



ORDINARY MEETING

AGENDA

23 MAY 2017

Your attendance is required at an Ordinary meeting of Council to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 23 May 2017 commencing at 9.00 am for transaction of the enclosed business.

A handwritten signature in black ink, appearing to be the initials "CR" followed by a long horizontal stroke.

CHIEF EXECUTIVE OFFICER
18 May 2017

Next Meeting Date: 13.06.17

Please note:

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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1 OPENING

2 PRESENT

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor C E Smith
Councillor C R Rutherford
Councillor M D Wickerson
Councillor S J Schwarten
Councillor A P Williams
Councillor R A Swadling
Councillor N K Fisher

In Attendance:

Mr E Pardon – Chief Executive Officer

3 APOLOGIES AND LEAVE OF ABSENCE

4 CONFIRMATION OF MINUTES

Minutes of the Ordinary Meeting held 9 May 2017

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Ni

8 PRESENTATION OF PETITIONS

Nil

9 COMMITTEE REPORTS

9.1 PLANNING AND REGULATORY COMMITTEE MEETING - 16 MAY 2017

RECOMMENDATION

THAT the Minutes of the Planning and Regulatory Committee meeting, held on 16 May 2017 as circulated, be received and that the recommendations contained within these minutes be adopted.

(Note: The complete minutes are contained in the separate Minutes document)

Recommendation of the Planning and Regulatory Committee, 16 May 2017**9.1.1 BUSINESS OUTSTANDING TABLE FOR PLANNING AND REGULATORY COMMITTEE**

File No: 10097
Attachments: 1. Business Outstanding Table
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Planning and Regulatory Committee is presented for Councillors' information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Planning and Regulatory Committee be received.

Recommendation of the Planning and Regulatory Committee, 16 May 2017**9.1.2 MONTHLY OPERATIONS REPORT FOR PLANNING AND REGULATORY SERVICES FOR APRIL 2017****File No: 1464****Attachments:**

1. **Traffic Light Report for April 2017**
2. **Financial Matters Report for April 2017**
3. **Monthly Operations Report for Local Laws - April 2017**
4. **Monthly Operations Report - Health and Environment - April 2017**
5. **Monthly Operations Report - Development Assessment - April 2017**

Authorising Officer: Michael Rowe - General Manager Community Services**Author: Steven Gatt - Manager Planning & Regulatory Services**

SUMMARY

The monthly operations report for the Planning and Regulatory Service Section as at 30 April 2017 is presented for Councillors information.

COMMITTEE RECOMMENDATION

THAT the Planning and Regulatory Services Monthly Operations Report for April 2017 be 'received'.

Recommendation of the Planning and Regulatory Committee, 16 May 2017**9.1.3 DRAFT STREET PERFORMING POLICY**

File No: 11979
Attachments: 1. DRAFT Street Performing Policy
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Steven Gatt - Manager Planning & Regulatory Services

SUMMARY

A draft policy has been developed to provide a framework to guide the appropriate use of areas for street performing to encourage vibrancy and promote arts and culture within the community in the Rockhampton CBD and other centres.

COMMITTEE RECOMMENDATION

THAT Council adopts the Draft Street Performing Policy.

Recommendation of the Planning and Regulatory Committee, 16 May 2017**9.1.4 D/190-2016 - DEVELOPMENT APPLICATION FOR MATERIAL CHANGE OF USE FOR A DWELLING HOUSE AND RECONFIGURING A LOT (ONE LOT INTO TWO LOTS AND ACCESS EASEMENT)**

File No: D/190-2016

Attachments: 1. Locality Plan
2. Site Plan

Authorising Officer: Tarnya Fitzgibbon - Coordinator Development Assessment
Steven Gatt - Manager Planning & Regulatory Services
Michael Rowe - General Manager Community Services

Author: Thomas Gardiner - Planning Officer

SUMMARY

Development Application Number: D/190-2016

Applicant: C Seemungal-Dass

Real Property Address: Lot 27 on SP247221, Parish of Archer

Common Property Address: 304 Frenchville Road, Frenchville

Area of Site: 2.352 hectares

Planning Scheme: *Rockhampton Region Planning Scheme 2015*

Planning Scheme Zone: Low Density Residential Zone
Environmental Management and Conservation Zone

Planning Scheme Overlays: Biodiversity Areas Overlay – MLES General
Biodiversity Areas Overlay – MLES High
Biodiversity Overlay – MSES Wildlife Habitats
Bushfire Hazard Overlay – Very High Hazard
Steep Land Overlay – 15-20% slope
Steep Land Overlay – 20-25% slope
Steep Land Overlay – 25%+ slope

Existing Development: Dwelling House (10573/RHISTC)
New Shed (D/411-2002)

Existing Approvals: Development Permit (D/426-2010) for Reconfiguring a Lot (one lot into three lots)

Approval Sought: Development Permit for a Material Change of Use for a Dwelling House and Reconfiguring a Lot (one lot into two lots and access easement)

Level of Assessment: Impact Assessable

Submissions: Nil

Referral Agency(s): Nil
 Infrastructure Charges Area: Charge Area 1
 Application Progress:

Application Lodged:	5 December 2016
Acknowledgment Notice issued:	12 December 2016
Request for Further Information sent:	21 December 2016
Request for Further Information responded to:	20 March 2017
Submission period commenced:	21 March 2017
Submission period end:	13 April 2017
Council request for additional time:	26 April 2017
Last receipt of information from applicant:	19 April 2017
Statutory due determination date:	16 June 2017

COMMITTEE RECOMMENDATION

RECOMMENDATION A

THAT in relation to the application for a Development Permit for Material Change of Use (Dwelling House) and Reconfiguring a Lot (one lot into two lots and access easement), made by C. Seemungal-Dass, on Lot 27 on SP247221, Parish of Archer, located at 304 Frenchville Road, Council resolves to Approve the application despite its conflict with the planning scheme and provide the following grounds to justify the decision despite the conflict:

- a) The proposed subdivision will not result in the fragmentation of habitat as an Environmental Management Plan has demonstrated that this area does not contain significant fauna;
- b) The location of the proposed building envelope will not disrupt any existing ecological functions as an Environmental Management Plan has demonstrated that the development will maintain biodiversity corridors and other habitat linkages;
- c) A Bushfire Management Plan has been conditioned which includes mitigation measures including suitable hazard reduction areas between any future Dwelling House and the hazard to negate any potential impacts resulting from bushfire;
- d) The proposed use does not compromise the strategic framework in the *Rockhampton Region Planning Scheme 2015*;
- e) Assessment of the development against the relevant zone purpose, planning scheme codes and planning scheme policies demonstrates that the proposed development will not cause significant adverse impacts on the surrounding natural environment, built environment and infrastructure, community facilities, or local character and amenity; and
- f) The proposed development does not compromise the relevant State Planning Policy.

RECOMMENDATION B

That in relation to the application for a Development Permit for Material Change of Use for a Dwelling House and Reconfiguring a Lot (one lot into two lots and access easement), made by C. Seemungal-Dass, on Lot 27 on SP247221, Parish of Archer, located at 304 Frenchville Road, Council resolves to Approve the application subject to the following conditions:

RECONFIGURING A LOT CONDITIONS**1.0 ADMINISTRATION**

- 1.1 The Developer and his employee, agent, contractor or invitee is responsible for ensuring compliance with the conditions of this development approval.
- 1.2 Where these Conditions refer to "Council" in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.
- 1.3 All conditions, works, or requirements of this development approval must be undertaken, completed, and be accompanied by a Compliance Certificate for any operational works required by this development approval:
- 1.3.1 to Council's satisfaction;
- 1.3.2 at no cost to Council; and
- 1.3.3 prior to the issue of the Compliance Certificate for the Survey Plan, unless otherwise stated.
- 1.4 Infrastructure requirements of this development approval must be contributed to the relevant authorities, where applicable, at no cost to Council, prior to the issue of the Compliance Certificate for the Survey Plan, unless otherwise stated.
- 1.5 The following further Development Permits must be obtained prior to the commencement of any works associated with their purposes:
- 1.5.1 Operational Works:
- (i) Access Works; and
- (ii) Stormwater Works.
- 1.6 All works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards, unless otherwise stated.
- 1.7 All engineering drawings/specifications, design and construction works must be in accordance with the requirements of the relevant *Australian Standards* and must be approved, supervised and certified by a Registered Professional Engineer of Queensland.
- 1.8 The access to Lot 29 must be via the Easement over Lot 28. Easement documents must accompany the Survey Plan for endorsement by Council, prior to the issue of the Compliance Certificate for the Survey Plan. The purpose of this easement must be for access and services in favour of Lot 28 and 29.
- 1.9 The existing easement documents for easement A and B on SP247221 must be updated to include the proposed Lot 29.

2.0 APPROVED PLANS AND DOCUMENTS

- 2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by any condition of this development approval:

<u>Plan/Document Name</u>	<u>Plan/Document Reference</u>	<u>Dated</u>
Reconfiguration of Lot (with Ortho Underlay)	6560-01-ROL Rev B Sheet 1 of 2	23 February 2017
Reconfiguration of Lot (with Contours Underlay)	6560-01-ROL Rev B Sheet 2 of 2	23 February 2017
Layout Plan	0751617-SK01 Rev A	20 March 2017

<u>Plan/Document Name</u>	<u>Plan/Document Reference</u>	<u>Dated</u>
Longitudinal Section	0751617-SK02 Rev A	20 March 2017
Cross Sections	0751617-SK03 Rev A	20 March 2017
Bushfire Hazard Assessment and Management Plan	Prepared by Denley Environmental	21 November 2016
Slope Stability Report	R14272A	16 September 2010
Biodiversity and Nature Conservation Assessment	40545	12 February 2011

- 2.2 Where there is any conflict between the conditions of this development approval and the details shown on the approved plans and documents, the conditions of this development approval must prevail.
- 2.3 Where conditions require the above plans or documents to be amended, the revised document(s) must be submitted for approval by Council prior to the submission of an application for a Development Permit for Operational Works.
- 3.0 ACCESS WORKS
- 3.1 A Development Permit for Operational Works (access works) must be obtained prior to the commencement of any access works required by this development approval.
- 3.2 All access works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines*, and the provisions of a Development Permit for Operational Works (access works).
- 3.3 The existing access road within the existing easement A and B must be sealed to a minimum width of 4.0 metres and the entire length of the proposed Access Road 1 (within the proposed access easement - from the northern boundary of Lot 28 up to the Access Road 2) must be sealed to a minimum of 4.0 metres in accordance with the *Capricorn Municipal Development Guidelines*.
- 3.4 The entire length of the proposed Access Road 2 must be bitumen sealed to a minimum of 2.5 metres and the turnaround area must be constructed in accordance with the *Capricorn Municipal Development Guidelines*.
- 3.5 The width of the proposed access easement, created within the proposed Lot 28, in favour of Lot 28 and Lot 29 must be suitably sized to include all road drainage channels as well as any stormwater directed onto the easement and cater for all upstream stormwater surface runoff generated by a one (1) in 100 year Average Recurrence Interval rainfall event.
- 3.6 A registered professional engineer must supervise the works on behalf of the applicant. A certificate of construction compliance must be submitted by a registered professional engineer verifying that all works have been carried out in accordance with Council approved drawings, approval conditions and specifications.

Note: The existing access road within the existing easement A and B and to the constructed section of Frenchville Road including any drainage structures / culverts will not be maintained by Council and must remain the responsibility of the owners of Lots 25, 26, 28 and 29 as per previous approval D/426-2010. The existing access easement documentations must be updated to include new Lot 29 and such maintenance responsibilities.

The new proposed Access Road 2 within the proposed access easement on Lot 28 will not be maintained by Council and must remain the responsibility of the owners of Lots 28 and 29. Access easement documentations must provide for such maintenance responsibilities.

4.0 SEWERAGE WORKS

- 4.1 All sewerage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines, Water Supply (Safety and Reliability) Act 2008, Plumbing and Drainage Act 2002*.
- 4.2 Temporary onsite sewage treatment must be provided and disposed of in accordance with the provisions of the *Plumbing and Drainage Act 2002* until reticulated sewerage service is made available. A separate Plumbing and Drainage Permit must be obtained at the building application stage.

5.0 WATER WORKS

- 5.1 All water works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines, Water Supply (Safety and Reliability) Act 2008, Plumbing and Drainage Act 2002*.
- 5.2 All lots within the development must be connected to Council's reticulated water network.
- 5.3 The proposed Lot 29 must be connected to the reticulated water supply network via 'Special Water Supply Arrangement' with the connection point and water meter within the existing easement B.
- 5.4 The internal plumbing works associated with the existing dwelling house on Lot 28 must be relocated such that it is located within the Lot it serves, where required.

6.0 STORMWATER WORKS

- 6.1 A Development Permit for Operational Works (stormwater works) must be obtained prior to the commencement of any stormwater works required by this development approval.
- 6.2 All stormwater drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Queensland Urban Drainage Manual, Capricorn Municipal Development Guidelines*, sound engineering practice and the provisions of a Development Permit for Operational Works (stormwater works).
- 6.3 All stormwater must drain to a demonstrated lawful point of discharge and must not adversely affect surrounding land or infrastructure in comparison to the pre-development conditions, including but not limited to blocking, altering or diverting existing stormwater runoff patterns or having the potential to cause damage to other infrastructure.
- 6.4 All stormwater drainage works must adhere to the recommendation of the approved Slope Stability Report (refer to condition 2.1).

7.0 SITE WORKS

- 7.1 Any application for a Development Permit for Operational Works (site works) must be accompanied by an earthworks plan that clearly identifies the following:
- 7.1.1 the location of cut and/or fill;
 - 7.1.2 the type of fill to be used and the manner in which it is to be compacted;
 - 7.1.3 the quantum of fill to be deposited or removed and finished cut and/or fill levels;
 - 7.1.4 details of any proposed access routes that are intended to be used to transport fill to or from the development site; and
 - 7.1.5 the maintenance of access roads to and from the development site so that they are free of all cut and/or fill material and cleaned as necessary.
- 7.2 All earthworks must be undertaken in accordance with *Australian Standard AS3798 "Guidelines on earthworks for commercial and residential developments"*.

- 7.3 Site works must be constructed such that they do not, at any time, in any way restrict, impair or change the natural flow of runoff water, or cause a nuisance or worsening to surrounding land or infrastructure.
- 7.4 Any retaining structures above one (1) metre in height that are not incidental works to a Development Permit for Building Works, must not be constructed unless separately and specifically certified by a Registered Professional Engineer of Queensland and must be approved as part of a Development Permit for Operational Works (site works).
- 7.5 All site works must adhere to the recommendation of the approved Slope Stability Report.
- 7.6 Any vegetation cleared or removed must be:
- (i) mulched on-site and utilised on-site for landscaping purposes to Council's satisfaction, or in accordance with the approved landscaping plan; or
 - (ii) removed for disposal at a location approved by Council,
- within sixty (60) days of clearing. Any vegetation removed must not be burnt.

8.0 ELECTRICITY

- 8.1 Underground electricity services must be provided to each lot in accordance with the approved Operational Works Plans and the standards and requirements of the relevant service provider.
- 8.2 Evidence of acceptance of the works from the relevant service provider must be provided to Council, prior to the issue of the Compliance Certificate for the Survey Plan.

9.0 TELECOMMUNICATIONS

- 9.1 Underground telecommunications services must be provided to each lot in accordance with the approved Operational Works Plans and the standards and requirements of the relevant service provider. Unless otherwise stipulated by telecommunications legislation at the time of installation, this includes all necessary pits and pipes, and conduits that provide a connection to the telecommunications network.
- 9.2 Evidence of acceptance of the works from the relevant service provider must be provided to Council, prior to the issue of the Compliance Certificate for the Survey Plan.

Note: The *Telecommunications Act 1997* (Cth) specifies where the deployment of optical fibre and the installation of fibre-ready facilities is required.

Note: For telecommunications services, written evidence must be in the form of either a "Telecommunications Infrastructure Provisioning Confirmation" where such services are provided by Telstra or a "Notice of Practical Completion" where such services are provided by the NBN.

10.0 ASSET MANAGEMENT

- 10.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.
- 10.2 Any damage to existing stormwater, water supply and sewerage infrastructure, kerb and channel, pathway or roadway (including removal of concrete slurry from public land and Council infrastructure), that occurs while any works are being carried out in association with this development approval must be repaired at full cost to the developer. This includes the reinstatement of any existing traffic signs or pavement markings that may have been removed or damaged.

11.0 OPERATING PROCEDURES

- 11.1 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the development site. Storage of materials or parking of construction machinery or contractors' vehicles must not occur within Frenchville Road.
- 11.2 All refuse bin collection location for any future use on the proposed Lots must be at Frenchville Road.

ADVISORY NOTES

NOTE 1. Aboriginal Cultural Heritage

It is advised that under section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the "cultural heritage duty of care"). Maximum penalties for breaching the duty of care are listed in the Aboriginal cultural heritage legislation. The information on Aboriginal cultural heritage is available on the Department of Aboriginal and Torres Strait Islander and Partnerships website www.datsip.qld.gov.au.

NOTE 2. General Environmental Duty

General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

NOTE 3. General Safety Of Public During Construction

The *Work Health and Safety Act 2011* and *Manual of Uniform Traffic Control Devices* must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being constructed on a road.

NOTE 4. Property Note (Bushfire)

All future buildings on the proposed lots must be constructed in accordance with *Australian Standard AS3959 "Construction of buildings in bushfire-prone areas"* and the approved Bushfire Management Plan.

NOTE 5. Infrastructure Charges Notice

This application is subject to infrastructure charges in accordance with Council policies. The charges are presented on an Infrastructure Charges Notice.

MATERIAL CHANGE OF USE CONDITIONS

1.0 ADMINISTRATION

- 1.1 The Developer and his employee, agent, contractor or invitee is responsible for ensuring compliance with the conditions of this development approval.
- 1.2 Where these Conditions refer to "Council" in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.
- 1.3 All conditions, works, or requirements of this development approval must be undertaken, completed, and be accompanied by a Compliance Certificate for any operational works required by this development approval:
- 1.3.1 to Council's satisfaction;
 - 1.3.2 at no cost to Council; and
 - 1.3.3 prior to the commencement of the use,

unless otherwise stated.

- 1.4 Infrastructure requirements of this development approval must be contributed to the relevant authorities, where applicable, at no cost to Council, prior to the commencement of the use, unless otherwise stated.
- 1.5 The following further Development Permits must be obtained prior to the commencement of any works associated with their purposes:
- 1.5.1 Operational Works:
- (i) Site Works;
- 1.5.2 Plumbing and Drainage Works; and
- 1.5.3 Building Works:
- 1.6 All Development Permits for Operational Works and Plumbing and Drainage Works must be obtained prior to the issue of a Development Permit for Building Works.
- 1.7 All works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards, unless otherwise stated.
- 1.8 All engineering drawings/specifications, design and construction works must be in accordance with the requirements of the relevant *Australian Standards* and must be approved, supervised and certified by a Registered Professional Engineer of Queensland.

2.0 APPROVED PLANS AND DOCUMENTS

- 2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by any condition of this development approval:

<u>Plan/Document Name</u>	<u>Plan/Document Reference</u>	<u>Dated</u>
Reconfiguration of Lot (with Ortho Underlay)	6560-01-ROL Rev B Sheet 1 of 2	23 February 2017
Reconfiguration of Lot (with Contours Underlay)	6560-01-ROL Rev B Sheet 2 of 2	23 February 2017
Bushfire Hazard Assessment and Management Plan	Prepared by Denley Environmental	21 November 2016
Slope Stability Report	R14272A	16 September 2010
Biodiversity and Nature Conservation Assessment	40545	12 February 2011

- 2.2 Where there is any conflict between the conditions of this development approval and the details shown on the approved plans and documents, the conditions of this development approval must prevail.
- 2.3 Where conditions require the above plans or documents to be amended, the revised document(s) must be submitted for approval by Council prior to the submission of an application for a Development Permit for Operational Works/Building Works.
- ## 3.0 WATER WORKS
- 3.1 All water works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines, Water Supply (Safety and Reliability) Act 2008, Plumbing and Drainage Act 2002*.
- 3.2 The development must be connected to Council's reticulated water network via a 'Special Water Supply Arrangement'.
- 3.3 Adequate domestic and fire fighting protection must be provided to the development, and must be certified by an hydraulic engineer or other suitably qualified person.

4.0 PLUMBING AND DRAINAGE WORKS

- 4.1 All internal plumbing and drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines, Water Supply (Safety and Reliability) Act 2008, Plumbing and Drainage Act 2002*, Council's Plumbing and Drainage Policies.
- 4.2 A separate Plumbing and Drainage permit must be obtained for the proposed dwelling house at building stage.
- 4.3 Alteration, disconnection or relocation of internal plumbing and sanitary drainage works associated with the existing Dwelling House on Lot 28 must be in accordance with regulated work under the *Plumbing and Drainage Act 2002* and Council's Plumbing and Drainage Policies.
- 4.4 Temporary onsite sewerage treatment must be provided and disposed of in accordance with the provisions of the *Plumbing and Drainage Act 2002* until reticulated sewerage service is made available.
- 4.5 The onsite sewerage treatment facility must be located within the approved Building Location Envelope.
- 4.6 The on-site sewerage treatment and disposal area must not be located within the existing water course or conflict with the separation distance as detailed within the *Queensland Plumbing and Wastewater Code*.

5.0 STORMWATER WORKS

- 5.1 All stormwater drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Queensland Urban Drainage Manual, Capricorn Municipal Development Guidelines*, and sound engineering practice.
- 5.2 All stormwater must drain to a demonstrated lawful point of discharge and must not adversely affect surrounding land or infrastructure in comparison to the pre-development conditions, including but not limited to blocking, altering or diverting existing stormwater runoff patterns or having the potential to cause damage to other infrastructure.

6.0 ROOF AND ALLOTMENT DRAINAGE WORKS

- 6.1 All roof and allotment drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Queensland Urban Drainage Manual, Capricorn Municipal Development Guidelines*, sound engineering practice.
- 6.2 All roof and allotment runoff from the development must be directed to a lawful point of discharge and must not restrict, impair or change the natural flow of runoff water or cause a nuisance to surrounding land or infrastructure.

7.0 SITE WORKS

- 7.1 A Development Permit for Operational Works (site works) must be obtained prior to the commencement of any site works on the development site.
- 7.2 Any application for a Development Permit for Operational Works (site works) must be accompanied by an earthworks plan that clearly identifies the following:
- 7.2.1 the location of cut and/or fill;
 - 7.2.2 the type of fill to be used and the manner in which it is to be compacted;
 - 7.2.3 the quantum of fill to be deposited or removed and finished cut and/or fill levels;
 - 7.2.4 details of any proposed access routes that are intended to be used to transport fill to or from the development site; and

- 7.2.5 the maintenance of access roads to and from the development site so that they are free of all cut and/or fill material and cleaned as necessary.
- 7.3 All earthworks must be undertaken in accordance with *Australian Standard AS3798 "Guidelines on earthworks for commercial and residential developments"*.
- 7.4 Site works must be constructed such that they do not, at any time, in any way restrict, impair or change the natural flow of runoff water, or cause a nuisance or worsening to surrounding land or infrastructure.
- 7.5 Any retaining structures above one (1) metre in height that are not incidental works to a Development Permit for Building Works, must not be constructed unless separately and specifically certified by a Registered Professional Engineer of Queensland and must be approved as part of a Development Permit for Operational Works (site works).
- 7.6 All site works must adhere to the recommendation of the approved Slope Stability Report (refer to condition 2.1).
- 8.0 **BUILDING WORKS**
- 8.1 A Development Permit for Building Works must be obtained for the construction of the proposed dwelling house on the development site.
- 8.2 The proposed dwelling house must be constructed in accordance with *Australian Standard AS3959 "Construction of buildings in bushfire-prone areas"* and the approved Bushfire Management Plan (refer to condition 2.1).
- 9.0 **ELECTRICITY**
- 9.1 Underground electricity services must be provided to the development in accordance with the approved Operational Works Plans and the standards and requirements of the relevant service provider.
- 9.2 Evidence of acceptance of the works from the relevant service provider must be provided to Council, prior to the commencement of the use.
- 10.0 **TELECOMMUNICATIONS**
- 10.1 Underground telecommunications services must be provided to the development in accordance with the approved Operational Works Plans and the standards and requirements of the relevant service provider.
- 10.2 Evidence of acceptance of the works from the relevant service provider must be provided to Council, prior to the commencement of the use.
- 11.0 **ASSET MANAGEMENT**
- 11.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.
- 11.2 Any damage to existing stormwater, water supply and sewerage infrastructure, kerb and channel, pathway or roadway (including removal of concrete slurry from public land and Council infrastructure), that occurs while any works are being carried out in association with this development approval must be repaired at full cost to the developer. This includes the reinstatement of any existing traffic signs or pavement markings that may have been removed or damaged.
- 11.3 'As Constructed' information pertaining to assets to be handed over to Council and those which may have an impact on Council's existing and future assets must be provided prior to the commencement of the use. This information must be provided in accordance with the *Asset Design and As Constructed Manual (ADAC)*.

12.0 OPERATING PROCEDURES

- 12.1 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the development site. Storage of materials or parking of construction machinery or contractors' vehicles must not occur within Frenchville Road.

ADVISORY NOTES**NOTE 1. Aboriginal Cultural Heritage**

It is advised that under section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the "cultural heritage duty of care"). Maximum penalties for breaching the duty of care are listed in the Aboriginal cultural heritage legislation. The information on Aboriginal cultural heritage is available on the Department of Aboriginal and Torres Strait Islander and Partnerships website www.datsip.qld.gov.au.

NOTE 2. General Environmental Duty

General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

NOTE 3. General Safety Of Public During Construction

The *Work Health and Safety Act 2011* and *Manual of Uniform Traffic Control Devices* must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being constructed on a road.

RECOMMENDATION C

That in relation to the application for a Development Permit for Material Change of Use for a Dwelling House and Reconfiguring a Lot (one lot into two lots and access easement), made by C. Seemungal-Dass, on Lot 27 on SP247221, Parish of Archer, located at 304 Frenchville Road, Council resolves to issue an Infrastructure Charges Notice for the amount of \$11,200.00.

Recommendation of the Planning and Regulatory Committee, 16 May 2017
9.1.5 D/20-2017 - DEVELOPMENT APPLICATION FOR RECONFIGURING A LOT (ONE LOT INTO THREE LOTS AND ACCESS EASEMENT)

File No: D/20-2017

Attachments:

1. Locality Plan
2. Site Plan

Authorising Officer: Tarnya Fitzgibbon - Coordinator Development Assessment
Steven Gatt - Manager Planning & Regulatory Services
Michael Rowe - General Manager Community Services

Author: Bevan Koelmeyer - Planning Officer

SUMMARY

Development Application Number: D/20-2017

Applicant: Capehead Pty Ltd C/- Reel Planning CQ

Real Property Address: 66 Alfred Road, Parkhurst; Parish of Murchison

Common Property Address: Lot 485 on LIV40112

Area of Site: 31.925 hectares

Planning Scheme: Rockhampton City Plan 2005

Rockhampton City Plan Area: Yeppoon Road Corridor Environmental Protection Area

Planning Scheme Overlays (applicable): Bushfire Prone Land, Environmentally Sensitive Location (Remnant Vegetation), Waterway Corridor and Steep and Unstable Land

Existing Development: Two (2) Dwelling Houses and ancillary domestic outbuildings

Existing Approvals: Nil

Approval Sought: Development Permit for Reconfiguring a Lot (one (1) lot into three (3) lots) and an access easement

Level of Assessment: Impact Assessable

Submissions: Nil

Referral Agency(s): Nil

Adopted Infrastructure Charges Area: Charge Area 3

Application Progress:

Application Lodged:	20 February 2016
Acknowledgment Notice issued:	1 March 2017
Request for Further Information sent:	8 March 2017
Request for Further Information responded to:	15 March 2017
Submission period commenced:	23 March 2017
Submission period end:	12 April 2017

Council request for additional time:	24 April 2017
Government Agency request for additional time:	Not Applicable
Government Agency Response:	Not Applicable
Last receipt of information from applicant:	13 April 2017
Statutory due determination date:	14 June 2017

COMMITTEE RECOMMENDATION

RECOMMENDATION A

THAT in relation to the application for a Development Permit for Reconfiguring a Lot (one (1) lot into three (3) lots) and an access easement, made by Reel Planning CQ on behalf of Capehead Pty Ltd, on Lot 485 on LIV40112, Parish of Murchison, located at 66 Alfred Road, Parkhurst, Council resolves to Approve the application despite its conflict with the planning scheme and provide the following grounds to justify the decision despite the conflict.

Sufficient grounds to support the development are as follows:

- a) Proposed lot 1 is only approximately 0.34 hectares below the minimum lot size for this zone, being ten (10) hectares. This lot has already been improved with a dwelling house and it is unlikely that further intensification of development will occur on this parcel in future. This non-compliance is unlikely to negatively affect the character of the area.
- b) The proposed boundaries and the building envelope are located clear of regulated vegetation and the mapped waterway to ensure that the ecological values of the Site and Area are retained. The site is located on the low ground of the Area and does not form part of the low hills that characterise much of the Area to the east and, as such, the proposed subdivision and the subsequent construction of a dwelling house on the vacant lot will not negatively impact the scenic values of the Area;
- c) The proposed use does not compromise the achievements of the Desired Environmental Outcomes in the *Rockhampton City Plan 2005*;
- d) Assessment of the development against the relevant area intent, planning scheme codes and planning scheme policies demonstrates that the proposed development will not cause significant adverse impacts on the surrounding natural environment, built environment and infrastructure, community facilities, or local character and amenity; and
- e) The proposed development does not compromise the relevant State Planning Policy.

RECOMMENDATION B

That in relation to the application for a Development Permit for Reconfiguring a Lot (one (1) lot into three (3) lots) and an access easement, made by Reel Planning CQ on behalf of Capehead Pty Ltd, on Lot 485 on LIV40112, Parish of Murchison, located at 66 Alfred Road, Parkhurst, Council resolves to Approve the application subject to the following conditions:

1.0 **ADMINISTRATION**

- 1.1 The Developer and his employee, agent, contractor or invitee is responsible for ensuring compliance with the conditions of this development approval.
- 1.2 Where these Conditions refer to "Council" in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.

- 1.3 All conditions, works, or requirements of this development approval must be undertaken, completed, and be accompanied by a Compliance Certificate for any operational works required by this development approval:
- 1.3.1 to Council's satisfaction;
 - 1.3.2 at no cost to Council; and
 - 1.3.3 prior to the issue of the Compliance Certificate for the Survey Plan, unless otherwise stated.
- 1.4 Infrastructure requirements of this development approval must be contributed to the relevant authorities, where applicable, at no cost to Council, prior to the issue of the Compliance Certificate for the Survey Plan, unless otherwise stated.
- 1.5 The following further Development Permits must be obtained prior to the commencement of any works associated with their purposes:
- 1.5.1 Operational Works:
 - (i) Road Works; and
 - (ii) Access Works.
- 1.6 All works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards, unless otherwise stated.
- 1.7 All engineering drawings/specifications, design and construction works must be in accordance with the requirements of the relevant *Australian Standards* and must be approved, supervised and certified by a Registered Professional Engineer of Queensland.
- 1.8 The access to proposed Lot 3 must be via the proposed Easement A over proposed Lot 2. Easement documents must accompany the Survey Plan for endorsement by Council, prior to the issue of the Compliance Certificate for the Survey Plan.

2.0 APPROVED PLANS AND DOCUMENTS

- 2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by any condition of this development approval:

<u>Plan/Document Name</u>	<u>Plan/Document Reference</u>	<u>Dated</u>
Proposed Subdivision Layout	R17003-001 Revision B	29 March 2017

- 2.2 Where there is any conflict between the conditions of this development approval and the details shown on the approved plans and documents, the conditions of this development approval must prevail.
- 2.3 Where conditions require the above plans or documents to be amended, the revised document(s) must be submitted for approval by Council prior to the submission of an application for a Development Permit for Operational Works.
- ## 3.0 ROAD WORKS
- 3.1 A Development Permit for Operational Works (road works) must be obtained prior to the commencement of any road works required by this development approval.
- 3.2 All road works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines*, and relevant *Australian Standards* and *Austroads Guidelines* and the provisions of a Development Permit for Operational Works (road works).
- 3.3 Olive Street must be constructed to Rural Access standard from the intersection with McMillan Avenue to the access point for Lot 1.

-
- 3.4 McMillan Avenue must be designed and constructed to Major Urban Collector standard, with half road construction, with a minimum width of 5.5 metres from the end of the existing seal to the intersection with Olive Street. The edge line of the new construction must match the alignment of the existing kerb and channel on the western side of McMillan Avenue. Council will accept a two-coat seal in accordance with the requirements of the Capricorn Municipal Development Guidelines in lieu of asphalt surfacing for this section of roadway, with no kerb and channel construction required in this instance.
- 3.5 The intersection of McMillan Avenue and Olive Street must be sealed with a minimum of a two-coat seal in accordance with the requirements of the Capricorn Municipal Development Guidelines such that it has a minimum width of 6.5 metres within the Olive Street road reserve and extends a minimum of ten (10) metres to the east along Olive Street.
- 3.6 Traffic signs and pavement markings must be provided in accordance with the *Manual of Uniform Traffic Control Devices – Queensland*. Where necessary, existing traffic signs and pavement markings must be modified in accordance with the *Manual of Uniform Traffic Control Devices – Queensland*.
- 4.0 ACCESS WORKS
- 4.1 A Development Permit for Operational Works (access works) must be obtained prior to the commencement of any access works required by this development approval.
- 4.2 All access works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), and *Capricorn Municipal Development Guidelines*, and the provisions of a Development Permit for Operational Works (access works).
- 4.3 New sealed accesses must be constructed for proposed Lots 1 and 3.
- 5.0 PLUMBING AND DRAINAGE WORKS
- 5.1 On-site sewage treatment and disposal must be in accordance with the *Queensland Plumbing and Wastewater Code* and Council's Plumbing and Drainage Policies. This can be completed at the building works application stage.
- 5.2 On-site water supply for domestic and firefighting purposes must be provided and may include the provision of a bore, dams, water storage tanks or a combination of each. This can be completed at the building works application stage.
- 6.0 STORMWATER WORKS
- 6.1 All stormwater must drain to a demonstrated lawful point of discharge and must not adversely affect surrounding land or infrastructure in comparison to the pre-development conditions, including but not limited to blocking, altering or diverting existing stormwater runoff patterns or having the potential to cause damage to other infrastructure.
- 6.2 Easements must be provided over all land assessed to be within the one (1) per cent Average Annual Exceedance (AEP) probability defined flood event inundation area.
- 7.0 SITE WORKS
- 7.1 Site works must be constructed such that they do not, at any time, in any way restrict, impair or change the natural flow of runoff water, or cause a nuisance or worsening to surrounding land or infrastructure.
- 8.0 ELECTRICITY
- 8.1 Electricity services must be provided to each lot in accordance with the standards and requirements of the relevant service provider.
-

8.2 Evidence that the new lots can be provided with electricity services from the relevant service provider must be provided to Council, prior to the issue of the Compliance Certificate for the Survey Plan.

9.0 TELECOMMUNICATIONS

9.1 Telecommunications services must be provided to each lot in accordance with the standards and requirements of the relevant service provider. Unless otherwise stipulated by telecommunications legislation at the time of installation, this includes all necessary pits and pipes, and conduits that provide a connection to the telecommunications network.

9.2 Evidence that the new lots can be provided with telecommunications services from the relevant service provider must be provided to Council, prior to the issue of the Compliance Certificate for the Survey Plan.

10.0 ASSET MANAGEMENT

10.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.

10.2 Any damage to existing stormwater, water supply and sewerage infrastructure, kerb and channel, pathway or roadway (including removal of concrete slurry from public land and Council infrastructure), that occurs while any works are being carried out in association with this development approval must be repaired at full cost to the developer. This includes the reinstatement of any existing traffic signs or pavement markings that may have been removed or damaged.

11.0 ENVIRONMENTAL

11.1 Any application for a Development Permit for Operational Works must be accompanied by a detailed Environmental Management Plan that addresses, but is not limited to, the following:

- (i) water quality and drainage;
- (ii) erosion and silt/sedimentation management;
- (iii) fauna management;
- (iv) vegetation management and clearing;
- (v) top soil management;
- (vi) interim drainage plan during construction;
- (vii) construction programme;
- (viii) geotechnical issues;
- (ix) weed control;
- (x) bushfire management;
- (xi) emergency vehicle access;
- (xii) noise and dust suppression; and
- (xiii) waste management.

11.2 Any application for a Development Permit for Operational Works must be accompanied by an Erosion and Sediment Control Plan that addresses, but is not limited to, the following:

- (i) objectives;
- (ii) site location and topography
- (iii) vegetation;

- (iv) site drainage;
- (v) soils;
- (vi) erosion susceptibility;
- (vii) erosion risk;
- (viii) concept;
- (ix) design; and
- (x) implementation,

for the construction and post-construction phases of work.

- 11.3 The Environmental Management Plan approved as part of a Development Permit for Operational Works must be part of the contract documentation for the development works.
- 11.4 The Erosion Control and Stormwater Control Management Plan prepared by a Registered Professional Engineer of Queensland in accordance with the *Capricorn Municipal Design Guidelines*, must be implemented, monitored and maintained for the duration of the works, and until all exposed soil areas are permanently stabilised (for example, turfed, hydromulched, concreted, landscaped). The plan must be available on-site for inspection by Council Officers whilst all works are being carried out.

12.0 OPERATING PROCEDURES

- 12.1 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the development site. Storage of materials, or parking of construction machinery or contractors' vehicles must not occur within McMillan Avenue and Olive Street.

ADVISORY NOTES

NOTE 1. Aboriginal Cultural Heritage

It is advised that under section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the "cultural heritage duty of care"). Maximum penalties for breaching the duty of care are listed in the Aboriginal cultural heritage legislation. The information on Aboriginal cultural heritage is available on the Department of Aboriginal and Torres Strait Islander and Partnerships website www.datsip.qld.gov.au.

NOTE 2. General Environmental Duty

General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

NOTE 3. General Safety Of Public During Construction

The *Work Health and Safety Act 2011* and *Manual of Uniform Traffic Control Devices* must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being constructed on a road.

NOTE 4. Property Note (Bushfire)

All future buildings on the proposed lots must be constructed in accordance with *Australian Standard AS3959 "Construction of buildings in bushfire-prone areas"*.

NOTE 5. Works in Road Reserve Permit

It is advised that a Works in Road Reserve Permit (including a fee for the vehicle crossover and compliant with Standard *Capricorn Municipal Development Guidelines*, Standard Drawings) may be accepted in place of the application for a Development Permit for Operational Works (access works).

NOTE 6. Infrastructure Charges Notice

This application is subject to infrastructure charges in accordance with Council policies. The charges are presented on an Infrastructure Charges Notice.

RECOMMENDATION C

That in relation to the application for a Development Permit for Reconfiguring a Lot (one (1) lot into three (3) lots) and an access easement, made by Reel Planning CQ on behalf of Capehead Pty Ltd, on Lot 485 on LIV40112, Parish of Murchison, located at 66 Alfred Road, Parkhurst, Council resolves to issue an Infrastructure Charges Notice for the amount of \$14,000.00.

9.2 AIRPORT, WATER AND WASTE COMMITTEE MEETING - 16 MAY 2017**RECOMMENDATION**

THAT the Minutes of the Airport, Water and Waste Committee meeting, held on 16 May 2017 as circulated, be received and that the recommendations contained within these minutes be adopted.

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Airport, Water and Waste Committee, 16 May 2017**9.2.1 FRW ANNUAL PERFORMANCE PLAN AS AT 31 MARCH 2017**

File No:	1466
Attachments:	1. Customer Service Standards as at 31 March 2017
	2. Customer Service and Financial Targets as at 31 March 2017
	3. Non Compliance Comments as at 31 March 2017
Authorising Officer:	Peter Kofod - General Manager Regional Services
Author:	Jason Plumb - Manager Fitzroy River Water

SUMMARY

Fitzroy River Water's performance against financial and non-financial targets and key strategies is reported to Council on a quarterly basis in accordance with the adopted 2016/17 Performance Plan. This report as at 31 March 2017 is presented for the Committee's information.

COMMITTEE RECOMMENDATION

THAT the Fitzroy River Water Annual Performance Plan quarterly report as at 31 March 2017 be received.

Recommendation of the Airport, Water and Waste Committee, 16 May 2017**9.2.2 FRW MONTHLY OPERATIONS REPORT - APRIL 2017**

File No: 1466
Attachments: 1. FRW Monthly Operations Report - April 2017
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Jason Plumb - Manager Fitzroy River Water

SUMMARY

This report details Fitzroy River Water's financial position and other operational matters for the Council's information as at 30 April 2017.

COMMITTEE RECOMMENDATION

THAT the FRW Monthly Operations Report for April 2017 be received.

Recommendation of the Airport, Water and Waste Committee, 16 May 2017**9.2.3 COMMUNITY SERVICE OBLIGATIONS FOR FITZROY RIVER WATER**

File No: 1466
Attachments: 1. FRW Community Service Obligations 2016-17
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Jason Plumb - Manager Fitzroy River Water

SUMMARY

Activities conducted by Fitzroy River Water (FRW) that are not its commercial interests should be identified as a community service obligation (CSO) in order to reflect the requirement for FRW to operate as a commercial business unit. The FRW Annual Performance Plan 2016/17 lists the existing CSOs identified for a range of FRW's current activities. The implementation of the Undetected Leak Rebate Policy is another activity that should be considered as a CSO. This report provides some justification for this consideration and recommends that this activity be included as a CSO in FRW's Annual Performance Plan.

COMMITTEE RECOMMENDATION

THAT the implementation of the Undetected Leak Rebate Policy for both residential and commercial customers be identified as a CSO to the amount of \$110,000 per annum, and FRW's Annual Performance Plan be updated accordingly.

Recommendation of the Airport, Water and Waste Committee, 16 May 2017**9.2.4 ONGOING MANAGEMENT OF INFLOW AND INFILTRATION IN SEWERAGE NETWORKS**

File No: 6210
Attachments: Nil
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Jason Plumb - Manager Fitzroy River Water

SUMMARY

The selective inspection program approved by Council in August 2016 was successful in identifying many sources of stormwater inflow or infiltration due to defects or non-compliant internal plumbing or sewerage infrastructure. With the rectification of many of these defects now approaching completion, FRW seeks to continue this approach to identify and address similar issues in other parts of Rockhampton's sewerage networks. This report provides a summary of the findings of the first three month inspection program, and recommends the approval of a second three month inspection program to focus on relevant parts of the sewerage network in North Rockhampton.

COMMITTEE RECOMMENDATION

THAT Council approve a selective inspection program for a period of three months from 1 July 2017 to 30 September 2017 of customer properties in North Rockhampton to enable defective or unauthorised connections to sewer to be identified and rectified in order to reduce inflow and infiltration to the sewerage networks during wet weather events.

Recommendation of the Airport, Water and Waste Committee, 16 May 2017**9.2.5 AIRPORT ASSET MANAGEMENT PLAN****File No:** 5960**Attachments:**

1. Airport Asset Management Plan
2. Appendix A- Airport Infrastructure Inspection Schedule
3. Appendix B- Building Condition Assessments and Prioritisation
4. Appendix C- Prioritised Building Defects
5. Appendix D- 10 Year Capital Program

Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer**Author:** Alicia Cutler - Manager Finance

SUMMARY*Officers presenting the Airport Asset Management Plan for adoption.***COMMITTEE RECOMMENDATION**

THAT in accordance with S.167 of the Local Government Regulation 2012, the Airport Asset Management Plan be adopted.

Recommendation of the Airport, Water and Waste Committee, 16 May 2017**9.2.6 ROCKHAMPTON AIRPORT - MONTHLY OPERATIONS REPORT - MARCH AND APRIL 2017**

File No: 7927

Attachments: 1. Rockhampton Airport Monthly Operational Report - March and April 2017

Authorising Officer: Scott Waters - General Manager Regional Development and Aviation

Author: Tracey Baxter - Acting Manager Airport

SUMMARY

The monthly operations and annual performance plan report for the Rockhampton Airport for March and April 2017 is presented for Councillors information.

COMMITTEE RECOMMENDATION

THAT the Rockhampton Airport Operations and Annual Performance Plan Report for March and April 2017 be 'received'.

Recommendation of the Airport, Water and Waste Committee, 16 May 2017**9.2.7 ROCKHAMPTON REGIONAL WASTE AND RECYCLING
MONTHLY OPERATIONS AND ANNUAL PERFORMANCE PLAN REPORT
FOR MARCH AND APRIL 2017**

File No: 7927
Attachments: 1. RRWR Operational and Performance Plan
Report March April
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Craig Dunglison - Manager RRWR

SUMMARY

The purpose of this report is to provide Council with an overview of Rockhampton Regional Waste and Recycling (RRWR) operations for the months of March and April 2017.

COMMITTEE RECOMMENDATION

THAT the RRWR Operations and Annual Performance Plan update Report for the periods 1 to 31 March and 1 to 30 April 2017 be received.

Recommendation of the Airport, Water and Waste Committee, 16 May 2017**9.2.8 2017 CLEAN UP AUSTRALIA DAY WASTE AUDIT REPORT**

File No: 11946
Attachments: 1. 2017 Clean Up Australia Day Waste Audit Report
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Craig Dunglison - Manager RRWR

SUMMARY

This report will put forward the results from Rockhampton Regional Waste and Recycling's (RRWR) participation in the Regional 2017 Clean Up Australia Day event. As one of our Region's largest litter "clean up" events; RRWR wished to provide support and to utilise the event as an opportunity to collect data on the key types of waste littered in the local area. The report will present the data collected through the audit, the overall effectiveness of RRWR's participation and also provide recommendations for future involvement with this event.

