



AIRPORT, WATER AND WASTE COMMITTEE MEETING

AGENDA

25 JUNE 2019

Your attendance is required at a meeting of the Airport, Water and Waste Committee to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 25 June 2019 commencing at 11.30am for transaction of the enclosed business.

A handwritten signature in black ink, appearing to be "C. P.", written over a light blue circular stamp.

CHIEF EXECUTIVE OFFICER
18 June 2019

Next Meeting Date: 30.07.19

Please note:

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING.....	1
2	PRESENT	1
3	APOLOGIES AND LEAVE OF ABSENCE	1
4	CONFIRMATION OF MINUTES.....	1
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA	1
6	BUSINESS OUTSTANDING	2
	NIL	2
7	PUBLIC FORUMS/DEPUTATIONS	3
	NIL	3
8	OFFICERS' REPORTS	4
8.1	ROCKHAMPTON AIRPORT MONTHLY OPERATIONS REPORT - MAY 2019.....	4
8.2	ROCKHAMPTON REGIONAL WASTE & RECYCLING MONTHLY OPERATIONAL REPORT MAY 2019.....	18
8.3	FRW MONTHLY OPERATIONS REPORT - MAY 2019.....	34
8.4	PROJECT DELIVERY MONTHLY REPORT - MAY 2019.....	72
9	NOTICES OF MOTION	75
	NIL	75
10	URGENT BUSINESS/QUESTIONS	76
11	CLOSURE OF MEETING.....	77

1 OPENING

2 PRESENT

Members Present:

Councillor N K Fisher (Chairperson)
The Mayor, Councillor M F Strelow
Councillor R A Swadling
Councillor A P Williams
Councillor C E Smith
Councillor C R Rutherford
Councillor M D Wickerson

In Attendance:

Mr R Cheesman – Deputy Chief Executive Officer
Mr E Pardon – Chief Executive Officer

3 APOLOGIES AND LEAVE OF ABSENCE

4 CONFIRMATION OF MINUTES

Minutes of the Airport, Water and Waste Committee held 28 May 2019

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 OFFICERS' REPORTS

8.1 ROCKHAMPTON AIRPORT MONTHLY OPERATIONS REPORT - MAY 2019

File No: 7927

Attachments: 1. Rockhampton Airport Monthly Operational Report - May 2019 [↓](#)

Authorising Officer: Tony Cullen - General Manager Advance Rockhampton

Author: Tracey Baxter - Manager Airport

SUMMARY

The Monthly Operations and Annual Performance Plan Report for the Rockhampton Airport for May 2019 is presented for information of Councillors.

OFFICER'S RECOMMENDATION

THAT the Rockhampton Airport Operations and Annual Performance Plan Report for May 2019 be 'received'.

COMMENTARY

The Monthly Operations and Annual Performance Plan Report for the Rockhampton Airport of the Advance Rockhampton Department is attached for Council's consideration.

CONCLUSION

It is recommended that the Monthly Operations and Annual Performance Plan Report for the Rockhampton Airport for period ending May 2019 be received.

ROCKHAMPTON AIRPORT MONTHLY OPERATIONS REPORT - MAY 2019

Rockhampton Airport Monthly Operational Report - May 2019

Meeting Date: 25 June 2019

Attachment No: 1

MONTHLY OPERATIONS REPORT

AIRPORT

PERIOD ENDED 31 MAY 2019



1. Operational Summary

Alliance

Alliance Airlines have announced their intention to establish an operational base in Rockhampton. Alliance Airlines have also advertised within the local region for the positions of Fokker 100 First Officers and Captains, Aircraft Engineers and Cabin Crew.



Lost Time Injury Free

The Airport has been Lost Time Injury (LTI) free for 1228 days with the last recorded LTI being 20/01/2016.

2. Customer Service Requests




Response times for completing customer requests in this reporting period for May 2019 are within the set timeframes.



	Balance B/F	Completed in Current Mth	Current Month NEW Requests		TOTAL INCOMPLETE REQUESTS BALANCE	On Hold	Completion Standard (days)	Avg Completion Time (days) Current Mth		Avg Completion Time (days) 6 Months		Avg Completion Time (days) 12 Months		Avg Duration (days) 12 Months (complete and incomplete)
			Received	Completed										
Airport General Enquiries	0	0	1	1	0	0	10	●	2.00	●	6.80	●	5.00	6.80
Airport Services General Enquiries	0	0	0	0	0	0	10	●	0.00	●	0.00	●	0.00	0.00




3. Capital Projects




Details of capital projects not reported regularly to Council or a particular Committee in other project specific report updates as at period ended May – 91.7% of year elapsed.




In terms of scope, schedule and budget, the project is;



		
on track	generally on track, with minor issues	off track

Project	Planned Start Date	Planned End Date	On Track	Budget Estimate	YTD actual (incl committals)
987727 – Terminal master planning and reconfiguration	Late 2015	July 2017		\$10,000	\$0
Comments	<p><u>Commentary</u> Completed and adopted by Council. The plan will now be distributed for consultation.</p> <p><u>Status</u> An internal working group has been formed to conduct a further review of the Airport Master Plan.</p>				
987685 – Renewal of aviation security infrastructure	Ongoing	Ongoing		\$14,799	\$27,337
Comments	<p><u>Commentary</u> Operational need identified to replace Airside Security Gate 1 due to emergency access requirements and high usage during military exercises.</p> <p><u>Status</u> Construction on the installation of the automatic vehicle gate at Airside Security Gate 1 has been completed.</p>				

1129425 – Airport Infrastructure Planning	February 2019	December 2019		\$150,000	\$7,273
Comments	<p><u>Commentary</u> Conduct flood modelling on potential development sites at the airport. Investigate the impacts of on airport precinct expansion.</p> <p><u>Status</u> Consultancy services have been engaged.</p>				
1129426 – Airport Terminal Designs and Investigations	February 2019	December 2019		\$100,000	\$25,580
Comments	<p><u>Commentary</u> Draft concept designs for the reconfiguration of the current screening point.</p> <p><u>Status</u> Documents are being prepared for Public Tender.</p>				
959135 – GA Apron Lighting	17/02/12	September 2019		\$339,675	\$0
Comments	<p><u>Commentary</u> A condition assessment of the GA Apron lighting was conducted in 2014 with recommendations to upgrade the system. Original concept design is under review to investigate options for a LED installation and to review the aircraft parking layout. The system remains non-compliant due to inability to infringe the airspace of Runway 04/22; this will be rectified in Stage 3 following the displacement Runway 04/22. Project to be delivered in three stages, Stage 1 15/16 – Install three lights for RFDS Operations (completed), Stage 2 17/18 – Lighting Design Review and Project Concept (awaiting report), Stage 3 18/19 – Implement compliant system.</p> <p><u>Status</u> Remainder of project postponed to allow reconfiguration of cross runway. Operations to review of aircraft parking requirements prior to conducting design review to consider LED Lighting and installation.</p>				

959133 – RPT Apron Lighting	29/08/13	September 2019		\$466,255	\$0
Comments	<p><u>Commentary</u></p> <p>To obtain regulatory compliance a condition assessment was conducted of the RPT Apron lighting in 2014 with one recommendation. Engineering assessment confirmed additional lights could be installed on existing poles. Original concept design under review to investigate options of LED installation and review parking layout. Testing of existing electrical supply cables identified that they were close to failure. Project to be delivered in two stages, Stage 1 16/17 – Replace and upgrade electrical supply cables, Lighting Design Review and Project Concept, Stage 2 18/19 – Implement compliant system.</p> <p><u>Status</u></p> <p>Installation of six new switchboards at each apron light pole - four complete and two remaining.</p> <p>Aircraft parking requirements have been reviewed and lighting design review has commenced.</p>				
1047109 – Replace existing storage-workshop-office-lunchroom (site BD)	September 2015	September 2019		\$135,833	\$720
Comments	<p><u>Commentary</u></p> <p>Several issues with the buildings within the Aeroworx complex were identified in the RRC Asset Building Inspection in 2014. Electrical switchboard issues were identified in a condition assessment conducted in 2015. Office building and electrical switchboards are beyond repair therefore requiring replacement. The project scope is to extend the hangar, renew electrical connection and replace office and lunchroom.</p> <p><u>Status</u></p> <p>A Development Application has been drafted. Sewer connection infrastructure has been completed. Currently awaiting Council approvals. Documents are being prepared for Public Tender to complete works of new building and demolition of existing office, lunchroom and workshop.</p>				
987926 – Upgrade terminal standby power generator	September 2015	February 2018		\$0	\$0
Comments	<p><u>Commentary</u></p> <p>Current generator only supplies a portion of the Terminal. The generator failed during cyclone Marcia and on several other occasions. The replacement generators are an essential component of the Airport Business Continuity Plan.</p>				

	<u>Status</u> Construction works are complete. The new system is now operational and connected to the terminal Building Management System for ongoing monitoring.				
987704 – Improve Airside Stormwater Management	July 2017	September 2019		\$220,000	\$24,854
Comments	<u>Commentary</u> The drainage of the Airport is a key factor in the continued aeronautical operation during extreme weather. The intention of this project is to evaluate the effectiveness of current drainage systems. This will include implementing strategies to improve drainage and remedial work on existing drainage systems. Inspection of storm water inlets and adjoining pipe work is currently being carried out. <u>Status</u> Initial investigations of known airside drains commenced in September. Drains are continuing to be identified and inspected.				
989183 – Terminal Refurbishment – Auto Doors	July 2017	June 2018		\$100,000	\$97,650
Comments	<u>Commentary</u> Terminal automatic entry doors are approaching the end of their useful life. Project scope has been revised to upgrade the control system and drive mechanisms on the nine oldest doors. <u>Status</u> Project is complete.				
987723 – Replace Air Conditioning Chilled Water Unit	January 2017	December 2018		\$143,500	\$3,500
Comments	<u>Commentary</u> The Chiller unit has reached the end of its expected life. This has been quantified by several component failures over recent years. With the current load on the chiller it is required to operate at 100% capacity to cool the Airport Terminal during the hottest portion of the year. The project will consist of a concept (scope of works), design, construction and commissioning stages. While this project continues over several years the initial concept and design will be for the entire project.				

	<p><u>Status</u> Engineering consultancy services have been engaged to assist in Developing a Project Concept Plan & Scope of Works for the complete Terminal Air Conditioning System. Tender documents have been evaluated.</p>				
1126023 – Replace HV Cable Feeds	January 2019	September 2019		\$21,000	\$0
Comments	<p><u>Commentary</u> Investigation of HV supply for Rockhampton Airport for redevelopment works.</p> <p><u>Status</u> Engineering consultancy services have been engaged to assist in developing a Project Concept Plan & Scope of Works.</p>				
0987712 – Replace General Aviation Power Switchboards	10/06/16	June 2019		\$2,906	\$0
Comments	<p><u>Commentary</u> The electrical switchboards in the General Aviation Area have recently had a condition assessment completed.</p> <p><u>Status</u> Rectification work was carried out in October. The Switch board replacement at Gate 22 is complete.</p>				

4. Budget

AIRPORT FINANCIAL

This report details the financial position and other strategic matters for Rockhampton Airport.

Percentage of year elapsed is 91.7%.

Operational Summary

YTD revenue is behind % of year elapsed at 87.46% as a result of lower than anticipated passenger service and screening revenue. Expenditure is also lower than the % of year elapsed at 85.87% due to lower than anticipated contractor's other cleaning and contractors building / construction maintenance expenditure. Overall Airport is currently in a higher than anticipated surplus position in comparison to the September revised budget surplus amount.

Capital Summary

Overall Airport's YTD capital expenditure is at 87.53% of the September revised budget. The majority of the Airport's capital expenditure YTD relates to the runway resurface project and the replacement of the Hertz building.

End of Month General Ledger - (Operating Only) - ADVANCED ROCKHAMPTON



As At End Of May 2019

Report Run: 07-Jun-2019 13:06:32 Excludes Nat Accs: 2802,2914,2917,2924

	Adopted Budget	Revised Budget	EOM Commitments	YTD Actual	Commit + Actual	Variance	On target
	\$	\$	\$	\$	\$	%	91.7% of Year Gone
ADVANCE ROCKHAMPTON							
AIRPORT							
<u>Airport Operations</u>							
Revenues	(10,385)	(10,385)	0	0	0	0%	✘
Expenses	2,109,185	2,109,185	142,086	1,647,774	1,789,861	78%	✓
Transfer / Overhead Allocation	161,755	161,755	12,555	118,208	130,762	73%	✓
Total Unit: Airport Operations	2,260,555	2,260,555	154,641	1,765,982	1,920,623	78%	✓
<u>Airport Facilities</u>							
Revenues	(579,500)	(579,500)	(41,913)	(495,165)	(537,078)	85%	✘
Expenses	4,301,336	4,301,336	308,003	3,346,635	3,654,639	78%	✓
Transfer / Overhead Allocation	89,816	89,816	5,275	16,795	22,070	19%	✓
Total Unit: Airport Facilities	3,811,652	3,811,652	271,365	2,868,266	3,139,631	75%	✓
<u>Airport Administration</u>							
Revenues	(41,594)	(41,594)	0	50,766	50,766	-122%	✘
Expenses	4,262,342	4,262,342	324,796	3,936,935	4,261,731	92%	✘
Transfer / Overhead Allocation	4,428,987	4,428,987	368,865	4,056,370	4,425,235	92%	✓
Total Unit: Airport Administration	8,649,735	8,649,735	693,661	8,044,071	8,737,732	93%	✘
<u>Airport Commercial</u>							
Revenues	(15,377,893)	(15,445,024)	(1,419,941)	(13,616,136)	(15,036,077)	88%	✘
Expenses	428,074	428,074	(45,247)	430,359	385,112	101%	✘
Transfer / Overhead Allocation	2,122	2,122	0	4	4	0%	✓
Total Unit: Airport Commercial	(14,947,697)	(15,014,827)	(1,465,188)	(13,185,773)	(14,650,960)	88%	✘
Total Section: AIRPORT	(225,755)	(292,885)	(345,521)	(507,454)	(852,975)	173%	✓

5. Section Statistics

AIRPORT FACILITIES

Flood Barrier

A meeting occurred with QFAS in regards to establishing a current procedure for the erection of the flood barrier around the airport terminal and adjoining buildings. Photos of the barrier in place from previous floods have been supplied to QFAS along with detailed drawings indicating where the barrier was designed to be placed with adjoining earth mounds to protect buildings from rising flood waters. This procedure will assist QFAS to cross check all components of the barrier presently in storage, and assist with the barrier erection in a timely manner if required.

AIRPORT OPERATIONS

AAA Pavements and Lighting Forum

Manager Airport attended the AAA Pavements and Lighting Forum in Melbourne.

Military Exercises

A busy month to start off the military exercises for 2019 with numerous C-17 and KC30 aircraft movements. Numerous meetings have occurred to begin establishing the military area at the airport.



AIRPORT COMMERCIAL

Airline Agreements

The aeronautical agreements and Airline leases within the airport continue to be negotiated.

Additional Routes

Once we have all data collated from the passenger surveys, we will present the data to the airlines to continue to pressure them for additional routes.

Commercial Opportunities

We are currently investigating alternate sites for commercial opportunities around the airport precinct and are working closely with Strategic Planning to assist us in identifying the best locations for further development.

The redesign of the Terminal will also present commercial opportunities within the screened area and we will be working with the designers to get a maximum return on the space. The plan draft plans were presented at Council and we are preparing the scope of works to go out to Tender Mid-June. A Project Control Group (PCG) has been set up to guide the redesign and to communicate information to all parties.

Passenger Numbers

Domestic passenger numbers for May 2019 were 49,010 compared to 51,009 in May 2018. Passenger numbers were higher in 2018 due to passengers travelling to Rockhampton for Beef Week.

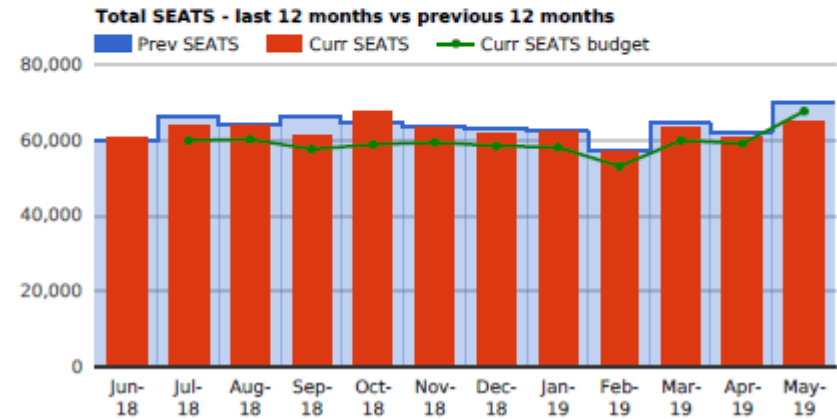
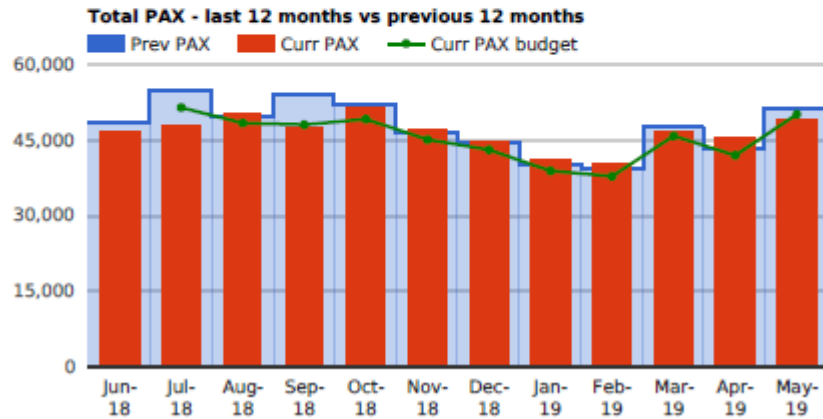
Patient Travel Subsidy Scheme Car Park Waiver

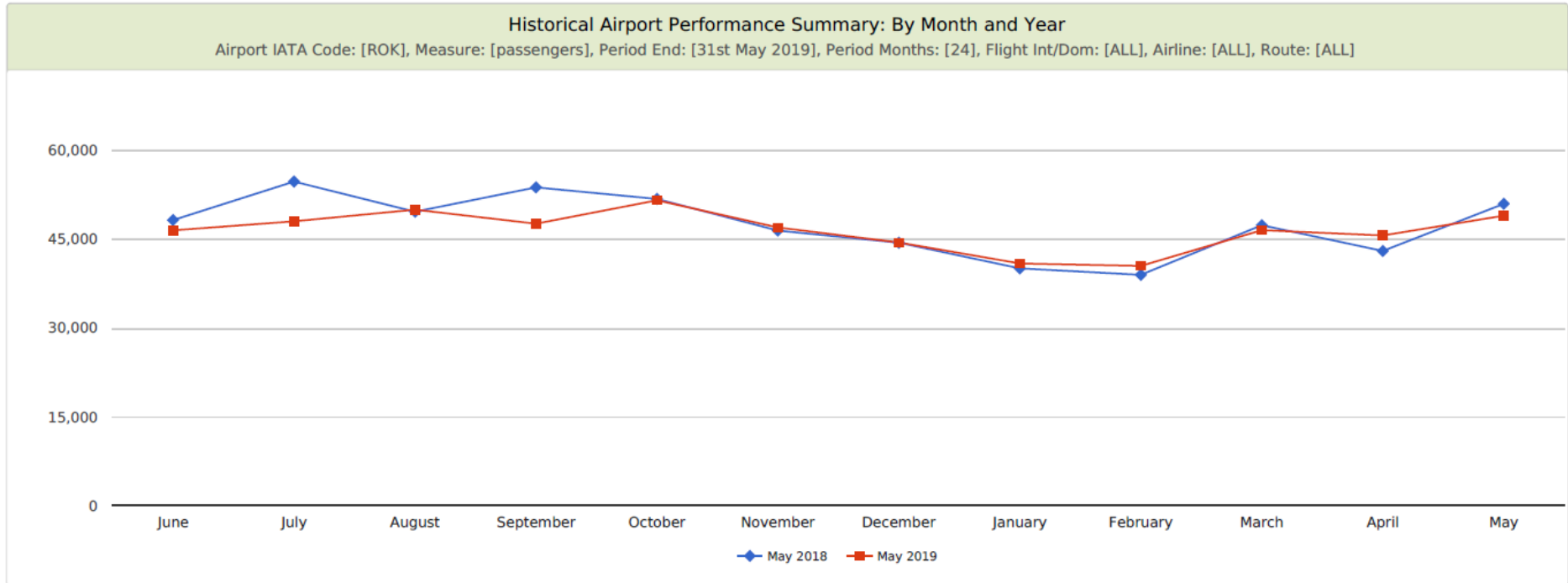
During May 2019, 213 vehicles had \$9,242 in car park fees waived. The total period of time these vehicles were in the Airport car parks was an average of 1.99 days per passenger.

