



AIRPORT, WATER AND WASTE COMMITTEE MEETING

MINUTES

13 FEBRUARY 2018

The Committee Recommendations contained within these Minutes are due to be adopted at the next Council meeting on 20 February 2018.

The Minutes are due to be confirmed at the next Airport, Water and Waste Committee Meeting on 13 March 2018.

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**REPORT OF THE AIRPORT, WATER AND WASTE COMMITTEE MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON TUESDAY 13 FEBRUARY 2018 COMMENCING AT 3:00PM**

1 OPENING

2 PRESENT

Members Present:

Councillor N K Fisher (Chairperson)
The Mayor, Councillor M F Strelow
Councillor C E Smith
Councillor C R Rutherford
Councillor M D Wickerson

In Attendance:

Mr R Cheesman – Deputy Chief Executive Officer
Mr E Pardon – Chief Executive Officer
Mr P Kofod – General Manager Regional Services
Mr T Cullen – General Manager Advance Rockhampton/Acting General
Manager Aviation Services
Mr C Dungleison – Manager Rockhampton Regional Waste and Recycling
Mr J Plumb – Manager Fitzroy River Water
Ms T Baxter – Manager Airport
Mr M O’Keeffe – Coordinator Waste Services
Mr A Russell – Senior Executive Strategic Projects
Mr M Mansfield – Supervisor Media and Engagement
Ms C Steinberger – Media Officer
Ms K Walsh – Governance Support Officer
Ms L Leeder – Senior Governance Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

COMMITTEE RESOLUTION

THAT the apologies tendered by Councillor Rose Swadling and Councillor Tony Williams be received.

Moved by: Councillor Smith
Seconded by: Councillor Wickerson

MOTION CARRIED

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COMMITTEE RESOLUTION

THAT the minutes of the Airport, Water and Waste Committee held on 5 December 2017 be taken as read and adopted as a correct record.

Moved by: Councillor Wickerson

Seconded by: Councillor Rutherford

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

UNCONFIRMED

6 BUSINESS OUTSTANDING

6.1 BUSINESS OUTSTANDING TABLE FOR AIRPORT, WATER AND WASTE COMMITTEE MEETING

File No: 10097

Attachments: 1. Business Outstanding Table - Airport, Water and Waste Committee

Authorising Officer: Peter Kofod - General Manager Regional Services

Author: Peter Kofod - General Manager Regional Services

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Airport, Water and Waste Committee is presented for Councillors' information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Airport, Water and Waste Committee be received.

Moved by: Councillor Wickerson
Seconded by: Councillor Smith

MOTION CARRIED

7 PUBLIC FORUMS/DEPUTATIONS

Nil

UNCONFIRMED

8 OFFICERS' REPORTS

8.1 ROCKHAMPTON AIRPORT MONTHLY OPERATIONAL REPORT - JANUARY 2018

File No: 7927

Attachments: 1. Rockhampton Airport Monthly Operations Report - January 2018

Authorising Officer: Tony Cullen - General Manager Advance Rockhampton/
Acting General Manager Aviation Services

Author: Tracey Baxter - Manager Airport

SUMMARY

The monthly operations and annual performance plan report for the Rockhampton Airport for January 2018 is presented for Councillors information.

COMMITTEE RECOMMENDATION

THAT the Rockhampton Airport Operations and Annual Performance Plan Report for January 2018 be 'received'.

Moved by: Councillor Wickerson

Seconded by: Councillor Smith

MOTION CARRIED

8.2 FRW ANNUAL PERFORMANCE PLAN AS AT 31 DECEMBER 2017**File No:** 1466**Attachments:**

1. **Customer Service Standards as at 31 December 2017**
2. **Customer Service and Financial Targets as at 31 December 2017**
3. **Non Compliance Comments as at 31 December 2017**

Authorising Officer: Peter Kofod - General Manager Regional Services**Author:** Jason Plumb - Manager Fitzroy River Water**SUMMARY**

Fitzroy River Water's performance against financial and non-financial targets and key strategies is reported to Council on a quarterly basis in accordance with the adopted Annual Performance Plan for 2017/18. This report as at 31 December 2017 is presented for the Committee's information.

COMMITTEE RECOMMENDATION

THAT the Fitzroy River Water Annual Performance Plan quarterly report as at 31 December 2017 be received.

Moved by: Councillor Rutherford**Seconded by:** Councillor Smith**MOTION CARRIED**

8.3 FRW MONTHLY OPERATIONS REPORT - JANUARY 2018

File No: 1466
Attachments: 1. FRW Monthly Operations Report - January 2018
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Jason Plumb - Manager Fitzroy River Water

SUMMARY

This report details Fitzroy River Water's financial position and other operational matters for the Council's information as at 31 January 2018.

COMMITTEE RECOMMENDATION

THAT the FRW Monthly Operations Report for January 2018 be received.

Moved by: Councillor Smith
Seconded by: Councillor Wickerson
MOTION CARRIED

8.4 LAKES CREEK ROAD PIGGY BACK LANDFILL PROJECT UPDATE

File No: 12276
Attachments: Nil
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Kim Saloyedoff - Project Manager Parks Restoration
Craig Dunglison - Manager RRWR

SUMMARY

The purpose of this report is to provide an update on the Landfill extension project.as the concept plan for the landfill expansion and detailed design has recently been completed with a tender being awarded for the construction of the first landfill cell.

