controls	Risk Evaluation
101	Service delivery coverage, quality or correct balance of these audit services may not meet the requirements of the organisation, or may conflict.	High 4	(1) & (2) Annual risk based audit planning highlights risks vs the required or appropriate need for internal audit coverage. (4) External Consultants (4) Audit Committee	Treat Risk
102	Independent reporting to an audit committee - is compromised or ineffective resulting in diminished or ineffective oversight of risk, control and business improvement opportunities, across the organisation.	Moderate 6	(2) Management reporting to Audit and Business Improvement Advisory Committee through Committee meetings. (2) Internal Audit reporting to Audit and Business Improvement Advisory Committee. (2) Risk function reporting to Audit and Business Improvement Advisory Committee. (2) External Audit reporting to Audit and Business Improvement Advisory Committee. (2) Where relevant reports can be given to Auditor General and/or Corruption and Crime Commission.	Treat Risk
103	Facilitation of an audit advisory committee of Council - may not be effective or meet the Committee's expectations.	Moderate 7	None in relation to the incremental opportunity.	Treat Risk
108	Misinterpretation of Local Government Act 2009 & Local Government (de-Amalgamation Implementation) Regulation 2013 causing adverse findings in current and future legal disputes and adversely affecting operational relationship between the Livingstone and Rockhampton Councils.	High 4	None at present. (Advice from the Local Government Department has been less than satisfactory to date in eliminating or clarifying the potential exposure of this risk to Council. Treatment Option 4, Sharing the risk by insurance, [LGM have been advised])	Treat Risk
109	Failure to take advantage of Rockhampton Region's economic development opportunities which can result in limited growth of Council's rate base.	High 5	1. Appointment of Manager Economic Development. 2. Appointment of Senior Resource Advisor to focus on opportunities arising for the Rockhampton Region from the Central Queensland resource sector. 3. Working with the Commonwealth and Queensland Governments and the Rockhampton Region community to maximise economic development opportunities. 4. Promotion of regional economic development opportunities in the media and at appropriate conferences and other forums.	Accept Risk (ALARP)

Risks Requiring Further Treatment (ALL)

Risk No.	Risk	Current Risk Rating	Future Risk Control(s)	Resources / Budget	Performance / Constraints	% Complete	Completion Date	Management's Comments	
108	Misinterpretation of Local Government Act 2009 & Local Government (de-Amalgamation Implementation) Regulation 2013 causing adverse findings in current and future legal disputes and adversely affecting operational relationship between the Livingstone and Rockhampton Councils.	High 4	Unable to define an effective treatment plan at this stage. Retain risk by informed decision, is most likely what our position currently is. Council has sought legal opinion.		0	0%	TBD	No changes	Office of CEO
111	Failure to collaborate with Rockhampton Region's business groups and businesses, which could lead to initiatives failing to attain their true potential, and/or possible business closures, resulting in limited growth of Council's rate base and Council's reputation affected.	Moderate 5	Enter into funding agreement with Capricorn Enterprise	Within already defined resource/budget allocation	Funding agreement needs to be signed by both parties.	0%	31/07/2014	No changes	Economic Development

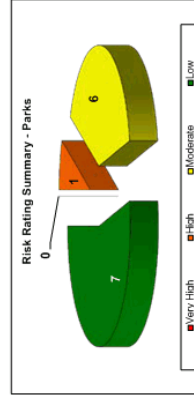
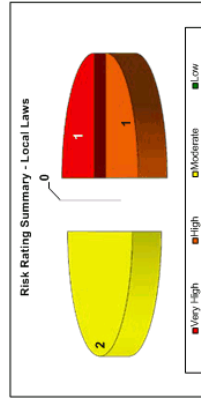
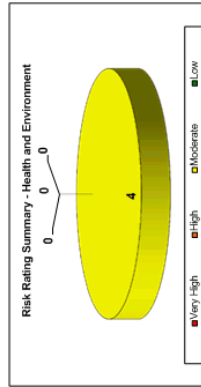
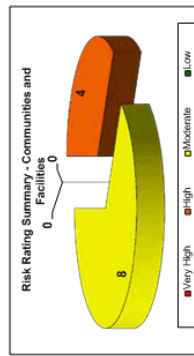
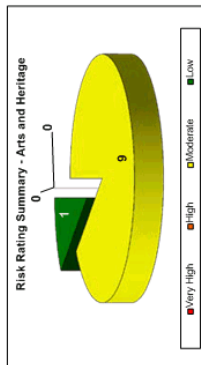
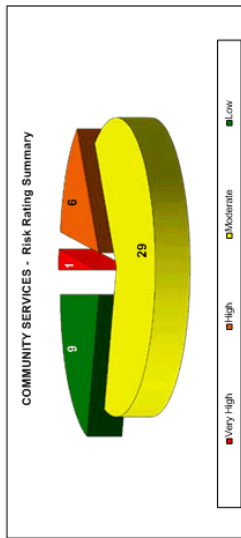
**DEPARTMENTAL RISK REGISTER
QUARTERLY REVIEW -
SEPT TO NOV 2014**

**Community Services Risk Register -
Quarterly Update Sept-Nov 2014**

Meeting Date: 9 December 2014

Attachment No: 2

ERM RISK SUMMARY REPORT
Community Services Risk Profile



Risks - 'Very High' and 'High'

Risk No.	Risk	Current Risk Rating	Current Controls	Risk Evaluation
414	Council fails to maintain, train and supervise adequate numbers of volunteers to assist with operations across its sites resulting in inability to deliver some services, or injury to volunteers or public.	High 4	1. Development and implementation of processes for engagement and training of volunteers. 2. Supervision of volunteer work on Council sites.	Treat Risk
417	Grant and sponsorship programs not delivered in accordance with regulations, policy and procedures resulting in loss of reputation for Council with community concerns about disbursement of funds, and withdrawal of matching funding from other levels of government, meaning grant is unable to be offered.	High 4	1. Policy, procedure and funding regulations implemented and reviewed regularly.	Accept Risk (ALARP)
421	Inability to retain amenity of public buildings resulting in community concern and loss of reputation, with possible injury.	High 4	1. Cleaning schedule in place. 2. Hazard inspection reporting process.	Treat Risk
422	Inability to comply with regulatory obligations and conservation of heritage assets, asbestos inspections and treatment, resulting in facilities being non-compliant and deemed unsafe and unusable, with loss of service to community, possible injury to staff and public, and damage to reputation of Council.	High 4	1. Partial completion of conservation management plan (CMP) program, however not funded in 13-14 budget. 2. Identified assets requiring inspection included in planned maintenance subject to funding.	Treat Risk
427	Failure to achieve earned income targets which can result in an inability to fund operations; poor service delivery and public dissatisfaction.	Very High 3	1. Budget submission for appropriate resources. 2. Infringement financial management system (Pathways module).	Treat Risk
429	Inconsistent regulation and enforcement of local laws and legislation resulting in poor service and considerable public dissatisfaction.	High 4	1. Staff trained 2. Local Law review 3. Process and procedure review.	Treat Risk
439	Lack of fire management planning resulting in: possible injury or loss of life; damage to Council's reputation; possible litigation.	High 4	Clearing / forming control lines (in conjunction with QPWS) at base of Mt. Archer/Baerker Ranges.	Treat Risk

Risks Requiring Further Treatment (ALL)

Risk No.	Risk	Current Risk Rating	Future Risk Control(s)	Resources / Budget	Performance / Constraints	% Complete	Completion Date	MANAGEMENT'S COMMENTS	
407	Damage to Council facilities and equipment due to non-compliance by Hires resulting in financial loss and loss of reputation.	Moderate 6	(17/11/14 Improved business systems in the Venue Operations Unit) (10/9/14 Improved business systems at Showgrounds.)	(1) Capital budget provided for new venue management system.	Suitability of existing commercial venue management systems.	17/11/14: 25% 10/9/14: 10%	(17/11/14: 30/06/2015) (10/9/14: 30/06/2014)	Phase amend column 'N' to 'Improved business systems in the Venue Operations Unit' and completion date to 30/06/2015	Manager Arts and Heritage
411	Child and youth risk management strategies not in place for regulated businesses, high risk activities and special events in accordance with the requirements of the Children and Young People and Child Guardian Act 2000 resulting in children being exposed to harm, Council being exposed to liability issues and reputational damage.	Moderate 5	1. Implementation of blue card policy and procedure throughout Council. 2. Development of child and youth risk management strategy. 3. Development and implementation of risk management plan for special events. (17/11/14: 4. Blue Cards needs assessment for individual on expiry of current card.)	Staff time.	1. Managers not updating PDs for Blue Card requirement; 2. HRA not supplying information to Senior Admin Officer.	50%	30/06/2014	Future Risk Control: 4. Blue Cards needs assessment for individual on expiry of current card. Column G to read GM 1, 2, & 4.	Manager Communities and Facilities
413	Child Care Centre does not meet the National Quality Standard and is unable to operate resulting in loss of service to community, loss of income and reputation for Council.	Moderate 6	Ensure policies, procedures and programs are compliant with NQS for 2014 assessment.	Staff time and training	Staff not providing programs at acceptable standard.	17/11/14: 90% 10/9/14: 50%	(17/11/14: 30/06/2015) (10/9/14: 30/06/2014)	Request change of completion date to 30/06/2015 as NQS assessment not yet undertaken by Department of Education, Training and Employment. Policies, procedures and program outlines have been developed in preparation for assessment.	Manager Communities and Facilities
414	Council fails to maintain, train and supervise adequate numbers of volunteers to assist with operations across its sites resulting in inability to deliver some services, or injury to volunteers or public.	High 4	1. Training procedures for volunteers being updated; 2. Responsibility for volunteers at some sites being transitioned to community organisations.	Staff time to deliver training.	1. Ability to provide training at suitable times for volunteers; 2. Staff resource to supervise work at some sites.	50%	(17/11/14: 30/06/2015) (10/9/14: 30/06/2014)	Request change of completion date to 30/06/2015 to allow for review of policy and procedure in the light of changed operation models and conditions.	Manager Communities and Facilities
420	Damage or failure of Council facilities, plant and equipment resulting in injury to staff or public, potential litigation, and inability to deliver services.	Moderate 5	1. Complete the process of incorporating maintenance plans into Asset Register and Management Plan. 2. Develop a 5-10 year maintenance and renewal strategy based on valuations and condition assessments. 3. Develop forward budget submissions with reference to risk register, corporate plan and legislative requirements.	To be determined based on strategy.	1. Insufficient budget/staff resources.	17/11/14: 70% 10/9/14: 60%	31/12/2014	Work is continuing	Manager Communities and Facilities
421	Inability to retain amenity of public buildings resulting in community concern and loss of reputation, with possible injury.	High 4	1. Review cleaning and maintenance schedules. 2. Develop forward budget submission with reference to risk register, corporate plan and legislative requirements.	To be determined based on strategy.	Insufficient budget resource.	17/11/14: 90% 10/9/14: 50%	(17/11/14: 31/12/2014) (10/9/14: 30/06/2014)	Request change of completion date to 31/12/2014 to align with cleaning contract timeframe. A new specification is being developed for seeking of tenders in February 2015.	Manager Communities and Facilities
422	Inability to comply with regulatory obligations and conservation of heritage assets, asbestos inspections and treatment, resulting in facilities being non-compliant and deemed unsafe and unusable, with loss of service to community, possible injury to staff and public, and damage to reputation of Council.	High 4	1. Complete the process of incorporating maintenance plans into Asset Register and Management Plan. 2. Develop a 5-10 year maintenance and renewal strategy based on valuations and condition assessments. 3. Develop forward budget submissions with reference to risk register, corporate plan and legislative requirements.	To be determined based on strategy.	Insufficient budget resource to complete CMPs and undertake required works.	17/11/14: 70% 10/9/14: 60%	31/12/2014	Work is continuing	Manager Communities and Facilities
427	Failure to achieve earned income targets which can result in an inability to fund operations; poor service delivery and public dissatisfaction.	Very High 3	1. Effective Infringement financial management process to be put in place. 2. Internal Audit Process Review.	(1) System update budget. (2) Existing staff and resources.	Available budget	(17/11/14: 25% (10/9/14: 5%)	(17/11/14: 30/06/2015) (10/9/14: 30/06/2014)	R= 25%, S= 30/6/2015 to reflect approved process flow for Audit Committee endorsement.	Manager Local Laws
429	Inconsistent regulation and enforcement of local laws and legislation resulting in poor service and considerable public dissatisfaction.	High 4	1. Reviews to be completed - 1a) Internal Audit Process Review; 1b) Legal review of Local Laws. 2. Membership subscription to LGAO's Legislation Compliance Service. 3. Join SEQ Regional Animal Management group (SEGRAM).	1a) Existing staff and resources. 1b - 3) Review of budget required.	Available budget	5%	31/12/2014	0	Manager Local Laws
431	Animal housing at the Zoo does not meet the required standard (inclusive of animal husbandry, record keeping, staffing & asset renewal) resulting in: Loss of zoo licences / closure of facility; Injury or death to an animal; Negative public perception; Staff turnover; Injury or death to zookeepers.	Moderate 6	1. Documented procedures rolling review. 2. Develop, implement, and annually review development plan (linkage to budget required) to upgrade exhibitions and achieve implementation of the approved/ultimate zoo master plan. 3. Staff to monitor and contribute to review/formatation of industry guidelines standards.	Annual Budget External contractors to be used. Staff time and management overview.	(17/11/14 Procedure Manual review / update is continuing.) (10/9/14 Budget approval - construction deferred until 2016/17.)	10%	(17/11/14: 30/06/2016) (10/9/14: 30/06/2014)	Completion Date - please extend to 30/06/2016 - further capital development deferred to 2016/17 budget. In June 2016 will have indication of budget approval.	Manager Parks
433	Loss of information and critical cemetery records (paper/electronic) resulting in poor service delivery through inability to provide information to families/funeral directors for future/past burial information and replace historical records - some information lost forever, and reliance on data with inefficient communication networks.	Moderate 5	(17/11/14 Delivery of replacement system by IT Services; Data transfer to new system to be programmed.) (10/9/14 Seek funds through budget to purchase, install and transfer data to new alternative database for storage and management of cemetery records.)	(17/11/14: \$90,000 carried forward 13/14 revised budget.) (10/9/14: \$90,000 sought in 2013/14 Oct budget revision.)	Alternative/replacement database system for UniCEM explored and costed.	(17/11/14: 60% (10/9/14: 50%)	(17/11/14: 30/03/2015) (10/9/14: 30/11/2014)	Future Risk Controls please amend to: Delivery of replacement system by IT Services; data transfer to new system to be programmed. P= \$90,000 carried forward 13/14 revised budget.	Manager Parks
434	Insufficient interment space for future burials leading to damage to council's reputation and loss of revenue.	Low 8	(17/11/14 Development plan commenced regarding the expansion of Gracemere Cemetery pursuant to Council resolution.) (10/9/14 Provide and implement a Cemeteries Development Plan to ensure our community's needs are provided for.)	Budgeted for commencement in 2015-16 FY.	Council direction - no further expansion at Rockhampton Memorial Gardens.	5%	01/06/2016	No Development plan commenced regarding the expansion of Gracemere Cemetery pursuant to Council resolution.	Manager Parks

Risk No.	Risk	Current Risk Rating	Future Risk Control(s)	Resources / Budget	Performance / Constraints	% Complete	Completion Date	MANAGEMENT'S COMMENTS	
439	Lack of fire management planning resulting in: possible injury or loss of life; damage to Council's reputation; possible litigation.	High 4	Manager Parks to finalise development and implementation of a regional fire mitigation strategy in collaboration with state government agencies and property owners.	(17/11/14 Nil) (10/9/14 Budget and management support for employment of Land Management Officer to manage the completion of fire management plan.)	Nil	17/11/14: 70% 10/9/14: 30%	31/12/2014	Resource / Budget needed: Please amend to Nil (the items listed have been achieved)	Manager Parks
440	Tree falls resulting in: injury/death; damage to property; damage to Council's reputation; negative financial impact.	Low 7	1. Review, update and submit Street and Parks Tree Master Plan for approval to implement. 2. Programmed maintenance works to be implemented to full capacity. 3. Ergon Service Level Agreement is to be in place and implemented.	Staff time and management overview, possible external review and update Nil Nil.	Nil	60%	31/12/2015	Policy review/ update commended Inspection and Maintenance Programs drafted and implementation commenced; effectiveness to be monitored	Manager Parks
443	Loss of significant/ historic/ iconic botanical collections resulting in negative publicity and loss of reputation; region's "green" status; iconic material; and research opportunities.	Moderate 6	1. Review, update and implement existing land & conservation management & succession plans. 2. Complete the identification of the current collection as part of the succession plan.	Staff time and management overview.	0	40%	(17/11/14: 30/06/2016) (10/9/14: 2021)	Completion Date - please amend to 30/06/2016. A draft Botanical Collection Management Strategy has been drafted and currently	Manager Parks
444	Inadequate/ inappropriate open space does not meet the community's requirements/ expectations resulting in lack of standardised infrastructure charges; consistency and quality of the asset including land; lack of benchmark for Council/ developer Standards; unwanted contributed assets; leading to reputational damage; social problems and; financial impacts.	Moderate 5	1. Develop & implement a Parks Infrastructure Strategy for conditioning of new development. 2. Develop a local parks contribution policy. 3. Complete & implement Landscape Guidelines (as part of CMDG). 4. Open Space Strategy to be reviewed and implemented (inc service levels).		0	70%	31/12/2016	0	Manager Parks

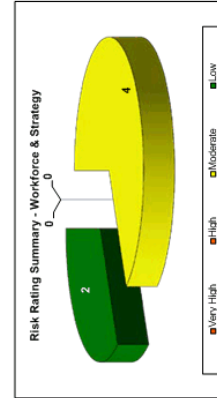
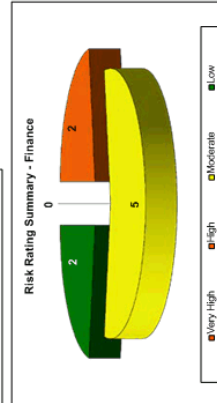
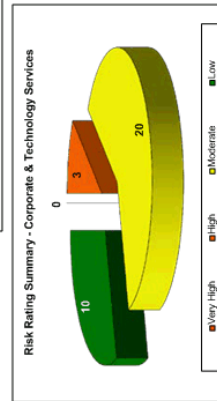
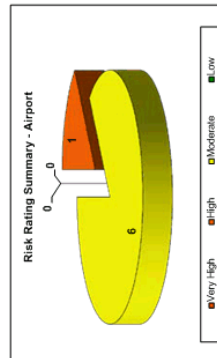
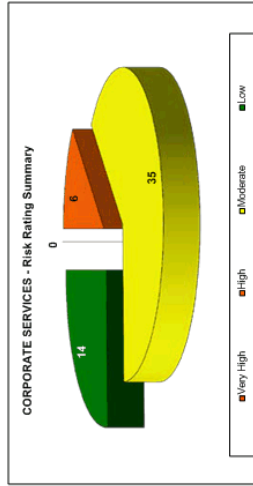
**DEPARTMENTAL RISK REGISTER
QUARTERLY REVIEW -
SEPT TO NOV 2014**