Rockhampton Airport Flight Dashboard
 Monthly results ending May 2019

Passengers 49,010 ↓ -3.9%

Seats 65,246 ↓ -6.4%





8.2 ROCKHAMPTON REGIONAL WASTE & RECYCLING MONTHLY OPERATIONAL REPORT MAY 2019**File No:** 7927**Attachments:** 1. RRWR Monthly Operational Report May 2019 [↓](#)**Authorising Officer:** Peter Kofod - General Manager Regional Services**Author:** Charlie Sotiris - Acting Manager Rockhampton Regional Waste and Recycling

SUMMARY

The purpose of this report is to provide Council with an overview of Rockhampton Regional Waste & Recycling (RRWR) for May 2019.

OFFICER'S RECOMMENDATION

THAT the RRWR Monthly Operational Report for May 2019 be received.

ROCKHAMPTON REGIONAL WASTE & RECYCLING MONTHLY OPERATIONAL REPORT MAY 2019

RRWR Monthly Operational Report May 2019

Meeting Date: 25 June 2019

Attachment No: 1

MONTHLY OPERATIONS REPORT

ROCKHAMPTON REGIONAL WASTE & RECYCLING

PERIOD ENDED 31 MAY 2019



1. OPERATIONAL SUMMARY

Stormwater redirection into local wetlands

Work has commenced on the construction of the stormwater outlets from Stage 1 into the wetlands. As the area is fully capped to the required standard, the water that runs off can now be discharged off site to the local wetlands.



2. CUSTOMER SERVICE REQUESTS



All Monthly Requests (Priority 3) RRW&R 'Traffic Light' report May 2019

	Balance B/F	Completed in Current Mth	Current Month NEW Requests		TOTAL INCOMPLETE REQUESTS BALANCE	On Hold	Completion Standard (days)	Avg Completion Time (days) Current Mth	Avg Completion Time (days) 6 Months	Avg Completion Time (days) 12 Months	Avg Duration (days) 12 Months (complete and incomplete)
			Received	Completed							
Waste/Recycling - RATES NOTICE QUERY	0	0	0	0	0	0	10	● 0.00	● 7.00	● 4.91	2.44
Additional Recycling Service (Fee applies) JJ RICH	1	1	3	2	1	0	4	● 1.00	● 1.69	● 1.53	1.08
Additional Waste Service (Fee applies) RRC	1	1	16	15	1	0	4	● 0.47	● 0.43	● 0.49	0.43
Park Bins (RRC Park/Reserve areas)	1	0	5	4	2	0	23	● 1.25	● 0.81	● 0.78	4.09
Change to Existing Bins (JJ RICHARDS)	1	1	1	1	0	0	5	● 0.00	● 2.31	● 1.86	1.39
Change to Existing Bins (RRC)	0	0	17	17	0	0	4	● 1.65	● 1.19	● 1.48	1.24
Missed Service Recycling - SAME DAY JJ RICHARDS	0	0	0	0	0	0	4	● 0.00	● 0.00	● 1.58	1.27
Missed Service Waste - SAME DAY ENQUIRY RRC	0	0	0	0	0	0	4	● 0.00	● 0.00	● 0.59	0.59
Missed Recycling Bin Service JJR	10	10	76	71	5	0	4	● 2.03	● 1.54	● 1.49	1.10
Missed General Bin Service RRC	4	4	84	81	3	0	4	● 0.41	● 0.62	● 0.53	0.49
New (First) Bin Set Up (Domestic/Recycle & Comm)	8	8	17	16	1	0	10	● 2.00	● 1.86	● 1.91	1.78
Repair JJ Richards Recycle (Bin To Be Empty)	2	2	1	1	0	0	10	● 4.00	● 2.70	● 3.14	2.13
Repair RRC General Waste Bin (Bin To Be Empty)	4	4	15	14	1	0	5	● 0.79	● 1.46	● 1.69	1.50
Replacement Bin JJ (Damaged/Lost/Stolen)	6	6	9	6	3	0	10	● 2.00	● 1.98	● 2.29	2.10
Replacement Bin RRC (Damaged/Lost/Stolen)	20	20	56	48	8	0	5	● 1.04	● 1.36	● 1.57	1.32
Special Event Bins (Parks/Halls/One off Events)	0	0	5	4	1	0	10	● 0.00	● 1.34	● 1.22	1.20
Landfills & Transfer Station - Waste Facilities	0	0	3	3	0	0	3	● 0.33	● 1.93	● 1.80	1.10
Waste and Recycling General Query	6	6	44	42	1	0	5	● 1.02	● 1.34	● 1.43	1.10
Compliment or Complaint RRC or JJ Richards	0	0	5	5	0	0	2	● 0.40	● 1.08	● 1.12	0.53

Response times for completing customer requests in this reporting period are within the set timeframes.

3. CAPITAL PROJECTS



CAPITAL PROJECT REPORT

Reporting Month	May 19
Project	Lakes Creek Road Landfill (LCRL) Capping
Project Number	0508971
Project Manager	Kim Saloyedoff
Council Committee	Airport, Water and Waste

PROJECT SCOPE

Progressive capping of the LCRL. In particular Stage 1.

PROJECT MILESTONES

ITEM	TARGET DATE		COMMENTARY
	ORIGINAL	REVISED	
<i>Project Planning</i>	July 17	October 17	<i>Complete</i>
<i>Design Development</i>	October 17	September 18	<i>Complete</i>
<i>Procurement</i>	September 18	October 18	<i>Complete</i>
<i>Construction</i>	October 18	March 19	<i>Complete</i>

FINANCIAL PROFILE

The works for this year include the final capping of Stage 1.

	Project Life				Current Year			
	Total Budget	Actual to date	Committals	Remaining Budget	Budget	Actual to date	Committals	Remaining Budget
Expenditure	18,539,971	18,428,466	-	(30,445)	661,154	671,854	33,688	(10,700)
External Funding								

PROJECT STATUS

This project is the final capping of the Stage 1 Landfill area at the LCRL. Waste filling for Stage 1 has been complete and the initial waste covering is in place. The capping and seeding of the site has been complete with contractor demobilised. Physical works complete.



CAPITAL PROJECT REPORT

Reporting Month	May 19
Project	Lakes Creek Road Landfill (LCRL) Life Extension
Project Number	1047107
Project Manager	Kim Saloyedoff
Council Committee	Airport, Water and Waste

PROJECT SCOPE

Design and construction of the new landfill cells as part of the life extension of LCRL.

PROJECT MILESTONES

ITEM	TARGET DATE		COMMENTARY
	ORIGINAL	REVISED	
<i>Project Planning</i>	July 17	July 17	<i>Complete</i>
<i>Design Development</i>	July 17	December 17	<i>Complete</i>
<i>Procurement</i>	December 17	March 18	<i>Complete</i>
<i>Construction</i>	May 18	Jun 19	<i>99% Complete – Awaiting sign off and leachate drainage</i>

FINANCIAL PROFILE

Project is currently tracking on budget and with full job forecast remaining targeting the overall budget for this FY.

	Project Life				Current Year			
	Total Budget	Actual to date	Committals	Remaining Budget	Budget	Actual to date	Committals	Remaining Budget
Expenditure	26,180,193	7,147,902	1,000	19,032,291	2,839,513	2,306,328	1,000	533,165
External Funding								

PROJECT STATUS

The construction of the first cell complete with the installation of the leachate collection system remaining. This project also includes the detailed design of the next cell (Cell A1) for construction and the subgrade designs for Cells B and C.

Physical works 99% complete with RPEQ Signoff being complete. Leachate drainage system to be installed in the next 4 weeks.



CAPITAL PROJECT REPORT

Reporting Month	May 2019
Project	Western Districts Waste Transfer Station (WTS)
Project Number	1129405, 1129406
Project Manager	Kim Saloyedoff
Council Committee	Airport, Water and Waste

PROJECT SCOPE

Design and construction of an upgraded Waste Transfer Station in West of Stanwell

PROJECT MILESTONES

ITEM	TARGET DATE		COMMENTARY
	ORIGINAL	REVISED	
<i>Project Planning</i>	Jan 19	Feb 19	<i>Underway</i>
<i>Design Development</i>	Feb 19	Apr 19	
<i>Procurement</i>	Apr 19	Jun 19	
<i>Construction</i>	Jul 19	Oct 19	

FINANCIAL PROFILE

Project is currently on budget based on costs associated with the construction of the Bajool WTS

	Project Life				Current Year			
	Total Budget	Actual to date	Committals	Remaining Budget	Budget	Actual to date	Committals	Remaining Budget
Expenditure	710,000	20,984	5,088	739,016	236,092	20,984	5,088	215,108
External Funding								

PROJECT STATUS

Land procurement complete. Design of WTS based off the Bajool WTS at 90% complete. Tender released to public. Tender closes 03 July 19.



CAPITAL PROJECT REPORT

Reporting Month	May 2019
Project	Bajool Waste Transfer Station (WTS)
Project Number	1129404
Project Manager	Kim Saloyedoff
Council Committee	Airport, Water and Waste

PROJECT SCOPE

Design and construction of an upgraded Waste Transfer Station at Bajool

PROJECT MILESTONES

ITEM	TARGET DATE		COMMENTARY
	ORIGINAL	REVISED	
<i>Project Planning</i>	June 18	July 18	<i>Complete</i>
<i>Design Development</i>	July 18	Aug 18	<i>Complete</i>
<i>Procurement</i>	August 18	Nov 18	<i>Complete</i>
<i>Construction</i>	Jan 19	Apr 19	<i>Complete</i>

FINANCIAL PROFILE

Project is complete and within budget. Awaiting final journals from Civil Operations costs for the road construction.

	Project Life				Current Year			
	Total Budget	Actual to date	Committals	Remaining Budget	Budget	Actual to date	Committals	Remaining Budget
Expenditure	800,000	822,346		(22,346)	837,478	822,346	46,558	15,132
External Funding								

PROJECT STATUS

Project complete. Financials for the road construction are yet to be finalised and transferred from Civil

Operations to RRWR.



CAPITAL PROJECT REPORT

Reporting Month	May 2019
Project	LCR Stormwater outlets at WTS
Project Number	1066431
Project Manager	Kim Saloyedoff
Council Committee	Airport, Water and Waste

PROJECT SCOPE

Construction of stormwater outlets from Stage 1 into the wetlands.

PROJECT MILESTONES

ITEM	TARGET DATE		COMMENTARY
	ORIGINAL	REVISED	
<i>Project Planning</i>	June 18	July 18	<i>Complete</i>
<i>Design Development</i>	July 18	Aug 18	<i>Complete</i>
<i>Procurement</i>	Nov 18	Feb 19	<i>Complete</i>
<i>Construction</i>	Jun 19	Aug 19	<i>Underway</i>

FINANCIAL PROFILE

Project capital brought forward to this FY from next year.

	Project Life				Current Year			
	Total Budget	Actual to date	Committals	Remaining Budget	Budget	Actual to date	Committals	Remaining Budget
Expenditure	800,000	822,346		(22,346)	837,478	822,346	46,558	15,132
External Funding								

PROJECT STATUS

Construction commenced June 19.

4. OPERATIONAL PROJECTS

Waste & Recycling Facilities

Preparations for the commencement of the Waste Levy (1 July) continue on multiple fronts. The work package to migrate our software installation (Mandalay CS) to a hosted platform has been successfully completed. Re-commissioning of the 3rd weighbridge and the implementation of an *Advanced Driver Control* Station, to track internal movement of waste and other materials, is progressing well. Pre-implementation testing on the updated product suite is now underway, this will allow us to manage our levy liability and provide granular control/analysis of material movements across the site.

A number of trail cameras have been installed at Alton Downs Waste Transfer Station in an effort to deter illegal dumping at the site.

Waste & Recycling Collections

Waste and recycling collection services have continued with no issues to report.

5. BUDGET

Percentage of year elapsed 91.7%.

Operational Summary

YTD revenue is currently at 96.5% of the revised budget. There is a shortfall in actual revenue for Waste Operations compared to budget for Landfill fees and charges and it is noted that the 18/19 budget figure was derived from an increase on the prior year budget which was not met in the actual fees and charges area in that year.

YTD expenses are only 82.6% of the revised budget. This is due to savings in the areas of salaries and wages, contractor payments and construction/maintenance materials.

Capital Summary

RRWR capital project expenditure is currently at 78.0% of budget. Approximately \$641k worth of capital expenditure was incurred in May. Significant progress has been made on the major projects such as Lakes Creek Road Landfill Capping and Trimming, Lakes Creek Road Piggyback Construction and Alton Downs and Bajool Waste Transfer Station upgrades.



End of Month General Ledger - (Operating Only) - REGIONAL SERVICES

As At End Of May 2019

Report Run: 10-Jun-2019 15:04:35 Excludes Nat Accs: 2802,2914,2917,2924

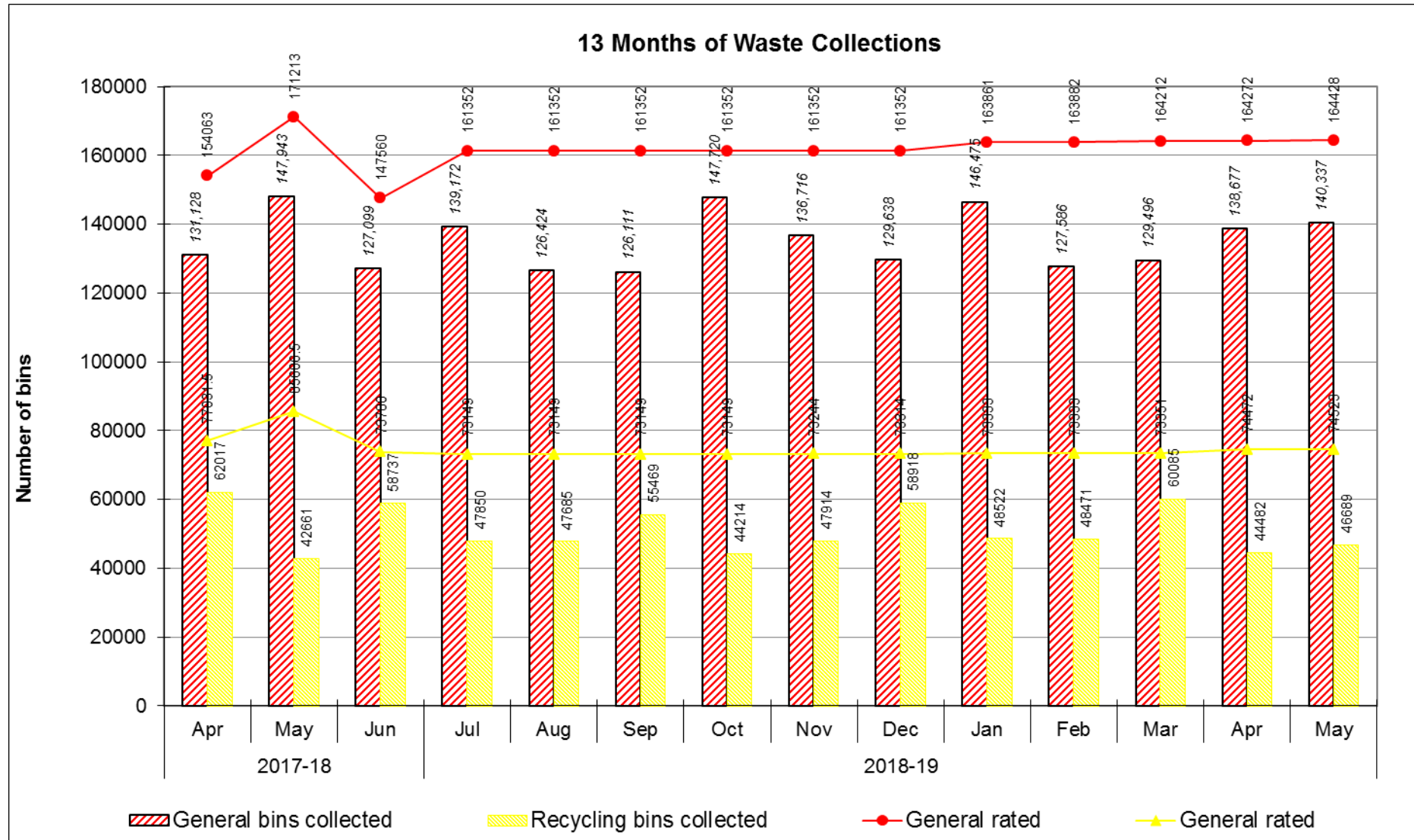
	Adopted Budget	Revised Budget	EOM Commitments	YTD Actual	Commit + Actual	Variance
	\$	\$	\$	\$	\$	%
WASTE & RECYCLING SERVICES						
<i>RRWR Waste Operations</i>						
Revenues	(4,406,884)	(4,416,772)	(322,346)	(3,508,027)	(3,830,373)	79%
Expenses	4,871,699	4,871,699	218,841	4,025,057	4,243,898	83%
Transfer / Overhead Allocation	(2,382,851)	(2,710,295)	(279,721)	(2,468,926)	(2,748,647)	91%
Total Unit: RRWR Waste Operations	(1,918,036)	(2,255,368)	(383,226)	(1,951,896)	(2,335,122)	87%
<i>RRWR Collections</i>						
Revenues	(99,769)	(348,601)	(76,307)	(170,614)	(246,922)	49%
Expenses	4,787,083	4,182,786	266,743	3,200,840	3,467,582	77%
Transfer / Overhead Allocation	3,995,543	3,434,968	282,624	3,055,115	3,337,739	89%
Total Unit: RRWR Collections	8,682,857	7,269,153	473,059	6,085,341	6,558,399	84%
<i>RRWR Management</i>						
Revenues	(15,208,502)	(15,208,502)	(7,258)	(15,596,693)	(15,603,951)	103%
Expenses	2,526,153	2,843,702	211,788	2,420,804	2,632,592	85%
Transfer / Overhead Allocation	2,629,007	2,670,799	198,838	2,396,359	2,595,198	90%
Total Unit: RRWR Management	(10,053,343)	(9,694,001)	403,368	(10,779,529)	(10,376,161)	111%
Total Section: WASTE & RECYCLING SERVICES	(3,288,522)	(4,680,217)	493,201	(6,646,084)	(6,152,883)	142%