COMMITTEE RECOMMENDATION

THAT the 2017 Clean Up Australia Day Waste Audit Report be received

9.3 COMMUNITY SERVICES COMMITTEE MEETING - 17 MAY 2017**RECOMMENDATION**

THAT the Minutes of the Community Services Committee meeting, held on 17 May 2017 as circulated, be received and that the recommendations contained within these minutes be adopted.

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Community Services Committee, 17 May 2017**9.3.1 BUSINESS OUTSTANDING TABLE FOR COMMUNITY SERVICES COMMITTEE**

File No: 10097
Attachments: 1. Business Outstanding Table
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Community Services Committee is presented for Councillors' information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Community Services Committee be received.

Recommendation of the Community Services Committee, 17 May 2017**9.3.2 ARTS AND HERITAGE MONTHLY OPERATIONS REPORT FOR APRIL 2017****File No:** 1464**Attachments:** 1. Arts and Heritage Monthly Operations Report for April 2017**Authorising Officer:** Michael Rowe - General Manager Community Services**Author:** Peter Owens - Manager Arts and Heritage

SUMMARY

The report provides information on the programs and activities of the Arts and Heritage section for April 2017.

COMMITTEE RECOMMENDATION

THAT the Arts and Heritage Monthly Operations Report for April 2017 be received.

Recommendation of the Community Services Committee, 17 May 2017**9.3.3 COMMUNITIES AND FACILITIES MONTHLY OPERATIONAL REPORT**

File No: 1464
Attachments: 1. Monthly Operations Report April 2017
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Cheryl Haughton - Manager Communities and Facilities

SUMMARY

This report provides information on the activities of the Communities and Facilities section for April 2017.

COMMITTEE RECOMMENDATION

THAT the Monthly Operational Report on the activities of the Communities and Facilities section for April 2017 be received.

9.4 PARKS, RECREATION & SPORT COMMITTEE MEETING - 17 MAY 2017**RECOMMENDATION**

THAT the Minutes of the Parks, Recreation and Sport Committee meeting, held on 17 May 2017 as circulated, be received and that the recommendations contained within these minutes be adopted.

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Parks, Recreation and Sport Committee, 17 May 2017**9.4.1 BUSINESS OUTSTANDING TABLE FOR PARKS, RECREATION AND SPORT COMMITTEE**

File No: 10097
Attachments: 1. Business Outstanding Table
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Parks, Recreation and Sport Committee is presented for Councillors' information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Parks, Recreation and Sport Committee be received.

Recommendation of the Parks, Recreation and Sport Committee, 17 May 2017**9.4.2 PARKS AND OPEN SPACE OPERATIONS REPORT - APRIL 2017**

File No: 1464
Attachments: 1. Parks and Open Space Operations Report - April 2017
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Margaret Barrett - Manager Parks

SUMMARY

This report provides information on the activities and services of Parks and Open Space Section for the month of April 2017.

COMMITTEE RECOMMENDATION

THAT the report on the activities and services of Parks and Open Space Section for April 2017 be received.

9.5 INFRASTRUCTURE COMMITTEE MEETING - 16 MAY 2017**RECOMMENDATION**

THAT the Minutes of the Infrastructure Committee meeting, held on 16 May 2017 as circulated, be received and that the recommendations contained within these minutes be adopted.

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Infrastructure Committee, 16 May 2017**9.5.1 WARD AND SPENCER STREET TRAFFIC SAFETY ANALYSIS**

File No:	5252
Attachments:	1. Ward and Spencer Street Traffic and Safety Analysis 2. Option 3 - Overall Linemarking Plan
Authorising Officer:	Martin Crow - Manager Engineering Services Peter Kofod - General Manager Regional Services
Author:	Stuart Harvey - Coordinator Strategic Infrastructure

SUMMARY

This report details the traffic safety analysis performed for the areas bounded by Ward Street, Spencer Street, Jessie Street and Upper Dawson Road. The analysis aims to address the concerns raised, through a petition, by residents in the area. The report investigates traffic data, crash data and study area and provides recommendations to Council.

COMMITTEE RECOMMENDATION

THAT Council endorse Option C to improve intersection sight distance at the identified intersections, and to remark parking spaces on Jessie Street as detailed in Option 3 Overall Linemarking Plan and Council review traffic speeds in the area in 6 months.

Recommendation of the Infrastructure Committee, 16 May 2017**9.5.2 STREET SAFETY AND VEHICLE PARKING - STEWART STREET AND SOMERSET ROAD**

File No: 377
Attachments: 1. Stewart St - Somerset Rd Intersection
Authorising Officer: Martin Crow - Manager Engineering Services
Peter Kofod - General Manager Regional Services
Author: Jamie McCaul - Coordinator Development Engineering

SUMMARY

Further to the Planning and Regulatory Committee Meeting on 13 September 2016, Council Officers have undertaken investigations with a view to identifying any potential parking issues and street safety issues within Stewart Street and at the Stewart Street / Somerset Road intersection.

COMMITTEE RECOMMENDATION

THAT Council monitor the Stewart Street and Somerset Road intersection to ensure any vehicles parking in the vicinity are compliant with the road rules and setback from the intersection and should issues be evident, advise Local Laws accordingly.

Recommendation of the Infrastructure Committee, 16 May 2017**9.5.3 CIVIL OPERATIONS MONTHLY OPERATIONS REPORT - MAY 2017**

File No: 7028

Attachments:

1. **Monthly Operations Report - Civil Operations 30 April 2017**
2. **Works Program May - June 2017**

Authorising Officer: Peter Kofod - General Manager Regional Services

Author: David Bremert - Manager Civil Operations

SUMMARY

This report outlines Civil Operations Monthly Operations Report 30 April 2017 and also Works Program of planned projects for the months May to June 2017.

COMMITTEE RECOMMENDATION

THAT the Civil Operations Monthly Operations Report for May 2017 be received.

Recommendation of the Infrastructure Committee, 16 May 2017**9.5.4 ENGINEERING SERVICES MONTHLY OPERATIONS REPORT - MAY 2017**

File No: 7028
Attachments: 1. Monthly Operations Report Engineering Section
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Martin Crow - Manager Engineering Services

SUMMARY

This report outlines Engineering Services Monthly Operations Report for the period to the end of April 2017.

COMMITTEE RECOMMENDATION

THAT the Engineering Services Monthly Operations Report for May 2017 report be received.

Recommendation of the Infrastructure Committee, 16 May 2017**9.5.5 BUSINESS OUTSTANDING TABLE FOR INFRASTRUCTURE COMMITTEE**

File No: 10097
Attachments: 1. Business Outstanding Table
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Infrastructure Committee is presented for Councillors' information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Infrastructure Committee be received and an update be provided on Updated Fitzroy River Flood Mapping at the next Infrastructure Committee meeting.

Recommendation of the Infrastructure Committee, 16 May 2017**9.5.6 ROAD SAFETY STRATEGY REVIEW 2017**

File No: 5252

Attachments:

1. Road Safety Action Plan
2. Road Safety Data Analysis 2011-2015

Authorising Officer: Martin Crow - Manager Engineering Services
Peter Kofod - General Manager Regional Services

Author: Stuart Harvey - Coordinator Strategic Infrastructure

SUMMARY

This report contains a progress report from the Rockhampton Regional Road Safety (3E) Committee on the implementation of the Rockhampton Regional Road Safety Strategy 2012 – 2022 for the period concluding April 2017. It also highlights future priority areas for action based on a revised crash profile.

COMMITTEE RECOMMENDATION

THAT the progress report from the Rockhampton Regional Road Safety (3E) Committee for the period concluding April 2017 be received; and

THAT Council ask the 3E Committee to commence discussions and prepare a draft plan for the Bruce Highway traffic diversions required at times of flood.

Recommendation of the Infrastructure Committee, 16 May 2017**9.5.7 QUAY LANE AND PILBEAM THEATRE CAR PARK CONFIGURATION**

File No:	191
Attachments:	1. Quay Lane Widening 2. Pilbeam Theatre Car Park Reconfiguration
Authorising Officer:	Martin Crow - Manager Engineering Services Peter Kofod - General Manager Regional Services
Author:	Stuart Harvey - Coordinator Strategic Infrastructure

SUMMARY

Upon the commencement of the construction of the Gallery Apartments in Quay Lane, concerns have been raised to Council regarding the road configuration and traffic management processes in both Quay Lane and the Pilbeam Theatre car park. Officers have investigated a design for both Quay Lane and the Pilbeam Theatre car park that aims to address these issues and has been put forward to Council for consideration.

COMMITTEE RECOMMENDATION

THAT Council receives the report and Councillors inspect the site prior to the next Infrastructure Committee meeting to address concerns raised.

Recommendation of the Infrastructure Committee, 16 May 2017

9.5.8 ROAD ACCESS - MAINTENANCE OF ROADS

File No: 412

Attachments:

1. Roads that are maintained
2. Roads that are not maintained by Council

Authorising Officer: Peter Kofod - General Manager Regional Services

Author: David Bremert - Manager Civil Operations

The CEO advised prior to the meeting that this item has been withdrawn from the agenda.

10 COUNCILLOR/DELEGATE REPORTS

Nil

11 OFFICERS' REPORTS

11.1 SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED 30 APRIL 2017

File No:	8148
Attachments:	1. Income Statement- April 2017 2. Key Indicator Graphs- April 2017
Authorising Officer:	Ross Cheesman - Deputy Chief Executive Officer
Author:	Alicia Cutler - Manager Finance

SUMMARY

The Manager Finance presenting the Rockhampton Regional Council Summary Budget Management Report for the period ended 30 April 2017.

OFFICER'S RECOMMENDATION

THAT the Rockhampton Regional Council Summary Budget Management Report for the Period ended 30 April 2017 be 'received'.

COMMENTARY

The attached financial report and graphs have been compiled from information within Council's Finance One system. The reports presented are as follows:

1. Income Statement (Actuals and Budget for the period 1st July 2016 to 30 April 2017), Attachment 1.
2. Key Indicators Graphs, Attachment 2.

Council should note in reading this report that normally after the completion of ten months of the financial year, operational results should be approximately 83% of budget. All percentages for both operating and capital budgets are measured against the September revised budget.

The financial impacts of Tropical Cyclone Debbie are currently being determined with current estimates indicating approximately \$2.5M will be spent on Counter Disaster Operations and Emergent Works in the 2016/2017 financial year with reimbursement of eligible disaster expenditure not expected until the 2017/18 financial year. In the Budget Revision currently being formulated, a small deficit is expected as a result of the financial impacts of TC Debbie. Assessments in relation to Restoration Works are still being undertaken, however it is envisaged that these will only impact on the 17/18 year.

The following commentary is provided in relation to the Income Statement:

Total Operating Revenue is reported at 90% of revised budget. Key components of this result are:

- Net Rates and Utility Charges are at 96% of budget. This positive variance is due to the second levy of General Rates and Utility Charges for 2016/2017 being processed during January 2017.
 - Fees and Charges are slightly behind revised budget at 77%. The two key areas that are below budget expectations are Waste and Recycling due to a reduction in commercial tonnage waste fees and Pilbeam Theatre due to lower than expected ticket sales at the end of April.
 - Private and Recoverable Works revenue is behind budget at 69%. This is offset by a reduction in related operational expenditure.
 - Grants and Subsidies are slightly behind revised budget expectations at 76% due to the fourth quarter of funding programs yet to be received.
-

-
- All other revenue items are in proximity to the revised budget
 - Total Operating Expenditure is at 84% of the revised budget with committals, or 78% of budget without committals. Key components of this result are:
 - Employee costs are below budget at 79%. This is partly due to the circumstance that transactions for employee benefit accruals are only done comprehensively at financial year-end.
 - Contractors and Consultants expenditure is ahead of budget at 103%. This is solely due to committed expenditure, as actual expenditure is 70% of budget.
 - Materials and Plant is at 94% of budget. Similar to Contracts and Consultants, this result is heavily influenced by committals as actual expenditure is at 75% of budget.
 - Other Expenses is behind budget expectations at 59% mainly due to the ongoing rollout of the Community sponsorship program.
 - All other expenses items are in proximity to the revised budget.

The following commentary is provided in relation to capital income and expenditure, as well as investments and loans:

Total Capital Income is at 85% of revised budget.

Total Capital Expenditure is at 131% of the revised budget with committals. Capital expenditure excluding committals is currently sitting at 76% of the September Revised Budget. During April \$4.4M was spent on capital projects which is below the average monthly spend for 2016/2017. This is largely attributed to responding to Tropical Cyclone Debbie during April and also major contracts for road restoration being completed. It is anticipated that capital expenditure will regain its previous momentum for the remaining months in this financial year.

Total Investments are approximately \$116.5M as at 30 April 2017.

Total Loans are \$141.3M as at 30 April 2017 after the third quarterly loan repayment was made during March 2017.

CONCLUSION

Total operational revenue is ahead of budget at 90% mostly due to the second levy of General Rates and Utility Charges for the year. Operational Expenditure is in line with budget at 84% when committed expenditure is included. The financial impacts of TC Debbie are currently being determine, however early indications show \$2.5M being spent on Counter Disaster and Emergent Works. Assessments are still being carried out on restoration works.

Capital Revenue is at 85% of revised budget. Capital Expenditure excluding committals is currently sitting at 76% of the September Revised Budget and is anticipated to continue strong performance to budget.

**SUMMARY BUDGET MANAGEMENT
REPORT FOR THE PERIOD ENDED
30 APRIL 2017**

Income Statement- April 2017

Meeting Date: 23 May 2017

Attachment No: 1



Income Statement
For Period July 2016 to April 2016
83.3% of Year Gone

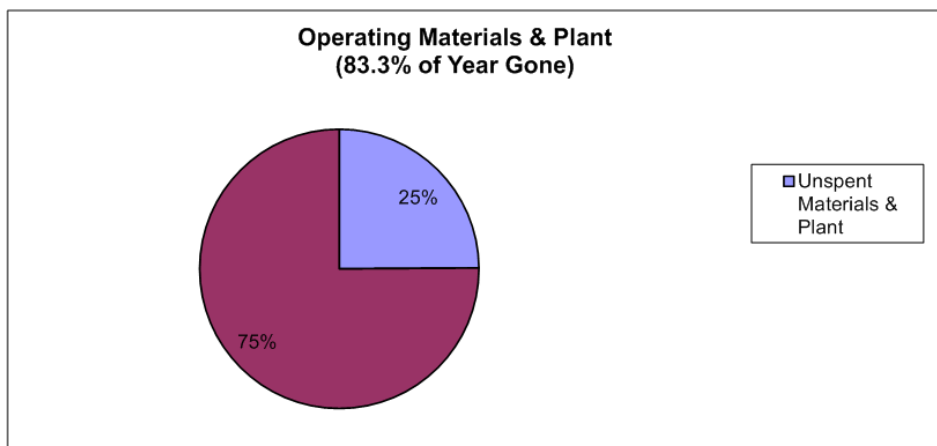
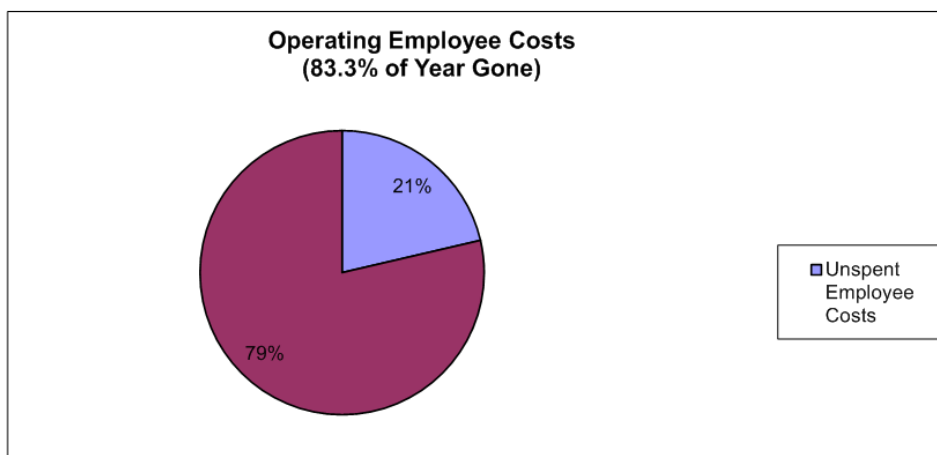
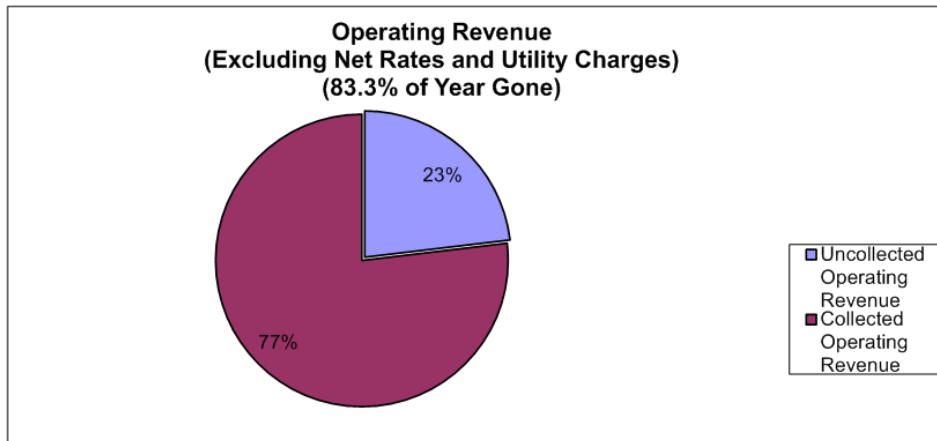
	Adopted Budget	Revised Budget	YTD Actual	Commitments	YTD Actuals (inc commitments)	% of Revised Budget
	\$	\$	\$	\$	\$	
OPERATING						
Revenues						
Net rates and utility charges	(133,058,706)	(132,915,644)	(127,371,491)	0	(127,371,491)	96%
Fees and Charges	(25,644,218)	(24,245,341)	(18,583,459)	2,455	(18,581,004)	77%
Private and recoverable works	(6,387,977)	(6,101,325)	(4,179,879)	435	(4,179,444)	69%
Rent/Lease Revenue	(3,050,752)	(3,018,652)	(2,516,814)	0	(2,516,814)	83%
Grants Subsidies & Contributions	(10,559,423)	(12,873,562)	(9,749,486)	0	(9,749,486)	76%
Interest revenue	(3,018,000)	(3,018,000)	(2,638,036)	0	(2,638,036)	87%
Other Income	(4,797,801)	(4,409,650)	(3,591,876)	1,125	(3,590,751)	81%
Total Revenues	(186,516,876)	(186,582,374)	(168,631,041)	4,014	(168,627,027)	90%
Expenses						
Employee Costs	76,845,985	73,633,384	57,912,864	193,747	58,106,611	79%
Contractors & Consultants	17,324,546	16,407,638	11,532,228	5,332,261	16,864,489	103%
Materials & Plant	10,700,883	10,343,311	7,767,933	1,985,885	9,753,818	94%
Asset Operational	18,663,845	18,283,420	14,791,007	1,499,967	16,290,974	89%
Administrative Expenses	12,435,624	12,855,088	8,522,234	2,083,111	10,605,344	82%
Depreciation	47,164,385	51,329,011	42,774,375	0	42,774,375	83%
Finance costs	8,684,407	8,684,407	7,189,835	0	7,189,835	83%
Other Expenses	1,381,963	1,415,783	847,280	(13,712)	833,568	59%
Total Expenses	193,201,637	192,952,042	151,337,756	11,081,259	162,419,015	84%
Transfer / Overhead Allocation						
Transfer/Overhead Allocation	(7,734,627)	(7,353,918)	(7,266,418)	2,856	(7,263,562)	99%
Total Transfer / Overhead Allocation	(7,734,627)	(7,353,918)	(7,266,418)	2,856	(7,263,562)	99%
TOTAL OPERATING POSITION (SURPLUS)/DEFICIT	(1,049,867)	(984,251)	(24,559,703)	11,088,129	(13,471,574)	1369%
CAPITAL						
	Adopted Budget	September Revised (inc Carry Forward)	YTD Actual	Commitments	YTD Actuals (inc commitments)	% of Revised Budget
Total Developers Contributions Received	(3,525,700)	(1,446,024)	(1,479,076)	0	(1,479,076)	102%
Total Capital Grants and Subsidies Received	(30,026,786)	(35,458,956)	(30,067,247)	0	(30,067,247)	85%
Total Proceeds from Sale of Assets	0	(6,818)	(6,818)	0	(6,818)	100%
Total Capital Income	(33,952,486)	(36,911,797)	(31,553,141)	0	(31,553,141)	85%
Total Capital Expenditure	88,730,329	97,119,595	73,894,817	53,342,895	127,237,712	131%
Net Capital Position	54,777,843	60,207,798	42,341,676	53,342,895	95,684,571	159%
TOTAL INVESTMENTS			116,569,427			
TOTAL BORROWINGS			141,388,179			

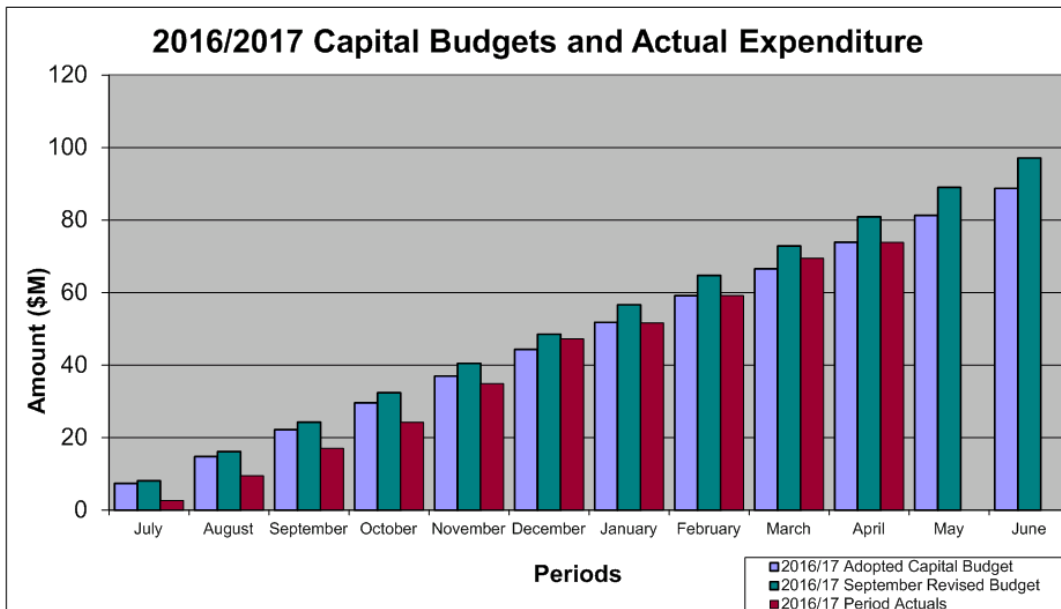
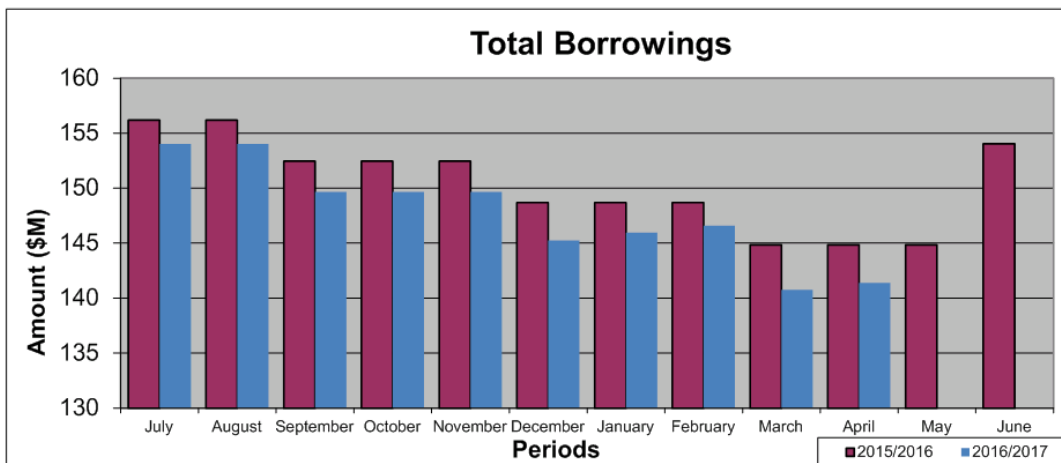
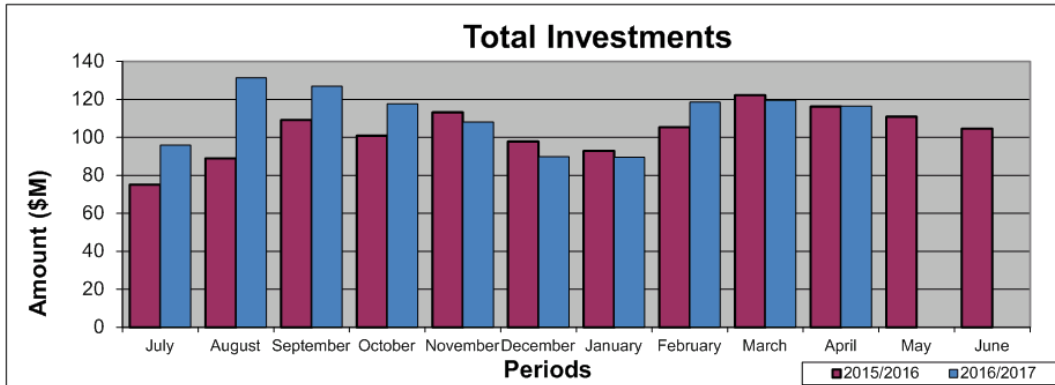
**SUMMARY BUDGET MANAGEMENT
REPORT FOR THE PERIOD ENDED
30 APRIL 2017**

Key Indicator Graphs- April 2017

Meeting Date: 23 May 2017

Attachment No: 2





11.2 PROPOSED FEES AND CHARGES 2017-18

File No:	7816
Attachments:	1. Memo- Proposed Fees and Charges Schedule 2017/2018 2. Proposed Fees and Charges 2017-18
Authorising Officer:	Ross Cheesman - Deputy Chief Executive Officer
Author:	Alicia Cutler - Manager Finance

SUMMARY

The intention of this report is to submit Council's reviewed Fees and Charges Schedule for the 2017 – 2018 financial year.

OFFICER'S RECOMMENDATION

THAT in accordance with the requirements of the *Local Government Act 2009*, Council adopts the Fees and Charges schedule for the 2017-2018 financial year.

COMMENTARY

The proposed fees and charges 2017-2018 are provided in the attached schedule, please note additional wording noted in red in the Exemption of Fees and Charges for Public Events Policy (Section 5.3).

BACKGROUND

Fees and charges were presented at Council forums for discussion. The schedule is now presented to Council for adoption. Attached also is the memo that was circulated with the original draft which showed the main movements and variations.

As a result of feedback from the Council forums, the policy for Exemption of Fees and Charges for Public Events now accompanies the fees document. Reference to the fees where the policy applies is also included in the document.

BUDGET IMPLICATIONS

The fees and charges set by the attached schedules form a significant part of Council's revenue raising requirements and provide the source of funding and/or contribution to programs delivered by Council.

The fees and charges are set in conjunction with the Budget each year to ensure appropriate and responsible revenue raising.

LEGISLATIVE CONTEXT

Sections 97 and 262 of the *Local Government Act* apply to the setting of fees and charges and have been applied.

POLICY IMPLICATIONS

The fees and charges in the schedules can be amended at any time throughout the year in accordance with legislation.

CONCLUSION

The fees and charges for 2017-2018 are set under the provisions of the *Local Government Act* and are to be applied from 1 July 2017. Council is required to make a resolution to adopt all such fees and charges and this is proposed in the recommendation.

Upon approval by Council the newly adopted fees and charges schedule 2017-18 is to be uploaded and presented on the Council's website.

PROPOSED FEES AND CHARGES 2017-18

Memo- Proposed Fees and Charges Schedule 2017/2018

Meeting Date: 23 May 2017

Attachment No: 1



Memo

Proposed Fees and Charges 2017-18

File No:

Attachments: Proposed Fees & Charges Schedule 2017/2018

Responsible Officer: **Ross Cheesman**
General Manager Corporate Services

Author: **Alicia Cutler**
Manager Finance

COMMENTARY

The proposed fees and charges for 2017/2018 are provided in the attached schedule. The schedule details the current fee for 2016/2017, proposed new fees and differences between the two years.

BACKGROUND

A review of fees and charges has been carried out by officers throughout January and February 2017. Where the service delivery has not changed, a percentage increase of 2% was recommended as appropriate depending on the nature of the cost inputs. Fees that have experienced larger increases and/or consolidation are noted below. The proposed fees and charges schedule has been provided for your review and details the current and proposed fees with percentage and dollar increases.

Corporate Services

Customer Service (page 2)

Fees and charges for customer service have largely remained the same with proposed increases ranging from 1.5% to 1.8% or between \$0.50 and \$2.00.

Property Searches (page 4)

Fees relating to water and rate searches have been separated out under a separate heading titled "Other" (line 9). Two new fees have been added to this section. The first being a Price On Application fee when requesting records search and payment details on a property for more than 6 years (line 12). This is due to the time taken to extract this older data where the property may have been under a predecessor Council. The second new addition is a fee relating to refund requests (line 14). The first 2 requests attract no charge. Any requests exceeding that will be charged at a rate of \$65.00 per request.

Water meter reading searches have largely remained the same with increases in the range of 1.9% - 5.3% or between \$1.00 and \$3.00.

Fees for copies of historic rate notices and records/payment searches have increased between 45.5% and 88.4% or \$5.00 and \$61.00. This large increase is due to the time it takes staff to search for and provide this data.

Maps (page 5)

Most fees for Maps have increased within the recommended range of 2% with two exceptions. Firstly Digital Data Image was previously supplied on a DVD at the cost of \$10.50. With the use of DVD's being phased out and replaced by memory sticks, the cost has increased to \$15.00 representing a 42.9% increase or \$4.50. Secondly fees utilising GIS staff time have increased by 25% or \$28.00 due to the utilisation of Senior Technician's time.

Regional Development and Aviation**Regional Promotions (page 8)**

An additional fee has been included for a larger Market Stall Site measuring 3m x 3.3m to accommodate stalls at the new Quay Street venue (line 7). Standard vendor site rates have increased by \$100 per stall or between 20% and 33.3%. Fees have also increased by \$20.00 or 57.1% for a 15amp Power Outlet. These increases are important for the River Festival to continue to be a sustainable event for the region so that it can continue to grow without growing the level of Council support.

Strategic Planning (page 9)

Fees under the Planning Scheme have mainly remained unchanged with only two fees increasing by 2% or an increase of between \$8.00 and \$20.00. Development Assessment is presently responsible for Planning Certificates (Limited, Standard and Full). In accordance with the shift in the responsibility for these fees, the applicable lines have been incorporated under Development Assessment.

Airport (page 10)

Fees for Passenger Screening have increased whilst Checked Bag Screening has reduced with both fees being in line with the costs incurred to provide these services. The fees for these services are based on cost recovery of the service provision in accordance with legislation applicable to Airport operations. Domestic passenger service charges have increased by 1.6% in line with the December quarter consumer price index.

Fees for Car Parking and Taxi Access Charges (from line 69) at the Airport have not increased due to a generous increase in fees last financial year.

Regional Services**Waste & Recycling Services (page 16)**

Within the Waste business fees have increased by 2% rounded to the nearest dollar. Fees associated with Commercial Waste Self Haul have been changed so they are now charged at \$145.00 per tonne basis rather than a set fee for each type of self-haul method. Waste is proposing a new fee for mattresses being brought into the landfill due to the complexities surrounding this particular waste type (line 40 to 45). Single mattresses will be charged at \$5.00 per transaction with larger mattresses incurring a fee of \$10.00.

Water soil mixes from Council departments has increased by \$59.00 due to the complexities involved in accepting such material (line 64). Waste is also requesting that Inert Waste is charged at a flat rate of \$89.00 per tonne (line 68) to encourage this particular material to be brought into the landfill. Low Hazard - Contaminated soil capable of use as a form of cover material has been added at \$145.00 per tonne to the fee structure (line 71). Waste is also proposing a new fee for product destruction (line 75) and proposing the removal of the \$11.63 fee for Council loaded mulch for customers (line 91-92).

Fitzroy River Water (page 20)

Fees and charges have increased between 0.3% and 3.3%. No new fees have been added. There has been a wording change in line 54 for CCTV Sewer Inspections for Building Over Sewer to include in its description - *"camera survey of sewer main for pre-existing structures already built over sewer."*

Civil Operations (page 29)

Fees and charges have increased in the range of 1.8% and 3.2% or between \$2.00 and \$5.00.

Under the heading Road Reserve – Works (line 15), three items have been removed to avoid doubling up of the same fee.

Community Services**Community Halls (page 33)**

The majority of the fees under Community Halls have increased between 0.2% and 10% or between \$1.00 and \$11.00.

Fees for the hire of the Calliungal Youth Centre have been re-instated from being of no charge to a per booking fee of \$27.50 for Government Funded Agencies and Programs and \$22.00 for Not for Profit Community Groups respectively (line 38 to 42).

Fees for the hire of Bauhinia House and Schotia Place have remained unchanged.

Technology Centre (page 36)

All fees for the hire of the technology have remained the same, with the exception of One Day Microsoft Training Course which has increased by 1.7% or \$5.00.

Library (page 37)

All library fees have remained unchanged with two exceptions which have increased by less than 1% or \$0.50.

Child Care (page 39)

The Childcare centre fees are commercial fees and need to remain competitive within the industry. Taking this into consideration some of the fees have increased above the recommended 2%. In addition to this, the Childcare centre has experienced an increase in full time staff to enable compliance with legislation prescribing the staff to child ratio. The fees and charges increases are between 3.6% and 8% which represent between \$2.00 and \$5.00.

Art Gallery (page 40)

Fees across the Art Gallery have increased in the range of 1.6% - 2.6% or \$3.00 to \$16.00. The Art Gallery is proposing to remove the below fees.

- Usage fees - colour within publication, colour cover, all merchandise (lines 5 – 9)
- Calender per image (line 10)
- Internet (up to 12 months) commercial use (line 11)

The Art Gallery is already applying a fee to the photography of artworks. The additional fees are only restrictive in the use and promotion of the collection. Additionally these fees are fees charged by the copyright holders, for which the Gallery is broadly not the copyright holder of works in the collection. By charging the fees, the publisher/producer would be charged the fees twice. Through the photography fee that is in place, the Gallery is able to recover all direct costs from any requested activity.

The below table illustrates the proposal for new fees:

- 4 -

Fee number	Item name	Fee Type	GST Authority	Proposed 16/17 fee	Charge basis per unit (Optional)
13	Research Fee				
14	Artists or Artwork research conducted beyond 45 minutes	Commercial	GST Applies	\$65.00	per hour
37	Equipment and Furniture Set-up by Council staff	Commercial	GST Applies	\$65.00	per hour
38	* Hire is a minimum/maximum 4 hour hire. Additional charge for each hour thereafter subject to overtime, security and associated costs.				
39	* Additional costs may be incurred for cleaning, security, power, staff - GST will apply				
40	*Per Hire Charge applies to venue hire between the hours: Monday to Friday 9.00am - 4.00pm and Saturday/Sunday 10.00 to 4.00pm. An additional staff charge will apply to the hire of any room outside standard hours				

The new fee for research beyond 45 minutes is to ensure costs are recovered for those requests that take more time. The person requesting the research is made aware of this cost upon initial enquiry.

The Art Gallery are also proposing a fee for equipment and furniture set-up by Council staff

Major Venues (page 42)

All fees associated with the Pilbeam Theatre, venues and events box office, showgrounds and music bowl have increased between 1% and 3.7% or \$0.02 and \$190.00. One fee has increased significantly (line 115) "*Robert Schwarten Pavillion indoor including external grassed space and adjacent hardstand*" which has increased by 50.8% or \$455.00. The reason for this fee increase is to cover lose revenue opportunity as Major Venues no longer provide the food and beverage services. Also, one fee has decreased by 28.5% or \$450 (line 99). This is for the hire of the "*James Lawrence Pavilion including the External Space and shared toilets.*" This lower price better reflects the pricing of other large pavilions.

Under each venue, (Pilbeam Theatre, Rockhampton Showground, Mount Morgan Showground and Rockhampton Music Bowl hire) additional commentary has been included around the security deposit and an additional line added for commentary around that cleaning is included in the hire charge, and in the case of extraordinary cleaning needed, an additional charge will be levied. An additional line has been included under each venue for "Additional Cleaning and Grounds Maintenance Charges" as previously this hasn't been covered under extraordinary cleaning (line 134). The previous fees for "*Additional cleaning charged at award rates plus applicable on costs*" has been removed.

Some lines have had a slight word change for clarity purposes for example the Showground Hire areas have commentary indicating what toilets are included in the hire. The Fairground Area (line 90) has been split into Fairground A, B, and C with different fees. The James Lawrence Pavilion (line 98) has added commentary stating whether the kitchen is included or not, and an additional line has been added for the daily hire fee of the James Lawrence Kitchen (line 104). A new fee has also been added for the use of the McCamley kitchen (line 110).

Previously the Robert Schwarten fees referred to open and closed pavilion hire. This has been replaced with indoor and outdoor. An additional line has been added (line 122) for the hire of a Cattle Judging Ring and Exhibition External Space (line 123)

Lines which have been removed are for gate levy fees as these were duplicated. (lines 82 – 85)

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Various changes have been made to formatting to enable ease of flow and better reading.

Walter Reid Centre fees have increased between 1.4% and 2.7% or between \$0.50 and \$15.00. The Manager is proposing for the Walter Reid Cultural Centre, a weekly hire rate of 7 days at the cost of 6 days (line 175). The Manager is proposing to alter the structure under the Gallery (line 185) to split the commission on sales % between weekdays and weekends – see below table.

Fee number	Item name	Fee Type	GST Authority	Proposed 16/17 fee	Charge basis per unit (Optional)
185	Gallery				
186	Normal (commercial hires, no commission on sales)	Commercial	GST Applies	\$700.00	per week
187	Fri to Sun (% of applicable weekly rate)			25%	per day
188	Mon to Thu (% of applicable weekly rate)			15%	per day
189	Tenant Organisation Concession (+ 10% commission on sales)	Commercial	GST Applies	\$280.00	per week
190	Tenant Organisation Reid Shop (25% commission only)	Commercial	GST Applies	\$0.25	per sale

Rockhampton Heritage Village (page 52)

The only fee to increase for the Heritage Village is the Vintage Vehicle hire rate per hour by 5.9% or \$5.00.

There are three fees proposed to decrease. They are:

- General Entry rates for more than 2 children (over age of 3 years): To decrease by \$3.50 or 38.9%. (line 7)
- Venue hire for St. Peter's Church: To decrease by \$100 or 28.6%. This location is under-utilised and it is envisaged that by dropping the hire fee this will encourage more use. (line 27)
- Venue hire for Laser Skirmish (night hire only): To decrease by \$10.00 or 7.1%. (line 34)

The following change is being proposed to the Cleaning Fee and Setup Fee for the Shearing Shed. In order to better recover wages it is proposed to move away from an hourly rate of \$300.00 and \$200.00 respectively, to a POA fee. (line 42 and 43)

The Heritage Village has proposed the removal of the line titled "*Functions – subject to menu – Photo's in Village included.*" (line 47)

The inclusion of a new fee is being suggested for Graduation and Family group photos at a fee of \$75 per group (line 51).

Regional Cemeteries (page 55)

Fees at Council's Regional Cemeteries have increased between 1.2% and 34.7% or \$0.50 and \$350.00.

The large increases above the recommended 2% are for the "*Installation of a Standard Beam*" and "*Installation of a Full Grave Cover*". The reasons for these large increases are due to contractor's submitting an increased quotation for performing this work.

Regional Cemeteries is proposing the removal of line 178 "*Interment of Ashes Garden Beds & Niche only – Saturday and Sunday Extra.*" The Manager is also proposing the removal of the following two fees under Memorialisation – "*Gazebo's/Rotunda*" (line 80) and "*Seats – sponsor (inc plaque)*" (line 182). The reasons for this are the lack of requests and other preferred memorialisation options being available and preferred.

- 6 -

Parks Sport & Recreation (page 63)

Service delivery across this area has remained the same so all fees have been increased by between 1.1% and 2.1% which represents between \$0.20 and \$40.00.

Parks, Sport and Recreation are proposing the removal of three Admin Booking Fees as these fees are covered under Customer Service (line 2) as well as removing line 32 for Sporting Field Hire Application Form which currently has no applicable fee.

Swimming Pools (page 66)

Swimming pool admission fees are remaining unchanged for 2017/2018 at \$2.00.

The Manager is however proposing the merging of all pool admission rates under one heading as all pools have the same admission fee of \$2.00. This would entail amending the heading in line 3 currently titled "Mount Morgan and Gracemere" to include WWII Memorial Pool (Southside), 42nd Battalion Memorial Pool (North side). This would then allow the removal of the fees under these separate headings.

Furthermore the Manager is proposing to remove lines for School Event/Head, Swimming Qld Registered Club Members and Australian Representative Athlete as these are already covered in lines 5-8.

Local Laws - Pound (page 67)

Fees have increased between 1.4% and 2.9% which represents between \$1.00 and \$2.00

Local Laws – Community Compliance (page 68)

Fees have increased between 1.6% and 4% which represents between \$1.00 and \$12.00. No new fees have been added.

Public & Environmental Health (page 75)

Public and Environmental Health fees have increased between 0.3% and 6.7%.

ERA61 Waste Incineration & Thermal Treatment (line 65) has been changed to include the wording Threshold 1 at the end. The wording in lines 110 – 111 has been changed and now references to Invasive Plant's instead of Declared Weeds. The same change in wording has been applied to lines 116 – 117. Line 112 wording has been changed to include the words Biosecurity Program which replaces the previous wording of a Pest Survey Plan.

A new fee has been introduced (line 114) following the Biosecurity Act 2014. This is for "A copy of all or part of the information held in a register of biosecurity orders (s379(6))."

Development Assessment (page 83)

Development Assessment fee have increased between 1.1% and 3.6% or \$1.00 and \$142.00.

Fees for Planning Certificates (Limited, Standard and Full) have been transferred to this schedule from Strategic Planning.

Development Compliance – Building (page 97)

Fees have generally increased in the range between 1.1% and 2.5% or between \$1.10 and \$32.00.

Development Compliance – Plumbing Drainage (page 105)

Fees have increased between 1.4% and 7.1% or between \$0.40 and \$22.00.

BUDGET IMPLICATIONS

The fees and charges set by the attached schedules form a significant part of Council's revenue raising requirements and provide the source of funding and/or contribution to programs delivered by Council.

- 7 -

The fees and charges are set in conjunction with the Budget each year to ensure appropriate and responsible revenue raising.

POLICY IMPLICATIONS

The fees and charges in the schedules can be amended at any time throughout the year in accordance with legislation.

CONCLUSION

The fees and charges for 2017/2018 are set under the provisions of the Local Government Act and are to be applied from the 1st July 2017. Council is required to make a resolution to adopt all such fees and charges and this report begins that review for next financial year.

Fees and charges are scheduled to be adopted by Council on 23 May 2017.

Alicia Cutler
Manager Finance

Ross Cheesman
General Manager Corporate Services

PROPOSED FEES AND CHARGES 2017-18

Proposed Fees and Charges 2017-18

Meeting Date: 23 May 2017

Attachment No: 2



Rockhampton

Regional Council

Proposed Fees and Charges

2017 - 2018

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EXEMPTION OF FEES AND CHARGES FOR PUBLIC EVENTS POLICY (COMMUNITY POLICY)

1 Scope:

This policy applies to the exemption of Rockhampton Regional Council adopted fees and charges for eligible public events being held in a designated Rockhampton Regional Council owned or controlled road, public reserve and/or community hall.

2 Purpose:

To provide a consistent and equitable approach to the exemption of Council's adopted fees and charges, under a framework that permits use of a public space in a manner that achieves a balance between the needs of users of a space, whilst recognising the contribution that public events in that space make in creating a vibrant and active space.

3 Related Documents:

Primary

Nil

Secondary

Local Law No. 1 (Administration) 2011

Subordinate Local Law No. 1.12 (Operation of Temporary Entertainments Events) 2011

Exemption of Fees and Charges for Public Events Procedure

Fees and Charges Schedule

4 Definitions:

To assist in interpretation, the following definitions apply:

Community Market	A market, car-boot sale or temporary stall at which goods are offered for sale to the public, where the primary objective is to raise funds for a community organisation, and where the stallholders do not already sell goods as a registered business or on a registered business premises elsewhere in the Region.
Community Organisation	As per schedule 8 of the <i>Local Government Regulation 2012</i> : (a) An entity that carries on activities for a public purpose; or (b) An entity whose primary objective is not directed at making a profit.
Council	Rockhampton Regional Council
Event Organiser	A community organisation based within the Region or a resident of the Region.
Fees and Charges	Council fees and charges contained within the schedule adopted annually in accordance with the <i>Local Government Regulation 2012</i> .

