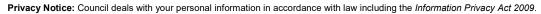
Infringement Notice Withdrawal Request Form





This form is to be completed when requesting an infringement notice to be withdrawn. This request must be completed by the person issued with the infringement notice and lodged with Council within 28 days of the infringement notice issue date. Refer to Council's Infringement Notice Policy on Council's website for further information.

P: 07 4932 9000 | E: enquiries@rrc.qld.gov.au | W: www.rrc.qld.gov.au | PO Box 1860 Rockhampton QLD 4700 | ABN: 59 923 523 766

Applicant Details (the applicant must be the person named on the infringement notice)								
Applicant name: (if partnership or company	·)							
Applicant name:	,							
(if individual)	-							
	First		Middle	<u>e</u>	Last			
Residential address:								
	Street number ar	nd name		City	State Po:	stcode		
Postal address: (if different)								
Preferred contact number:			Email:					
Contact person name: (If partnership or company)								
Offence Details								
Infringement notice number:			Offence da	ate:				
Infringement type:	☐ Dog registration	☐ Parking		☐ Noise				
	\square Wandering animal	☐ Overgrowr	/unsightly	☐ Nuisance				
	☐ Animal (other)	☐ Littering		☐ Local Law				
	☐ Food Act	☐ Public Hea	lth Act	☐ Other (pleas	se specify):			
Request Details								
Mitigating Circumstances (it is believed the offence was unavoidable)								
Copies of supporting documentation (eg medical certificate, towing invoice, valid permit, police report etc) are to be attached. If supporting documentation is not available a statutory declaration detailing circumstances must be completed and submitted along with this form.								
☐ Medical emergency ☐ Mechanical breakdown ☐ Other circumstances			Other circumstances					
Please provide details:								
OFFICE USE Date:		CSO:			Information checked: Y / N			

Elements of Offence Not Met (it is believed the facts concerning the alleged offence are incorrect, or the details have been incorrectly recorded on the infringement notice)							
Details of the basis for making this claim is to be provided and explained. All relevant or supporting evidence must be attached.							
☐ Mistake of fact (a mistake relating to a fact)	☐ Administration error	☐ Other					
Please provide details:							
Incorrect Name (vehicle offences only)							
A statutory declaration with the name and address of the person in control of the vehicle, copy of the disposal notice, and/or police report must be attached (whichever is applicable).							
\square Vehicle under control of another person	☐ Vehicle stolen	☐ Vehicle sold					
Supporting Documentation							
Please provide any relevant supporting documentation when submitting this form. This may include:							
☐ Statutory Declaration	☐ Towing invoice						
\square Letter from hospital or doctor	☐ Photographs						
☐ Proof of payment	Proof of payment						
☐ Police report	☐ Valid permit						
Declaration							
I submit this Infringement Notice Withdrawal Request Form with supporting documentation as required and acknowledge that if the infringement notice is withdrawn, a new infringement notice may be issued.							
Applicant name:	Applicant signature:	Date:					
Signatory name:	Signatory position: (if partnership or company)						
(if partnership or company) (if partnership or company) Additional Information							
Council may consider withdrawal of an infringement notice if you can demonstrate any of the following occurred at the time of							
the offence:							
 Your vehicle broke down and you were unable to move it to a legal position; 							
You were involved in a medical emergency; You were involved the infinitement and rection in array.							
 You were issued the infringement notice in error; You were issued an infringement notice as the registered owner of the vehicle that, at the time of the offence, the vehicle 							
had been sold or stolen, or was under the permitted control of another person;							
 You were issued the infringement notice as the registered owner of land and you were not at the time of the offence the registered owner of the land; or 							

RRC136 – Planning & Regulatory Services | V2 | Approved 6 June 2019

Regulatory signs had been removed or damaged.

Being unaware of the law or not seeing a sign;

Disagreeing with the law; or

Infringement notices will not be withdrawn for a number of reasons including:

You may feel the offence for which the infringement notice has been issued is trivial or did not cause a problem to anyone.