6. SECTION STATISTICS

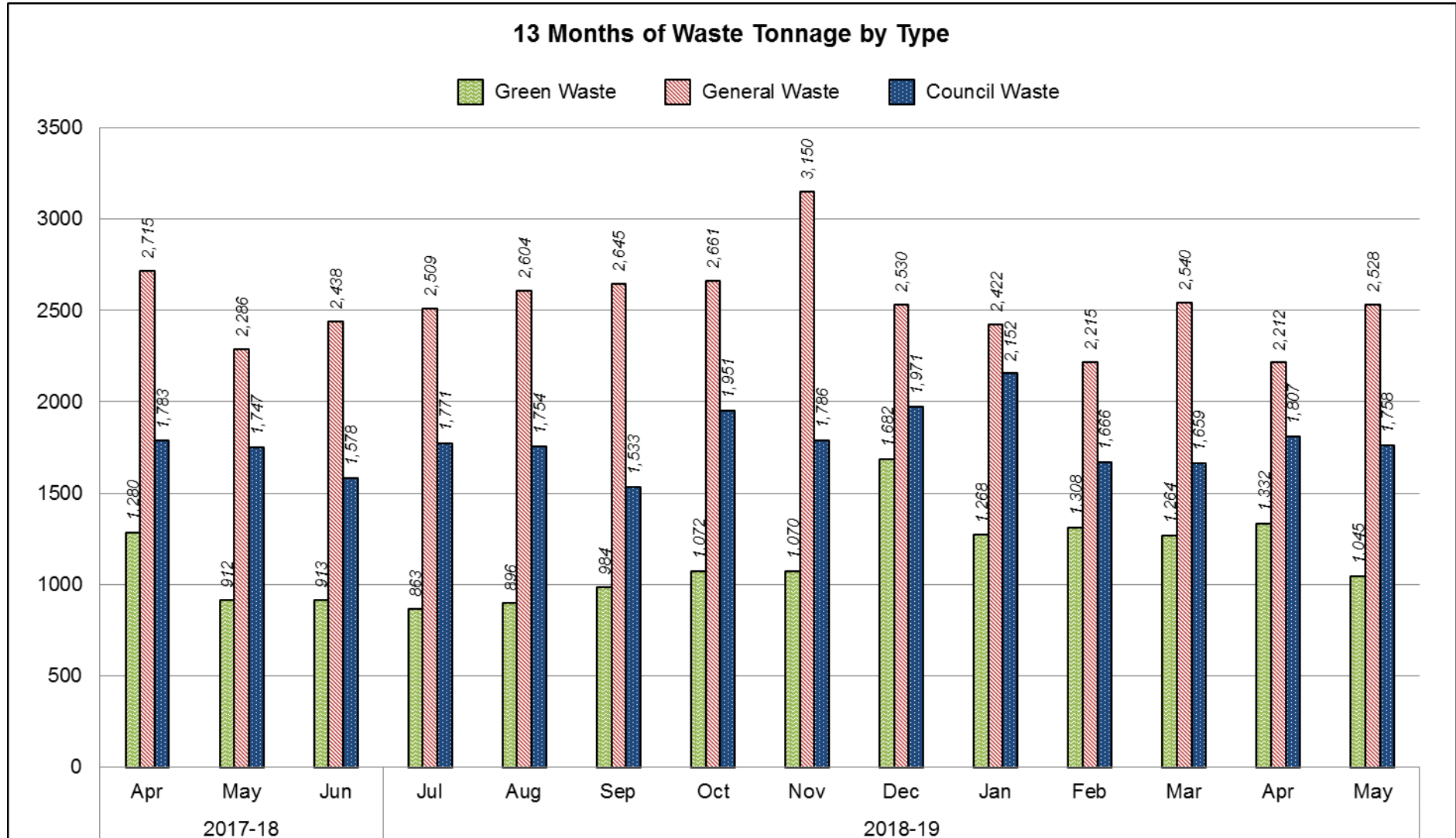
Adopted Operational Service Delivery Standard	Target	MAY 2019 Performance
Weekly collection of domestic waste on same day every week	98%	99.94%
Weekly collection of commercial waste	95%	99.94%
Fortnightly collection of domestic recyclable waste	98%	99.82%
Fortnightly collection of commercial recyclable waste	98%	99.82%
Missed service collection provided within two working days from notification when notification is within one working day of scheduled collection	95%	96.88%
Collection services will be made available within four working days upon application by owner	98%	100%
Provision of assisted services within ten working days from application by owner	100%	100%
Repair or replacement of stolen, removed, damaged, vandalised mobile bins within four working days from notification	100%	98.77%

Details of missed performance standards:

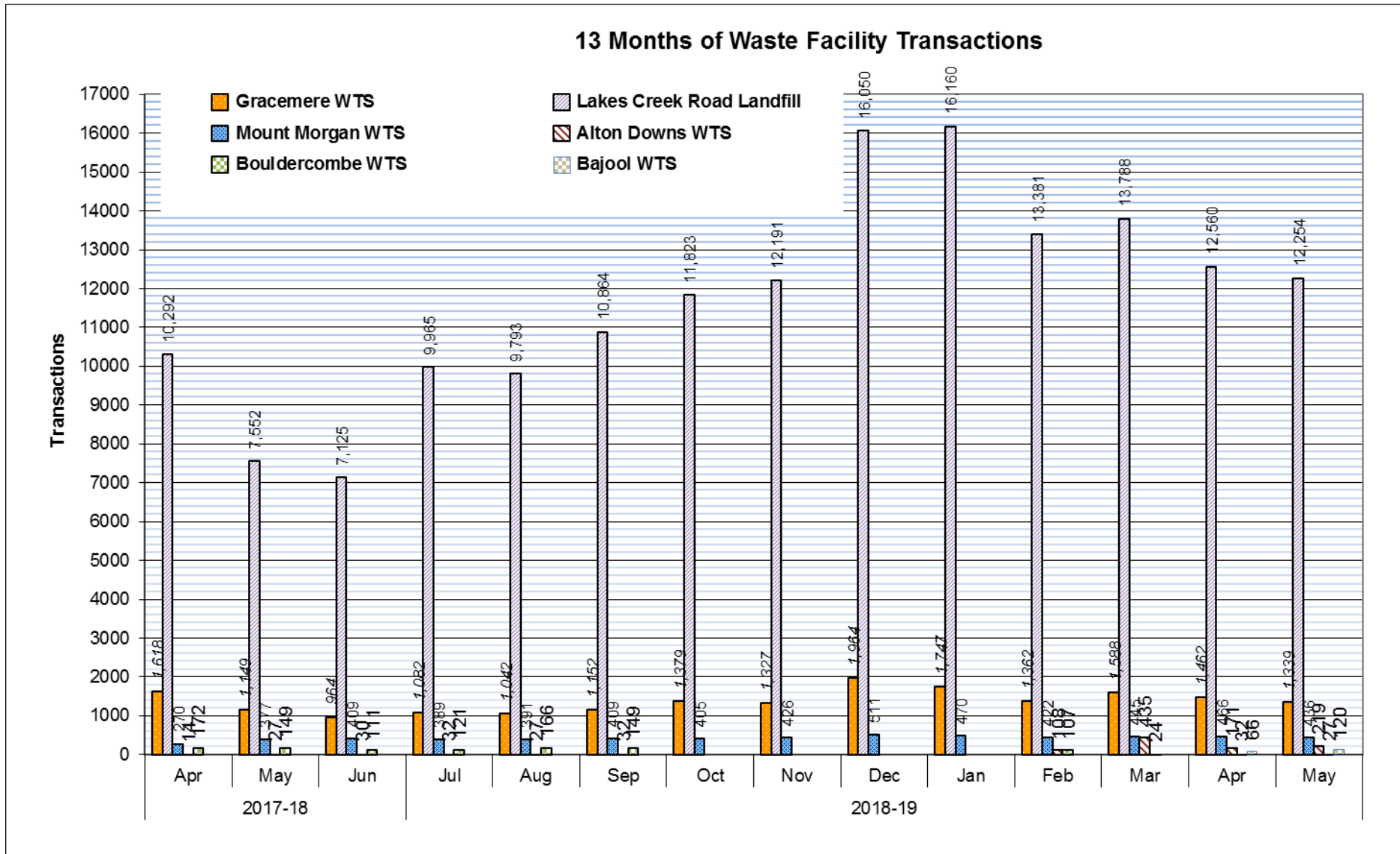
- Repair or replacement of stolen, removed, damaged, vandalised mobile bins within four working days from notification – 81 requests received for the month and of these 1 was actioned outside of timeframe.



The above graph depicts the number of general waste and recycling bins serviced monthly over a 13 month period in the Rockhampton Region waste collections service areas.



The above graph depicts the tonnes of General Waste, Green Waste and Council Waste accepted at all waste facilities in the Rockhampton Region area over a 13 month period.



The above graph depicts the total number of transactions at waste facilities in the Rockhampton Region area over a 13 month period.

8.3 FRW MONTHLY OPERATIONS REPORT - MAY 2019

File No: 1466
Attachments: 1. **FRW Monthly Operations Report - May 2019**[↓](#)
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Jason Plumb - Manager Fitzroy River Water

SUMMARY

This report details Fitzroy River Water's financial position and other operational matters for the Council's information as at 31 May 2019.

OFFICER'S RECOMMENDATION

THAT the FRW Monthly Operations Report for May 2019 be received.

FRW MONTHLY OPERATIONS REPORT - MAY 2019

FRW Monthly Operations Report – May 2019

Meeting Date: 25 June 2019

Attachment No: 1

MONTHLY OPERATIONS REPORT

FITZROY RIVER WATER

PERIOD ENDED 31 May 2019



1. Operational Summary (Highlights)

WH&S Non-compliance and Enforcement Action

In late May an FRW worksite was inspected by Work Health & Safety Queensland and found to be non-compliant with legislative requirements for the completion of safe excavation work at a depth of greater than 1.5 m deep. As result of this non-compliance, FRW received a Prohibition Notice and Council was issued with a fine for this non-compliance with a section of the *Work Health & Safety Regulation*. This non-compliance with safety management expectations was very disappointing and reflects negatively upon FRW. An investigation into the matter is currently ongoing although it appears that the workers involved may have compromised on their safety obligations in part due to an incorrect decision about minimising the impact of their excavation on a customer's asset. It has been made very clear to all in FRW that our safety obligations must be adhered to at all times to ensure the safety of all workers and members of the public.

Barrage Gate Height Raising Project – Interactions with DNRME and SunWater

In late May FRW held meetings with DNRME and SunWater to progress the approvals process associated with the Barrage Gate Raising Project. At this meeting DNRME provided FRW with a detailed listing of aspects of legislation that need to be responded to in the formal approval application for the Barrage Gate Height Raising Project so that due diligence can be demonstrated for this project. Part of the approval requirements for FRW include commencing discussions with SunWater as to how the changes to the Barrage might impact the operation of other storages in the Fitzroy River. Discussions with SunWater will also be used to share information about the water security modelling that has been completed to date to help identify any further work that is required. It is expected that these discussions will also help to develop an understanding of the how the Rookwood Weir will be operated in conjunction with the Eden Bann Weir and the Barrage to maximise the water security and availability of the entire water resource available within the Fitzroy River. These discussions are expected to be ongoing for a number of months and provide an excellent opportunity for achieving the best possible outcomes for the growth and development of agricultural industries in our region.

Reduction in Nutrient Release to the Fitzroy River Estuary

Since early 2019, FRW has achieved an ongoing reduction in the amount of nutrients released from Rockhampton's STPs to the Fitzroy River estuary. Over the last 5 months since the start of 2019, the average weekly discharge of Total Nitrogen to the estuary has been approximately 700 kg/week. This weekly total is approximately 40% lower than the approximately 1200 kg/week discharged during the same period in 2018. This excellent environmental outcome has been achieved through a combination of capital and operational changes including the renewal of some of the aerators at NRSTP and the upgrading of the anoxic mixers at SRSTP to improve the nitrogen removal process. With the recent decommissioning of WRSTP, the sewage that used to be treated at this STP is now being treated to at least a 3-fold better final quality for Total Nitrogen, so this significant reduction in nutrient releases is expected to improve further and be sustained long term.

Debtor Management – Response to Councillor Question

At the May meeting of this committee, a question was asked about the management of debtors by FRW to determine if this management approach was any different to that used in other parts of the organisation. In response to this question it can be confirmed that overall the same process is used for FRW as for other sections in Council with a member of the Rates and Revenue team in the Finance section administering this process. At this end of this process, unresolved matters are often returned to FRW for decision as to how to proceed. At this point, FRW will usually recommend proceeding to Collections House for recovery of debts, although with other customers such as irrigators or standpipe holders, FRW will issue warnings as to proposed action to either sell water allocations or confiscate standpipes from holders. In some instances this action is taken when a satisfactory resolution is not reached. Although the process outlined above is consistent with that used by others in Council, opportunities to reduce the amount of time taken overall are being explored.

Glenmore WTP Solar Project Update – Response to Councillor Question

As stated in previous monthly operations reports, the commencement of the solar power installation project for the Glenmore WTP and other selected Council sites has been delayed compared to previous expectations. Since receiving Council endorsement in December 2018 for this project to proceed using funding from the Sustainable Rockhampton Investment Fund, a decision was made in early 2019 to deliver this project using the GC21 contract terms and conditions developed and implemented by the NSW Government more than a decade ago. This decision is in line with the choice to use GC21 for other key capital projects such as the SRFL, the new Art Gallery and the Glenmore WTP Electrical and Control Upgrade project. GC21 has the potential to significantly reduce the risk associated with the delivery of complex projects with value greater than \$1 M where there is significant risk associated with design responsibility for achieving specific performance requirements, timely completion and cost control. The GC21 contract terms and conditions mitigates these risks for Council as well as improving outcomes with respect to project defects by increasing the period for contractor liability from 12 months to up to 6-7 years depending on the statute of limitations. For the solar project it is important to make sure that the project is delivered in a manner that minimises unnecessary expense whilst maximising the long term return on investment. GC21 is being developed and implemented as a priority for the SRFL and Art Gallery projects and FRW has recently been completing the necessary training and will soon finalise project tender documents for advertising prior as early as late July.

Although delayed by a number of months due to the GC21 implementation, additional work on some aspects of this project opportunity for the Glenmore WTP has continued. This work includes confirming the approval requirements for vegetation clearing of the site and the management of any sensitive animal habitat or nesting sites. Part of this analysis has been to develop options for minimising the impact that clearing of the vegetation at the Glenmore WTP site will have on the nearby isolated pocket of high value semi-evergreen vine thicket located near the southern end of the proposed solar site which has the potential to be developed into a community project due to its ecological value.

Over recent months, there have been some important developments in the solar sector, both regulatory and technological. The proposed changes in Qld legislation requiring licenced electricians for the completion of all aspects of the site installation works for solar panels including non-electrical work, had the potential to add significant cost to the project, although the proposed change was recently challenged in court and found to be unlawful. Also, some recent technological developments in solar panel design including bifacial solar panels that can generate power using sunlight absorbed on both sides of the panel have been trialled using a single-axis tracking system as was being considered for the Glenmore WTP site, with >15% increases in solar power generated per unit of land area. This technological development is now being written into the project specification and has the potential significantly lower the capital cost for the power output being considered. In addition, some learnings from other smaller regional solar sites in relation to site preparation for ongoing ease of maintenance have been achieved and will be used to tighten the specification requirements for the Glenmore WTP project.

With advertising of the tender now forecast for early in the 2019-20 year, communication and engagement with the owners of properties adjacent to the Glenmore WTP solar site as well as the electricity grid network operator has commenced in readiness for the project to progress to the tendering stage.

2. Customer Service Requests

Response times for completing customer requests in this reporting period for May are below. FRW uses Pathway escalations to monitor service performance compliance to the Customer Service Standards.

