

Information Assets

In the interests of transparency, Rockhampton Regional Council provides the following details regarding information collected for the purpose of delivering services to the Rockhampton regional community. The information in this list will be expanded over time. Access to the information within the listed Information Assets is aligned with Queensland legislative requirements. For further information on the attached list, please send an email to: enquiries@rrc.qld.gov.au.

Access to this information is restricted to administrative schemes as outlined on the RRC website at <http://www.rockhamptonregion.qld.gov.au>. Alternatively, access may be sought for information not available through an administrative scheme via an RTI application <http://www.rockhamptonregion.qld.gov.au/About-Council/Right-to-Information/Your-Right-to-Information>.

Asset Title	Asset Description										
Asbestos Register	Provides maintainable registers of asbestos location in Council's commercial and non-commercial assets.										
Asset Register	Provides a single maintainable register of Council's non-current physical assets.										
Dog Registry	Registers about dogs usually kept or proposed to be kept in the Council area										
Cemetery Register	Register of burials at Rockhampton, Gracemere, Mount Morgan cemeteries										
Corporate Records	<p>Council maintains corporate records that relate to the general administration of the Council as well as communications with and from the public. These records relate to:</p> <table border="0"> <tr> <td>Staff</td> <td>Property</td> </tr> <tr> <td>Equipment</td> <td>Finances</td> </tr> <tr> <td>Planning</td> <td>Projects</td> </tr> <tr> <td>Risk</td> <td>Surveys</td> </tr> <tr> <td>Service delivery</td> <td>Policy matters</td> </tr> </table> <p>Access to these records may be available through the publication scheme or RTI process at http://www.rockhamptonregion.qld.gov.au/About-Council/Right-to-Information</p>	Staff	Property	Equipment	Finances	Planning	Projects	Risk	Surveys	Service delivery	Policy matters
Staff	Property										
Equipment	Finances										
Planning	Projects										
Risk	Surveys										
Service delivery	Policy matters										
Council Meetings	Minutes of Council and Committee meetings.										
Infrastructure Charges Register	<p>Register of adopted infrastructure charges levied as part of the development assessment process. These charges apply when a subdivision (reconfiguring a lot) or Material Change of Use occurs that generates additional demand on trunk infrastructure networks.</p> <p>Charges collected or assets constructed contribute to the provision of essential trunk infrastructure to service new development. Trunk infrastructure is significant infrastructure that supports large areas or catchments, such as water treatment plants, sewage treatment, roads, stormwater management and parks.</p>										

Local Laws Register	A database of local laws enacted by Queensland Councils maintained by the Department of Infrastructure, Local Government and Planning.
Loss and Theft Register	Register of Council assets reported lost or allegedly stolen, including those assets value at or greater than \$1,000 reported to the Auditor General.
Mapping / Aerial Imaging	Spatial records that contain information relating to but not limited to the base cadastre, Council properties, Council infrastructure and assets, aerial images, planning zones etc.
Organisational Structure	Describes the Council's organisational units at the department, section and unit levels, including reporting and authority relationships, and names of senior leaders.
Publication Scheme	The publication scheme describes and categorises information routinely available from the Council. It has been developed to give the community greater access to information held by the Council. All information and documents accessible via the RRC publication scheme are outlined at http://www.rockhamptonregion.qld.gov.au/About-Council/Right-to-Information and are provided free of charge except where otherwise stipulated.
Register of Activities for Competitive Neutrality	Register of business activities to which the competitive neutrality principle applies.
Register of Administrative Action Complaints Received	Register of complaints about administrative actions of the Council made by affected persons.
Register of Authorised Persons (Environmental Protection Act 1994)	Register of authorised persons containing information about the limitations, if any, stated in the instrument of appointment for each authorised person mentioned in the register.
Register of Beneficial Enterprises	Register of beneficial enterprises conducted by the Council. A <i>beneficial enterprise</i> is an enterprise that a local government considers is directed to benefiting, and can reasonably be expected to benefit, the whole or part of its local government area.
Register of Complaints about the conduct or performance of Councillors	Record of complaints received by the Chief Executive Officer and the outcome of each complaint, including any disciplinary action or other action that was taken in relation to the complaint. The public may inspect the part of the record that relates to outcomes of complaints; subject to exceptions under section 181A (3).
Register of Contact with Lobbyists	Register of all contact with registered and unregistered lobbyists for reporting to the Integrity Commissioner.
Register of Cost-Recovery Fees	Register of fees and charges adopted by Council.
Register of Declared Pest Permits	Register of Declared Pest Permits issued under the <i>Land Protection (Pest and Stock Route Management) Act 2002</i> .
Register of Delegations	Register of delegations by the Council, mayor or the chief executive officer. The register contains details of the CEO's delegations including powers of the Council which have been delegated to the CEO by Council resolution as well as powers delegated directly to the CEO by individual legislative instruments. The register also contains details of delegations from the CEO to a Specified Office.
Register of Designated Natural Hazard Management Areas (Flood)	Register of areas that have been designated "Natural Hazard Management Areas" through Council's planning scheme. A natural hazard management area (flood) is an area that has been designated as such by a local government under section 13 of the building regulation.
Register of Development Applications	Register of Development Applications received. The Development Register provides information such as name and address of the applicant, builder and owner; the date on which the application was lodged; the subject address for the application; the description of the application; the building classification of the application.