Corporate Improvement and Strategy use only

Adopted/Approved: Adopted, 13 December 2016

Version: 1 1

Reviewed Date:

Department: Community Services

Section: Community Services

Page No.: Page 1 of 3



Corporate Services
Proposed Fees and Charges

2017 - 2018

4

SECTION:		Customer service						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
1	Event / Wedding Bookings (Parks & Reserves, etc.)							
2	Admin Booking Fee	Commercial	GST Applies	\$30.50	\$31.00	per booking	Local Government Act 2009	Part 6 S282 (3)(c)
3								
4	Photocopying - Black & White							
5	(a) 1 - 19 copies (A4)							
6	Per Copy	Commercial	GST Applies	\$0.60	\$0.60	each	Local Government Act 2009	Part 6 S282 (3)(c)
7	Double Sided	Commercial	GST Applies	\$1.10	\$1.10	each	Local Government Act 2009	Part 6 S282 (3)(c)
8	(b) Greater than 20 copies (A4)							
9	Per Copy	Commercial	GST Applies	\$0.45	\$0.45	each	Local Government Act 2009	Part 6 S282 (3)(c)
10	Double Sided	Commercial	GST Applies	\$0.80	\$0.80	each	Local Government Act 2009	Part 6 S282 (3)(c)
11	(c) Photocopying (Self-Service)	Commercial	GST Applies	\$0.20	\$0.20	each	Local Government Act 2009	Part 6 S282 (3)(c)
12	1 - 5 copies (A3)							
13	Per Copy	Commercial	GST Applies	\$0.80	\$0.80	each	Local Government Act 2009	Part 6 S282 (3)(c)
14	Double Sided	Commercial	GST Applies	\$1.20	\$1.20	each	Local Government Act 2009	Part 6 S282 (3)(c)
15	(d) Greater than 20 copies (A3)							
16	Per Copy	Commercial	GST Applies	\$0.70	\$0.70	each	Local Government Act 2009	Part 6 S282 (3)(c)
17	Double Sided	Commercial	GST Applies	\$1.00	\$1.00	each	Local Government Act 2009	Part 6 S282 (3)(c)
18								
19	Photocopying - Colour (Where available)							
20	Colour copying A4	Commercial	GST Applies	\$1.00	\$1.00	each	Local Government Act 2009	Part 6 S282 (3)(c)
21	Colour copying A3	Commercial	GST Applies	\$2.00	\$2.00	each	Local Government Act 2009	Part 6 S282 (3)(c)
22	<i>Large Plan Copying (Where Available)</i>							
23	Larger than A3 Plans (includes A1 & A0) - per sheet up to 10 sheets	Commercial	GST Applies	\$6.25	\$6.25	per unit	Local Government Act 2009	Part 6 S282 (3)(c)

SECTION:		Customer service						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
24	Per additional sheet	Commercial	GST Applies	\$4.25	\$4.25	each	Local Government Act 2009	Part 6 S282 (3)(c)
25								
26	Printing							
27	A4 Black & White Printing Single Sided (Self-Service)	Commercial	GST Applies	\$0.25	\$0.25	each	Local Government Act 2009	Part 6 S282 (3)(c)
28	A4 Black & White Printing Single Sided (Staff Assisted)	Commercial	GST Applies	\$0.65	\$0.65	each	Local Government Act 2009	Part 6 S282 (3)(c)
29	A4 Black & White Printing Double Sided (Staff Assisted)	Commercial	GST Applies	\$0.80	\$0.80	each	Local Government Act 2009	Part 6 S282 (3)(c)
30								
31	Right to Information							
32	Application Fee - for access to documents that do not concern the applicant's personal information	Cost-Recovery	GST Exempt	\$46.40	\$46.40	each	Right to Information Regulation 2009	Part 3.4
33	Processing Charge - If the agency spends no more than five hours processing the application. No processing charge applies. If the agency spends more than five hours processing the application, Processing charge applies	Cost-Recovery	GST Exempt	\$7.20	\$7.20	for each 15mins or part thereof	Right to Information Regulation 2009	Part 3.5
34	Access Charge - Black and white photocopy A4 Right To Information application	Cost-Recovery	GST Exempt	\$0.25	\$0.25	each	Right to Information Regulation 2009	Part 3.6
35	Access Charge - Black-and-white photocopy A4 Information Privacy application	Cost-Recovery	GST Exempt	\$0.25	\$0.25	each	Information Privacy Regulation 2009	Part 3.4
36								
37	Tender Documents							
38	Tender Document Fee (CD production)	Commercial	GST Applies	\$35.00	\$35.00	Each	Local Government Act 2009	Part 6 S282 (3)(c)
39								
40	Records File Retrieval							
41	Building file retrieval and copying - Domestic	Commercial	GST Applies	\$68.00	\$69.00	Each	Local Government Act 2009	Part 2 S97 (2) (c)
42	Building file retrieval and copying - Commercial	Commercial	GST Applies	\$112.00	\$114.00	Each	Local Government Act 2009	Part 2 S97 (2) (c)
43	Name and Address search fee	Commercial	GST Applies	\$25.00	\$25.00	Each	Local Government Act 2009	Part 2 S97 (2) (c)



SECTION:		Property Searches						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
1	Searches							
2	Financial Rates Records Search	Cost-Recovery	GST Exempt	\$112.00	\$112.00	per assessment	Local Government Act 2009	Part 2 S97 (2) (c)
3								
4	Water Meter Reading							
5	Special Water Meter Reading (Averaged Account)	Cost-Recovery	GST Exempt	\$30.00	\$31.00	per request	Local Government Act 2009	Part 2 S97 (2) (c)
6	Special Water Meter Reading (Onsite Inspection)	Cost-Recovery	GST Exempt	\$155.00	\$158.00	per property	Local Government Act 2009	Part 2 S97 (2) (c)
7	Road & Drainage, Resumption or Realignment Details	Cost-Recovery	GST Exempt	\$38.00	\$40.00	per property	Local Government Act 2009	Part 2 S97 (2) (c)
8								
9	Other							
10	Copy of Historic Rate Notice (older than current financial year)	Cost-Recovery	GST Exempt	\$11.00	\$16.00	per page	Local Government Act 2009	Part 2 S97 (2) (c)
11	Records search and/or payment details - Current year plus 5 years	Cost-Recovery	GST Exempt	\$69.00	\$130.00	per request	Local Government Act 2009	Part 2 S97 (2) (c)
12	Records search and/or payment details - Current year plus more than 5 years	Cost-Recovery	GST Exempt	new	POA	per request	Local Government Act 2009	Part 2 S97 (2) (c)
13	Payment Dishonoured Fee	Commercial	GST Applies	\$16.50	\$16.50	each	Local Government Act 2009	Part 6 S262 (3) (c)
14	Refund Fee (relating to Water and Rates) - in excess of two refund requests per financial year	Cost-Recovery	GST Exempt	new	\$65.00	per request	Local Government Act 2009	Part 6 S262 (3) (c)



SECTION:		Maps						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
1	GIS Mapping Products							
2	<i>Map Printed - Preconfigured and customised maps.</i>							
3	A4 SIZE	Commercial	GST Applies	\$17.00	\$17.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
4	A3 SIZE	Commercial	GST Applies	\$28.50	\$29.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
5	A2 SIZE	Commercial	GST Applies	\$45.00	\$46.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
6	A1 SIZE	Commercial	GST Applies	\$69.00	\$70.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
7	A0 SIZE	Commercial	GST Applies	\$98.00	\$100.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
8	<i>Hourly Rate - Customised mapping products and data creation</i>							
9	GIS Consultancy	Commercial	GST Applies	\$112.00	\$140.00	Minimum 1 Hr	Local Government Act 2009	Part 6 S262 (3) (c)
10								
11	Road Register							
12	Full Shire	Cost Recovery	GST Exempt	\$61.00	\$62.00	each	Local Government Act 2009	Council Local Law
13								
14	LIDAR Products - per tile							
15	Contours. Per tile 1km2	Commercial	GST Applies	\$11.00	\$11.00	1km2	Local Government Act 2009	Part 6 S262 (3) (c)
16	Contours. Per tile 2km2	Commercial	GST Applies	\$43.00	\$44.00	2km2	Local Government Act 2009	Part 6 S262 (3) (c)
17	DEM 1m grid (xyz) 1km2	Commercial	GST Applies	\$9.00	\$9.00	1km2	Local Government Act 2009	Part 6 S262 (3) (c)
18	DEM 1m grid (xyz) 2km2	Commercial	GST Applies	\$34.00	\$34.00	2km2	Local Government Act 2009	Part 6 S262 (3) (c)
19	LAS 1km2	Commercial	GST Applies	\$27.00	\$27.50	1km2	Local Government Act 2009	Part 6 S262 (3) (c)
20	LAS 2km2	Commercial	GST Applies	\$106.00	\$108.00	2km2	Local Government Act 2009	Part 6 S262 (3) (c)
21	Convert contours tiles to dxf/dwg	Commercial	GST Applies	\$11.00	\$11.00	each tile	Local Government Act 2009	Part 6 S262 (3) (c)
22								
23	Aerial Imagery							

SECTION:		Maps						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
24	Aerial Imagery < 100ha	Commercial	GST Applies	\$2.50	\$3.00	per Ha	Local Government Act 2009	Part 6 S262 (3) (c)
25	Aerial Imagery > 100ha	Commercial	GST Applies	\$45.00	\$46.00	per 1km ²	Local Government Act 2009	Part 6 S262 (3) (c)
26								
27	Data Extraction							
28	Sewer layers	Commercial	GST Applies	\$0.0	\$0.05	per Ha	Local Government Act 2009	Part 6 S262 (3) (c)
29	Water layers	Commercial	GST Applies	\$0.0	\$0.05	per Ha	Local Government Act 2009	Part 6 S262 (3) (c)
30	Effluent layers	Commercial	GST Applies	\$0.0	\$0.05	per Ha	Local Government Act 2009	Part 6 S262 (3) (c)
31	Stormwater layers	Commercial	GST Applies	\$0.0	\$0.05	per Ha	Local Government Act 2009	Part 6 S262 (3) (c)
32	Road layers	Commercial	GST Applies	\$0.0	\$0.05	per Ha	Local Government Act 2009	Part 6 S262 (3) (c)
33	Contours (Custom Extraction)	Cost-Recovery	GST Applies	POA	POA	per Ha	Local Government Act 2009	Part 6 S262 (3) (c)
34								
35	Digital Data Media							
36	Supply DVD/USB up to 4.5GB	Commercial	GST Applies	\$10.50	\$15.00	per DVD/USB	Local Government Act 2009	Part 6 S262 (3) (c)
37	Supply external Hard Drive (500GB)	Commercial	GST Applies	\$112.00	\$115.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
38								
39	Hourly Rate / Data Handling							
40	GIS Staff time	Commercial	GST Applies	\$112.00	\$140.00	Minimum 1 Hr	Local Government Act 2009	Part 6 S262 (3) (c)
41	Data Handling Charge (Lidar only)	Commercial	GST Applies	\$55.00	\$56.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
42	Other							
43	* All GIS data is subject to Rockhampton Regional Council's Standard Terms for Access to Digital Data Products. Intellectual Property Rights and the discretion of the Assets & GIS Co-ordinator							





**Regional Development
& Aviation**

Proposed Fees and Charges

2017 - 2018

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SECTION:		Regional Promotions									
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation			
1	Rockhampton River Festival										
2	Market Stalls										
3	Market Stall Site 3m x 3m	Commercial	GST Applies	\$220.00	\$220.00	per stall holder	Local Government Act 2009	Part 6 S262 (3)(c)			
4	Market Stall Site 3m x 6m	Commercial	GST Applies	\$440.00	\$440.00	per stall holder	Local Government Act 2009	Part 6 S262 (3)(c)			
5	Per Metre	Commercial	GST Applies	\$45.00	\$45.00	per metre	Local Government Act 2009	Part 6 S262 (3)(c)			
6	Power outlet 15amp	Commercial	GST Applies	\$35.00	\$55.00	per outlet	Local Government Act 2009	Part 6 S262 (3)(c)			
7	Market Stall Site 3m x 3.3m	Commercial	GST Applies	new	\$230.00	per stall holder	Local Government Act 2009	Part 6 S262 (3)(c)			
8	Food Stall										
9	Not for profit food vendor site 3m x 3m	Commercial	GST Applies	\$150.00	\$150.00	per stall holder	Local Government Act 2009	Part 6 S262 (3)(c)			
10	Standard food vendor site 3m x 3m	Commercial	GST Applies	\$300.00	\$400.00	per stall holder	Local Government Act 2009	Part 6 S262 (3)(c)			
11	Not for profit food vendor site 3m x 6m	Commercial	GST Applies	\$300.00	\$300.00	per stall holder	Local Government Act 2009	Part 6 S262 (3)(c)			
12	Standard food vendor site 3m x 6m	Commercial	GST Applies	\$500.00	\$600.00	per stall holder	Local Government Act 2009	Part 6 S262 (3)(c)			
13	Per Metre	Commercial	GST Applies	\$45.00	\$45.00	per metre	Local Government Act 2009	Part 6 S262 (3)(c)			
14	Power outlet 15amp	Commercial	GST Applies	\$35.00	\$55.00	per outlet	Local Government Act 2009	Part 6 S262 (3)(c)			



SECTION:		Strategic Planning						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
1	Planning Certificates							
2	Limited	Cost Recovery	GST Exempt	\$145.00	remove	per lot	Integrated Planning Act	s 5.7.8
3	Standard	Cost Recovery	GST Exempt	\$723.00	remove	per lot	Integrated Planning Act	s 5.7.8
4	Full	Cost Recovery	GST Exempt	\$1,860.00	remove	per lot	Integrated Planning Act	s 5.7.8
5								
6	Planning Scheme							
7	Electronic copy	Cost Recovery	GST Exempt	\$20.00	\$20.00	per copy	Integrated Planning Act	s 5.7.2
8	Hard copy							
9	Fitzroy Shire Planning Scheme 2005	Cost Recovery	GST Exempt	\$335.00	\$335.00	per copy	Integrated Planning Act	s 5.7.2
10	Mount Morgan Shire Planning Scheme 2005	Cost Recovery	GST Exempt	\$167.00	\$167.00	per copy	Integrated Planning Act	s 5.7.2
11	Rockhampton City Planning Scheme 2005	Cost Recovery	GST Exempt	\$392.00	\$392.00	per copy	Integrated Planning Act	s 5.7.2
12	Rockhampton Region Planning Scheme 2015 (excluding maps)	Cost Recovery	GST Exempt	\$406.00	\$414.00	per copy	Sustainable Planning Act	s 5.7.3
13	Rockhampton Region Planning Scheme 2015 (including 1048 pages of A3 colour maps)	Cost Recovery	GST Exempt	\$1,026.00	\$1,046.00	per copy	Sustainable Planning Act	s 5.7.4

SECTION:		Airport						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
Passenger Service Charges (PSC)								
1								
2	(a) Domestic Operations - All Passengers	Commercial	GST Applies	\$12.44	\$12.64	Per Arriving or Departing Passenger	Local Government Act 2009	Part 6 S262 (3) (c)
3	(b) International Operations - All Passengers	Commercial	GST Applies	\$22.91	\$23.37	Per Arriving or Departing Passenger	Local Government Act 2009	Part 6 S262 (3) (c)
4	(c) Domestic closed charters through Northern/Southern terminal Gates	Commercial	GST Applies	\$6.25	\$6.38	Per Arriving or Departing Passenger	Local Government Act 2009	Part 6 S262 (3) (c)
5								
6	Landing Charges (MTOW)							
7	(a) Pay by account:							
8	i. Civilian Aircraft less than 4,000 kg MTOW	Commercial	GST Applies	\$5.72	\$5.84	Per 1000kg based on published aircraft MTOW	Local Government Act 2009	Part 6 S262 (3) (c)
9	ii. Civilian Aircraft less than 90,000kg but greater than 4,000kg MTOW	Commercial	GST Applies	\$11.45	\$11.68	Per 1000kg based on published aircraft MTOW	Local Government Act 2009	Part 6 S262 (3) (c)
10	iii. Civilian Aircraft greater than 90,000kg MTOW	Commercial	GST Applies	\$17.19	\$17.53	Per 1000kg based on published aircraft MTOW	Local Government Act 2009	Part 6 S262 (3) (c)
11	iiii. Australian Military Aircraft	Commercial	GST Applies	\$17.19	\$17.53	As per Australian Airports Association or applicable exercise agreement	Local Government Act 2009	Part 6 S262 (3) (c)
12	v. Foreign Military Aircraft	Commercial	GST Applies	\$17.19	\$17.53	Per 1000kg MTOW or as per applicable exercise agreement	Local Government Act 2009	Part 6 S262 (3) (c)
13	(b) Pay annual in advance - General Aviation Only (aircraft up to 4,000kg only)	Commercial	GST Applies	\$479.05	\$488.63	Per 1000kg based on published aircraft MTOW	Local Government Act 2009	Part 6 S262 (3) (c)
14	(c) Touch and Go Operations. Only applies if prior permission is provided by Airport management for	Commercial	GST Applies			30% of applicable MTOW landing charge	Local Government Act 2009	Part 6 S262 (3) (c)
15	(d) Minimum Monthly Landing Fee Charge	Commercial	GST Applies	\$23.43	\$23.90	Per Invoiced generated	Local Government Act 2009	Part 6 S262 (3) (c)
16	(e) Helicopters	Commercial	GST Applies			As per fixed wing aircraft	Local Government Act 2009	Part 6 S262 (3) (c)
17								
18	Aircraft Parking Charges							



SECTION:		Airport						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
19	(a) RPT Apron (excluding Bay 6) - Aircraft parked in excess of 12 hrs	Commercial	GST Applies	\$1.56	\$1.59	Per 1000kg MTOW for every hour after 12hrs	Local Government Act 2009	Part 6 S262 (3) (c)
20	(b) RPT Apron (Bay 6 only) - Aircraft parked in excess of 6 hrs	Commercial	GST Applies	\$1.25	\$1.28	Per 1000kg MTOW for every hour after 6hrs	Local Government Act 2009	Part 6 S262 (3) (c)
21	(c) Helicopters	Commercial	GST Applies			As per fixed wing parking charges	Local Government Act 2009	Part 6 S262 (3) (c)
22	(d) Parking for Code A and rotary aircraft, wingspan less than 15m on GA Aprons and grassed areas.							
23	i. Per day adhoc and itinerant users	Commercial	GST Applies	\$6.87	\$7.01	Per Day Adhoc & Itinerant Users	Local Government Act 2009	Part 6 S262 (3) (c)
24	ii. Per month for locally based aircraft	Commercial	GST Applies	\$45.82	\$46.73	Per Month locally based aircraft	Local Government Act 2009	Part 6 S262 (3) (c)
25	iii. Annually for locally based aircraft	Commercial	GST Applies	\$549.87	\$560.87	Annually locally based aircraft	Local Government Act 2009	Part 6 S262 (3) (c)
26	iv. Pay annual in advance	Commercial	GST Applies	\$439.90	\$448.69	Annually paid in advance 20% discount	Local Government Act 2009	Part 6 S262 (3) (c)
27	(d) Parking for Code B aircraft, wingspan more than 15m on GA Aprons and grassed areas.							
28	i. Per day adhoc and itinerant users	Commercial	GST Applies	\$13.75	\$14.02	Per Day Adhoc & Itinerant Users	Local Government Act 2009	Part 6 S262 (3) (c)
29	ii. Per month for locally based aircraft	Commercial	GST Applies	\$91.65	\$93.48	Per Month locally based aircraft	Local Government Act 2009	Part 6 S262 (3) (c)
30	iii. Annually for locally based aircraft	Commercial	GST Applies	\$1,099.74	\$1,121.74	Annually locally based aircraft	Local Government Act 2009	Part 6 S262 (3) (c)
31	iv. Pay annual in advance	Commercial	GST Applies	\$879.79	\$897.39	Annual paid in advance 20% discount	Local Government Act 2009	Part 6 S262 (3) (c)
32								
33	Freight Charge							
34	Goods discharged or loaded onto aircraft operating at Rockhampton Airport	Commercial	GST Applies	\$0.10	\$0.10	Per Kg	Local Government Act 2009	Part 6 S262 (3) (c)
35								
36	Miscellaneous Charges							
37	(a) Airside Escort (Safety or Security) between 07:30hrs and 19:00hrs (local), 7 days per week	Commercial	GST Applies	\$73.76	\$75.23	Charged per hour, Minimum 1hr charge	Local Government Act 2009	Part 6 S262 (3) (c)
38	(b) Airside Escort (Safety or Security) between 19:00hrs and 07:30hrs (local), 7 days per week	Commercial	GST Applies	\$284.49	\$290.18	Charged per hour, Minimum 4hr charge	Local Government Act 2009	Part 6 S262 (3) (c)



SECTION:		Airport							
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	
39	(c) Airside environmental clean-up - applicable to airport tenants/aircraft operators do not complete a clean up of fuel, oil or other material spills to the satisfaction of Airport Management	Commercial	GST Applies	\$84.29	\$85.98	Per hour charge, plus materials, such as replacement of spill kits and disposal of waste. Minimum 2hr charge	Local Government Act 2009	Part 6 S262 (3) (c)	
40	Electricity Charge								
41	Levied as per applicable Tariff charges set down in the Queensland Government Gazette. Plus GST.	Commercial	GST Applies			Tariff as per Qld Government Gazette	Local Government Act 2009	Part 6 S262 (3) (c)	
42									
43									
44	Security Charge								
45	(a) CBS Infrastructure	Commercial	GST Applies	\$0.71	\$0.69	Per Arriving or Departing Passenger	Local Government Act 2009	Part 6 S262 (3) (c)	
46	(b) All other security activities	Commercial	GST Applies			Cost plus 10%	Local Government Act 2009	Part 6 S262 (3) (c)	
47	(c) Passenger and Checked Bag Screening	Commercial	GST Applies	\$3.44	\$3.61	Per Arriving or Departing Passenger	Local Government Act 2009	Part 6 S262 (3) (c)	
48									
49	Terminal Cleaning Charge								
50	All cleaning activities are cost plus 10% management charge	Commercial	GST Applies			Cost plus 10%	Local Government Act 2009	Part 6 S262 (3) (c)	
51									
52	Administration Charge								
53	Overhead charge for invoicing external charges (Damage to equipment or services)	Commercial	GST Applies			Cost plus 10%	Local Government Act 2009	Part 6 S262 (3) (c)	
54									
55	Conference Room Charge								
56	Eddie Hudson Conference Room								
57	(a) Hourly	Commercial	GST Applies	\$68.00	\$69.00	hourly	Local Government Act 2009	Part 6 S262 (3) (c)	
58	(b) Half day hire	Commercial	GST Applies	\$147.00	\$150.00	half day	Local Government Act 2009	Part 6 S262 (3) (c)	
59	(c) Full day hire	Commercial	GST Applies	\$220.00	\$224.00	full day	Local Government Act 2009	Part 6 S262 (3) (c)	
60	Airport Management Board Room								
61	(a) Hourly	Commercial	GST Applies	\$53.00	\$54.00	hourly	Local Government Act 2009	Part 6 S262 (3) (c)	
62	(b) Half day hire	Commercial	GST Applies	\$118.00	\$120.00	half day	Local Government Act 2009	Part 6 S262 (3) (c)	
63	(c) Full day hire	Commercial	GST Applies	\$178.00	\$182.00	full day	Local Government Act 2009	Part 6 S262 (3) (c)	
64	VP/Medical/Training Room								
65	(a) Hourly	Commercial	GST Applies	\$42.00	\$43.00	full day	Local Government Act 2009	Part 6 S262 (3) (c)	
66	(b) Half day hire	Commercial	GST Applies	\$105.00	\$107.00	full day	Local Government Act 2009	Part 6 S262 (3) (c)	

SECTION:		Airport						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
67	(c) Full day hire	Commercial	GST Applies	\$152.00	\$155.00	full day	Local Government Act 2009	Part 6 S262 (3) (c)
68								
69	Car Parking Fees							
70	Short Term							
71	0 - 20 Minutes	Commercial	GST Applies	No Charge	No Charge		Local Government Act 2009	Part 6 S262 (3) (c)
72	0 - 30 Minutes	Commercial	GST Applies	\$2.00	\$2.00		Local Government Act 2009	Part 6 S262 (3) (c)
73	0 - 1 Hour	Commercial	GST Applies	\$4.00	\$4.00		Local Government Act 2009	Part 6 S262 (3) (c)
74	0 - 2 Hour	Commercial	GST Applies	\$6.00	\$6.00		Local Government Act 2009	Part 6 S262 (3) (c)
75	0 - 3 Hour	Commercial	GST Applies	\$8.00	\$8.00		Local Government Act 2009	Part 6 S262 (3) (c)
76	0 - 4 Hour	Commercial	GST Applies	\$10.00	\$10.00		Local Government Act 2009	Part 6 S262 (3) (c)
77	0 - 5 Hour	Commercial	GST Applies	\$12.00	\$12.00		Local Government Act 2009	Part 6 S262 (3) (c)
78	0 - 6 Hour	Commercial	GST Applies	\$14.00	\$14.00		Local Government Act 2009	Part 6 S262 (3) (c)
79	0 - 7 Hour	Commercial	GST Applies	\$16.00	\$16.00		Local Government Act 2009	Part 6 S262 (3) (c)
80	0 - 8 Hour	Commercial	GST Applies	\$18.00	\$18.00		Local Government Act 2009	Part 6 S262 (3) (c)
81	Over 8 Hours	Commercial	GST Applies	\$25.00	\$25.00		Local Government Act 2009	Part 6 S262 (3) (c)
82	1 Day (24 Hours)	Commercial	GST Applies	\$25.00	\$25.00		Local Government Act 2009	Part 6 S262 (3) (c)
83	2 Days	Commercial	GST Applies	\$50.00	\$50.00		Local Government Act 2009	Part 6 S262 (3) (c)
84	3 Days	Commercial	GST Applies	\$75.00	\$75.00		Local Government Act 2009	Part 6 S262 (3) (c)
85	4 Days	Commercial	GST Applies	\$100.00	\$100.00		Local Government Act 2009	Part 6 S262 (3) (c)
86	5 Days	Commercial	GST Applies	\$125.00	\$125.00		Local Government Act 2009	Part 6 S262 (3) (c)
87	Over 5 Days	Commercial	GST Applies	\$125.00 + \$25.00 per day thereafter	\$125.00 + \$25.00 per day thereafter		Local Government Act 2009	Part 6 S262 (3) (c)
88								
89	Premium							
90	1 Day	Commercial	GST Applies	\$17.00	\$17.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)
91	2 Days	Commercial	GST Applies	\$34.00	\$34.00		Local Government Act 2009	Part 6 S262 (3) (c)
92	3 Days	Commercial	GST Applies	\$51.00	\$51.00		Local Government Act 2009	Part 6 S262 (3) (c)
93	4 Days	Commercial	GST Applies	\$68.00	\$68.00		Local Government Act 2009	Part 6 S262 (3) (c)
94	5 Days	Commercial	GST Applies	\$83.00	\$83.00		Local Government Act 2009	Part 6 S262 (3) (c)
95	6 Days	Commercial	GST Applies	\$98.00	\$98.00		Local Government Act 2009	Part 6 S262 (3) (c)
96	7 Days	Commercial	GST Applies	\$113.00	\$113.00		Local Government Act 2009	Part 6 S262 (3) (c)
97	8 Days	Commercial	GST Applies	\$128.00	\$128.00		Local Government Act 2009	Part 6 S262 (3) (c)
98	9 Days	Commercial	GST Applies	\$143.00	\$143.00		Local Government Act 2009	Part 6 S262 (3) (c)
99	10 Days	Commercial	GST Applies	\$158.00	\$158.00		Local Government Act 2009	Part 6 S262 (3) (c)



SECTION:		Airport						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
100	Over 10 Days	Commercial	GST Applies	\$158.00 + \$17.00 per day thereafter	\$158.00 + \$17.00 per day thereafter		Local Government Act 2009	Part 6 S262 (3) (c)
101								
102	Long Term							
103	1 Day	Commercial	GST Applies	\$15.00	\$15.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)
104	2 Days	Commercial	GST Applies	\$29.00	\$29.00		Local Government Act 2009	Part 6 S262 (3) (c)
105	3 Days	Commercial	GST Applies	\$39.00	\$39.00		Local Government Act 2009	Part 6 S262 (3) (c)
106	4 Days	Commercial	GST Applies	\$49.00	\$49.00		Local Government Act 2009	Part 6 S262 (3) (c)
107	5 Days	Commercial	GST Applies	\$50.00	\$50.00		Local Government Act 2009	Part 6 S262 (3) (c)
108	6 Days	Commercial	GST Applies	\$59.00	\$59.00		Local Government Act 2009	Part 6 S262 (3) (c)
109	7 Days	Commercial	GST Applies	\$64.00	\$64.00		Local Government Act 2009	Part 6 S262 (3) (c)
110	8 Days	Commercial	GST Applies	\$66.00	\$66.00		Local Government Act 2009	Part 6 S262 (3) (c)
111	9 Days	Commercial	GST Applies	\$68.00	\$68.00		Local Government Act 2009	Part 6 S262 (3) (c)
112	10 Days	Commercial	GST Applies	\$69.00	\$69.00		Local Government Act 2009	Part 6 S262 (3) (c)
113	Over 10 Days	Commercial	GST Applies	per day	per day		Local Government Act 2009	Part 6 S262 (3) (c)
114								
115	Covered							
116	1 Day	Commercial	GST Applies	\$25.00	\$25.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)
117	2 Days	Commercial	GST Applies	\$50.00	\$50.00		Local Government Act 2009	Part 6 S262 (3) (c)
118	3 Days	Commercial	GST Applies	\$75.00	\$75.00		Local Government Act 2009	Part 6 S262 (3) (c)
119	4 Days	Commercial	GST Applies	\$100.00	\$100.00		Local Government Act 2009	Part 6 S262 (3) (c)
120	5 Days	Commercial	GST Applies	\$125.00	\$125.00		Local Government Act 2009	Part 6 S262 (3) (c)
121	6 Days	Commercial	GST Applies	\$150.00	\$150.00		Local Government Act 2009	Part 6 S262 (3) (c)
122	7 Days	Commercial	GST Applies	\$175.00	\$175.00		Local Government Act 2009	Part 6 S262 (3) (c)
123	8 Days	Commercial	GST Applies	\$200.00	\$200.00		Local Government Act 2009	Part 6 S262 (3) (c)
124	9 Days	Commercial	GST Applies	\$225.00	\$225.00		Local Government Act 2009	Part 6 S262 (3) (c)
125	10 Days	Commercial	GST Applies	\$250.00	\$250.00		Local Government Act 2009	Part 6 S262 (3) (c)
126	Over 10 Days	Commercial	GST Applies	\$250.00 + 25.00 per day thereafter	\$250.00 + 25.00 per day thereafter		Local Government Act 2009	Part 6 S262 (3) (c)
127								
128	Taxi access charge							
129	Taxi access charge - pick up	Commercial	GST Applies	\$3.00	\$3.00		Local Government Act 2009	Part 6 S262 (3) (c)
130	Taxi access charge - drop-off	Commercial	GST Applies	\$3.00	\$3.00		Local Government Act 2009	Part 6 S262 (3) (c)





Regional Services

Proposed Fees and Charges

2017 - 2018

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SECTION:		Waste & Recycling							
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	
1	Waste & Regulatory Services								
2	Waste Management								
3									
4	General Waste - Domestic - MSW - Self Haul								
5	Garbage bag or 1/2 full 240L MGB	Commercial	GST Applies	\$7.00	\$8.00	transaction min charge	Local Government Act 2009	S262 (3) (c)	
6	Per car boot - sedan, suv or station wagon / 240L MGB	Commercial	GST Applies	\$9.00	\$10.00	transaction	Local Government Act 2009	S262 (3) (c)	
7	2 * 240L MGB	Commercial	GST Applies	\$17.00	\$18.00	transaction	Local Government Act 2009	S262 (3) (c)	
8	Trailer (6'X4') / utility / tray back / van	Commercial	GST Applies	\$18.00	\$19.00	transaction	Local Government Act 2009	S262 (3) (c)	
9	Larger trailer or 6'X4" trailer/ ute using hungry boards	Commercial	GST Applies	\$21.00	\$22.00	transaction	Local Government Act 2009	S262 (3) (c)	
10									
11	General Waste - Commercial - MSW - Self Haul								
12	Garbage bag or 1/2 full 240L MGB	Commercial	GST Applies	<7'kg is \$10	\$11.00	transaction min charge	Local Government Act 2009	S262 (3) (c)	
13	Commercial Waste per tonne	Commercial	GST Applies	\$142.00	\$145.00	per tonne	Local Government Act 2009	S262 (3) (c)	
14									
15	General Waste - other vehicles - Domestic								
16	Weight fee if weighbridge facility is available	Commercial	GST Applies	\$86.90	\$88.00	tonne	Local Government Act 2009	S262 (3) (c)	
17	Volume fee if weighbridge facility not available	Commercial	GST Applies	\$46.14	\$49.00	cubic metre	Local Government Act 2009	S262 (3) (c)	
18	Minimum charge per delivery all sites	Commercial	GST Applies	\$7.00	\$8.00	transaction	Local Government Act 2009	S262 (3) (c)	
19									
20	General Waste - other vehicles - Commercial								
21	Weight fee if weighbridge facility is available	Commercial	GST Applies	\$142.00	\$145.00	tonne	Local Government Act 2009	S262 (3) (c)	
22	Volume fee if weighbridge facility not available	Commercial	GST Applies	\$73.98	\$72.50	cubic metre	Local Government Act 2009	S262 (3) (c)	
23	Minimum charge per delivery all sites	Commercial	GST Applies	<7'kg is \$11	\$11.00	transaction	Local Government Act 2009	S262 (3) (c)	
24									

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SECTION:		Waste & Recycling						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
25	Recyclables and Metals Domestic or commercial recyclables - paper, cardboard, glass & plastic bottles, steel & aluminium cans only delivered to bins at Recycling Drop Off Area	Commercial	GST Applies	No Charge	No Charge	transaction	Local Government Act 2009	\$262 (3) (c)
26	Light metals including refrigerators delivered to recycling area	Commercial	GST Applies	No Charge	No Charge	transaction	Local Government Act 2009	\$262 (3) (c)
27	Other metal including car bodies (degassed, free of fluids and tyres)	Commercial	GST Applies	No Charge	No Charge	transaction	Local Government Act 2009	\$262 (3) (c)
28								
29								
30	Tyres - Only from domestic source							
31	Tyres	Commercial	GST Applies	\$8.00	\$8.00	tyre	Local Government Act 2009	\$262 (3) (c)
32	Tyre on rim	Commercial	GST Applies	\$16.00	\$16.00	tyre	Local Government Act 2009	\$262 (3) (c)
33	Light truck tyre	Commercial	GST Applies	\$27.00	\$27.00	tyre	Local Government Act 2009	\$262 (3) (c)
34	Truck tyre	Commercial	GST Applies	\$27.00	\$27.00	tyre	Local Government Act 2009	\$262 (3) (c)
35	Small tractor tyre	Commercial	GST Applies	\$100.00	\$100.00	tyre	Local Government Act 2009	\$262 (3) (c)
36	Large tractor tyre	Commercial	GST Applies	\$200.00	\$200.00	tyre	Local Government Act 2009	\$262 (3) (c)
37	Other Tyres eg Loader tyres, specialist tyres	Commercial	GST Applies	POA	POA	tyre	Local Government Act 2009	\$262 (3) (c)
38	Disposal is limited to Lakes Creek Road or Gracemere landfills.							
39								
40	Mattresses							
41	Single mattress	Commercial	GST Applies	new	\$5.00	transaction, plus a per tonne charge	Local Government Act 2009	\$262 (3) (c)
42	Single Ensemble Base	Commercial	GST Applies	new	\$5.00	transaction, plus a per tonne charge	Local Government Act 2009	\$262 (3) (c)
43	Double Queen, King mattress	Commercial	GST Applies	new	\$10.00	transaction, plus a per tonne charge	Local Government Act 2009	\$262 (3) (c)
44	Double Queen, King Ensemble Base	Commercial	GST Applies	new	\$10.00	transaction, plus a per tonne charge	Local Government Act 2009	\$262 (3) (c)
45	(Mattress and Ensemble charge is an additional per unit charge over and above normal fees & charges)							
46								



SECTION:		Waste & Recycling						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
47	Approved Noxious or Hazardous Waste							
48	Asbestos or other approved hazardous waste	Commercial	GST Applies	\$266.00	\$269.00	tonne	Local Government Act 2009	\$262 (3) (c)
49	Disposal is limited to Lakes Creek Road landfills.							
50	Batteries - less than 5	Commercial	GST Applies	No Charge	No Charge	transaction	Local Government Act 2009	\$262 (3) (c)
51	Batteries - Over 5	Commercial	GST Applies	Prohibited	Prohibited	transaction	Local Government Act 2009	\$262 (3) (c)
52	Oil - less than 20L per drop off delivered to recycling area	Commercial	GST Applies	No Charge	No Charge	transaction	Local Government Act 2009	\$262 (3) (c)
53	Oil - > 20L per drop off	Commercial	GST Applies	Prohibited	Prohibited	transaction	Local Government Act 2009	\$262 (3) (c)
54	Solvents & turps - under 20L per drop off delivered to recycling area	Commercial	GST Applies	No Charge	Prohibited	transaction	Local Government Act 2009	\$262 (3) (c)
55	Solvents & turps - over 20L per drop off	Commercial	GST Applies	Prohibited	Prohibited	transaction	Local Government Act 2009	\$262 (3) (c)
56	Unknown chemicals	Commercial	GST Applies	Prohibited	Prohibited	transaction	Local Government Act 2009	\$262 (3) (c)
57	Paint - > 1L or < 20L containers and < 100L per drop off	Commercial	GST Applies	NEW	No Charge	Litre	Local Government Act 2009	\$262 (3) (c)
58	Paint - < 1L or > 20L containers	Commercial	GST Applies	NEW	Prohibited	Litre	Local Government Act 2009	\$262 (3) (c)
59	Paint acceptance is restricted to architectural and decorative paints only at Lakes Creek Road Landfill							
60	Domestic cooking oils & fats-delivered to recycling area	Commercial	GST Applies	No Charge	No Charge	transaction	Local Government Act 2009	\$262 (3) (c)
61	Commercial cooking oils & fats	Commercial	GST Applies	Prohibited	Prohibited	transaction	Local Government Act 2009	\$262 (3) (c)
62	Blumen	Commercial	GST Applies	Prohibited	Prohibited	transaction	Local Government Act 2009	\$262 (3) (c)
63	Sewerage & water treatment sludge only accepted at Lakes Creek Road Landfill	Commercial	GST Applies	POA	POA	tonne	Local Government Act 2009	\$262 (3) (c)
64	Water soil mixes from Council depots	Commercial	GST Applies	\$86.00	\$145.00	tonne	Local Government Act 2009	\$262 (3) (c)
65	Waste types prohibited - paper sludge, plastic impregnated timber & carpets unless in comming loads, regulated waste & liquid waste.	Commercial	GST Applies	Prohibited	Prohibited	transaction	Local Government Act 2009	\$262 (3) (c)
66								
67	Inert Waste							
68	Inert waste (soil, concrete, bricks, reinforcing steel mix - excludes all other waste types) Prohibited at Waste Transfer Station	Commercial	GST Applies	Domestic - \$96.90 Commercial - \$142.00	\$89.00	tonne	Local Government Act 2009	\$262 (3) (c)

SECTION:		Waste & Recycling						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
69	Inert waste Lakes Creek Road Landfill (Clean soil - free of any contaminants such as concrete, bitumen, greenwaste, timber)	Commercial	GST Applies	No Charge	No Charge	tonne	Local Government Act 2009	\$262 (3) (c)
70	High Hazard - Contaminated soil capable of direct burial as approved by Council	Commercial	GST Applies	\$266.00	\$272.00	tonne	Local Government Act 2009	\$262 (3) (c)
71	Low Hazard - Contaminated soil capable of use as a form of cover material as approved by Council	Commercial	GST Applies	NEW	\$145.00	tonne	Local Government Act 2009	\$262 (3) (c)
72								
73	Special Burials							
74	Special burials (by prior arrangement)	Commercial	GST Applies	POA	POA	tonne	Local Government Act 2009	\$262 (3) (c)
75	Product destruction (defective commercial products)	Commercial	GST Applies	NEW	POA	tonne	Local Government Act 2009	\$262 (3) (c)
76	Green Waste							
77	Greenwaste only - specified vehicles							
78	Garbage bag or 1/2 full 240L MGB	Commercial	GST Applies	No Charge	No Charge	transaction Min Charge	Local Government Act 2009	\$262 (3) (c)
79	per car boot - sedan, suv or station wagon / 240L MGB	Commercial	GST Applies	No Charge	No Charge	transaction Min Charge	Local Government Act 2009	\$262 (3) (c)
80	Trailer (6'X4') / utility / tray back / van	Commercial	GST Applies	No Charge	No Charge	transaction	Local Government Act 2009	\$262 (3) (c)
81	Larger trailer or 6'X4" trailer/ ute using hungry boards	Commercial	GST Applies	No Charge	No Charge	transaction	Local Government Act 2009	\$262 (3) (c)
82								
83	Greenwaste only - Other Vehicles							
84	Weight fee if weighbridge facility is available	Commercial	GST Applies	No Charge	No Charge	tonne	Local Government Act 2009	\$262 (3) (c)
85	Volume fee if weighbridge facility not available	Commercial	GST Applies	No Charge	No Charge	cubic metre	Local Government Act 2009	\$262 (3) (c)
86								
87	Sale of Mulched Greenwaste							
88	Self Loaded if weighbridge facility is available							
89	Up to 5.0t / 10m3 per project	Commercial	GST Applies	No Charge	No Charge	transaction	Local Government Act 2009	\$262 (3) (c)
90	Greater than 5.0t / 10m3 per project	Commercial	GST Applies	POA	POA	tonne	Local Government Act 2009	\$262 (3) (c)

SECTION:		Waste & Recycling						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
91	Up to 5.0t / 10m3 per project	Commercial	GST Applies	\$29.07 / \$11.83	remove	tonne / cubic metre	Local Government Act 2009	S262 (3) (c)
92	Greater than 5.0t / 10m3 per project	Commercial	GST Applies	POA	remove	tonne	Local Government Act 2009	S262 (3) (c)
93								
94	Cleaning Services Charge - Rockhampton Region Designated Waste Collection Area							
95	New wheeille bin	Commercial	GST Exempt	\$84.00	\$86.00	bin	Local Government Act 2009	S262 (3) (c)
96	Missed collection (returned to service)	Commercial	GST Exempt	\$10.00	\$10.00	service	Local Government Act 2009	S262 (3) (c)
97	Temporary Collection Service (min. 2 weeks, max. 3 months)	Commercial	GST Exempt	\$10.00	\$10.00	service	Local Government Act 2009	S262 (3) (c)
98	One off collection (i.e. carnivals, special events) including bin delivery, recovery and cleansing.							
99	Note: Council requires 48 hours notice to provide this service.							
100	Less than six bins	Commercial	GST Exempt	\$42.00	\$43.00	transaction	Local Government Act 2009	S262 (3) (c)
101	Seven - ten bins	Commercial	GST Exempt	\$59.00	\$60.00	transaction	Local Government Act 2009	S262 (3) (c)
102	More than ten bins	Commercial	GST Exempt			transaction	Local Government Act 2009	S262 (3) (c)
103	Plus bin servicing fee	Commercial	GST Exempt	\$10.00	\$10.00	bin	Local Government Act 2009	S262 (3) (c)
104	Administration charge for late payment	Commercial	GST Exempt	\$27.00	\$28.00	transaction	Local Government Act 2009	S262 (3) (c)
105								
106	Advertising on Waste Collection Vehicle							
107	Leasing Rate for placement of advertising on ONE side of the waste collection vehicle for an 18 month period	Commercial	GST Applies	\$1,800.00	\$1,800.00	transaction	Local Government Act 2009	S262 (3) (c)
108	Leasing Rate for placement of advertising on BOTH sides of the waste collection vehicle for an 18 month period	Commercial	GST Applies	\$3,200.00	\$3,200.00	transaction	Local Government Act 2009	S262 (3) (c)



SECTION:		Fitzroy River Water						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
1	Water Connections							
2								
3	New Subdivision connections that have ball valve & raised to 300mm below ground (20mm metered service)	Cost Recovery	GST Exempt	\$494.00	\$504.00	Per Connection	Local Government Act 2009	S97 (2) (c)
4	All water service for residential properties within declared water service area excluding first connection in new subdivisions.	Cost Recovery	GST Exempt	Private Works Quote	Private Works Quote	Per Connection	Local Government Act 2009	S97 (2) (c)
5	All other connections	Cost Recovery	GST Exempt	Private Works Quote	Private Works Quote	Per Connection	Local Government Act 2009	S97 (2) (c)
6	Rockhampton to Yeppoon pipeline service connections	Cost Recovery	GST Exempt	\$9848.00	\$10,045.00	Per Connection	Local Government Act 2009	S97 (2) (c)
7	Water Disconnections							
8	Water Service Disconnection	Cost Recovery	GST Exempt	\$500.00	\$510.00	Per Connection	Local Government Act 2009	S97 (2) (c)
9	Service Locations							
10	Relocate standard water service within declared water service area	Cost Recovery	GST Exempt	Private Works Quote	Private Works Quote		Local Government Act 2009	S97 (2) (c)
11	Water Box Replacements	Cost Recovery	GST Exempt	Private Works Quote	Private Works Quote		Local Government Act 2009	S97 (2) (c)
12	Water Meter Testing (NATA Lab tested)	Cost Recovery	GST Exempt	Private Works Quote	Private Works Quote		Local Government Act 2009	S97 (2) (c)
13	On-site verification test with calibrated meter for all meter sizes	Cost Recovery	GST Exempt	\$185.00	\$189.00	per test	Local Government Act 2009	S97 (2) (c)
14	Water Main Pressure & Flow Test							
15	Hydrant Pressure and flow tests	Cost Recovery	GST Exempt	\$275.00	\$280.00	per test	Local Government Act 2009	S97 (2) (c)
16	(Tests are conducted from street hydrants located adjacent to development site)							
17	Water or Sewer Reticulation Network Analysis							
18	Carry out water or sewer reticulation network analysis for new development & report	Cost Recovery	GST Exempt	\$259.00	\$264.00	per hour of part thereof	Local Government Act 2009	S97 (2) (c)
19	Minimum	Cost Recovery	GST Exempt	\$544.00	\$555.00	per job	Local Government Act 2009	S97 (2) (c)