	Balance B/F	Completed in Current Mth	Current Month NEW Requests		TOTAL INCOMPLETE REQUESTS BALANCE	Work Orders Issued	On Hold	Completion Standard (days)	Avg Completion Time (days) Current Mth	Avg Completion Time (days) 6 Months	Avg Completion Time (days) 12 Months	Avg Duration (days) 12 Months (complete and incomplete)
			Received	Completed								
Water/Sewer Location or New Main Enquiries Only	0	0	0	0	0	0	0	2	● 0.00	● 0.00	● 0.00	0.00
Network Construction - Reworks (Reinstatement Proj)	0	0	0	0	0	0	0	1	● 0.00	● 0.00	● 0.00	0.00
Network Construction - Planned Works (Scheduled Re	0	0	0	0	0	0	0	1	● 0.00	● 0.00	● 0.00	0.00
Residential Rebates on Products FRW USE ONLY	4	4	23	22	1	0	0	7	● 83.64	● 18.10	● 11.01	9.03
Undeclared Leak Rebate FRW Use Only	3	2	6	4	3	0	0	10	● 4.50	● 1,593.71	● 622.71	6.36
FRW Standpipe Enquiry / Read	0	0	0	0	0	0	0	2	● 0.00	● 3.00	● 1.75	0.33
FRW Water Exemption Request	0	0	0	0	0	0	0	5	● 0.00	● 0.00	● 4.25	2.67
Development - Applications	0	0	0	0	0	0	0	10	● 0.00	● 0.00	● 0.00	0.00
Network Analysis Water or Sewer	0	0	1	1	0	0	0	7	● 1.00	● 0.80	● 2.24	1.14
Strategic Sewer	0	0	1	1	0	0	0	10	● 1.00	● 1.00	● 1.00	1.00
Strategic Water	0	0	0	0	0	0	0	10	● 0.00	● 5.80	● 6.25	3.17
Environment and Water Conservation Enquiry	1	0	0	0	1	0	0	5	● 0.00	● 0.00	● 8.00	122.00
Irrigators/Water Allocations	1	1	0	0	0	0	0	7	● 0.00	● 4.27	● 3.74	2.18
No Water (Asset)	0	0	4	4	0	0	0	1	● 0.50	● 0.44	● 0.37	0.25
Sewerage Blockage (Asset)	7	5	52	45	9	1	0	1	● 0.38	● 3.15	● 5.28	5.76
Sewer/Water/Reimbursement	0	0	5	3	2	0	0	7	● 5.75	● 5.06	● 5.28	3.38
Sewer Inflow Inspection/Enquiry	3	3	0	0	0	0	0	7	● 0.00	● 5.64	● 7.03	2.56
Water Leak (Asset)	0	0	84	79	5	2	0	1	● 0.51	● 0.71	● 0.97	0.52
Water Pressure (Asset)	0	0	6	5	1	0	0	1	● 0.78	● 0.94	● 1.80	1.08
Process - Tradewaste	0	0	5	5	0	0	0	7	● 1.80	● 9.22	● 9.35	2.80
Lids/Cover (Asset)	2	0	6	5	3	1	0	1	● 1.00	● 1.04	● 1.23	1.80
Meter Maintenance (Asset)	113	29	72	23	133	48	0	3	● 1.48	● 5.30	● 8.86	12.42
Private Works/Standard Connection	1	0	22	20	3	0	0	5	● 1.43	● 2.42	● 2.03	2.03
Reinstatements (Asset)	2	0	6	3	5	3	0	1	● 1.83	● 4.14	● 4.34	8.51
Network Services Special Read Enquiry (Pty Grch)	0	0	0	0	0	0	0	10	● 0.00	● 0.00	● 0.00	0.00
Water Meter Reading Enquiry	5	5	16	9	5	0	0	5	● 5.78	● 5.34	● 6.06	3.17
Sewer Odour (Asset)	0	0	1	1	0	0	0	1	● 0.00	● 3.80	● 2.08	1.00
River Quality	1	0	0	0	1	0	0	2	● 0.00	● 0.00	● 0.00	168.00
Drinking Water Quality (Asset)	0	0	5	5	0	0	0	1	● 1.18	● 1.48	● 1.41	0.23
Water Meter Read Search FRW USE ONLY	10	10	100	78	22	0	0	14	● 3.18	● 4.56	● 4.91	3.90

3. Capital Projects

Details of capital projects not reported regularly to Council or a particular Committee in other project specific report updates as at period ended 31 May 2019 – xxx% of year elapsed.

The following abbreviations have been used within the table below:

<i>R</i>	<i>Rockhampton</i>
<i>G</i>	<i>Gracemere</i>
<i>M</i>	<i>Mount Morgan</i>
<i>WPS</i>	<i>Water Pump Station</i>
<i>SPS</i>	<i>Sewerage Pump Station</i>
<i>STP</i>	<i>Sewage Treatment Plant</i>
<i>S</i>	<i>Sewerage</i>
<i>W</i>	<i>Water</i>

In terms of scope, schedule and budget, the project is:






On track












Generally on track, with minor issues










Off track

Project	Planned Start Date	Planned End Date	On Track	Budget Estimate	YTD actual (incl committals)
NETWORK OPERATIONS CAPITAL WORKS PROGRAM					
Rockhampton /Gracemere Water					
Yaamba Road Trunk Water Main Relocation Project 600mm water main replacement	February 2017	December 2019		\$7,655,007	\$9,653,710
Comments: 600mm DICL main replacement project. Water main construction as part of Department of Transport and Main Roads RNAU Project. Stage 2 water main construction in progress with major scope/alignment changes to within the Norman Road corridor between Yeppoon Road and Olive Streets. Construction of all 600mm trunk man stages now complete. Construction of all 200mm reticulation mains is now complete. Successful pressure testing of final stages completed 10/1/19. Construction of Ramsay Creek trunk connection is now complete. Only minor works remain to complete this project, these remaining works need to be scheduled as the RNAU project progresses. Additional works to be carried out at the request of TMR as required.					
Elizabeth Street Water Main Extension Project (Gracemere)	March 2019	July 2019		\$400,000	\$350,440
Comments: Extension of existing 150mm water main to service properties currently not within the water supply area.					
Little Musgrave Street (Painswick – Lakes Creek) 150mm water main construction	July 2018	July 2019		\$378,738	\$437,047
Comments: 100mm CI/AC main replacement project. Construction on this project is progressing well, Goodsall Street WMR construction included as part of this project, some slight delays with QR underbore approval.					

Rockhampton/Gracemere Sewer					
West Rockhampton Sewerage Catchment Diversion Project Jardine Park 300mm SRM construction	April 2017	August 2019		\$3,500,000	\$4,375,587
Comments: Significant design changes from original design, resulting in increased construction depths in excess of 5m along with increased underboring. Increased depth and ground conditions has presented the need for shoring of all trenches in excess of 2m depth. Cardno have been engaged to complete all works associated with the QR crossing approval. Construction of all sections except for the QR crossing is now complete, Wayleave Agreement signed 9/8/18. Underbore of QR reserve will need to go out to tender as Abergeldie proposal was unsuitable, Tender documentation is now being prepared.					
Sewer rehabilitation program (including Building over Sewer)	July 2018	June 2019		\$600,000	\$669,380
Comments: Rehabilitation and renewals - annual program of works consisting of emergent replacements.					
Mount Morgan Sewer					
Railway Parade New 225mm Gravity Sewer Construction (Stages 2 & 3 incl. SPS)	July 2015	May 2019		\$4,200,000 (15/16 – 17/18) Including \$1m BOR	\$3,671,982
Comments: On Schedule. Significant increase in cost due to stabilised backfill requirements specified within TMR reserve. Scope of project increased to service additional properties. Railway Parade SPS construction is progressing well, civil portion and all site landscaping now complete, construction of electrical and mechanical portions is now complete. Construction of both the James Street and Neill Street sewer extensions are now complete. Construction on this project is now 100% complete.					

TREATMENT AND SUPPLY CAPITAL WORKS PROGRAM					
GSTP Augmentation	July 2016	June 2019		\$2,500,000	\$685,238
Comments: Stage 2. Installation of mechanical dewatering complete with Practical Completion now being issued. Structural design and tender documentation for construction of new bioreactors now being finalized with a minor delay being experienced due to a change to the GC21 contract methodology.					
M W Dam No 7 CCTV Installation	July 2018	July 2019		\$30,000	\$12,000
Comments: Procurement of CCTV and communications equipment completed. Agreement signed with Qld Government after significant delay for access to a communications tower. Some further delay now incurred while awaiting further advice from Qld Government about the tower structure.					
M WTP CCTV Installation	July 2018	July 2019		\$15,000	\$8,083
Comments: Procurement of CCTV and communications equipment completed. Agreement signed with Qld Government after significant delay for access to a communications tower. Some further delay now incurred while awaiting further advice from Qld Government about the tower structure.					
R – Ibis Ave WPS No. 3 Pump Install	May 2019	December 2019		\$480,000	\$0
Comments: Tender documents currently being prepared for advertising in late June.					
R – GWTP Low Lift Pump 2 and 3 Renewal	August 2017	July 2019		\$569,000	\$244,814
Comments: Design and procurement of pumps and electrical equipment completed with installation to commence within 1-2 months. Some additional work is being completed to upgrade the safety access in the bottom of the pump station dry well, causing a delay to the completion date.					
R – Barrage Gate Height Raising	July 2017	Dec 2020		\$200,000	\$78,576
Comments: Failure Impact Assessment and Feasibility Report complete with detailed design and Qld Government approvals process now underway.					




R – S NRSTP Aerator Replacement	July 2017	July 2019		\$135,000	\$159,951
Comments: Renewal of No. 6 and No. 5 aerators now complete with minor modification works to be completed on No. 2 aerator before completing the renewal of No. 1 aerator. This project has been delayed slightly to allow completion of the NRSTP Complete Electrical Renewal and to ensure environmental compliance is maintained throughout.					
R – SRSTP Anoxic Mixers Renewal	December 2016	October 2018		\$40,000	\$56,000
Comments: Completed.					
R – NRSTP Complete Electrical Renewal	August 2017	February 2019		\$2,500,000	\$2,235,805
Comments: Completed					
R – SRSTP Anaerobic digester flare renewal	August 2017	March 2019		\$230,000	\$153,558
Comments: Completed					
R – GWTP Electrical and Control Renewal	January 2019	August 2020		\$950,000	\$9,382
Comments: Tender scope and contract documents now being finalised with a slight delay due to a change to the GC21 contract methodology.					
R – Sustainable Rockhampton Investment Fund (Glenmore Solar Facility)	January 2019	June 2020		\$800,000	\$6,130
Comments: Vegetation clearing approval process now confirmed. Tender documents nearing completion with minor delay due to a change to the GC21 contract methodology.					


R – SPS Electrical Renewal (Various stations)	July 2017	Dec 2019		\$890,000	\$388,000
<p>Comments: A number of SPS completed in Rockhampton and Gracemere with further SPS in the final stages of installation and commissioning. Contracts are currently being awarded to contractors for commencement of work in late June.</p>					

4. Operational Projects

As at period ended 31 May 2019 – xxx% of year elapsed.

In terms of scope, schedule and budget, the project is:

-  On track
-  Generally on track, with minor issues
-  Off track

Project	Planned Start Date	Planned End Date	On Track	Comment	Budget Estimate	YTD actual (incl committals)
Inflow and Infiltration Inspection Program – North Rockhampton (selected areas)	July 2017	July 2019		Inspection program complete, rectifications works commenced March 2018 and in progress.	\$80,000	\$45,385

5. Budget

Operational

Revenue is currently 91.0% of the 2018/2019 Revised Budget. Most revenue streams are on target.

Gross water consumption revenue is 88.6% of the Revised Budget. All sectors of the third quarter have been billed and one third of the fourth quarter has been billed. At this juncture water consumption is on target. Billed water consumption is approximately 5% higher than that for the same period last year. Both gross water and sewerage access charges are slightly below target. Bulk water sales are on target. Private works revenue is below target. Fees and charges are on target.

Expenditure year to date is 91.0% of the 2018/2019 Revised Budget. Most expenditure streams are on target with the exception of materials and plant, administrative expenses and internal allocations.

Internal allocations are slightly above target due to internal plant charges being higher than anticipated. Materials and plant are above target mainly due to desludging at the STP's and some major maintenance tasks performed on above ground assets.

There are no other material exceptions to be reported.

Capital

Capital expenditure is slightly below the percentage of year elapsed at 86.9% in comparison to the 2018/2019 Proposed March Revised Budget. Expenditure during May remained fairly static compared to April.

Water YTD 85.3% and Sewer YTD 88.9%.

Networks YTD 90.1% and Treatment YTD 81.1%.

The areas of prominent activity are the Elizabeth St 150mm water main extension, Mt Morgan sewerage rising main, Jardine Park SPS electrical & mechanical upgrades, Sewer refurbishments and Water Main Replacement programs.

A budget revision is currently in progress in conjunction with the 2019/2020 budget.

There are no material exceptions to report.

Sundry Debtors

Below is a summary of aged sundry debtor balances at the end of May 2019. The 90+ day balances are either on payment plans, the business is in administration or the debt is with Collection House.

	Balance	0-30 Days	30-60 Days	60-90 Days	90+ Days
No. of Customers	175	134	24	0	36
Total Value	\$192,975.43	\$63,995.18	\$100,781.60	\$0.00	\$28,198.65

Below is an explanation of the debtor types, being a mixture of standpipes, irrigators, trade waste, emergency works and septic disposal.

90+ days	Comments
\$2,322.50	Trade Waste – collection attempts unsuccessful
\$4,000.50	Other payment plans – standpipes and trade waste
\$8,450.84	Irrigators - Overdue letters issued
\$875.83	Sent to collection
\$12,548.98	Other overdue debts with no fixed arrangements – trade waste, standpipes, emergency works – overdue letters issued
60-90 Days	Comments
\$0.00	
30-60 Days	Comments
\$27,999.52	Standpipes (includes \$2,213.90 from 1 debtors that has 90+ days)
\$67,081.54	Trade Waste
\$5,700.54	LSC Transitional Services Agreement

A summary of financial performance against budget is presented below:

End of Month General Ledger - (Operating Only) - REGIONAL SERVICES							
As At End Of May 2019							
Report Run: 10-Jun-2019 09:15:31 Excludes Nat Accs: 2802,2914,2917,2924							
	Adopted Budget	Revised Budget	EOM Commitments	YTD Actual	Commit + Actual	Variance %	On target 91.7% of Year Gone
	\$	\$	\$	\$	\$		
FITZROY RIVER WATER							
<i>Treatment & Supply</i>							
Revenues	0	0	0	(30,387)	(30,387)	0%	✓
Expenses	9,667,977	9,702,077	943,422	9,450,041	10,393,463	107%	✗
Transfer / Overhead Allocation	346,111	346,111	0	362,878	362,878	105%	✗
Total Unit: Treatment & Supply	10,014,088	10,048,188	943,422	9,782,532	10,725,954	107%	✗
<i>Network Services</i>							
Revenues	(398,867)	(398,867)	0	(259,110)	(259,110)	65%	✗
Expenses	2,833,263	2,833,263	1,741,483	2,573,433	4,314,916	152%	✗
Transfer / Overhead Allocation	669,186	669,186	0	654,904	654,904	98%	✗
Total Unit: Network Services	3,103,582	3,103,582	1,741,483	2,969,226	4,710,709	152%	✗
<i>FRW Management</i>							
Revenues	(66,103,688)	(66,103,688)	0	(63,519,692)	(63,519,692)	96%	✓
Expenses	16,739,707	16,739,707	26,489	14,976,183	15,002,672	90%	✓
Transfer / Overhead Allocation	25,626,933	25,626,933	0	22,834,673	22,834,673	89%	✓
Total Unit: FRW Management	(23,737,048)	(23,737,048)	26,489	(25,708,836)	(25,682,347)	108%	✓
<i>Business & Project Services</i>							
Revenues	0	0	0	(16,500)	(16,500)	0%	✓
Expenses	678,943	678,943	2,675	624,846	627,521	92%	✗
Transfer / Overhead Allocation	59,235	59,235	0	55,312	55,312	93%	✗
Total Unit: Business & Project Services	738,177	738,177	2,675	663,658	666,332	90%	✓
Total Section: FITZROY RIVER WATER	(9,881,201)	(9,847,101)	2,714,069	(12,293,420)	(9,579,352)	97%	✓

6. Section Statistics

SAFETY STATISTICS

The safety statistics for the reporting period are:

	FOURTH QUARTER 2018/19		
	April	May	June
Number of Lost Time Injuries	1	1	
Number of Days Lost Due to Injury	7	11	
Total Number of Incidents Reported	1	5	
Number of Incomplete Hazard Inspections	0	0	

Hazard inspections are being completed however FRW processing of any rectification actions can delay meeting the end of month cut-off date for HR reporting.

An overview of the safety incidents is as follows:

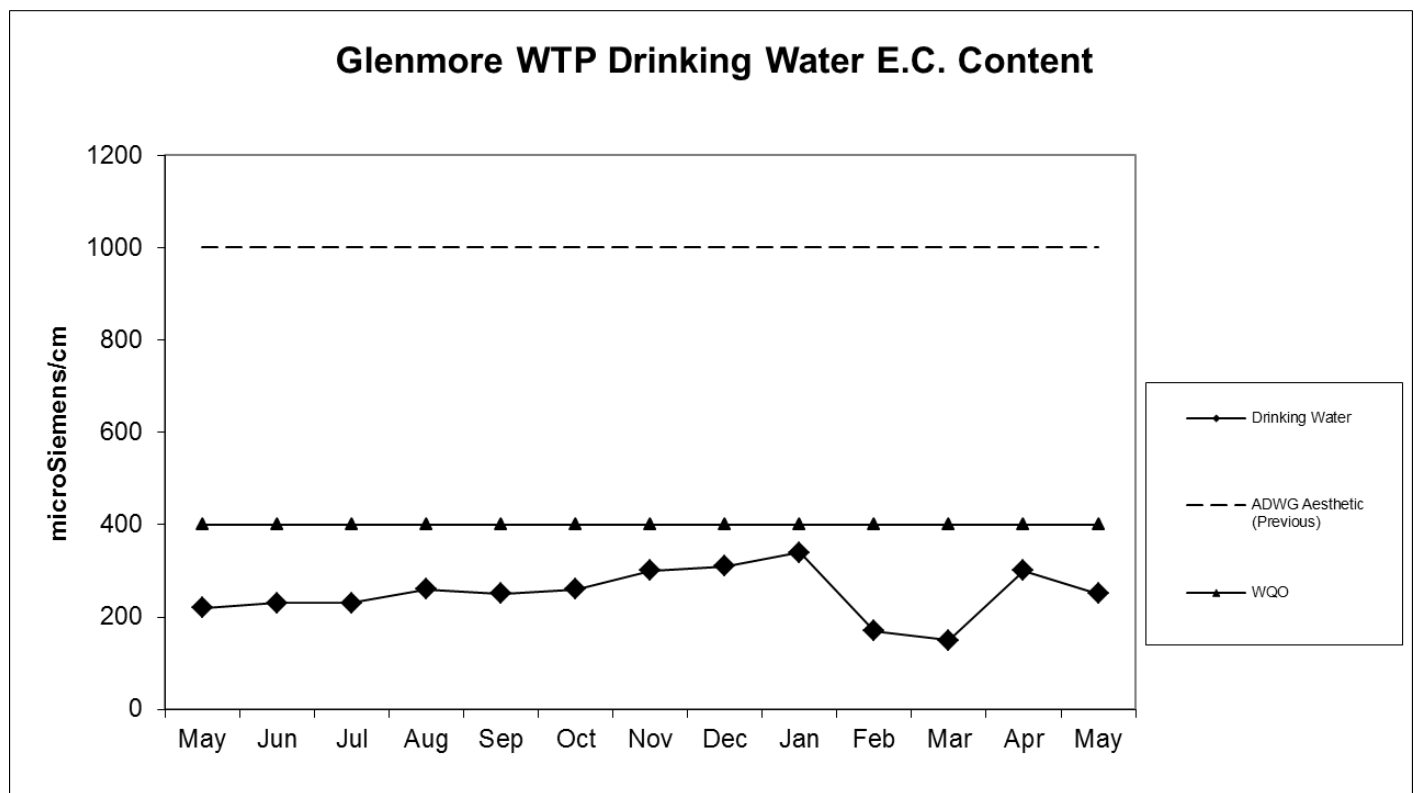
- A Lost Time Injury occurred this month when a staff member sustained an injury when losing their balance when walking on some uneven ground.
- A staff member had their little finger crushed while closing a WPS lid.
- A staff member slipped on spilt chemicals that were not visible whilst cleaning a concrete floor.
- While cutting long grass a staff member rolled their foot on a loose stone and slipped over.
- A shovel has skidded out from underfoot when digging a hole and a staff member has fallen backwards onto a new meter box.

