



# **AIRPORT, WATER AND WASTE COMMITTEE MEETING**

## **MINUTES**

**16 MAY 2017**

The Committee Recommendations contained within these minutes were adopted at the Council meeting on 23 May 2017.

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**REPORT OF THE AIRPORT, WATER AND WASTE COMMITTEE MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON TUESDAY 16 MAY 2017 COMMENCING AT 3.03 PM**

## **1 OPENING**

## **2 PRESENT**

Members Present:

Councillor N K Fisher (Chairperson)  
The Mayor, Councillor M F Strelow  
Councillor R A Swadling  
Councillor A P Williams  
Councillor C E Smith  
Councillor C R Rutherford  
Councillor M D Wickerson

In Attendance:

Mr R Cheesman – General Manager Corporate Services (Executive Officer)  
Mr E Pardon – Chief Executive Officer  
Mr S Waters – General Manager Regional Development and Aviation  
Mr C Dungleison – Manager Rockhampton Regional Waste and Recycling  
Mr J Plumb – Manager Fitzroy River Water  
Ms A Cutler – Finance Manager  
Ms T Baxter – Manager Airport  
Mr J Maree – Assets & GIS Coordinator  
Mr M Mansfield – Supervisor Media and Engagement  
Ms B Pearson – PA to General Manager of Regional Development and Aviation  
Ms S Friske- Acting Senior Governance Support Officer

## **3 APOLOGIES AND LEAVE OF ABSENCE**

Councillor Williams tendered his apology

## **4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

### **COMMITTEE RECOMMENDATION**

THAT the minutes of the Airport, Water and Waste Committee held on 14 March 2017 be taken as read and adopted as a correct record.

**Moved by:** Councillor Wickerson

**Seconded by:** Councillor Smith

**MOTION CARRIED**

## **5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

**6 BUSINESS OUTSTANDING**

Nil

**7 PUBLIC FORUMS/DEPUTATIONS**

Nil

## 8 OFFICERS' REPORTS

### 8.1 AIRPORT ASSET MANAGEMENT PLAN

**File No:** 5960

**Attachments:**

1. Airport Asset Management Plan
2. Appendix A- Airport Infrastructure Inspection Schedule
3. Appendix B- Building Condition Assessments and Prioritisation
4. Appendix C- Prioritised Building Defects
5. Appendix D- 10 Year Capital Program

**Authorising Officer:** Ross Cheesman - Deputy Chief Executive Officer

**Author:** Alicia Cutler - Manager Finance

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#### SUMMARY

*Officers presenting the Airport Asset Management Plan for adoption.*

3:12PM Councillor Rutherford attended the meeting

#### COMMITTEE RECOMMENDATION

THAT in accordance with S.167 of the Local Government Regulation 2012, the Airport Asset Management Plan be adopted.

**Moved by:** Councillor Fisher

**Seconded by:** Councillor Smith

**MOTION CARRIED**

**8.2 ROCKHAMPTON AIRPORT - MONTHLY OPERATIONS REPORT - MARCH AND APRIL 2017**

**File No:** 7927  
**Attachments:** 1. Rockhampton Airport Monthly Operational Report - March and April 2017  
**Authorising Officer:** Scott Waters - General Manager Regional Development and Aviation  
**Author:** Tracey Baxter - Acting Manager Airport

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**SUMMARY**

*The monthly operations and annual performance plan report for the Rockhampton Airport for March and April 2017 is presented for Councillors information.*

**COMMITTEE RECOMMENDATION**

THAT the Rockhampton Airport Operations and Annual Performance Plan Report for March and April 2017 be 'received'.

**Moved by:** Councillor Swadling  
**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

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**8.3 ROCKHAMPTON REGIONAL WASTE AND RECYCLING  
MONTHLY OPERATIONS AND ANNUAL PERFORMANCE PLAN REPORT  
FOR MARCH AND APRIL 2017**

**File No:** 7927  
**Attachments:** 1. RRWR Operational and Performance Plan  
Report March April  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Craig Dunglison - Manager RRWR

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**SUMMARY**

*The purpose of this report is to provide Council with an overview of Rockhampton Regional Waste and Recycling (RRWR) operations for the months of March and April 2017.*

**COMMITTEE RECOMMENDATION**

THAT the RRWR Operations and Annual Performance Plan update Report for the periods 1 to 31 March and 1 to 30 April 2017 be received.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Rutherford

**MOTION CARRIED**



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**8.4 2017 CLEAN UP AUSTRALIA DAY WASTE AUDIT REPORT**

**File No:** 11946  
**Attachments:** 1. 2017 Clean Up Australia Day Waste Audit Report  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Craig Dunglison - Manager RRWR