SECTION:		Fitzroy River Water						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
20	Watermain/Service Locations							
21	Water Main/Service locations (not potholed)	Cost Recovery	GST Exempt	\$158.00	\$161.00	per hour of part thereof	Local Government Act 2009	S97 (2) (c)
22	Water Main/Service locations (potholed)	Cost Recovery	GST Exempt	Private Works Quote	Private Works Quote		Local Government Act 2009	S97 (2) (c)
23	Fitzroy River Barrage Irrigators			In accordance with contract	In accordance with contract			
24	Processing Fee - Standard Supply Contracts for Medium Priority Water Allocation Holders	Cost Recovery	GST Exempt	\$106.00	\$108.00	per contract	Local Government Act 2009	S97 (2) (c)
25	Processing Fee - Seasonal Water Allocation for Medium Priority Water Allocation Holders	Cost Recovery	GST Exempt	\$106.00	\$108.00	per application	Local Government Act 2009	S97 (2) (c)
26	Medium Priority Water Allocation Holder in Field Meter Testing (as requested by MIPVAH)	Cost Recovery	GST Exempt	\$185.00	\$189.00	per hour or part thereof	Local Government Act 2009	S97 (2) (c)
27	Metered Hydrant Standpipe Hire							
28	Security Deposit/Bond	Cost Recovery	GST Exempt	\$1994.00	\$2,000.00	per standpipe hired per week or part thereof (more than 1 day)	Local Government Act 2009	S97 (2) (c)
29	Standpipe Hire	Cost Recovery	GST Exempt	\$30.00	\$31.00		Local Government Act 2009	S97 (2) (c)
30	Standpipe Hire	Cost Recovery	GST Exempt	\$75.00	\$76.00	Monthly	Local Government Act 2009	S97 (2) (c)
31	Water Purchases - Doolley Street Depot							
32	Water Usage Rate [R]	Cost Recovery	GST Exempt	\$2.45	\$2.50	per KI	Local Government Act 2009	S97 (2) (c)
33	Sale of Standpipe card (Gracemere)	Cost Recovery	GST Exempt	\$35.00	\$35.00	each	Local Government Act 2009	S97 (2) (c)
34	Sub Metering							
35	Meters and materials	Cost Recovery	GST Exempt	Private Works Quote	Private Works Quote		Local Government Act 2009	S97 (2) (c)
36	Sub-metering Connectivity Inspections	Cost Recovery	GST Exempt	\$203.00	\$207.00	per inspection	Local Government Act 2009	S97 (2) (c)
37	Sub-metering Connectivity Inspections (Over three (3) stores)	Cost Recovery	GST Exempt	\$302.00	\$308.00	per inspection	Local Government Act 2009	S97 (2) (c)



SECTION:		Fitzroy River Water						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
38	Water Meter Reading							
39	Special Water Meter Reading (Averaged Account)	Cost Recovery	GST Exempt	\$30.00	\$31.00	per request	Local Government Act 2009	S97 (2) (c)
40	Special Water Meter Reading (Onsite Inspection)	Cost Recovery	GST Exempt	\$155.00	\$158.00	per property	Local Government Act 2009	S97 (2) (c)
41								
42	Sewerage							
43	Sewer Connections/Disconnections	Cost Recovery	GST Exempt	Private Works Quote	Private Works Quote		Local Government Act 2009	S97 (2) (c)
44	Sewer Main Locations	Cost Recovery	GST Exempt	\$158.00	\$161.00	per hour	Local Government Act 2009	S97 (2) (c)
45	Building Over Sewer Applications							
46	Initial building over sewer analysis for new development and report	Cost Recovery	GST Exempt	\$254.00	\$259.00	per assessment	Local Government Act 2009	S97 (2) (c)
47	CCTV - camera survey of sewer main prior to and after completion of works	Cost Recovery	GST Exempt	\$660.00	\$674.00	per assessment	Local Government Act 2009	S97 (2) (c)
48	Additional building over sewer analysis for new development and report	Cost Recovery	GST Exempt	Private Works Quote	Private Works Quote		Local Government Act 2009	S97 (2) (c)
49	Water/Sewerage Plans - Copy							
50	A4 water plan	Commercial	GST Applies	\$31.00	\$32.00	per plan	Local Government Act 2009	S262 (3) (c)
51	A4 sewer plan	Commercial	GST Applies	\$31.00	\$32.00	per plan	Local Government Act 2009	S262 (3) (c)
52	A4 house/line blockage plan	Commercial	GST Applies	\$31.00	\$32.00	per plan	Local Government Act 2009	S262 (3) (c)
53	All other plan sizes	Commercial	GST Applies	\$31.00	\$32.00	per plan	Local Government Act 2009	S262 (3) (c)
54	CCTV Sewer Inspections for Building Over Sewer - camera survey of sewer main for pre-existing structures already built over sewer	Commercial	GST Applies	\$330.00	\$337.00	per inspection	Local Government Act 2009	S262 (3) (c)
55	Bulk Liquid Waste Disposal							
56	Acceptance of chemical toilet or holding tank contents	Cost Recovery	GST Exempt	\$56.60	\$57.70	per kilolitre of part thereof	Local Government Act 2009	S97 (2) (c)
57	Other (Trade Waste)	Cost Recovery	GST Exempt	by negotiation	by negotiation		Local Government Act 2009	S97 (2) (c)

SECTION:		Fitzroy River Water						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
58	Trade Waste Fees							
59	Annual License Fees							
60	Category 1							
61	Annual Fee	Cost-Recovery	GST Exempt	\$190.70	\$194.50	per annum	Local Government Act 2009	S262 (3) (c)
62	Category 2							
63	Annual Fee	Cost-Recovery	GST Exempt	\$190.70	\$194.50	per annum	Local Government Act 2009	S262 (3) (c)
64	Volumeic Rate (minimum)	Cost-Recovery	GST Exempt	\$0.80	\$0.80	per kilolitre	Local Government Act 2009	S97 (2) (c)
65	Category 3							
66	Annual Fee	Cost-Recovery	GST Exempt	\$286.50	\$292.20	per annum	Local Government Act 2009	S262 (3) (c)
67	Volumeic Rate (minimum)	Cost-Recovery	GST Exempt	\$0.80	\$0.80	per kilolitre	Local Government Act 2009	S97 (2) (c)
68	BOD5 Rate	Cost-Recovery	GST Exempt	\$1.55	\$1.60	per kilolitre	Local Government Act 2009	S97 (2) (c)
69	Suspended Solids Rate	Cost-Recovery	GST Exempt	\$1.75	\$1.80	per kilolitre	Local Government Act 2009	S97 (2) (c)
70	Application/Renewal Fees							
71	Category 1 Permit	Cost-Recovery	GST Exempt	\$204.60	\$208.70	per application	Local Government Act 2009	S262 (3) (c)
72	Category 2 Permit	Cost-Recovery	GST Exempt	\$204.60	\$208.70	per application	Local Government Act 2009	S262 (3) (c)
73	Category 3 Agreement	Cost-Recovery	GST Exempt	by negotiation	by negotiation	per application	Local Government Act 2009	S262 (3) (c)
74	Miscellaneous Trade Waste Fees							
75	Trade Waste Officer Charge Out Rate (minimum charge 1 hour)	Cost-Recovery	GST Exempt	\$135.90	\$138.60	per hour or part thereof	Local Government Act 2009	S97 (2) (c)
76	This rate shall apply to all sampling programs and inspections required as a result of non compliance with a Permit or Agreement							
77	Testing Fees (to be applied in conjunction with Trade Waste Officer charge out rate)	Commercial	GST Applies	Private Works Quote	Private Works Quote		Local Government Act 2009	S262 (3) (c)



SECTION:		Fitzroy River Water						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
78	Penalty Charges							
79	For all parameters: d = 1.2	Cost Recovery	GST Exempt	\$1.90	\$1.90	per kilogram	Local Government Act 2009	S97 (2) (c)
80	HEADWORKS CONTRIBUTION POLICY - Rockhampton City Planning Scheme and applicable/relevant to development permits issued prior to the adopted infrastructure charges resolution, November 2011.							
81	LOCAL PLANNING POLICY NO 5							
82	Valid for land rezoned after the relevant date (1 September 1985).							
83	Schedule A							
84	Infrastructure contributions:							
85	(a) Glenmore Water Treatment Plant Upgrade							
86	Areas affected:							
87	Whole of water supply area	Cost Recovery	GST Exempt	\$1133.00	\$1,156.00	per unit	Integrated Planning Act	
88	(b) Sewerage Treatment Plant upgrading							
89	Areas affected:							
90	Whole of sewerage area	Cost Recovery	GST Exempt	\$1387.00	\$1,415.00	per unit	Integrated Planning Act	
91	(c) Norman Road Sewer (Hospital Branch)							
92	Areas affected:							
93	Portions 239A, 240A, 241A, 242A & Part Portions 184 & 661, Parish of Murchison, refer Drawing M 822	Cost Recovery	GST Exempt	\$347.00	\$354.00	per unit	Integrated Planning Act	
94	(d) Norman Road Trunk Sewer							
95	Areas affected:							
96								

SECTION:		Fitzroy River Water						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
97	Portions 176, 177, 178, 179, 180, 183, 225, 243A, 244A, 245A, 246A & Part Portion 247A, Parish of Murchison, Portions 48A, & 48B, Parish of Archer, refer Drawing M 822	Cost Recovery	GST Exempt	\$811.00	\$827.00	per unit	Integrated Planning Act	
98	(e) Parkhurst Industrial Sewer							
99	Areas affected:							
100	Portions 113, 114, 115, 116, 117, 118, 124, 125, 201, 202, 203, 204, 274, 68, 71, 119	Cost Recovery	GST Exempt	\$1049.00	\$1,070.00	per unit	Integrated Planning Act	
101	(f) Norman Road Water Main (300, 225, 150)							
102	Areas affected:							
103	Portions 225, 241A, 242A, 243A & 244A, 245A, 246A, Parish of Murchison	Cost Recovery	GST Exempt	\$366.00	\$373.00	per unit	Integrated Planning Act	
104	(g) Norman Road Water Reservoir							
105	Areas affected:							
106	Portions 128, 219A, 225, 237B, 238A, 239A, 240A, 241A, 242A, 243A, 244A, 245A, 246A, 288 & Part Portion 184, 503 & 661, Parish of Murchison, refer Drawing M 822	Cost Recovery	GST Exempt	\$1087.00	\$1,109.00	per unit	Integrated Planning Act	
107	(h) Rising Main to Norman Road Water Reservoir							
108	Areas affected:							
109	Portions 128, 219A, 225, 237B, 238A, 239A, 240A, 241A, 242A, 243A, 244A, 245A, 246A, 288 & Part Portions 184, 503 & 661, Parish of Murchison, refer Drawing M 822	Cost Recovery	GST Exempt	\$102.00	\$104.00	per unit	Integrated Planning Act	
110	(i) Carlton Street/Priest Avenue duplicate (150 mm dia water main)							
111	Areas affected:							
112	Portions 194, 195, 196, Parish of Murchison	Cost Recovery	GST Exempt	\$456.00	\$465.00	per unit	Integrated Planning Act	



SECTION:		Fitzroy River Water						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
113	(j) Frenchville Road Sewer							
114	Areas affected:							
115	Portion 161, 1V, 4V, 5V, 6V, 7V, 8V, 9V, 10V, 11V, 12V, 13V, 14V, 15V, 16V, 17V, 20V, 156A, 24V, 155, 2203, 2206, 2206A, 23V, Parish of Archer	Cost Recovery	GST Exempt	\$981.00	\$999.00	per unit	Integrated Planning Act	
116	(k) Frenchville Road Additional Water Main (applies to all areas within RL 110m RCC Sewerage Datum Contour)							
117	Areas affected:							
118	Portions 6V, 7V, 8V, 9V, 10V, 11V, 12V, 13V, 14V, 15V, 16V, 17V, 20V, 156A, 24V, 155, 2203, 2206, 2206A, 23V, Parish of Archer	Cost Recovery	GST Exempt	\$984.00	\$1,004.00	per unit	Integrated Planning Act	
119	(l) Frenchville Road Booster Station (applies to all areas above RL 123m RCC Sewerage Datum Contour)							
120	Areas affected:							
121	Portions 14V, 15V, 16V, 17V, 20V, 156A, 2206, 2206A & 23V, Parish of Archer	Cost Recovery	GST Exempt	\$617.00	\$629.00	per unit	Integrated Planning Act	
122	(m) Lower Dawson Road Auxiliary Trunk Sewer							
123	Areas affected:							
124	Area bound by Ferguson Street, Upper Dawson Road, Nathan Street, Lower Dawson Road	Cost Recovery	GST Exempt	\$1,634.00	\$1,667.00	per unit	Integrated Planning Act	
125	(n) Parkhurst Water Reservoir							
126	Areas affected:							
127	The urban area shown on the proposed Parkhurst Development Central Plan	Cost Recovery	GST Exempt	\$2,187.00	\$2,231.00	per unit	Integrated Planning Act	
128	(o) Parkhurst Collector Sewer							
129	Areas affected:							
130	The urban area shown on the proposed Parkhurst Development Central Plan, refer Drawing SY 4069 3	Cost Recovery	GST Exempt	\$1,615.00	\$1,647.00	per unit	Integrated Planning Act	

SECTION:		Fitzroy River Water						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
131	(p) Ramsay Creek Sewerage Pump Station							
	Areas affected:							
132	Catchment area bounded by the Bruce Highway, Ramsay Creek, the City Boundary and the crest of the ridge adjacent to Olive Street	Cost Recovery	GST Exempt	\$347.00	\$354.00	per unit	Integrated Planning Act	
133	(q) Parkhurst Sewer Extension							
	Areas affected:							
134	Area bounded by Norman Road, Olive Street, Yaamba Road & Boundary Road	Cost Recovery	GST Exempt	\$790.00	\$806.00	per unit	Integrated Planning Act	
135	(r) Parkhurst Industrial Estate Reservoir							
	Areas affected:							
136	Portions 118, 119, 120, 144, 176, Sub 3, Portion 196, Sub 3, Portion 201, Subs 3 & 4, Portion 202, Sub 3, Portion 274, Resub 1, Subs 41-43, Parish of Murchison	Cost Recovery	GST Exempt	\$965.00	\$984.00	per unit	Integrated Planning Act	
137	(s) Rookonia Road Water Booster							
	Areas affected:							
138	Those lots within the Rookonia Road boosted area	Cost Recovery	GST Exempt	\$1,087.00	\$1,109.00	per unit	Integrated Planning Act	
139	(t) 150 mm Water Main duplication (Forbes Avenue to Shields Avenue)							
	Areas affected:							
140	Portions 42, 43, Parish of Archer, refer SOL 1429	Cost Recovery	GST Exempt	\$560.00	\$571.00	per unit	Integrated Planning Act	
141	(u) South Rockhampton Low Level Trunk Main Improvements							
	Areas affected:							
142	The South Rockhampton low level water reticulation area	Cost Recovery	GST Exempt	\$951.00	\$970.00	per unit	Integrated Planning Act	
143	(v) Hadgraft Street sewerage Pump Station							

SECTION:		Fitzroy River Water						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
150	Areas affected:							
151	Handgraft Street Catchment Area Located West of Norman Road and North of Park Street	Cost Recovery	GST Exempt	\$417.00	\$425.00	per unit	Integrated Planning Act	
152	(w) Norman Road sewerage Pump Station & Rising Main							
153	Areas affected:							
154	Norman Road north of Nagle Drive	Cost Recovery	GST Exempt	\$405.00	\$413.00	per unit	Integrated Planning Act	
155	(x) Norman Road North Watermain Extension							
156	Areas affected:							
157	Norman Road north of Nagle Drive	Cost Recovery	GST Exempt	\$760.00	\$775.00	per unit	Integrated Planning Act	
158	(y) Norman Road Water Pump Station Upgrades							
159	Areas affected:							
160	Norman Road north of Nagle Drive	Cost Recovery	GST Exempt	\$218.00	\$222.00	per unit	Integrated Planning Act	
161	HEADWORKS CONTRIBUTION POLICY - Fitzroy Shire							
162	planning scheme and applicable/relevant to development permits issued prior to the adopted infrastructure charges resolution, November 2011.							
163	LOCAL PLANNING POLICY 1/96							
164	Standard infrastructure contributions within infrastructure area:							
165	Water supply	Cost Recovery	GST Exempt	\$2854.00	\$2,911.00	per lot	Integrated Planning Act	
166	Sewerage	Cost Recovery	GST Exempt	\$1811.00	\$1,847.00	per lot	Integrated Planning Act	
167								
168	Non-standard Infrastructure contributions outside of infrastructure area:							

SECTION:-		Fitzroy River Water						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
169	Water supply (including bring forward costs)	Cost Recovery	GST Exempt	\$2854.00	\$2,911.00	per lot	Integrated Planning Act	
170	Sewerage (including bring forward costs)	Cost Recovery	GST Exempt	\$1811.00	\$1,847.00	per lot	Integrated Planning Act	
171								
172	HEADWORKS CONTRIBUTION POLICY - Mt Morgan Shire planning scheme and applicable/relevant to development permits issued prior to the adopted infrastructure charges resolution, November 2011.							
173	That the Council's response to applications for water would be:-							
174	Outside the defined water area from existing rising main	Cost Recovery	GST Exempt	\$10705.00	\$10,919.00	per unit	Integrated Planning Act	
175	Internal to the defined water area:							
176	Vacant allotment: Connection fee plus cost							
177	External to the defined water area (if applicable):-							
178	Existing or vacant allotment subdivided:							
179	1 x Headworks charge/additional allotment plus cost of works external (if applicable) plus cost of works internal (if applicable) plus connection fees per additional allotments							
180								
181	New allotments from vacant Crown land - as for (2) above							
182								
183	A headworks charge being set at	Cost Recovery	GST Exempt	\$3345.00	\$3,412.00	per unit	Integrated Planning Act	
184	Sewerage headworks charge being set at:							
185	Area 6	Cost Recovery	GST Exempt	\$2201.00	\$2,245.00	per equivalent tenement	Integrated Planning Act	
186	Area 4	Cost Recovery	GST Exempt	\$3049.00	\$3,110.00	per equivalent tenement	Integrated Planning Act	

SECTION:		Civil Operations						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
1	Rural Addressing							
2	Rural Address Numbers Note: Council supplies and erects the initial rural address number at the property. The property owner is then responsible for maintenance, and where necessary, replacement of the number to the same standard.			Nil	Nil			
3	Additional or Replacement Rural Address Numbers (Self-Installation)	Commercial	GST Applies	\$88.00	\$90.00		Local Government Act 2009	\$262 (3) (c)
4	Gates and Grids							
5	- Application Fee only	Cost-Recovery	GST Exempt	\$230.00	\$235.00		Local Government Act 2009	Council Local Law
6	- Gate Sign	Commercial	GST Applies	Private Works Quote	Private Works Quote		Local Government Act 2009	\$262 (3) (c)
7	2 advance warning signs, 4 hazard markers, and all posts and brackets	Commercial	GST Applies	Private Works Quote	Private Works Quote		Local Government Act 2009	\$262 (3) (c)
8	4 hazard markers, and all posts and brackets	Commercial	GST Applies	Private Works Quote	Private Works Quote		Local Government Act 2009	\$262 (3) (c)
9	Notes: 1. Installation not included. 2. Fittings, and therefore cost, may be reduced, depending on construction materials for grids							
10								
11								
12	Roadworks/Drainage							
13	Plans all sizes	Commercial	GST Applies	\$69.00	\$69.00	each	Local Government Act 2009	\$262 (3) (c)
14								
15	Road Reserve - Works (Local Law 21)							
16	(Which are not part of a subdivision)							
17	Driveway/Vehicle Access - construction of a vehicle access to a single dwelling or single lot	Commercial	GST Applies	\$186.00	remove	each	Local Government Act 2009	\$262 (3) (c)
18	Driveway/Vehicle Access - construction of a vehicle access to a single dwelling or single lot	Cost-Recovery	GST Exempt	\$169.00	\$172.00	each	Local Government Act 2009	Council Local Law
19	Property Stormwater, Erection or Installation of a Structure, Private Water Pipeline, Undergrounding of Services	Commercial	GST Applies	\$186.00	remove	each	Local Government Act 2009	\$262 (3) (c)
20	Property Stormwater, Erection or Installation of a Structure, Private Water Pipeline, Undergrounding of Services	Cost-Recovery	GST Exempt	\$169.00	\$172.00	each	Local Government Act 2009	Council Local Law



SECTION:		Civil Operations						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
21	Driveway/Vehicle Access - Supply and installation of concrete crossovers	Commercial	GST Applies	Private Works Quote	Private Works Quote each	each	Local Government Act 2009	S262 (3) (c)
22	Driveway/Vehicle Access - Supply and installation of concrete crossovers	Cost-Recovery	GST Exempt	Private Works Quote	remove	each	Local Government Act 2009	Council Local Law
23	Major Work in Road Reserve (works not covered under the IPA) - Permit fee based on 1.5% of the approved estimate of cost of the works within the road reserve (work greater than \$35,000) - minimum fee (includes roadworks, stormwater, water supply, sewerage etc) 1.5% of the cost of works for works greater than \$35,000 with min fee of \$632.00	Cost-Recovery	GST Exempt	Private Works Quote	\$632 + 1.5% x est cost greater than \$35,000	Minimum	Local Government Act 2009	Council Local Law
24	Minor Work in Road Reserve (works not covered under SPA) - Permit fee of \$632.00 where approved estimate of cost of the works within the road reserve including roadworks, stormwater, water supply, sewerage and any other ancillary works is less than \$35,000	Cost-Recovery	GST Exempt	Private Works Quote	\$632.00	Minimum	Local Government Act 2009	Council Local Law
25								
26	Regulatory Documents/Studies/Infrastructure Models							
27	Infrastructure Model Access Fee	Commercial	GST Applies	\$595.00	\$595.00		Local Government Act 2009	S262 (3) (c)
28								
29	Miscellaneous Signage							
30	Directional Signage	Commercial	GST Applies	\$305.00	\$305.00		Local Government Act 2009	S262 (3) (c)
31								
32	Impounded Vehicles							
33	Auctioneer fee	Commercial	GST Applies	As Charged by appointed storage/ auction compound	As Charged by appointed storage/ auction compound		Transport Operations (Road Use Management) Act 1995	
34	Public Notice Advertisement	Commercial	GST Applies	As charged by newspaper	As charged by newspaper		Transport Operations (Road Use Management) Act 1995	
35	Towing Service fee	Commercial	GST Applies	As charged by towing	As charged by towing service		Transport Operations (Road Use Management) Act 1995	

SECTION:		Civil Operations						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
36	Daily Storage fee	Commercial	GST Applies	As charged by appointed storage/ auction compound	As charged by appointed storage/ auction compound		Transport Operations (Road Use Management) Act 1995	
37	Notices Issued by Council	Cost-Recovery	GST Exempt	\$98.00	\$98.00	per notice	Transport Operations (Road Use Management) Act 1995	
38	Inspection by Local Laws Officer	Cost-Recovery	GST Exempt	\$63.00	\$65.00	per inspection	Transport Operations (Road Use Management) Act 1995	
39	If, multiple vehicles have been advertised in the public notices at the same time, a pro-rata rate must be applied for each vehicle							



Community Services
Proposed Fees and Charges

2017 - 2018

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SECTION:		Community Halls						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
1	Gracemere Community Centre *PUBLIC EVENT POLICY EXEMPTION APPLIES							
2	Hall							
3	<i>Maximum 8 hours</i>							
4	Commercial organization, private individual	Commercial	GST Applies	\$357.50	\$360.00	per day	Local Government Act 2009	Commercial Fee s36(2)(c)
5	Non-profit organization	Commercial	GST Applies	\$159.50	\$165.00	per day	Local Government Act 2009	Commercial Fee s36(2)(c)
6								
7	<i>Hourly rate - max 4 hours</i>							
8	Commercial organization	Commercial	GST Applies	\$45.00	\$45.00	per hour	Local Government Act 2009	Commercial Fee s36(2)(c)
9	Non-profit organization	Commercial	GST Applies	\$27.50	\$27.50	per hour	Local Government Act 2009	Commercial Fee s36(2)(c)
10								
11	<i>Day and night</i>							
12	Commercial organization, private individual	Commercial	GST Applies	\$462.00	\$463.00	per day/night	Local Government Act 2009	Commercial Fee s36(2)(c)
13	Non-profit community organization	Commercial	GST Applies	\$187.00	\$188.00	per day/night	Local Government Act 2009	Commercial Fee s36(2)(c)
14	Security deposit - refundable if facility left in clean and tidy state, no damages, building secured	Commercial	GST Exempt	\$250.00	\$250.00	per booking	Local Government Act 2009	Commercial Fee s36(2)(c)
15								
16	<i>Training Rooms (per room)</i>							
17	Commercial organization	Commercial	GST Applies	\$42.00	\$42.00	per hour	Local Government Act 2009	Commercial Fee s36(2)(c)
18	Non-profit community organization	Commercial	GST Applies	\$20.50	\$21.50	per hour	Local Government Act 2009	Commercial Fee s36(2)(c)
19	Incorporated Seniors Group - meetings only	Commercial	GST Applies	\$11.00	\$11.00	per hour	Local Government Act 2009	Commercial Fee s36(2)(c)
20	*Seniors Groups entitled to 4 free uses of the meeting room per year							
21	Cleaning fee (per hour) - if room not left clean and tidy	Commercial	GST Applies	\$60.00	\$65.00	per hour	Local Government Act 2009	Commercial Fee s36(2)(c)



SECTION:		Community Halls						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
22								
23	MI Morgan School of Arts *PUBLIC EVENT POLICY EXEMPTION APPLIES							
24	<i>Maximum 8 hours (hourly rate applies for additional hours)</i>							
25	Commercial organization, private individual	Commercial	GST Applies	\$110.00	\$121.00	per day	Local Government Act 2009	Commercial Fee s36(2)(c)
26	Non-profit organization	Commercial	GST Applies	\$60.50	\$66.00	per day	Local Government Act 2009	Commercial Fee s36(2)(c)
27								
28	<i>Hourly rate - max 4 hours</i>							
29	Commercial organization, private individual	Commercial	GST Applies	\$22.00	\$22.00	per hour	Local Government Act 2009	Commercial Fee s36(2)(c)
30	Non-profit organization	Commercial	GST Applies	\$11.00	\$11.00	per hour	Local Government Act 2009	Commercial Fee s36(2)(c)
31	Incorporated Seniors Group (meetings only)	Commercial	GST Applies	\$7.70	\$7.70	per hour	Local Government Act 2009	Commercial Fee s36(2)(c)
32								
33	<i>Day and night</i>							
34	Commercial organization, private individual	Commercial	GST Applies	\$143.00	\$154.00	per day/night	Local Government Act 2009	Commercial Fee s36(2)(c)
35	Non-profit community organization	Commercial	GST Applies	\$82.50	\$88.00	per day/night	Local Government Act 2009	Commercial Fee s36(2)(c)
36	Security deposit - refundable if facility left in clean and tidy state, no damages, building secured	Commercial	GST Exempt	\$250.00	\$250.00	per day/night	Local Government Act 2009	Commercial Fee s36(2)(c)
37								
38	Callungal Youth Centre (Green Shed) *PUBLIC EVENT POLICY EXEMPTION APPLIES							
39	<i>Hire of Centre (max 4 hours). Centre not available for hire to individuals for parties</i>							
40	Government Funded agencies and programs	Commercial	GST Applies	no charge	\$27.50	per booking	Local Government Act 2009	Part 6 S262 (3) (c)
41	Not-for-profit Community Groups supported by Membership Fees	Commercial	GST Applies	no charge	\$22.00	per booking	Local Government Act 2009	Part 6 S262 (3) (c)



SECTION:		Community Halls						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
42	Please note: All fees subject to the facility being left in a clean and tidy state after use, with any costs of additional cleaning required after a hire being passed onto the hire.							
43								
44	Baithia House							
45	<i>Maximum 8 hours, additional hours at hourly rate</i>							
46	Commercial, private individual - maximum 8 hours (including set up time)	Commercial	GST Applies	\$451.00	\$451.00	per day	Local Government Act 2009	Commercial Fee s36(2)(c)
47	Non-profit incorporated community organization	Commercial	GST Applies	\$242.00	\$242.00	per day	Local Government Act 2009	Commercial Fee s36(2)(c)
48	Airconditioning fee	Commercial	GST Applies	\$110.00	\$110.00		Local Government Act 2009	Commercial Fee s36(2)(c)
49	Hourly rate (maximum 4 hours) - all hires per hour	Commercial	GST Applies	\$45.00	\$45.00	per hour	Local Government Act 2009	Commercial Fee s36(2)(c)
50	Airconditioning fee	Commercial	GST Applies	\$55.00	\$55.00		Local Government Act 2009	Commercial Fee s36(2)(c)
51	Security bond - all hires, (refundable subject to post event inspection)	Commercial	GST Exempt	\$350.00	\$350.00	per booking	Local Government Act 2009	Commercial Fee s36(2)(c)
52	Incorporated Seniors Group - permanent hire agreement	Commercial	GST Applies	as per agreement	as per agreement	per quarter	Local Government Act 2009	Commercial Fee s36(2)(c)
53								
54	Schotha Place							
55	Commercial, private individual - maximum 8 hours (including set up time)	Commercial	GST Applies	\$451.00	\$451.00	per day	Local Government Act 2009	Commercial Fee s36(2)(c)
56	Non-profit incorporated community organization	Commercial	GST Applies	\$242.00	\$242.00	per day	Local Government Act 2009	Commercial Fee s36(2)(c)
57	Hourly rate (maximum 4 hours) - all hires per hour	Commercial	GST Applies	\$45.00	\$45.00	per hour	Local Government Act 2009	Commercial Fee s36(2)(c)
58	Security bond - all hires, (refundable subject to post event inspection)	Commercial	GST Exempt	\$350.00	\$350.00	per booking	Local Government Act 2009	Commercial Fee s36(2)(c)
59	Incorporated Seniors Group - permanent hire agreement	Commercial	GST Applies	as per agreement	as per agreement	per quarter	Local Government Act 2009	Commercial Fee s36(2)(c)



SECTION:		Technology Centre						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
1	Technology Centre Hire of training room (including 10 PCs, High speed Internet access, Data projector and Whiteboard) per day							
2	Hire of training room as above (without Internet access)	Commercial	GST Applies	\$755.00	\$755.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)
3	Hire of training room (including 21 PCs, High speed Internet access, Data projector and Whiteboard) per day	Commercial	GST Applies	\$600.00	\$600.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)
4	Hire of training room as above (without Internet access)	Commercial	GST Applies	\$1,460.00	\$1,460.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)
5	Hire of training room as above (without Internet access)	Commercial	GST Applies	\$1,195.00	\$1,195.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)
6	1 Day training course for Microsoft products per person	Commercial	GST Applies	\$300.00	\$305.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
7	1 Day training course for other products	Commercial	GST Applies	POA	POA	each	Local Government Act 2009	Part 6 S262 (3) (c)

SECTION:		Library									
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation			
1	Libraries - Overdue Fees										
2	Overdue items	Cost-Recovery	Division 81	\$0.10	\$0.10	per item per day after 5 days overdue	Local Government Act 2009	Part 6 S262 (3) (c)			
3	Overdue items	Cost-Recovery	Division 81	\$0.20	\$0.20	per item per day after 28 days overdue	Local Government Act 2009	Part 6 S262 (3) (c)			
4	Collection recovery fee	Cost-Recovery	Division 81	\$22.00	\$22.00		Local Government Act 2009	Part 6 S262 (3) (c)			
5											
6	General Fees										
7	Loss/repairable damage	Commercial	GST Applies	Replacement value of item	Replacement value of item	Replacement Value per item	Local Government Act 2009	Part 6 S262 (3) (c)			
8	Minor repairs library resources (eg replacement barcode, cover, identification, labels, etc.)	Commercial	GST Applies	\$9.90	\$9.90	per item	Local Government Act 2009	Part 6 S262 (3) (c)			
9	rebinding required (cost incurred)	Commercial	GST Applies	At cost	at cost	At cost, or replacement cost	Local Government Act 2009	Part 6 S262 (3) (c)			
10	Administration fee	Commercial	GST Applies	\$9.00	\$9.00	each	Local Government Act 2009	Part 6 S262 (3) (c)			
11	Loss of Membership Card to Replace	Commercial	GST Applies	\$3.50	\$3.50	per item	Local Government Act 2009	Part 6 S262 (3) (c)			
12											
13	Archives and Local History Fees										
14	Copies of photographs - for private study and research only										
15	photographic print A4 from digital image/copy print	Commercial	GST Applies	\$20.00	\$20.00	each	Local Government Act 2009	Part 6 S262 (3) (c)			
16	photographic print A4 from original source	Commercial	GST Applies	\$55.00	\$55.00	each	Local Government Act 2009	Part 6 S262 (3) (c)			
17	Larger sizes	Commercial	GST Applies	POA	POA						
18	Digital image from copy	Commercial	GST Applies	\$19.00	\$19.00	each	Local Government Act 2009	Part 6 S262 (3) (c)			
19	Digital image from original	Commercial	GST Applies	\$36.00	\$36.00	each	Local Government Act 2009	Part 6 S262 (3) (c)			
20	Reproduction fees for commercial use subject to negotiation										
21	Research fees (per hour)	Commercial	GST Applies	\$57.50	\$58.00	each	Local Government Act 2009	Part 6 S262 (3) (c)			
22											
23	Miscellaneous fees										
24	Interlibrary loan fee	Commercial	GST Applies	At cost	At cost	at cost	Local Government Act 2009	Part 6 S262 (3) (c)			
25											

SECTION:		Library							
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	
26	Invigilation								
27	Exam supervision per hour	Commercial	GST Applies	\$64.50	\$65.00	per hour	Local Government Act 2009	Part 6 S262 (3) (c)	
28									
29	Room Hire Fees - normal Library opening hours								
30	Fitzroy Room per hour - standard Library opening hours, other by negotiation	Commercial	GST Applies	\$49.50	\$49.50	per hour	Local Government Act 2009	Part 6 S262 (3) (c)	
31	Fitzroy Room per day (maximum 8 hours)	Commercial	GST Applies	\$264.00	\$264.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)	
32	Lectern	Commercial	GST Applies	\$5.00	\$5.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	
33	Standard whiteboard (pens not supplied)	Commercial	GST Applies	\$5.00	\$5.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	
34	PA System	Commercial	GST Applies	\$50.00	\$50.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	
35									
36	Photocopying, printing single sided								
37	A4 black and white	Commercial	GST Applies	\$0.20	\$0.20	each	Local Government Act 2009	Part 6 S262 (3) (c)	
38	A3 black and white	Commercial	GST Applies	\$0.40	\$0.40	each	Local Government Act 2009	Part 6 S262 (3) (c)	
39	A4 colour	Commercial	GST Applies	\$1.00	\$1.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	
40	A3 colour	Commercial	GST Applies	\$3.00	\$3.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	

SECTION:		Child Care						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Change basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
1	City Occasional Child Care							
2	Occasional Care - Per Child (per morning/afternoon session)	Commercial						
3	Nursery	Commercial	GST Free	\$57.00	\$60.00	per 4.5hr session	Local Government Act 2009	Part 6 S262 (3)(c)
4	Toddler	Commercial	GST Free	\$55.00	\$57.00	per 4.5hr session	Local Government Act 2009	Part 6 S262 (3)(c)
5	Children preschool	Commercial	GST Free	\$50.00	\$54.00	per 4.5 hr session	Local Government Act 2009	Part 6 S262 (3)(c)
6								
7	Occasional care - full day							
8	Nursery	Commercial	GST Free	\$100.00	\$105.00	per day	Local Government Act 2009	Part 6 S262 (3)(c)
9	Toddler	Commercial	GST Free	\$95.00	\$100.00	per day	Local Government Act 2009	Part 6 S262 (3)(c)
10	Preschool	Commercial	GST Free	\$90.00	\$95.00	per day	Local Government Act 2009	Part 6 S262 (3)(c)
11								
12	Late charges (per child for each 5 minutes after booked time)							
13	Nursery	Commercial	GST Free	\$15.00	\$15.00	per child	Local Government Act 2009	Part 6 S262 (3)(c)
14	Toddler	Commercial	GST Free	\$15.00	\$15.00	per child	Local Government Act 2009	Part 6 S262 (3)(c)
15	Preschool	Commercial	GST Free	\$15.00	\$15.00	per child	Local Government Act 2009	Part 6 S262 (3)(c)
16								
17	Council Long Day Care - Daily Sessional Fee							
18	Nursery	Commercial	GST Free	\$88.00	\$92.00	per day	Local Government Act 2009	Part 6 S262 (3)(c)
19	Toddler	Commercial	GST Free	\$85.00	\$90.00	per day	Local Government Act 2009	Part 6 S262 (3)(c)
20	Preschool	Commercial	GST Free	\$82.00	\$86.00	per day	Local Government Act 2009	Part 6 S262 (3)(c)
21								
22	Enrolment Fee							
23	Per Child	Commercial	GST Free	\$55.00	\$55.00	per child	Local Government Act 2009	Part 6 S262 (3)(c)
24	Child care fees are subject to review pending changes to applicable Government funding assistance & requirements.							
25	Cancellation Fee (Admin Fee) -applies for cancellations with less than 3 days notice	Commercial	GST Free	\$25.00	\$25.00	Per Cancellation	Local Government Act 2009	Part 6 S262 (3)(c)

SECTION:		Art Gallery						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
1	Art Gallery							
2	Rights & reproductions (Art Gallery Collection). Concessions are considered for scholars, educational publishers and or charities.							
3	Photography for publication: High resolution digital image, 8 bit and 16 bit RGB and 8 bit CMYK, on Disc	Commercial	GST Applies	\$150.00	\$153.00	per service	Local Government Act 2009	Part 6 S262 (3) (c)
4	A4 Photo. For research & study: colour print	Commercial	GST Applies	\$27.50	\$28.00	per service	Local Government Act 2009	Part 6 S262 (3) (c)
5	Usage fee: colour within publication	Commercial	GST Applies	\$135.00	remove	per service	Local Government Act 2009	Part 6 S262 (3) (c)
6	Usage fee: colour cover (front)	Commercial	GST Applies	\$310.00	remove	per service	Local Government Act 2009	Part 6 S262 (3) (c)
7	Usage fee: colour cover (back)	Commercial	GST Applies	\$193.00	remove	per service	Local Government Act 2009	Part 6 S262 (3) (c)
8	Usage fee: Merchandise (Museums/Galleries/Charitable Organisations)	Commercial	GST Applies	POA	remove	per service	Local Government Act 2009	Part 6 S262 (3) (c)
9	Usage fee: Merchandise (Commercial)	Commercial	GST Applies	POA	remove	per service	Local Government Act 2009	Part 6 S262 (3) (c)
10	Calendar: per image	Commercial	GST Applies	\$280.00	remove	per service	Local Government Act 2009	Part 6 S262 (3) (c)
11	Internet (up to 12 months) per year (commercial use)	Commercial	GST Applies	POA	remove	per service	Local Government Act 2009	Part 6 S262 (3) (c)
12								
13	Research Fee							
14	Artists or Artwork research conducted beyond 45 minutes	Commercial	GST Applies	new	\$65.00	per hour	Local Government Act 2009	Part 6 S262 (3) (c)
15								
16	Art Gallery Venue Hire							
17	(a) Seminar Room - No longer hired to public, now used for collection storage							
18	(b) Range Room							

SECTION:		Art Gallery						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
19	Normal	Commercial	GST Applies	\$332.00	\$340.00	per hire	Local Government Act 2009	Part 6 S262 (3) (c)
20	Concession	Commercial	GST Applies	\$265.00	\$272.00	per hire	Local Government Act 2009	Part 6 S262 (3) (c)
21	(c) Gold Room							
22	Normal	Commercial	GST Applies	\$332.00	\$340.00	per hire	Local Government Act 2009	Part 6 S262 (3) (c)
23	Concession	Commercial	GST Applies	\$265.00	\$272.00	per hire	Local Government Act 2009	Part 6 S262 (3) (c)
24	(d) Range and Gold Rooms							
25	Normal	Commercial	GST Applies	\$684.00	\$680.00	per hire	Local Government Act 2009	Part 6 S262 (3) (c)
26	Concession	Commercial	GST Applies	\$530.00	\$544.00	per hire	Local Government Act 2009	Part 6 S262 (3) (c)
27	(e) Amphitheatre							
28	Normal	Commercial	GST Applies	\$167.00	\$170.00	per hire	Local Government Act 2009	Part 6 S262 (3) (c)
29	Concession	Commercial	GST Applies	\$133.00	\$136.00	per hire	Local Government Act 2009	Part 6 S262 (3) (c)
30	(f) Beatrice Hutton Room							
31	Normal	Commercial	GST Applies	\$230.00	\$235.00	per hire	Local Government Act 2009	Part 6 S262 (3) (c)
32	Concession	Commercial	GST Applies	\$185.00	\$189.00	per hire	Local Government Act 2009	Part 6 S262 (3) (c)
33	(g) Anderson Room							
34	Normal	Commercial	GST Applies	\$332.00	\$340.00	per hire	Local Government Act 2009	Part 6 S262 (3) (c)
35	Concession	Commercial	GST Applies	\$265.00	\$272.00	per hire	Local Government Act 2009	Part 6 S262 (3) (c)
36								

SECTION:		Art Gallery						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
37	Equipment and Furniture Set-up by Council staff	Commercial		new	\$85.00	per hour	Local Government Act 2009	Part 6 S282 (3) (c)
38	* Hire is a minimum/maximum 4 hour hire. Additional charge for each hour thereafter subject to overtime, security and associated costs.							
39	* Additional costs may be incurred for cleaning, security, power, staff - GST will apply							
40	*Per Hire Charge applies to venue hire between the hours: Monday to Friday 9.00am - 4.00pm and Saturday/Sunday 10.00 to 4.00pm. An additional staff charge will apply to the hire of any room outside standard hours							

SECTION:		Major Venues						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
1	COM - Commercial							
2	LNFP - RRC Local Not for Profit							
3	Pitbeam Theatre							
4	Venue Costs							
5	Base Rental charge of one day or one session as applicable is required in advance of hiring as a security deposit. In the event of cancellation, the security deposit may be refunded at the discretion of the manager. Additional Security deposit may be applied to manage risk related to the event at the discretion of the manager							
6	Cleaning as a result of normal use is included in hire charge. An additional charge will be levied for extraordinary cleaning.							
7	Performance Rental (base) for COM	Commercial	GST Applies	\$1,160.00	\$1,185.00	per session	Local Government Act 2009	Part 6 S262 (3) (c)
8	Performance Rental (base) for LNFP	Commercial	GST Applies	\$635.00	\$645.00	per session	Local Government Act 2009	Part 6 S262 (3) (c)
9	vs Percentage of Net Box Office-Plus GST for COM	Commercial	GST Applies	10%	10%	per session	Local Government Act 2009	Part 6 S262 (3) (c)
10	vs Percentage of Net Box Office-Plus GST for LNFP	Commercial	GST Applies	10%	10%	per session	Local Government Act 2009	Part 6 S262 (3) (c)
11	Conference / Meeting Full Day for COM	Commercial	GST Applies	\$1,925.00	\$1,965.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)
12	Conference / Meeting Full Day for LNFP	Commercial	GST Applies	\$1,425.00	\$1,455.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)
13	Rehearsal and Set-Up for COM	Commercial	GST Applies	\$76.50	\$78.00	per hour	Local Government Act 2009	Part 6 S262 (3) (c)
14	Rehearsal and Set-Up for LNFP	Commercial	GST Applies	\$63.50	\$65.00	per hour	Local Government Act 2009	Part 6 S262 (3) (c)
15	Elstedsford/ Dance Festival (min. 3hr per session) per hour	Commercial	GST Applies	\$63.50	\$65.00	per hour	Local Government Act 2009	Part 6 S262 (3) (c)
16	Theatre Bar	Commercial	GST Applies	\$205.00	\$210.00	per session	Local Government Act 2009	Part 6 S262 (3) (c)