COMMITTEE RECOMMENDATION

THAT the Lakes Creek Piggy Back Landfill Project Update report be received.

Moved by: Councillor Wickerson
Seconded by: Councillor Smith
MOTION CARRIED

8.5 ROADSIDE BIN STATIONS REVIEW**File No:** 7284**Attachments:**

1. Prohibited Items Disposed at Roadside Bin Stations
2. Recyclable Items Disposed at Roadside Bin Stations
3. Illegal Dumping Examples
4. Concept Layout Design for Proposed WTS

Authorising Officer: Peter Kofod - General Manager Regional Services**Author:** Craig Dunglison - Manager RRWR

SUMMARY

A review has been undertaken of the effectiveness of the current nine Roadside Bin Stations operated by Council. This report presents the review outcomes and recommends replacing these facilities with three Waste Transfer Stations.

3:46PM Chief Executive Officer left the meeting

3:48PM Chief Executive Officer returned to the meeting

COMMITTEE RECOMMENDATION

THAT this matter be referred to a full Council meeting and that detailed costing be presented.

Moved by: Mayor Strelow**Seconded by:** Councillor Smith**MOTION CARRIED**

8.6 PURCHASE OF SANITARY LANDFILL COMPACTOR FOR LAKES CREEK ROAD LANDFILL

File No: 7283
Attachments: Nil
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Craig Dunlison - Manager RRWR
Michael O'Keeffe - Coordinator Waste Services

SUMMARY

This report seeks endorsement of the commencement of the tender process for the procurement of a sanitary landfill compactor. As the commissioning of the landfill extension project will commence soon, a compactor is required to ensure efficient compaction of the waste to maximise the operational life of the facility, lowering operational costs.

COMMITTEE RECOMMENDATION

THAT Council approve the commencement of the acquisition process for a sanitary landfill compactor with final purchase subject to its approval in the 2018/19 budget.

Moved by: Councillor Fisher

Seconded by: Councillor Smith

MOTION CARRIED

8.7 CONTAINER REFUND SCHEME - UPDATE

File No: 7927
Attachments: Nil
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Craig Dunglison - Manager RRWR

SUMMARY

The Container Refund Scheme is planned to commence on 01 July 2018. This report provides an update on the scheme's implementation and whilst Council's involvement is limited, it outlines implications for Council.

4:17PM Deputy Chief Executive Officer left the meeting
4:20PM Deputy Chief Executive Officer returned to the meeting

COMMITTEE RECOMMENDATION

THAT the Container Refund Scheme Update report be received.

Moved by: Councillor Smith
Seconded by: Councillor Wickerson

MOTION CARRIED

8.8 ROCKHAMPTON REGIONAL WASTE AND RECYCLING MONTHLY OPERATIONS AND ANNUAL PERFORMANCE PLAN AS AT 31 JANUARY 2018

File No: 7927
Attachments: 1. RRWR Operations and Annual Performance Plan as at 31 January 2018
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Craig Dunglison - Manager RRWR

SUMMARY

The purpose of this report is to provide Council with an overview of Rockhampton Regional Waste and Recycling (RRWR) for the months of December and January.

COMMITTEE RECOMMENDATION

THAT the RRWR Monthly Operations Report for period ended 31 January 2018 be received.

Moved by: Councillor Wickerson
Seconded by: Councillor Smith
MOTION CARRIED

9 NOTICES OF MOTION

Nil

UNCONFIRMED

10 URGENT BUSINESS\QUESTIONS

UNCONFIRMED

11 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

RECOMMENDATION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

12.1 Lower Fitzroy River Infrastructure Project

This report is considered confidential in accordance with section 275(1)(c) (h), of the *Local Government Regulation 2012*, as it contains information relating to the local government's budget; AND other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

UNCONFIRMED

12 CONFIDENTIAL REPORTS

12.1 LOWER FITZROY RIVER INFRASTRUCTURE PROJECT

File No: 2830

Attachments:

1. LFRIP-DBC-Executive Summary
2. RRC Submission to Building Queensland - LFRIP

Authorising Officer: Peter Kofod - General Manager Regional Services

Author: Jason Plumb - Manager Fitzroy River Water

This report is considered confidential in accordance with section 275(1)(c) (h), of the *Local Government Regulation 2012*, as it contains information relating to the local government's budget; AND other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

The Detailed Business Case (DBC) for the Lower Fitzroy River Infrastructure Project (LFRIP) was released in January. The DBC describes both opportunities and uncertainties for Council. This report outlines the next steps in ensuring that the LFRIP proceeds in a manner consistent with Council's interests of maximising water security and meeting community expectations.

COMMITTEE RECOMMENDATION

THAT this matter be referred to a full Council meeting.

Moved by: Councillor Fisher

Seconded by: Mayor Strelow

MOTION CARRIED

13 CLOSURE OF MEETING

There being no further business the meeting closed at 4:27pm.

SIGNATURE

CHAIRPERSON

DATE

UNCONFIRMED