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**SUMMARY**

*This report will put forward the results from Rockhampton Regional Waste and Recycling's (RRWR) participation in the Regional 2017 Clean Up Australia Day event. As one of our Region's largest litter "clean up" events; RRWR wished to provide support and to utilise the event as an opportunity to collect data on the key types of waste littered in the local area. The report will present the data collected through the audit, the overall effectiveness of RRWR's participation and also provide recommendations for future involvement with this event.*

**COMMITTEE RECOMMENDATION**

THAT the 2017 Clean Up Australia Day Waste Audit Report be received

**Moved by:** Councillor Fisher  
**Seconded by:** Councillor Wickerson  
**MOTION CARRIED**

**8.5 FRW ANNUAL PERFORMANCE PLAN AS AT 31 MARCH 2017**

**File No:** 1466

**Attachments:**

1. **Customer Service Standards as at 31 March 2017**
2. **Customer Service and Financial Targets as at 31 March 2017**
3. **Non Compliance Comments as at 31 March 2017**

**Authorising Officer:** Peter Kofod - General Manager Regional Services

**Author:** Jason Plumb - Manager Fitzroy River Water

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**SUMMARY**

*Fitzroy River Water's performance against financial and non-financial targets and key strategies is reported to Council on a quarterly basis in accordance with the adopted 2016/17 Performance Plan. This report as at 31 March 2017 is presented for the Committee's information.*

**COMMITTEE RECOMMENDATION**

THAT the Fitzroy River Water Annual Performance Plan quarterly report as at 31 March 2017 be received.

**Moved by:** Councillor Smith

**Seconded by:** Councillor Swadling

**MOTION CARRIED**

**8.6 FRW MONTHLY OPERATIONS REPORT - APRIL 2017**

**File No:** 1466  
**Attachments:** 1. FRW Monthly Operations Report - April 2017  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Jason Plumb - Manager Fitzroy River Water

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**SUMMARY**

*This report details Fitzroy River Water's financial position and other operational matters for the Council's information as at 30 April 2017.*

**COMMITTEE RECOMMENDATION**

THAT the FRW Monthly Operations Report for April 2017 be received.

**Moved by:** Councillor Swadling  
**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

**8.7 COMMUNITY SERVICE OBLIGATIONS FOR FITZROY RIVER WATER**

**File No:** 1466  
**Attachments:** 1. FRW Community Service Obligations 2016-17  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Jason Plumb - Manager Fitzroy River Water

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**SUMMARY**

*Activities conducted by Fitzroy River Water (FRW) that are not its commercial interests should be identified as a community service obligation (CSO) in order to reflect the requirement for FRW to operate as a commercial business unit. The FRW Annual Performance Plan 2016/17 lists the existing CSOs identified for a range of FRW's current activities. The implementation of the Undetected Leak Rebate Policy is another activity that should be considered as a CSO. This report provides some justification for this consideration and recommends that this activity be included as a CSO in FRW's Annual Performance Plan.*

**COMMITTEE RECOMMENDATION**

THAT the implementation of the Undetected Leak Rebate Policy for both residential and commercial customers be identified as a CSO to the amount of \$110,000 per annum, and FRW's Annual Performance Plan be updated accordingly.

**Moved by:** Councillor Fisher  
**Seconded by:** Councillor Swadling

**MOTION CARRIED**

Mayor recorded her vote against the motion.

4:02PM Chief Executive Officer left the meeting and did not return

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**8.8 ONGOING MANAGEMENT OF INFLOW AND INFILTRATION IN SEWERAGE NETWORKS**

**File No:** 6210  
**Attachments:** Nil  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Jason Plumb - Manager Fitzroy River Water

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**SUMMARY**

*The selective inspection program approved by Council in August 2016 was successful in identifying many sources of stormwater inflow or infiltration due to defects or non-compliant internal plumbing or sewerage infrastructure. With the rectification of many of these defects now approaching completion, FRW seeks to continue this approach to identify and address similar issues in other parts of Rockhampton's sewerage networks. This report provides a summary of the findings of the first three month inspection program, and recommends the approval of a second three month inspection program to focus on relevant parts of the sewerage network in North Rockhampton.*

**COMMITTEE RECOMMENDATION**

THAT Council approve a selective inspection program for a period of three months from 1 July 2017 to 30 September 2017 of customer properties in North Rockhampton to enable defective or unauthorised connections to sewer to be identified and rectified in order to reduce inflow and infiltration to the sewerage networks during wet weather events.

**Moved by:** Councillor Fisher  
**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

**9 NOTICES OF MOTION**

Nil

**10 URGENT BUSINESS\QUESTIONS**

**11 CLOSURE OF MEETING**

There being no further business the meeting closed at 4:06pm.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
DATE