SECTION:		Major Venues						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
17	Front of House and Ancillary Staff							
18	Merchandise Seller per hour	Commercial	GST Applies	\$47.50	\$48.50	per hour	Local Government Act 2009	Part 6 S262 (3) (c)
19	Duty Manager per hour	Commercial	GST Applies	\$63.50	\$65.00	per hour	Local Government Act 2009	Part 6 S262 (3) (c)
20	Ushers (up to 6 / performance) for COM	Commercial	GST Applies	\$460.00	\$470.00	per session	Local Government Act 2009	Part 6 S262 (3) (c)
21	Ushers (up to 6 /performance) for NFP	Commercial	GST Applies	\$230.00	\$235.00	per session	Local Government Act 2009	Part 6 S262 (3) (c)
22	Ushers Eisteddfod/ Dance Festival per day	Commercial	GST Applies	\$380.00	\$387.50	per session	Local Government Act 2009	Part 6 S262 (3) (c)
23	Additional Cleaning Charges	Commercial	GST Applies	new	\$47.00	per hour	Local Government Act 2009	Part 6 S262 (3) (c)
24	Charged at award rates + applicable on-cost. Plus GST				remove			
25	Production Charges							
26	Standing Charge per performance for COM	Commercial	GST Applies	\$320.00	\$325.00	per session	Local Government Act 2009	Part 6 S262 (3) (c)
27	Standing Charge per performance for NFP	Commercial	GST Applies	\$160.00	\$162.50	per session	Local Government Act 2009	Part 6 S262 (3) (c)
28	Stage Electricity and Consumables as metered per KwHr	Commercial	GST Applies	\$0.95	\$0.97	per unit	Local Government Act 2009	Part 6 S262 (3) (c)
29	Use of Steinway Grand Piano (Tuning additional) - COM	Commercial	GST Applies	\$260.00	\$265.00	per session	Local Government Act 2009	Part 6 S262 (3) (c)
30	Production Staff per hour	Commercial	GST Applies	\$63.50	\$65.00	per hour	Local Government Act 2009	Part 6 S262 (3) (c)
31								
32	Venues and Events Box Office Charges							
33	All Venues							
34	Event Creation Fee per performance for COM	Commercial	GST Applies	\$73.50	\$75.00	per session	Local Government Act 2009	Part 6 S262 (3) (c)
35	Event Creation Fee per performance for LNFP	Commercial	GST Applies	\$73.50	\$75.00	per session	Local Government Act 2009	Part 6 S262 (3) (c)
36	Event Creation Fee Eisteddfod/ Dance Festival per total	Commercial	GST Applies	\$395.00	\$395.00	per session	Local Government Act 2009	Part 6 S262 (3) (c)
37								

SECTION:		Major Venues						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Change basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
38	Booking Fee for LNFP							
39	Zero Price Ticket Charges (1st 20 at no charge) for NFP	Commercial	GST Applies	\$2.50	\$2.55	per unit	Local Government Act 2009	Part 6 S262 (3) (c)
40	Credit Card Charge (charged to Hirer)	Commercial	GST Applies	3.5%	3.5%		Local Government Act 2009	Part 6 S262 (3) (c)
41	Ticket with a net Ticket value < \$25.00	Commercial	GST Applies	\$2.50	\$2.55	per unit	Local Government Act 2009	Part 6 S262 (3) (c)
42	Ticket with a net Ticket value > \$25 and < \$50	Commercial	GST Applies	\$2.75	\$2.80	per unit	Local Government Act 2009	Part 6 S262 (3) (c)
43	Ticket with a net Ticket value > \$50 and < \$100	Commercial	GST Applies	\$3.00	\$3.05	per unit	Local Government Act 2009	Part 6 S262 (3) (c)
44	Ticket with a net Ticket value > \$100	Commercial	GST Applies	\$3.80	\$3.85	per unit	Local Government Act 2009	Part 6 S262 (3) (c)
45	Eisteddfod/ Dance Festival GA Session Ticket	Commercial	GST Applies	\$1.35	\$1.40	per unit	Local Government Act 2009	Part 6 S262 (3) (c)
46	Eisteddfod/ Dance Festival Reserved Session Ticket	Commercial	GST Applies	\$1.55	\$1.60	per unit	Local Government Act 2009	Part 6 S262 (3) (c)
47	Eisteddfod/ Dance Festival Season Ticket	Commercial	GST Applies	\$2.50	\$2.55	per unit	Local Government Act 2009	Part 6 S262 (3) (c)
48	Cancellation Fee (200% of the applicable Booking Fee)							
49	Booking Fee for COM							
50	Zero Price Ticket Charges (1st 20 at no charge) for COM	Commercial	GST Applies	\$3.15	\$3.20	per unit	Local Government Act 2009	Part 6 S262 (3) (c)
51	Credit Card Charge (charged to Hirer)				remove			
52	Ticket with a net Ticket value < \$25.00	Commercial	GST Applies	\$3.70	\$3.75	per unit	Local Government Act 2009	Part 6 S262 (3) (c)
53	Ticket with a net Ticket value > \$25 and < \$50	Commercial	GST Applies	\$4.20	\$4.25	per unit	Local Government Act 2009	Part 6 S262 (3) (c)
54	Ticket with a net Ticket value > \$50 and < \$100	Commercial	GST Applies	\$5.20	\$5.25	per unit	Local Government Act 2009	Part 6 S262 (3) (c)
55	Ticket with a net Ticket value > \$100	Commercial	GST Applies	\$7.25	\$7.35	per unit	Local Government Act 2009	Part 6 S262 (3) (c)

SECTION:		Major Venues						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
56	Credit Card Charge (charged to PATRON in conv. fee)			2%	2%			
57	Refunds and exchanges per ticket	Commercial	GST Applies	\$3.15	\$3.20	per unit	Local Government Act 2009	Part 6 S262 (3) (c)
58	Internet Convenience Fee per ticket	Commercial	GST Applies	\$1.60	\$1.60	per unit	Local Government Act 2009	Part 6 S262 (3) (c)
59	Telephone Service Fee per Transaction	Commercial	GST Applies	\$5.25	\$5.35	per unit	Local Government Act 2009	Part 6 S262 (3) (c)
60	Ticket Postage Fee - Standard Mail	Commercial	GST Applies	\$3.50	\$3.55	per unit	Local Government Act 2009	Part 6 S262 (3) (c)
61	Ticket Postage Fee - Registered Mail	Commercial	GST Applies	\$6.50	\$6.60	per unit	Local Government Act 2009	Part 6 S262 (3) (c)
62								
63	Showgrounds Hire of Facilities							
64	Venue Costs							
65	For all events held between 1 July 2017 and 30 June 2019, the Rockhampton Showgrounds venue hire charges below will be reduced by 50% for all casual hirers excluding those long-term agreements where the venue hire charges have been previously reduced. This discount DOES NOT apply to any additional charges such as for waste services, cleaning, equipment hire and the recovery of electricity and water consumed by the hirer in the course of the hire.				NEW			
66	Base Rental charge of one day or one session as applicable as required in advance of hiring as a security deposit. In the event of cancellation, the security deposit may be refunded at the discretion of the manager. Additional Security deposit may be applied to manage risk related to the event at the discretion of							
67	Cleaning as a result of normal use is included in hire charge. An additional charge will be levied for extraordinary cleaning.							
68	LNFP organisation - hire rate less 20% - applies only to base rental							



SECTION:		Major Venues						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
69	Costs of materials required for events is the responsibility of the hirer							
70	All electricity and water is an additional charge to hirer using the facilities							
71	Setup / Bump-In / Bump-Out/ Dark Day charged at 50% of <i>rate</i>							
72	Weekly hire - 7 days at cost of 6 days							
73								
74	Whole Showgrounds Hire - includes all toilets except Exhibition Pavilion & Robert Schwartz	Commercial	GST Applies	\$9,485.00	\$9,675.00	per day		
75	or 50% of above plus Gate Levy applied at hirers discretion							
76	Gate Levy (Adult/Pen/Student)	Commercial	GST Applies	\$1.35	\$1.37	each		
77	Gate Levy (Family)	Commercial	GST Applies	\$3.15	\$3.20	each		
78	Commercial concert event % of Net BO applied at RRC discretion			5%	5%			
79								
80	Main Arena Hire - includes Robert Archer Grandstand, Grandstand toilets and James Lawrence Toilets	Commercial	GST Applies	\$1,630.00	\$1,665.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)
81	Robert Archer Grandstand - Includes Grandstand toilets and James Lawrence Toilets	Commercial	GST Applies	new	\$600.00	per day		
82	Peoples Bar Hire	Commercial	GST Applies	\$525.00	\$535.50	per day	Local Government Act 2009	Part 6 S262 (3) (c)
83	or 50% of above plus Gate Levy				remove			
84	Gate Levy (Adult/Pen/Student)	Commercial	GST Applies	\$1.35	remove	each	Local Government Act 2009	Part 6 S262 (3) (c)
85	Gate Levy (Family)	Commercial	GST Applies	\$3.15	remove	each	Local Government Act 2009	Part 6 S262 (3) (c)
86	Commercial concert event % of GBO			5%	remove			
87								

SECTION:		Major Venues						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
88	Cremorne Area areas A & B includes Hideaway Toilets and one of Robert Shwarten or James Lawrence Toilets	Commercial	GST Applies	\$1,630.00	\$1,660.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)
89	Rotunda (weddings etc) Hire includes Hideaway Toilets	Commercial	GST Applies	\$262.50	\$268.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)
90								
91	Fairground Area - All	Commercial	GST Applies	\$685.00	\$700.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)
92	Fairground A	Commercial	GST Applies	new	\$450.00	per day		
93	Fairground B	Commercial	GST Applies	new	\$350.00	per day		
94	Fairground C - not available for independent hire can be added to other spaces at the discretion of the manager.	Commercial	GST Applies	new	\$100.00	per day		
95	Walter Pierce Pavilion Hire - includes Walter Perce External	Commercial	GST Applies	\$1,285.00	\$1,290.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)
96	Walter Pierce Pavilion Kitchen Hire	Commercial	GST Applies	POA	POA	per day	Local Government Act 2009	Part 6 S262 (3) (c)
97	Walter Pierce External - not available for independent hire can be added to other spaces at the discretion of the	Commercial	GST Applies	new	\$50.00	per day		
98								
99	James Lawrence Pavilion -PUBLIC EVENT POLICY EXEMPTION APPLIES							
100	James Lawrence Pavilion Function /Wedding Hire Bond includes JL External Space and toilets which may be shared with other James Lawrence Hires	Commercial	GST Applies	\$1,580.00	\$1,130.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)
101	James Lawrence Room A - Function includes kitchen if available	Commercial	GST Applies	\$632.50	\$645.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)
102	James Lawrence Room B - Function includes includes kitchen if available	Commercial	GST Applies	\$475.00	\$485.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)
103	James Lawrence Room A or B - Meeting (min. 2hrs) - kitchen at additional rate	Commercial	GST Applies	\$53.00	\$54.00	per hour	Local Government Act 2009	Part 6 S262 (3) (c)
104	James Lawrence Room A or B - Meeting (max. 6hrs) - kitchen at additional rate	Commercial	GST Applies	\$210.00	\$215.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)
105	James Lawrence Kitchen	Commercial	GST Applies	new	\$110.00	per day		
106	James Lawrence A External not available for independent hire can be added to other spaces at the discretion of the	Commercial		new	\$30.00	per day		

SECTION:		Major Venues						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
107								
108	Kete Pavilion Hire	Commercial	GST Applies	\$525.00	\$535.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)
109								
110	McCamley Hall Hire (including kitchen)	Commercial	GST Applies	\$367.00	\$375.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)
111	McCamley Kitchen	Commercial	GST Applies	new	\$110.00	per day		
112								
113	Robert Schwarten Pavilions							
114	Robert Schwarten Pavilion Outdoor	Commercial	GST Applies	\$525.00	\$535.50	per day	Local Government Act 2009	Part 6 S262 (3) (c)
115	Robert Schwarten Pavilion (closed pavilion) Hire commercial eg trade show	Commercial	GST Applies	\$3,100.00	remove	per day	Local Government Act 2009	Part 6 S262 (3) (c)
116	Robert Schwarten Pavilion Indoor includes external grassed space and adjacent hardstand	Commercial	GST Applies	\$895.00	\$1,350.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)
117	Robert Schwarten Pavilion hire of kitchen	Commercial	GST Applies	\$525.00	\$535.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)
118	Robert Schwarten Hard Stand - not available for independent hire can be added to other spaces at the discretion of the	Commercial	GST Applies	new	\$50.00	per day		
119	Robert Schwarten Pavilion cleaning	Commercial	GST Applies	POA	remove	per day	Local Government Act 2009	Part 6 S262 (3) (c)
120	Post Event Cleaning	Commercial	GST Applies	\$316.00	remove	each event	Local Government Act 2009	Part 6 S262 (3) (c)
121	Peoples Bar Hire - Commercial	Commercial	GST Applies	\$525.00	remove	per day	Local Government Act 2009	Part 6 S262 (3) (c)
122	Cattle Sheds Hire (including Panels and adjact space)	Commercial	GST Applies	\$632.50	\$645.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)
123	Cattle Judging Ring - not available for independent hire can be added to other spaces at the discretion of the manager.	Commercial	GST Applies	new	\$100.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)
124	Exhibition External Sapce - not available for independent hire can be added to other spaces at the discretion of the manager.	Commercial	GST Applies	new	\$50.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)

SECTION:		Major Venues						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
125								
126	Additional Services and Equipment							
127	Camping (Showgrounds and Victoria Park) - only available when directly related to event on grounds	Commercial	GST Applies	\$25.00	\$25.50	per night per camp for 2 people	Local Government Act 2009	Part 6 S262 (3) (c)
128	portable fence hire - dry hire	Commercial	GST Applies	\$5.25	\$5.35	per metre	Local Government Act 2009	Part 6 S262 (3) (c)
129	General Waste Removal	Commercial	GST Applies	POA	\$12.50	per 240 l bin per lift	Local Government Act 2009	Part 6 S262 (3) (c)
130	Recycle waste removal	Commercial	GST Applies	POA	\$12.50	per 240 l bin per lift	Local Government Act 2009	Part 6 S262 (3) (c)
131	Chair Hire for tradeshow, expos etc.	Commercial	GST Applies	\$3.00	\$3.00	per chair	Local Government Act 2009	Part 6 S262 (3) (c)
132	6ft rectangle Tables for tradeshow, expo's etc.	Commercial	GST Applies	\$9.50	\$9.50	per table	Local Government Act 2009	Part 6 S262 (3) (c)
133	round tables	Commercial	GST Applies	\$16.00	\$16.00	per table	Local Government Act 2009	Part 6 S262 (3) (c)
134	Stage	Commercial	GST Applies	POA	POA	each	Local Government Act 2009	Part 6 S262 (3) (c)
135	Additional Cleaning and Grounds Maintenance Charges	Commercial	GST Applies	new	\$47.00	per hour	Local Government Act 2009	Part 6 S262 (3) (c)
136	Production Staff per hour	Commercial	GST Applies	\$63.50	\$64.75	per hour	Local Government Act 2009	Part 6 S262 (3) (c)
137								
138	Mount Morgan Showgrounds *PUBLIC EVENT POLICY EXEMPTION APPLIES							
139	Venue Costs							
140	Base Rental charge of one day or one session as applicable as required in advance of hiring as a security deposit. In the event of cancellation, the security deposit may be refunded at the discretion of the manager. Additional Security deposit may be applied to manage risk related to the event at the discretion of the manager							

SECTION:		Major Venues						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
141	Cleaning as a result of normal use is included in hire charge. An additional charge will be levied for extraordinary cleaning.							
142	Hire of Grounds and Buildings (not covered by long term lease)	Commercial	GST Applies	\$755.00	\$770.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)
143	Main Arena Hire	Commercial	GST Applies	\$195.00	\$200.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)
144	Snow Society and annual show on separate lease Light Horse on separate lease							
145	Building Hire	Commercial	GST Applies	\$82.00	\$85.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)
146								
147	Rockhampton Music Bowl - PUBLIC EVENT POLICY EXEMPTION APPLIES							
148	Venue Costs							
149	Base Rental charge of one day or one session as applicable as required in advance of hiring as a security deposit. In the event of cancellation, the security deposit may be refunded at the discretion of the manager. Additional Security deposit may be applied to manage risk related to the event at the discretion of the manager.							
150	Cleaning as a result of normal use is included in hire charge. An additional charge will be levied for extraordinary cleaning.							
151	Security Deposit				remove			
152	Performance Rental - Commercial	Commercial	GST Applies	\$1,000.00	\$1,000.00	per event day	Local Government Act 2009	Part 6 S262 (3) (c)
153	vs Percentage of BBO - Plus GST	Commercial	GST Applies	5%	remove		Local Government Act 2009	Part 6 S262 (3) (c)
154								
155	Performance Rental - Local Not-for-Profit	Commercial	GST Applies	\$250.00	\$250.00	per event day	Local Government Act 2009	Part 6 S262 (3) (c)
156	Rehearsal and Set-ups	Commercial	GST Applies	\$40.00	\$40.00	per hour	Local Government Act 2009	Part 6 S262 (3) (c)

SECTION:		Major Venues						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
157								
158	FOH/Gate Staff/Ancillary Staff							
159	Duty Manager	Commercial	GST Applies	\$63.50	\$65.00	per hour	Local Government Act 2009	Part 6 S262 (3) (c)
160	Gate staff/performance - Commercial	Commercial	GST Applies	\$350.00	\$350.00	per session	Local Government Act 2009	Part 6 S262 (3) (c)
161	Gate staff/performance - Local Not-for-profit	Commercial	GST Applies	\$175.00	\$175.00	per session	Local Government Act 2009	Part 6 S262 (3) (c)
162	Additional Cleaning and Grounds Maintenance Charges	Commercial	GST Applies	new	\$47.00	per hour		
163	Charged at award rates + applicable on-costs. Plus GST				remove			
164								
165	Productions Charges							
166	Standing Charge (Electricity) per performance - Commercial	Commercial	GST Applies	\$350.00	\$350.00	per session	Local Government Act 2009	Part 6 S262 (3) (c)
167	Standing Charge (Electricity) per performance - Local Not-for-profit	Commercial	GST Applies	\$175.00	\$175.00	per session	Local Government Act 2009	Part 6 S262 (3) (c)
168	Production Staff (if required)	Commercial	GST Applies	\$63.50	\$65.00	per hour	Local Government Act 2009	Part 6 S262 (3) (c)
169								
170	Walter Reid Cultural Centre							
171	Base Rental charge of one day or one session as applicable is required in advance of hiring as a security deposit. In the event of cancellation, the security deposit may be refunded at the discretion of the manager. Additional Security deposit may be applied to manage risk related to the event at the discretion of the manager							
172	Cleaning as a result of normal use is included in hire charge.							
173	An additional charge will be levied for extraordinary cleaning 20% discount for LINFP and burrip in/outdoor 50% of							
174	PA System	Commercial	GST Applies	POA	POA	per hire daily	Local Government Act 2009	Part 6 S262 (3) (c)
175	Equipment & furniture set-up fee (if required by hire)	Commercial	GST Applies	\$63.50	\$65.00	per hour	Local Government Act 2009	Part 6 S262 (3) (c)
176	Weekly hire - 7 days at cost of 6 days							
177								
178	Auditorium							
179	Standard	Commercial	GST Applies	\$370.00	\$380.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)



SECTION:		Major Venues						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
180	Per Hour (Minimum 2 hours)	Commercial	GST Applies	\$95.00	\$97.50	per hour	Local Government Act 2009	Part 6 S262 (3) (c)
181	Technical Staff (if required)	Commercial	GST Applies	\$63.50	\$65.00	per hour	Local Government Act 2009	Part 6 S262 (3) (c)
182								
183	Auditorium + Kiosk							
184	Standard	Commercial	GST Applies	\$485.00	\$495.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)
185								
186	Gallery							
187	Normal (commercial hires, no commission on sales)	Commercial	GST Applies	\$685.00	\$700.00	per week	Local Government Act 2009	Part 6 S262 (3) (c)
188	Fri to Sun (% of applicable weekly rate)				25%	per day		
189	Mon to Thu (% of applicable weekly rate)				15%	per day		
190	Tenant Organisation Concession (+ 10% commission on	Commercial	GST Applies	\$275.00	\$280.00	per week	Local Government Act 2009	Part 6 S262 (3) (c)
191	Tenant Organisation Reid Shop (25% commission only)	Commercial	GST Applies	25%	25%	per sale	Local Government Act 2009	Part 6 S262 (3) (c)
192								
193	Kiosk							
194	Standard	Commercial	GST Applies	\$225.00	\$230.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)
195	Per Hour (min 2 hours)	Commercial	GST Applies	\$63.50	\$65.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)
196								
197	Walter Reid Cultural Centre Rent							
198	Unit 1 (2-2) or Unit 2 (2-2)	Commercial	GST Applies	\$140.00	\$142.00	1st Night	Local Government Act 2009	Part 6 S262 (3) (c)
199	Standard	Commercial	GST Applies	\$112.50	\$115.00	Added Nights	Local Government Act 2009	Part 6 S262 (3) (c)
200								
201	Rita Kershaw Meeting Room							
202	Per Hour (min 2 hours)	Commercial	GST Applies	\$32.00	\$32.50	per hour	Local Government Act 2009	Part 6 S262 (3) (c)
203	Standard	Commercial	GST Applies	\$115.00	\$117.50	per day	Local Government Act 2009	Part 6 S262 (3) (c)

SECTION:		Heritage Village						
Fee number	Item	Fee	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific
1	Rockhampton Heritage Village (RHV)							
2	RHV - General Entry							
3	Adults	Commercial	GST Applies	\$14.50	\$14.50	per person	Local Government Act 2009	Part 6 S262 (3) (c)
4	Concession - Pensioners, Seniors Card, Students (High School/University)	Commercial	GST Applies	\$11.50	\$11.50	per person	Local Government Act 2009	Part 6 S262 (3) (c)
5	Children - 3-14 years. Must be accompanied by an adult	Commercial	GST Applies	\$9.00	\$9.00	per person	Local Government Act 2009	Part 6 S262 (3) (c)
6	Family - 2 Adults & 2 Children over the age of 3 yrs	Commercial	GST Applies	\$40.00	\$40.00	per family	Local Government Act 2009	Part 6 S262 (3) (c)
7	Family Extra Children (over three years of age)	Commercial	GST Applies	\$9.00	\$5.50	per person	Local Government Act 2009	Part 6 S262 (3) (c)
8	LOCAL GENERAL ENTRY FEE (paid once retain ticket for 12 months if accompanied by tourist) Does not include entry to Special events, School Holiday activities, Tours)	Commercial	GST Applies	\$5.00	\$5.00	per person	Local Government Act 2009	Part 6 S262 (3) (c)
9	RHV - Tours (Groups of 10 or more paying participants)							
10	Adults - Groups of 10 or more	Commercial	GST Applies	\$16.50	\$16.50	per person	Local Government Act 2009	Part 6 S262 (3) (c)
11	Concessions - Groups of 10 or more	Commercial	GST Applies	\$14.50	\$14.50	per person	Local Government Act 2009	Part 6 S262 (3) (c)
12	High School - 1 FOC Adult per 10 Children	Commercial	GST Applies	\$12.50	\$12.50	per person	Local Government Act 2009	Part 6 S262 (3) (c)
13	Tertiary Students	Commercial	GST Applies	\$14.50	\$14.50	per person	Local Government Act 2009	Part 6 S262 (3) (c)
14	Primary School - 1 FOC Adult per 10 Children	Commercial	GST Applies	\$9.50	\$9.50	per person	Local Government Act 2009	Part 6 S262 (3) (c)
15	Extra Adults for Above Tours	Commercial	GST Applies	\$9.50	\$9.50	per person	Local Government Act 2009	Part 6 S262 (3) (c)
16	School Holiday Activities - Children 18mths and up - includes rides. Must Be accompanied by an adult	Commercial	GST Applies	\$9.50	\$9.50	per child	Local Government Act 2009	Part 6 S262 (3) (c)
17	School Holiday Activities - Adult - 1 per family FOC - Extras to pay	Commercial	GST Applies	\$9.50	\$9.50	per person	Local Government Act 2009	Part 6 S262 (3) (c)
18	Food - All Venues -							
19	*General Manager Community Services has capacity to negotiate for large groups.							

SECTION:		Heritage Village						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
20	RHV - Children's Birthday Parties - All Venues - Min 15 children, Max 25 children				remove			
21	RHV - Vehicle Hire (within village only)							
22	Vintage Vehicles - Opening Hours - 9am - 4pm	Commercial	GST Applies	\$85.00	\$90.00	per vehicle per hour	Local Government Act 2009	Part 6 S262 (3) (c)
23	Horse Drawn Vehicles	Commercial	GST Applies	\$200.00	\$210.00	per vehicle per hour	Local Government Act 2009	Part 6 S262 (3) (c)
24	All Vehicles - After 4pm	Commercial	GST Applies	POA	POA	per vehicle	Local Government Act 2009	Part 6 S262 (3) (c)
25	RHV - Markets - 14 Yrs and Over	Commercial	GST Applies	\$2.00	\$2.00	per person	Local Government Act 2009	Part 6 S262 (3) (c)
26	RHV - Venue Hire							
27	St Peter's Church - 9am - 4pm - photos in Village included	Commercial	GST Applies	\$350.00	\$250.00	per venue	Local Government Act 2009	Part 6 S262 (3) (c)
28	Rackemann's Cottage - 9am - 4pm - photos in Village included	Commercial	GST Applies	\$250.00	\$250.00	per venue	Local Government Act 2009	Part 6 S262 (3) (c)
29	Rosewood Cottage - 9am - 4pm - photos in Village included	Commercial	GST Applies	\$250.00	\$250.00	per venue	Local Government Act 2009	Part 6 S262 (3) (c)
30	Amphitheatre - 9am - 4pm - photos in Village included	Commercial	GST Applies	\$250.00	\$250.00	per venue	Local Government Act 2009	Part 6 S262 (3) (c)
31	20% discount on fees above if wedding reception held in Shearing Shed							
32	Sunday & Public Holiday 9am - 4pm	Commercial	GST Applies	POA	POA	per venue	Local Government Act 2009	Part 6 S262 (3) (c)
33	Village Venue Hire - 9am - 4pm	Commercial	GST Applies	POA	POA	per venue	Local Government Act 2009	Part 6 S262 (3) (c)
34	Laser Skirmish - night hire only	Commercial	GST Applies	\$140.00	\$130.00	per session	Local Government Act 2009	Part 6 S262 (3) (c)
35	Wedding Photos - 9am - 4pm	Commercial	GST Applies	POA	\$250.00	per session	Local Government Act 2009	Part 6 S262 (3) (c)
36	Wedding Photos - After hours	Commercial	GST Applies	POA	POA	per hour	Local Government Act 2009	Part 6 S262 (3) (c)
37	Duty Manager	Commercial	GST Applies	\$65.00	\$65.00	per hour	Local Government Act 2009	Part 6 S262 (3) (c)
38	RHV - Australian Shearing Shed							



SECTION:		Heritage Village						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
39	Dry Hire	Commercial	GST Applies	\$1,000.00	\$1,000.00	per function	Local Government Act 2009	Part 6 S262 (3) (c)
40	Dry Hire - min. 3 hours (Local NFP only)	Commercial	GST Applies	\$65.00	\$65.00	per hour	Local Government Act 2009	Part 6 S262 (3) (c)
41	20% discount local NFP							
42	Cleaning Fee	Commercial	GST Applies	\$300.00	POA	per hour	Local Government Act 2009	Part 6 S262 (3) (c)
43	Set up fee Hourly rate - 3hrs only	Commercial	GST Applies	\$200.00	POA	per hour	Local Government Act 2009	Part 6 S262 (3) (c)
44	Set up Fee over 3 hr limit	Commercial	GST Applies	\$150.00	remove	per hour over 3hrs	Local Government Act 2009	Part 6 S262 (3) (c)
45	Chairs - Outdoor hire	Commercial	GST Applies	\$2.00	\$2.00	per chair	Local Government Act 2009	Part 6 S262 (3) (c)
46	Red Carpet	Commercial	GST Applies	\$75.00	\$75.00	per roll	Local Government Act 2009	Part 6 S262 (3) (c)
47	Functions - subject to menu	Commercial	GST Applies	POA	remove	per head	Local Government Act 2009	Part 6 S262 (3) (c)
48	Ride - Special Events							
49	All Venues - 18mths and up	Commercial	GST Applies	\$3.00	\$3.00	per person	Local Government Act 2009	Part 6 S262 (3) (c)
50								
51	Graduation and Family Photo Groups	Commercial	GST Applies	NEW	\$75.00	per group	Local Government Act 2009	Part 6 S262 (3) (c)

SECTION:		Regional Cemeteries						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
1	North Rockhampton Cemetery							
2	North Rockhampton - Plot Sale (Right to Bury) Single only	Commercial	GST Applies	\$750.00	\$765.00	per plot	Local Government Act 2009	Part 6 S262 (3) (c)
3	Interment Fees - Base rate grass top	Commercial	GST Applies	\$1,190.00	\$1,210.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)
4	Interment Fees - Base rate cement enclosed	Commercial	GST Applies	\$1,385.00	\$1,410.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)
5	Interment Fees- Full Set up grass top	Commercial	GST Applies	\$1,270.00	\$1,295.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)
6	Interment Fees - Full Set Up cement enclosed	Commercial	GST Applies	\$1,530.00	\$1,560.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)
7	Late fee - not completed by 4:00pm Monday - Friday (Extra)	Commercial	GST Applies	\$340.00	\$350.00	additional fee	Local Government Act 2009	Part 6 S262 (3) (c)
8	Saturday (Extra)	Commercial	GST Applies	POA	POA	additional fee	Local Government Act 2009	Part 6 S262 (3) (c)
9	Sunday or Public Holiday (Extra)	Commercial	GST Applies	POA	POA	additional fee	Local Government Act 2009	Part 6 S262 (3) (c)
10	Ashes							
11	Interment of Ashes	Commercial	GST Applies	\$260.00	\$260.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)
12	Interment of ashes Saturday/Sunday Extra	Commercial	GST Applies	\$340.00	\$350.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)
13	Exhumations							
14	Application Fee	Commercial	GST Applies	\$1,500.00	\$1,500.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
15	Exhumation Fee	Commercial	GST Applies	POA	POA	each	Local Government Act 2009	Part 6 S262 (3) (c)
16	Monument Fees							
17	For permission to enclose grave and erect a headstone (not exceeding 1.8 metres)	Commercial	GST Applies	\$282.00	\$282.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
18	Attach plaque from other supplier	Commercial	GST Applies	\$60.00	\$60.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
19	Installation of standard beam (1200 x 300)	Commercial	GST Applies	\$490.00	\$660.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
20	Installation of full grave cover (flat top)	Commercial	GST Applies	\$1,850.00	\$2,200.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
21	Single Marker (concrete)	Commercial	GST Applies	\$36.00	\$37.00	each	Local Government Act 2009	Part 6 S262 (3) (c)

SECTION:		Regional Cemeteries						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Change basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
22	Double Marker (concrete)	Commercial	GST Applies	\$62.00	\$63.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
23	Memorial Wall - Single Plaque Site (150mm x 130mm) including fixing (plaque additional)	Commercial	GST Applies	\$295.00	\$295.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
24								
25	Gracemere Cemetery							
26	Gracemere - Plot Sale (Right to Bury) Single only	Commercial	GST Applies	\$540.00	\$550.00	per plot	Local Government Act 2009	Part 6 S262 (3) (c)
27	Interment Fees - Base rate grass top	Commercial	GST Applies	\$1,190.00	\$1,210.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)
28	Interment Fees - Base rate cement enclosed	Commercial	GST Applies	\$1,385.00	\$1,410.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)
29	Interment Fees- Full Set up grass top	Commercial	GST Applies	\$1,270.00	\$1,295.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)
30	Interment Fees - Full Set Up cement enclosed	Commercial	GST Applies	\$1,530.00	\$1,560.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)
31	Late fee - not completed by 4:00pm Monday - Friday	Commercial	GST Applies	\$340.00	\$350.00	additional fee	Local Government Act 2009	Part 6 S262 (3) (c)
32	Saturday (Extra)	Commercial	GST Applies	POA	POA	additional fee	Local Government Act 2009	Part 6 S262 (3) (c)
33	Sunday or Public Holiday (Extra)	Commercial	GST Applies	POA	POA	additional fee	Local Government Act 2009	Part 6 S262 (3) (c)
34	Ashes							
35	Single Niche	Commercial	GST Applies	\$295.00	\$295.00	per niche	Local Government Act 2009	Part 6 S262 (3) (c)
36	Double Niche	Commercial	GST Applies	\$590.00	\$590.00	per double	Local Government Act 2009	Part 6 S262 (3) (c)
37	Interment of Ashes (Grave or Niche)	Commercial	GST Applies	\$260.00	\$260.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)
38	Plaque (150 x 130mm) - maximum 7 lines	Commercial	GST Applies	\$180.00	\$185.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
39	Interment of ashes Saturday/Sunday (Extra)	Commercial	GST Applies	\$340.00	\$350.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)
40	Exhumations							
41	Exhumation - Application Fee	Commercial	GST Applies	\$1,500.00	\$1,500.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
42	Exhumation Fee	Commercial	GST Applies	POA	POA	each	Local Government Act 2009	Part 6 S262 (3) (c)
43	Monument Fees							
44	For permission to enclose grave and erect a headstone (not exceeding 1.8 metres)	Commercial	GST Applies	\$282.00	\$282.00	each	Local Government Act 2009	Part 6 S262 (3) (c)

SECTION:		Regional Cemeteries						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Change basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
45	Attach plaque from other supplier	Commercial	GST Applies	\$60.00	\$60.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
46	Installation of standard beam (1200 x 300)	Commercial	GST Applies	\$490.00	\$660.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
47	Installation of full grave cover (flat top)	Commercial	GST Applies	\$1,850.00	\$2,200.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
48	Single Marker (concrete)	Commercial	GST Applies	\$36.00	\$37.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
49	Double Marker (concrete)	Commercial	GST Applies	\$62.00	\$63.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
50	Single Plots in designated gardens:							
51	Plots	Commercial	GST Applies	\$278.00	\$278.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
52	Interments	Commercial	GST Applies	\$260.00	\$260.00	per service	Local Government Act 2009	Part 6 S262 (3) (c)
53	Marker	Commercial	GST Applies	\$278.00	\$278.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
54	Plaques (max 7 lines)	Commercial	GST Applies	\$180.00	\$185.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
55	Double Plots in designated garden:							
56	Plots	Commercial	GST Applies	\$500.00	\$500.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
57	Interment	Commercial	GST Applies	\$260.00	\$260.00	per service	Local Government Act 2009	Part 6 S262 (3) (c)
58	Marker	Commercial	GST Applies	\$448.00	\$448.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
59	Plaques (150 x 130mm) (max 7 lines etc)	Commercial	GST Applies	\$180.00	\$185.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
60	Family Plots in designated garden:							
61	Plots	Commercial	GST Applies	\$660.00	\$660.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
62	Interment	Commercial	GST Applies	\$260.00	\$260.00	per service	Local Government Act 2009	Part 6 S262 (3) (c)
63	Marker	Commercial	GST Applies	\$905.00	\$905.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
64	Plaques (150 x 130mm) (max 7 lines etc)	Commercial	GST Applies	\$180.00	\$185.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
65								
66	Mt Morgan Cemetery							
67	Mt Morgan - Plot Sale (Right to Bury) Single only	Commercial	GST Applies	\$433.50	\$442.00	per plot	Local Government Act 2009	Part 6 S262 (3) (c)
68	Interment Fees - Base rate grass top	Commercial	GST Applies	\$1,190.00	\$1,210.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)
69	Interment Fees - Base rate cement enclosed	Commercial	GST Applies	\$1,385.00	\$1,410.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)
70	Interment Fees- Full Set up grass top	Commercial	GST Applies	\$1,270.00	\$1,295.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)
71	Interment Fees - Full Set Up cement enclosed	Commercial	GST Applies	\$1,530.00	\$1,560.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)
72	Late fee - not completed by 4.00pm Monday - Friday Extra	Commercial	GST Applies	\$340.00	\$350.00	additional fee	Local Government Act 2009	Part 6 S262 (3) (c)

SECTION:		Regional Cemeteries						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
73	Saturday (Extra)	Commercial	GST Applies	POA	POA	additional fee	Local Government Act 2009	Part 6 S262 (3) (c)
74	Sunday or Public Holiday (Extra)	Commercial	GST Applies	POA	POA	additional fee	Local Government Act 2009	Part 6 S262 (3) (c)
75	Ashes							
76	Single Niche	Commercial	GST Applies	\$295.00	\$295.00	per niche	Local Government Act 2009	Part 6 S262 (3) (c)
77	Double Niche	Commercial	GST Applies	\$590.00	\$590.00	per double	Local Government Act 2009	Part 6 S262 (3) (c)
78	Interment of Ashes (Grave or Niche)	Commercial	GST Applies	\$260.00	\$260.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)
79	Plaque (150 x 130mm) - maximum 7 lines	Commercial	GST Applies	\$180.00	\$185.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
80	Interment of ashes Saturday/Sunday	Commercial	GST Applies	\$340.00	\$350.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)
81	Exhumations							
82	Exhumation - Application Fee	Commercial	GST Applies	\$1,500.00	\$1,500.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
83	Exhumation Fee	Commercial	GST Applies	POA	POA	each	Local Government Act 2009	Part 6 S262 (3) (c)
84	Monument Fees							
85	For permission to enclose grave and erect a headstone (not exceeding 1.8 metres)	Commercial	GST Applies	\$282.00	\$282.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
86	Attach plaque from other supplier	Commercial	GST Applies	\$60.00	\$60.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
87	Installation of standard beam (1200 x 300)	Commercial	GST Applies	\$490.00	\$660.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
88	Installation of full grave cover (flat top)	Commercial	GST Applies	\$1,890.00	\$2,200.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
89	Single Marker (concrete)	Commercial	GST Applies	\$36.00	\$37.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
90	Double Marker (concrete)	Commercial	GST Applies	\$62.00	\$63.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
91	Memorial Wall - Single Plaque Site (150mm x 130mm) including fixing (plaque additional)	Commercial	GST Applies	\$295.00	\$295.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
92								
93	Bajool Cemetery							
94	Bajool - Plot Sale (Right to Bury) Single only	Commercial	GST Applies	\$433.50	\$442.00	per plot	Local Government Act 2009	Part 6 S262 (3) (c)
95	Interment Fees - Base rate grass top	Commercial	GST Applies	\$1,190.00	\$1,210.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)

SECTION:		Regional Cemeteries						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Change basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
96	Interment Fees - Base rate cement enclosed	Commercial	GST Applies	\$1,385.00	\$1,410.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)
97	Interment Fees- Full Set up grass top	Commercial	GST Applies	\$1,270.00	\$1,295.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)
98	Interment Fees - Full Set Up cement enclosed	Commercial	GST Applies	\$1,530.00	\$1,560.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)
99	Late fee - not completed by 4.00pm Monday - Friday Extra	Commercial	GST Applies	\$340.00	\$350.00	additional fee	Local Government Act 2009	Part 6 S262 (3) (c)
100	Saturday (Extra)	Commercial	GST Applies	POA	POA	additional fee	Local Government Act 2009	Part 6 S262 (3) (c)
101	Sunday or Public Holiday (Extra)	Commercial	GST Applies	POA	POA	additional fee	Local Government Act 2009	Part 6 S262 (3) (c)
102	Ashes							
103	Interment of Ashes	Commercial	GST Applies	\$260.00	\$260.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)
104	Interment of ashes Saturday/Sunday	Commercial	GST Applies	\$340.00	\$350.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)
105	Exhumations							
106	Exhumation - Application Fee	Commercial	GST Applies	\$1,500.00	\$1,500.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
107	Exhumation Fee	Commercial	GST Applies	POA	POA	each	Local Government Act 2009	Part 6 S262 (3) (c)
108	Monument Fees							
109	For permission to enclose grave and erect a headstone (not exceeding 1.8 metres)	Commercial	GST Applies	\$282.00	\$282.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
110	Attach plaque from other supplier	Commercial	GST Applies	\$60.00	\$60.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
111	Installation of standard beam (1200 x 300)	Commercial	GST Applies	\$490.00	\$660.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
112	Installation of full grave cover (flat top)	Commercial	GST Applies	\$1,850.00	\$2,200.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
113	Single Marker (concrete)	Commercial	GST Applies	\$36.00	\$37.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
114	Double Marker (concrete)	Commercial	GST Applies	\$62.00	\$63.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
115								
116	South Rockhampton Cemetery (NO NEW BURIALS)							
117	Monument Fees Only							
118	For permission to enclose grave and erect a headstone (not exceeding 1.8 metres)	Commercial	GST Applies	\$282.00	\$282.00	each	Local Government Act 2009	Part 6 S262 (3) (c)

SECTION:		Regional Cemeteries						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Change basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
119	Memorial Plaque (small std) /sandstone block/beam (Permit extra)	Commercial	GST Applies	\$877.00	\$1,055.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
120								
121	Rockhampton Memorial Gardens							
122	Sale of Right to Bury in Crypts & Memorials							
123	Grave Site	Commercial	GST Applies	\$1,100.00	POA	per site	Local Government Act 2009	Part 6 S262 (3) (c)
124	Baby's Grave (Max size: 800mm)	Commercial	GST Applies	\$580.00	\$580.00	per site	Local Government Act 2009	Part 6 S262 (3) (c)
125	Interment	Commercial	GST Applies	\$1,110.00	\$1,130.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)
126	Interment (Child U10)	Commercial	GST Applies	\$780.00	\$795.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)
127	Interment (Baby in baby's grave only)	Commercial	GST Applies	\$780.00	\$795.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)
128	Interment of Ashes in Crypt	Commercial	GST Applies	\$780.00	\$795.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)
129	Standard Plaque - 7 lines (150mm X 130mm) (Compulsory)	Commercial	GST Applies	\$180.00	\$185.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
130	Late fee for ALL services. (services include interment/ashes/crypt/refreshments) - not completed by 4.00pm Monday - Friday	Commercial	GST Applies	\$340.00	\$350.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
131	Saturday Burial (Extra)	Commercial	GST Applies	POA	POA	additional fee	Local Government Act 2009	Part 6 S262 (3) (c)
132	Sunday/Public Holiday Burial (Extra)	Commercial	GST Applies	POA	POA	additional fee	Local Government Act 2009	Part 6 S262 (3) (c)
133	Exhumations							
134	Exhumation - Application Fee	Commercial	GST Applies	\$1,500.00	\$1,500.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
135	Exhumation Fee	Commercial	GST Applies	POA	POA	each	Local Government Act 2009	Part 6 S262 (3) (c)
136	Miscellaneous Fees							
137	Photos/Recess for plaque (Ceramic)	Commercial	GST Applies	\$175.00	\$178.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
138	Photos/Recess for plaque (Stainless Steel)	Commercial	GST Applies	\$285.00	\$290.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
139	Additional lines on standard plaque	Commercial	GST Applies	\$26.00	\$26.50	each	Local Government Act 2009	Part 6 S262 (3) (c)
140	Standard large plaque - 6 lines (380mm x 220mm)	Commercial	GST Applies	\$290.00	\$295.00	each	Local Government Act 2009	Part 6 S262 (3) (c)

SECTION:		Regional Cemeteries						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Change basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
141	Additional lines on standard large plaque	Commercial	GST Applies	\$31.00	\$31.50	each	Local Government Act 2009	Part 6 S262 (3) (c)
142	Alternative Border Standard Plaque	Commercial	GST Applies	\$31.00	\$31.50	each	Local Government Act 2009	Part 6 S262 (3) (c)
143	Alternative Border Standard Large Plaque	Commercial	GST Applies	\$52.00	\$53.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
144	Emblem on plaque	Commercial	GST Applies	\$58.00	\$59.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
145	Bronze vase attached to plaque (Niche wall)	Commercial	GST Applies	\$80.00	\$81.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
146	Chrome Vase (Niche wall)	Commercial	GST Applies	\$15.00	\$15.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
147	Perpetual Bronze flower	Commercial	GST Applies	\$112.00	\$114.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
148	Memorials / Ashes Markers							
149	Single Marker (Granite)	Commercial	GST Applies	\$278.00	\$278.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
150	Double Marker (Granite)	Commercial	GST Applies	\$448.00	\$448.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
151	Family Plot Marker (Granite)	Commercial	GST Applies	\$905.00	\$905.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
152	Memorial Block	Commercial	GST Applies	\$750.00	\$765.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
153	Babies Memorial Block	Commercial	GST Applies	\$350.00	\$357.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
154	Fee for Ashes in Gardens/Columbarium							
155	Single Plots in any garden or edge:							
156	Plots	Commercial	GST Applies	\$278.00	\$278.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
157	Interments	Commercial	GST Applies	\$260.00	\$260.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)
158	Marker (Garden Only)	Commercial	GST Applies	\$278.00	\$278.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
159	Plaques (max 7 lines)	Commercial	GST Applies	\$180.00	\$185.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
160	Double Plots in any garden or edge:							
161	Plots	Commercial	GST Applies	\$500.00	\$500.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
162	Interment	Commercial	GST Applies	\$260.00	\$260.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)
163	Marker	Commercial	GST Applies	\$448.00	\$448.00	each	Local Government Act 2009	Part 6 S262 (3) (c)

