For Your Safety

Please be aware that the Library is a public building and parents and carers are responsible for the safety of their children.

Special areas have been set aside for children and young people and we request that adults (except for those accompanying children in their care or selecting resources for their children) refrain from using these areas.

In the case of fire or other emergency, library staff will direct you to safe assembly points.

Rockhampton Regional Libraries

- On-line catalogue at www.rockhamptonregion.qld.gov.au
- Exclusive databases for library member access only - newspapers, journals, family history, languages and many others – please ask for a brochure which explains access in more detail
- Free internet access
- Assistive Technologies
- A range of activities and events for all ages - pick up activity brochures and our newsletter for dates and times
- Large Print, Audio Books and eAudiobooks and eBooks
- DVDs, music CDs and video games
- Toys, pedometers and sports equipment.

For Members

Library Fax Number: 4936 8832

Anytime Library
Rockhampton Airport

Gracemere Library
1 Ranger Street, Gracemere
Monday – Friday 9am-5.30pm
Saturday 1pm - 4.30pm
Phone 4936 8265

Library Hours

Libraries’ Administration Office
Monday-Friday, 8am-5pm
Phone 4936 8044 or 4936 8043

Rockhampton Regional Library
230 Bolsover Street, Rockhampton
Monday, Tuesday, Thursday, Friday 9am-5.30pm
Wednesday 9am-8pm, Saturday 9am-4.30pm
Phone 4936 8265

Rockhampton North Library
154 Berserker Street, North Rockhampton
Monday 1pm-8pm, Tuesday-Friday 9am-5.30pm
Saturday 9am-1pm
Phone 4936 8373

Mount Morgan Library
31 Morgan Street, Mount Morgan
Monday-Friday 9am-4pm (closed daily at 12-1)
Saturday 9am-11:30am
Phone 4938 1169

Library Fax Number: 4936 8832
**Membership Card**

Your membership card must be presented for borrowing, placing holds on items and accessing other library services where required.

This card is supplied for your use only and is not transferable to another person.

**Care of Your Membership Card**

It is important that you advise the Library of the loss of your membership card as soon as possible to prevent unauthorised use.

The library accepts no responsibility for use of a membership card and you remain responsible for any loans or other services accessed using this card.

A replacement card will be supplied on presentation of identification and a $3.50 replacement fee.

**Loan Period**

The loan period for most items is 3 weeks. This may be shortened to 1 week for items in heavy demand.

**Renewals**

If items are not on hold for another borrower, 1 renewal of a further 3 weeks is allowed, except for magazines, DVDs and video games.

**Number of Loans**

Resident members can borrow up to 20 items for a loan period of 3 weeks with the following exceptions:

- DVDs - a maximum of 5 per borrower on loan at any one time (no renewals).
- Non-fiction books - a maximum of 3 books on any one subject
- Toys - a maximum of 3 allowed
- Video Games - a maximum of 2 allowed (no renewals)
- Sports equipment—a maximum of 3 allowed

For visitor members, there is a limit of 5 items for loan at any one time.

Non-resident members can borrow up to 20 items for a loan period of 3 weeks.

**Holds (Reserves)**

If you require a title which is on loan to another borrower, you can place a hold.

If you require an item which is not in our catalogue, you are encouraged to request the item and we will try to supply by either purchasing the item or locating and borrowing the item from another library.

Both of these services can be accessed on-line, by request at the circulation desk, or by phone to any branch.

When available, you will be advised by letter or email that holds are available to be collected. You have 7 days to collect a hold from the library.

**Fines**

Fines apply to overdue items as outlined in the Council Fees and Charges Schedule. This information can be located on the Council’s website (-www.rockhamptonregion.qld.gov.au) under Council Services.

To avoid paying overdue fines, we advise the following:

- take note of the due date when borrowing
- a due date slip is supplied with the names and due dates of all items borrowed - keep it in a safe place
- if you supply an email address, you will receive a reminder close to the due date
- renew loans if allowable, either on-line, or by phone to any library branch, or at the desk, before the due date
- ensure your details are always up to date with the library

Borrowing will be blocked if one or more items are overdue, or if fines exceed $5.

Very overdue items attract an additional non-refundable notice fee of $20. If not returned, you will be liable for the full replacement cost of the items.

**Returns**

Items can be returned to any Rockhampton Regional Library regardless of which branch they were borrowed from.

Most libraries (except Mount Morgan) have an after hours chute which is available for returning items when the library is closed.