**Corporate Services Risk Register -
Quarterly Update Sept-Nov 2014**

Meeting Date: 9 December 2014

Attachment No: 3

ERM RISK SUMMARY REPORT
Corporate Services Risk Profile



Risks - 'Very High' and 'High'

Risk No.	Risk	Current Risk Rating	Current Controls	Risk Evaluation
213	Operational degradation or failure of Council's Two-way radio communication system resulting in failed regional communications for daily operations and emergency / disaster response.	High 4	1. Vendor support for current technology (due to expire Dec 14). 2. Maintenance of adequate spares in-house (limited). 3. Some internal system redundancy. 4. Use of mobile phones in service areas.	Treat Risk
223	Corporate Recordkeeping software (ECM) doesn't meet strategic records management requirements in relation to systematic electronic records archival and disposal resulting in failure to dispose/archive eRecords.	High 4	Manual system in place for the disposal of hardcopy documents only (electronic documents continue to grow exponentially)	Treat Risk
235	Failure to have an efficient and effective Enterprise Risk Management system integrated and embedded through the whole of Council resulting in ineffective decision making having strategic, financial, legal, compliance, safety and service delivery impacts.	High 4	1. Council and executive management committed to an enterprise risk management framework covering all aspects of Council's operations and providing a consistent approach to risk management throughout the organisation. 2. Existing risk management systems.	Treat Risk
249	The operational capability of the airport is reduced or prevented altogether by an event (natural or technological) resulting in the inability of the airport to function effectively and provide normal services.	High 4	1. Offer alternate travel opportunities to the general public (ie. airline services out of Gladstone and Mackay). 2. Continually update Council website as a communication tool for the general public. 3. Plan to enable operations of the runway at reduced length for smaller capacity aircraft when necessary.	Treat Risk
251	The loss of revenue impacting on Council's financial position potentially resulting in higher future rate rises, additional borrowings or service level reductions.	High 5	1. Undertaken training workshops with Council on Financial Sustainability and implications of change. 2. Include a lower reliance on grants and subsidies from other levels of government in Council's long term financial forecast. 3. Conservative financial forecast estimates. 4. Conservative estimates used in conjunction with DA applications. 5. Align related capital expenditure directly with developer contributions. 6. Using historical forecasts trending with wetter seasons.	Accept Risk (ALARP)
253	Lack of funds for capital works resulting in degradation of existing assets causing unusable assets and public liability claims.	High 5	1. Align related capital expenditure directly with developer contributions. 2. Maintain Asset Management Plans and budget accordingly. 3. Budget conservatively with regular reviews of capital program.	Treat Risk

Risks Requiring Further Treatment (ALL)

Risk No.	Risk	Current Risk Rating	Future Risk Control(s)	Resources / Budget	Performance / Constraints	% Complete	Completion Date	Management's Comments	
213	Operational degradation or failure of Council's Two-way radio communication system resulting in failed regional communications for daily operations and emergency / disaster response.	High 4	Commence planning and implement a replacement RRC regional two-way radio communications system. Two stage plan 1. Replace the Rockhampton City Two-way system. 2. Integrated regional solution taking in the Gracemere infrastructure.	Budget allocated, final costing to be determined following infrastructure design and tender.	Currently drafting the tender specification for the system design and working through land tenure issues for the Mt Morgan communications tower facility.	(17/11/14: 10%) (10/9/14: 5%)	TBD following infrastructure design and tender.	Column R: Change from 5% to 10%. Currently drafting the tender specification for the system design and working through land tenure issues for the Mt Morgan communications tower facility.	Corporate and Technology / Fleet Services
223	Corporate Recordkeeping software (ECM) doesn't meet strategic records management requirements in relation to systematic electronic records archival and disposal resulting in failure to dispose/archive eRecords.	High 4	The Records Archiving, Retention and Disposal (RARRD) project commenced in 2012 to develop a corporate solution to cover eRecords (including more effective hardcopy disposal recording).	Resources available. Requirements analysis to be undertaken.	Currently on hold due to higher project priorities.	30%	To be advised	0	Corporate and Records Management
235	Failure to have an efficient and effective Enterprise Risk Management system integrated and embedded through the whole of Council resulting in ineffective decision making having strategic, financial, legal, compliance, safety and service delivery impacts.	High 4	Implement the Enterprise Risk Management Framework to cater for a consistent approach to risk management throughout the organisation.	Resources are part of CTS FTE establishment and budget. Require other staff buy-in.	Departmental/Sectional Risk Registers adopted September 2014. Corporate Risk Register on target for adoption December 2014.	60%	31/12/2014	Departmental / Sectional Risk Registers adopted September 2014. Corporate Risk Register on target for adoption December 2014.	Corporate and Technology / Property & Insurance
242	Council's payroll function fails to accurately record and process employee wages and entitlements resulting in an inability to pay employees on time and accurately, potential employee dissatisfaction, industrial disputes, financial impacts and reputation damage.	Moderate 7	(17/11/14: (2) Multiskilling of Administration and HR staff) (10/9/14: (2) Seek approval of BCP Multiskilling of Administration and HR staff)	Existing resources	Emergent projects	(17/11/14: 95%) (10/9/14: 90%)	30/12/2014	General Manager Corporate Services has advised that the BCP is no longer required, could this please be removed?	Workforce and Strategy / Human Resources
244	Aircraft accident, incident or malfunction occurs within the Rockhampton airport precinct, resulting in possible death or injury, financial loss, interruption to airline service delivery, damage to infrastructure and reputation damage to the airport.	Moderate 6	Upgrade airport lighting system.	Budget of \$7.5m over three years has been allocated	(17/11/14: Stage 1 the Construction of a new Electrical Lighting Control Room has been completed and Stage 2 the installation of 25km of Ducting and construction of Pits has also been completed. The tender for the final two part stage is due to close late November.) (10/9/14: Staged upgrade due to need to perform whilst airport is still operational.)	(17/11/14: 50%) (9/10/14: 5%)	(17/11/14: Stage 1: 30/6/2014 - Completed Stage 2: 30/6/2015 Stage 3: 30/6/2016) (10/9/14: Stage 1: 30/6/2014 Stage 2: 30/6/2015 Stage 3: 30/6/2016)	Stage 1 the Construction of a new Electrical Lighting Control Room has been completed and Stage 2 the installation of 25km of Ducting and construction of Pits has also been completed. The tender for the final two part stage is due to close late November	Airport
245	Security breach or threat at the airport resulting in possible death or injury, reputation damage to the airport, additional costs, disruption to airline services due to airport closure, infrastructure damage, fines in relation to a regulatory breach.	Moderate 6	Replace hard key system on all gates and access points with proxcard electronic card system so lost cards can have access withdrawn.	Budget has been provided under Security upgrade	(17/11/14: Acquisition of special locks and software requirements has delayed installation of remainder of Sabo locks. Need to extend completion date to 30/6/15.) (9/10/14: Three perimeter gates to date with more to come on line over time.)	40%	(17/11/14: 30/6/2015) (10/9/14: 30/6/2014)	Acquisition of special locks and software requirements has delayed installation of remainder of Sabo locks need top extend. Completion date to 30/6/2015	Airport
247	Airport revenue decreases over a sustained period resulting in the airport performance KPI's not being met, budgetary impacts, reduced availability of funds for capital programs.	Moderate 5	Provide new lease agreements with Singaporeans and Australian Defence worth \$1.3m Redevelop the airport terminal to increase retail revenue.	nil \$5-\$6m	(17/11/14: RSAP lease now completed and executed. However, terminal redevelopment is on hold as the plans have been rejected by Council.) (10/9/14: New lease agreements with Singaporeans and Australian Defence worth \$1.3m are being finalised. Budgeted funds for the redevelopment of the terminal to increase retail revenue has been deferred until 2016/17 due to funding restraints.)	(17/11/14: 80%) (10/9/14: 50%)	ADF lease done. SAF in principle agreement. Terminal now 30/6/2016	RSAP lease now completed and executed However terminal redevelopment is on hold as the plans have been rejected by Council	Airport
248	Airport assets not maintained, upgraded, inspected or monitored effectively in accordance with regulatory requirements resulting in possible death or injury, reputational damage, compliance failure, reduced service delivery, WH&S fine.	Moderate 6	Facility maintenance and condition assessment inspection schedules are in the process of being completed and detailed in Conquest. Consultant engaged to identify critical infrastructure and to load into Conquest to ensure regular maintenance is performed.	Facilities Co-ordinator providing resources. Budget funds are available over next few years for consultant to complete critical infrastructure assets in Conquest.	(17/11/14: Work in progress on condition reports and conquest implementation population of assets. The completion date needs to be extended to 30/6/2015. Condition reports have been completed for Critical assets such as main Runway, HV Capacity, Chilled water system, Fire control systems, Airconditioning, HV Transformers and Roads and pavements.) (10/9/14: Progressive completion of condition reports and preventative maintenance schedules being monitored by Facilities Co-ordinator. Progress being monitored by Facility Co-ordinator.)	(17/11/14: 60%) (10/9/14: 45%)	(17/11/14: Stage 1: 30/6/2015 Stage 1: 30/6/2014)	Work in progress on condition reports and conquest implementation population of assets. The completion date needs to be extended to 30/6/2015. Condition reports have been completed for Critical assets such as main Runway, HV Capacity, Chilled water system, Fire control systems, Airconditioning, HV Transformers and Roads and pavements	Airport
249	The operational capability of the airport is reduced or prevented altogether by an event (natural or technological) resulting in the inability of the airport to function effectively and provide normal services.	High 4	Develop a contingency plan for reduced or ceased terminal operation capacity and ensure all planning is integrated into any whole of council planning for business continuity management.	Require assistance from Consultant and Council Officers to formulate Continuity planning.	(17/11/14: An outline of a proposed Continuity plan has been developed and will be further refined to identify contingency plans that are in place and need to be developed.) (10/9/14: Availability of qualified resources.)	(17/11/14: 20%) (10/9/14: 5%)	(17/11/14: 30/6/2015) (10/9/14: 31/12/2014)	An outline of a proposed Continuity plan has been developed and will be further refined to identify contingency plans that are in place and need to be developed. It is anticipated that the plan will not be completed until 30/6/2015	Airport
250	A safe environment is not effectively provided for Airport workers, passengers and the public resulting in possible death or injury, compliance breaches, safety breaches, reputational damage, insurance claims, legal action.	Moderate 5	Complete implementation of CASA and Safety Management System audit recommendations and observations.	nil	Availability of resources.	40%	30/6/2014	0	Airport
253	Lack of funds for capital works resulting in degradation of existing assets causing unstable assets and public liability claims.	High 5	1. Enhanced capital expenditure reporting for monitoring purposes.	No	(17/11/14: Roads AMP adopted by Infrastructure Committee. Timing of all Capital Programs submitted to Finance.)	45%	31/12/2014	Roads AMP adopted by Infrastructure Committee. Timing of all capital programs submitted to Finance.	Finance
258	The use of inaccurate GIS data by external users will lead to litigation and a lack of integrity for internal and external users.	Moderate 5	Existing data to be reviewed.	Existing staff	(10/9/14: Nil) Other priorities that arise.	50%	31/12/2014	0	Finance / Asset Management and GB

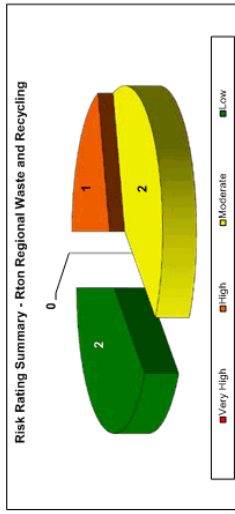
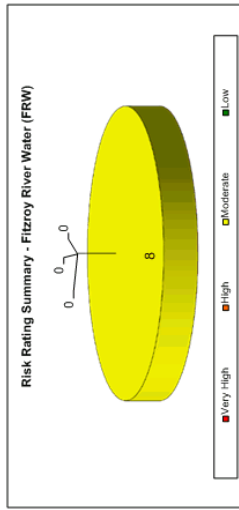
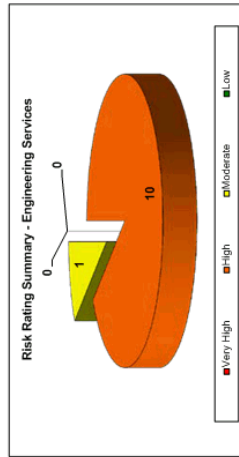
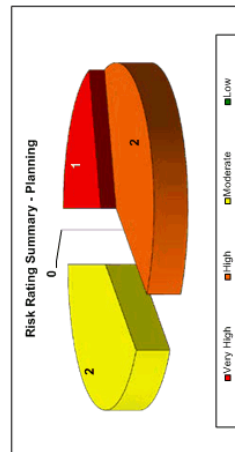
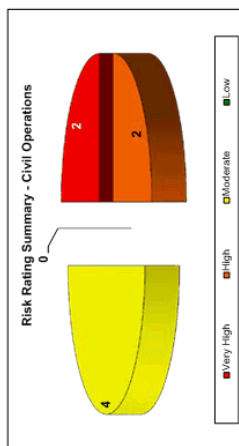
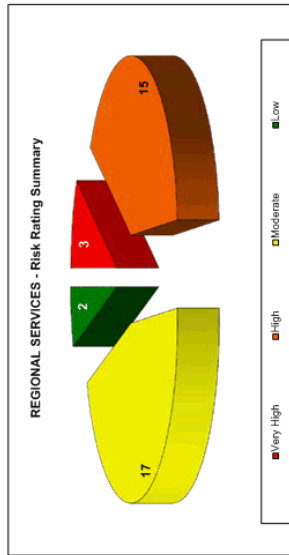
**DEPARTMENTAL RISK REGISTER
QUARTERLY REVIEW -
SEPT TO NOV 2014**

**Regional Services Risk Register -
Quarterly Update Sept-Nov 2014**

Meeting Date: 9 December 2014

Attachment No: 4

ERM RISK SUMMARY REPORT
Regional Services Risk Profile



Risks - 'Very High' and 'High'

Risk No.	Risk	Current Risk Rating	Current Controls	Risk Evaluation
301	Budget overrun (Capital Projects) resulting in inability to complete project to specification impacting on end user/for purpose, seeing corporate/operational plan objectives not being addressed and Council's credibility with the community being impacted.	Very High 2	(1) Oversee and report to General Manager Regional Services: (1a) Review fortnightly expenditure reports. (1b) Close supervision of site activities. (1c) Monitor resource utilisation onsite. (2) Funding shortfall on overall program requiring reprioritisation of projects.	Treat Risk
302	Increased input costs not factored in to budgets thus resulting in inability to fully complete stated work programs.	High 4	1. Anticipate increased input costs when drafting budget. 2. When preparing budget for main material and resource components, forecast costs are obtained where possible.	Accept Risk (ALARP)
304	Failure of operation asset condition (roads, drainage, etc) leading to: injury or death of public/staff; damage to property/equipment - resulting in legal outcomes, financial impacts and negative publicity for Council.	Very High 2	(1) Routine and reactive inspections to identify defects. (2a) Improved inspection systems and resourcing (previous risk treatment plan) (2b) Safety matters discussed at all Toolbox sessions.	Treat Risk
308	Landslip and/or rocks on road along Pilbeam Drive at Mt Archer - poses a threat to safety of road users resulting in public liability.	High 5	1. Shut road to traffic in significant rain events. 2. Speed restricted to 40 kmh. 3. Fallen rocks warning signs installed. 4. Inspect road after major rain events and at monthly intervals to remove rocks and check that 40 kmh speed restriction and Fallen rocks warning signs are in place.	Accept Risk (ALARP)
310	Inability of Engineering Services to provide or maintain adequate levels of service for infrastructure planning development assessment and infrastructure design resulting in reduced productivity, inadequate infrastructure, risk to the general public and workers and financial loss for Council.	High 4	(2) Production of specific training & development plans for technical & professional staff has commenced for Design Services only at this stage.	Treat Risk
311	Breach of the Professional Engineers Act resulting in installation of unsafe infrastructure or infrastructure that does not meet legislative requirements causing the following possible impacts to Council: Service delivery delays; negative financial impacts; possible serious harm to public/workers; and reputation tarnished.	High 4	1. Employment of some RPEQ's in required positions. 2. Quality Assurance (QA) System implemented in Design Office. 3. Professional Indemnity insurance coverage. 4. Public Liability Insurance coverage.	Treat Risk
312	Inadequate Developer Contributions for Infrastructure resulting in a cost impact on ratepayers and reduction in funds available for other projects.	High 4	The Adopted Infrastructure Charges Resolution under State Planning Regulatory Provisions (SIRPP) has been adopted by Council.	Treat Risk
313	Poor records and information management retrieval and storage capabilities (hardcopy and electronic) resulting in an inability to find and retrieve critical infrastructure planning information resulting in reduced productivity, inadequate infrastructure, risk to the general public and workers and financial loss for Council.	High 4	1. Drawing Register database has been developed. 2. Design Office engineering drawings are being electronically stored and made accessible through GIS. 3. As-Constructed processes are in place through the operational works process.	Treat Risk
314	Poor infrastructure delivery resulting in: an inability to decide locations of future infrastructure; lack of adequate input to PIP; and development decisions made more difficult by lack of data - resulting in reduced levels of service on infrastructure networks, financial impacts to Council and the community, and reputation damage.	High 5	1. Additional resources applied to strategic infrastructure planning. 2. Consultancy support utilised.	Treat Risk
315	Failure to maintain accuracy and value of the forward works program and adequately provide for the annual capital program resulting in projects nominated for delivery being deferred to accommodate increased costs within annual capital program and the Long Term Financial Strategy (LTFS).	High 4	1. (1) Corporate capital planning framework currently in place. 2. (2) Pre-project planning and design program initiated to provide early design of known fixed year projects. 3. (2) Project Scoping confirmation process developed and implemented as part of design process.	Treat Risk
316	Inadvertent non-compliance with design requirements or legislative requirements leading to installation of inappropriate or unsafe infrastructure, or infrastructure that does not meet technical standards resulting in legal action against Council and / or Loss or Damage to natural/cultural assets.	High 5	1. Implementation of QA systems. 2. Employment of qualified and experienced staff. 3. Identification of professional development and training needs after completion of training gap analysis. 4. Ongoing training for Civil Designers and appropriate checklists provided as part of QA processes.	Treat Risk
319	Lack of trained personnel to operate the Disaster Coordination Centre in event of a disaster resulting in inefficient Local Disaster Coordination Centre (LDCC) operations which could lead to inefficient decision making resulting in harm to the community, major financial losses, damage to reputation and a lack of community confidence in the Local Disaster Management Group's (LDMG) ability to respond to and recover from disaster events.	High 5	1. (1) Annual recruitment drive 2. (1) Annual refreshers to be run for trained guardian users; and 3. (1) Full guardian training provided for new volunteers. 4. (1) LDCC Standard Operating Procedures developed and distributed; and 5. (1) An annual simulated exercise is carried out.	Treat Risk
320	Reduced SES capability to respond during a disaster event, would require either a greater response from Council (which is unlikely given our resource levels) or a lesser response to the event, resulting in: community expectations unable to be met; a negative financial impact and reputational damage to Council.	High 5	1. Disaster Management Officer responsible for liaising with and assisting local SES groups. 2. Employment of full time paid SES Controller. 3. SES funding included within current budgets and appropriate funding grant opportunities identified and sourced to assist with costs. Disaster Management Officer responsible for liaising with Qld Fire and Emergency Services (QFES) and assisting SES groups.	Treat Risk
321	Failure to document and implement disaster management policy, framework and arrangements, appropriate to our region resulting in: a lack of leadership and poor decision making in disaster events; major financial losses; damage to reputation; potential increased effects of a disaster event upon the community; and potential loss of funding opportunity (NDRRA).	High 4	1. Disaster Management recognised in Corporate Plan and Policy has been adopted by Council. 2. Full time Disaster Management Officer appointed. Suitable LDMG Local Disaster Coordinator identified and appointed and appropriate training opportunities identified for LDMG members. 3. Experience gained from recent disaster. 4. Disaster Management Plan complies with the Disaster Management Act. 5. Job descriptions for the chairpersons of the disaster management sub-committees and the LDMG members have been developed.	Treat Risk
330	Failure to address general long term planning needs for the community will result in lower quality development, less development overall, continued poor economic and community performance indicators, and lost opportunities in pursuit of achieving elevation of Rockhampton's reputation to an exceptional regional city.	Very High 2	(1) Have staff employed working in this field. (2) Have budget allocated for training.	Treat Risk
331	Changes to State law that reduce revenues for essential Council services, e.g. Development Assessment will result in less capacity to provide planning services, requiring supplemental funding from other sources, e.g. increased rates.	High 4	Current fees address service level requirements.	Accept Risk (ALARP)
332	Failure to collect revenue results in less funds available and lack of confidence in Council business practices.	High 5	(1) Customer financial management system (Pathway)	Treat Risk