SECTION:		Regional Cemeteries						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Change basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
164	Plaques (150 x 130mm) (max 7 lines etc)	Commercial	GST Applies	\$180.00	\$185.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
165	Family Plots							
166	Plots	Commercial	GST Applies	\$560.00	\$560.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
167	Interment	Commercial	GST Applies	\$260.00	\$260.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)
168	Marker	Commercial	GST Applies	\$905.00	\$905.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
169	Plaques (150 x 130mm) (max 7 lines etc)	Commercial	GST Applies	\$180.00	\$185.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
170	Niche Wall Alcove							
171	Niche	Commercial	GST Applies	\$300.00	\$300.00	per niche	Local Government Act 2009	Part 6 S262 (3) (c)
172	Plaque (170 x 150cm)	Commercial	GST Applies	\$180.00	\$185.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
173	Interment	Commercial	GST Applies	\$260.00	\$260.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)
174	Ashes Scatter Garden							
175	Garden Edge Space	Commercial	GST Applies	\$110.00	\$110.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
176	Plaque (small)	Commercial	GST Applies	\$180.00	\$185.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
177	Scatter	Commercial	GST Applies	\$55.00	\$55.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)
178	Interment of Ashes Garden Beds & Niche only - Saturday/ Sunday Extra	Commercial	GST Applies		remove	additional fee	Local Government Act 2009	Part 6 S262 (3) (c)
179	Memorialisation							
180	Gazebo Stroundtunda	Commercial	GST Applies	POA	Remove	each	Local Government Act 2009	Part 6 S262 (3) (c)
181	Seats - Donated (inc plaque)	Commercial	GST Applies	\$1,400.00	\$1,430.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
182	Seats - Sponsor (inc plaque)	Commercial	GST Applies		Remove	each	Local Government Act 2009	Part 6 S262 (3) (c)
183	Small Vases (all gardens) installed by Gardens Staff (Extra)	Commercial	GST Applies	\$15.00	\$15.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
184	Large Vases (family ashes plots only) installed by Gardens Staff (Extra)	Commercial	GST Applies	\$25.00	\$25.00	each	Local Government Act 2009	Part 6 S262 (3) (c)

SECTION:		Regional Cemeteries						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Change basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
195	Miscellaneous Services							
186	Chapel/Refreshment Area - Memorial Gardens							
187	Chapel/Refreshment area Use	Commercial	GST Applies	\$66.00	\$70.00	per service	Local Government Act 2009	Part 6 S262 (3) (c)
188	Chapel area use - EXTRA MARQUEE SET UP	Commercial	GST Applies	\$105.00	\$107.00	per service	Local Government Act 2009	Part 6 S262 (3) (c)
189	Chapel + Refreshment use (Maximum 2 hours Refreshment)	Commercial	GST Applies	\$85.00	\$86.00	per service	Local Government Act 2009	Part 6 S262 (3) (c)
190	Refreshment per hour after	Commercial	GST Applies	\$60.00	\$60.00	per service	Local Government Act 2009	Part 6 S262 (3) (c)
191	Garden Setting Funeral Service set up (includes marquees)	Commercial	GST Applies	\$265.00	\$270.00	per service	Local Government Act 2009	Part 6 S262 (3) (c)
192	Services Saturday Fee Extra	Commercial	GST Applies	\$340.00	\$350.00	per service	Local Government Act 2009	Part 6 S262 (3) (c)
193	Services Sunday Fee Extra	Commercial	GST Applies	POA	POA	per service	Local Government Act 2009	Part 6 S262 (3) (c)



SECTION:-		Parks Sport & Recreation							
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	
1	Temporary Event Form Lodgement Fee				Remove				
2	*Admin Booking Fee - Parks & Reserves etc	Commercial	GST Applies	\$30.50	Remove	per function	Local Government Act 2009	Part 6 S262 (3)(c)	
3									
4	Botanic Gardens and Kershaw Gardens								
5	*Admin Booking Fee Applies	Commercial	GST Applies	\$30.50	Remove	per function	Local Government Act 2009	Part 6 S262 (3)(c)	
6	Rental fee for use of electrical service at Botanic Gardens	Commercial	GST Applies	\$22.85	\$23.30	per function	Local Government Act 2009	Part 6 S262 (3)(c)	
7	Weddings	Cost-Recovery	GST Applies	\$225.00	\$227.50	per wedding	Local Government Act 2009	Part 6 S262 (3)(c)	
8									
9	Environmental Education								
10	School Tours - Guided School Tours - up to 30 students	Commercial	GST Applies	\$3.65	\$3.65	per student	Local Government Act 2009	Part 6 S262 (3)(c)	
11	General Tours - Minimum Charge - minimum number of people 5 - maximum number of people 30	Commercial	GST Applies	\$9.50	\$9.50	per person	Local Government Act 2009	Part 6 S262 (3)(c)	
12									
13	Friends of the Gardens								
14	Individual Initial Membership Fee	Commercial	GST Applies	\$10.00	\$10.00	per person	Local Government Act 2009	Part 6 S262 (3)(c)	
15	Annual Membership Fee	Commercial	GST Applies	\$2.00	\$2.00	per annum / per person	Local Government Act 2009	Part 6 S262 (3)(c)	
16									
17	Rockhampton Plant Nursery								
18	Nursery Plant Hire - Per Plant	Commercial	GST Applies	\$11.40	\$11.60	per plant	Local Government Act 2009	Part 6 S262 (3)(c)	
19	Nursery Plant Hire - Delivery / Pick Up	Commercial	GST Applies	\$113.00	\$115.00	per service	Local Government Act 2009	Part 6 S262 (3)(c)	
20	Security Bond (external hire)	Commercial	GST Applies	\$225.00	\$227.50	per service	Local Government Act 2009	Part 6 S262 (3)(c)	

SECTION:-		Parks Sport & Recreation						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
21	Nursery Plant Hire by NFP or Community Service group - delivery and pick-up by group	Commercial	GST Applies	No Charge	No Charge	per plant	Local Government Act 2009	Part 6 S262 (3)(c)
22								
23	Parks Minor Private Works							
24	Where work will be carried out by Council for a private person - Charge as per Council's estimate of cost which is to include standard on-costs applicable to Private	Commercial	GST Applies	Quote	Quote	per service	Local Government Act 2009	Part 6 S262 (3)(c)
25								
26	Parks, Properties and Structures							
27	Usage Charges for Sport and Recreation Clubs and Associations							
28	Consumables (power for field lighting) will be billed to the user, as outlined in permit for use							
29	Building Site leased by organisation (unless there is an existing lease agreement)	Commercial	GST Applies	\$600.00	\$600.00	per annum	Local Government Act 2009	Part 6 S262 (3)(c)
30	Outdoor sporting areas (field, court, rink, track and trail and combinations) – examples cricket, football, hockey, tennis, netball, bowls, curling and equestrian activities.	Commercial	GST Applies	No Charge	No charge	per field/per annum	Local Government Act 2009	Part 6 S262 (3)(c)
31	Council owned multipurpose building (use)	Commercial	GST Applies	\$1,940.00	\$1,980.00	per annum	Local Government Act 2009	Part 6 S262 (3)(c)
32	Sporting Field Hire Application Form (NFP sporting events on sporting fields only)	Commercial	GST Applies	No Charge	Remove	per annum	Local Government Act 2009	Part 6 S262 (3)(c)
33	Park Hire Charges * PUBLIC EVENT POLICY EXEMPTION APPLIES							
34	* Admin Booking Fee Applies	Commercial	GST Applies	\$30.50	Remove	per function	Local Government Act 2009	Part 6 S262 (3)(c)
35	Parks - Weddings	Commercial	GST Applies	\$113.00	\$115.00	per wedding	Local Government Act 2009	Part 6 S262 (3)(c)
36	Park Hire - Commercial Use (any park)	Commercial	GST Applies	\$560.00	\$570.00	per day	Local Government Act 2009	Part 6 S262 (3)(c)
37	Park Hire - Non-Commercial Use (any park, includes access to and consumption of electricity, mowing or maintenance service as required - bin provision and collection extra)	Commercial	GST Applies	\$225.00	\$227.50	per day	Local Government Act 2009	Part 6 S262 (3)(c)

SECTION:		Parks Sport & Recreation						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
38	Extra Mowing Service required	Commercial	GST Applies	\$165.00	\$168.00	per request	Local Government Act 2009	Part 6 S262 (3)(c)
39								
40	Parks for Circuses & Other Shows (Local Organisations by negotiation)							
41	*Admin Booking Fee Applies	Commercial	GST Applies	\$30.50	Remove	per function	Local Government Act 2009	Part 6 S262 (3)(c)
42	Security Deposit (This is refundable subject to the area being left in a clean & tidy condition and against damage or loss being caused to council property, including toilets, and against the cost of additional	Commercial	GST Exempt	\$2,160.00	\$2,200.00	per event	Local Government Act 2009	Part 6 S262 (3)(c)
43	Electricity Deposit (Deposit is refundable less electricity used)	Commercial	GST Applies	\$760.00	\$775.00	per event	Local Government Act 2009	Part 6 S262 (3)(c)
44	Cleaning Deposit (which is refundable upon the park being left in a clean & tidy condition. Any charges incurred by Council for cleaning of the area following the event will be deducted from the deposit amount)	Commercial	GST Applies	\$1,720.00	\$1,750.00	per event	Local Government Act 2009	Part 6 S262 (3)(c)
45								
46	Rowing Course - Fitzroy River	Commercial	GST Applies	10% of installation costs	10% of installation costs	per service	Local Government Act 2009	Part 6 S262 (3)(c)

SECTION:		Swimming Pools						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
1	Swimming Pools							
2	All listed fees are the maximum charge. Operators of Councils' Pools may charge less than these and will set the fees for multiple use, hire for events and fees for specialised programs.							
3	WWII Memorial Pool (Southside), 42nd Battalion Memorial Pool (North side), Mount Morgan & Gracemere							
4	Entry Fees							
5	Child (Under 2)	Commercial	GST Applies	Free	free	each	Local Government Act 2009	Part 6 S262 (3) (c)
6	Child (Under 16)	Commercial	GST Applies	\$2.00	\$2.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
7	Adult	Commercial	GST Applies	\$2.00	\$2.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
8	Concession or Student (ID Required)	Commercial	GST Applies	\$2.00	\$2.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
9	School Event/head	Commercial	GST Applies	\$2.00	remove (covered under line 8)	each	Local Government Act 2009	Part 6 S262 (3) (c)
10	Swimming Old Registered Club Members	Commercial	GST Applies	\$2.00	remove (covered under lines 5 - 8)	each	Local Government Act 2009	Part 6 S262 (3) (c)
11	Australian Representative Athlete	Commercial	GST Applies	\$2.00	remove (covered under lines 5 - 8)	each	Local Government Act 2009	Part 6 S262 (3) (c)
12	Spectator	Commercial	GST Applies	\$2.00	\$2.00	each	Local Government Act 2009	Part 6 S262 (3) (c)
13	Non-Swimming School Student/Spectator	Commercial	GST Applies	\$2.00	remove (covered under line 12)	each	Local Government Act 2009	Part 6 S262 (3) (c)
14								
15	WWII Memorial Pool (Southside), 42nd Battalion Memorial Pool (North side)							
16	Entry Fees							
17	Child (Under 2)	Commercial	GST Applies	Free	remove	each	Local Government Act 2009	Part 6 S262 (3) (c)
18	Child (Under 16)	Commercial	GST Applies	\$2.00	remove	each	Local Government Act 2009	Part 6 S262 (3) (c)
19	Adult	Commercial	GST Applies	\$2.00	remove	each	Local Government Act 2009	Part 6 S262 (3) (c)



SECTION:		Swimming Pools						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
20	Concession/Student (ID required)	Commercial	GST Applies	\$2.00	remove	each	Local Government Act 2009	Part 6 S262 (3) (c)
21	School Event/Head	Commercial	GST Applies	\$2.00	remove	each	Local Government Act 2009	Part 6 S262 (3) (c)
22	Swimming Old Registered Club Members	Commercial	GST Applies	\$2.00	remove	each	Local Government Act 2009	Part 6 S262 (3) (c)
23	Australian Representative Athlete	Commercial	GST Applies	\$2.00	remove	each	Local Government Act 2009	Part 6 S262 (3) (c)
24	Spectator	Commercial	GST Applies	\$2.00	remove	each	Local Government Act 2009	Part 6 S262 (3) (c)
25	Non-Swimming School Student/Spectator	Commercial	GST Applies	\$2.00	remove	each	Local Government Act 2009	Part 6 S262 (3) (c)

SECTION:		Local Law - Pound						
Fee number	Item Name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
1	Impounding							
2	Impound Fee for other materials ie boat/ building material	Cost-Recovery				per impound	Local Government Act 2009	Council Local Law
3	Impounding Livestock	Cost-Recovery	GST Exempt	\$120.00	\$122.00	per animal	Local Government Act 2009	Council Local Law
4	Transport (includes driving, transporting by vehicle or other means of relocating stock)	Cost-Recovery	GST Exempt	\$74.00	\$75.00	per hour	Local Government Act 2009	Council Local Law
5	Sustenance Rate for Livestock	Cost-Recovery	GST Exempt	\$57.00	\$58.00	per head per day	Local Government Act 2009	Council Local Law
6	Cattle Tagging - Applies if NLS tag is required	Cost-Recovery	GST Exempt	\$21.00	\$21.00	per animal	Local Government Act 2009	Council Local Law
7	Vet or other	Cost-Recovery	GST Exempt	At cost	At cost		Local Government Act 2009	Council Local Law
8	Impounding - Cats and Dogs							
9	Release Fee	Cost-Recovery	GST Exempt	\$37.00	\$38.00	per day	Local Government Act 2009	Council Local Law
10	Sustenance Rate - Companion animals holding on behalf of animal owners	Cost-Recovery	GST Exempt	\$37.00	\$38.00	per day	Local Government Act 2009	Council Local Law
11	Seized Dog Sustenance and Handling Costs -	Cost-Recovery	GST Exempt	\$37.00	\$38.00	per day	Local Government Act 2009	Council Local Law
12	Microchipped Impounded cat or dog before release	Cost-Recovery	GST Exempt	\$35.00	\$36.00	per animal	Local Government Act 2009	Council Local Law
13	General Animal Control							
14	Cat or Dog Trap Hire - Security deposit, refunded upon return of trap only	Commercial	GST Exempt	\$60.00	\$61.00	per service	Local Government Act 2009	Local Government Act
15	Traps lost, damaged, or not returned	Commercial	GST Applies	At cost	At cost	per service	Local Government Act 2009	Local Government Act

SECTION:		Local Law - Community Compliance						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
1	Keeping of Animals							
2	Application for Approval							
3	3 to 5 Cats and Dogs	Cost-Recovery	GST Exempt	\$212.00	\$216.00	per application	Local Government Act 2009	Council Local Law
4	6 to 15 Cats and Dogs	Cost-Recovery	GST Exempt	\$309.00	\$315.00	per application	Local Government Act 2009	Council Local Law
5	16 or more Cats and Dogs	Cost-Recovery	GST Exempt	\$379.00	\$387.00	per application	Local Government Act 2009	Council Local Law
6	Guard Dog	Cost-Recovery	GST Exempt	\$211.00	\$215.00	per application	Local Government Act 2009	Council Local Law
7	All other animals or combination of animals (excluding cats and dogs)	Cost-Recovery	GST Exempt	\$211.00	\$215.00	per application	Local Government Act 2009	Council Local Law
8	Application to Amend Conditions (excludes new animals)	Cost-Recovery	GST Exempt	\$189.00	\$193.00	per application	Local Government Act 2009	Council Local Law
9	Application for Renewal	Cost-Recovery	GST Exempt	\$189.00	\$193.00	per application	Local Government Act 2009	Council Local Law
10	Notes: Approvals are not transferable to other owners							
11								
12	Dog Registration							
13	Note: All registrations are for a year or part there-of. Evidence of desexing and microchipping must be provided							
14	Note: Pension Card holder defined as a holder recognised by Council's Rating Policy							
15	Part Year Registration							
16	Pro rata fee applies to animals registered from 1 March to 31 August and is applicable to the first year registration within RRC, only/does not apply to renewals or Reinstated Dogs	Cost-Recovery	GST Exempt	50% of the applicable fee	50% of the applicable fee	per animal	Local Government Act 2009	Council Local Law
17	Refunds							
18	Note: Refunds are only given in the current registration period where the registration was paid up to and including 29 February. No refunds are given for payments from 1 March. Application must be made on an Amendment to Cat and Dog Registration form							
19	Puppy fee - registration for a dog up to 6 months old for the first year	Cost-Recovery	GST Exempt	\$30.00	\$30.00	per animal	Local Government Act 2009	Council Local Law
20	Desexed Dog - Owner must provide a desexing certificate or letter issued by a vet	Cost-Recovery	GST Exempt	\$80.00	\$80.00	per animal	Local Government Act 2009	Council Local Law



SECTION:		Local Law - Community Compliance						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
21	Desexed Dog - Pension Card holder, owner must provide a desexing certificate or letter issued by a vet	Cost Recovery	GST Exempt	\$46.00 Prorata based on unused portion of registration	\$46.00 Prorata based on unused portion of registration	per animal	Local Government Act 2009	Council Local Law
22	Deceased - Owner must provide adequate proof such as a euthanasia certificate, letter issued by a vet, or surrender the registration tag. Refund will not be given where registration has been transferred.	Cost Recovery	GST Exempt			per animal	Local Government Act 2009	Council Local Law
23	Dog Registration							
24	Assistance Dogs with NGO Certificate - Certificate must be provided	Cost Recovery	GST Exempt	NIL	NIL	Exempt	Local Government Act 2009	Council Local Law
25	Desexed (before renewal due date or any non-renewal)	Cost Recovery	GST Exempt	\$33.50	\$33.50	per animal	Local Government Act 2009	Council Local Law
26	Desexed - Pension Concession Card holders only	Cost Recovery	GST Exempt	\$17.00	\$17.00	per animal	Local Government Act 2009	Council Local Law
27	Desexed and Microchipped	Cost Recovery	GST Exempt	\$17.00	\$17.00	per animal	Local Government Act 2009	Council Local Law
28	Desexed and Microchipped - Pension Concession Card holders only	Cost Recovery	GST Exempt	\$8.50	\$8.50	per animal	Local Government Act 2009	Council Local Law
29	Entire	Cost Recovery	GST Exempt	\$113.50	\$115.50	per animal	Local Government Act 2009	Council Local Law
30	Entire - Pension Concession Card holders only	Cost Recovery	GST Exempt	\$63.50	\$64.50	per animal	Local Government Act 2009	Council Local Law
31	Entire owned by a member of Canine Control Council - Documentation of membership to be provided	Cost Recovery	GST Exempt	50% of applicable fee	50% of applicable fee	per animal	Local Government Act 2009	Council Local Law
32	Farm Dogs - For rural areas and/or areas 20,000m2 only, must be a Primary Producer and evidence is to be	Cost Recovery	GST Exempt	\$12.00	\$12.00	per animal	Local Government Act 2009	Council Local Law
33	Greyhounds - Must hold a current Multiple Animal Permit or DA approval, evidence is to be provided	Cost Recovery	GST Exempt	\$454 or registration for each dog, whichever is the lesser	\$463 or registration for each dog, whichever is the lesser	per animal	Local Government Act 2009	Council Local Law

SECTION:		Local Law - Community Compliance						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
34	Multiple Dog Registration - 3 or more dogs owned by one(1) owner only (excludes greyhounds). Must hold current Keeping of Animals permit.	Cost Recovery	GST Exempt	\$454 or registration for each dog, whichever is the lesser	\$463 or registration for each dog, whichever is the lesser	per owner	Local Government Act 2009	Council Local Law
35	Replacement Registration Tag	Cost Recovery	GST Exempt	\$5.00	\$5.00	per tag	Local Government Act 2009	Council Local Law
36	Transfer of Registration Between Animals - From a deceased dog to a new dog registration, for the current registration period only, and where a refund has not been	Cost Recovery	GST Exempt	\$7.50	\$7.50	per event	Local Government Act 2009	Animal Management Act 2008
37	Transfer of Current Registration from Another Local Government - For the current registration period only, evidence of current registration to be provided	Cost Recovery	GST Exempt	\$7.50	\$7.50	per event	Local Government Act 2009	Animal Management Act 2008
38								
39	Regulated Dogs							
40	Declared Dangerous							
41	Initial Registration - Includes Regulated Dog Management Kit (1 approved tag and 2 approved signs)	Cost Recovery	GST Exempt	\$615.00	\$627.00	per animal	Local Government Act 2009	Animal Management Act 2008
42	Annual Renewal	Cost Recovery	GST Exempt	\$478.00	\$488.00	per animal	Local Government Act 2009	Animal Management Act 2008
43	Restricted							
44	Initial Registration - Includes Regulated Dog Management Kit (1 approved tag and 2 approved signs)	Cost Recovery	GST Exempt	\$615.00	\$627.00	per animal	Local Government Act 2009	Animal Management Act 2008
45	Annual Renewal	Cost Recovery	GST Exempt	\$478.00	\$488.00	per animal	Local Government Act 2009	Animal Management Act 2008
46	Menacing							

SECTION:		Local Law - Community Compliance						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
47	Initial Registration - Includes Regulated Dog Management Kit (1 approved tag and 2 approved signs)	Cost Recovery	GST Exempt	\$387.00	\$395.00	per animal	Local Government Act 2009	Animal Management Act 2008
48	Annual Renewal	Cost Recovery	GST Exempt	\$289.00	\$295.00	per animal	Local Government Act 2009	Animal Management Act 2008
49	Reduced Annual Renewal - For approved applicant's only	Cost Recovery	GST Exempt	\$155.00	\$158.00	per animal	Local Government Act 2009	Animal Management Act 2008
50	Replacement Signage/Tags (only available to owners of Regulated Dogs)							
51	Sign - Only available to owners of Regulated Dogs	Commercial	GST Applies	\$31.50	\$31.50	per item	Local Government Act 2009	Animal Management Act 2008
52	Replacement Regulated Dog Tag - Only available to owners of Regulated Dogs	Cost Recovery	GST Exempt	\$10.00	\$10.00	per item	Local Government Act 2009	Council Local Law
53								
54	Overgrown Land (Land Clearing/Slashing)							
55	Mowing, Slashing or Clean Up of an Overgrown Allotment - following non-compliance with an Overgrown or Unsignificantly Compliance Notice	Cost Recovery	GST Exempt	cost plus admin fee of \$83.00	cost plus admin fee of \$83.00	per allotment	Local Government Act 2009	Council Local Law
56								
57	Commercial Use of Roads							
58	Note: All permits/licenses are subject to annual renewal. A copy of the current Public Liability Insurance Cover must accompany application (minimum of \$10 Million for Local Govt controlled areas and \$20 Million for State Govt controlled areas).							
59	Signs & Advertising Devices							
60	Application Fee - For any sign up to and including 18m ² in the surface area (per m ² or part thereof)	Cost Recovery	GST Exempt	\$44.00	\$45.00	per application	Local Government Act 2009	Council Local Law

SECTION:		Local Law - Community Compliance						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
61	Application Fee - For any sign over 18m ² (per m ² or part thereof)	Cost Recovery	GST Exempt	\$69.00	\$70.00	per item	Local Government Act 2009	Council Local Law
62	Annual Renewal Fee - Signs & Advertising Devices For any sign up to and including 18m ² in the surface area (per m ² or part thereof)	Cost Recovery	GST Exempt	\$44.00	\$45.00	per application	Local Government Act 2011	Council Local Law
63	Annual Renewal Fee - Signs & Advertising Devices For any sign over 18m ² (per m ² or part thereof)	Cost Recovery	GST Exempt	\$69.00	\$70.00	per application	Local Government Act 2012	Council Local Law
64	Release Fee for Impounded Sign	Cost Recovery	GST Exempt	\$76.00	\$78.00	per item	Local Government Act 2009	Council Local Law
65								
66	Mobile Roadside Vending							
67	Application Fee	Cost Recovery	GST Exempt	\$215.00	\$219.00	per application	Local Government Act 2009	Council Local Law
68	Annual Licence Renewal Fee	Cost Recovery	GST Exempt	\$108.00	\$110.00	per application	Local Government Act 2009	Council Local Law
69	Stationery Roadside Vending							
70	Application Fee	Cost Recovery	GST Exempt	\$287.00	\$293.00	per application	Local Government Act 2009	Council Local Law
71	Annual Renewal Fee	Cost Recovery	GST Exempt	\$179.00	\$183.00	per application	Local Government Act 2009	Council Local Law
72								
73	Goods for Sale on Footpath							
74	Application Fee (excludes groupd constituted for religious, charitable or educational purposes or any not-for-profit)	Cost Recovery	GST Exempt	\$237.00	\$242.00	per application	Local Government Act 2010	Council Local Law
75	Annual Renewal Fee (excludes groupd constituted for religious, charitable or educational purposes or any not-	Cost Recovery	GST Exempt	\$146.00	\$149.00	per application	Local Government Act 2010	Council Local Law
76								
77	Footpath Dining							
78	Application Fee	Cost Recovery	GST Exempt	Free	Free	per application	Local Government Act 2009	Council Local Law

SECTION:		Local Law - Community Compliance						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
79	Application Fee - Free for the period 1 January 2017 - 31 December 2018							
80	Annual Licence Renewal Fee	Cost Recovery	GST Exempt	\$75.00	\$77.00	per application	Local Government Act 2009	Council Local Law
81								
82	Busking							
83	Application Fee	Cost Recovery	GST Exempt	Free	Free	per application	Local Government Act 2009	Council Local Law
84								
85	Parking Permits							
86	Parking Permit Application (All types)	Cost Recovery	GST Exempt	\$215.00	\$219.00	per application	Local Government Act 2009	Council Local Law
87	Annual Permit Renewal Fee	Cost Recovery	GST Exempt	\$108.00	\$110.00	per application	Local Government Act 2009	Council Local Law
88	<p>Types of parking permits</p> <p>Community service organisation parking permit where the person will use the parking permit for an activity, which is consistent with the objectives of the community service organisation, and parking is regulated by time.</p> <p>Resident parking permit where the person resides in a residence situated on a section of road and parking immediately adjacent to the residence is regulated by time, and the residence does not have adequate off-street parking.</p> <p>To be eligible for a resident parking permit, residents must be a primary owner occupier and/or tenant of the property. Eligible residents are entitled to one residential permit (non-transferable) for each vehicle registered to the address.</p> <p>Visitor parking permit where the parking permit is to be made available by the resident for use by another person who is visiting or attending at the residence.</p> <p>Temporary parking permit where it is not reasonably practical for the applicant to carry out the activity unless the designated parking space or spaces are allocated to the applicant's exclusive use for the duration of the activity.</p> <p>Works zone parking permit where the part of the road is adjacent to a site at which the person is proposing to undertake building or construction work, and it is not reasonably practical for all work activity and movements to be confined within the site.</p>							

SECTION:		Local Law - Community Compliance						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
89								
90	General Approval/Permit/Licence fee							
91	Note: This permit fee is for an approval permit that are not specifically detailed in the above sections							
92	Short-Term Permit/Approval - Issued for periods up to 1 month	Cost-Recovery	GST Exempt	\$149.00	\$152.00	per application	Local Government Act 2009	Council Local Law
93	Long-Term Permit/Approval - Issued for periods over 1 month	Cost-Recovery	GST Exempt	\$149 for the first month plus \$50 for each additional month	\$152 for the first month plus \$51.00 for each additional month	per application	Local Government Act 2009	Council Local Law
94								
95	Pay and Display Parking							
96	Car parking fees per hour	Cost-Recovery	GST Exempt	\$0.70	\$0.70	per hour	Local Government Act 2009	Council Local Law
97	Car parking fees per day	Cost-Recovery	GST Exempt	\$5.00	\$5.00	per day	Local Government Act 2009	Council Local Law
98	Weekly car parking passes	Cost-Recovery	GST Exempt	\$20.00	\$20.00	per week	Local Government Act 2009	Council Local Law
99								
100	Motor Vehicle Ownership Searches - Conducted to determine ownership of a vehicle eg CITEC	Cost-Recovery	GST Exempt	\$25.00	\$26.00	per search	Local Government Act 2009	

SECTION:		Public & Environmental Health						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
1	Food Act 2006							
2	Food Business Licence Application Only (i.e. no Food Safety Program)							
3	Category 1 - Businesses with breakfast preparation only (as part of accommodation activity), hot and vegetable cutting only, icecream non-potentially hazardous foods only, drinks, water carriers and food stores with pies or similar only (excluding short term food businesses)	Cost Recovery	GST Exempt	\$460.00	\$474.00	per application	Food Act 2006	S31 & S65
4	Category 2 - Hotels, resorts, restaurants, clubs, supermarkets and similar medium-large premises, takeaway food bars, cafes, bakeries, small convenience stores and similar small-medium premises, food vehicles and home based food businesses manufacturing potentially hazardous food (excluding short term food businesses)	Cost Recovery	GST Exempt	\$725.00	\$747.00	per application	Food Act 2006	S31 & S65
5	Category 3 - Large supermarkets (excluding short term food businesses)	Cost Recovery	GST Exempt	\$940.00	\$969.00	per application	Food Act 2006	S31 & S65
6	Short term food business (up to 52 days/year) in the RRC local government area	Cost Recovery	GST Exempt	\$80.00	\$83.00	per application	Food Act 2006	S31 & S65
7								
8	Food Business Licence Application with Food Safety Program							
9	Category 1 - Excluding short term food businesses	Cost Recovery	GST Exempt	\$1,005.00	\$1,036.00	per application	Food Act	S31, S65 & S102
10	Category 2 - Excluding short term food businesses	Cost Recovery	GST Exempt	\$1,270.00	\$1,309.00	per application	Food Act	S31, S65 & S102
11	Category 3 - Excluding short term food businesses	Cost Recovery	GST Exempt	\$1,485.00	\$1,531.00	per application	Food Act	S31, S65 & S102
12	Short term food business	Cost Recovery	GST Exempt	\$625.00	\$645.00	per application	Food Act	S31, S65 & S102
13								
14	Annual Food Business Licence Renewal							
15	Category 1	Cost Recovery	GST Exempt	\$175.00	\$181.00	per application	Food Act 2006	s31 & s65
16	Category 2	Cost Recovery	GST Exempt	\$305.00	\$315.00	per application	Food Act 2006	s31 & s65
17	Category 3	Cost Recovery	GST Exempt	\$420.00	\$433.00	per application	Food Act 2006	s31 & s65
18								

SECTION:		Public & Environmental Health						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
19	Food Business Licence Restoration - Restoration of lapsed licence due to extenuating							
20	Category 1	Cost Recovery	GST Exempt	\$260.00	\$288.00	per application	Food Act 2006	s31 & s85
21	Category 2	Cost Recovery	GST Exempt	\$395.00	\$407.00	per application	Food Act 2006	s31 & s85
22	Category 3	Cost Recovery	GST Exempt	\$595.00	\$621.00	per application	Food Act 2006	s31 & s85
23								
24	Food Business Licence Amendment							
25	Amendment of licence details - Licensee name, contact details etc.	Cost Recovery	GST Exempt	\$90.00	\$93.00	per application	Food Act 2006	s31 & s85
26	Amendment of premises location - Full assessment of premises for new location	Cost Recovery	GST Exempt	Refer to relevant food business licence application fee	Refer to relevant food business licence application fee	per application	Food Act 2006	s31 & s85
27	Replacement of lost or damaged Food Business Licence	Cost Recovery	GST Exempt	\$5.00	\$7.00	per application	Food Act 2006	s31 & s86
28	Application for prior material alteration of premises - Minor material amendments to Food Business Premises	Cost Recovery	GST Exempt	25% of application fee for relevant food business licence	25% of application fee for relevant food business licence	per assess	Food Act 2006	s31 & s85
29	Application for major material alteration of premises - Major material amendments to food business premises	Cost Recovery	GST Exempt	75% of application fee for relevant food business licence	75% of application fee for relevant food business licence	per assess	Food Act	s31 & s85
30	Application for Accreditation of a Food Safety Program only	Cost Recovery	GST Exempt	\$545.00	\$620.00	per application	Food Act	s31 & s102
31	Application for Amendment of an Accredited Food Safety Program	Cost Recovery	GST Exempt	\$95.00	\$98.00	per hour	Food Act	s31 & s102
32	Food Safety Audit	Cost Recovery	GST Exempt	\$110.00	\$114.00	per hour	Food Act	s31 & s102

SECTION:		Public & Environmental Health						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Change Basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
33	Food Safety Auditor non performance audit	Cost Recovery	GST Exempt	\$110.00	\$114.00	per hour	Food Act	s31 & s102
34	LG Food Safety Non-Conformance Audit (Council following 3 non compliant audit reports)	Cost Recovery	GST Exempt	\$95.00	\$98.00	per hour	Food Act	s31 & s102
35	Additional Inspections	Cost Recovery	GST Exempt	\$95.00	\$98.00	per hour	Food Act	S389
36								
37	Environmental Protection Act 1994 & Sustainable Planning Act 2009							
38	Application for assessment of development application for EPA with aggregate environmental score of 25 or less	Cost Recovery	GST Exempt	\$1,460.00	\$1,511.00	per application	Sustainable Planning Act	Schedule 7A-Particular assessment manager and concurrence agency application
39	Application for assessment of development application for EPA with aggregate environmental score more than 25 but no more than 74	Cost Recovery	GST Exempt	\$2,922.00	\$3,024.00	per application	Sustainable Planning Act	Schedule 7A-Particular assessment manager and concurrence agency application
40	Application for assessment of development application for EPA with aggregate environmental score of more than 74	Cost Recovery	GST Exempt	\$11,586.00	\$12,096.00	per application	Sustainable Planning Act	Regs 26-30, 32-34, 36-37, 39-41, 43-44, 46-47, 49-50, 52-53, 55-56, 58-59, 61-62, 64-65, 67-68, 70-71, 73-74, 76-77, 79-80, 82-83, 85-86, 88-89, 91-92, 94-95, 97-98, 100-101, 103-104, 106-107, 109-110, 112-113, 115-116, 118-119, 121-122, 124-125, 127-128, 130-131, 133-134, 136-137, 139-140, 142-143, 145-146, 148-149, 151-152, 154-155, 157-158, 160-161, 163-164, 166-167, 169-170, 172-173, 175-176, 178-179, 181-182, 184-185, 187-188, 190-191, 193-194, 196-197, 199-200, 202-203, 205-206, 208-209, 211-212, 214-215, 217-218, 220-221, 223-224, 226-227, 229-230, 232-233, 235-236, 238-239, 241-242, 244-245, 247-248, 250-251, 253-254, 256-257, 259-260, 262-263, 265-266, 268-269, 271-272, 274-275, 277-278, 280-281, 283-284, 286-287, 289-290, 292-293, 295-296, 298-299, 301-302, 304-305, 307-308, 310-311, 313-314, 316-317, 319-320, 322-323, 325-326, 328-329, 331-332, 334-335, 337-338, 340-341, 343-344, 346-347, 349-350, 352-353, 355-356, 358-359, 361-362, 364-365, 367-368, 370-371, 373-374, 376-377, 379-380, 382-383, 385-386, 388-389, 391-392, 394-395, 397-398, 400-401, 403-404, 406-407, 409-410, 412-413, 415-416, 418-419, 421-422, 424-425, 427-428, 430-431, 433-434, 436-437, 439-440, 442-443, 445-446, 448-449, 451-452, 454-455, 457-458, 460-461, 463-464, 466-467, 469-470, 472-473, 475-476, 478-479, 481-482, 484-485, 487-488, 490-491, 493-494, 496-497, 499-500, 502-503, 505-506, 508-509, 511-512, 514-515, 517-518, 520-521, 523-524, 526-527, 529-530, 532-533, 535-536, 538-539, 541-542, 544-545, 547-548, 550-551, 553-554, 556-557, 559-560, 562-563, 565-566, 568-569, 571-572, 574-575, 577-578, 580-581, 583-584, 586-587, 589-590, 592-593, 595-596, 598-599, 601-602, 604-605, 607-608, 610-611, 613-614, 616-617, 619-620, 622-623, 625-626, 628-629, 631-632, 634-635, 637-638, 640-641, 643-644, 646-647, 649-650, 652-653, 655-656, 658-659, 661-662, 664-665, 667-668, 670-671, 673-674, 676-677, 679-680, 682-683, 685-686, 688-689, 691-692, 694-695, 697-698, 700-701, 703-704, 706-707, 709-710, 712-713, 715-716, 718-719, 721-722, 724-725, 727-728, 730-731, 733-734, 736-737, 739-740, 742-743, 745-746, 748-749, 751-752, 754-755, 757-758, 760-761, 763-764, 766-767, 769-770, 772-773, 775-776, 778-779, 781-782, 784-785, 787-788, 790-791, 793-794, 796-797, 799-800, 802-803, 805-806, 808-809, 811-812, 814-815, 817-818, 820-821, 823-824, 826-827, 829-830, 832-833, 835-836, 838-839, 841-842, 844-845, 847-848, 850-851, 853-854, 856-857, 859-860, 862-863, 865-866, 868-869, 871-872, 874-875, 877-878, 880-881, 883-884, 886-887, 889-890, 892-893, 895-896, 898-899, 901-902, 904-905, 907-908, 910-911, 913-914, 916-917, 919-920, 922-923, 925-926, 928-929, 931-932, 934-935, 937-938, 940-941, 943-944, 946-947, 949-950, 952-953, 955-956, 958-959, 961-962, 964-965, 967-968, 970-971, 973-974, 976-977, 979-980, 982-983, 985-986, 988-989, 991-992, 994-995, 997-998, 1000-1001, 1003-1004, 1006-1007, 1009-1010, 1012-1013, 1015-1016, 1018-1019, 1021-1022, 1024-1025, 1027-1028, 1030-1031, 1033-1034, 1036-1037, 1039-1040, 1042-1043, 1045-1046, 1048-1049, 1051-1052, 1054-1055, 1057-1058, 1060-1061, 1063-1064, 1066-1067, 1069-1070, 1072-1073, 1075-1076, 1078-1079, 1081-1082, 1084-1085, 1087-1088, 1090-1091, 1093-1094, 1096-1097, 1099-1100, 1102-1103, 1105-1106, 1108-1109, 1111-1112, 1114-1115, 1117-1118, 1120-1121, 1123-1124, 1126-1127, 1129-1130, 1132-1133, 1135-1136, 1138-1139, 1141-1142, 1144-1145, 1147-1148, 1150-1151, 1153-1154, 1156-1157, 1159-1160, 1162-1163, 1165-1166, 1168-1169, 1171-1172, 1174-1175, 1177-1178, 1180-1181, 1183-1184, 1186-1187, 1189-1190, 1192-1193, 1195-1196, 1198-1199, 1201-1202, 1204-1205, 1207-1208, 1210-1211, 1213-1214, 1216-1217, 1219-1220, 1222-1223, 1225-1226, 1228-1229, 1231-1232, 1234-1235, 1237-1238, 1240-1241, 1243-1244, 1246-1247, 1249-1250, 1252-1253, 1255-1256, 1258-1259, 1261-1262, 1264-1265, 1267-1268, 1270-1271, 1273-1274, 1276-1277, 1279-1280, 1282-1283, 1285-1286, 1288-1289, 1291-1292, 1294-1295, 1297-1298, 1299
41	Request under the Planning Act to do any of the following where ERAs are involved:							
42	Extend a period mentioned in s341 of that Act for a development approval (Planning Act, s383(3)(c)(ii))	Cost Recovery	GST Exempt	\$965.00	\$978.00	per application	Sustainable Planning Act	Sustainable Planning Regs Section Z1N
43	Extend a period mentioned in s341 of that Act for a development approval otherwise than above (Planning Act, s383(3)(c)(i))	Cost Recovery	GST Exempt	\$730.00	\$756.00	per application	Sustainable Planning Act	Sustainable Planning Regs Section Z1N
44	Change a Development Approval (Planning Act, s370(2)(a)(iii))	Cost Recovery	GST Exempt	\$730.00	\$756.00	per application	Sustainable Planning Act	Sustainable Planning Regs Section Z1M
45	Change a Development Approval otherwise than above	Cost Recovery	GST Exempt	\$1,460.00	\$1,511.00	per application	Sustainable Planning Act	Sustainable Planning Regs Section Z1M
46	Application for environmental authority (EP Act (125)(1)(b))	Cost Recovery	GST Exempt	\$589 plus 30% of the annual fee for the authority that is the subject of the application	\$609 plus 30% of the annual fee for the authority that is the subject of the application	per application	Environmental Protection Act	Schedule 10 Fees - EP Regs 2008

SECTION:		Public & Environmental Health						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Change Basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
47	Application to change environmental authority, other than an application for a minor change or a change approved by the administering authority (EP Act (132)(1)(b))	Coat Recovery	GST Exempt	\$305.90	\$316.60	per application	Environmental Protection Act	Schedule 10 Fees - EP Regs 2008
48	Amendment application for environmental authority (EP Act 226(1)(c) for a minor amendment application	Coat Recovery	GST Exempt	\$295.60	\$305.90	per application	Environmental Protection Act	Schedule 10 Fees - EP Regs 2008
49	Amendment application for environmental authority (EP Act 226(3) for a major amendment application	Coat Recovery	GST Exempt	\$295.60 plus 30% of the annual fee for the authority that is the subject of the application	30% of the annual fee for the authority that is the subject of the application	per application	Environmental Protection Act	Schedule 10 Fees - EP Regs 2009
50	Application to change amendment application for environmental authority (EP Act 236(6))	Coat Recovery	GST Exempt	\$305.90	\$316.60	per application	Environmental Protection Act	Schedule 10 Fees - EP Regs 2008
51	Amalgamation application (EP Act 246(6))	Coat Recovery	GST Exempt	\$305.90	\$316.60	per application	Environmental Protection Act	Schedule 10 Fees - EP Regs 2008
52	Transfer application for environmental authority for a prescribed ERA (EP Act 253(1))	Coat Recovery	GST Exempt	\$122.30	\$285.90	per application	Environmental Protection Act	Schedule 10 Fees - EP Regs 2008
53	Conversion application (EP Act 696 (b))	Coat Recovery	GST Exempt	\$305.90	\$316.60	per application	Environmental Protection Act	Schedule 10 Fees - EP Regs 2008
54								
55	Annual Fee for Registration Certificate							
56	ERA 6 Asphalt Manufacturing Threshold 2	Coat Recovery	GST Exempt	\$3,915.10	\$4,051.20	per application	Environmental Protection Act	SS14
57	ERA 49 Boat Maintenance or Repair	Coat Recovery	GST Exempt	\$2,078.00	\$2,150.50	per application	Environmental Protection Act	SS14
58	ERA 19 Metal Forming	Coat Recovery	GST Exempt	\$305.00	\$315.00	per application	Environmental Protection Act	SS14
59	ERA 20 Metal Recovery Threshold 1	Coat Recovery	GST Exempt	\$305.00	\$315.00	per application	Environmental Protection Act	SS14
60	ERA 20 Metal Recovery Threshold 2	Coat Recovery	GST Exempt	\$2,325.00	\$2,405.40	per application	Environmental Protection Act	SS14
61	ERA 12 Plastic Product Manufacturing Threshold 1	Coat Recovery	GST Exempt	\$3,425.00	\$3,544.80	per application	Environmental Protection Act	SS14

SECTION:		Public & Environmental Health						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Change Basis per unit (Current)	Legislative Authority	Governing Specific Legislation
62	ERA 12 Plastic Product Manufacturing Threshold 2	Cost Recovery	GST Exempt	\$6,037.00	\$6,336.40	per application	Environmental Protection Act	SE14
63	ERA 38 Surface Coating Threshold 1	Cost Recovery	GST Exempt	\$1,224.00	\$1,266.00	per application	Environmental Protection Act	SE14
64								
65	ERA 61 Waste Incineration & Thermal Treatment Threshold 1	Cost Recovery	GST Exempt	\$305.00	\$315.00	per application	Environmental Protection Act	SE14
66	NOTE: Highest fee is charged for multiple activities							
67	Late Payment Fee - Late payment of annual fee for Registration Certificate	Cost Recovery	GST Exempt	\$122.30	\$126.50	per application	Environmental Protection Act	Schedule 10 Fees - EP Regs 2008
68	Anniversary Changeover Application	Cost Recovery	GST Exempt	Available on application	Available on application	per application	Environmental Protection Act	EP Regs Section 138
69	Fees for termination or suspension of Environmental Authority	Cost Recovery	GST Exempt	Available on application	Available on application	per application	Environmental Protection Act	EP Regs Section 140A
70	Application for consideration of a draft Transitional Environmental Program	Cost Recovery	GST Exempt	\$315.00	\$326.00	per application	Environmental Protection Act 2008	EP Regs 2008 Section 140 (1)
71	Transitional Environmental Program (TEP) and monitoring compliance with TEP	Cost Recovery	GST Exempt	\$320.00	\$330.00	per assess	Environmental Protection Act 2008	EP Regs 2008 section 140 (2)
72								
73	Public Health (CPRAS) Act 2003							
74	Application for Higher Risk Personal Appearance Licence	Cost Recovery	GST Exempt	\$425.00	\$438.00	per application	Public Health (Infection Control for Personal Appearance Services) Act 2003	SA & SA8
75	Annual Higher Risk Personal Appearance Licence Renewal	Cost Recovery	GST Exempt	\$245.00	\$253.00	per site	Public Health (Infection Control for Personal Appearance Services) Act 2003	SA & SA8
76	Amendment of Licence - Change to location or adding additional premises	Cost Recovery	GST Exempt	\$350.00	\$361.00	per application	Public Health (Infection Control for Personal Appearance Services) Act 2003	SA & SA8