SERVICE DELIVERY STATISTICS

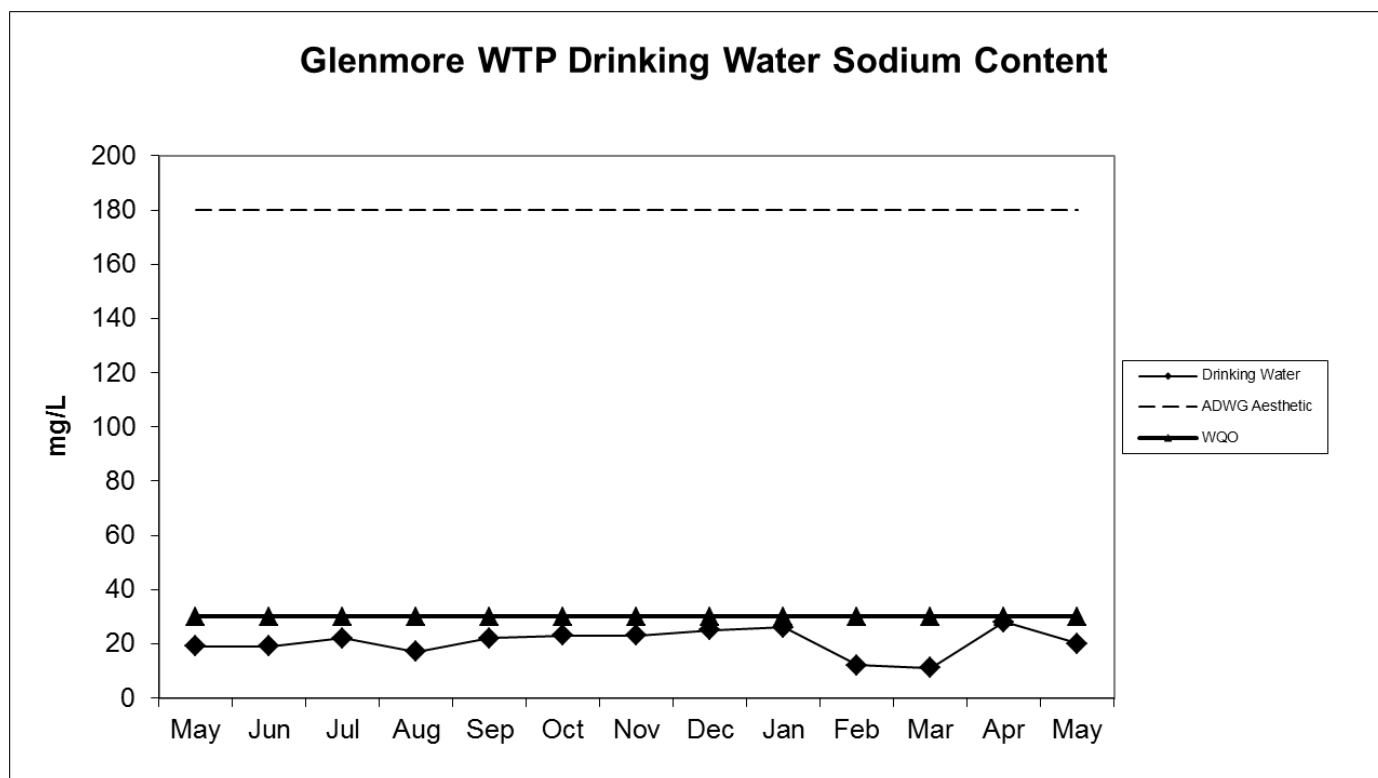
Service Delivery Standard	Target	Current Performance	Service Level Type (Operational or Adopted)
Drinking Water Samples Compliant with ADWG	>99%	100%	Adopted
Drinking water quality complaints	<5 per 1000 connections	0.25	Adopted
Total water and sewerage complaints	N/A	177	N/A
Glenmore WTP drinking water E.C Content	<500 µS/cm	250 µS/cm	Operational
Glenmore WTP drinking water sodium content	<50 mg/L	20 mg/L	Operational
Average daily water consumption – Rockhampton	N/A	44.7 ML	N/A
Average daily water consumption – Gracemere	N/A	5.8 ML	N/A
Average daily water consumption – Mount Morgan	N/A	0.82 ML	N/A
Average daily bulk supply to LSC	N/A	9.23 ML	N/A
Drinking water quality incidents	0	0	Adopted
Sewer odour complaints	<1 per 1000 connections	1	Adopted
Total service leaks and breaks	80	62	Adopted
Total water main breaks	15	6	Adopted
Total sewerage main breaks and chokes	32	3	Adopted
Total unplanned interruptions – water	N/A	29	N/A
Average response time for water incidents (burst and leaks)	N/A	105 min	N/A
Average response time for sewerage incidents (including main breaks and chokes)	N/A	54 min	N/A
Rockhampton regional sewer connection blockages	42	28	Adopted

TREATMENT AND SUPPLY

Drinking Water E.C. and Sodium Content



The level of E.C. in drinking water supplied from the Glenmore Water Treatment Plant (GWTP) during May decreased to be 250 µS/cm. The level of E.C. is below the Water Quality Objective of 400 µS/cm and well beneath the previously used aesthetic guideline value of 1000 µS/cm. The E.C. concentration is expected to remain relatively unchanged as the current river flow continues to decrease.



The concentration of sodium in drinking water supplied from the GWTP during May decreased to be 20 mg/L. The current level of sodium is below the Water Quality Objective value of 30 mg/L and is well beneath the aesthetic guideline of 180 mg/L for sodium in the Australian Drinking Water Guidelines. The sodium concentration is expected to remain relatively unchanged as the current river flow continues to decrease.

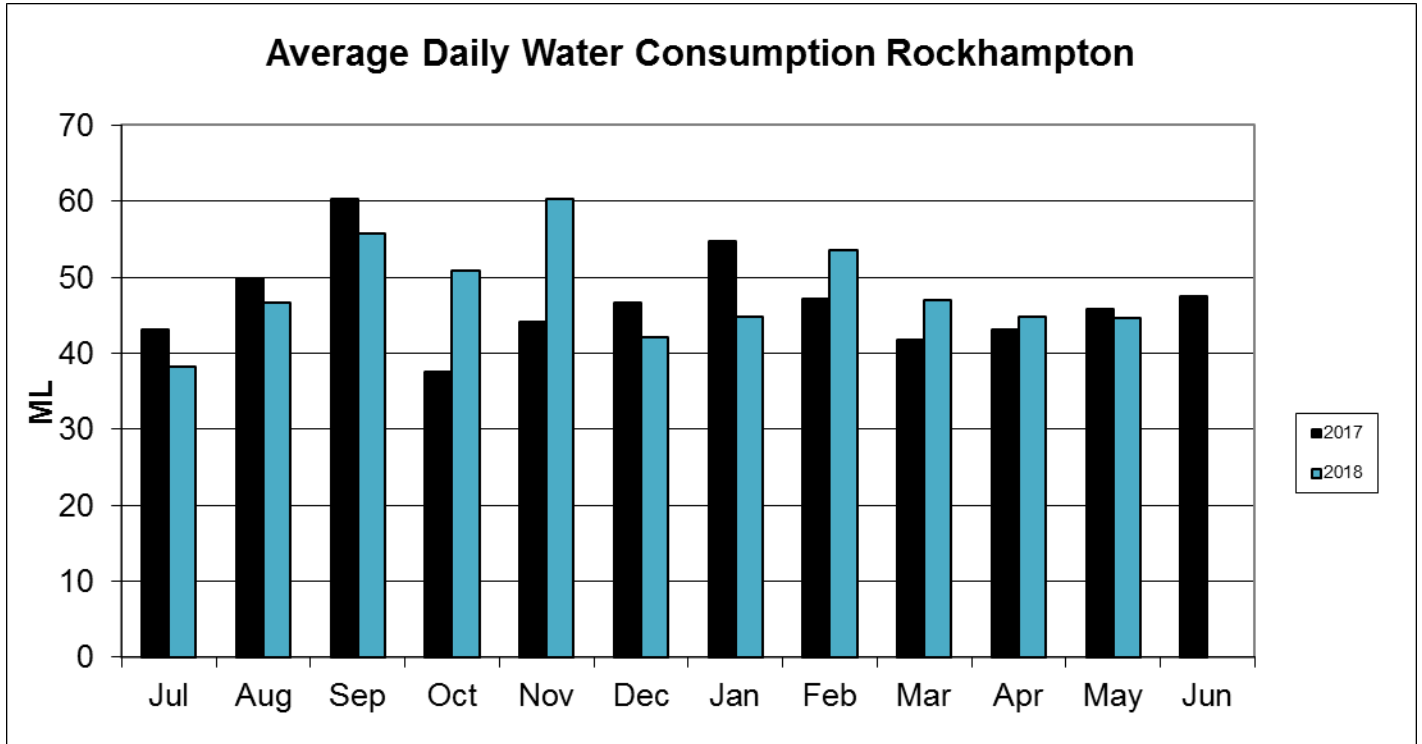
Drinking Water Quality as at 9 May 2019 for Rockhampton and 8 May 2019 for Mount Morgan		
Parameter	Rockhampton	Mount Morgan
Total Dissolved Solids (mg/L)	170	210
Sodium (mg/L)	20	32
Electrical Conductivity ($\mu\text{S}/\text{cm}$)	250	300
Hardness (mg/L)	61	64
pH	7.80	7.31

The table above shows the results of drinking water testing in Rockhampton and Mount Morgan for selected water quality parameters.

Drinking Water Supplied

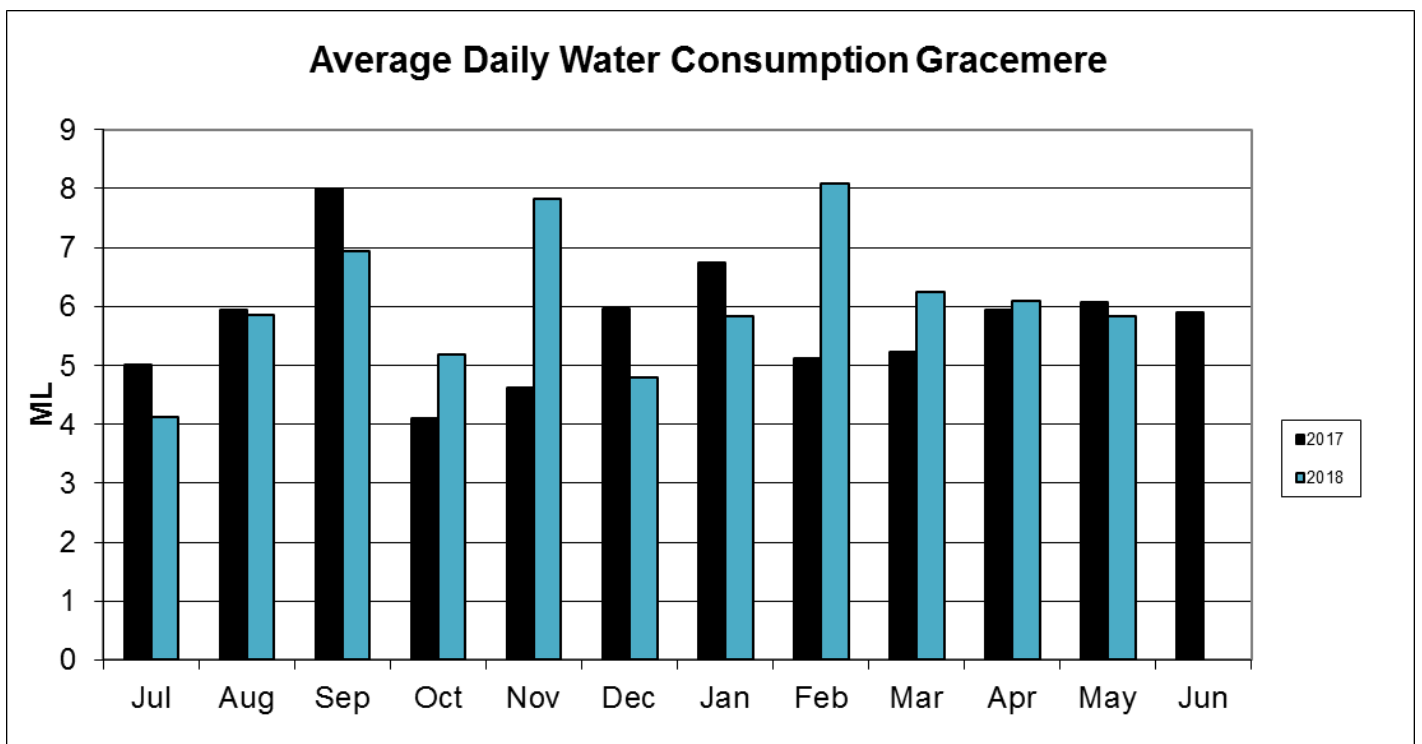
Data is presented in graphs for each water year (e.g. 2017 is the period from July 2017 to June 2018).

Rockhampton



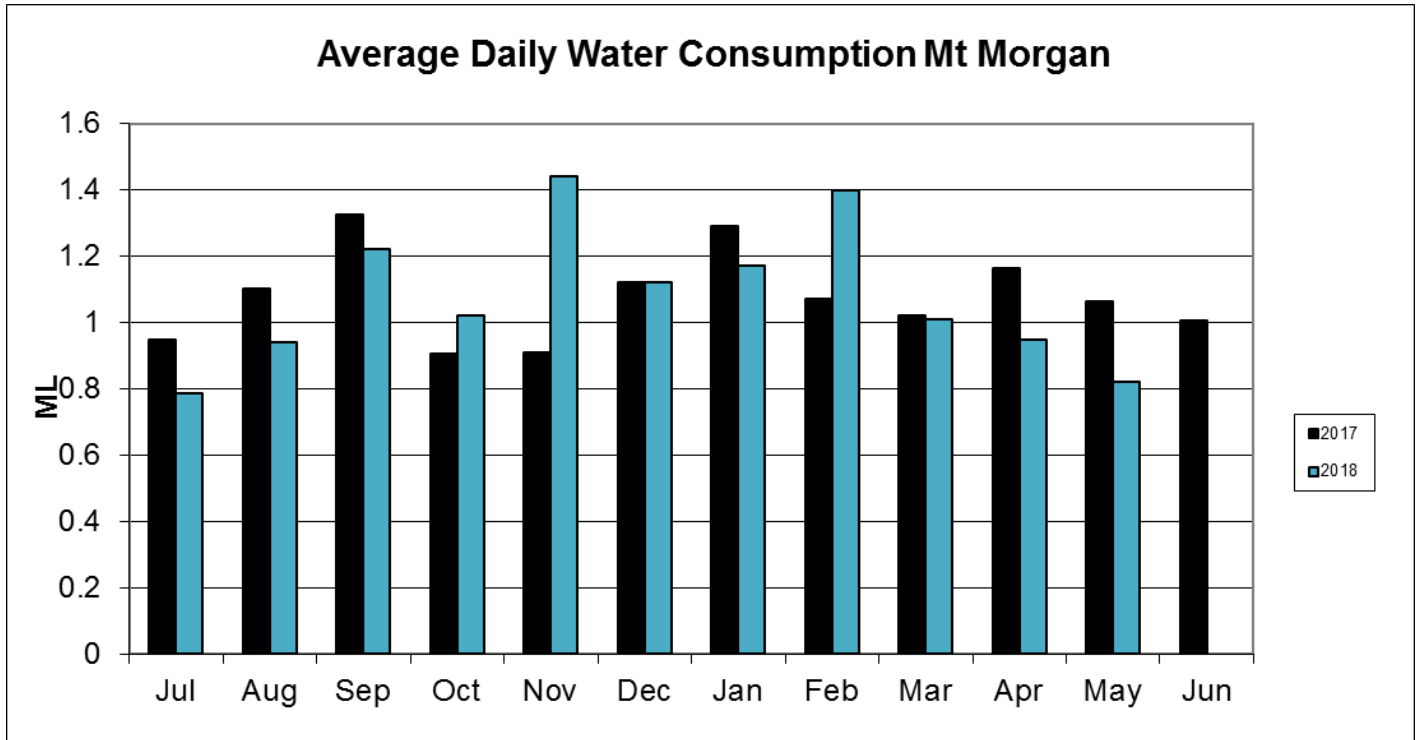
Average daily water consumption in Rockhampton during May (44.7 ML/d) decreased slightly from that recorded in April and was lower than that reported in the same period last year. The decreased consumption was due to the receipt of some rainfall during the month. The Fitzroy Barrage Storage is currently at 100% of accessible storage volume and is therefore well above the threshold in the Drought Management Plan used to trigger the implementation of water restrictions.

Gracemere



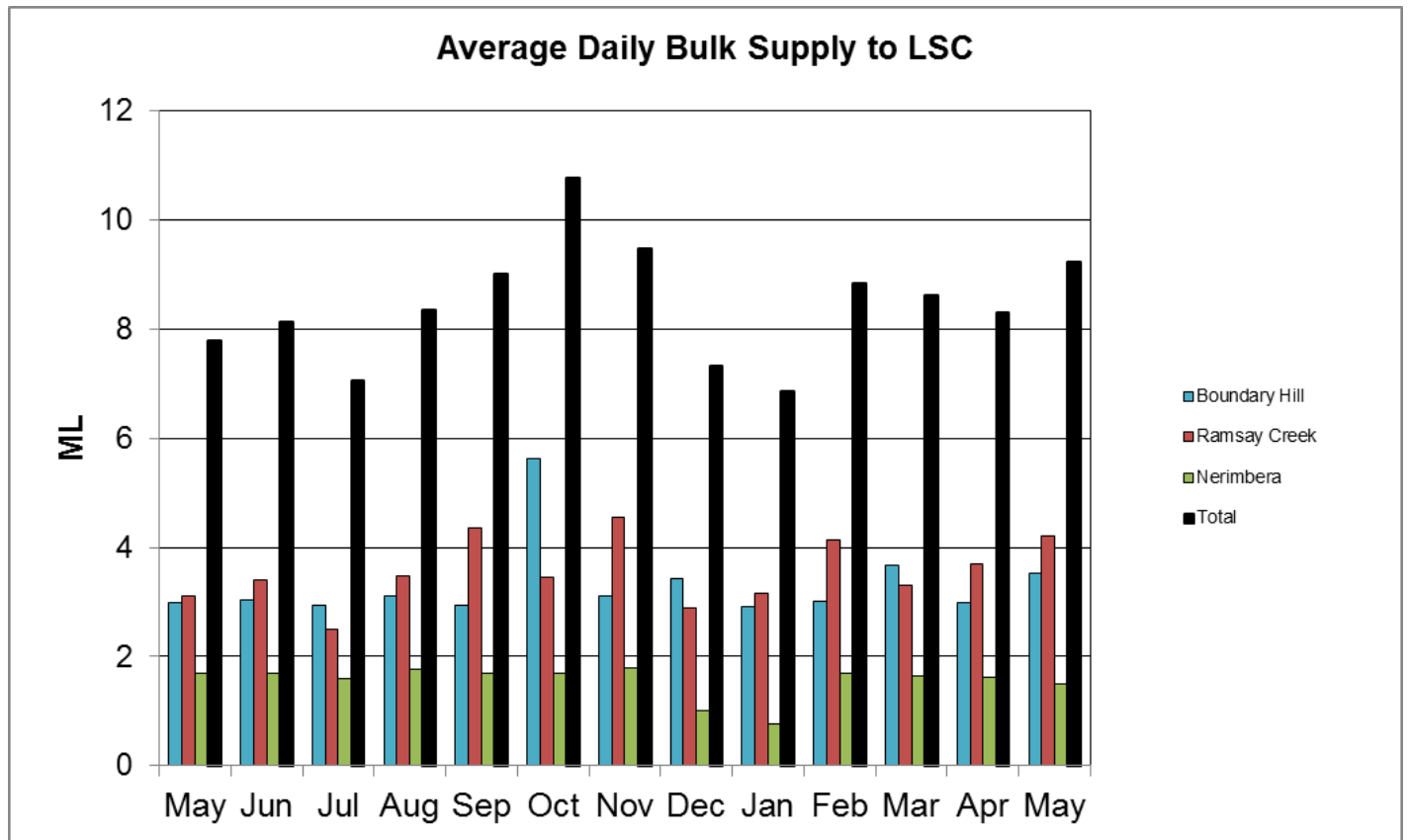
Average daily water consumption in Gracemere during May (5.8 ML/d) decreased from that recorded in April and was lower than that reported in the same period last year. The decreased consumption was due to the receipt of some rainfall during the month. The Fitzroy Barrage Storage is currently at 100% of accessible storage volume and is therefore well above the threshold in the Drought Management Plan used to trigger the implementation of water restrictions.