Risks Requiring Further Treatment (ALL)

Risk No.	Risk	Current Risk Rating	Future Risk Control(s)	Resources / Budget	Performance / Constraints	% Complete	Completion Date	Management's Comments	
301	Budget overrun (Capital Projects) resulting in inability to complete project to specification impacting on end user/fit for purpose, seeing corporate/operational plan objectives not being addressed and Council's credibility with the community being impacted.	Very High 2	1. (2) Design Services to design high risk projects prior to drafting budget to provide design estimates. Apply cost indexation to design estimates to update estimate to proposed budget period. 2. (2) Coordinators Urban and Rural Operations to prepare estimates for new projects and the Manager Civil Operations to review estimates. 3. Project management framework including project plans to be implemented.	Additional Design resources required to provide designs and estimates for critical projects prior to drafting budget.	17/11/14. No additional design staff appointed. Forward planning for 2016/17 Capital Works Budget has not commenced). (10/9/14. Budget constraints to provide sufficient design staff.)	10%	30/06/2014	No additional design staff appointed. Forward planning for 2016/2017 Capital Works Budget has not commenced.	Civil Operations
303	Loss of/damage to office and depot facilities with an impact on ability to coordinate and deliver services.	Moderate 6	Obtain generator to provide emergency power to depots - liaise with Facilities to achieve outcome.	Budget required to provide connection and test run hired generator.	(17/11/14. Not carried out)	0%	30/06/2015	Not carried out.	Civil Operations
304	Failure of operation asset condition (roads, drainage, etc) leading to injury or death of public/staff; damage to property/equipment - resulting in legal outcomes, financial impacts and negative publicity for Council.	Very High 2	(1) Fine tune and review the ongoing Civil Operation asset condition inspections, which are conducted in conjunction with Council's Asset Management Unit for assets, facilities & major projects. (Note - Civil Operations inspect rural roads but the Asset Management Unit inspect urban roads)	Staff Resources	Lack of staff in Assets - Provision of inspection services by Asset Services and reporting of defects identified has not progressed significantly and it is doubtful it will under the current structure. No change to status.	20%	28/02/2015	0	Civil Operations
306	Interruption to program of works resulting in non-achievement of corporate targets and reduction in service delivery. (This includes Capital Works program)	Moderate 5	Project management framework/tool to provide a robust and prioritised forward works program.	0	0	80%	30/06/2014	0	Civil Operations
310	Inability of Engineering Services to provide or maintain adequate levels of service for infrastructure planning, development assessment and infrastructure design resulting in reduced productivity, inadequate infrastructure, risk to the general public and workers and financial loss for Council.	High 4	1. (1.) Undertake staffing level review and business planning for Engineering Services. 2. (2.) Improve focus on professional development and training (including graduate development program) by management implementing appropriate training and development plans and staff completing them.	Professional Development Training Budgets required	Lack of resources and higher priorities impacting on time available for implementation and completion.	0%	31/01/2015	0	Engineering Services
311	Breach of the Professional Engineers Act resulting in installation of unsafe infrastructure or infrastructure that does not meet legislative requirements causing the following possible impacts to Council: Service delivery delays, negative financial impacts, possible serious harm to public/workers; and reputation tarnished.	High 4	1. (1.) Make RPEQ qualification mandatory for some positions in the future. 2. (2.) Request technical staff to obtain their RPEQ if possible.	Resources required through the Training Assistance process	1. Requires study assistance. 2. Lack of incentive to obtain RPEQ qualification - owing to the level of responsibility and potential liability that attaches to the RPEQ rather than the organisation.	0%	31/12/2016	0	Engineering Services
312	Inadequate Developer Contributions for Infrastructure resulting in a cost impact on ratepayers and reduction in funds available for other projects.	High 4	1. Further assessment & refinement of existing adopted charges resolution to ensure adequacy and accuracy. 2. Council adoption of SPA compliant Priority Infrastructure Plan (PIP).	0	Lack of willingness of Council to apply full charges.	70%	31/12/2014	0	Engineering Services / Strategic Infrastructure
313	Poor records and information management retrieval and storage capabilities (hardcopy and electronic) resulting in an inability to find and retrieve critical infrastructure planning information resulting in reduced productivity, inadequate infrastructure, risk to the general public and workers and financial loss for Council.	High 4	1. Plan and implement completion and population of central registry for planning studies. 2. (1.) Continued population of drawing register database and scanning and loading of engineering drawings into GIS. 3. (2.) Retrieval of historical development plans to be scanned and loaded into GIS. 4. Identify and acquire (if necessary) appropriate storage areas for records.	Require dedicated Project Admin/technical librarian support	Lack of a plan and resources.	20%	30/06/2018	0	Engineering Services
314	Poor infrastructure delivery resulting in: an inability to decide locations of future infrastructure; lack of adequate input to PIP- and development decisions made more difficult by lack of data - resulting in reduced levels of service on infrastructure networks, financial impacts to Council and the community, and reputation damage.	High 5	1. Increased budgeted use of consultancy support to address areas of concern. 2. Continued push for more in-house engineering resources.	Consultancy Support	Budgets and competing priorities	60%	01/06/2015	0	Engineering Services / Strategic Infrastructure
315	Failure to maintain accuracy and value of the forward works program and adequately provide for the annual capital program resulting in projects nominated for delivery being deferred to accommodate increased costs within annual capital program and the Long Term Financial Strategy (LTFS).	High 4	1. Continued refinement of forward works program. 2. (2. & 3.) Development of indicative estimating tool. 3. Develop Network specific prioritisation processes.	Budget, IT Support, Software.	Availability of personnel to do this work.	50%	01/07/2016	0	Engineering Services
316	Inadvertent non-compliance with design requirements or legislative requirements leading to installation of inappropriate or unsafe infrastructure, or infrastructure that does not meet technical standards resulting in legal action against Council and / or Loss or Damage to natural /cultural assets.	High 5	(3. & 4.) Improved focus on professional development & training by completing and implementing appropriate training and development plans.	Training Budget	Budget and available time.	70%	01/07/2015	0	Engineering Services / Design Services
319	Lack of trained personnel to operate the Disaster Coordination Centre in event of a disaster resulting in inefficient Local Disaster Coordination Centre (LDCC) operations which could lead to inefficient decision making resulting in harm to the community, major financial losses, damage to reputation and a lack of community confidence in the Local Disaster Management Group's (LDMG) ability to respond to and recover from disaster events.	High 5	1. (2.) Develop information package on roles and responsibilities and remuneration etc to assist with recruitment drive. 2. (3.) Educate managerial staff as to their responsibilities under the Disaster management policy. 3. (1.) Consider implications of sourcing volunteer staff from outside of Council.	Administration and communications support to develop professional recruitment drive. Leadership team direction and support for release of personnel from normal duties.	Adequate time to develop and prepare recruitment resources.	10%	01/07/2015	0	Engineering Services / Disaster Management

Risk No.	Risk	Current Risk Rating	Future Risk Control(s)	Resources / Budget	Performance / Constraints	% Complete	Completion Date	Management's Comments	
320	Reduced SES capability to respond during a disaster event, would require either a greater response from Council (which is unlikely given our resource levels) or a lesser response to the event, resulting in: community expectations unable to be met, a negative financial impact and reputational damage to Council.	High 5	Implement MOU with EMG regarding shared management responsibilities for the SES, supported with appropriate funding and training.		0 Lack of time and resources to develop MOU.	50%	01/07/2015	0	Engineering Services / Disaster Management
321	Failure to document and implement disaster management policy, framework and arrangements, appropriate to our region resulting in: a lack of leadership and poor decision making in disaster events; major financial losses, damage to reputation; potential increased effects of a disaster event upon the community; and potential loss of funding opportunity (NDRRA).	High 4	1. Identify LDMG members that require training in disaster management arrangements. 2. Review Disaster Management Policy and seek commitment from Council departments.	QFES Training Packages	Lack of understanding of policy requirements. Disaster Management Roles are in addition to substantive full time roles and so available time to put towards these roles is limited.	0%	01/01/2015	0	Engineering Services / Disaster Management
322	Failure to comply with legislative requirements for water and sewerage services resulting in fines, loss of reputation and environment or health impacts.	Moderate 5	1. Conduct condition assessment and review maintenance strategy for monitoring equipment. 2. Alternative power supply to be installed at critical sites. 3. Seek Council approval, and implement Sewerage Treatment Plant Strategy.	(1, 2 & 3) Budget	(1) Staff availability. (2 & 3) Budget. (3) Project delivery staff	10%	31/12/2019	0	FRW
323	Failure to adequately maintain process assets resulting in fines, loss of revenue, disruption to services and loss of reputation.	Moderate 5	1. Seek Council approval and implement Sewerage Treatment Plant Strategy 2. Implement rolling condition assessment program.	1. Project Delivery Staff 2. Budget	1. Budget. 2. Staff capacity & capability.	5%	31/12/2019	0	FRW
324	Inadequate physical security resulting in disruption or loss of critical services and supply, serious injury or death, damage to assets, theft, and damage to reputation.	Moderate 5	1. Conduct audit of signage at all sites and update as necessary. 2. Finalise and implement FRW Maintenance Strategy.	(1 & 2) Staff (1) Budget	Staff availability	20%	31/12/2014	0	FRW
325	Failure of Water Treatment Plant resulting in loss of supply for extended period, financial loss, loss of reputation, public health risk, safety risk; and breach of license conditions.	Moderate 6	1. Security cameras and equipment to be installed and monitored via SCADA software. 2. FRW Maintenance Strategy. 3. Investigate backup power options).	(1, 2 & 3) Staff (1) Budget	(1) Awaiting budget approval. (2 & 3) Staff availability.	5%	31/12/2014	0	FRW
326	Failure of Sewerage Treatment Plant resulting in breach of EPA license, serious disruption of services, serious litigation and financial loss; loss of reputation.	Moderate 5	1. Site specific SOPs. 2. Investigate backup power options. 3. Implement RRC's STP upgrade strategy.	(1, 2, 3) Staff (3) Budget.	(1, 2) Staff availability. (3) Project staff. (3) Budget.	30%	30/06/2017	0	FRW
327	Failure to supply safe drinking water due to contaminated raw water resulting in health related issues; serious disruption to services, financial loss; loss of reputation.	Moderate 6	Healthy Waterway Report Card for Drinking Water.	Budget	Budget	20%	30/06/2015	0	FRW
328	Fire in FRW buildings resulting in injury to staff; loss of plant and equipment.	Moderate 6	Role out CISCO paging for all FRW sites.	Budget	Budget	10%	30/06/2015	0	FRW
329	Failure to plan effectively and establish future requirements for water and sewerage infrastructure resulting in environmental license non-compliance; severely impacted service delivery; additional costs; loss of reputation.	Moderate 6	1. Work with Department of Energy and Water Supply on Raw Water Supply Reliability model. 2. Prepare a regional Water Supply strategy.	Staff	nil	20%	30/06/2015	0	FRW
330	Failure to address general long term planning needs for the community will result in lower quality development, less development overall, continued poor economic and community performance indicators, and lost opportunities in pursuit of achieving elevation of Rockhampton's reputation to an exceptional regional city.	Very High 2	1. (1) Use attrition opportunities to hire new staff with required skill sets. 2. (2) Train existing staff to pursue strategic planning functions. 3. (3) Reduce time devoted to low risk, DA and other applications to free more time for strategic and placemaking planning. 4. (4) Continue to liaise with State Govt officers to ease regulatory burden on RRC's capacity for self determination. 5. (5) Pursue all opportunities to educate all sectors of the community on the benefits of quality targeted planning initiatives. 6. (5) Develop partnerships with business and community groups to pursue initiatives of joint benefit.	Budget required as corrective measures identified through budget process.	Performance will be measured by economic and quality of life indicators for the city as a whole.	5%	31/12/2024	no change	Planning / Strategic Planning and Development Compliance
332	Failure to collect revenue results in less funds available and lack of confidence in Council business practices.	High 5	1. Develop process and workflow to facilitate collection. 2. Review with Council re threshold for collection activity.	Can be done with existing resources.	Constraints - age of some overdue payments may make collection difficult.	0%	31/12/2015	no change	Planning / Development Assessment
334	Failure to manage hazard conditions and negative impacts on environmental resources will result in increased property damage and loss of environmental functionality and aesthetic amenity which will damage the reputation of Council for management of these services, as well as possible lawsuits for property damage.	Moderate 5	1. Utilize best practices and fact based data to inform Officer recommendations. 2. Enhance training of officers in communication of message.	Within existing resources.	Constraints - turnover of: staff, policy, and decision makers.	70%	31/12/2015	no change	Planning

11.4 MAXIMISING INDUSTRY LOCAL CONTENT IN REGIONAL QUEENSLAND

File No:	8444
Attachments:	1. Joint Statement of Commitment Maximising Industry Local Content in Regional Queensland
Authorising Officer:	Evan Pardon - Chief Executive Officer
Author:	Rick Palmer - Manager Economic Development

SUMMARY

This report outlines a joint statement of commitment for maximising industry local content in regional Queensland, which has been launched by the Deputy Premier and Minister for State Development, Infrastructure & Planning and endorsed by Rockhampton Regional Council and The Resource Industry Group.

OFFICER'S RECOMMENDATION

THAT Council endorse the execution of the Joint Statement of Commitment Maximising Industry Content in Regional Queensland.

COMMENTARY

The State Government has implemented a requirement of the resources industry to adopt a Code of Practice of Local Content, a copy of which is attached to this report.

This Code was launched by the Deputy Premier and Minister for State Development, Infrastructure & Planning in March 2013. The development of the Code of Practice of Local Content was industry led through the facilitation of Queensland Resources Council.

Code of Practice of Local Content is:

- An outcomes based, flexible policy approach to achieving improved local content outcomes
- Provides a practical set of tools for companies to achieve the 'full, fair and reasonable' principles
- Adopts a shared responsibility framework with the QRC, Local suppliers, the resources sector and government playing joint roles in promoting local content outcomes.

Outcomes should be:

- Employment and business growth
- Long term sustainability of local economies
- Consistently renewed social license for operators

Senior Resources Advisor Jane Whyte said, "Maximising Industry Local Content in Regional Queensland is about creating a framework with guiding principles whereby we endeavour to identify realistic, sustainable, consistent and collaborative solutions that will deliver lasting benefits to our local economies.

"It is designed to promote the potential social and commercial dividends to be gained through better engagement with the business community. It is endorsed by QRC (Queensland Resources Council) and AI Group (Australian Industry Group) as a best practice framework."

As the Joint Statement of Commitment went live on 1 December 2014, it was signed by the Mayor on behalf of the Rockhampton Regional Council.

It has also been signed by:

- Central Highlands Development Corporation
- Banana Shire Council
- The Resource Industry Group
- Gladstone Engineering Alliance
- Livingstone Shire Council
- Maranoa Regional Council
- Toowoomba & Surat Basin Enterprise
- Central Highlands Regional Council
- Capricorn Enterprise
- Isaac Regional Council
- Mackay Regional Council

BACKGROUND

Council is committed to proactively encourage improvement of local content impacts in our region. The referenced document is designed to provide guidelines on which each economic development agency and / or relevant Council can base their response. While it is focussed on the resources industry as a result of the development of the Bowen Basin and a desire to improve a positive legacy, the Statement of Joint Commitment is equally applicable across other industries such as Tourism, Agriculture, Construction, Defence and Health.

Organisations across the Bowen Basin have been experiencing increasing interest from resource sector operators to partner with regional economic development organisations to enhance the opportunities for locally based businesses to build their capability to be more involved with supply chain, procurement opportunities.

There is a recognition that the involvement of economic development facilitators is a key component to the maintenance of resource companies' social license to operate - while being a contributing factor to the ongoing viability and sustainability of local businesses and economic growth. Also acknowledging at the same time there is an ongoing economic benefit to operators with savings being achieved through lower labour and logistics costs while growing the corporate profile at the local and regional level.

**MAXIMISING INDUSTRY LOCAL
CONTENT IN REGIONAL
QUEENSLAND**

**Joint Statement of Commitment
Maximising Industry Local Content in
Regional Queensland**

Meeting Date: 9 December 2014

Attachment No: 1

Maximising Industry Local Content in Regional Queensland

DRAFT

JOINT STATEMENT OF
COMMITMENT



December 2014

PREAMBLE

The signatories to this **Joint Statement of Commitment** (hereafter referred to as the Undersigned) recognise that economic development in our regions is heavily contingent upon maximising local content supply opportunities.

The Undersigned:

Intend to play a pivotal role in delivering tailored responses to local content issues within our specific area of operation.

Are committed to working together to address key regional issues such as business sustainability, local industry participation and regional development.

Endeavour to identify realistic, sustainable, consistent and collaborative solutions that will deliver lasting benefits to our local economies.

Will work collaboratively with industry to promote the potential social and commercial dividends to be gained through better engagement with the business community.

DEFINITION

The Undersigned define *local content* as the economic contribution made to the local communities by industry investment in local goods and services, employment and training, social and community development initiatives and local industry capability development programs.

OBJECTIVES

The primary objectives of this *Joint Statement of Commitment* are to:

Provide a convenient access point that enables industry to better engage and communicate with the local business community in each region.

Collaborate and partner with industry to deliver full, fair and reasonable opportunities for capable local businesses to participate in all aspects of the local supply chain.

