

GATES & GRIDS

PUBLIC NOTIFICATION GUIDE

When a new gate or gate and grid is proposed across a Council controlled road, the application must go through public notification to allow other residents and road users an opportunity to make comment on the proposal. Any submission received during this period will be considered by Council when deciding your application.

When Public Notification Starts

Shortly after lodging your application, you will receive a Properly Made Letter. This letter will confirm that you can commence public notification of your application.

You must commence public notification within 10 business days of receiving your Properly Made Letter.

Notification Period

The period of public notification is 15 business days from the day after the notice is installed and must be maintained for this period.

How to Undertake Public Notification

To carry out public notification you must install a notice at the proposed location of the gate or gate and grid in the following manner:

- Placed at the side of the road at the proposed location of the gate or gate and grid (preferably on an existing fence);
- Clearly visible from the road;
- A minimum of 1m from the carriageway;
- Mounted at least 1m above ground level;
- Made of weatherproof material;
- At least A0 size; and
- In the approved format (overleaf).

Notices can also be purchased from Council.

Proposed Gate [and Grid]

Make a submission from [insert date] to [insert date]

Application No: [insert application number]

Make a Submission to:

Rockhampton Regional Council
Development Engineering
PO Box 1860
ROCKHAMPTON QLD 4700
enquiries@rrc.qld.gov.au

Information and Enquiries:

Development Engineering
1300 22 55 77
www.rockhamptonregion.qld.gov.au
enquiries@rrc.qld.gov.au

After the Notification Period

After the notification period, the responsible person (Applicant) must within 10 business days of the end of the period, give Council written notice that they have complied with the public notification requirements including photographic evidence of the properly installed notice. Failure to do this, may result in a lapsed application.

How to Make a Submission

A submission must:

- be made in writing and may object or support the application;
- be received during the notification period;
- state the name and residential address of the submitter; and
- state the grounds for the submission, including facts and circumstances relied on for the grounds.

As a Submitter, you will receive notification of the decision.

