



**AIRPORT, WATER AND WASTE
COMMITTEE MEETING**

MINUTES

29 OCTOBER 2019

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**REPORT OF THE AIRPORT, WATER AND WASTE COMMITTEE MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON TUESDAY, 29 OCTOBER 2019 COMMENCING AT 11.30AM**

1 OPENING

2 PRESENT

Members Present:

Councillor N K Fisher (Chairperson)
The Mayor, Councillor M F Strelow
Councillor R A Swadling
Councillor A P Williams
Councillor C E Smith
Councillor C R Rutherford
Councillor M D Wickerson

In Attendance:

Mr R Cheesman – Deputy Chief Executive Officer
Mr E Pardon – Chief Executive Officer
Mr P Kofod – General Manager Regional Services
Mr T Heard – Manager Airport
Mr M Vycke – Manager Commercial
Mr M O’Keeffe – Manager Rockhampton Regional Waste and Recycling
Mr J Plumb – Manager Fitzroy River Water
Ms G Dwyer – Media Officer
Ms L Leeder – Senior Committee Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COMMITTEE RESOLUTION

THAT the minutes of the Airport, Water and Waste Committee held on 24 September 2019 be taken as read and adopted as a correct record.

Moved by: Councillor Smith
Seconded by: Councillor Williams
MOTION CARRIED

**5 DECLARATIONS OF INTEREST IN MATTERS ON THE
AGENDA**

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 OFFICERS' REPORTS

8.1 PROJECT DELIVERY MONTHLY REPORT - SEPTEMBER 2019

File No: 7028
Attachments: 1. Project Delivery Monthly Report - September 2019
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

COMMITTEE RECOMMENDATION

THAT the Project Delivery Monthly Report for September 2019 be received.

Moved by: Councillor Swadling
Seconded by: Councillor Smith
MOTION CARRIED

8.2 ROCKHAMPTON AIRPORT MONTHLY OPERATIONS REPORT - SEPTEMBER 2019**File No:** 7927**Attachments:** 1. Rockhampton Airport Monthly Operational Report - September 2019**Authorising Officer:** Tony Cullen - General Manager Advance Rockhampton**Author:** Trevor Heard - Manager Rockhampton Airport

SUMMARY

The Monthly Operations and Annual Performance Plan Report for the Rockhampton Airport for September 2019 is presented for Councillors' information.

11:35AM Deputy Chief Executive Officer left the meeting

COMMITTEE RECOMMENDATION

THAT the Rockhampton Airport Operations and Annual Performance Plan Report for September 2019 be 'received'.

Moved by: Mayor Strelow**Seconded by:** Councillor Swadling**MOTION CARRIED**

8.3 ROCKHAMPTON REGIONAL WASTE AND RECYCLING MONTHLY OPERATIONS REPORT FOR PERIOD ENDED 30 SEPTEMBER 2019

File No: 7927
Attachments: 1. Monthly Operations Report RRWR - September 2019
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Michael O'Keeffe - Manager Rockhampton Regional Waste and Recycling

SUMMARY

The purpose of this report is to provide Council with an overview of Rockhampton Regional Waste and Recycling (RRWR) for the month of September 2019.

11:56AM Councillor Wickerson left the meeting
11:56AM Councillor Wickerson returned to the meeting
12:15PM Deputy Chief Executive Officer returned to the meeting

COMMITTEE RECOMMENDATION

THAT the Monthly Operations Report for Rockhampton Regional Waste and Recycling for period ended 30 September 2019 be received.

Moved by: Councillor Smith
Seconded by: Councillor Williams
MOTION CARRIED

8.4 ROCKHAMPTON REGIONAL WASTE AND RECYCLING ANNUAL PERFORMANCE PLAN QUARTERLY REPORT AS AT SEPTEMBER 2019

File No: 7927
Attachments: Nil
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Michael O'Keeffe - Manager Rockhampton Regional Waste and Recycling

SUMMARY

Rockhampton Regional Waste and Recycling's performance against financial and non-financial targets is reported to Council on a quarterly basis in accordance with the adopted Annual Performance Plan for 2019//20. This report as at 30 September 2019 is presented for the Committee's information.

COMMITTEE RECOMMENDATION

THAT the Rockhampton Regional Waste and Recycling Annual Performance Plan Quarterly Report as at 30 September 2019 be received.

Moved by: Mayor Strelow
Seconded by: Councillor Swadling

MOTION CARRIED

8.5 FRW MONTHLY OPERATIONS REPORT - SEPTEMBER 2019

File No: 1466
Attachments: 1. FRW Monthly Operations Report - September 2019
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Jason Plumb - Manager Fitzroy River Water

SUMMARY

This report details Fitzroy River Water's financial position and other operational matters for the Council's information as at 30 September 2019.

12:23PM Mayor Strelow left the meeting
12:39PM Councillor Williams left the meeting
12:41PM Councillor Williams returned to the meeting

COMMITTEE RECOMMENDATION

THAT the FRW Monthly Operations Report for September 2019 be received.

Moved by: Councillor Williams
Seconded by: Councillor Wickerson

MOTION CARRIED

8.6 FRW ANNUAL PERFORMANCE PLAN AS AT 30 SEPTEMBER 2019

File No: 1466

Attachments:

1. **Customer Service Standards as at 30 September 2019**
2. **Customer Service and Financial Targets as at 30 September 2019**
3. **Non Compliance Comments as at 30 September 2019**

Authorising Officer: Peter Kofod - General Manager Regional Services

Author: Jason Plumb - Manager Fitzroy River Water

SUMMARY

Fitzroy River Water's performance against financial and non-financial targets and key strategies is reported to Council on a quarterly basis in accordance with the adopted Annual Performance Plan for 2019/20. This report as at 30 September 2019 is presented for the Committee's information.

COMMITTEE RECOMMENDATION

THAT the Fitzroy River Water Annual Performance Plan quarterly report as at 30 September 2019 be received.

Moved by: Councillor Swadling

Seconded by: Councillor Smith

MOTION CARRIED

9 NOTICES OF MOTION

Nil

10 URGENT BUSINESS QUESTIONS

11 CLOSURE OF MEETING

There being no further business the meeting closed at 12.47pm.

SIGNATURE

CHAIRPERSON

DATE