Provide local businesses the opportunity to participate in the future growth and maintenance of their region.

Enhance local business and industry capability and capacity.

GUIDING PRINCIPLES

The following principles underpin the Undersigned's approach to maximising local content opportunities in each of our regions.

- 1** While respecting regional boundaries, we will work together to develop a consistent and collaborative approach to industry's requests for assistance in delivering their local content obligations (e.g. the Queensland Resources and Energy Sector Code of Practice for Local Content (2013) or similar industry local content codes).

- 2** We will develop and deliver local content programs and services that make it simpler for local business to competitively bid for supply opportunities in our local area.

- 3** We will design region-specific responses to drive local industry participation, workforce development and social investment that deliver long lasting economic benefits for our local businesses, while supporting and developing our region.

- 4** We will consult with all key stakeholders to tailor our activities to respond to the unique requirements of our community.

- 5** We will lead local responses and deliver innovative solutions to improve local content participation in our community.

- 6** We will seek opportunities for collaboration to maximise local procurement leverage, reduce duplication of effort and share information, where this leads to economies of scale, efficiency and improved outcomes for our regions.

- 7** We will partner with industry to provide local solutions to local challenges and opportunities. This includes involving participants and organisations from the local community to deliver the initiatives.

- 8** We place a strong emphasis on supporting initiatives that help local organisations develop skills and resources, and support them to deliver services that contribute long-term economic and social benefits to our local community.

- 9** We will investigate and deploy information technology to deliver targeted, fee-for-service local content solutions to industry.

- 10** We will apply openness, fairness, accountability, and transparency to all activities.

SUMMARY

In summary, within our regions, we are committed to working closely with key stakeholders at all levels of the community, industry and government to ensure the delivery of strong local content outcomes to support the above commitments.

It is intended that these principles will apply generally to all signatories, to support and underpin our priority of increasing local participation in industry procurement activity in our regions.

Based on the principles of the Joint Statement of Commitment, the signatories may choose to develop a Regional Action Plan that meets their specific regional requirements.

SIGNATORIES



Sandra Hobbs
General Manager
Central Highlands Development Corporation



Scott Mason / Peter Maguire
Chief Executive Officer / Mayor
Central Highlands Regional Council



Ron Carige
Mayor
Banana Shire Council



Mary Carroll
Chief Executive Officer
Capricorn Enterprise



Carli Hobbs
General Manager
Gladstone Engineering Alliance



Terry Dodds
Chief Executive Officer
Isaac Regional Council



Justin Commons
Chief Executive Officer
Livingstone Shire Council

AWAITING SIGNATORY
Signatory TBC
Position TBC
Mackay Regional Council



Julie Reitano / Robert Loughnan
Chief Executive Officer / Mayor
Maranoa Regional Council

AWAITING SIGNATORY
Signatory TBC
Position TBC
Rockhampton Regional Council



Shane Charles
Chief Executive Officer
Toowoomba and Surat Basin Enterprise

AWAITING SIGNATORY
Signatory TBC
Position TBC
Toowoomba Regional Council



This project was initiated
by the Central Highlands
Development Corporation

11.5 BALANCE FUNDING FOR CENTRAL QUEENSLAND INTERMODAL HUB INC

File No: 8444
Attachments: Nil
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Rick Palmer - Manager Economic Development

SUMMARY

This report proposes a way to use the balance of funds left from the undertaking of the prefeasibility report for the Central Queensland Intermodal Logistics Hub.

OFFICER'S RECOMMENDATION

THAT Council approve the payment of \$7,997.33 to the Resource Industry Group on behalf of its Transport, Infrastructure & Logistics working group.

COMMENTARY

Central Queensland Intermodal Logistics Hub Inc has completed a prefeasibility study with the AEC Group which concluded the Gracemere Industrial Area was a suitable site in coastal Central Queensland for a specialised logistics precinct.

CQIULH has an unspent balance of \$7,997.33 in its bank account as at 9 November 2014.

CQILH at its last meeting has agreed to pay these funds to Resource Industry Group on behalf of its Transport, Infrastructure & Logistics Working Group, as both organisations have similar objectives. This agreement was subject to obtaining Council's agreement.

Council has contributed \$10,000 to CQILH for the study and agreed to consider a further contribution, should that be necessary. In return, CQILH agreed to repay any outstanding funds to Council.

11.6 UPDATE ON ARROW ENERGY PIPELINE

File No: 2083
Attachments: Nil
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Rick Palmer - Manager Economic Development

SUMMARY

Manager Economic Development providing an update on collaborations with neighbouring local authorities in relation to a joint approach to Arrow Energy regarding the pipeline that crosses all local government areas.

OFFICER'S RECOMMENDATION

THAT Council:

- (1) Endorse discussions with Arrow Energy in relation to the public information session to be held in Rockhampton in early 2015 regarding the proposed pipeline; and
- (2) Approve official engagement with Isaac Regional Council and Gladstone Regional Council to work collaboratively to negotiate with Arrow Energy on the Bowen Basin Pipeline that crosses all three local government areas.

BACKGROUND

Senior Resources Advisor, Jane Whyte has spoken with Isaac Regional Council and Gladstone Council to assess their willingness to collaborate with Rockhampton Regional Council in a joint approach to Arrow Energy regarding the Pipeline that crosses all three of our Council areas. Both Councils have responded positively to initial discussions but have advised formal approval will be conditional following discussion at the Council table.

As the public information sessions have recently been announced for Mackay, Moranbah and Emerald, contact was made with a representative from Arrow Energy who has confirmed that they intend holding a public information session in Rockhampton late January/early February 2015. The public information session for Rockhampton was originally planned for November 2014, however due to internal restructuring (including several redundancies) it was moved back to early 2015.

Jane Whyte will be in Brisbane in the week commencing Monday 8 December 2014 and will endeavor to arrange a meeting with Arrow Energy and Councillor Neil Fisher (among other meetings) to provide an opportunity to formally present the approved co-operative approach across the three Councils regarding the pipeline construction.

Formal approval is now requested for Rockhampton Regional Council to engage with Isaac Regional Council and Gladstone Regional Council to work collaboratively to negotiate with Arrow Energy on the Bowen Basin Pipeline that crosses all three local government areas.

Further, Council endorsement is sought for continued discussions with Arrow Energy in relation to the public information session to be held in Rockhampton in early 2015 regarding the proposed pipeline.

11.7 SUSTAINABLE PLANNING ACT 2009 - TEMPORARY DELEGATION OVER CHRISTMAS/NEW YEAR PERIOD

File No: 4107
Attachments: Nil
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

The purpose of this report is to obtain a temporary delegation for the Chief Executive Officer to facilitate the statutory requirements of the Sustainable Planning Act 2009 to accommodate the Council meeting recess over the December 2014 to January 2015 period.

OFFICER'S RECOMMENDATION

THAT pursuant to Section 257 of the *Local Government Act 2009* Council resolves to delegate its powers as 'Assessment Manager' under the *Sustainable Planning Act 2009* to the Chief Executive Officer for the period 10 December 2014 until 26 January 2015, both dates inclusive, subject to the following limitation:

- (1) The exercise of this delegation will only occur following consultation with, and written concurrence from, two elected members with one drawn from each of the below nominated groupings:
 - (a) Mayor or Acting Mayor, and
 - (b) A member of the Planning and Development Standing Committee.

BACKGROUND

Council's role under the *Sustainable Planning Act 2009* is both specific and time constrained as evidenced by the following sections of the *Sustainable Planning Act 2009*:

s247 - Role of assessment manager

The assessment manager for an application administers and decides the application, but may not always assess all aspects of development for the application.

s318 - Decision-making period—generally

- (1) *The assessment manager must decide the application within 20 business days after the day the decision stage starts (the decision-making period).*
- (2) *The assessment manager may, by written notice given to the applicant and without the applicant's agreement, extend the decision-making period by not more than 20 business days.*
- (3) *Only 1 notice may be given under subsection (2) and it must be given before the decision-making period ends.*

Council's Schedule of Meetings contains two Council meetings and two Planning and Development Committee meetings (9 December 2014 and 27 January 2014 respectively) by which it can exercise its power as Assessment Manager in compliance with the *Sustainable Planning Act 2009*.

Consequently, to ensure legislative compliance during this period, Council must consider the delegation of its powers as Assessment Manager.

This delegation can be achieved under section 257 of *Local Government Act 2009*:

Delegation of local government powers

- (1) *A local government may, by resolution, delegate a power under this Act or another Act to—*
 - (a) *the mayor; or*
 - (b) *the chief executive officer; or*
 - (c) *a standing committee, or joint standing committee, of the local government; or*
 - (d) *the chairperson of a standing committee, or joint standing committee, of the local government; or*
 - (e) *another local government, for the purposes of a joint government activity; or*
 - (f) *a councillor, for the purpose of exercising a power as a shareholder in relation to a corporate entity.*
- (2) *However, a local government must not delegate a power that an Act states must be exercised by resolution.*
- (3) *A joint standing committee, of the local government, is a committee consisting of councillors of 2 or more of the local governments.*

Delegations available to Council exist under section 257(a), (b), or (d) only as the Planning and Development Standing Committee does not meet in the period under review and the provisions within section 257 (e) and (f) do not apply.

In formulating a response to this need, consideration has been given to the following items:

- elected member availability;
- transparency of decision making;
- accountability of decision making;
- efficiency of decision making;

and the following table developed to illustrate the interaction of various personnel groupings:

Delegation Interaction Table		
Delegation Group	Consultation Group 1	Consultation Group 2
Chief Executive Officer	Mayor	Planning and Development Committee Chairperson
Acting Chief Executive Officer	Acting Mayor	Planning and Development Committee – Members
As appointed for periods of absence	Initially the Deputy Mayor or another Councillor appointed for periods of absence of both the Mayor and Deputy Mayor.	

The recommendation as proposed is considered to provide the greatest flexibility to Council in meeting its statutory requirements over this period whilst maintaining the integrity, transparency and accountability of the administration of planning process.

LEGISLATIVE CONTEXT

The *Sustainable Planning Act 2009* identifies Council as the Assessment Manager for certain types of development. This Act also prescribes the process and timeframes by which Council must discharge its obligations as an Assessment Management.

Local Government Act 2009 provides the mechanism by which the Council may delegate its powers as Assessment Manager pursuant to the *Sustainable Planning Act 2009*.

RISK ASSESSMENT

Failure to meet the statutory requirements of the *Sustainable Planning Act 2009* is considered to be high in the absence of mitigating action. The action as proposed alleviates the risk.

CONCLUSION

Council has determined its meeting schedule for the period December 2014 to January 2015 to contain only two Planning and Development Committee meetings and Council meetings by which it can exercise its power as Assessment Manager in compliance with the *Sustainable Planning Act 2009*.

Consequently, there is a period of approximately six weeks where some development applications may not be able to be processed in accordance with the requirements of the *Sustainable Planning Act 2009*.

It is considered appropriate to provide a temporary delegation to the Chief Executive Officer, subject to the limitations identified in the recommendation, to facilitate the statutory requirements of the *Sustainable Planning Act 2009*.

12 STRATEGIC REPORTS

12.1 FRW MONTHLY OPERATIONS REPORT - OCTOBER 2014

File No: 1466

Attachments: 1. FRW Monthly Operations Report - October 2014

Authorising Officer: Robert Holmes - General Manager Regional Services

Author: Nimish Chand - Manager FRW

SUMMARY

This report details Fitzroy River Water's financial position and other operational matters for the Council's information as at 31 October 2014.

OFFICER'S RECOMMENDATION

THAT the FRW Monthly Operations Report for October 2014 be received.

FRW MONTHLY OPERATIONS REPORT - OCTOBER 2014

FRW Monthly Operations Report - October 2014

Meeting Date: 9 December 2014

Attachment No: 1

MONTHLY OPERATIONS REPORT
FITZROY RIVER WATER
Period Ended 31 October 2014

VARIATIONS, ISSUES AND INNOVATIONS***Innovations***

Nil.

Improvements / Deterioration in Levels of Services or Cost Drivers

The recent completion of the first two stages of the Gracemere water trunk main duplication has led to an increase in the bulk water supply capacity to Gracemere through improved performance of the Old Capricorn Highway Water Pump Station. This pump station is now able to supply approximately 10% more water to Gracemere than was previously possible. This improved pumping capacity has been made possible through the improved suction pressure provided by the additional capacity of the newly duplicated pipeline. The eventual completion of the water main duplication together with further upgrades to the Old Capricorn Highway Water Pump Station will help to ensure that Fitzroy River Water continues to meet the water supply needs of the Gracemere community.

LINKAGES TO OPERATIONAL PLAN

1. COMPLIANCE WITH CUSTOMER SERVICE REQUESTS

The response times for completing the predominant customer requests in the reporting period for 31 October 2014 are as below:

	Balance B/F	Completed In Current Mth	Current Month NEW Requests		TOTAL INCOMPLETE REQUESTS BALANCE	Work Orders Issued	Under Long Term Investigation	Avg W/O Issue Time (days) 12 months	Completion Standard (days)	Avg Completion Time (days) Current Mth	Avg Completion Time (days) 6 Months	Avg Completion Time (days) 12 Months	Avg Duration (days) 12 Months (complete and
			Received	Completed									
Asset Enq/Jump up location/Wat/ Sew Invert Levels	0	0	0	0	0	0	0	0.00	2	● 4.00	● 2.44	● 2.19	1.00
Network Construction - Reworks (Reinstatement Proj)	0	0	0	0	0	0	0	4.97	1	● 2.00	● 5.18	● 4.26	5.22
Network Construction - Planned Works (Scheduled Re	0	0	0	0	0	0	0	128.83	1	● 0.00	● 2.71	● 1.14	0.35
Customer Service - Rebate Residential	6	4	26	9	19	0	0	0.00	30	● 1.67	● 4.63	● 5.41	4.30
Customer Service - Rebate Undetected Leaks	18	7	10	7	14	0	0	0.00	120	● 13.86	● 25.23	● 34.89	29.04
Customer Service - Standpipe Enquiry/Read (Asset)	0	0	0	0	0	0	0	0.00	2	● 0.00	● 3.00	● 2.41	0.40
Customer Service - Water Exemption Request	0	0	0	0	0	0	0	0.00	5	● 0.00	● 3.50	● 2.67	1.00
Development - Applications	0	0	1	1	0	0	0	0.00	10	● 1.00	● 1.00	● 19.17	1.00
Development - Building Over Sewerline	0	0	7	7	0	0	0	0.00	7	● 0.86	● 1.33	● 1.82	1.48
Network Systems (Network Analysis Water or Sewer)	0	0	0	0	0	0	0	0.00	7	● 0.00	● 1.00	● 2.31	1.67
Development - Strategic Sewer	0	0	0	0	0	0	0	0.00	10	● 0.00	● 3.25	● 3.33	2.00
Development - Strategic Water	0	0	0	0	0	0	0	0.00	10	● 0.00	● 5.50	● 6.50	0.50
Environment and Water Conservation Enquiry	0	0	0	0	0	0	0	0.00	5	● 0.00	● 0.00	● 2.00	0.50
Finance - Irrigators/Water Allocations (Asset)	0	0	3	3	0	0	0	155.89	7	● 0.33	● 2.38	● 2.58	1.16
Network Services - No Water (Asset)	0	0	3	3	0	0	0	-0.38	1	● 0.60	● 0.27	● 0.92	0.67
Network Services - Reactive Sewerage Block (Asset)	1	1	25	20	5	3	0	5.02	1	● 1.87	● 15.35	● 12.11	15.46
Network Services - Sewer Reimbursements	1	1	0	0	0	0	0	-0.61	7	● 0.00	● 5.53	● 4.11	2.91
Network Services - Sewer Inflow Inspection/Enquiry	0	0	0	0	0	0	0	0.54	7	● 0.00	● 1.33	● 2.29	1.20
Network Services - Water Leaks (Asset)	5	4	63	58	6	0	0	1.46	1	● 0.48	● 0.98	● 1.46	0.73
Network Services- Poor Water Pressure (Asset)	0	0	7	7	0	0	0	20.24	1	● 0.55	● 0.82	● 1.63	0.31
Process - Tradewaste	0	0	6	6	0	0	0	-0.68	7	● 3.50	● 2.69	● 3.61	2.40
Network Services - Lids/Cover (Asset)	0	0	10	9	1	1	0	7.18	1	● 1.58	● 7.84	● 4.33	2.32
Network Services - Meter Maintenance (Asset)	158	138	55	22	53	33	0	0.73	1	● 0.70	● 6.28	● 5.43	6.66
Network Services Private Works/Standard Connection	0	0	7	6	1	0	0	15.55	5	● 2.14	● 4.45	● 3.93	1.68
Network Services - Reinstatements	2	1	5	2	4	3	0	12.68	1	● 1.33	● 3.09	● 4.45	6.08
Network Services Special Water Meter Read Enquiry	0	0	1	0	1	0	0	0.00	10	● 0.00	● 5.44	● 3.67	2.00
Network Services - Water Meter Reading Enquiry	3	3	4	3	1	0	0	46.52	10	● 6.20	● 4.53	● 5.21	4.30
Process - Odour (Sewer Only) (Asset)	0	0	2	2	0	0	0	32.18	1	● 0.00	● 5.21	● 4.63	2.17
Process - River Quality	0	0	0	0	0	0	0	0.00	2	● 0.00	● 2.00	● 1.20	0.67
Process - Drinking Water Quality (Asset)	0	0	4	4	0	0	0	75.81	1	● 0.67	● 0.45	● 0.63	0.29
Water Meter Read Search - "NOT FOR CSO"	22	18	94	76	22	0	0	0.00	90	● 3.49	● 4.38	● 4.81	4.50

Comments and Additional Information

The Customer Service Request close out average times for FRW are not a true indicator of the time taken to respond and resolve customer requests. Particularly sewer jobs that require some further permanent repair or replacement are affected due to the linkage between Pathway and Conquest systems.

2. COMPLIANCE WITH STATUTORY AND REGULATORY REQUIREMENTS INCLUDING SAFETY, RISK AND OTHER LEGISLATIVE MATTERS

Safety Statistics

The safety statistics for the reporting period are:

	SECOND QUARTER		
	Oct	Nov	Dec
Number of Lost Time Injuries	1		
Number of Days Lost Due to Injury	5		
Total Number of Incidents Reported	8		
Number of Incomplete Hazard Inspections*	1		

*Hazard inspections have been completed but may not have been received by the WH&S unit by their cut-off date.

Treatment and Supply

- There were no lost time injuries for the month.
- No employees are currently on long term lost time injuries.
- Six safety incidents were reported for the month.

Network Services

- One lost time injury for the month. (Knee injury while exiting the cabin of a truck).
- No employees are currently on long term lost time injuries.
- Three safety incidents were reported for the month.

Risk Management Summary

Potential Risk	Current Risk Rating	Future Control & Risk Treatment Plans	Due Date	% Completed	Comments
Inadequate physical security resulting in disruption or loss of critical services and supply, serious injury or death, damage to assets, theft; and damage to reputation.	Moderate 5	1. Conduct security audit of all sites and update as necessary. 2. Finalise and implement FRW Maintenance Strategy.	31/12/14	35%	Draft maintenance strategy completed. Queensland Police Service have increased patrols of FRW sites.

