



AIRPORT, WATER AND WASTE COMMITTEE MEETING

MINUTES

21 AUGUST 2018

The Committee Recommendations contained within these Minutes are due to be adopted at the next Council meeting on 28 August 2018.

The Minutes are due to be confirmed at the next Airport Water and Waste Committee meeting on 18 September 2018.

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**REPORT OF THE AIRPORT, WATER AND WASTE COMMITTEE MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON ON
TUESDAY, 21 AUGUST 2018 COMMENCING AT 3.00PM**

1 OPENING

2 PRESENT

Members Present:

Councillor N K Fisher (Chairperson)
Councillor A P Williams
Councillor C E Smith
Councillor C R Rutherford
Councillor M D Wickerson

In Attendance:

Mr R Cheesman – Deputy Chief Executive Officer
Mr E Pardon – Chief Executive Officer
Mr P Kofod – General Manager Regional Services
Mr T Cullen – General Manager Advance Rockhampton
Ms T Baxter – Manager Airport
Mr M Vycke – Manager Commercial
Mr J Plumb – Manager Fitzroy River Water
Mr M O’Keeffe – Manager Rockhampton Regional Waste and Recycling
Mr M Mansfield – Coordinator Media and Communications
Ms L Leeder – Senior Committee Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

The Mayor, Councillor Margaret Strelow granted leave of absence to attend the Northern Alliance of Councils Conference in Ingham.

Councillor Rose Swadling tendered her apology and was not in attendance.

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COMMITTEE RESOLUTION

THAT the minutes of the Airport, Water and Waste Committee held on 17 July 2018 be taken as read and adopted as a correct record.

Moved by: Councillor Williams
Seconded by: Councillor Wickerson

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

Nil

UNCONFIRMED

7 PUBLIC FORUMS/DEPUTATIONS

Nil

UNCONFIRMED

8 OFFICERS' REPORTS

8.1 ROCKHAMPTON AIRPORT MONTHLY OPERATIONS REPORT - JULY 2018

File No: 7927
Attachments: 1. Monthly Report
Authorising Officer: Tony Cullen - General Manager Advance Rockhampton
Author: Tracey Baxter - Manager Airport

SUMMARY

The monthly operations and annual performance plan report for the Rockhampton Airport for July 2018 is presented for Councillors information.

3:07PM Chief Executive Officer left the meeting
3:12PM Chief Executive Officer returned to the meeting
3:15PM Councillor Smith attended the meeting

COMMITTEE RECOMMENDATION

THAT the Rockhampton Airport Operations and Annual Performance Plan Report for July 2018 be 'received'.

Moved by: Councillor Wickerson
Seconded by: Councillor Williams

MOTION CARRIED

8.2 FRW MONTHLY OPERATIONS REPORT - JULY 2018

File No: 1466
Attachments: 1. FRW Monthly Operations Report - July 2018
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Jason Plumb - Manager Fitzroy River Water

SUMMARY

This report details Fitzroy River Water's financial position and other operational matters for the Council's information as at 30 June 2018.

3:26PM Chief Executive Officer left the meeting

COMMITTEE RECOMMENDATION

THAT the FRW Monthly Operations Report for July 2018 be received.

Moved by: Councillor Wickerson

Seconded by: Councillor Smith

MOTION CARRIED

8.3 FRW ANNUAL PERFORMANCE PLAN AS AT 30 JUNE 2018

File No: 1466

Attachments:

1. **Customer Service Standards as at 30 June 2018**
2. **Customer Service and Financial Targets as at 30 June 2018**
3. **Non Compliance Comments as at 30 June 2018**

Authorising Officer: Peter Kofod - General Manager Regional Services

Author: Jason Plumb - Manager Fitzroy River Water

SUMMARY

Fitzroy River Water's performance against financial and non-financial targets and key strategies is reported to Council on a quarterly basis in accordance with the adopted Annual Performance Plan for 2018/19. This report as at 30 June 2018 is presented for the Committee's information.

COMMITTEE RECOMMENDATION

THAT the Fitzroy River Water Annual Performance Plan quarterly report as at 30 June 2018 be received.

Moved by: Councillor Smith
Seconded by: Councillor Rutherford
MOTION CARRIED

8.4 ROCKHAMPTON REGIONAL WASTE AND RECYCLING MONTHLY OPERATIONS REPORT

File No: 7927
Attachments: 1. Rockhampton Regional Waste and Recycling Operations Report July 2018
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Michael O'Keeffe - Manager Rockhampton Regional Waste and Recycling

SUMMARY

The purpose of this report is to provide Council with an overview of Rockhampton Regional Waste and Recycling (RRWR) for the month of July 2018.

COMMITTEE RECOMMENDATION

THAT the *Rockhampton Regional Waste and Recycling Operations Report* for period ended 31 July 2018 be received.

Moved by: Councillor Rutherford
Seconded by: Councillor Smith
MOTION CARRIED

8.5 ROADSIDE BIN STATIONS INTERIM SOLUTIONS

File No: 7284
Attachments: Nil
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Michael O'Keeffe - Manager Rockhampton Regional Waste and Recycling

SUMMARY

Rockhampton Regional Waste and Recycling (RRWR) is seeking Council approval to undertake a number of interim solutions following the closure of Roadside Bin Stations and Operation of New Waste Transfer Stations.

3:58PM Deputy Chief Executive Officer left the meeting
4:04PM Deputy Chief Executive Officer returned to the meeting
4:10PM Chief Executive Officer returned to the meeting

COMMITTEE RECOMMENDATION

THAT Council approve the following actions:

1. Adjust Fees and Charges to reduce the minimum charge of half a 240 litre wheelie bin from \$8.50 to \$5.00 at all Waste Facilities from 1 October 2018; and
2. Work with the impacted rural communities to agree on a workable solution for the provision of a weekly waste and recycling solution at specific locations, implemented from 1 October 2018.
3. A survey be undertaken of impacted residents outlining options for hours of operation.

Moved by: Councillor Wickerson

Seconded by: Councillor Smith

MOTION CARRIED

9 NOTICES OF MOTION

Nil

UNCONFIRMED

10 URGENT BUSINESS QUESTIONS

UNCONFIRMED

11 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

COMMITTEE RECOMMENDATION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

12.1 Recyclables Processing Contract Update Report

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

Moved by: Councillor Wickerson

Seconded by: Councillor Smith

MOTION CARRIED

COMMITTEE RECOMMENDATION

4:17PM

THAT pursuant to s7.11 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Councillor Wickerson

Seconded by: Councillor Smith

MOTION CARRIED

COMMITTEE RECOMMENDATION

4:25PM

THAT pursuant to s7.11 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Councillor Williams

Seconded by: Councillor Smith

MOTION CARRIED

12 CONFIDENTIAL REPORTS

12.1 RECYCLABLES PROCESSING CONTRACT UPDATE REPORT

File No: 80001
Attachments: Nil
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Michael O'Keeffe - Manager Rockhampton Regional Waste and Recycling

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

SUMMARY

The purpose of this report is to provide Council with an update on the Recyclables Processing Contract and proposed way forward.

COMMITTEE RECOMMENDATION

THAT Council endorse the actions within this report.

Moved by: Councillor Fisher

Seconded by: Councillor Smith

MOTION CARRIED UNANIMOUSLY

13 CLOSURE OF MEETING

There being no further business the meeting closed at 4:28pm.

SIGNATURE

CHAIRPERSON

DATE

UNCONFIRMED