Mount Morgan



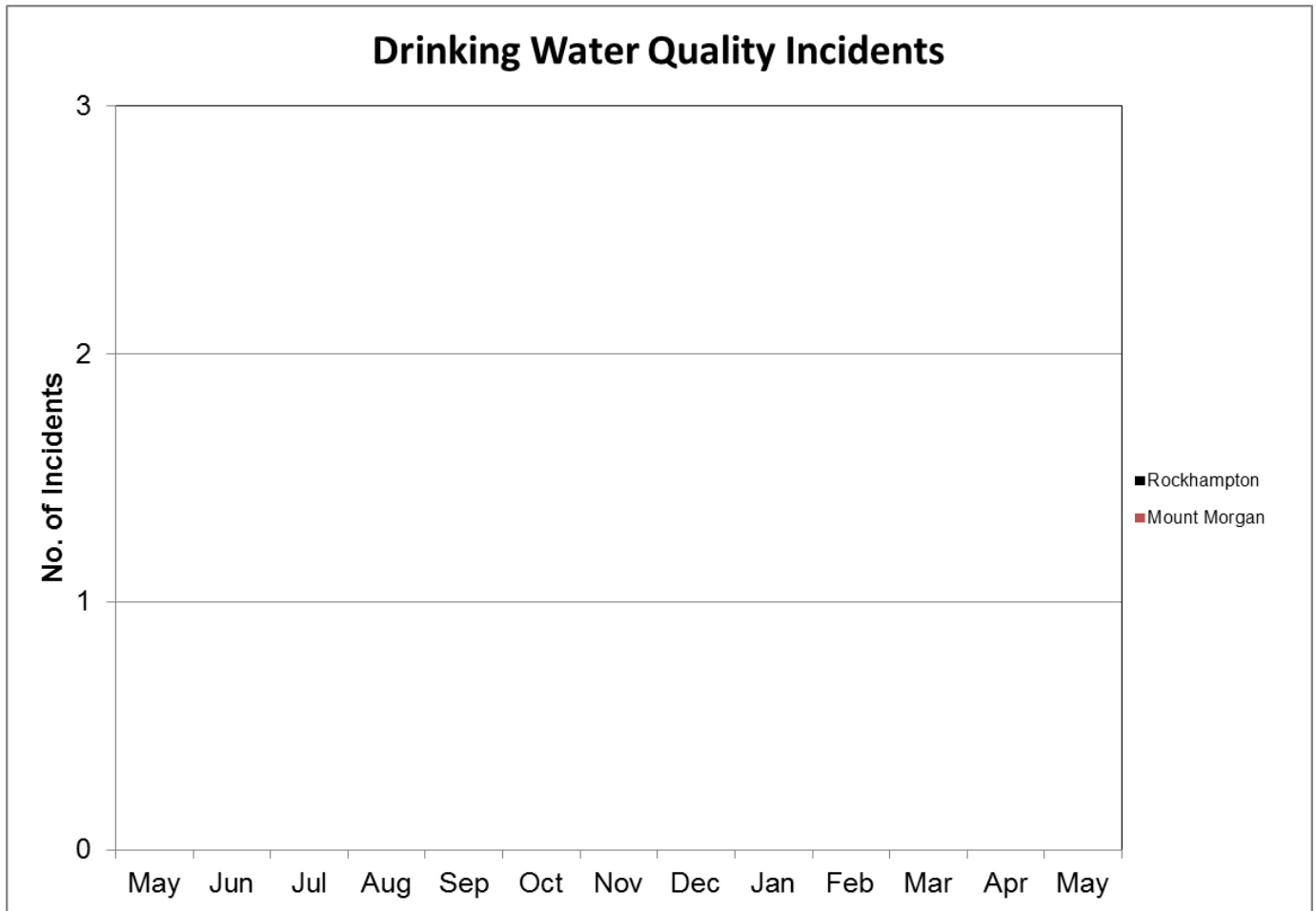
Average daily water consumption in Mount Morgan during May (0.82 ML/d) decreased from that recorded in April and was lower than that reported for the same period last year. The lower consumption was due to the receipt of some rainfall during the month. The No. 7 Dam is currently at 43.5% of the accessible storage volume with Level 1 water restrictions now in place in Mount Morgan.

Bulk Supply to Livingstone Shire Council

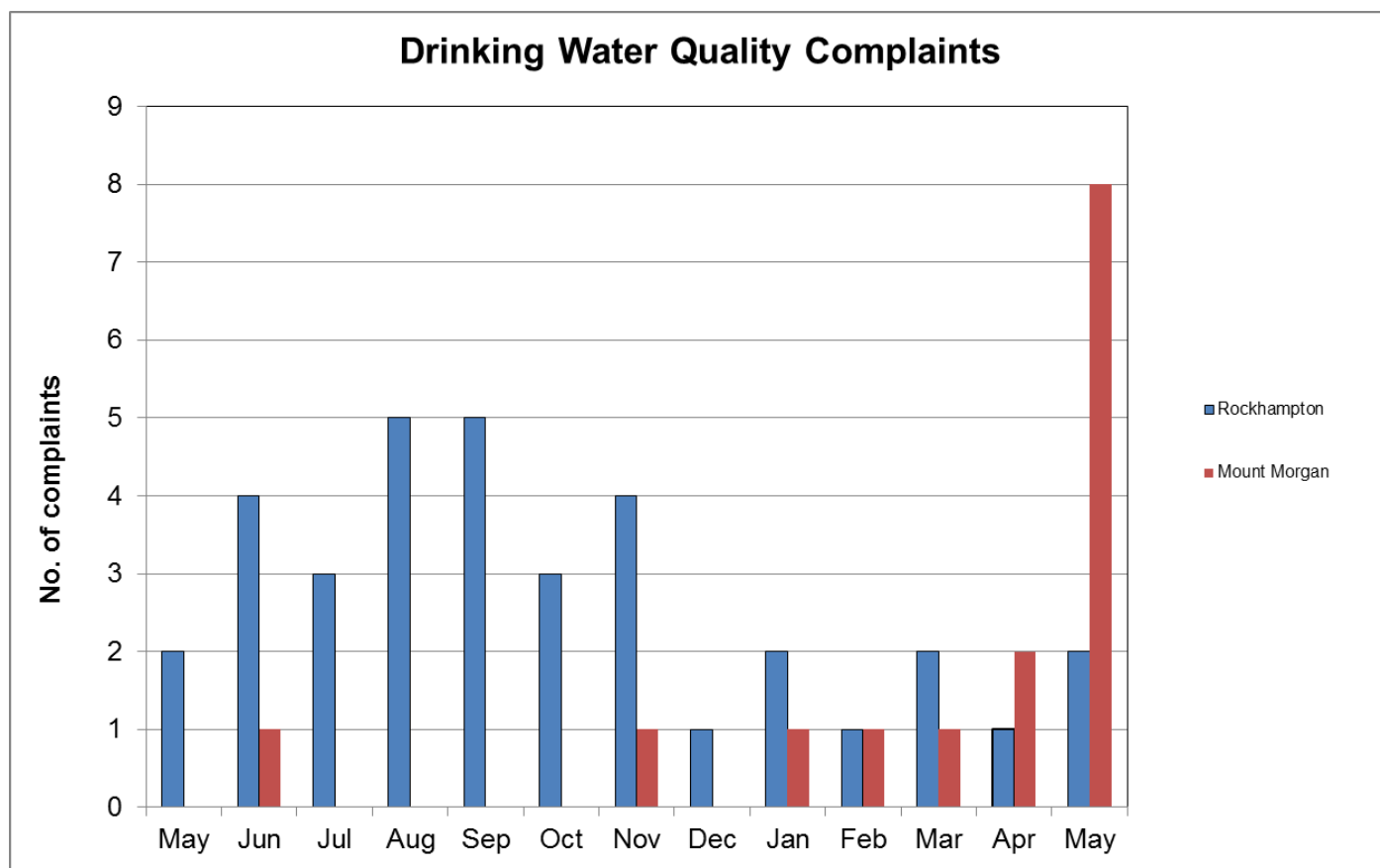


The average daily volume of water supplied to LSC during May increased compared to that recorded in April to be 9.2 ML/d. This increase overall was due to an increased average daily supply of water via the Ramsay Creek and Boundary Hill supply points, with the latter supply point increase due partly to the Glenmore WTP meeting full demand on the Capricorn Coast for two days when Woodbury WTP was off-line.

Drinking Water Quality Incidents



No water quality incidents occurred during the month of May. No water quality incidents have occurred for more than three years.

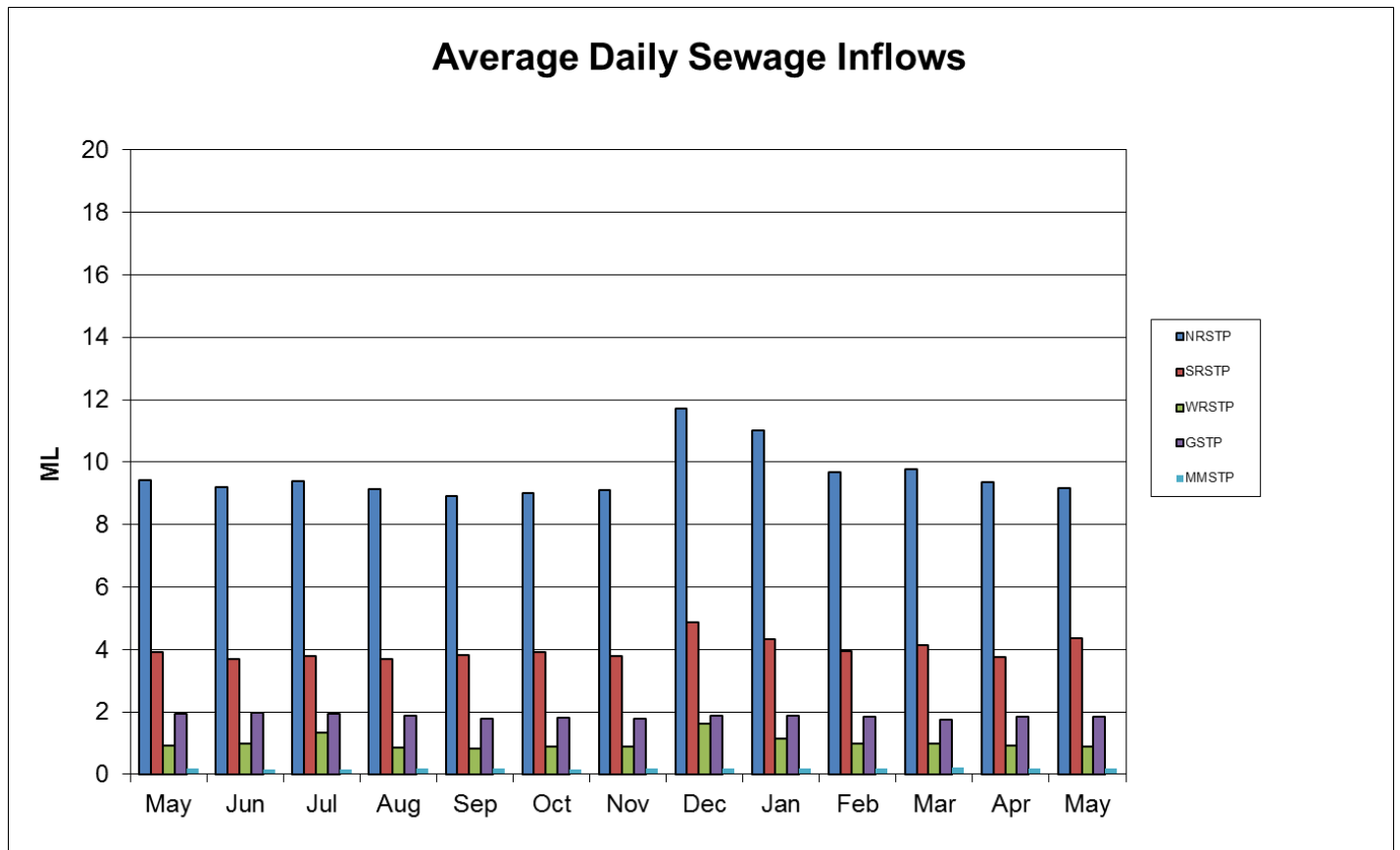
Drinking Water Quality Complaints

	Elevated Chlorine	Taste/Odour/Quality	Discoloured Water	Physical Appearance (e.g. residue or air)
No. Complaints	0	0	8	1

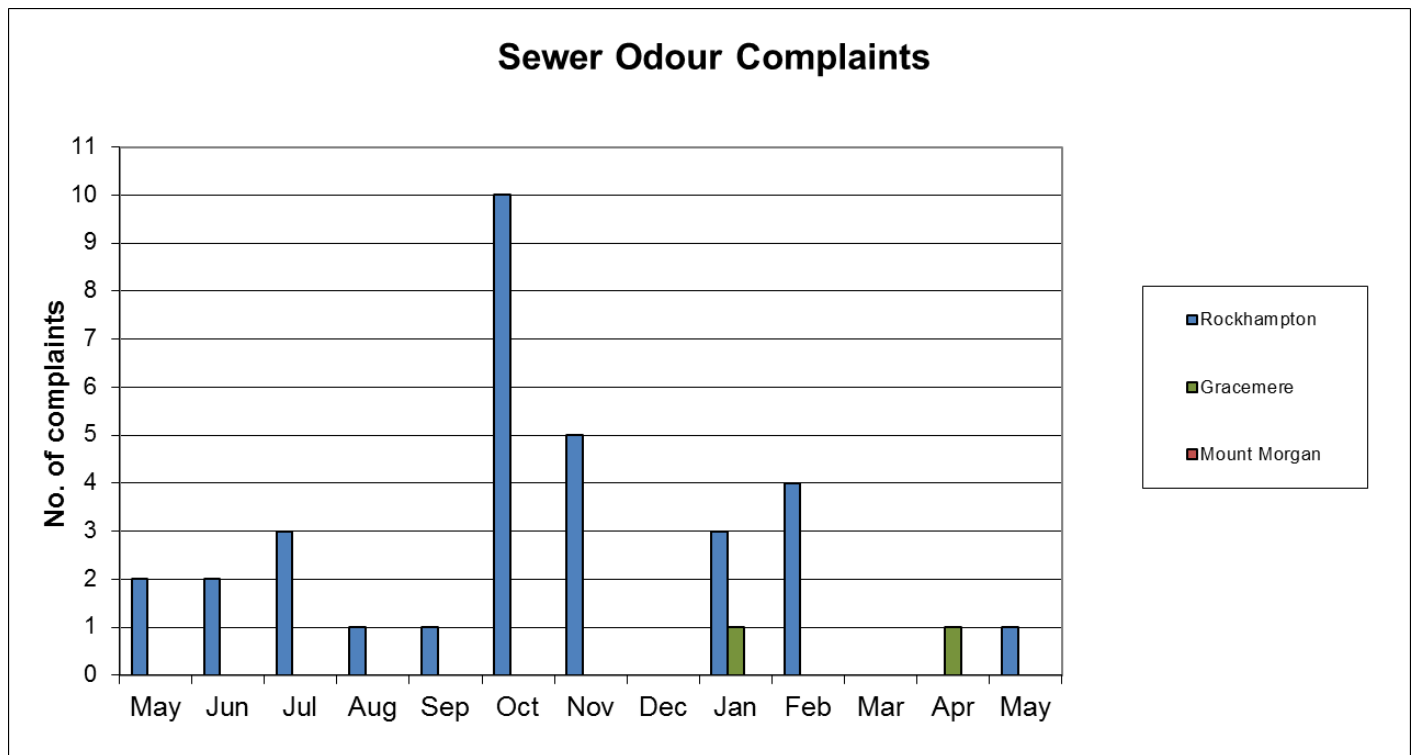
The total number of drinking water quality complaints (10 complaints) received during May was higher than the number of complaints received in April.

Two complaints were received from customers in Rockhampton and 8 complaints were from Mount Morgan. Nine complaints were associated with discoloured water and one complaint was due to the appearance of air in the water. The relatively high number of discoloured water complaints in Mount Morgan is thought to be due to a dam inversion event that occurred during a cold period that led to slightly increased levels of manganese in the drinking water. In each instance, FRW responded and the complaints were resolved by flushing the water mains to clear or refresh the water provided to the customer. Water quality testing was used as appropriate to adjust treatment processes if required and to ensure that water quality was within expected range for key water quality parameters or to confirm the return to normal high quality water.