Legislative Compliance and Standards

All services were provided in accordance with the relevant standards as required by legislation and licence conditions for both water and sewerage activities.

3. ACHIEVEMENT OF CAPITAL PROJECTS WITHIN ADOPTED BUDGET AND APPROVED TIMEFRAME

The following abbreviations have been used within the table below:

R	Rockhampton
G	Gracemere
M	Mount Morgan
WPS	Water Pump Station
SPS	Sewage Pump Station
STP	Sewage Treatment Plant
S	Sewerage
W	Water

Project	Start Date	Expected Completion Date	Completion Status	Budget Estimate	YTD actual/com mittals
NETWORK SERVICES CAPITAL WORKS PROGRAM					
Rockhampton Water (water main replacement)					
Rundle and Murray St 150 mm water main replacement	June 2014	November 2014	85%	\$499,272	\$296,045
Comments: On Schedule					
Jardine St (Wandal – Pearson) 150 mm water main replacement	August 2014	December 2014	60%	\$431,986	\$231,455
Comments: On schedule					
Gracemere Duplication (Athelstane) 300mm water main.	July 2014	June 2015	50%	\$1,800,000	\$1,157,691
Comments: On schedule - 4 stage Project end date 2016. Stage 2, 90% completed.					
Denison Street (Fitzroy – Denham) 150 mm water main replacement	September 2014	September 2014	100 %	\$126,423	\$88,668
Comments : Construction Completed					
Rockhampton Sewer					
Sewer rehabilitation program (including Building over Sewer works)	July 2014	June 2015	33 %	\$1,900,000	\$632,495
Comment: Rehabilitation and renewals annual program of works.					
Gracemere Sewer					
Gracemere Sewer Effluent Capricorn Highway	July 2014	June 2015	90%	\$563,933	\$264,232

Project	Start Date	Expected Completion Date	Completion Status	Budget Estimate	YTD actual/com mittals
Comments: On Schedule					
Mount Morgan (water mains replacement)					
Gordon, Meinberg and Hall Street	August 2014	November 2014	95%	\$113,259	\$137,998
Comments: On Schedule. Overrun of project cost due to rock.					
Mount Morgan Sewer					
Railway Ave, New 225mm Gravity Sewer	October 2014	June 2015	5%	\$1,200,505	\$158.97 1
Comments: On Schedule					
TREATMENT AND SUPPLY CAPITAL WORKS PROGRAM					
N SRSTP Interim Upgrade	July 2014	Jan 2015	35%	\$900,000	\$150,000
Comments: On schedule.					
NRSTP Pipeline from West to South STP – Design Phase	July 2014	June 2015	10%	\$200,000	\$60,625
Comments: On schedule.					
SRSTP Primary Valve Pit Replacement	July 2014	Mar 2015	10%	\$90,000	\$0
Comments: On schedule.					
R NRSTP New Inlet Screen	Aug 2014	Jan 2015	5%	\$50,000	\$0
Comments: On schedule.					
R S Gracemere STP Augmentation	July 2014	June 2016	5%	\$3,000,000	\$296,315
Comments: On schedule.					
N Water Rogar Ave Reservoir Rechlorination Facility	Sep 2014	Mar 2015	2%	\$70,000	\$0
Comments: On schedule.					
N Water Mt Archer Reservoir Online Chlorine Analysis	July 2014	Jan 2015	2%	\$20,000	\$0
Comments: On schedule.					

Project	Start Date	Expected Completion Date	Completion Status	Budget Estimate	YTD actual/com mittals
R Water Barrage Gates Maintenance	Sep 2014	June 2015	5%	\$300,000	\$0
Comments: On schedule.					
R Water Barrage Gate Seal Rehabilitation	Nov 2014	June 2015	2%	\$300,000	\$0
Comments: On schedule.					
R WTP Glenmore Concrete Refurbishment	Aug 2014	June 2015	5%	\$25,000	\$0
Comments: On schedule.					
M W Dam No 7 CCTV Installation	July 2014	Dec 2014	5%	\$30,000	\$0
Comments: On schedule.					
M WTP CCTV Installation	July 2014	Dec 2014	5%	\$15,000	\$0
Comments: On schedule.					
M W Dam No 7 Raw Lift Pump Upgrade	July 2014	Dec 2014	30%	\$25,000	\$0
Comments: On schedule.					
M W North Reservoir Roof Replacement	July 2014	June 2015	5%	\$100,000	\$0
Comments: On schedule.					
M STP Chlorination Upgrade	April 2013	Dec 2014	70%	\$15,716	\$8,250
Comments: On schedule.					
R – S NRSTP Aerator Replacement	July 2013	Jan 2015	70%	\$91,071	\$54,228
Comments: Delayed due to supplier design issues – delivery due late Dec 2014.					
Barrage Crane and Rail Restoration	December 2013	May 2015	40%	\$333,247	\$120,202
Comments: Project delayed due to poor contractor performance.					
GWTP Highlift Pump Station Upgrade (Stage 1)	July 2013	Dec 2014	98%	\$3,366,922	\$3,208,854
Comments: Stage 1 nearing completion. Still awaiting Ergon report on High Voltage design.					
GWTP Highlift Pump Station Upgrade (Stage 2)	Aug 2014	Mar 2016	5%	\$3,510,000	\$0
Comments: On schedule.					

Project	Start Date	Expected Completion Date	Completion Status	Budget Estimate	YTD actual/com mittals
GWTP Lowlift Pump Station Upgrade	July 2014	June 2015	10%	\$500,000	\$5,784
Comments: On schedule.					
Arthur Street SPS Electrical Upgrade	July 2014	June 2015	10%	\$422,130	\$12,488
Comments: On schedule.					
Yaamba Rd Reservoir Chlorination Upgrade	Jan 2014	Dec 2014	60%	\$50,000	\$17,568
Comments: On schedule.					
MM North Reservoir Rechlorination	July 2013	Aug 2014	100%	\$50,000	\$39,622
Comments: Completed.					
MMWTP Coagulant Dosing Upgrade	Jan 2014	Dec 2014	30%	\$30,000	\$9,002
Comments: On schedule.					
G Lucas St WPS pump and electrical switchboard upgrade	Jan 2014	Mar 2015	15%	\$500,000	\$10,935
Comments: On schedule.					

4. ACHIEVEMENT OF OPERATIONAL PROJECTS WITHIN ADOPTED BUDGET AND APPROVED TIMEFRAME

As at period ended 31 October 2014.

Project	Revised Budget	Actual (incl. committals)	% budget expended	Explanation
Barrage Open Day	\$10,000	\$11,657	116.57%	The Barrage Open Day was held at the beginning of National Water Week on 18 October 2014. The event was a success with more than 1100 people crossing the Barrage and just as many people coming along to view the stalls.

5. DELIVERY OF SERVICES AND ACTIVITIES IN ACCORDANCE WITH COUNCIL'S ADOPTED SERVICE LEVELS

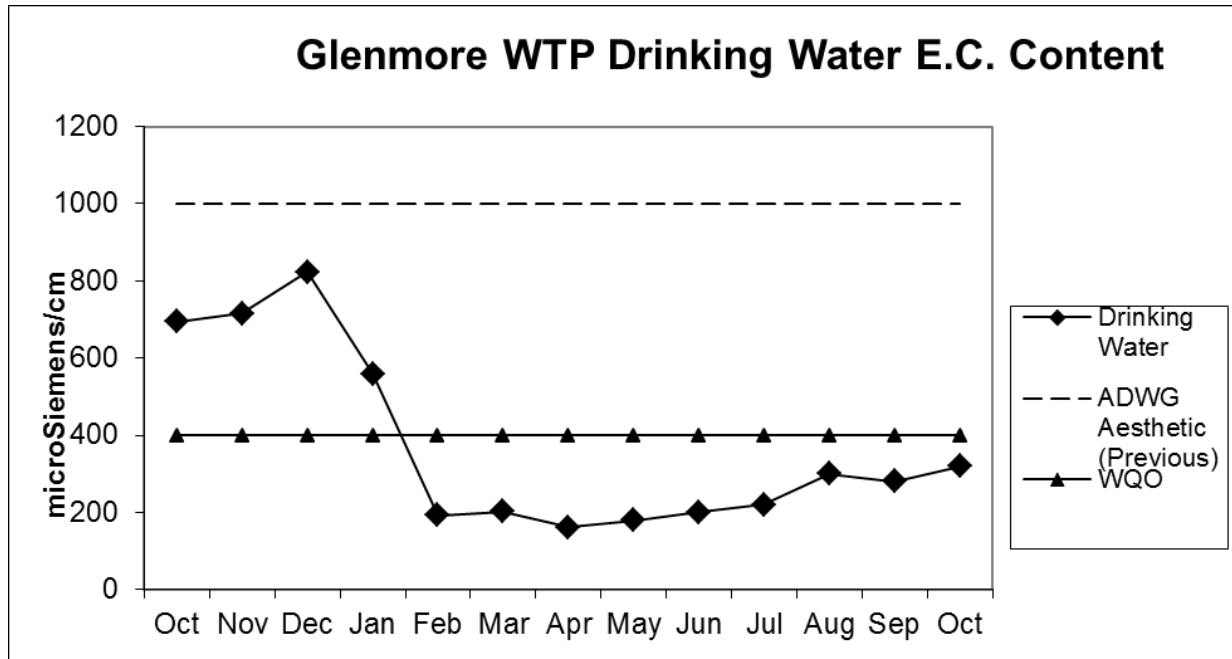
Service Delivery Standard	Target	Current Performance
<i>Drinking Water Samples Compliant with ADWG</i>	>99%	>99%
<i>Drinking water quality complaints</i>	<5 per 1000 connections	0.13
<i>Total water and sewerage complaints</i>	N/A	140
<i>Glenmore WTP drinking water E.C Content</i>	<500 µS/cm	320 µS/cm
<i>Glenmore WTP drinking water sodium content</i>	<50 mg/L	27 mg/L
<i>Average daily water consumption – Rockhampton</i>	N/A	52.8 ML
<i>Average daily water consumption – Gracemere</i>	N/A	5.15 ML
<i>Average daily water consumption – Mount Morgan</i>	N/A	1.14 ML
<i>Average daily bulk supply to LSC</i>	N/A	8.07 ML
<i>Drinking water quality incidents</i>	0	0
<i>Sewer odour complaints</i>	<1 per 1000 connections	0.04
<i>Service Leaks and Breaks</i>	80	39
<i>Total water main breaks</i>	15	6
<i>Total sewerage main breaks and chokes</i>	32	14
<i>Incidence if unplanned interruptions – water</i>	N/A	43
<i>Average response time for water incidents (burst and leaks)</i>	N/A	127.7
<i>Average response time for sewerage incidents (including main breaks and chokes)</i>	N/A	120.11
<i>Rockhampton regional sewer connect blockages</i>	42	17

**Where there are no targets identified they will be set as part of the revised FRW Customer Service Standards.

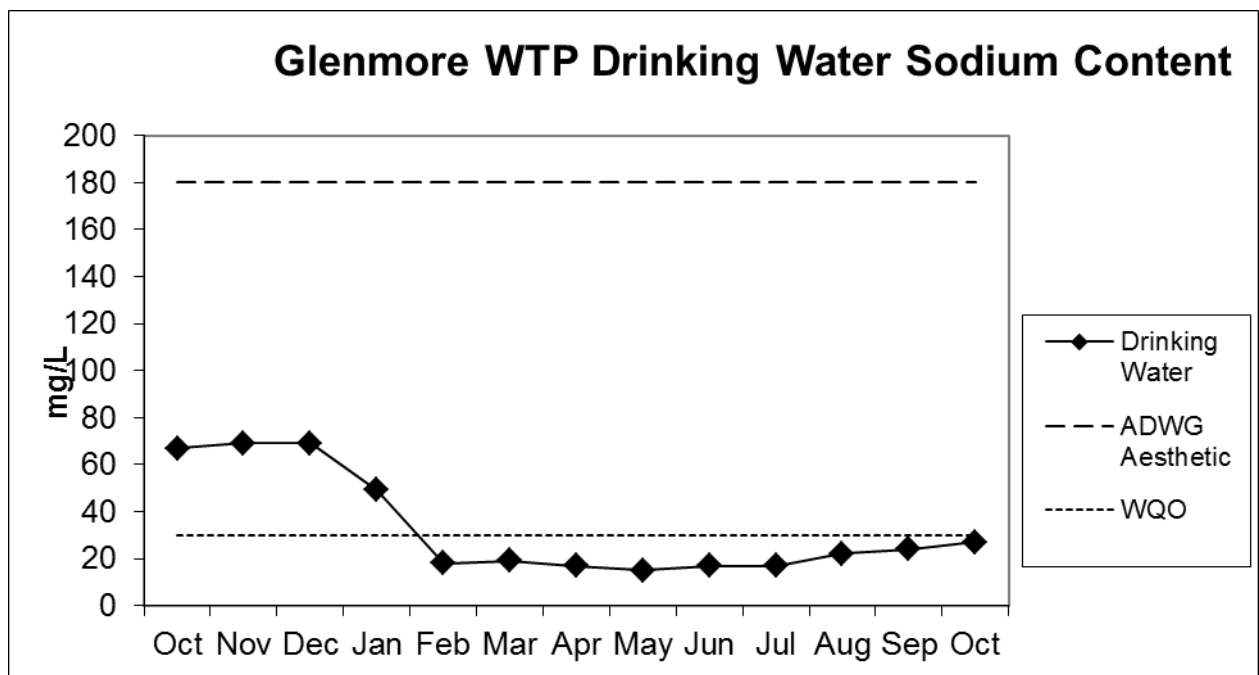
Refer to the individual graphs and information below.

TREATMENT AND SUPPLY

Drinking Water E.C. and Sodium Content



The level of E.C. in drinking water supplied from the Glenmore Water Treatment Plant (GWTP) during October increased to be 320 µS/cm. The relatively low E.C. reading is consistent with the ongoing low levels of salinity within the Fitzroy Barrage Storage for most of 2014. The level of E.C. is well below the Water Quality Objective of 400 µS/cm and well beneath the previously used aesthetic guideline value of 1000 µS/cm. The E.C. reading is not expected to increase significantly within the next few months.



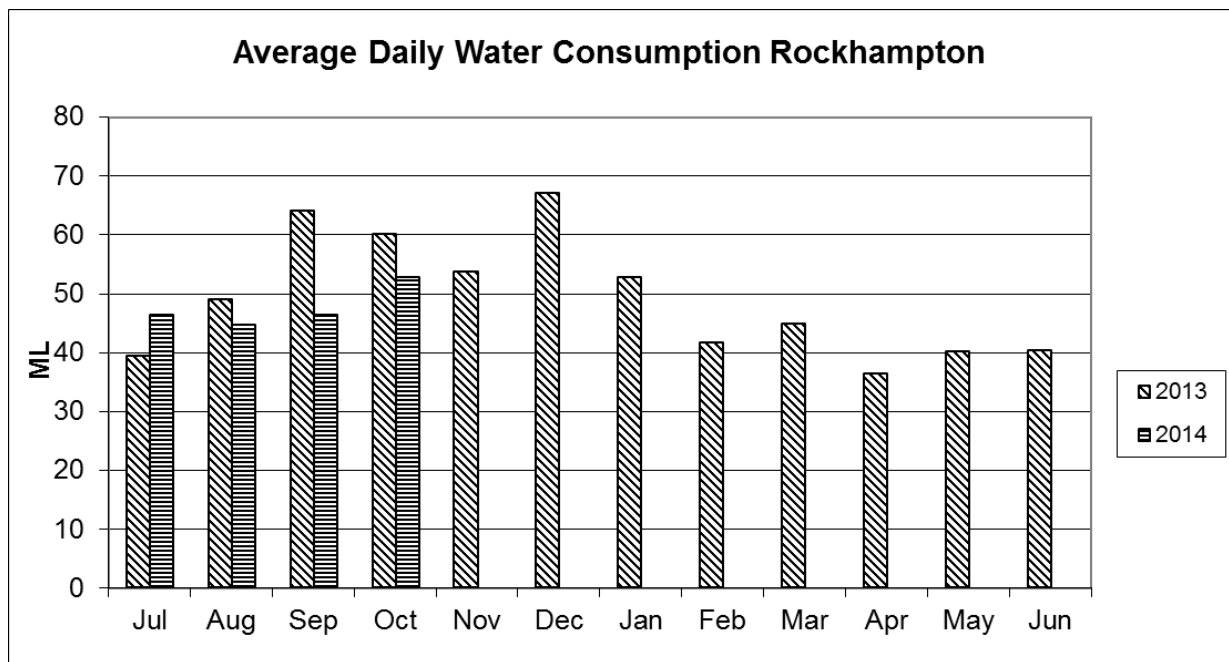
The concentration of sodium in drinking water supplied from the GWTP during October increased slightly to be 27 mg/L. This relatively low level of sodium is consistent with the

ongoing low levels of salinity within the Fitzroy Barrage Storage for most of 2014. The current level of sodium is below the Water Quality Objective value of 30 mg/L and is well beneath the aesthetic guideline of 180 mg/L for sodium in the Australian Drinking Water Guidelines. The sodium concentration is not expected to increase significantly within the coming months.

Drinking Water Supplied

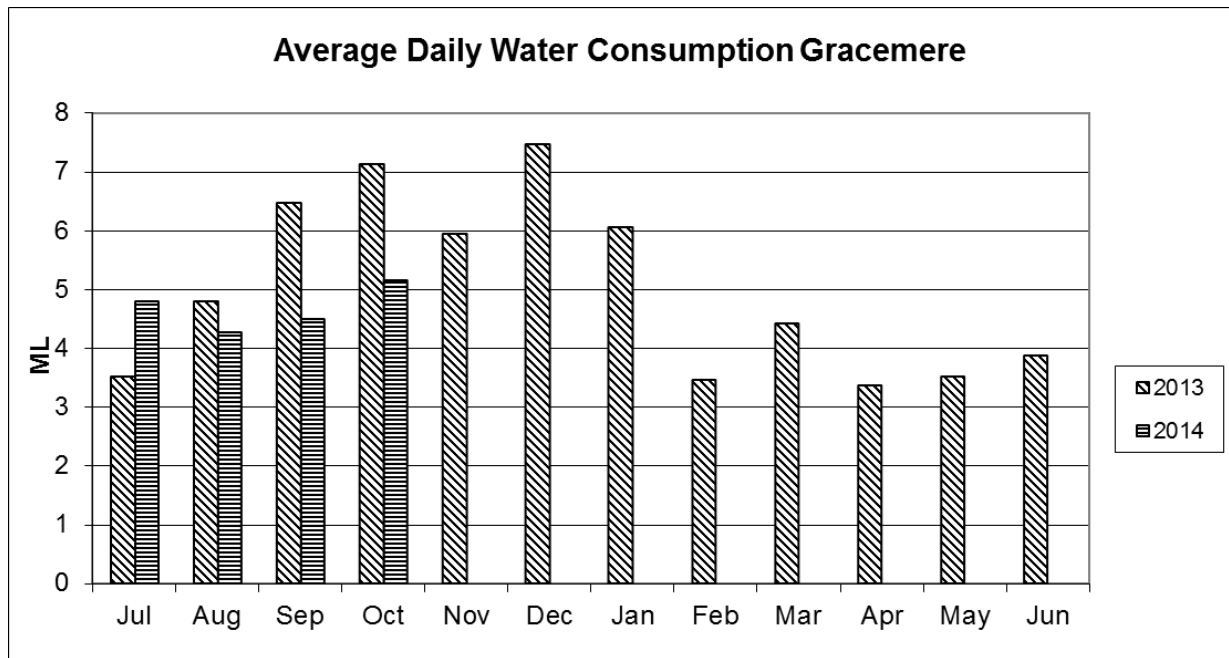
Data is presented in graphs for each water year (e.g. 2013 is the period from July 2013 to June 2014). Overall average consumption in the region is lower compared to previous year and may be the result of customers better understanding their water usage and billing.