SECTION:		Public & Environmental Health						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge Basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
77	Transfer of Licence - to proposed transferee	Cost Recovery	GST Exempt	\$90.00	\$93.00	per application	Public Health (Infection Control for Personal Appearance Services) Act 2003	S9 & S98
78	Replacement of Licence	Cost Recovery	GST Exempt	\$55.00	\$57.00	per application	Public Health (Infection Control for Personal Appearance Services) Act 2003	S9 & S61
79	Inspection Fee - for inspection after a remedial notice	Cost Recovery	GST Exempt	\$95.00	\$98.00	per hour	Public Health (Infection Control for Personal Appearance Services) Act 2003	S110
80	Inspection of Non-Higher Risk Personal Appearance Services - E.g. following complaint, only to be charged if inspector trigger justified	Cost Recovery	GST Exempt	\$95.00	\$98.00	per hour	Public Health (Infection Control for Personal Appearance Services) Act 2003	S105 & S107
81	Amendment of Licence - Change to current premise layout or additional rooms in current premise	Cost Recovery	GST Exempt	\$175.00	\$181.00	per application	Public Health (Infection Control for Personal Appearance Services) Act 2003	S9 & S98
82	Residential Services (Accreditation) Act 2002							
83	Health Inspection under Residential Services (Accreditation) Act 2002	Cost Recovery	GST Exempt	\$210+ \$59/ hour for inspection	\$217+ \$88/ hour for inspection	per application	Residential Services (Accreditation) Act 2002	S29
84	Health Plan Assessment under Residential Services (Accreditation) Act 2002	Cost Recovery	GST Exempt	\$235+ \$99/ hour for inspection	\$243+ \$98/ hour for inspection	per application	Residential Services (Accreditation) Act 2002	S29
85	NOTE: If a new application both the Health Inspection and Health Plan Assessment fees are payable							
86	Compliance Inspection	Cost Recovery	GST Exempt	\$95.00	\$98.00	per hour		S29
87								
88	Environment & Public Health Record Search							
89	Activity/Facility Records Search - current status of licence/registration records only (i.e. no inspection report)	Commercial	GST Exempt	\$95.00	\$98.00	per application	Local Government Act 2009	S97(2)(c)
90	Activity/Facility Search & Inspection - current status of licence records and current inspection report where applicable	Commercial	GST Exempt	\$305.00	\$315.00	per application	Local Government Act 2009	S97(2)(c)



SECTION:		Public & Environmental Health						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
91								
92	Temporary Entertainment Event							
93	Temporary Entertainment Event Application Fee	Cost Recovery	GST Exempt	\$370.00	\$382.00	per application	Local Government Act 2011	Council Local Law
94	Temporary Entertainment Event Application Fee - For local community groups only, payable upon lodgement and is non-refundable	Cost Recovery	GST Exempt	\$185.00	\$191.00	per application	Local Government Act 2011	Council Local Law
95	Renewal Fee	Cost Recovery	GST Exempt	\$185.00	\$191.00	per application	Local Government Act 2011	Council Local Law
96	Renewal Fee - For local community groups only, payable upon lodgement and is non-refundable	Cost Recovery	GST Exempt	\$95.00	\$98.00	per application	Local Government Act 2011	Council Local Law
97	Amendment Fee	Cost Recovery	GST Exempt	\$90.00	\$93.00	per application	Local Government Act 2011	Council Local Law
98	Transfer Fee - transfer to another approval holder	Cost Recovery	GST Exempt	\$90.00	\$93.00	per application	Local Government Act 2011	Council Local Law
99								
100	Pest Management							
101	Declared weeds trailer deposit/bond	Commercial	GST Exempt	\$275.00	\$284.00	each	Local Government Act 2009	Part 6 S282 (3) (e)
102	Declared weeds trailer hire	Commercial	GST Applies	\$22.50	\$24.00	per day	Local Government Act 2009	Part 6 S282 (3) (e)
103								
104	Declared weeds trailer hire	Commercial	GST Applies	\$110.00	\$114.00	per week	Local Government Act 2009	Part 6 S282 (3) (e)
105	Declared weeds trailer hire late return fee	Commercial	GST Applies	\$33.00	\$34.00	Per day for each day overdue	Local Government Act 2009	Part 6 S282 (3) (e)
106	Splitter Gun hire deposit/Hire	Commercial	GST Exempt	\$100.00	\$103.00	each	Local Government Act 2009	Part 6 S282 (3) (e)
107	Splitter Gun hire	Commercial	GST Applies	\$31.00	\$32.00	per week	Local Government Act 2009	Part 6 S282 (3) (e)
108	Splitter Gun hire late return fee	Commercial	GST Applies	\$15.00	\$16.00	Per day for each day overdue	Local Government Act 2009	Part 6 S282 (3) (e)
109	Cat and fox trap hire - Security deposit, refunded upon return of trap only	Commercial	GST Exempt	\$80.00	\$82.00	each	Local Government Act 2009	Part 6 S282 (3) (e)



SECTION:		Public & Environmental Health						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
110	Invasive plant records search	Commercial	GST Applies	\$45.00	\$47.00	each	Local Government Act 2009	Part 6 S282 (3) (e)
111	Invasive plant property inspection	Commercial	GST Applies	\$79.00	\$82.00	per hour	Local Government Act 2009	Part 6 S282 (3) (e)
112	Copy approved Biosecurity Program	Cost-Recovery	GST Applies	\$3.00	\$3.00	each	Local Government Act 2009	Part 6 S282 (3) (e)
113	Inspection of a register of biosecurity orders	Cost-Recovery	GST Applies	\$15.00	\$15.05	per hour	Biosecurity Act 2014	Schedule 10 of Regulation
114	A copy of all or part of the information held in a register of biosecurity orders (S379(6))			NEW	\$45.30	per application	Biosecurity Act 2014	Schedule 10 of Regulation
115	Application to extend compliance under pest control notice	Cost-Recovery	GST Applies	\$80.00	\$82.00	per application	Local Government Act 2009	Part 6 S282 (3) (e)
116	Vehicle inspection for invasive weed seeds	Commercial	GST Applies	\$79.00	\$82.00	per hour	Local Government Act 2009	Part 6 S282 (3) (e)
117	Treatment of invasive plants on private land	Commercial	GST Applies	POA	POA	per job	Local Government Act 2009	Part 6 S282 (3) (e)
118								
119	Vector Management							
120	Treatment of mosquitoes or vermin in exceptional circumstances	Commercial	GST Applies	POA	POA	per job	Local Government Act 2009	Part 6 S282 (3) (e)

SECTION:		Development Assessment						
Fee number	Item name	Fee Type	GST Authority	Current fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
1	Applications for Material Change of Use and Building Works Not Associated with a Material Change of Use							
2								
3	Rural Purposes							
4	Animal husbandry plus site area fees	Cash-Recovery	GST Exempt	\$2,091.00	\$2,132.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
5	Site area fees	Cash-Recovery	GST Exempt	\$189.00	\$192.00	per hectare of site area or part thereof	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
6	Animal keeping plus cost per no. of animals	Cash-Recovery	GST Exempt	\$1,721.00	\$1,755.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
7	Cost per no. of animals	Cash-Recovery	GST Exempt	\$189.00	\$192.00	per 10 animal capacity or part	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
8	Aquaculture plus site area fees	Cash-Recovery	GST Exempt	\$1,721.00	\$1,755.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
9	Site area fees	Cash-Recovery	GST Exempt	\$189.00	\$192.00	per hectare of site area or part thereof	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
10	Intensive horticulture	Cash-Recovery	GST Exempt	\$1,721.00	\$1,755.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
11	Rural industry/cropping plus site area fees	Cash-Recovery	GST Exempt	\$1,721.00	\$1,755.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
12	Site area fees	Cash-Recovery	GST Exempt	\$396.00	\$403.00	per hectare of site area or part thereof	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
13	Roadside stall	Cash-Recovery	GST Exempt	\$294.00	\$299.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
14	Rural workers' accommodation	Cash-Recovery	GST Exempt	\$1,721.00	\$1,755.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
15	Winery plus site area fees	Cash-Recovery	GST Exempt	\$1,721.00	\$1,755.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
16	Site area fees	Cash-Recovery	GST Exempt	\$396.00	\$403.00	per hectare of site area or part thereof	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)



SECTION:		Development Assessment						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
17	Permanent plantation plus site area	Cash-Recovery	GST Exempt	\$1,721.00	\$1,755.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
18	Site area fees	Cash-Recovery	GST Exempt	\$189.00	\$192.00	per hectare of site area or part thereof	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
19	Residential Purposes							
20	Short-term accommodation/Rooming accommodation plus cost per unit	Cash-Recovery	GST Exempt	\$1,721.00	\$1,755.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
21	Cost per unit	Cash-Recovery	GST Exempt	\$396.00	\$403.00	per unit	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
22	Retirement facility /residential care facility plus cost per unitroom	Cash-Recovery	GST Exempt	\$1,721.00	\$1,755.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
23	Cost per unitroom	Cash-Recovery	GST Exempt	\$396.00	\$403.00	per unalleged care room	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
24	Tourist park plus cost per cabin, van or tent site /Recreatable home park plus cost per cabin	Cash-Recovery	GST Exempt	\$1,721.00	\$1,755.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
25	Cost per cabin site	Cash-Recovery	GST Exempt	\$189.00	\$192.00	per cabin site	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
26	Cost per van or tent site	Cash-Recovery	GST Exempt	\$39.00	\$39.00	per van or tent site	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
27	Campsite's accommodation	Cash-Recovery	GST Exempt	\$892.00	\$909.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
28	Non-resident workforce accommodation plus cost per no. of people accommodated	Cash-Recovery	GST Exempt	\$1,721.00	\$1,755.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
29	Cost per persons accommodated	Cash-Recovery	GST Exempt	\$396.00	\$403.00	per five persons accommodated or part thereof	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
30	Dual occupancy	Cash-Recovery	GST Exempt	\$2,610.00	\$2,662.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
31	Dwelling houses/Dwelling unit	Cash-Recovery	GST Exempt	\$892.00	\$909.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)



SECTION:		Development Assessment						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
32	Home-based business	Cash-Recovery	GST Exempt	\$892.00	\$909.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
33	Nature-based tourism/Outstation plus cost per cabin	Cash-Recovery	GST Exempt	\$1,721.00	\$1,756.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
34	Cost per cabin	Cash-Recovery	GST Exempt	\$189.00	\$192.00	per cabin	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
35	Community residence plus cost per no. of people accommodated	Cash-Recovery	GST Exempt	\$1,721.00	\$1,756.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
36	Cost per persons accommodated	Cash-Recovery	GST Exempt	\$396.00	\$403.00	per firm persons accommodated or part thereof	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
37	Multiple dwelling plus per unit cost	Cash-Recovery	GST Exempt	\$1,721.00	\$1,756.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
38	Cost per unit	Cash-Recovery	GST Exempt	\$396.00	\$403.00	per unit	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
39								
40	Commercial Purposes							
41	Painting station plus cost per space	Cash-Recovery	GST Exempt	\$1,721.00	\$1,756.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
42	Cost per space	Cash-Recovery	GST Exempt	\$23.00	\$23.50	per space	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
43	Car wash	Cash-Recovery	GST Exempt	\$2,610.00	\$2,662.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
44	Threats	Cash-Recovery	GST Exempt	\$2,610.00	\$2,662.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
45	Office/Sales office plus site area fees	Cash-Recovery	GST Exempt	\$1,721.00	\$1,756.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
46	Site area fees	Cash-Recovery	GST Exempt	\$396.00	\$403.00	per 100 square metres GFA or part thereof	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
47	Food and drink outlet plus site area fees	Cash-Recovery	GST Exempt	\$1,721.00	\$1,756.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)



SECTION:		Development Assessment						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
48	Site area fees	Cash-Recovery	GST Exempt	\$396.00	\$403.00	per 100 square metres GFA or part thereof	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
49	Funeral parlour plus site area fees	Cash-Recovery	GST Exempt	\$1,721.00	\$1,755.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
50	Site area fees	Cash-Recovery	GST Exempt	\$396.00	\$403.00	per 100 square metres GFA or part thereof	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
51	Garden centre plus site area fees	Cash-Recovery	GST Exempt	\$1,721.00	\$1,755.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
52	Site area fees	Cash-Recovery	GST Exempt	\$189.00	\$192.00	per 100 square metres site area or part thereof	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
53	Hotel/Bur plus site area fees	Cash-Recovery	GST Exempt	\$1,721.00	\$1,755.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
54	Site area fees	Cash-Recovery	GST Exempt	\$396.00	\$403.00	per 100 square metres GFA or part thereof	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
55	Shopping centre plus site area fees	Cash-Recovery	GST Exempt	\$7,130.00	\$7,272.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
56	Site area fees	Cash-Recovery	GST Exempt	\$396.00	\$403.00	per 100 square metres GFA or part thereof	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
57	Market	Cash-Recovery	GST Exempt	\$1,721.00	\$1,755.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
58	Health care services plus site area fees	Cash-Recovery	GST Exempt	\$1,721.00	\$1,755.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
59	Site area fees	Cash-Recovery	GST Exempt	\$396.00	\$403.00	per 100 square metres GFA or part thereof	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
60	Motor sport facility plus site area fees	Cash-Recovery	GST Exempt	\$1,721.00	\$1,755.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
61	Site area fees	Cash-Recovery	GST Exempt	\$189.00	\$192.00	per hectare of site area or part thereof	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)

SECTION:		Development Assessment						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
62	Nightclub Entertainment Facility plus site area fees	Cash-Recovery	GST Exempt	\$1,721.00	\$1,756.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
63	Site area fees	Cash-Recovery	GST Exempt	\$396.00	\$403.00	per 100 square metres GFA or part thereof	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
64	Agricultural supplies store plus site area fees	Cash-Recovery	GST Exempt	\$1,721.00	\$1,756.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
65	Site area fees	Cash-Recovery	GST Exempt	\$189.00	\$192.00	per 100 square metres site area or part thereof	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
66	Showroom plus site area fees	Cash-Recovery	GST Exempt	\$1,721.00	\$1,756.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
67	Site area fees	Cash-Recovery	GST Exempt	\$396.00	\$403.00	per 100 square metres GFA or part thereof	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
68	Outdoor sales plus site area fees	Cash-Recovery	GST Exempt	\$1,721.00	\$1,756.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
69	Site area fees	Cash-Recovery	GST Exempt	\$189.00	\$192.00	per 100 square metres site area or part thereof	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
70	Service Station plus site area fees	Cash-Recovery	GST Exempt	\$3,325.00	\$3,391.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
71	Site area fees	Cash-Recovery	GST Exempt	\$522.00	\$532.00	per 100 square metres site area or part thereof	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
72	Shop/Audit store plus site area fees	Cash-Recovery	GST Exempt	\$1,721.00	\$1,756.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
73	Site area fees	Cash-Recovery	GST Exempt	\$396.00	\$403.00	per 100 square metres GFA or part thereof	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
74	Tourist attraction plus site area fees	Cash-Recovery	GST Exempt	\$2,507.00	\$2,557.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
75	Site area fees	Cash-Recovery	GST Exempt	\$396.00	\$403.00	per 100 square metres GFA or part thereof	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)

SECTION:		Development Assessment						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
76	Hardware and trade supplies plus site area fees	Cash-Recovery	GST Exempt	\$1,721.00	\$1,725.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
77	Site area fees	Cash-Recovery	GST Exempt	\$396.00	\$403.00	per 100 square metres GFA or part thereof	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
78	Veterinary services plus site area fees	Cash-Recovery	GST Exempt	\$1,721.00	\$1,725.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
79	Site area fees	Cash-Recovery	GST Exempt	\$396.00	\$403.00	per 100 square metres GFA or part thereof	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
80								
81	Industrial Purpose							
82	Bodnall	Cash-Recovery	GST Exempt	\$3,924.00	\$4,002.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
83	Bulk landscape supplies /Wholesale nursery plus site area fees	Cash-Recovery	GST Exempt	\$1,721.00	\$1,725.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
84	Site area fees	Cash-Recovery	GST Exempt	\$396.00	\$403.00	per 100 square metres GFA or part thereof	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
85	Environment facility plus site area fees	Cash-Recovery	GST Exempt	\$3,325.00	\$3,391.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
86	Site area fees	Cash-Recovery	GST Exempt	\$396.00	\$403.00	per 100 square metres site area or part thereof	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
87	Extractive industry plus site area fees	Cash-Recovery	GST Exempt	\$3,325.00	\$3,391.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
88	Site area fees	Cash-Recovery	GST Exempt	\$2,376.00	\$2,423.00	per hectare of site area or part thereof	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
89	Research and technology industry plus site area fees	Cash-Recovery	GST Exempt	\$2,488.00	\$2,537.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
90	Site area fees	Cash-Recovery	GST Exempt	\$189.00	\$192.00	per 100 square metres site area or part thereof	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)



SECTION:		Development Assessment						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
91	High Impact Industry plus site area fees	Cost-Recovery	GST Exempt	\$3,325.00	\$3391.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
92	Site area fees	Cost-Recovery	GST Exempt	\$396.00	\$403.00	per 100 square metres site area or part thereof	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
93	Low Impact Industry plus site area fees	Cost-Recovery	GST Exempt	\$1,721.00	\$1756.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
94	Site area fees	Cost-Recovery	GST Exempt	\$189.00	\$192.00	per 100 square metres site area or part thereof	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
95	Service Industry plus site area fees	Cost-Recovery	GST Exempt	\$1,721.00	\$1756.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
96	Site area fees	Cost-Recovery	GST Exempt	\$396.00	\$403.00	per 100 square metres site area or part thereof	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
97	Special Industry plus site area fees	Cost-Recovery	GST Exempt	\$1,721.00	\$1756.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
98	Site area fees	Cost-Recovery	GST Exempt	396.00	\$403.00	per 100 square metres GFA or part thereof	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
99	Medium Impact Industry plus site area fees	Cost-Recovery	GST Exempt	\$2,507.00	\$2,557.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
100	Site area fees	Cost-Recovery	GST Exempt	\$189.00	\$192.00	per 100 square metres site area or part thereof	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
101	Marine Industry plus site area fees	Cost-Recovery	GST Exempt	\$2,507.00	\$2,557.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
102	Site area fees	Cost-Recovery	GST Exempt	\$189.00	\$192.00	per 100 square metres site area or part thereof	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
103	Transport depot plus site area fees	Cost-Recovery	GST Exempt	\$1,721.00	\$1756.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
104	Site area fees	Cost-Recovery	GST Exempt	\$189.00	\$192.00	per 100 square metres site area or part thereof	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)



SECTION:		Development/Assessment						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
105	At service plus site area fees	Cash-Recovery	GST Exempt	\$2,507.00	\$2,557.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
106	Site area fees	Cash-Recovery	GST Exempt	\$189.00	\$192.00	per 100 square metres site area or part thereof	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
107	Warehouse plus site area fees	Cash-Recovery	GST Exempt	\$1,721.00	\$1,755.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
108	Site area fees	Cash-Recovery	GST Exempt	\$396.00	\$403.00	per 100 square metres GFA or part thereof	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
109								
110	Other Purposes							
111	Child care centre plus no. of children accommodated fees	Cash-Recovery	GST Exempt	\$2,091.00	\$2,132.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
112	Cost per children accommodated	Cash-Recovery	GST Exempt	\$408.00	\$416.00	per 10 children accommodated or part thereof	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
113	Community use/Community care centre plus site area fees	Cash-Recovery	GST Exempt	\$1,721.00	\$1,755.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
114	Site area fees	Cash-Recovery	GST Exempt	\$396.00	\$403.00	per 100 square metres GFA or part thereof	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
115	Demolition	Cash-Recovery	GST Exempt	\$892.00	\$909.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
116	Engineering work	Cash-Recovery	GST Exempt	\$992.00	\$909.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
117	Excavation or filling plus site area fees	Cash-Recovery	GST Exempt	\$1,721.00	\$1,755.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
118	Site area fees	Cash-Recovery	GST Exempt	\$189.00	\$192.00	per 100 square metres site area or part thereof	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
119	Detention facility plus site area fees	Cash-Recovery	GST Exempt	\$1,721.00	\$1,755.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)

SECTION:		Development Assessment						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
120	Site area fees	Cash-Recovery	GST Exempt	\$398.00	\$403.00	per 100 square metres site area or part thereof	Sustainable Planning Act	Chpt 6 Part 2 Section 280(1)
121	Indoor sport and recreation plus site area fees	Cash-Recovery	GST Exempt	\$1,721.00	\$1,756.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 280(1)
122	Site area fees	Cash-Recovery	GST Exempt	\$189.00	\$192.00	per 100 square metres GFA or part thereof	Sustainable Planning Act	Chpt 6 Part 2 Section 280(1)
123	Utility installation/substration	Cash-Recovery	GST Exempt	\$1,721.00	\$1,756.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 280(1)
124	Function facility plus site area fees	Cash-Recovery	GST Exempt	\$2,091.00	\$2,132.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 280(1)
125	Site area fees	Cash-Recovery	GST Exempt	\$189.00	\$192.00	per 100 square metres of GFA or part thereof	Sustainable Planning Act	Chpt 6 Part 2 Section 280(1)
126	Major sport, recreation and entertainment facility/Tourist attraction			Sum of individual components	Sum of individual components	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 280(1)
127	Major electricity infrastructure (excl. Telecommunication facilities)	Cash-Recovery	GST Exempt	\$2,616.00	\$2,668.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 280(1)
128	Renewable energy facility plus site area fees	Cash-Recovery	GST Exempt	\$1,721.00	\$1,756.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 280(1)
129	Site area fees	Cash-Recovery	GST Exempt	\$398.00	\$403.00	per 100 square metres GFA or part thereof	Sustainable Planning Act	Chpt 6 Part 2 Section 280(1)
130	Outdoor sport and recreation plus site area fees	Cash-Recovery	GST Exempt	\$1,721.00	\$1,756.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 280(1)
131	Site area fees	Cash-Recovery	GST Exempt	\$189.00	\$192.00	per hectare of used site area or part thereof	Sustainable Planning Act	Chpt 6 Part 2 Section 280(1)
132	Park plus site area fees	Cash-Recovery	GST Exempt	\$1,721.00	\$1,756.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 280(1)
133	Site area fees	Cash-Recovery	GST Exempt	\$189.00	\$192.00	per hectare of site area or part thereof	Sustainable Planning Act	Chpt 6 Part 2 Section 280(1)

SECTION:		Development Assessment						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Change basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
134	Prescribed tidal works	Cash-Recovery	GST Exempt	\$1,721.00	\$1,755.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
135	Landing	Cash-Recovery	GST Exempt	\$1,721.00	\$1,755.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
136	Cemetery	Cash-Recovery	GST Exempt	\$3,924.00	\$4,002.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
137	Crematorium	Cash-Recovery	GST Exempt	\$3,924.00	\$4,002.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
138	Educational establishment	Cash-Recovery	GST Exempt	\$1,558.00	\$1,619.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
139	Emergency services	Cash-Recovery	GST Exempt	\$1,558.00	\$1,619.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
140	Hospital	Cash-Recovery	GST Exempt	\$2,709.00	\$2,753.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
141	Place of Worship	Cash-Recovery	GST Exempt	\$1,907.00	\$1,945.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
142	Telecommunication facility	Cash-Recovery	GST Exempt	\$1,721.00	\$1,755.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
143	Port services plus site area fees	Cash-Recovery	GST Exempt	\$2,616.00	\$2,669.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
144	Site area fees	Cash-Recovery	GST Exempt	\$189.00	\$192.00	per 100 square metres site area or part thereof	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
145								
146	Reconfiguring a Lot Applications							
147	Reconfiguring a Lot (subdivision) plus Lot/Unit fees	Cash-Recovery	GST Exempt	\$1,721.00	\$1,755.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
148	Lot/Unit fees	Cash-Recovery	GST Exempt	\$533.00	\$543.00	plus per lot/unit	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)



SECTION:		Development Assessment									
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Change basis per unit (Optional)	Legislative Authority	Governing Specific Legislation			
149	Boundary Realigning (no extra lots created)	Cost-Recovery	GST Exempt	\$1,165.00	\$1,188.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)			
150											
151	Endorsement of Survey Plans and Compliance Permit/Certificate										
152	Submission of Survey Plan for endorsement (including Standard Format Plans/Community Management Statements/Building Format Plans) plus lodgment fees	Cost-Recovery	GST Exempt	\$533.00	\$543.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)			
153	Lodgment fees	Cost-Recovery	GST Exempt	\$189.00	\$192.00	plus per lodgment	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)			
154	Endorsement of a Road Opening Plan (including truncations and widening)	Cost-Recovery	GST Exempt	\$533.00	\$543.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)			
155	Resealing Fee	Cost-Recovery	GST Exempt	\$479.00	\$488.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)			
156	Endorsement of Community Management Statement only	Cost-Recovery	GST Exempt	\$479.00	\$488.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)			
157											
158	Operational Works (NOTE include inspections fees)										
159	Operational works up to \$10,000	Cost-Recovery	GST Exempt	\$408.00	\$408.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)			
160	Operational works between \$10,001 and \$20,000	Cost-Recovery	GST Exempt	\$759.00	\$755.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)			
161	Operational Works between \$20,001 and \$24,999	Cost-Recovery	GST Exempt	\$1,090.00	\$1,111.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)			
162	Operational Works from \$25,000 to \$249,999.00	Cost-Recovery	GST Exempt	\$1,688 plus 3.75% of value of work over \$25,000	\$1,688 plus 3.75% of value of work over \$25,000	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)			
163	Operational Works from \$250,000.0 to \$499,999.00	Cost-Recovery	GST Exempt	\$10,905 plus 3% of value of work over \$250,000	\$11,123 plus 3% of value of work over \$250,000	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)			
164	Operational Works from \$500,000.00 to \$999,999.00	Cost-Recovery	GST Exempt	\$19,003 plus 2% of value of work over \$500,000	\$19,464 plus 2% of value of work over \$500,000	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)			



SECTION:		Development Assessment						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Change basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
165	Operational Works from \$1,000,000 to \$1,999,999.00	Cost-Recovery	GST Exempt	\$29,989 plus 1.5% of value of work over \$1,000,001	\$30,588 plus 1.5% of value of work over \$1,000,001	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
166	Operational Works from \$2,000,000 to \$4,999,999	Cost-Recovery	GST Exempt	\$46,346 plus 0.4% of value of work over \$2,000,001	\$47,272 plus 0.4% of value of work over \$2,000,001	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
167	Operational Works \$5,000,000 and greater	Cost-Recovery	GST Exempt	\$59,433 plus 0.25% of value of work over \$5,000,001	\$60,621 plus 0.25% of value of work over \$5,000,001	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
168								
169	Earthworks only (NOTE includes inspection fees)							
170	Earthworks up to 1,000 cubic metres	Cost-Recovery	GST Exempt	\$1,080.00	\$1,111.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
171	Earthworks from 1,000 cubic metres to 10,000 cubic metres	Cost-Recovery	GST Exempt	\$2,180.00	\$2,223.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
172	Earthworks from 10,000 cubic metres to 100,000 cubic metres	Cost-Recovery	GST Exempt	\$3,271.00	\$3,336.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
173	Earthworks over 100,000 cubic metres	Cost-Recovery	GST Exempt	\$5,451.00	\$5,560.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
174	Reinspection of non-conforming work on defects period	Cost-Recovery	GST Exempt	\$389.00	\$403.00	per inspection	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
175	Reinspection of non-conforming work during construction period	Cost-Recovery	GST Exempt	\$389.00	\$403.00	per inspection	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
176	Inspection fee if more than 24 hours notice (only associated with development which was the subject of a development application submitted to Council prior to 1 July 2013)	Cost-Recovery	GST Exempt	\$173.00	\$176.00	per inspection	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
177	Inspection fee if less than 24 hours notice (only associated with development which was the subject of a development application submitted to Council prior to 1 July 2013)	Cost-Recovery	GST Exempt	\$195.00	\$199.00	per inspection	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
178	Application for a CNDG compliant Vehicle Cross Over (associated with a single dwelling)	Cost-Recovery	GST Exempt	\$163.00	\$166.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
179	Bonding of Incomplete Subdivision Works	Cost-Recovery	GST Exempt	\$544.00	\$554.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
180	Reduction of Bond	Cost-Recovery	GST Exempt	\$544.00	\$554.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)



SECTION:		Development Assessment						
Fee number	Item name	Fee Type	GST Authority	Current fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
181	Amendment or Replacement of Existing Outstanding Works Band	Cost-Recovery	GST Exempt	\$544.00	\$544.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
182								
183	Signage when not associated with a MCU							
184	Advertising sign (on premises sign) - Code	Cost-Recovery	GST Exempt	\$353.00	\$343.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
185	Advertising device (third party sign) - Code	Cost-Recovery	GST Exempt	\$2,289.00	\$2,334.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
186								
187	PRELIMINARY APPROVALS							
188	Preliminary Approvals affecting the Planning Scheme (section 242)	Cost-Recovery	GST Exempt	75 percent of the standard application fee (calculated from potential to yield, unit yield, GFA, and Site Area)	75 percent of the standard application fee (calculated from potential to yield, unit yield, GFA and Site Area)	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
189								
190	Miscellaneous							
191	Prelodgment meeting	Cost-Recovery	GST Exempt	\$500 that is subtracted from the application fee when submitted	\$500 that is subtracted from the application fee when submitted	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
192	Request to Extend the Relevant Period	Cost-Recovery	GST Exempt	\$906.00	\$923.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
193	Request for a Pre-Request Response from the Relevant Entity for a Permissible Change application	Cost-Recovery	GST Exempt	\$962.00	\$923.00	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
194	Request to Change a Development Approval (permissible change), excluding requests to only extend the relevant period	Cost-Recovery	GST Exempt	Maximum fee of 30% of current development fees and minimum fee of \$807	Maximum fee of 30% of current development fees and minimum fee of \$825	per application	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)
195	Town Planning Compliance of Building Applications	Cost-Recovery	GST Exempt	\$293.00	\$298.00	per request	Sustainable Planning Act	Chpt 6 Part 2 Section 260(1)



SECTION:		Development Assessment						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Change basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
196	Flood Search – Fitzroy River Reserve and Local Catchment Flooding	Cash-Recovery	GST Exempt	\$91.00	\$92.00	per request	Sustainable Planning Act 280(1)	Chpt 6 Part 2 Section 280(1)
197	Public Notification Sign	Cash-Recovery	GST Exempt	\$45.00	\$46.00	per sign	Sustainable Planning Act 280(1)	Chpt 6 Part 2 Section 280(1)
198	Fee for providing information under Chapter 9 Part 6 of Sustainable Planning Act 2009 (or CD)	Cash-Recovery	GST Exempt	\$15.00	\$15.00	per CD	Sustainable Planning Act	Chpt 9 Part 6
199								
200	Refunds							
201	Not Property Made Application	Cash-Recovery	GST Exempt	\$577.00	\$888.00	per application	Sustainable Planning Act	
202	Application withdrawn prior to the issue of an Acknowledgement Notice	Cash-Recovery	GST Exempt	90 percent of the application fee	90 percent of application fee		Sustainable Planning Act	Chpt 6 Part 2 Section 242
203	Application withdrawn prior to the issue of an Information Request	Cash-Recovery	GST Exempt	80 percent of the application fee	80 percent of application fee		Sustainable Planning Act 280(1)	Chpt 6 Part 2 Section 280(1)
204	Application withdrawn after the issue of an Information Request	Cash-Recovery	GST Exempt	50 percent of the application fee	50 percent of application fee		Sustainable Planning Act	Chpt 6 Part 2 Section 389
205	Application withdrawn after public notification has commenced	Cash-Recovery	GST Exempt	30 percent of the application fee	30 percent of application fee		Sustainable Planning Act	Chpt 6 Part 2 Section 389
206	Application withdrawn prior to the issue of a Decision Notice	Cash-Recovery	GST Exempt	10 percent of the application Acknowledgement Notice and 80% if no information request)	10 percent of the application Acknowledgement Notice and 80% if no information request)		Sustainable Planning Act	Chpt 6 Part 2 Section 389
207	Application refused	Cash-Recovery	GST Exempt	no refund	No refund		Sustainable Planning Act 280(1)	Chpt 6 Part 2 Section 280(1)
208								
209	Concessions							
210	Educational, Religious, Charitable or Community Organisations	Cash-Recovery	GST Exempt	50 percent concession with a minimum fee of \$907	50 percent concession with a minimum fee of \$925		Sustainable Planning Act	Chpt 6 Part 2 Section 280(1)



SECTION:		Development Assessment						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Change basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
211	All other requests	Cost-Recovery	GST Exempt	Must be accompanied with payment of full fees. If a variation is allowed, a refund will be arranged.	Must be accompanied with payment of full fees. If a variation is allowed, a refund will be arranged.		Separable Planning Act	Chpt 6 Part 2 Section 260(1)
212	On Premises signs associated with an Education C1 Religious, Charitable or Community and Volunteer Emergency Service Organisation use	Cost-Recovery	GST Exempt	No change	No change		Separable Planning Act	Chpt 6 Part 2 Section 369
Planning Certificates								
213	Limited	Cost Recovery	GST Exempt	\$145.00	\$145.00	per lot	Integrated Planning Act	s 5.7.8
214	Standard	Cost Recovery	GST Exempt	\$723.00	\$723.00	per lot	Integrated Planning Act	s 5.7.8
216	Full	Cost Recovery	GST Exempt	\$1,980.00	\$1,980.00	per lot	Integrated Planning Act	s 5.7.8

SECTION:		Development Compliance Building									
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Breakup of Fee			Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
					Admin	Assessment	Inspections				
1	BUILDING CERTIFICATION GENERALLY										
2	Competitive Services Policy Notes for Building Certification Services and the like.										
3	Delegated Officers being Manager Planning Services and Coordinator Building and Plumbing Services have pricing discretion to allow / negotiate fees on behalf of Council on an as needs basis.										
4	Fees include - lodgment - assessment - inspection (s) as may be required and are to be paid in full at time of lodgment.										
5	A 100% surcharge applies to all retrospective development applications that are building works already commenced and /or completed.										
6	No refund of fees will be made by Council in the event of the application being approved or Council approving or refusing the application.										
7	The fee structure includes one inspection of the mandatory inspectors or Certifier imposed inspections as conditioned in the development approval. In the event additional inspections become necessary, the relevant additional/inspector fee will apply and must be paid prior to the conclusion of the projects final documentation being issued.										
8	Quantity of inspections shown are to be charged unless varied by building surveyor.										
9	Not applicable for the building of structures may require additional inspections to be paid prior to issue of Decision Notice or at time of lodgment, building surveyor discretion.										
10	Pricing is permitted on deemed to satisfy applications.										
11	Applications including or found to require an Alternate Building Solution(s) are subject to additional charges (via a fee estimate)										
12	Where the fee is shown as 'Price on Application', quotations may be provided upon request in writing to the Manager Planning Services or Coordinator Building and Plumbing Services.										
13	N.B. Flood safety certificate default and commercial services are subject to Council having available an appropriately licensed and available staff member, when not so, the applicant is to be aware this service may include an out source fee component holder for the service to delivered.										
14											
15											
16	BUILDING CERTIFICATION (Competitive Services)										
17											
18	Class 1a Approvals A single dwelling being - detached house - row house, terrace house, town house villa unit etc.										
19	New Dwelling (0 - 200 sqm) Inspections (4) on average Add 115 for each story addition of the like	Commercial	GST Applies	\$1,391.00	\$86.00	\$871.00	\$692.00	\$1,419.00	Lod + assess + insp	Local Government Act 2009	Part 6 S282 (2) (e)
20	New Dwelling (201 - 325 sqm) Inspections (4) on average Add 154 for each story addition of the like	Commercial	GST Applies	\$1,589.00	\$86.00	\$873.00	\$692.00	\$1,621.00	Lod + assess + insp	Local Government Act 2009	Part 6 S282 (2) (e)
21	New Dwelling (< 325 sqm)	Commercial	GST Applies	POA	\$86.00	\$1,095.00	POA	POA	Lod + assess + insp	Local Government Act 2009	Part 6 S282 (2) (e)
22	Dwelling Alterations & Additions (0 - 50 sqm), raise & restump (1) average	Commercial	GST Applies	\$446.00	\$86.00	\$203.00	\$166.00	\$455.00	Lod + assess + insp	Local Government Act 2009	Part 6 S282 (2) (e)
23	Dwelling Alterations & Additions (51 - 100 sqm), raise & restump Inspections (2) average	Commercial	GST Applies	\$732.00	\$86.00	\$330.00	\$332.00	\$747.00	Lod + assess + insp	Local Government Act 2009	Part 6 S282 (2) (e)
24	Dwelling Alterations & Additions (> 100 sqm as for new dwelling charges), raise & restump	Commercial	GST Applies	As for new building fees	\$86.00	as for new	as for new	As for new building fees	Lod + assess + insp	Local Government Act 2009	Part 6 S282 (2) (e)
25	Assessable Maintenance (Build Reg 2009) Inspections (1) minimum	Commercial	GST Applies	\$446.00	\$86.00	\$203.00	\$163.00	\$452.00	Lod + assess + insp	Local Government Act 2009	Part 6 S282 (2) (e)
26	Checks, Patios, Verandahs, Awnings or the like (< 30 sqm) Inspections (2) average	Commercial	GST Applies	\$641.00	\$86.00	\$238.00	\$324.00	\$648.00	Lod + assess + insp	Local Government Act 2009	Part 6 S282 (2) (e)



SECTION:		Development Compliance Building										
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Breakup of Fee			Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	
					Admin	Assessment	Inspections					
27	New Multiple Dwellings (including Alterations and Additions)	Commercial	GST Applies	POA	\$86.00	POA	POA	POA	Lod + assess + insp	Local Government Act 2009	Part 6 S282 (2) (e)	
28												
29	Class 1b Approvals A boarding house, guest house, hostel or the like											
30	A boarding house, guest house, hostel or the like < 300 sqm < 12 persons	Commercial	GST Applies	POA	\$86.00	refer to new dwelling	refer to new dwelling	POA	Quotation based on time estimate	Local Government Act 2009	Part 6 S282 (2) (e)	
31												
32												
33	Class 10a Approvals A non-habitable building or structure being a private garage, carport, shed or the like											
34	Garden Shed	Commercial	GST Applies	\$224.00	\$42.00	\$72.00	\$114.00	\$229.00	Lod + assess + insp	Local Government Act 2009	Part 6 S282 (2) (e)	
35	New 10a (< 20 sqm) garden sheds pergolas shade sails and the like Inspectors (1) minimum	Commercial	GST Applies	\$379.00	\$86.00	\$136.00	\$165.00	\$387.00	Lod + assess + insp	Local Government Act 2009	Part 6 S282 (2) (e)	
36	New 10a (20 - 60 sqm) Inspectors (1) average	Commercial	GST Applies	\$451.00	\$86.00	\$209.00	\$165.00	\$460.00	Lod + assess + insp	Local Government Act 2009	Part 6 S282 (2) (e)	
37	New 10a (60 - 110 sqm) Inspectors (2) average	Commercial	GST Applies	\$485.00	\$86.00	\$244.00	\$165.00	\$495.00	Lod + assess + insp	Local Government Act 2009	Part 6 S282 (2) (e)	
38	New 10a (> 110 sqm)	Commercial	GST Applies	\$720.00	\$86.00	\$324.00	\$324.00	\$734.00	Lod + assess + insp	Local Government Act 2009	Part 6 S282 (2) (e)	
39	Alterations / Additions / Assessable Maintenance of the like (< 30 sqm) Inspectors (1) average	Commercial	GST Applies	\$394.00	\$86.00	\$151.00	\$165.00	\$402.00	Lod + assess + insp	Local Government Act 2009	Part 6 S282 (2) (e)	
40	Shade sail Pergola Green House awning or the like (< 30 sqm) Inspectors (1) average	Commercial	GST Applies	\$415.00	\$86.00	\$172.00	\$165.00	\$423.00	Lod + assess + insp	Local Government Act 2009	Part 6 S282 (2) (e)	
41												
42	Class 10b Approvals A structure being a fence, mast, antenna, retaining or free-standing wall, swimming pool, or the like											
43	Retaining or free standing walls Inspectors (2) average	Commercial	GST Applies	\$656.00	\$86.00	\$252.00	\$330.00	\$668.00	Lod + assess + insp	Local Government Act 2009	Part 6 S282 (2) (e)	
44	Fences - greater than 2 metres in height Inspectors (1) average	Commercial	GST Applies	\$415.00	\$86.00	\$172.00	\$165.00	\$423.00	Lod + assess + insp	Local Government Act 2009	Part 6 S282 (2) (e)	
45	Water storage tank (including stand) Inspectors (1) average	Commercial	GST Applies	\$420.00	\$86.00	\$177.00	\$165.00	\$428.00	Lod + assess + insp	Local Government Act 2009	Part 6 S282 (2) (e)	
46	Antenna, satellite dishes >900mm dia, mast, flag pole or the like Inspectors (1) average	Commercial	GST Applies	\$415.00	\$86.00	\$172.00	\$165.00	\$423.00	Lod + assess + insp	Local Government Act 2009	Part 6 S282 (2) (e)	
47	Swimming pools and Spas											
48	Above ground inflatable and rigid wall pools (min of 1 inspection required)	Commercial	GST Applies	\$411.00	\$86.00	\$168.00	\$165.00	\$419.00	Lod + assess + insp	Local Government Act 2009	Part 6 S282 (2) (e)	



SECTION:		Development Compliance Building										
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Breakup of Fee			Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	
					Admin	Assessment	Inspections					
49	In-ground plastic / fibreglass (min 2 inspection required)	Commercial	GST Applies	\$801.00	\$86.00	\$197.00	\$330.00	\$613.00	Lod + assess + insp	Local Government Act 2009	Part 6 S282 (3) (c)	
50	In-ground Reinforced concrete (min 2 inspections required)	Commercial	GST Applies	\$633.00	\$66.00	\$230.00	\$330.00	\$666.00	Quotation based on time estimate	Local Government Act 2009	Part 6 S282 (3) (c)	
51	Swimming pool safety certificate Service includes Government Safety Certificate	Commercial	GST Applies	\$567.00 plus govt fee	\$66.00	\$467.00 plus govt fee		\$563.00 plus govt fee	Quotation based on time estimate	Local Government Act 2009	Part 6 S282 (3) (c)	
52	Temporary or Replacement Pool Barrier System	Commercial	GST Applies	\$369.00	\$66.00	\$125.00	\$165.00	\$376.00	Lod + assess + insp	Local Government Act 2009	Part 6 S282 (3) (c)	
53												
54	Class 10c Approvals A private bushfire shelter											
55	A private bush fire shelter	Commercial	GST Applies	POA	\$66.00	POA	POA	POA	Lod + assess + insp	Local Government Act 2009	Part 6 S282 (3) (c)	
56												
57	Class 2 to 9 Approvals Commercial class buildings generally											
58	New Class 2 - 9 Buildings	Commercial	GST Applies	POA	\$66.00	Assessment up to 500sqm is \$811.00 Over 500sqm POA with min. of 4 inspections	POA	POA	Quotation based on time estimate	Local Government Act 2009	Part 6 S282 (3) (c)	
59	Alterations / additions Class 2 - 9 Buildings	Commercial	GST Applies	POA	\$66.00	Assessment up to 500sqm is \$811.00 Over 500sqm POA with min. of 4 inspections	POA	POA	Quotation based on time estimate	Local Government Act 2009	Part 6 S282 (3) (c)	
60	Tenancy fit-out Class 2 - 9 Buildings	Commercial	GST Applies	POA	\$66.00	Assessment up to 500sqm is \$811.00 Over 500sqm POA with min. of 4 inspections	POA	POA	Quotation based on time estimate	Local Government Act 2009	Part 6 S282 (3) (c)	
61	Budget Accommodation Buildings and Services Related	Commercial	GST Applies	POA	\$66.00	POA	POA	POA	Quotation based on time estimate	Local Government Act 2009	Part 6 S282 (3) (c)	
62												
63	Special Structure Approvals											



SECTION:		Development Compliance Building										
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Breakup of Fee			Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	
					Admin	Assessment	Inspections					
64	Buildings and structures that otherwise cannot be classified under the BCA	Commercial	GST Applies	POA	\$86.00	Assessment up to \$2000 per 500sqm POA with min. of 4 inspections	POA	POA	Quotation based on time estimate	Local Government Act 2009	Part 6 S282 (1) (c)	
65												
66	Demolition and or Remove Building(s)											
67	Class 1a	Commercial	GST Applies	\$591.00	\$86.00	\$221.00	\$165.00	\$572.00	Lod + assess + insp	Local Government Act 2009	Part 6 S282 (1) (c)	
68	Class 1b	Commercial	GST Applies	\$591.00	\$86.00	\$221.00	\$165.00	\$572.00	Lod + assess + insp	Local Government Act 2009	Part 6 S282 (1) (c)	
69	Class 10a 10b 10c	Commercial	GST Applies	\$591.00	\$86.00	\$221.00	\$165.00	\$572.00	Lod + assess + insp	Local Government Act 2009	Part 6 S282 (1) (c)	
70	Class 2 to 9 (inclusive)	Commercial	GST Applies	POA	\$86.00	POA	POA	POA	Quotation based on time estimate	Local Government Act 2009	Part 6 S282 (1) (c)	
71	Also see Regulatory Fees for board matters that may apply											
72												
73	Advertising Signage											
74	Note: Freestanding signs that are no higher than 2.0m and no wider than 1.2m do not require a development application (Building)											
75	Freestanding or Attached Inspections (1) minimum	Commercial	GST Applies	\$415.00	\$86.00	\$172.00	\$165.00	\$423.00	Lod + assess + insp	Local Government Act 2009	Part 6 S282 (1) (c)	
76												
77	Rebuilding Relocated Buildings											
78	Class 1a	Commercial	GST Applies						Lod + assess + insp	Local Government Act 2009	Part 6 S282 (1) (c)	
79	Class 1b	Commercial	GST Applies						Lod + assess + insp	Local Government Act 2009	Part 6 S282 (1) (c)	
80	Class 10a 10b 10c	Commercial	GST Applies						Lod + assess + insp	Local Government Act 2009	Part 6 S282 (1) (c)	
81	Class 2 to 9 (inclusive)	Commercial	GST Applies						Lod + assess + insp	Local Government Act 2009	Part 6 S282 (1) (c)	
82	(Also see Regulatory Fees for board matters that may apply)											
83												