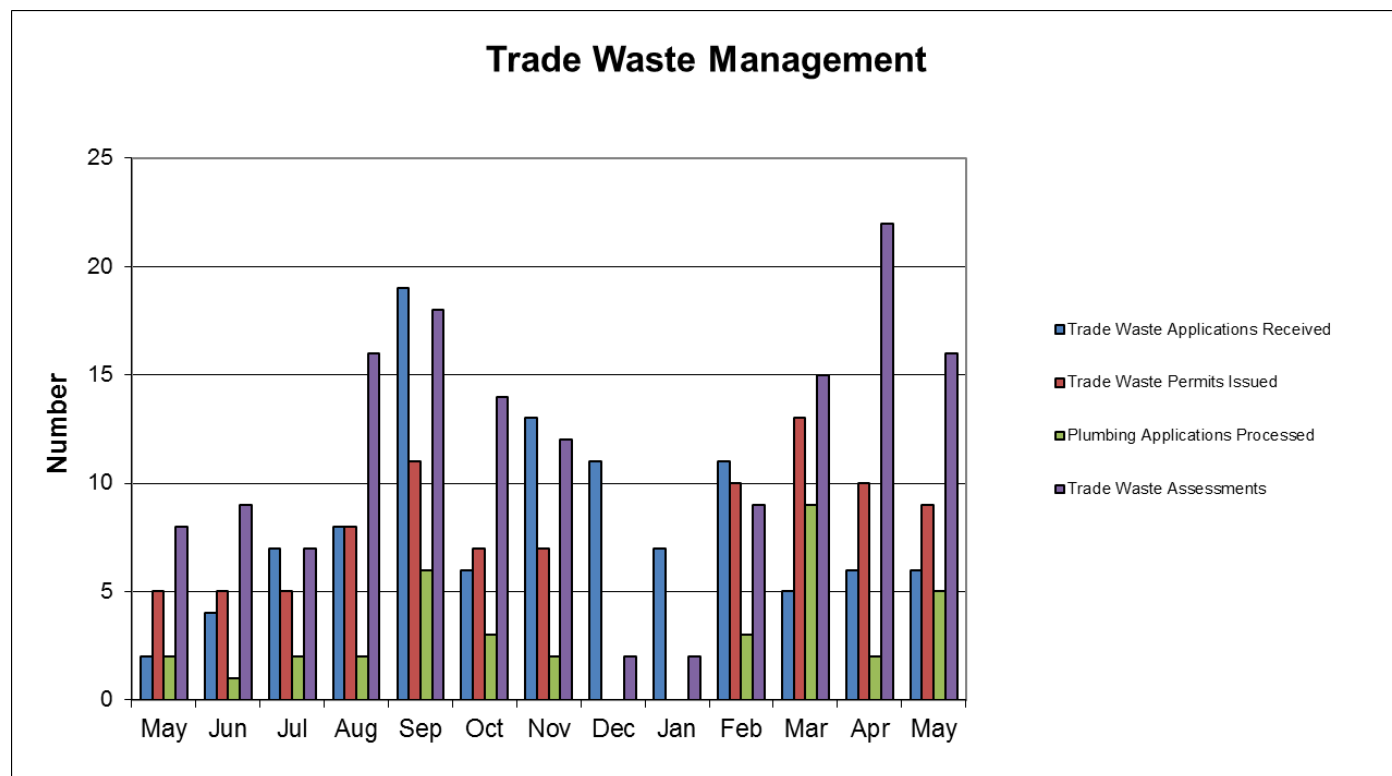
Sewage Inflows to Treatment Plants



Average daily sewage inflows during May decreased at most STPs compared to those recorded in April and were slightly lower than that recorded in the same period last year, with the exception of the SRSTP which receives the sewage inflows that used to go to the WRSTP which is now decommissioned. The lower inflows were due to the relatively low rainfall received and ongoing low levels of groundwater infiltration.

Sewer Odour Complaints

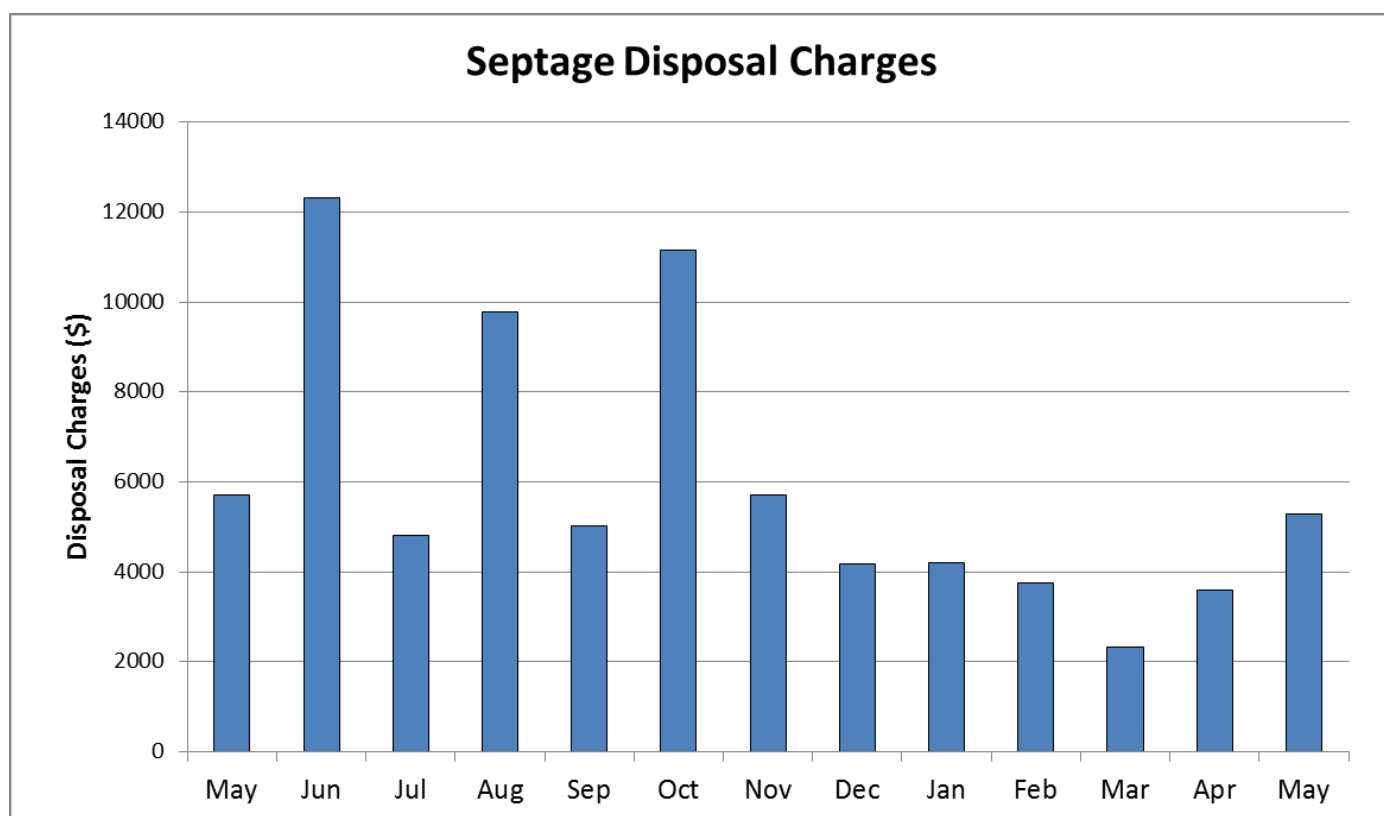
One sewer odour complaint was received during the month of May, the same as the number of complaints recorded in April. The source of the odour was an incorrectly operating air valve on a sewer rising main which was releasing sewer gas and causing a noticeable odour. This issue has now been resolved by replacing the air valve and by installing an odour filter at the site to remove any odour from vented gas.

Trade Waste and Septage Management Activities

Six Trade Waste applications were received and 9 Trade Waste approvals were issued during the month of May. Five Plumbing Applications were processed and 16 Trade Waste assessments or inspections were completed by the team.

The table below shows those permits which contained a significant change either to their Category rating or due to the inclusion of a Special Condition in order to comply with Council's Trade Waste Environmental Management Plan.

Industry/Trade	New or Renewal	Permit Category	Special Condition	Comments
Spray Painting	Renewal	1	Installation of solids settlement pit	N/A
Workshop with Washbay	Renewal	From 1 to 2	Installation of stormwater diversion system	474 kL/y discharge
Restaurant with Equine Washbays	Renewal	From 1 to 2	Nil	5925 kL/y discharge
Vehicle Washbay	Renewal	From 1 to 2	Nil	407 kL/y discharge
Workshop with Washbay	Renewal	From 1 to 2	Bunding for chemicals	945 kL/y discharge
Workshop	Renewal	1	Bunding for chemicals	N/A
Nursing Home	Renewal	2	Installation of grease trap	N/A

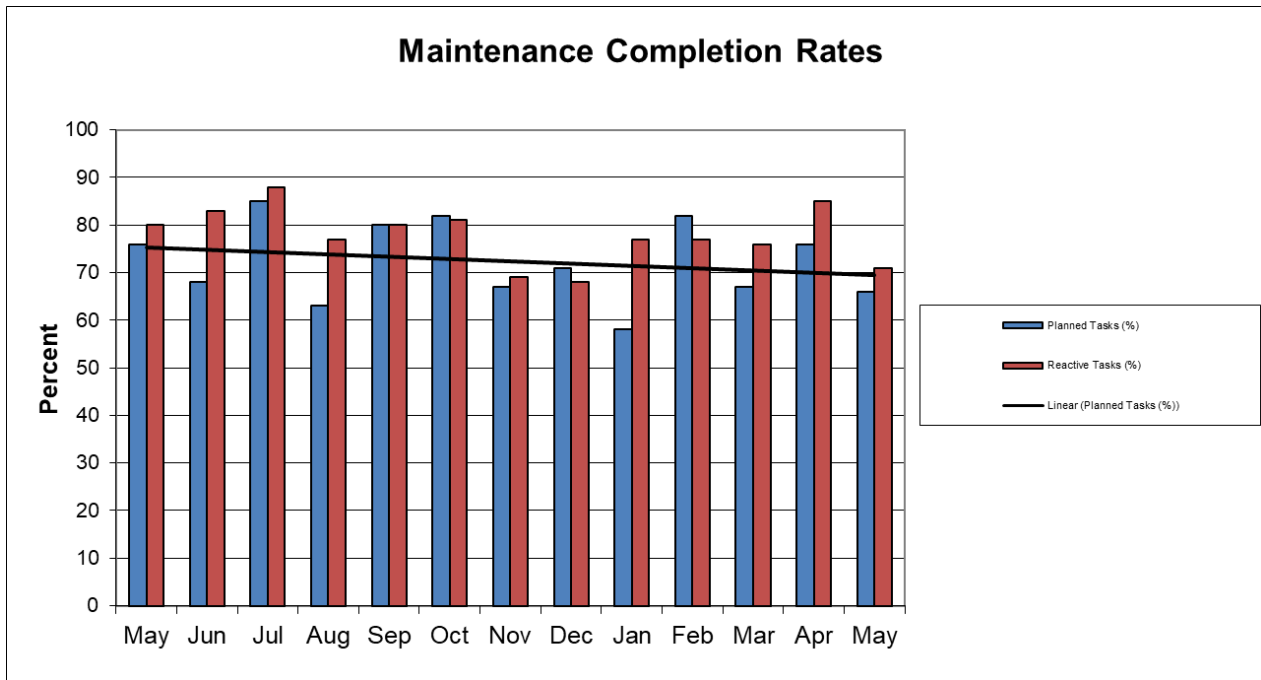


Revenue from the disposal of septage liquid waste at the North Rockhampton STP increased in May compared to April, with this amount of revenue being slightly lower than the same period last year. The reason for the significant change periodically is not known but possibly reflects seasonal changes in this industry activity.

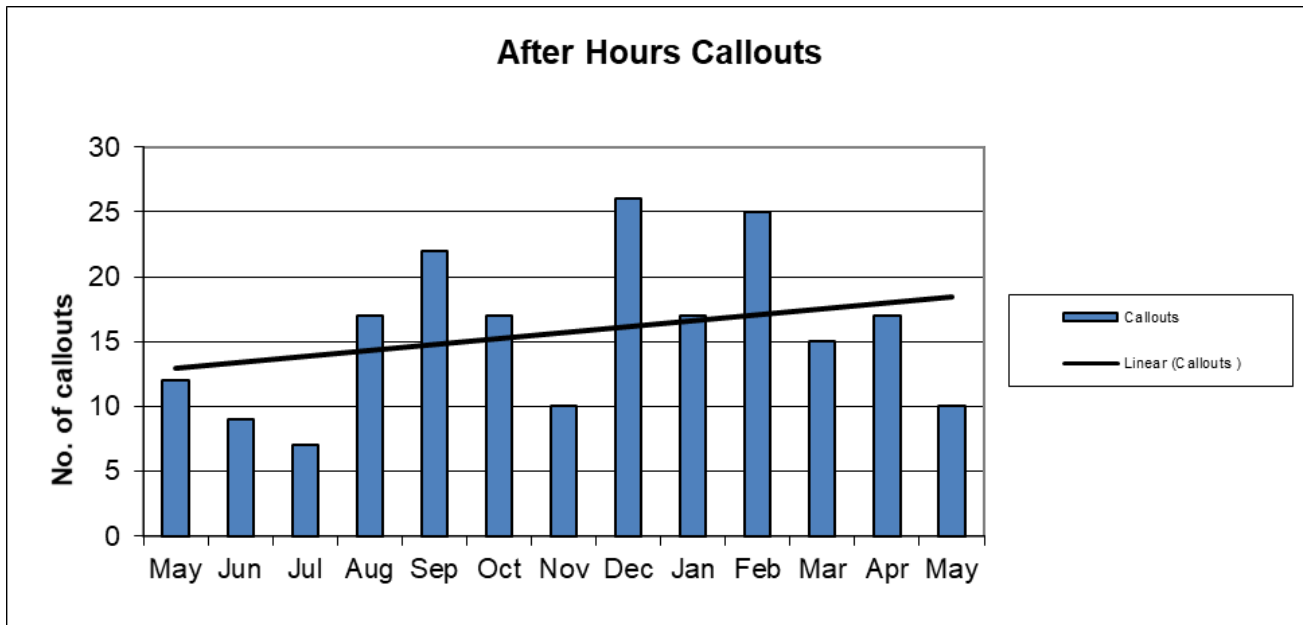
Treatment and Supply Maintenance Activities

The table below shows the breakdown of work completed based on the category of the work activity.

Maintenance Type	Work Category			
	Electrical	Mechanical	General	Operator
Planned	44	62	81	n/a
Reactive	53	26	16	n/a
After hours callouts	5	3	1	
Capital	2	1	0	n/a
Safety and Compliance	92	0	23	0



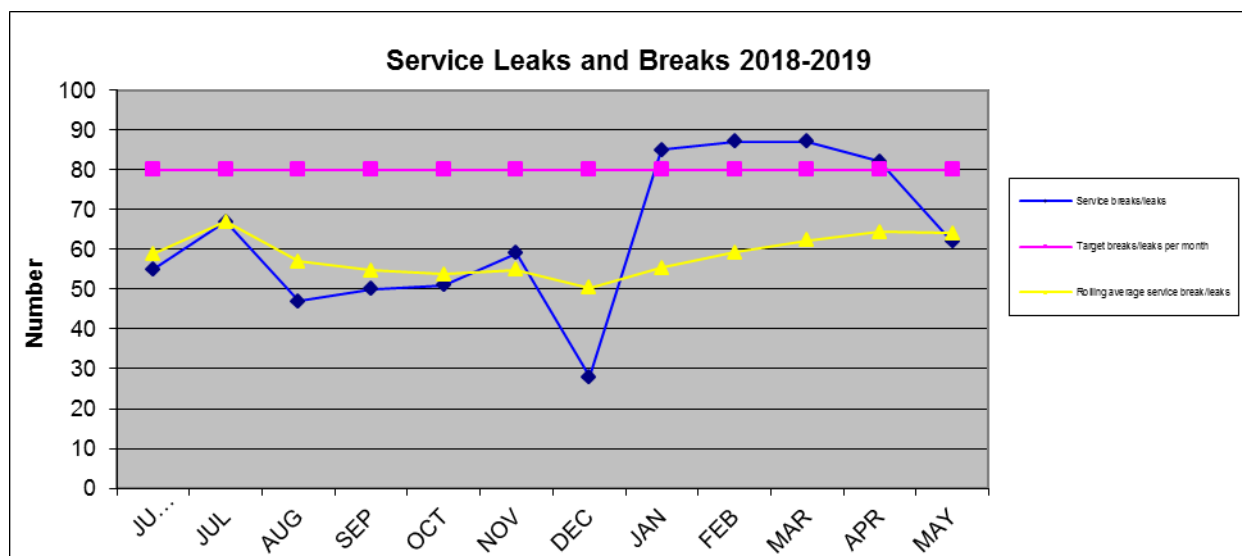
A total of 281 preventative maintenance activities were scheduled and 145 reactive maintenance activities were requested during the month of May. Completion rates for each type of maintenance activity by the end of the month were 66% and 71% respectively. The lower than expected completion rate for planned tasks was due to a small number of significant reactive failures occurring during March. The long term trend now shows a slight decrease in the completion rate for planned tasks.



The number of after-hours callouts for electrical and mechanical reactive maintenance (10 call-outs) decreased during May compared to April. This decrease is in part due to the completion of the Jardine Park SPS pump renewal which has eliminated the number of reactive call-outs for pump blockages. The number of call-outs was below the 12 month rolling average of 15 call-outs per month. The long term trend line in the graph indicates the number of call-outs per month is increasing due partly to relatively high numbers recorded during the summer months when infrastructure is often placed under higher demand. The change in season and completion of more capital projects (e.g. Jardine Park SPS upgrade) are expected to help reduce the number of after-hours call-outs as the old pumps are replaced with new pumps and a new energy efficient control system.

NETWORK

Regional Service Leaks and Breaks



Performance

Target met but with a continued higher number of service breaks than usual. Failures of threaded poly sections installed during previous water meter installations continue to be an issue. Replacement of all threaded poly sections within meter arrangements are being completed during reactive and planned capital water main/meter replacement programs.

Issues and Status

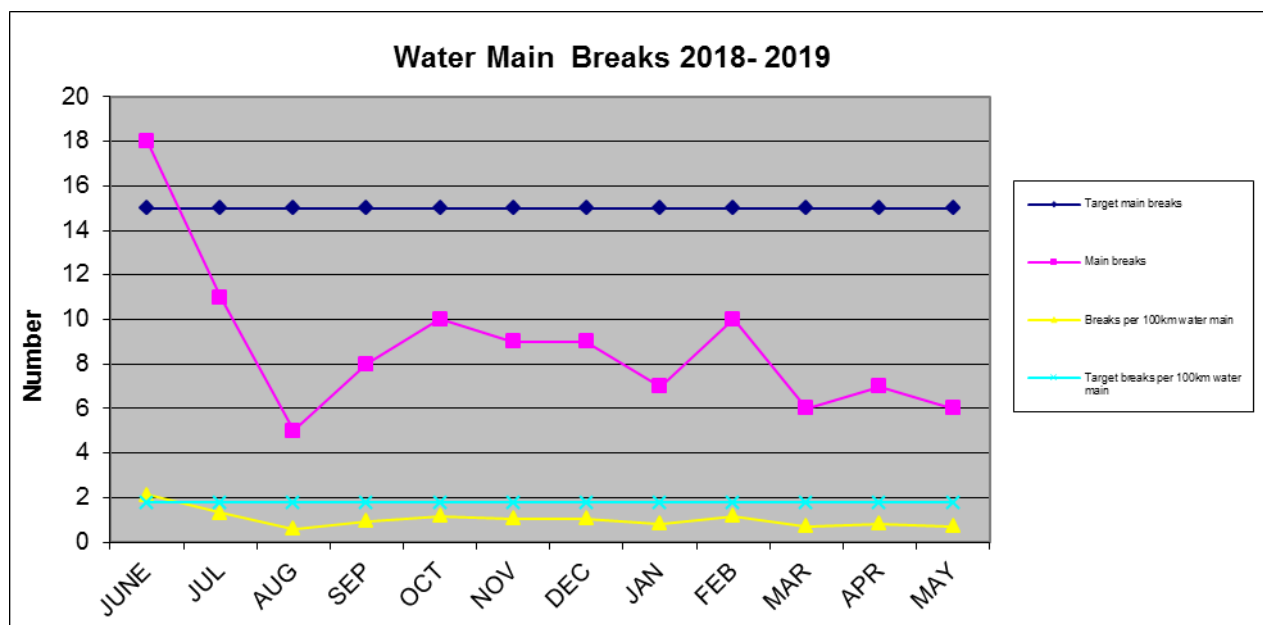
Maintenance records indicate a high percentage of service breaks and joint failures consistently occurring on older Class 12 poly services and meter arrangements.