Rockhampton



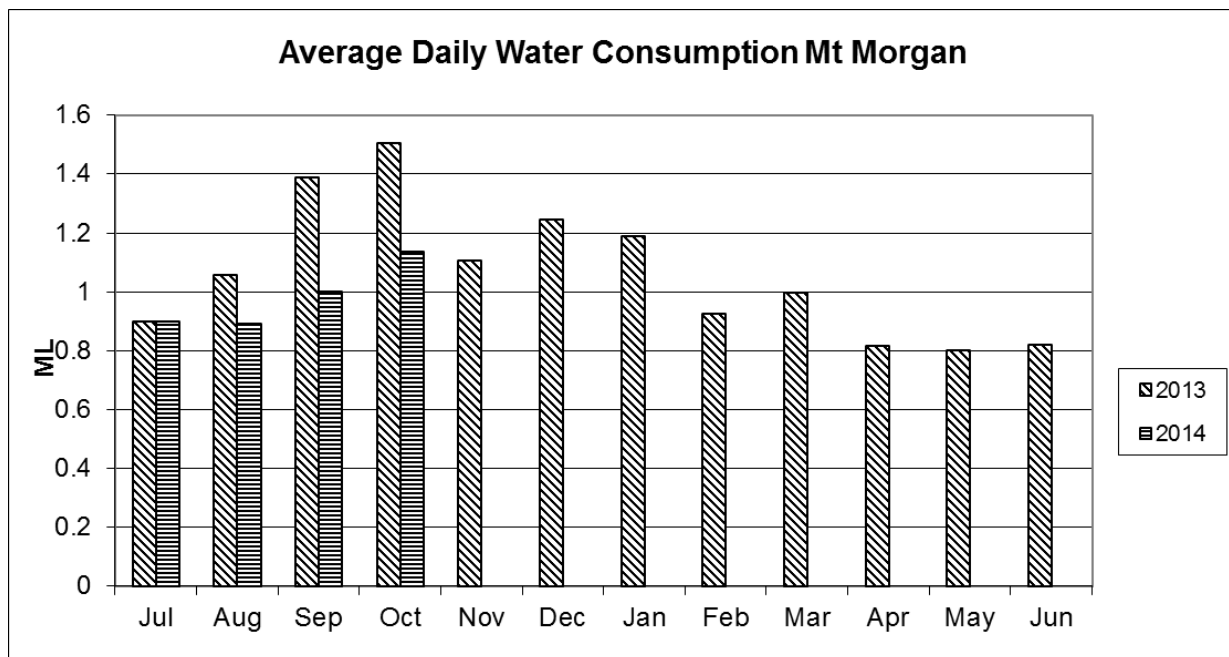
Average daily water consumption in Rockhampton during October (52.8 ML/d) increased compared to that reported in September but was lower than that reported in the same period last year. The increase in consumption was due to slightly warmer weather during most of the month. The Fitzroy Barrage Storage is currently at 92% of full storage level and is therefore well above the threshold in the Drought Management Plan used to trigger the implementation of water restrictions.

Gracemere



Average daily water consumption in Gracemere during October (5.2 ML/d) increased compared to that reported in September but was lower than that reported in the same period last year. The increase in consumption was due to slightly warmer weather during most of the month. The Fitzroy Barrage Storage is currently at 92% of full storage level and is therefore well above the threshold in the Drought Management Plan used to trigger the implementation of water restrictions.

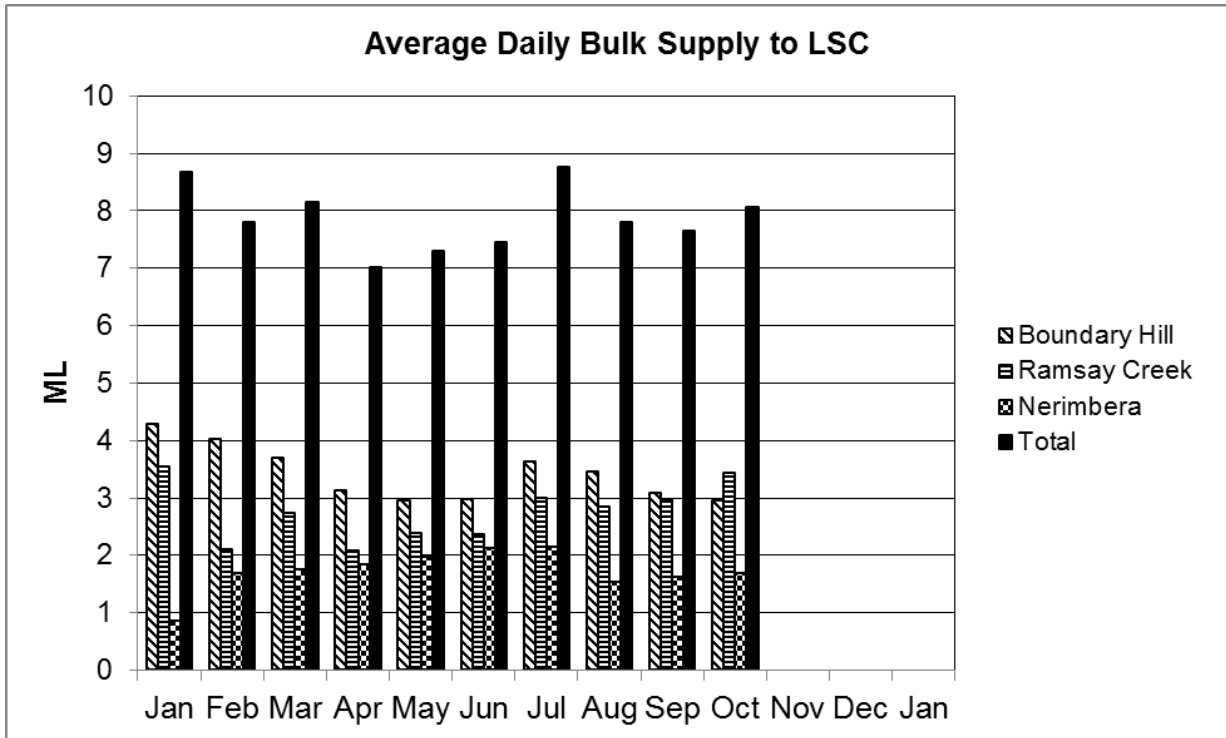
Mt Morgan



Average daily water consumption in Mount Morgan during October (1.1 ML/d) was higher than that reported in September but was lower than that reported for the same period last

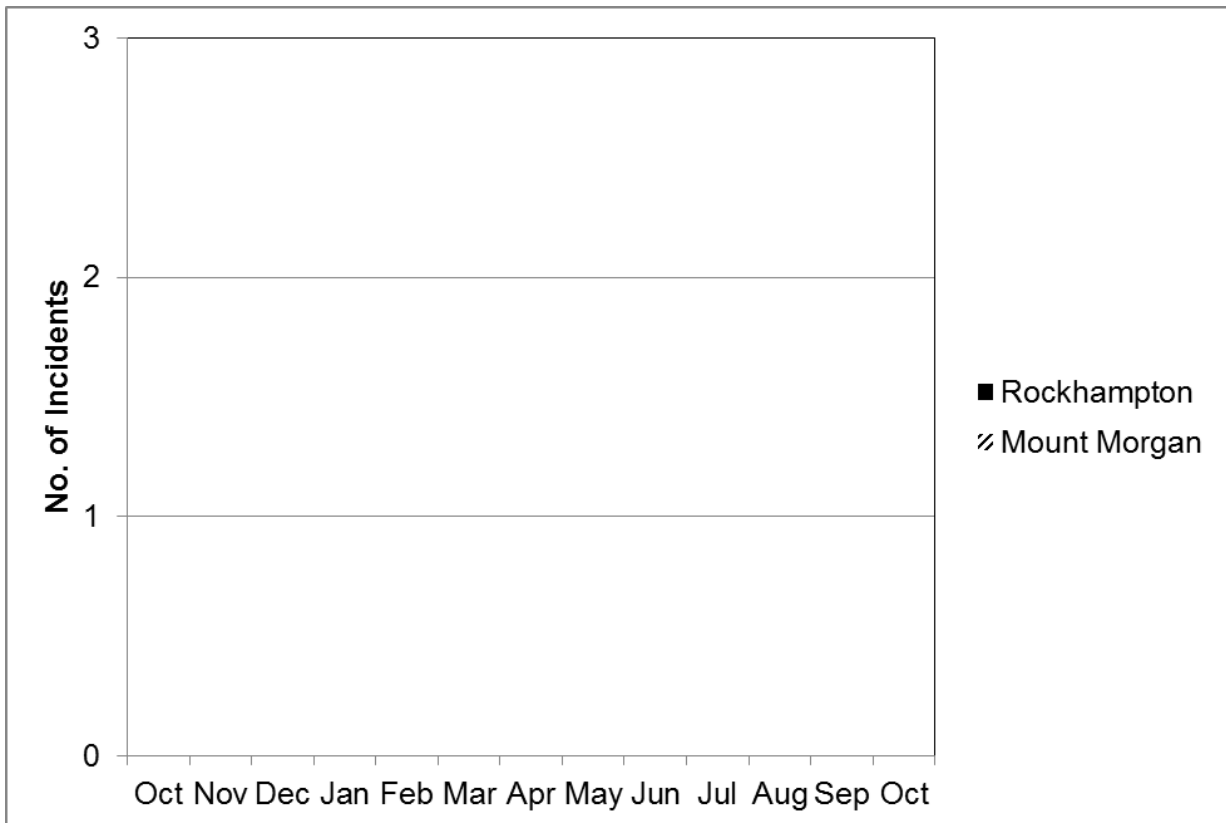
year. The increase in consumption was due to slightly warmer weather during most of the month. The No. 7 Dam is currently at 82% of full storage level, well above the 50% storage threshold value in the Drought Management Plan that is used to trigger the implementation of water restrictions in Mount Morgan.

Bulk Supply to Livingstone Shire Council



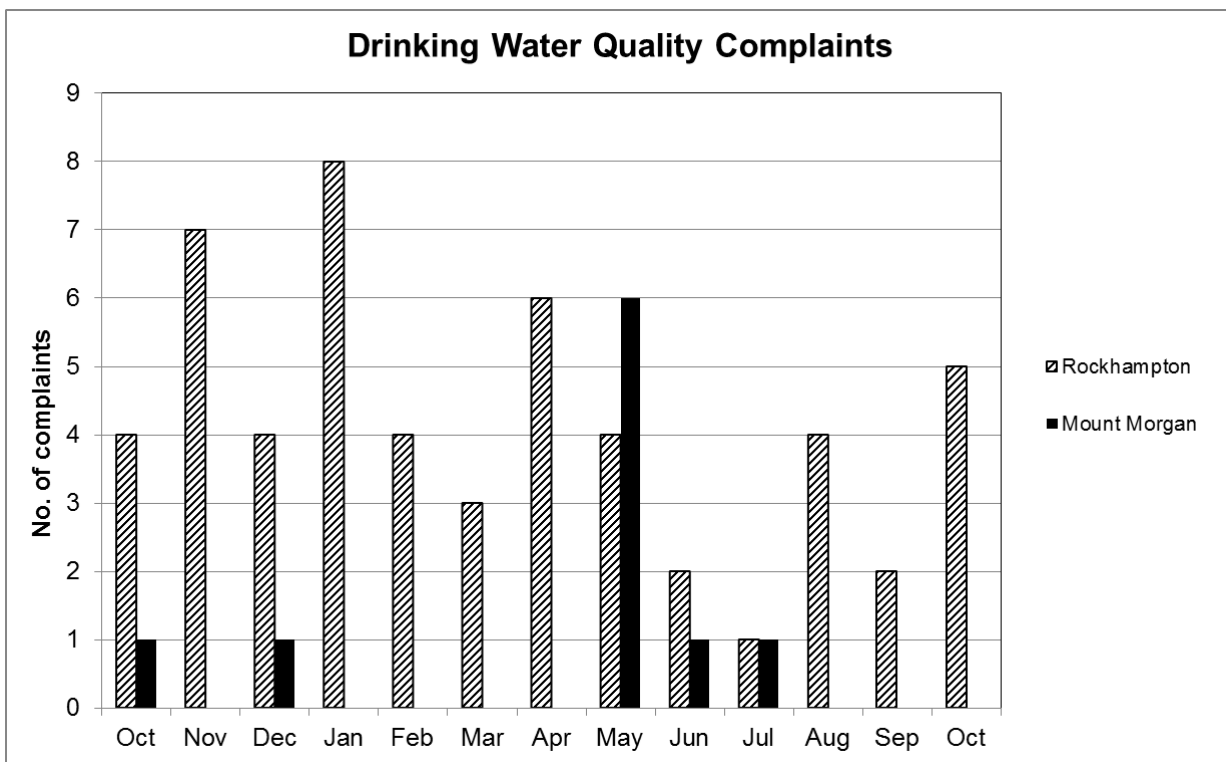
Overall, the average daily volume of water supplied to LSC increased slightly during October compared to that recorded in September to be 8.07 ML/d. This overall increase was due mainly to an increase in the total volume of water supplied to LSC via the Ramsay Creek Water Pump Station site.

Drinking Water Quality Incidents



No drinking water quality incidents occurred during the month of October and only three drinking water quality incidents have occurred over the past 34 months.

Drinking Water Quality Complaints

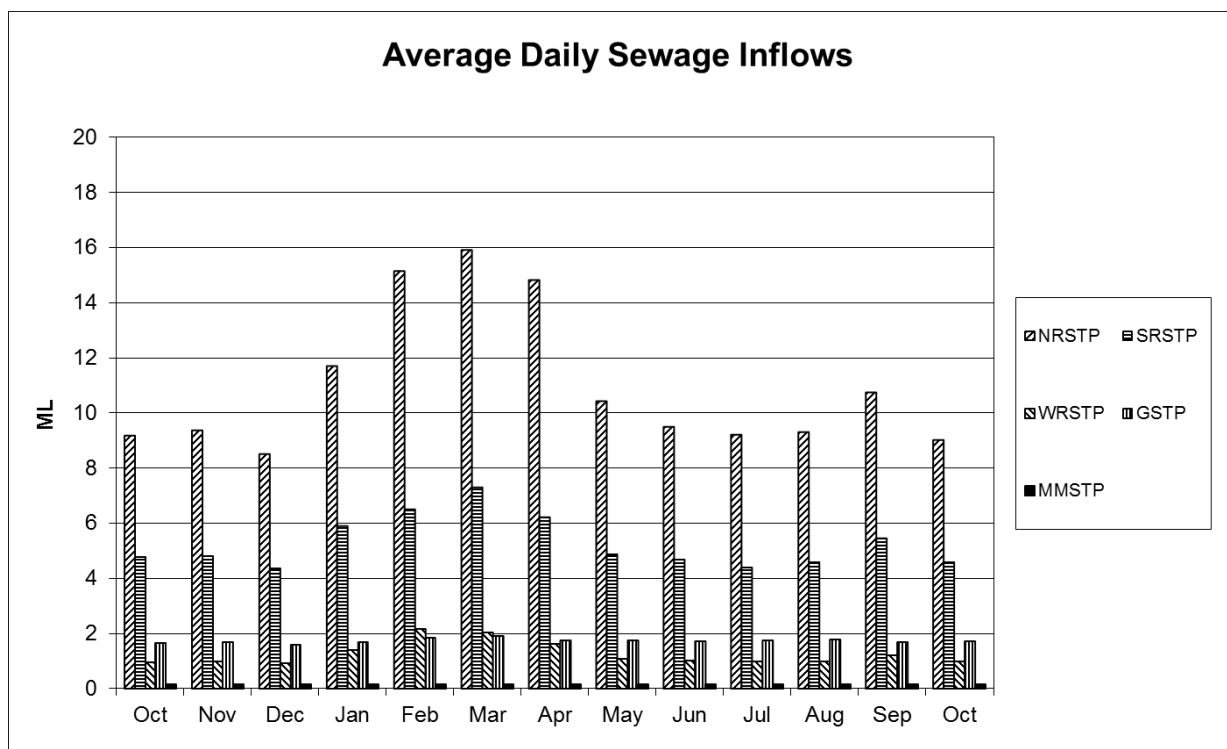


	Elevated Chlorine	Taste/Odour/Quality	Discoloured Water	Physical Appearance (e.g. residue or air)
No. Complaints	0	4	1	0

The total number of drinking water quality complaints (5 complaints) received during October decreased from the 2 complaints received in September.

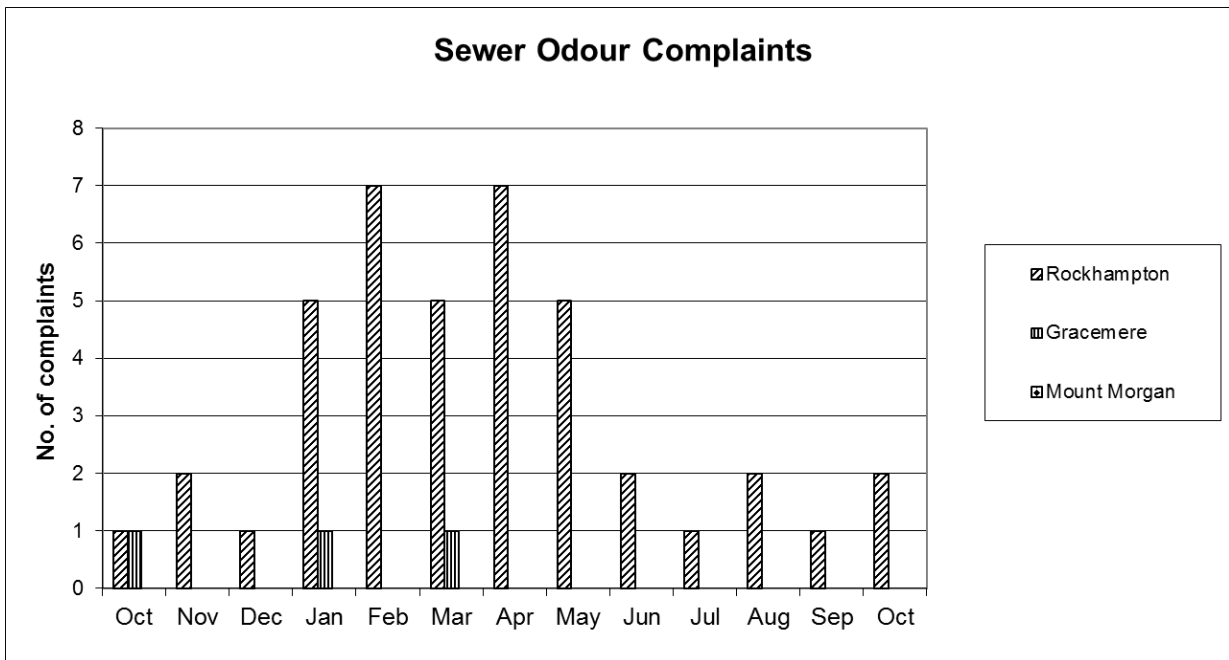
All complaints were received from Rockhampton. Four complaints were associated with taste and odour. The other complaint was associated with discoloured water that was suspected to be caused by an internal plumbing issue. In all instances FRW assisted by taking action to address each issue by providing additional testing, information or through the flushing of water mains to resolve the issue.

