



# **AIRPORT, WATER AND WASTE COMMITTEE MEETING**

## **MINUTES**

**15 NOVEMBER 2016**

These Committee Recommendations contained within these minutes were adopted at the Council Meeting on 22 November 2016.

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**REPORT OF THE AIRPORT, WATER AND WASTE COMMITTEE MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON TUESDAY, 15 NOVEMBER 2016 COMMENCING AT 3.02PM**

**1 OPENING****2 PRESENT**

Members Present:

Councillor N K Fisher (Chairperson)  
The Mayor, Councillor M F Strelow  
Councillor R A Swadling  
Councillor A P Williams  
Councillor C E Smith  
Councillor C R Rutherford  
Councillor M D Wickerson

In Attendance:

Mr R Cheesman – Deputy CEO/ General Manager Corporate Services  
(Executive Officer)  
Mr E Pardon – Chief Executive Officer  
Mr P Kofod – General Manager Regional Services  
Mr S Waters – Acting Executive Manager Regional Development  
Mr C Dunglison – Manager Rockhampton Regional Waste & Recycling  
Mr J Plumb – Manager Fitzroy River Water  
Ms T Baxter – Manager Airport  
Mr D Morrison – Executive Coordinator to the Mayor  
Mr A Wratten – Communication and Marketing Supervisor  
Ms F McRae – Marketing and Media Officer  
Ms S Friske – Governance Support Officer

**3 APOLOGIES AND LEAVE OF ABSENCE****4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

3:03PM Mayor Strelow attended the meeting

**COMMITTEE RESOLUTION**

THAT the minutes of the Airport, Water and Waste Committee held on 18 October 2016 be taken as read and adopted as a correct record.

**Moved by: Councillor Smith**  
**Seconded by: Councillor Swadling**

**MOTION CARRIED**

**5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

## 6 BUSINESS OUTSTANDING

### 6.1 BUSINESS OUTSTANDING TABLE FOR AIRPORT, WATER AND WASTE COMMITTEE

**File No:** 10097  
**Attachments:** 1. Business Outstanding Table  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Evan Pardon - Chief Executive Officer

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#### SUMMARY

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Airport, Water and Waste Committee is presented for Councillors' information.*

#### COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Airport, Water and Waste Committee be received.

**Moved by:** Councillor Swadling

**Seconded by:** Councillor Smith

**MOTION CARRIED**

**7 PUBLIC FORUMS/DEPUTATIONS**

Nil

## 8 OFFICERS' REPORTS

### 8.1 CORPORATE SERVICES DEPARTMENT - ROCKHAMPTON AIRPORT - MONTHLY OPERATIONS AND ANNUAL PERFORMANCE PLAN REPORT

**File No:** 7927

**Attachments:**

1. Monthly Operational Report - October 2016
2. Rockhampton Airport Photos

**Authorising Officer:** Ross Cheesman - Deputy CEO/General Manager  
Corporate Services

**Author:** Scott Waters - Acting Executive Manager Regional  
Development

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#### SUMMARY

*The monthly operations and annual performance plan report for the Rockhampton Airport as at 31 October 2016 is presented for Councillors information.*

#### COMMITTEE RECOMMENDATION

THAT the Corporate Services Departmental Operations and Annual Performance Plan Report for the Rockhampton Airport as at 31 October 2016 be 'received'.

**Moved by:** Mayor Strelow

**Seconded by:** Councillor Smith

**MOTION CARRIED**

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**8.2 ROCKHAMPTON REGIONAL WASTE AND RECYCLING MONTHLY OPERATIONS AND ANNUAL PERFORMANCE PLAN REPORT AS AT 31 OCTOBER 2016**

**File No:** 7927  
**Attachments:** 1. RRWR Monthly Ops and Annual Performance Plan as at 31 October 2016  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Craig Dunglison - Manager RRWR

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**SUMMARY**

*The purpose of this report is to provide Council with an overview of Rockhampton Regional Waste and Recycling (RRWR) for the month of October 2016.*

3:21PM Chief Executive Officer left the meeting  
3:21PM Executive Officer left the meeting  
3:21PM Chief Executive Officer returned to the meeting  
3:24PM Executive Officer returned to the meeting

**COMMITTEE RECOMMENDATION**

THAT the RRWR Operations and Annual Performance Plan report for the period ended 31 October 2016 be received.

**Moved by:** Councillor Wickerson  
**Seconded by:** Councillor Swadling  
**MOTION CARRIED**

**8.3 FRW MONTHLY OPERATIONS REPORT - OCTOBER 2016**

**File No:** 1466  
**Attachments:** 1. FRW Monthly Operations Report - October 2016  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Jason Plumb - Manager Fitzroy River Water

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**SUMMARY**

*This report details Fitzroy River Water's financial position and other operational matters for the Council's information as at 31 October 2016.*

**COMMITTEE RECOMMENDATION**

THAT the FRW Monthly Operations Report for October 2016 be received.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Wickerson  
**MOTION CARRIED**



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**8.4 CLEARING OF BLOCKED HOUSE DRAINS WITHIN PRIVATE PROPERTIES POLICY AND PROCEDURE****File No:** 11979**Attachments:**

1. Clearing of Blocked House Drains Within Private Properties Policy
2. Clearing of Blocked House Drains Within Private Properties Policy (Track Changes)
3. Clearing of Blocked House Drains Within Private Properties Procedure
4. Clearing of Blocked House Drains Within Private Properties Procedure (Track Changes)

**Authorising Officer:** Peter Kofod - General Manager Regional Services**Author:** Jason Plumb - Manager Fitzroy River Water

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**SUMMARY**

*The Clearing of Blocked House Drains Within Private Properties Policy and Procedure were previously adopted by Council on 26 October 2010. The Policy and Procedure have undergone a thorough review and the revised versions are now presented for Council's adoption.*

3:46PM Councillor Swadling left the meeting

3:46PM Mayor Strelow left the meeting

**COMMITTEE RECOMMENDATION**

THAT the Clearing of Blocked House Drains Within Private Properties Policy and Procedure as presented be adopted.

**Moved by:** Councillor Smith**Seconded by:** Councillor Williams**MOTION CARRIED**

**9 NOTICES OF MOTION**

Nil

**10 URGENT BUSINESS\QUESTIONS**

**11 CLOSURE OF MEETING**

There being no further business the meeting closed at 4:00pm.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
DATE