

Australia Day Community Event Grants Application Form

Privacy Notice: Council deals with your personal information in accordance with law including the *Information Privacy Act 2009*.

This form is to be completed when applying for Council's Australia Day Community Event Grants. Funding is available to registered not-for-profit charity groups and organisations within the Region planning and staging an Australia Day event in their township.



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Applicant Details

Organisation name:			ABN:		
Contact name:					
First		Middle		Last	
Residential address:					
Street number and name			City	State	Postcode
Postal address: <i>(if different)</i>					
Preferred contact number:			Email:		

Declaration

I submit this form with the relevant supporting documentation as required. I declare that the details are correct to the best of my ability.

Name: _____ Signature: _____ Date: _____

Public Liability Insurance (please note a copy of your public liability insurance and indemnity statement must be provided)

Name of insurer:	Policy number:
Policy limit:	Expiry date:

Event Details

Name:	Location:				
Description of event:					
Event date:	Start time:	<input type="checkbox"/> am / <input type="checkbox"/> pm	Finish time:	<input type="checkbox"/> am / <input type="checkbox"/> pm	
Event contact name:			Preferred contact number:		
Anticipated attendance:			Has this event occurred before? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Target audience:					

Event Details continued

What other groups or organisations have indicated a willingness to be involved in this event? *(Please attach letters of support)*

Describe how your activity/event will complement and build on existing Australia Day activities:

Please indicate which of the following Australia Day objectives are met by your activity/event: *(tick one or more boxes as appropriate)*

- Inspires national spirit and enriches the life of the nation
- Embodies the Australia Day brand values of freedom, 'fair go', altruism, mateship, diversity, community and humility
- Acknowledges Australia Day for all Australians and any activity must reflect, encourage and enhance togetherness
- Acknowledge and pays respect to the ancient traditions and history of Australia's indigenous community
- Family, fun and free
- Ensures community participation in the planning and/or end enjoyment of the activity

Budget

Income		Expenditure	
Source	\$	Expense	\$
Organisation contribution		Permits/approvals	
Grant requested from RRC		Materials	
Other grants or sponsorship <i>(cash)</i>		Contractors	
		Venue hire	
In-kind <i>(please detail)</i>		Catering	
		Other <i>(please list)</i>	
Total income:	\$	Total expenditure:	\$

Supporting Documentation

Please remember to provide the following supporting documentation when submitting this form:

- Copy of organisation's public liability and indemnity insurance
- Letters of support from partner groups and organisations

FACT SHEET

Australia Day Community Event Grant

Australia Day Community Event Grant

We come together as a nation on Australia Day to celebrate what's great about Australia and being Australian. It is the day to reflect on what we have achieved and what we can be proud of in our great nation. It is the day when we can commit to making our part of Australia an even better place in the future.

On January 26 each year, more than half of the nation's 22 million people attend either an organised community event or enjoy being around family and friends while celebrating our national day.

At its core, Australia Day is a day driven by communities, and the celebrations held in each town, suburb or city is the foundation of its ongoing success.

The Rockhampton Regional Council Australia Day Community Event Grants are aimed at enabling our region's communities to host events that promote the objectives of Australia Day (as per the Australia Day Community Event Grant Application Form) and in doing so, provide a vehicle by which people can unite and connect as Australians.

The grants program is:

- Open to community groups and not-for-profit charity organisations registered and in operation within the boundaries of the Rockhampton Regional Council local government area;
- Funding to plan and host an Australia Day event that is open to residents and visitors, without restriction;
- Aimed at enhancing community participation and connectedness;
- About inspiring new and imaginative ways for your community to celebrate what makes being an Australian great; and
- About recognising that the communities of the region have pride in their sense of identity.

The grants program is not:

- Recurrent funding;
- Available to organisations operating or registered outside the Rockhampton region;
- Available to any other group except registered not-for-profit community groups or organisations; or
- Available to schools or other educational institutions.

Preference will be given to:

- Groups and organisations who demonstrate an ability to use the funding to seed their event as a permanent annual fixture within their community;
- Applications that demonstrate a commitment to ensuring equity for all residents; and
- Groups and organisations that show a commitment to promoting connectedness among the region's communities and residents.

The Rockhampton Regional Council Australia Day 2019 Community Events Grants carry a total pool of \$15,000 to be shared between communities that demonstrate a willingness and ability to connect their residents by planning and staging an Australia Day event in their township.

The grants are available to not-for-profit charity groups and organisations registered and operating within Council's local government area boundaries.

Funding will be allocated in varying amounts, depending on the quality and number of applications received.

Council will consider favourably applications that show a whole-of-community willingness to support their Australia Day celebration and those that meet one or more of the Australia Day objectives, as outlined by the National Australia Day Council.

Applications must be received by Council no later than close of business on Friday 19 October 2018.

FACT SHEET

Australia Day Community Event Grant

Key Selection Criteria

Grant applications must meet the following criteria:

- Application must be completed in full;
- Activities must target the local community principally, involve community participation and increase participation in Australia Day;
- Applications must meet one or more of the Australia Day objectives (as per the Australia Day Community Event Grant Application Form);
- Activities must represent value for money;
- Activities should take place on Australia Day – 26 January; ideally at a time which complements any other planned activity;
- The activity must be not-for-profit;
- Applications must be accompanied by an event plan that clearly shows the activities planned for the day;
- Applicants must comply with all regulatory approvals as far as food and licensing is concerned, and
- Applicants must carry their own public liability and indemnity insurance.

Key Dates

Applications open	Monday 24 September 2018
Applications close	Friday 19 October 2018
Applicants notified	Friday 16 November 2018
Summary of event to Council	Friday 22 March 2019

How much money is available?

A total grant pool of approximately \$15,000 is available for 2019. Council reserves the right to allocate all or portion of funding, depending on the number of quality applications.

Council will consider favourably applications that show a whole-of-community willingness to support their community's celebration.

An application does not guarantee a commitment of funding.

Contact Details

For further information please contact, Louise Hales on 07 4932 9000.