Response to Issues

Water services subject to repeated failures are being prioritised within the capital replacement program to minimise the risk of continued failures.

Locality	Service Leaks / Breaks
Rockhampton	59
Mount Morgan	3
Regional Total	62

Regional Water Main Breaks



Performance

Target achieved with a slight decrease in water main breaks in Rockhampton when compared to previous month. Water main failures continue to trend down in line with the completion of capital replacement programs. Details of pipe materials for each break are shown in the table below.

Issues and Status

The following table shows the number of breaks per month.

Water Main Type	March 2019	April 2019	May 2019
Cast Iron	1	0	1
AC	2	2	3
PVC	2	4	2
GWI	1	0	0
Mild Steel	0	1	0
Copper	0	0	0
Poly	0	0	0
TOTAL	6	7	6

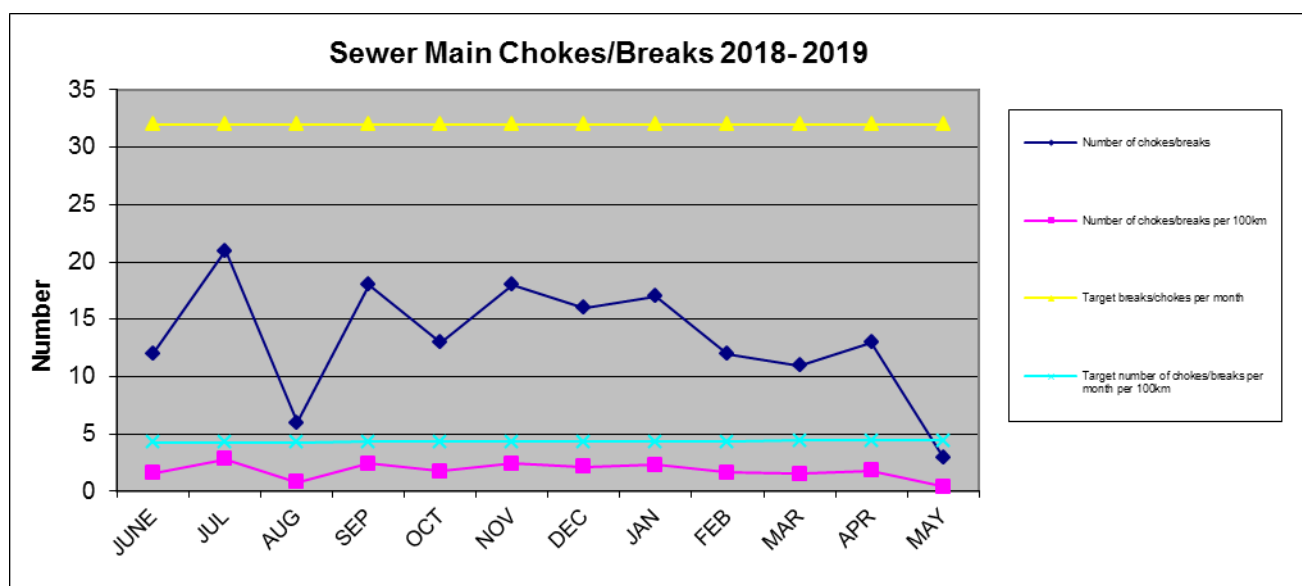
Response to Issues

Continued defect logging and pressure management will reduce failure occurrences. Water mains experiencing repeated failures are assessed for inclusion in the annual Water Main Replacement capital program.

	Number of Main Breaks	Target Main Breaks	Breaks per 100 km	Target Breaks per 100 km	Rolling average per 100 km
May	6	15	0.71	1.78	0.95

Locality	Main Breaks
Rockhampton	6
Mount Morgan	0
Regional Total	6

Rockhampton Regional Sewer Main Chokes/Breaks



Performance

Target achieved, with a significant decrease from the previous month, it is still evident that mainline sewer blockages are continuing to trend down and remain at an acceptable level in line with capital sewer refurbishment programs.

Issues and Status

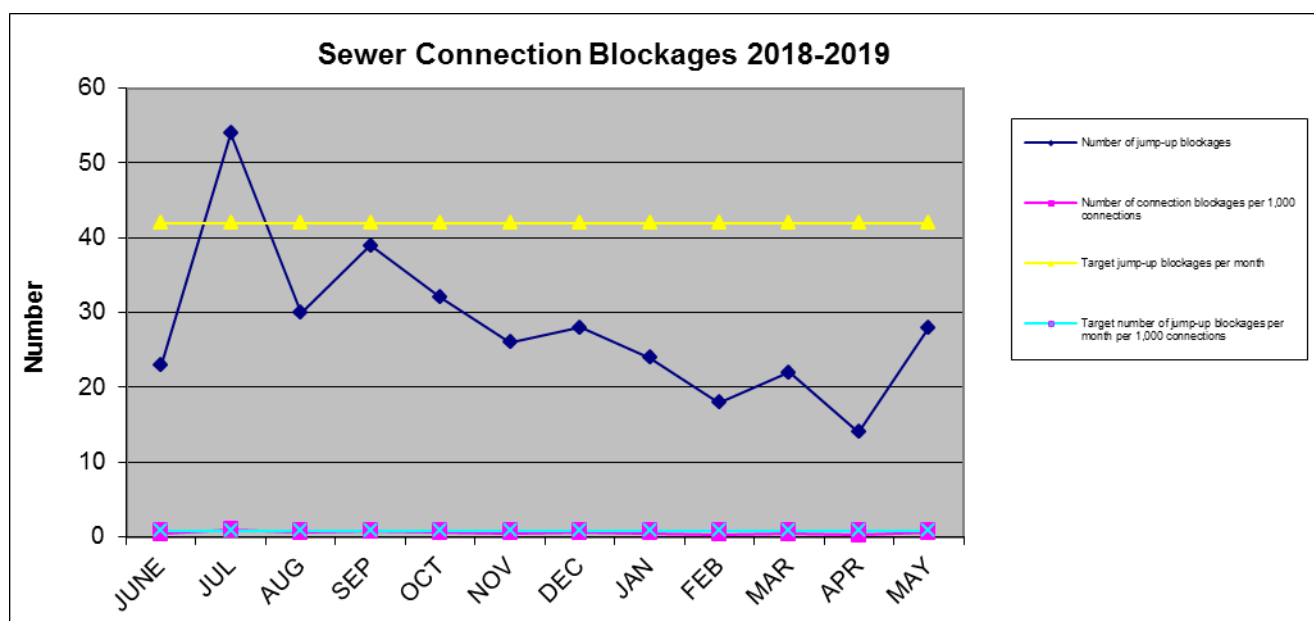
Data indicates that a high percentage of blockages / overflows continue to be caused by defective pipes resulting in tree root intrusion.

Response to Issues

Continue to log defects and monitor outcomes to ensure inclusion in the Capital Sewer Main Relining and rehabilitation programs.

	Number of chokes/breaks	Target chokes/breaks per month	Number of chokes/breaks per 100 km	Target number of chokes / breaks per month per 100km	Rolling 12 month average per 100 km chokes / breaks
May	3	32	0.4	4.41	1.76

Locality	Surcharges	Mainline Blockages
Rockhampton	2	3
Mount Morgan	0	0
Regional Total	2	3

Rockhampton Regional Sewer Connection BlockagesPerformance

Target was achieved with an increase in blockages when compared to previous month. Sewer connection repairs are prioritised for inclusion in current capital refurbishment programs in line with failure information. Capital refurbishment programs continue to focus on those properties experiencing repeat blockages.

Issues and Status

Data indicates blockages are been caused by broken pipes due to age, along with the resulting tree root intrusion.

Response to Issues

Continue to assess properties with repeat breaks and chokes for inclusion in the capital sewer refurbishment programs.

	Number of connection blockages	Target connection blockages per month	Number of connection blockages per 1,000 connections	Target number of connection blockages per 1,000 connections	Rolling 12 month average per 1,000 connections
May	28	42	0.54	0.81	0.51

Locality	Connection Blockages
Rockhampton	28
Mount Morgan	0
Regional Total	28

Sewer Rehabilitation Program

	Number completed	FY to date totals
Access Chambers raised/repaired	15	42
Sewers repaired	9	119

Inflow/Infiltration Program (North Rockhampton)

	Number completed	FY to date totals
Properties Inspected	0	0
Defects Identified	0	0
Defects Rectified	0	57

Water Meter Replacement

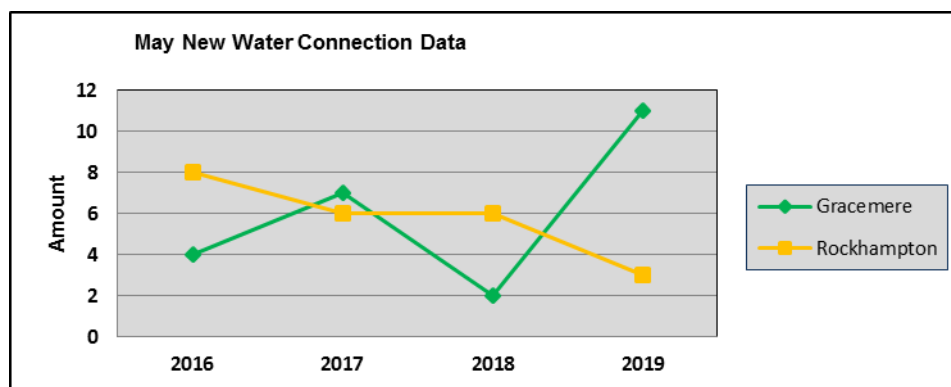
	Number completed	FY to date totals
Reactive Replacement	End of program	1043
Planned Replacement	70	866
Regional Total	70	1909

Private WorksNew Water Connections

Region	May 2019	FY to Date 2018/2019	FY to Date 2017/2018	FY to Date 2016/2017	FY to Date 2015/2016
Gracemere	8	32	39	64	53
Rockhampton	3	63	107	96	124
Mount Morgan	n/a	n/a	n/a	n/a	n/a
Regional Total	11	95	146	160	177

This table and graph shows the water connection data, for April, for the past four years.

Region	May 2019	May 2018	May 2017	May 2016
Gracemere	11	2	7	4
Rockhampton	3	6	6	8
Mount Morgan	n/a	n/a	n/a	n/a
Total	14	8	13	12

New Connection DataDetails on Private Works Jobs

The table below shows the quantity of private works jobs quoted and accepted during the reporting period and year to date. Jobs include both water and sewerage.

	May	Amount	FYTD	FYTD Amount
Quotes Prepared	6	\$50,100.23	61	\$507,030.60
Quotes Accepted	7	\$60,412.90	53	\$432,939.48
Jobs Completed	6	\$27,497.14	49	\$347,005.40

Special Water Meter Reads

Reading Type	No. of Reads	\$ Value
Water Account Search - On-Site Readings \$100 per read	111	
Total \$ Value for May		\$11,100
Total \$ Value Financial Year to Date		\$92,927

Water Meter Reading

Meter reads for the fourth quarter 2018/19 continued during May. A total of 10,747 meters in sectors 3, 4, 5 and 6 were read. Approximately 11,400 water accounts were approved to be sent to customers during the month for sectors 1, 2, 3 and 4.

Sectors Read	3	4	5	6	Totals
No. of Meters in Sector	2,429	3,058	2,672	2,588	10,747
No-Reads	6	16	6	4	32
% Of No-Reads	0.2%	0.5%	0.2%	0.15%	0.3%

Building Over Sewer (BOS)

The following summary is an overview of this core business activity that requires ongoing negotiations with the respective stakeholders and detailed investigations to determine location and condition assessments of the associated infrastructure.

Activity Summary

	May	FYTD
General Enquiries / BOS	11	106
Inspections	0	43
Meetings	3	42
Site Visits	11	102
Pre-Starts	0	7
Approval Permits Issued	1	18
Permits closed	0	18
Total	26	336

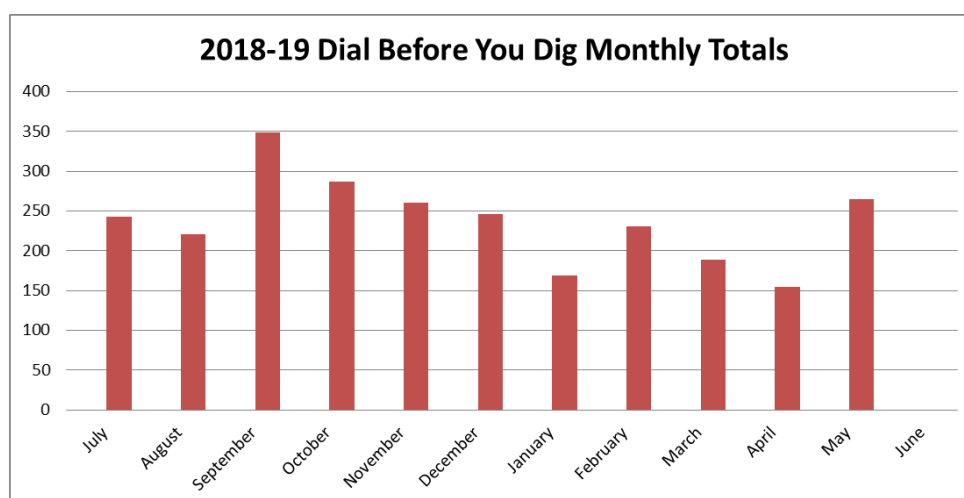
BOS Applications Under Assessment and Construction

- Three BOS under construction from 2017
- Nine BOS under construction from 2018
- Four BOS under construction from 2019
- Four under review for 2019

ADMINISTRATIONDial Before You Dig (DBYD)

The average number of requests received per day for May was 8.55, this is an increase from 5.17 in April. A large number of requests in May have been for the Rockhampton Ring Road, 32 of these requests were duplicates.

	March 2019	April 2019	May 2019	FY 2018/19 Total
Requests Received	189	155	265	2,616

Site Tours

There were three tours conducted of the Glenmore Water Treatment Plant during May, being:

- Twelve students and two staff from CQU attended on 1 May 2019;
- Eight CQU Environmental Science Students and one staff member attended on 13 May 2019; and
- Fifteen students and one staff member from Carinity Education attended on 23 May 2019.

Rebates for Undetected Leaks

Undetected Leaks (Residential)

	May 2019	FY 2018/19 Total
New requests	10	99
Number declined	2	23
Number approved	11	70
Require more information	4	30
Being held until next meter read	13	61
Total kL rebated	4,481	34,523
Total value approved	\$9,169.38	\$71,726.12

Undetected Leaks (Non-Residential)

	May 2019	FY 2018/19 Total
New requests	0	9
Number declined	0	6
Number approved	0	6
Require more information	0	2
Being held until next meter read	0	3
Total kL rebated	0	11,689
Total value approved	\$0.00	\$20,903.41

Residential Rebates

	May 2019	Total Applications FY2018/19	Total FYTD \$
Washing machines	16	201	\$20,100
Stand-alone tank	1	1	\$250
Integrated tank	0	0	\$0
Dual flush toilet	1	5	\$250
Shower rose	0	0	\$0
Total	18	207	\$20,600

No applications were declined this month and five applications are waiting on the customer to provide further information including updating Australian Electoral Commission enrolment details and amending paperwork.

Community and Events

Promotional material was handed out from the Council float during the street parade held during the Golden Mount Festival on 5 May 2019.

A media release was issued advising Mount Morgan residents would commence Level 1 Water Restrictions on 20 May 2019. A letter and factsheet was delivered to all residents in the community during the first week and articles were placed in The Morning Bulletin and the local paper, The Argus. Information was also delivered via social media and the website.

8.4 PROJECT DELIVERY MONTHLY REPORT - MAY 2019

File No: 7028
Attachments: 1. [Project Delivery Monthly Report - May 2019](#)↓
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

OFFICER'S RECOMMENDATION

THAT the Project Delivery Monthly Report for May 2019 be received.

COMMENTARY

The project delivery section submits a monthly project report outlining the status of the capital projects. The following project has a one page capital monthly report outlining progress against time and budget.

- A. Airport Screening – Security Requirements

PROJECT DELIVERY MONTHLY REPORT - MAY 2019

Project Delivery Monthly Report – May 2019

Meeting Date: 25 June 2019

Attachment No: 1

PROJECT DELIVERY – MONTHLY REPORT

Reporting Month	May 19
Project	Airport Screening – Security Requirements
Project Number	1148824
Project Manager	Shirley Hynes
Council Committee	Airport, Water and Waste

PROJECT SCOPE

Install new passenger screening equipment at Rockhampton Airport. The new equipment to be installed will require a reconfiguration of the Terminal which will impact on the concourse and existing concession.

PROJECT MILESTONES

ITEM	TARGET DATE		COMMENTARY
	ORIGINAL	REVISED	
Project Planning	April 19		Preliminary project planning complete Grant funding (X-ray equipment only) secured
Design Development	April 19		
Procurement	June 18		
Construction	October 19		

FINANCIAL PROFILE

	Project Life				Current Year			
	Total Budget	Actual to date	Committals	Remaining Budget	Budget	Actual to date	Committals	Remaining Budget
Expenditure	\$3,700,000	\$12,244	\$0	\$3,687,756	\$3,700,000	\$5,744	\$0	\$3,694,256
External Funding								

PROJECT STATUS

Project progressing in accordance with program.

- Rockhampton Airport meets eligibility criteria for RASSF grant for X-Ray equipment
- Tight timescale for completion of works due to Department of Home Affairs requirement for implementation prior to 31/12/19.
- Preliminary design complete Project to be tendered as single stage design and construct.
- Tender schedule to be published June 2019.

9 NOTICES OF MOTION

Nil

10 URGENT BUSINESS/QUESTIONS

Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting.

11 CLOSURE OF MEETING