Sewage Inflows to Treatment Plants



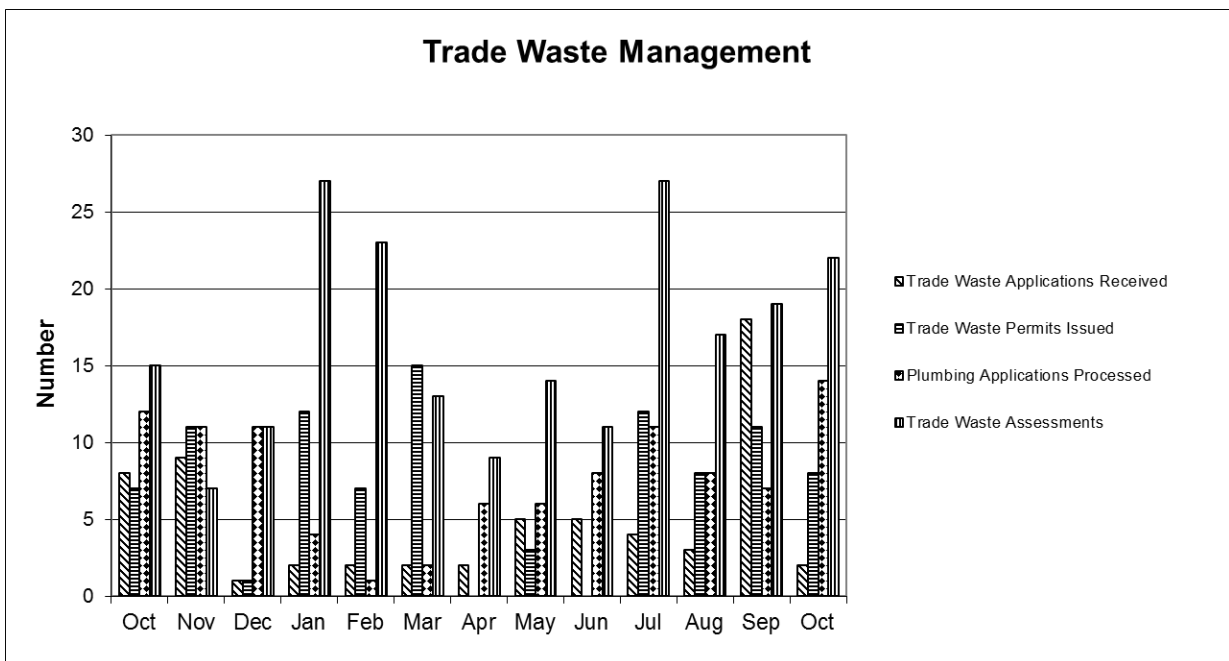
Average daily sewage inflows during October decreased compared to that reported in September due to relatively low amount of rainfall received during this month. The inflows have now returned to typical average dry weather flows for this time of the year.

Sewer Odour Complaints



Two sewer odour complaints were received during the month of October, an increase from the one complaint received in September. The two complaints were received from Rockhampton and were attributed to odour emanating from a pump station and a suspected sewer overflow respectively. These complaints were investigated and action was taken where possible to resolve the odour problem.

Trade Waste Management Activities

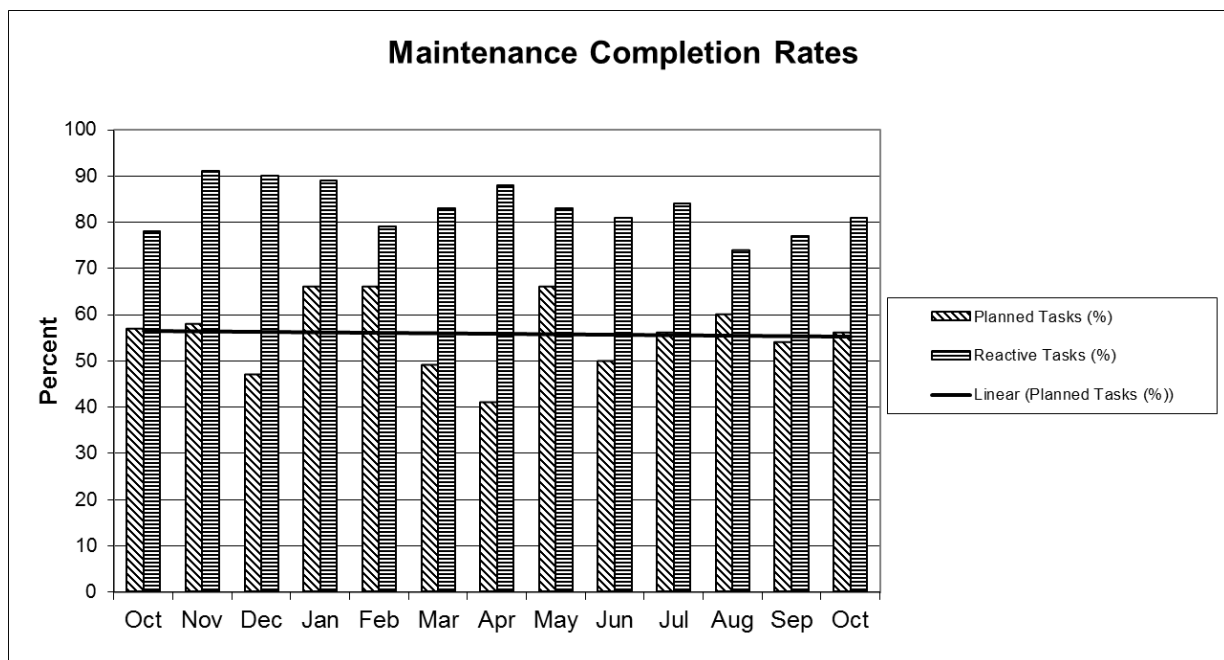


Two Trade Waste applications were received and eight Trade Waste Permits were issued during October. Fourteen Plumbing Applications were processed and 22 Trade Waste Assessments were completed by the team.

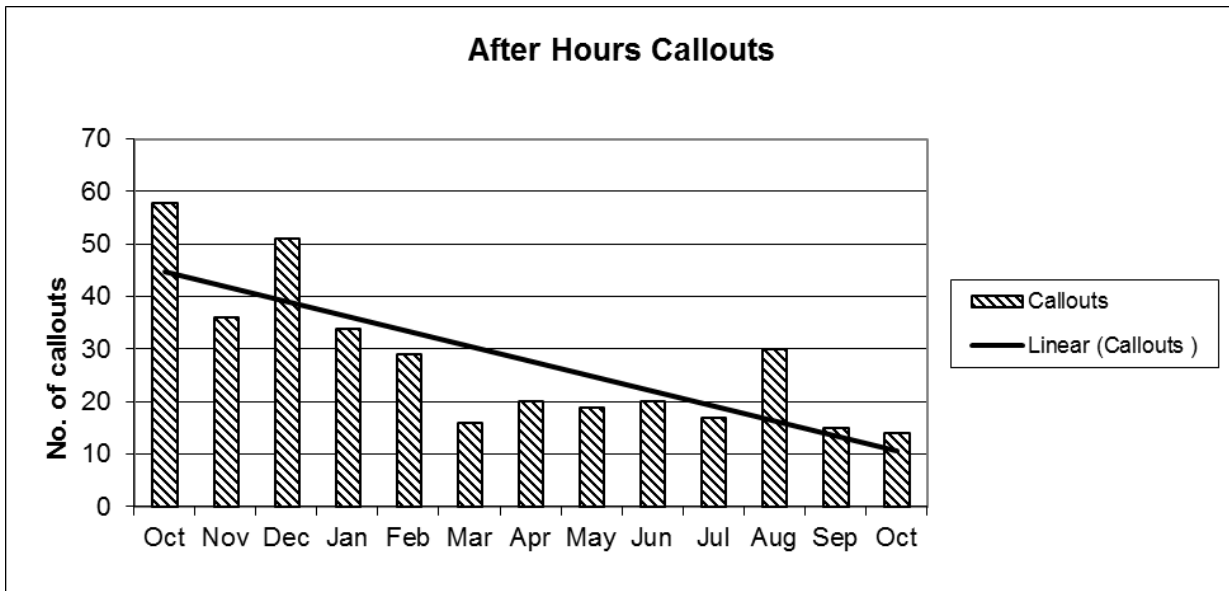
Treatment and Supply Maintenance Activities

The table below shows the breakdown of work completed based on the category of the work activity.

Maintenance Type	Work Category			
	Electrical	Mechanical	General	Operator
Planned	44	32	56	N/A
Reactive	54	53	5	0
After hours callouts	11	3	0	0
Capital	0	0	0	0
Safety and Compliance	6	21	14	1



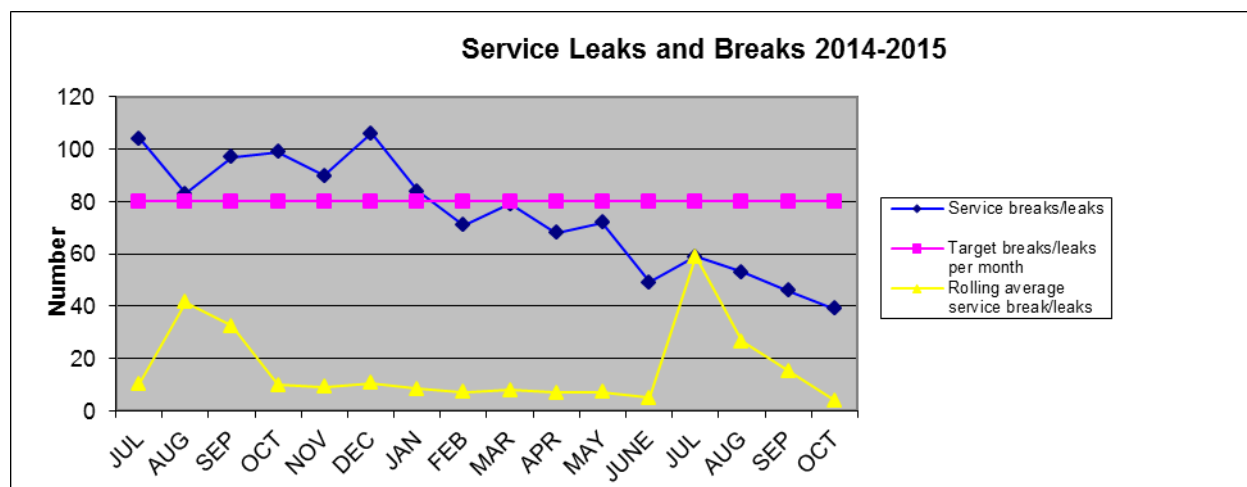
A total of 267 preventative maintenance activities were scheduled and 179 reactive maintenance activities were requested during the month of October. Completion rates for each type of maintenance activity by the end of the month were 56% and 81% respectively. Efforts are continuing to increase the completion rate for planned maintenance tasks with contractors being used to supplement internal staff where required.



The number of after-hours call-outs for Treatment and Supply (14 call-outs) decreased during October compared to September. The number of callouts was lower than the 12 month rolling average of 25 call-outs. The trend line in the graph continues to indicate a gradual decrease in call-outs over the last 12 months. The call-outs were required to attend faults in Rockhampton, Gracemere and Mount Morgan at water treatment plants, sewage treatment plants, reservoirs and water and sewerage pump stations. In the majority of cases, the faults were rectified within the targeted rectification time according to the Priority Ratings used for rank reactive maintenance events.

NETWORK SERVICES

Regional Service Leaks and Breaks



Performance

Target achieved.

Issues and Status

Maintenance records indicate a high percentage of service breaks and joint failures consistently occurring on poly services.

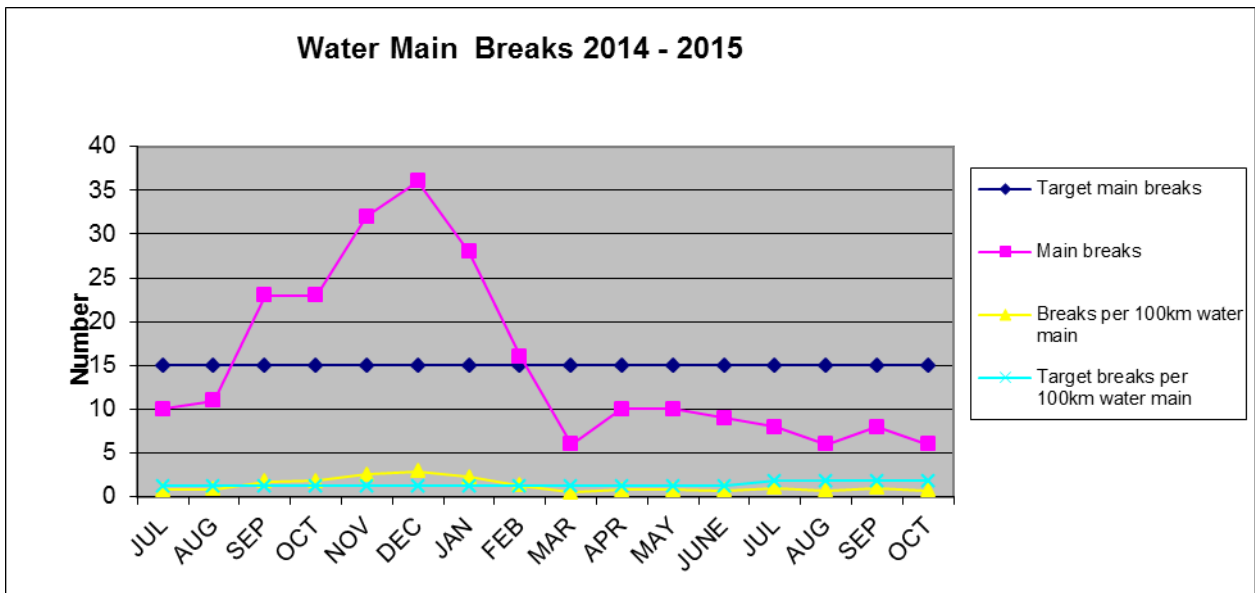
Response to Issues

Water services subject to two failures are being replaced under the capital replacement programme to minimise the risk of failure.

- Poly pipe and fittings = 98%
- Galvanised iron = 2%

Locality	Service Leaks / Breaks
Rockhampton	33
Mount Morgan	6
Regional Total	39

Regional Water Main Breaks



Performance

Target achieved

Issues and Status

Nil

The following table shows the number of breaks per month.

Water main type	August 2014	September 2014	October 2014
Cast Iron	2	0	1
A C	3	6	3
PVC	0	2	1
Mild Steel	0	0	0
Poly	1	0	1
TOTAL	6	8	6

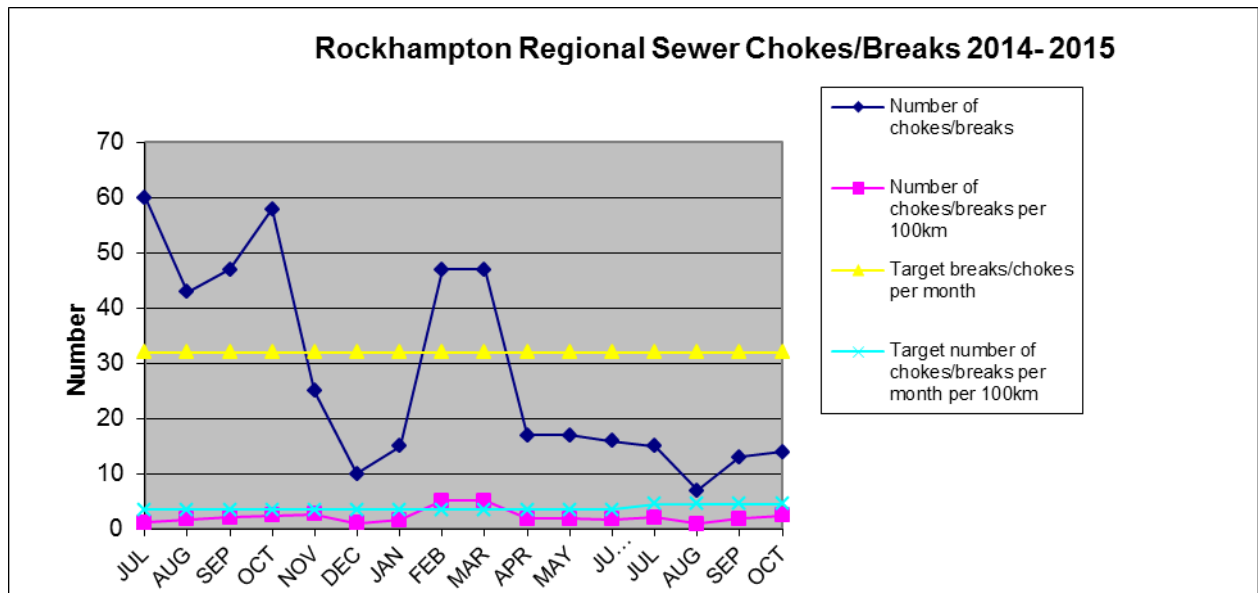
Response to Issues

Continue defect logging and rectification will reduce failure occurrences.

	Number of Main Breaks	Target Main Breaks	Breaks per 100 km	Target Breaks per 100 km	Rolling average per 100 km
October	6	15	0.74	1.84	0.18

Locality	Main Breaks
Rockhampton	4
Mount Morgan	2
Regional Total	6

Rockhampton Regional Sewer Chokes/Breaks



Performance

Target achieved.

Issues and Status

High percentage of blockages due tree root intrusion.