Register of Direction Notices	Register of direction notices issued for a contravention of certain prescribed provisions of the <i>Environmental Protection Act 1994</i> . A direction notice requires a person contravening one of the prescribed provisions to remedy the contravention.
Register of Environmental Authorities	Register of environmental authorities to carry out one or more environmentally relevant activities.
Register of Surrendered Environmental Authorities	Register of surrendered environmental authorities.
Register of Suspended or Cancelled Environmental Authorities	Register of suspended or cancelled environmental authorities.
Register of Environmental Evaluations	Register of evaluations of an activity or event to decide the source, cause or extent of environmental harm being caused, or the extent of environmental harm likely to be caused, by the activity or event; and the need for a transitional environmental program for the activity or event.
Register of Environmental Protection Orders	Register of environmental protection orders issued by the administering authority.
Register of Environmental Reports	Register of environmental reports for each environmental evaluation required to be conducted or commissioned.
Register of Impounded Animals	A register of animals that have entered Council's Animal Pound facilities.
Register of Installed On-site Sewerage and Greywater Use Facilities	A register of details of on-site sewerage and greywater use facilities installed in the area for which Council has given compliance certificates.
Register of Insurance Claims	Register of insurance claims: 1. made against Council for which it may be liable; or 2. for claims made by Council to replace / rectify damaged Council assets.
Register of Interests of Chief Executive Officer and Persons related to Chief Executive Officer	Register of interests maintained by the mayor, of the Chief Executive Officer, and a person who is related to the chief executive officer.
Register of Interests of Councillors	Register of interests of councillors maintained by the Chief Executive Officer.
Register of Interests of Persons Related to a Councillor	Register of interests maintained by the Chief Executive Officer, of a person who is related to a councillor.
Register of Interests of Senior Executive Employees and Persons Related to a Senior Executive Employee	Register of interests maintained by the Chief Executive Officer of senior executive employees and a person who is related to a senior executive employee.
Register of Monitoring Programs	Register of each relevant monitoring program. A <i>relevant monitoring program</i> means a monitoring program carried out under the Environmental Protection Act 1994 or, a development condition of a development approval.
Register of Results of Monitoring Programs	Results of monitoring programs carried out under the Environmental Protection Act 1994 or, a development condition of a development approval.
Register of Pest Control and Entry Notices	A register of pest control notices and entry notices issued under the <i>Land Protection (Pest and Stock Route Management) Act 2002</i> .
Register of Pre-qualified Suppliers	Register of pre-qualified suppliers of particular goods or services. A pre-qualified supplier is a supplier who has been assessed by the local government as having the technical, financial and managerial capability necessary to perform contracts on time and in accordance with agreed requirements.

Register of Resolutions About Land Liable to Flooding made under the Building Act	Resolutions About Land Liable to Flooding made under the Building Act Register of Results of Monitoring Programs
Register of Roads and Road Maps	A map and register of the roads in the Council's area that shows the category of every road; and the level of every road that has a fixed level, and other particulars prescribed under section 57 of the Local Government Regulation 2012.
Register of Temporary Emissions Licences	Register of temporary emissions licences that permit the temporary relaxation or modification of particular conditions of an environmental authority; or particular requirements or conditions of a transitional environmental program; that relate to the release of a contaminant into the environment in response to an applicable event.
Register of Testable Backflow Prevention Devices	A register of details of on-site sewerage and greywater use facilities installed in the area for which Council has given compliance certificates. Backflow prevention is the term used to refer to the prevention of an unwanted reverse flow of water from a potentially polluted source into the drinking water supply
Register of Thermostatic Mixing Valves (Temperature Control Devices)	A thermostatic mixing valve (TMV) is a valve that blends hot water with cold water to ensure constant, safe shower and bath outlet temperatures, preventing scalding.
Register of Transitional Environmental Programs	Register of transitional environmental programs submitted, or required to be submitted, to the administering authority.
Risk Register	Information retained by the Council on the identification of risks and treatments. A risk register is a risk management tool used to record risk assessments and acts as a central repository for all risks identified and, for each risk, includes information such as risk probability, impact, treatment, risk owner.
Technical Drawings (road, pathways, etc.)	A catalogue of information on the technical drawings created by the Council.
Traffic Surveys	A collection of raw traffic data collated and standardised from various collection devices. The data includes traffic volumes, vehicle classifications, vehicle speeds, and headway (congestion) data.
Training	Council maintains records relating to the training of its staff and certifications. Access to these records is available through the RTI process at http://www.rockhamptonregion.qld.gov.au/About-Council/Right-to-Information