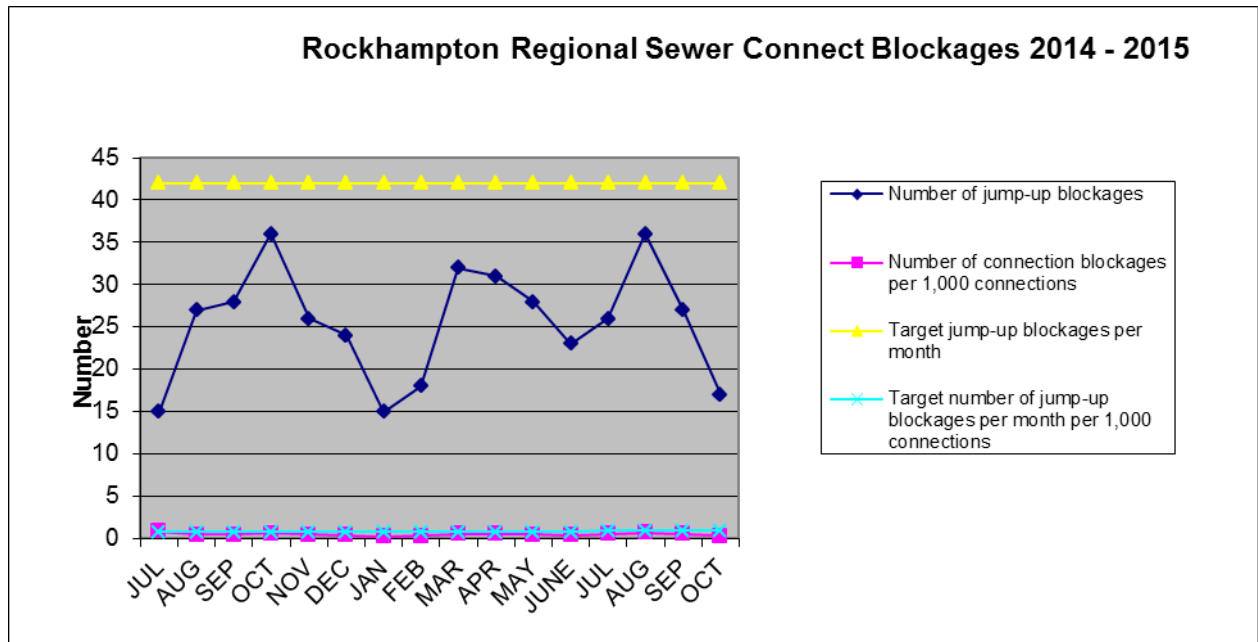
Response to Issues

Continue to log defects and monitor outcomes to ensure inclusion in the Capital Relining rehabilitation program.

	Number of chokes/ breaks	Target chokes/breaks per month	Number of chokes/ breaks per 100 km	Target number of chokes / breaks per month per 100km	Rolling 12 month average per 100 km chokes / breaks
October	14	32	2.4	4.48	1.93

Locality	Surcharges	Blockages
Rockhampton	7	14
Mount Morgan	0	0
Regional Total	7	14

Rockhampton Regional Sewer Connection Blockages



Performance

Target achieved

Issues and Status

Data indicates that the majority of blockages have been caused by tree root intrusion.

Response to Issues

Continue to assess properties with repeat breaks and chokes for inclusion in the capital replacement programme.

	Number of connection blockages	Target connection blockages per month	Number of connection blockages per 1,000 connections	Target number of connection blockages per 1,000 connections	12 month average per 1,000 connections
October	17	42	0.35	0.95	0.39

Locality	Connection Blockages
Rockhampton	17
Mount Morgan	0
Regional Total	17

Sewer Rehabilitation Program

Work Location	Number completed for the month	Year to date totals
Access Chambers raised	10	14
Sewers repaired	10	44

Private Works

Table 1: New Water Connections:

Region	October	Year to Date 2014	Year to Date 2013	Year to Date 2012	Year to Date 2011
Gracemere	13	32	46	200	101
Rockhampton	18	89	105	63	37
Mt Morgan	N/A	N/A	N/A	N/A	N/A
Regional Total	31	121	151	263	138

This table and graph shows the water connection data, for October, for the past four years.

Region	October	October 2013	October 2012	October 2011
Gracemere	13	8	20	9
Rockhampton	18	56	13	11
Mount Morgan	N/A	N/A	N/A	N/A
Total	31	64	33	20

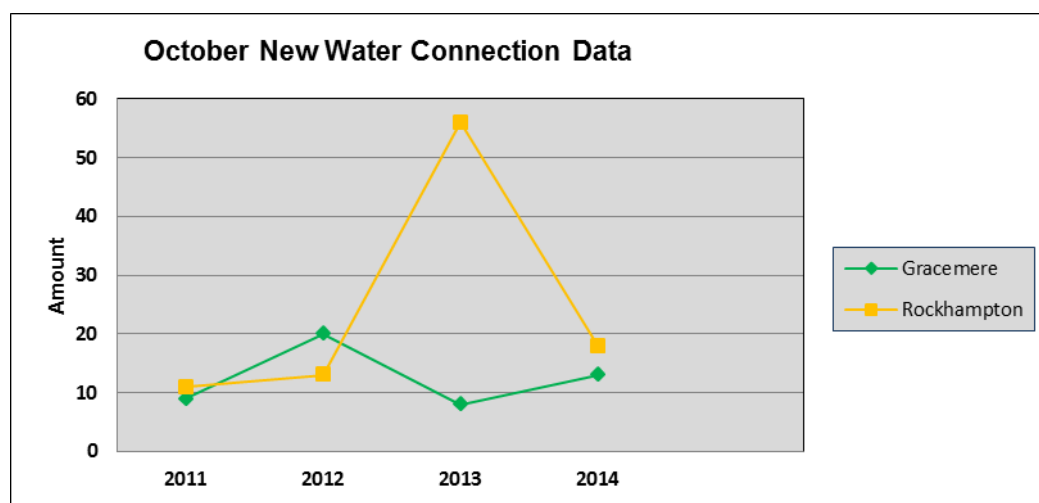


Table 2: Details on Private Works Jobs

Table 2 shows the number and quantity of private works jobs quoted and accepted during the reporting period and year to date. Jobs include both water and sewerage.

	October	Amount	YTD	Amount
Quotes Prepared	19	\$346,651.56	64	\$645,562.21
Quotes Accepted	12	\$53,814.63	42	\$266,036.99
Jobs Completed	9	\$79,417.69	41	\$268,745.66

Customer Enquiries - Pathways

Request Type	No. of Requests	Requests Outstanding
NSPWSC - Network Services – Private Works/Standard Connection Enquiry	6	0

Table 3: Undetected Leaks (Residential)

	October	YTD
New requests	7	139
Number declined	2	15
Number approved	2	111
Require more info	1	69
Total KI rebated	3052	86326
Total value approved	3458.18	\$15,4589.48

Table 4: Undetected Leaks (Commercial)

	October	YTD
New requests	2	6
Number declined	0	0
Number approved	1	13
Require more info	1	1
Total KI rebated	1216	16569
Total value approved	\$484.80	\$8,523.91

Table 5: Residential Rebates

	October	Total YTD Applications	Total YTD \$
Washing machines	10	54	\$5,400
Stand Alone tank	0	0	\$0
Integrated tank	0	0	\$0
Dual flush toilet	1	2	\$100
Shower rose	1	1	\$25
Total		45	\$5,525

Currently there are seven unapproved applications pending further advice from the applicants. They relate to:

- Customer not enrolled on the Australian Electoral Commission at installation address (3)
- Customer not enrolled on the Australian Electoral Commission at installation address and no purchase receipt provided to Council as proof of purchase (1)
- Customer not enrolled on the Australian Electoral Commission at installation address and the name on the purchase receipt does not match the name stated on the application form (1)
- The name on the purchase receipt does not match the name stated on the application form (1)
- No receipt provided to Council as proof of purchase (1)

There was also two declined application relating to:

- Customer not enrolled on the Australian Electoral Commission at installation address and no receipt provided to Council as proof of purchase (1)
- Customer has previously claimed a washing machine rebate (1)

Water Meters

18,791 meters were read during the month of October and approximately 9,000 accounts were issued to customers. Second quarter reads commenced 7 October 2014.

Sectors Read for October	1	2	3	4	5	6	7	Total
No. of meters in Sector	2298	3478	2111	2881	2658	2595	2770	18791
No-Reads	3	10	3	7	2	2	0	27
% Of No-Reads	0.1%	0.2%	0.1%	0.2%	0.07%	0.07%	0	0.1%

Special Water Meter Reads

Reading Type	No. of Reads	\$ Value
Water Account Search - Averaged Readings \$28 per read	70	\$1,960.00
Water Account Search - On-Site Readings \$147.00 per read	27	\$3,969.00
Total \$ Value for October		\$5,929.00
Total \$ Value Year to Date		\$26,509.00

Customer Enquiries - Pathways

Request Type	No. of Requests	Requests Outstanding
NSWMRE - Network Services - Water Meter Reading Enquiry	6	1
NSSWMR - Network Services Special Water Meter Read Enquiry	1	0
FINIRR - Finance - Irrigators (Asset)	3	0

Building Over Sewers

The following summary is an overview of the core business activity that requires ongoing negotiations with the respective stake holders and detailed investigations to determine location and condition assessments of the associated infrastructure.

Activity Summary

	October	YTD
General enquiries	50	733
Site investigations	20	263
Approval Permits issued	3	39
Permits closed	0	10
Total	73	1045

Building Over Sewer Permits in Progress

There are two permits in progress.

ADMINISTRATION MATTERSDial Before You Dig (DBYD)

The average number of requests received per day for October was 8.35.

	August 2014	September 2014	October 2014	Yearly Total
Requests Processed	260	265	259	1759

Site Tours

There were no site tours of the GWTP held in October.

Communication and Education*Barrage Open Day – 18 October*

The majority of the promotional campaign for this event ran throughout October. Promotional activities included several media releases, radio advertising, social media, a News in Education advertisement, an advertisement in The Morning Bulletin, internal communications, posters, and a display at the Northside Library.

Approximately 1100 community members attended the event which included tours of the Barrage, FRW educational stalls, promotional items and certificates for kids, water and sewerage information for parents, stakeholder stalls, giveaway waterwise plants, entertainment, and the sale of food and drinks. The response from the community was very positive.

News in Education advertisement

This month's advertisement promoted the Barrage Open Day.

Media Releases and Community Notices.

Four media releases were issued in October, including one from Qldwater regarding The Best of the Best Queensland Water Taste Test. Each of these generated positive media coverage.

INFRASTRUCTURE PLANNINGSewer Network InvestigationsSewer Network Investigations*North Rockhampton Flood Mitigation Investigation*

As part of the North Rockhampton Flood Mitigation Works, it has been identified that reducing the inflow and infiltration into the sewerage network will significantly reduce the risk of surcharge and flooding to upstream catchments. Stage 1 of these works will focus on reducing floodwater ingress into the sewerage network south of Lakes Creek Road through access chamber renewal or refurbishment. It is anticipated that these works will lower surcharge risk to upstream catchments.

CCTV inspection and condition assessment of approximately 8km of sewer mains and 85 access chambers is expected to commence mid November with an estimated cost of

\$190,000. Renewal or refurbishment of access chambers will be determined from condition assessments. These works are estimated to cost approximately \$1,000,000. The total project costs are estimated at \$2,785,650 with \$1,500,000 funded through Queensland Disaster Mitigation and Resilience Funding.

Allenstown Plaza – Sewer Easement

Contractor confirmed the easement has now been registered.

West to South STP Transfer

This report is expected to be finalised over the next month.

Gracemere STP Ultimate Instantaneous Flow Rate

An investigation was carried out to establish the ultimate instantaneous flow rate that is anticipated at the Gracemere STP using the population assumptions model for the years 2034 and 2040.

The decision to pursue a packaged inlet works option as part of the Gracemere STP augmentation was noted to be cost effective up to 300L/s. The initial report concluded 170L/s as being a realistic peak instantaneous flow rate over the next twenty years, supporting the packaged inlet works option.

It was also recommended to replace the existing Armstrong St pumps with significantly smaller pumps that would only require a quarter of the power and still deliver the required 75L/s.

The initial report assumed a 1% growth scenario in line with the SKM report. The report is currently being revised to explore the potential impacts arising from a 3% growth scenario.

Bruce Highway/Ramsey Creek Sewer Pump Station Wet Well

Contractors have been engaged to investigate options for the design of the second wet well. Engineering Services will summarise these options and provide FRW with a final recommendation report. Contractors have also been engaged to prepare design drawings and quantities for construction by FRW.

It is further planned to engage a Consultant to prepare design drawings for the 200mm diameter trunk gravity main for construction by FRW.

Water Network Investigations

Nil.

FINANCIAL MATTERSOperational

Revenue is currently 41.5% of the 2014/2015 Adopted budget. Most revenue streams are on target.

Water and sewerage access charges are on target. Gross water consumption revenue is 25.5% of budget and includes all first quarter billing and one quarter of the second quarter billing. Billed consumption is slightly less in the 2nd quarter than that recorded for the same period last year. Bulk water consumption charges are on target with Nerimbera trailing budget. Consumption base to be reviewed at budget revision. Fees and charges are above expectation. Influencing this outcome are the bulk liquid waste disposal and trade waste activities. Trade waste fees have the advanced portion of the annual licence fee pushing outcomes over target. Private Works is above target due to advanced portion of bulk water access charge. Aside from the bulk water charges, general private works is slightly behind target. Rent/lease revenue is well below YTD budget due to the usual timing issues associated with the majority of the revenue for this function falling due in the latter half of the year.

Expenditure year to date is 32.9% of 2014/2015 Adopted budget. Overall expenditure is on target, however some major maintenance in treatment and supply area is pushing contractors & materials above target at this early stage of the year. This will be monitored.

There are no material exceptions to report.

Capital

Capital expenditure is below the percentage of year elapsed at 19.6% in comparison to the Adopted budget including carry forward expenditure. Capital expenditure has decreased during October than that expended in the month of September in the order of \$470k. Decreased expenditure is attributed to contractual payments for GWTP Highlift pump station upgrade and 300mm water main McLaughlin Street.

Water YTD 25.1% and Sewer YTD 7.9%.

Networks YTD 27.3% and Treatment YTD 10.3%.

The areas of prominent activity are the sewer refurbishments, duplication of the 300mm water trunk main to Gracemere, GWTP Highlift pump station upgrade and Water Main Replacement programs. Some other projects taking off are the Mt Morgan sewerage installation Stage 2, flood mitigation project and 200mm water main Old Norman Rd.

During November there will be a review of the capital works programme to align budgets with achievable construction outcomes. This may be realised through an October revised budget process or be held off until the December revised budget process.

Sundry Debtors

Below is a summary of aged sundry debtor balances at the end of October 2014. The 90+ day balances are either on payment plans, the business is in administration or the debt is with Collection House.

	Balance	0-30 Days	30-60 Days	60-90 Days	90+ Days
No. of Customers	378	267	113	7	38
Total Value	\$297,244.21	\$191,462.26	\$47,889.12	\$2,768.93	\$55,123.90

Below is an explanation of the debtor types, being a mixture of standpipes, irrigators, emergency works and effluent usage.

90+ days	Comments
\$7,668.40	Trade Waste debts - Collection attempts unsuccessful, other avenues to be investigated
\$9,887.85	Long Term Payment Plans - Mt Morgan Sewerage Connections - Recovery will occur
\$5,138.75	Other Payment Plans – Standpipes, Private Works and Irrigators
\$2,369.15	Debtors currently at collection
\$30,059.69	Other Overdue Debt with no fixed arrangements – Trade Waste, Irrigators, Standpipes – Two irrigators to follow up and apply contractual legalities
60-90 Days	Comments
\$2,379.49	Standpipe (\$1522.84 from three debtors that have 90+ days)
\$389.44	Not FRW
30-60 Days	Comments
\$12,247.67	Standpipe Invoices (\$1423.09 from three debtors that have 90+ days)
\$18,654.38	Trade waste invoice
\$1,899.57	Emergency works
\$7,457.00	Private works
\$2,400.00	Network analysis
\$5,230.50	LSC – transitional services agreement – subsequently paid

A summary of financial performance against budget is presented below:

FITZROY RIVER WATER

Network Construction

Expenses	238,605	0	5,611	44,271	49,882	21%	✓
Total Unit: Network Construction	238,605	0	5,611	44,271	49,882	21%	✓

Treatment & Supply

Revenues	0	0	0	(6,441)	(6,441)	0%	✓
Expenses	9,555,144	0	532,779	2,844,699	3,377,477	35%	✘
Transfer / Overhead Allocation	318,616	0	0	113,932	113,932	36%	✘
Total Unit: Treatment & Supply	9,873,760	0	532,779	2,952,190	3,484,969	35%	✘

Business Administration

Revenues	0	0	0	(1,364)	(1,364)	0%	✓
Expenses	238,798	0	1,470	81,701	83,172	35%	✘
Transfer / Overhead Allocation	29,459	0	0	8,390	8,390	28%	✓
Total Unit: Business Administration	268,257	0	1,470	88,727	90,198	34%	✘

Fitzroy River Water

Revenues	(355,188)	0	0	(156,210)	(156,210)	44%	✓
Expenses	15,509,159	0	80,637	4,807,088	4,887,725	32%	✓
Transfer / Overhead Allocation	23,044,536	0	0	8,306,800	8,306,800	36%	✘
Total Unit: Fitzroy River Water	38,198,507	0	80,637	12,957,678	13,038,315	34%	✘

Network Services

Revenues	(58,406,928)	0	0	(24,234,834)	(24,234,834)	41%	✓
Expenses	3,551,050	0	1,004,812	1,051,100	2,055,912	58%	✘
Transfer / Overhead Allocation	602,368	0	0	202,103	202,103	34%	✘
Total Unit: Network Services	(54,253,510)	0	1,004,812	(22,981,631)	(21,976,819)	41%	✓

Total Section: FITZROY RIVER WATER	(5,674,381)	0	1,625,309	(6,938,765)	(5,313,456)	94%	✓
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13 NOTICES OF MOTION

Nil

14 QUESTIONS ON NOTICE

Nil

15 URGENT BUSINESS/QUESTIONS

Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting.

16 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

RECOMMENDATION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

17.1 Mobile Black Spot Program

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage .

17.2 RRC Water Allocation Options Report

This report is considered confidential in accordance with section 275(1)(c) (e) (h), of the *Local Government Regulation 2012*, as it contains information relating to the local government's budget; AND contracts proposed to be made by it; AND other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage .

17 CONFIDENTIAL REPORTS

17.1 MOBILE BLACK SPOT PROGRAM

File No: 972

Attachments: Nil

Authorising Officer: Evan Pardon - Chief Executive Officer

Author: Rick Palmer - Manager Economic Development

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

This report outlines an opportunity for Council under the Federal Government's Mobile Black Spot Program.

17.2 RRC WATER ALLOCATION OPTIONS REPORT**File No:** 7169**Attachments:** 1. Scheme and Zones Map**Authorising Officer:** Robert Holmes - General Manager Regional Services**Author:** Nimish Chand - Manager FRW

This report is considered confidential in accordance with section 275(1)(c) (e) (h), of the *Local Government Regulation 2012*, as it contains information relating to the local government's budget; AND contracts proposed to be made by it; AND other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage .

SUMMARY

The matter of making water available to assist with the development of the Fitzroy Agricultural Corridor has been raised and this report outlines a few options and the processes that may facilitate this. The report is submitted for the Council's consideration.

18 CLOSURE OF MEETING