SECTION:		Development Compliance Building										
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Breakup of Fee			Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	
					Admin	Assessment	Inspections					
84	Preliminary Approval											
85	Class 1, 8,10 (32% of fee as per normal schedule)	Commercial	GST Applies	32%			32%	Lod + assess + insp	Local Government Act 2009	Part 6 S282 (3) (c)		
86	Class 1b and Classes 2 to 9 (92% of fee as per normal schedule)	Commercial	GST Applies	32%			32%	Lod + assess + insp	Local Government Act 2009	Part 6 S282 (3) (c)		
87												
88	Returning Underpinning Re-roofing Re-cladding Assessable Building Work or the like	Commercial	GST Applies					Quotation based on time estimate	Local Government Act 2009	Part 6 S282 (3) (c)		
89	All classes of building work (inclu) - class 1			POA			POA					
90												
91	Assessment of Alternative Solutions											
92	This fee estimate is to be added to the appropriate deemed-to-satisfy fee and is payable prior to issue of the Decision Notice or at lodgment stage if quote already issued.	Commercial	GST Applies	POA			POA	Quotation based on time estimate	Local Government Act 2009	Part 6 S282 (3) (c)		
93												
94	Proposed Change of Building Classification(s)											
95	Class's 1a and 10, Class 1b and Class's 2 to 9	Commercial	GST Applies	POA			POA	Quotation based on time estimate	Local Government Act 2009	Part 6 S282 (3) (c)		
96												
97	Inspection Fees											
98	Class's 1a and 10	Commercial	GST Applies	\$162.00			\$165.00	per inspection	Local Government Act 2009	Part 6 S282 (3) (c)		
99	Class 1b	Commercial	GST Applies	POA			POA	Quotation based on time estimate	Local Government Act 2009	Part 6 S282 (3) (c)		
100	Class's 2 to 9	Commercial	GST Applies	\$162.00			\$165.00	Quotation based on time estimate	Local Government Act 2009	Part 6 S282 (3) (c)		
101	Pool fence inspection	Commercial	GST Applies	\$162.00			\$165.00	per inspection	Local Government Act 2009	Part 6 S282 (3) (c)		
102	Special Structure	Commercial	GST Applies	\$162.00			\$165.00	per inspection	Local Government Act 2009	Part 6 S282 (3) (c)		
103	Additional inspection - as for relevant inspection fee							per inspection				
104	Reinspection - as for relevant inspection fee							per inspection				

SECTION:		Development Compliance Building										
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Breakup of Fee			Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	
					Admin	Assessment	Inspections					
105	Preliminary/ inspection - as for relevant inspection fee											
106	Miscellaneous inspection	Commercial	GST Applies	\$162.00			\$165.00	per inspection	Local Government Act 2009	Part 6 S262 (f) (c)		
107	Budget Accommodation(s)	Commercial	GST Applies	POA			POA	per inspection	Local Government Act 2009	Part 6 S262 (f) (e)		
108	Inspection - Outside normal hours (25% surcharge onto relevant fee)	Commercial	GST Applies	25%			25%	per inspection	Local Government Act 2009	Part 6 S262 (f) (c)		
109	Inspection for and on behalf of Private Certifier - Request to be in writing, may not be supported eg conflict of interest, insufficient resources, not in RRCs interests	Commercial	GST Applies	\$318.00			\$324.00	per inspection	Local Government Act 2009	Part 6 S262 (f) (c)		
110												
111	Extension of time requests (Currency Period)	Commercial	GST Applies					per application	Local Government Act 2009	Part 6 S262 (f) (c)		
112	Note: Application must be made within the currency period - applies to RRC approvals only -			\$122.00			\$125.00					
113												
114	Change of Nominated Builder											
115	Residential	Commercial	GST Applies	\$91.00			\$93.00	per application	Local Government Act 2009	Part 6 S262 (f) (c)		
116	Commercial	Commercial	GST Applies	\$91.00			\$93.00	per application	Local Government Act 2009	Part 6 S262 (f) (c)		
117												
118	Change to an Existing Approval IDAS											
119	Plan amendments / alterations / change or cancel conditions of approval after Decision Notice has been issued in the like.											
120	Class's 1a and 10 (22% of assessment fee)	Commercial	GST Applies	22%			22%	assess + insp	Local Government Act 2009	Part 6 S262 (f) (c)		
121	Class 1b	Commercial	GST Applies	22%			22%	assess + insp	Local Government Act 2009	Part 6 S262 (f) (c)		
122	Class's 2 to 9 (may include site inspection fees as may be required)	Commercial	GST Applies	22%			22%	assess + insp	Local Government Act 2009	Part 6 S262 (f) (c)		
123												
124	Change to an Existing Application IDAS											
125	Plan amendments / alterations / proposed conditions before Decision Notice being issued in the like											
126	Class's 1a and 10 (14% of assessment fee)	Commercial	GST Applies	14%			14%	assess + insp	Local Government Act 2009	Part 6 S262 (f) (c)		
127	Class 1b (22% of assessment fee)	Commercial	GST Applies	22%			22%	assess + insp	Local Government Act 2009	Part 6 S262 (f) (c)		
128	Class's 2 to 9 (27% of assessment fee)	Commercial	GST Applies	27%			27%	assess + insp	Local Government Act 2009	Part 6 S262 (f) (c)		
129												

SECTION:		Development Compliance Building										
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Breakup of Fee			Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	
					Admin	Assessment	Inspections					
130	Request for Certificate of Classification for Buildings Constructed Prior To 30 April 1998											
131	(Minimum of two inspections)	Commercial	GST Applies	POA				POA	per application	Local Government Act 2009	Part 6 S262 (1) (c)	
132												
133	Refund of Fees (per application % of application fee)											
134	(Withdrawn / cancelled applications prior to issue of Decision Notice)											
135	(NB. Archival fee component non-refundable in all cases)											
136	(Request for this service must be in writing)											
137	(No refund of fees will be made by Council in the event of the application being Approved, Refused or by Lapsing)											
138	Not Property Made	Commercial	GST Applies	90%				90%	assess + insp	Local Government Act 2009	Part 6 S262 (1) (c)	
139	Under Assessment	Commercial	GST Applies	60%				60%	assess + insp	Local Government Act 2009	Part 6 S262 (1) (c)	
140	Information request	Commercial	GST Applies	40%				40%	assess + insp	Local Government Act 2009	Part 6 S262 (1) (c)	
141	Assessment to decision stage but not issued	Commercial	GST Applies	10%				10%	assess + insp	Local Government Act 2009	Part 6 S262 (1) (c)	
142	Decided (i.e. Approval Issued)											
143												
144	Administrative Fee(s) Competitive Services											
145	Study miscellaneous matters and the like - per matter	Commercial	GST Applies	\$91.00				\$93.00	per matter	Local Government Act 2009	Part 6 S262 (1) (c)	
146	N.B. Surcharge Fee Council reserves the right to charge an administrative surcharge on the administering and conclusion of all aspects of building approvals greater than 3 years of age taken from date of approval.	Commercial	GST Applies	32%				32%	% of current fee	Local Government Act 2009	Part 6 S262 (1) (c)	
147	N.B. All other approvals and competitive services or any other matter not otherwise specifically defined within the schedule of fees are priced on application	Commercial	GST Applies	POA				POA	Quotation based on time estimate	Local Government Act 2009	Part 6 S262 (1) (c)	
148												
149	BUILDING REGULATORY FUNCTIONS											
150												
151	"Building Work" Lodgement and Archiving Fees (LG Govt Function)											

SECTION:		Development Compliance Building										
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Breakup of Fee			Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	
					Active	Assessment	Inspections					
152	Class 1 and 10 Building Works - Council certified application	Cost Recovery	GST Exempt	\$84.00				\$86.00	per application	Local Government Act 2009	Section 97	
153	Class 1 and 10 Building Works - External certifier application	Cost Recovery	GST Exempt	\$84.00				\$86.00	per application	Local Government Act 2009	Section 97	
154	Class 2 to 9 Building Works - Council certified application	Cost Recovery	GST Exempt	\$84.00				\$86.00	per application	Local Government Act 2009	Section 97	
155	Class 2 to 9 Building Works - External certifier application	Cost Recovery	GST Exempt	\$84.00				\$86.00	per application	Local Government Act 2009	Section 97	
156												
157	Extension of Time Local Government Concurrence Function to Private Certifiers											
158	2 nd and subsequent extension(s) of Currency Period for Building Approval	Cost Recovery	GST Exempt	\$122.00				\$125.00	per application	Local Government Act 2009	Section 97	
159												
160	CONCURRENCE AGENCY FEES											
161	Concurrence Assessments (fee per matter under consideration)	Cost Recovery	GST Exempt	\$472.00				\$482.00	per property	Local Government Act 2009	Section 97	
162	Reduced Alignment / Amenity & Aesthetics / or The Like											
163												
164	Replacement Certifier											
165	Local Government default function when requested in writing BAVS	Cost Recovery	GST Exempt	As per class 4 & 5				As per class 4 & 5	per application	Local Government Act 2009	Section 97	
166												
167	Temporary Homes											
168	Local Government default function when requested in writing BAVS	Cost Recovery	GST Exempt	\$984.00				\$981.00	per property	Local Government Act 2009	Section 97	
169												
170	Regulatory Inspection Fees											
171	Miscellaneous inspection	Cost Recovery	GST Exempt	\$162.00				\$165.00	per matter	Local Government Act 2009	Section 97	
172	Pool fence inspection	Cost Recovery	GST Exempt	\$162.00				\$165.00	per matter	Local Government Act 2009	Section 97	
173	Additional inspection - as for relevant inspection fee								per matter			
174	Retrospection - as for relevant inspection fee								per matter			
175	Preliminary inspection - as for relevant inspection fee								per matter			



SECTION:		Development Compliance Building										
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Breakup of Fee			Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	
					Admin	Assessment	Inspections					
176	Budget Accommodation(s)	Cost Recovery	GST Exempt	POA				POA	per matter	Local Government Act 2009	Section 97	
177	Inspection – Outside normal hours (25% surcharge)	Cost Recovery	GST Exempt	25%				25%	per matter	Local Government Act 2009	Section 97	
178												
179	Regulatory Administrative Fee											
180	Sturdy miscellaneous matters and the like - per matter	Cost Recovery	GST Exempt	\$91.00				\$93.00	per matter	Local Government Act 2009	Section 97	
181												
182	Request to Local Government for exemption to pool fencing requirements											
183	(For persons with disability)	Cost Recovery	GST Exempt	POA				POA	per property	Local Government Act 2009	Section 97	
184												
185	PROPERTY SEARCH INFORMATION											
186	Building Records Search – Residential	Cost Recovery	GST Exempt	\$83.00				\$85.00	per property	Local Government Act 2009	Section 97	
187	Building Records Search – Commercial	Cost Recovery	GST Exempt	\$173.00				\$177.00	per property	Local Government Act 2009	Section 97	
188												
189	Form 19 Request for Building Information											
190	Part A Development Information	Cost Recovery	GST Exempt	\$53.00				\$54.00	per property	Local Government Act 2009	Section 97	
191	Part B Approval Information	Cost Recovery	GST Exempt	\$53.00				\$54.00	per property	Local Government Act 2009	Section 97	
192	Part C Inspection Information	Cost Recovery	GST Exempt	\$53.00				\$54.00	per property	Local Government Act 2009	Section 97	
193	(Administration and search fee - fee per Part)											
194												
195	Copies of Plans - Refer to customer service fee schedule											
196												
197	Monthly Development Approval Statistics - Annual fee only service	Cost Recovery	GST Exempt	\$184.00				\$188.00	Annual fee	Local Government Act 2009	Section 97	
198												
199	Certificate of Classification for Existing Buildings											
200	Copy of each Certificate if on record (fee payable even if record not found)	Cost Recovery	GST Exempt	\$91.00				\$93.00	per certificate	Local Government Act 2009	Section 97	
201	Minimum fee \$91.00											



SECTION:		Development Compliance Building										
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Breakup of Fee			Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	
					Archiva	Assessment	Inspections					
202	Detailed Building Information Request											
203	(by Quantity Surveyor, Bank, Law Firm or the Like)	Cost Recovery	GST Exempt	POA				POA	Quotation based on time estimate	Local Government Act 2009	Section 97	
204	(for details not available in existing building records search mechanism)											

SECTION:		Development Compliance Plumbing Drainage						
Fee number	Item Name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
1	Inspections per each	Cost Recovery	GST Exempt	\$157.30	\$161.00	each - assess site work - one fee to cover site	Plumbing and Drainage Act	Section 85 (2)(c)
2								
3	PLUMBING AND DRAINAGE FEES							
4	PROPOSED NEW DWELLING FEES Class 1							
5	NEW WORK							
6	Assessment (per unit) and drawing of SDP plan plus min 4 inspections	Cost Recovery	GST Exempt	\$973.80	\$994.00	per unit - to assess plans, draw block plans, includes 3 inspections	Plumbing and Drainage Act	Section 85 (2)(c)
7	Solar hot water system installation when different plumber - 1 time administration fee and inspection fee	Cost Recovery	GST Exempt	\$249.70	\$255.00		Plumbing and Drainage Act	Section 85 (2)(c)
8	MULTIPLE DWELLING UNITS (i.e 3 or more Class 2) subject to Quotation - (based on number of fixtures)	Cost Recovery	GST Exempt	Quote	Quote	Subject to Quotation based on number of fixtures and inspectors required	Plumbing and Drainage Act	Section 85 (2)(c)
9								
10	DETACHED CLASS 1 BUILDING (DUAL OCCUPANCY)							
11	Assessment and drawing of SDP plan plus min 8 inspections	Cost Recovery	GST Exempt	\$1,947.00	\$2,014.00	per unit - to assess plans, draw block plans, includes min 8 inspections	Plumbing and Drainage Act	Section 85 (2)(c)
12								
13	CLASS 1 DUPLEX (2 UNITS UNDER ONE ROOF)							
14	Plus 5 inspections	Cost Recovery	GST Exempt	\$1,126.40	\$1,149.00	to assess plans, draw block plans, min 5 inspections	Plumbing and Drainage Act	Section 85 (2)(c)
15	ALTERATIONS AND ADDITIONS TO DWELLINGS AND UNITS (Class 1, 2, 3) AND NEW SHEDS (Class 10a) plus min 3 inspections.	Cost Recovery	GST Exempt	\$97.20 first fixture and \$35.80 each additional fixture	\$99.00 first fixture and \$37.00 each additional fixture	Subject to Quotation based on number of fixtures and inspectors required	Plumbing and Drainage Act	Section 85 (2)(c)
16	COMMERCIAL PLUMBING AND DRAINAGE Classes 4,5,6,7,8,9.							
17								
18	NEW WORK							
19	Assessment of plans	Cost Recovery	GST Exempt	\$133.80 for first fixture and \$47.40 for each additional fixture	\$116.00 for first fixture and \$48.00 for each additional fixture	Subject to Quotation based on number of fixtures and inspectors required	Plumbing and Drainage Act	Section 85 (2)(c)



SECTION:		Development Compliance Plumbing Drainage						
Fee number	Item Name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
20	Major work will be assessed and quoted.	Cost Recovery	GST Exempt	\$152.80	\$150.00	per inspection	Pumbing and Drainage Act	Section 85 (2)(c)
21								
22	COMMERCIAL PLUMBING AND DRAINAGE - (Classes 4, 5, 6, 7, 8, 9) MINOR ALTERATIONS							
23	Assessment of plans	Cost Recovery	GST Exempt	\$133.80 for first fixture and \$47.40 for each additional fixture	\$134.00 for first fixture and \$48.00 for each additional fixture		Pumbing and Drainage Act	Section 85 (2)(c)
24	Inspections each (minimum of 3)	Cost Recovery	GST Exempt	\$450.90	\$460.00		Pumbing and Drainage Act	Section 85 (2)(c)
25	If more than 3 are required they will be charged at the rate of \$148.00 per inspection.			\$157.90	\$148.00		Pumbing and Drainage Act	Section 85 (2)(c)
26								
27	INSTALLATION OF FIRE HOSE REELS							
28	Assessment of plans (includes 1 inspector)	Cost Recovery	GST Exempt	\$253.00	\$258.00	Fee includes 1 inspection	Pumbing and Drainage Act	Section 85 (2)(c)
29								
30	INSTALLATION OF REPLACEMENT HOT WATER SYSTEMS (Where lodgement of Form 4 not applicable)							
31	Assessment of Plans (includes 1 inspection)	Cost Recovery	GST Exempt	\$253.00	\$258.00		Pumbing and Drainage Act	Section 85 (2)(c)
32	Note if Pumber/Driver has Endorsement of Licence only the Lodgement of Form 4 is required							
33								
34	REPLACEMENT OF SOLAR HEAT PUMPS							
35	Lodgement of Form 4	Cost Recovery	GST Exempt	\$29.60	\$30.00	per assessment	Pumbing and Drainage Act	Section 85 (2)(c)
36	SWIMMING POOL APPLICATIONS (includes 1 inspection)	Cost Recovery	GST Exempt	\$253.00	\$258.00	per assessment	Pumbing and Drainage Act	Section 85 (2)(c)
37	SAINTARY DRAINAGE & WATER PLUMBING DISCONNECTION FEE (includes 1 inspection)	Cost Recovery	GST Exempt	\$307.60	\$314.00	per request	Pumbing and Drainage Act	Section 85 (2)(c)
38	any other inspections charged a \$148.00 per inspection			\$157.90	\$148.00	per inspection	Pumbing and Drainage Act	Section 85 (2)(c)
39	DRAIN RE-ALLOCATION (Replace Existing Drain)							
40	Assessment plus one inspection	Cost Recovery	GST Exempt	\$299.30	\$305.00	per assessment	Pumbing and Drainage Act	Section 85 (2)(c)
41								
42	WATER SERVICE REPLACEMENT - Commercial/Industrial							



SECTION:		Development Compliance Plumbing Drainage									
Fee number	Item Name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge Basis per unit (Optional)	Legislative Authority	Governing Specific Legislation			
43	Assessment plus one inspection	Cost Recovery	GST Exempt	\$299.30	\$305.00	per item	Plumbing and Drainage Act	Section 85 (2)(c)			
44											
45	WATER SERVICE REPLACEMENT - Domestic										
46	Assessment plus one inspection	Cost Recovery	GST Exempt	\$152.80	\$156.00	per item	Plumbing and Drainage Act	Section 85 (2)(c)			
47											
48	ONSITE SEWERAGE DISPOSAL										
49	Compliance Assessment (with dwelling application and includes 1 inspection)	Cost Recovery	GST Exempt	\$349.00	\$356.00	per assessment	Plumbing and Drainage Act	Section 85 (2)(c)			
50	Onsite sewerage (ONLY) application include 2 inspectors and conversion	Cost Recovery	GST Exempt	\$499.40	\$510.00	per assessment	Plumbing and Drainage Act	Section 85 (2)(c)			
51											
52	ONSITE SYSTEM/SEPTIC CONVERSIONS TO SEWER										
53	Assessment (includes 2 inspections)	Cost Recovery	GST Exempt	\$400.40	\$408.00	per assessment	Plumbing and Drainage Act	Section 85 (2)(c)			
54											
55	BACKFLOW PREVENTION										
56	Assess non vesdable device includes 1 inspection	Cost Recovery	GST Exempt	\$237.20	\$242.00	per item	Plumbing and Drainage Act	Section 85 (2)(c)			
57	Assess vesdable device - Note Usualy Commercial Work (Registered Break out (RBT)) Pressure vacuum Breaker (PVB). Double check Valve (DCV). Reduced Pressure Zone + 1 inspection Device (RPZD)	Cost Recovery	GST Exempt	\$257.00	\$262.00	per item	Plumbing and Drainage Act	Section 85 (2)(c)			
58	Register first device (Yearly inspection Results)	Cost Recovery	GST Exempt	\$41.10	\$42.00	1st item	Plumbing and Drainage Act	Section 85 (2)(c)			
59	Register Each additional device (Yearly inspection result)	Cost Recovery	GST Exempt	\$8.40	\$9.00	per item	Plumbing and Drainage Act	Section 85 (2)(c)			
60	REMOVAL OF TESTABLE BACKFLOW DEVICES includes 1 inspection	Cost Recovery	GST Exempt	\$246.50	\$252.00	per assessment	Plumbing and Drainage Act	Section 85 (2)(c)			
61	RELEASE TRAPS / ARRESTORS includes 1 inspection	Cost Recovery	GST Exempt	\$298.00	\$292.00	each device	Plumbing and Drainage Act	Section 85 (2)(c)			
62											
63	COPIES OF SANITARY DRAINAGE PLANS										
64	Also described as HOUSE DRAINAGE PLANS.										
65	A4	Cost Recovery	GST Exempt	\$30.10	\$31.00	each	Plumbing and Drainage Act	Section 85 (2)(c)			
66	A3	Cost Recovery	GST Exempt	\$31.60	\$33.00	each	Plumbing and Drainage Act	Section 85 (2)(c)			
67	AO	Cost Recovery	GST Exempt	\$97.30	\$93.00	each	Plumbing and Drainage Act	Section 85 (2)(c)			
68	Residential Property Records -Plumbing only	Cost Recovery	GST Exempt	\$69.40	\$68.00	per property	Plumbing and Drainage Act	Section 85 (2)(c)			
69	Commercial Property Records - Plumbing only	Cost-Recovery	GST Exempt	\$193.00	\$153.00	per property					



SECTION:		Development Compliance Plumbing Drainage						
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	Proposed Fee	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation
70	CHANGE NAME OF PLUMBER OR DRAINLAYER	Cost Recovery	GST Exempt	\$29.10	\$30.00	per charge	Plumbing and Drainage Act	Section 85 (2)(c)
71	Plumbing Miscellaneous administration fee	Cost Recovery	GST Exempt	\$91.80	\$94.00	each	Plumbing and Drainage Act	Section 85 (2)(c)
72								
73	AMENDED PLAN (Major amendment 50% of Original Fee							
74	MINOR PLAN AMENDMENT	Cost Recovery	GST Exempt	\$34.70	\$36.00	each	Plumbing and Drainage Act	Section 85 (2)(c)
75	WITHDRAWN / CANCELLED APPLICATIONS REFUNDS							
76	NOTE - ALL REQUESTS MUST BE SUBMITTED IN WRITING.							
77	Assessment not commenced 90% of assessment fee plus inspections							
78	Assessment Commenced but not completed 60% of assessment fee plus inspections							
79	Assessment completed - Inspection refund only							
80	NOTE - WHERE AN APPLICATION HAS Lapsed AND NO WORK HAS BEEN CARRIED OUT INSPECTION FEES MAY BE REFUNDED.							

11.3 FINANCE POLICIES FOR REVIEW

File No: 5237

Attachments:

1. Draft Investment Policy
2. Draft Revenue Policy 2017-2018
3. Draft Revenue Policy 2017-2018 (Track Changes)

Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer

Author: Alicia Cutler - Manager Finance

SUMMARY

Manager Finance presenting reviewed annual policies to Council for adoption. These policies are integral to the Annual Budget and as such are presented prior to the adoption of the Budget.

OFFICER'S RECOMMENDATION

THAT the following policies as detailed in the report be adopted:

- Investment Policy
- Revenue Policy

COMMENTARY

A number of annual policies are presented to Council for adoption which are usually reviewed leading up to the Annual Budget adoption. A summary of the policies and their changes is provided below:

Investment Policy – this policy applies to the investment of surplus funds of Council. Some minor changes have been included to update for changed position titles only.

Revenue Policy - This policy is Rockhampton Regional Council's strategic Revenue Policy which applies for the financial year 1 July 2017 to 30 June 2018. It is required to be adopted annually by legislation. The policy has been amended to include updated Financial years as well as the updated Development Incentives policy that was adopted last year.

FINANCE POLICIES FOR REVIEW

Draft Investment Policy

Meeting Date: 23 May 2017

Attachment No: 1



INVESTMENT POLICY (STATUTORY POLICY)

1 Scope:

This policy applies to the investment of surplus funds in accordance with category one investment power under Part 6 of the *Statutory Bodies Financial Arrangements Act 1982* and the *Statutory Bodies Financial Arrangements Regulation 2007*.

2 Purpose:

To provide Rockhampton Regional Council with a contemporary Investment Policy based on an assessment of risk within the legislative framework of the *Statutory Bodies Financial Arrangements Act 1982*. This includes:

- Investing Council funds not immediately required for financial commitments;
- Maximising earnings from authorised investments after assessing counterparty, market and liquidity risks;
- Actively managing the net debt position with core surplus funds; and
- Ensuring that appropriate records are kept and adequate internal controls are in place to safeguard public funds.

3 Related Documents:

Primary

Local Government Act 2009
Local Government Regulation 2012

Secondary

Statutory Bodies Financial Arrangements Act 1982
Statutory Bodies Financial Arrangements Regulation 2007

4 Definitions:

To assist in interpretation, the following definitions apply:

CEO	Chief Executive Officer A person who holds an appointment under section 194 of the <i>Local Government Act 2009</i> . This includes a person acting in this position.
Council	Rockhampton Regional Council.
SBFAA	<i>Statutory Bodies Financial Arrangements Act 1982</i>
SBFAR	<i>Statutory Bodies Financial Arrangements Regulation 2007</i>
Treasurer	State Government Treasurer

Corporate Improvement and Strategy use only

Adopted/Approved: Draft
Version: 12
Reviewed Date:

Department: Corporate Services
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5 Policy Statement:**5.1 Authority for Investment**

Investment of Council funds is in accordance with the relevant power of investment under the *SBFAA* and *SBFAR* and their subsequent amendments and regulations.

Investment officers manage the investment portfolio not for speculation, but for investment and in accordance with this Investment Policy. Investment officers avoid transactions that might harm confidence in Council.

5.2 Ethics and Conflicts of Interest

Investment officers/employees shall refrain from personal activities that would conflict with the proper execution and management of Council's investment portfolio. This includes activities that would impair the investment officers' ability to make impartial decisions.

This policy requires that employees and investment officers disclose to the CEO any conflict of interest that could be related to the investment portfolio.

5.3 Investment Objectives

Council's overall objective is to invest funds at the most advantageous rate of interest available at the time, for that investment type, and in a way that it considers the most appropriate given the circumstances.

In priority, the order of investment activities is preservation of capital, liquidity and return.

5.3.1 Preservation of Capital

Preservation of capital is the principal objective of the investment portfolio. Investments are performed in a manner to ensure security of principal of the overall portfolio. This includes managing credit and interest rate risk within given risk management parameters and avoiding transactions that would prejudice confidence in Council or its associated entities.

5.3.1.1 Credit Risk

Council evaluates and assesses credit risk prior to investment. Credit risk is the risk of loss due to the failure of an investment issuer or guarantor. The investment officer minimises credit risk in the investment portfolio by pre-qualifying all transactions including the brokers/securities dealers they do business with, diversify the portfolio and limit transactions to secure investments.

5.3.1.2 Interest Rate Risk

Investment officers seek to minimise the risk of a change in the market value of the portfolio because of a change in interest rates. This is achieved by considering the cash flow requirements of Council and structuring the portfolio accordingly. This avoids having to sell securities prior to maturity in the open market. Secondly, interest rate risk can be limited by investing in shorter term securities.

5.3.2 Maintenance of Liquidity

The investment portfolio maintains sufficient liquidity to meet all reasonably anticipated operating cash flow requirements of Council, as and when they fall due, without incurring significant transaction costs due to being required

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to sell an investment.

For these purposes, illiquid investments are defined as investments that are not publicly traded in sufficient volume to facilitate, under most market conditions, prompt sale without severe market price affect. Examples include:

- Investment in private placements;
- A security that is not supported or priced by at least two approved brokers/securities dealers;
- Sub investment grade (i.e. a lower than rating BBB- (standard and poors or equivalent), and in most cases, BBB rated investments; and
- Unrated securities.

5.3.3 Return on Investments

The portfolio is expected to achieve a market average rate of return and take into account Council's risk tolerance and current interest rates, budget considerations, and the economic cycle. Any additional return target set by Council will also consider the risk limitations, prudent investment principles and cash flow characteristics identified in this policy.

5.4 Authorised Investments (as per *SBFAA*)

Section 44(1) of the *SBFAA* provides Council with the power to invest in authorised investments which include:

- (a) Deposits with a financial institution;
- (b) Investment arrangements accepted, guaranteed or issued by or for the Commonwealth or a State or a financial institution;
- (c) Other investment arrangements secured by investment arrangements accepted, guaranteed or issued by or for the Commonwealth or a State or a financial institution;
- (d) Investment arrangements, managed or offered by Queensland Investment Corporation or Queensland Treasury Corporation (QTC), prescribed under a regulation for this paragraph;
- (e) An investment arrangement with a rating prescribed under a regulation for this paragraph;
- (f) Other investment arrangements prescribed under a regulation for this paragraph.

5.5 Prohibited Investments

This policy prohibits any investment carried out for speculative purposes. The following investments are prohibited:

- Derivative type investments (excluding floating rate notes);
- Principal only investments or securities that provide potentially nil or negative cash flow;
- Stand alone securities issued that have underlying futures, options, forward contracts and swaps of any kind; and
- Securities issued in currencies other than Australian dollars.

Corporate Improvement and Strategy use only

Adopted/Approved: Draft
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Reviewed Date:

Department: Corporate Services
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5.6 Portfolio Investment Parameters

The amount invested with institutions or fund managers should not exceed the following percentage ranges of average annual funds invested. When placing investments, consideration is given to the relationship between credit rating and interest rate.

Long Term Rating (Standard & Poors)	Short Term Rating (Standard & Poors)	Individual Counterparty Limit	Total Limit
AAA to AA-	A1+	Maximum 30%	No Limit
A+ to A-	A1	Maximum 20%	Maximum 50%
BBB+ to BBB-	A2	Maximum 10%	Maximum 30%
QTC Cash Management Fund		No Limit	No Limit

5.6.1 Maturity

The maturity structure of the portfolio reflects the maximum term to maturity of one year.

5.6.2 Liquidity Requirement

Given the nature of the funds invested, no more than 20% of the investment portfolio is in illiquid securities and at least 10% of the portfolio can be called at no cost or will mature within a maximum of seven days.

5.7 Internal Controls

The Finance Manager establishes internal controls and processes to ensure investment objectives are met and investment portfolios are protected from loss, theft or inappropriate use. The established processes include the regular update of the Investment Register, the preparation of a monthly reconciliation report and a quarterly compliance report. As a minimum the internal controls address the following:

- Approved banks;
- Portfolio performance;
- Compliance and oversight of investment parameters;
- Maintenance and safekeeping of investment records, and
- Delegation of control.

5.8 Breaches

Any breach of this policy is reported to the Deputy Chief Executive/General Manager Corporate Services and rectified within seven days of the breach occurring.

Where Council holds an investment that is downgraded below the minimum acceptable rating level, as prescribed under regulation for the investment arrangement, Council shall, within 28 days after the change becomes known to Council, either obtain Treasurer approval for continuing the investment arrangement or sell the investment arrangement.

Corporate Improvement and Strategy use only

Adopted/Approved: Draft
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5.9 Delegation of Authority

Authority for implementation of the Investment Policy is delegated by Council to the CEO in accordance with section 257 of the *Local Government Act 2009*.

Authority for the day to day management of Council's Investment Portfolio is sub-delegated in accordance with section 259 of the *Local Government Act 2009* by the CEO to the Deputy Chief Executive Officer/General Manager Corporate Services, the Finance Manager and/or Coordinator Accounting Services.

6 Review Timelines:

This policy will be reviewed when any of the following occur:

- 6.1** As required by Legislation – each financial year;
- 6.2** The related information is amended or replaced; or
- 6.3** Other circumstances as determined from time to time by the Council.

7 Responsibilities:

Sponsor	Chief Executive Officer
Business Owner	Deputy Chief Executive Officer
Policy Owner	Finance Manager
Policy Quality Control	Corporate Improvement and Strategy

EVAN PARDON
CHIEF EXECUTIVE OFFICER

Corporate Improvement and Strategy use only

Adopted/Approved: Draft
Version: 12
Reviewed Date:

Department: Corporate Services
Section: Finance
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FINANCE POLICIES FOR REVIEW

Draft Revenue Policy 2017-2018

Meeting Date: 23 May 2017

Attachment No: 2



REVENUE POLICY 2017/2018 (STATUTORY POLICY)

1 Scope:

This policy is Rockhampton Regional Council's strategic Revenue Policy which applies for the financial year 1 July 2017 to 30 June 2018.

2 Purpose:

To provide Council with a contemporary Revenue Policy to:

- 2.1 Comply with legislative requirements; and
- 2.2 Set principles used by Council in 2017/2018 for:
 - The making and levying of rates and charges;
 - Exercising its powers to grant rebates and concessions for rates and charges; and
 - Recovery of overdue rates and charges.

3 Related Documents:

Primary

Local Government Act 2009
Local Government Regulation 2012

Secondary

Sustainable Planning Act 2009
Debt Recovery Policy
Development Incentives Policy
Fees and Charges Schedule
Rates Concession Policy
Revenue Statement

4 Definitions:

To assist in interpretation, the following definitions shall apply:

CEO	Chief Executive Officer A person who holds an appointment under section 194 of the <i>Local Government Act 2009</i> . This includes a person acting in this position.
Council	Rockhampton Regional Council

Corporate Improvement and Strategy use only

Adopted/Approved: DRAFT
Version: 1
Reviewed Date: 16 December 2016

Department: Corporate Services
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5 Policy Statement:

In accordance with the *Local Government Act 2009*, this Revenue Policy is used in developing the revenue budget for 2017/2018.

Where appropriate Council is guided by the principles of equity and "user pays" in the making of rates and charges to minimise the impact of rating on the efficiency of the local economy.

5.1 Making and Levying of Rates and Charges

In making rates and charges, Council is required to comply with legislative requirements.

Council will also have regard to the principles of:

- Equity by taking into account the actual and potential demands placed on Council, location and use of land, unimproved and site value of land, and land's capacity to earn revenue;
- Transparency in the making of rates and charges;
- Having in place a rating regime that is simple and efficient to administer;
- National competition principles where applicable (user pays);
- Clarity in terms of responsibilities (Council's and ratepayers) in regard to the rating process; and
- Timing the levy of rates to take into account the financial cycle of local economic activity, in order to assist the smooth running of the local economy.

5.2 Granting Concessions for Rates and Charges

In considering the application of concessions, Council is guided by the principles of:

- Equity by having regard to the different levels of capacity to pay within the local community;
- Transparency by making clear the requirements necessary to receive concessions;
- Flexibility to allow Council to respond to local economic issues;
- The same treatment for ratepayers with similar circumstances; and
- Responsiveness to community expectations of what activities should attract assistance from Council.

Consideration may be given by Council to granting a class concession in the event all or part of the local government area is declared a natural disaster area by the State Government.

5.3 Recovering Overdue Rates and Charges

Council exercises its recovery powers pursuant to the provisions of Chapter 4 Part 12 of the *Local Government Regulation 2012*, in order to reduce the overall rate burden on ratepayers.

Council is guided by the principles of:

- Transparency by making clear the obligations of ratepayers and the processes used by Council in assisting them to meet their financial obligations;
- Clarity and cost effectiveness in the processes used to recover outstanding rates and charges;

Corporate Improvement and Strategy use only

Adopted/Approved: DRAFT

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- Equity by having regard to capacity to pay in determining appropriate arrangements for different sectors of the community;
- Providing the same treatment for ratepayers with similar circumstances; and
- Flexibility by responding where necessary to changes in the local economy.

5.4 Principles Used for Cost-Recovery Fees

Section 97 of the *Local Government Act 2009* allows Council to set cost-recovery fees.

Council recognises the validity of fully imposing the user pays principle for its cost-recovery fees, unless the imposition of the fee is contrary to its express social, economic, environmental and other corporate goals. This is considered to be the most equitable and effective revenue approach, and is founded on the basis that the Region's rating base cannot subsidise the specific users or clients of Council's regulatory products and services.

However, in setting its cost-recovery fees, Council is cognisant of the requirement that such a fee must not be more than the cost to Council of providing the service or taking the action to which the fee applies.

5.5 Other Matters

5.5.1 Purpose of Concessions

Statutory provision exists for Council to rebate or defer rates in certain circumstances. In considering the application of concessions, Council is guided by the principles set out in section 5.2.

5.5.2 Physical and Social Infrastructure Costs for New Development

Council requires developers to pay reasonable and relevant contributions towards the cost of physical and social infrastructure required to support the development. Specific charges are detailed in Council's town planning schemes.

Mechanisms for the planning and funding of infrastructure for urban growth are contained within the *Sustainable Planning Act 2009*. These policies are based on normal anticipated growth rates. Where a new development is of sufficient magnitude to accelerate the growth rate of a specific community within the Region, it may be necessary to bring forward physical and social infrastructure projects. Where this occurs, Council expects developers to meet sufficient costs to ensure the availability of facilities is not adversely affected and existing ratepayers are not burdened with the cost of providing the additional infrastructure.

5.5.3 Development Incentives Policy

Council adopted the revised Development Incentives Policy in December 2016 to attract investment in qualifying developments in the Region to stimulate sustainable growth, diversify and value-add to the regional economy.

The focus of the program is on developments that will:

- Create new jobs and investment;
- Value-add through enhanced service delivery or supply chains;

Corporate Improvement and Strategy use only

Adopted/Approved: DRAFT

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- Generate growth within identified strategic industrial and commercial locations;
- Diversify and make the local economy more sustainable; and
- Activate the Rockhampton Central Business District.

The policy is a discretionary scheme which seeks to attract and support projects that will deliver the greatest economic benefits to the Region.

This policy will be applied to properly made development applications received by Council between 1 December 2013 and 30 June 2017. Within the policy there are Infrastructure Charges Concession and more general incentives such as concession on development application fees as well as CBD parking. Full details can be found within the policy itself.

5.6 Delegation of Authority

Authority for implementation of the Revenue Policy is delegated by Council to the CEO in accordance with the *Local Government Act 2009*.

The day to day management of the Revenue Policy is the responsibility of the Deputy Chief Executive Officer/General Manager Corporate Services and/or the Finance Manager.

6 Review Timelines:

This policy is reviewed when any of the following occur:

- 6.1 As required by Legislation – reviewed each financial year at the beginning of the annual budget process;
- 6.2 The related information is amended or replaced; or
- 6.3 Other circumstances as determined from time to time by the Council.

7 Responsibilities:

Sponsor	Chief Executive Officer
Business Owner	Deputy Chief Executive Officer
Policy Owner	Finance Manager
Policy Quality Control	Corporate Improvement and Strategy

EVAN PARDON
CHIEF EXECUTIVE OFFICER

Corporate Improvement and Strategy use only

Adopted/Approved: DRAFT
Version: 1
Reviewed Date: 16 December 2016

Department: Corporate Services
Section: Finance
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FINANCE POLICIES FOR REVIEW

Draft Revenue Policy 2017-2018 (Track Changes)

Meeting Date: 23 May 2017

Attachment No: 3



REVENUE POLICY 2017/2018 (STATUTORY POLICY)

1 Scope:

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- 2.1 Comply with legislative requirements; and
- 2.2 Set principles used by Council in 2017/2018 for:
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Primary

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To assist in interpretation, the following definitions shall apply:

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Council	Rockhampton Regional Council

Corporate Improvement and Strategy use only

Adopted/Approved: DRAFT
Version: 1
Reviewed Date: 16 December 2016

Department: Corporate Services
Section: Finance
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5 Policy Statement:

In accordance with the *Local Government Act 2009*, this Revenue Policy is used in developing the revenue budget for 2017/2018.

Where appropriate Council is guided by the principles of equity and "user pays" in the making of rates and charges to minimise the impact of rating on the efficiency of the local economy.

5.1 Making and Levying of Rates and Charges

In making rates and charges, Council is required to comply with legislative requirements.

Council will also have regard to the principles of:

- Equity by taking into account the actual and potential demands placed on Council, location and use of land, unimproved and site value of land, and land's capacity to earn revenue;
- Transparency in the making of rates and charges;
- Having in place a rating regime that is simple and efficient to administer;
- National competition principles where applicable (user pays);
- Clarity in terms of responsibilities (Council's and ratepayers) in regard to the rating process; and
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- Flexibility to allow Council to respond to local economic issues;
- The same treatment for ratepayers with similar circumstances; and
- Responsiveness to community expectations of what activities should attract assistance from Council.

Consideration may be given by Council to granting a class concession in the event all or part of the local government area is declared a natural disaster area by the State Government.

5.3 Recovering Overdue Rates and Charges

Council exercises its recovery powers pursuant to the provisions of Chapter 4 Part 12 of the *Local Government Regulation 2012*, in order to reduce the overall rate burden on ratepayers.

Council is guided by the principles of:

- Transparency by making clear the obligations of ratepayers and the processes used by Council in assisting them to meet their financial obligations;
- Clarity and cost effectiveness in the processes used to recover outstanding rates and charges;

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- Equity by having regard to capacity to pay in determining appropriate arrangements for different sectors of the community;
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Section 97 of the *Local Government Act 2009* allows Council to set cost-recovery fees.

Council recognises the validity of fully imposing the user pays principle for its cost-recovery fees, unless the imposition of the fee is contrary to its express social, economic, environmental and other corporate goals. This is considered to be the most equitable and effective revenue approach, and is founded on the basis that the Region's rating base cannot subsidise the specific users or clients of Council's regulatory products and services.

However, in setting its cost-recovery fees, Council is cognisant of the requirement that such a fee must not be more than the cost to Council of providing the service or taking the action to which the fee applies.

5.5 Other Matters

5.5.1 Purpose of Concessions

Statutory provision exists for Council to rebate or defer rates in certain circumstances. In considering the application of concessions, Council is guided by the principles set out in section 5.2.

5.5.2 Physical and Social Infrastructure Costs for New Development

Council requires developers to pay reasonable and relevant contributions towards the cost of physical and social infrastructure required to support the development. Specific charges are detailed in Council's town planning schemes.

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5.5.3 Development Incentives Policy

Council adopted the [revised Development Incentives](#) Policy in December 2015⁶ to attract investment in qualifying developments in the Region to stimulate sustainable growth, diversify and value-add to the regional economy.

[The focus of the program is on developments that will:](#)

- [Create new jobs and investment;](#)
- [Value-add through enhanced service delivery or supply chains;](#)

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Adopted/Approved: DRAFT

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- [Generate growth within identified strategic industrial and commercial locations;](#)
- [Diversify and make the local economy more sustainable; and](#)
- [Activate the Rockhampton Central Business District.](#)

The policy is a discretionary scheme which seeks to attract and support projects that will deliver the greatest economic benefits to the Region.

This policy ~~is~~ will be applied to properly made development applications received by Council between 1 December 2013 and 30 June 2017. Within the policy there are Infrastructure Charges Concession ~~as well as~~ and more general incentives such as ~~concession on~~ development ~~– facilitation,~~ application ~~fees~~ concession and ~~as well as~~ CBD parking ~~concessions.~~ Full details can be found within the policy itself.

5.6 Delegation of Authority

Authority for implementation of the Revenue Policy is delegated by Council to the CEO in accordance with the *Local Government Act 2009*.

The day to day management of the Revenue Policy is the responsibility of the [Deputy Chief Executive Officer](#)/General Manager Corporate Services and/or the Finance Manager.

6 Review Timelines:

This policy is reviewed when any of the following occur:

- 6.1 As required by Legislation – reviewed each financial year at the beginning of the annual budget process;
- 6.2 The related information is amended or replaced; or
- 6.3 Other circumstances as determined from time to time by the Council.

7 Responsibilities:

Sponsor	Chief Executive Officer
Business Owner	General Manager Corporate Services Deputy Chief Executive Officer
Policy Owner	Finance Manager
Policy Quality Control	Corporate Improvement and Strategy

EVAN PARDON
CHIEF EXECUTIVE OFFICER

Corporate Improvement and Strategy use only

Adopted/Approved: DRAFT
Version: 1
Reviewed Date: 16 December 2016

Department: Corporate Services
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**11.4 CORPORATE SERVICES DEPARTMENT - MONTHLY OPERATIONAL REPORT
APRIL 2017****File No:** 1392**Attachments:**

1. Workforce & Strategy Monthly Report April 2017
2. CTS Monthly Report April 2017
3. Finance Monthly Report April 2017

Authorising Officer: Evan Pardon - Chief Executive Officer**Author:** Ross Cheesman - Deputy Chief Executive Officer

SUMMARY

The monthly operations report for the Corporate Services department as at 30 April 2017 is presented for Councillor's information.

OFFICER'S RECOMMENDATION

THAT the Corporate Services Departmental Operations Report as at 30 April 2017 be "received".

COMMENTARY

It is recommended that the monthly operations report for Corporate Services Department as at 30 April 2017 be received.

**CORPORATE SERVICES
DEPARTMENT - MONTHLY
OPERATIONAL REPORT APRIL 2017**

**Workforce & Strategy Monthly Report
April 2017**

Meeting Date: 23 May 2017

Attachment No: 1

**MONTHLY OPERATIONS REPORT
WORKFORCE AND STRATEGY SECTION
Period Ended 30 April 2017**

VARIATIONS, ISSUES AND INNOVATIONS

LINKAGES TO OPERATIONAL PLAN

1. COMPLIANCE WITH CUSTOMER SERVICE REQUESTS

The response times for completing the predominant customer requests in the reporting period for Workforce and Strategy are as below:

	Balance BIF	Completed in Current Mth	Current Month NEW Requests		TOTAL INCOMPLETE REQUESTS BALANCE	Under Long Term Investigation	Completion Standard (days)	Avg Completion Time (days) Current Mth		Avg Completion Time (days) 6 Months		Avg Completion Time (days) 12 Months		Avg Duration (days) 12 Months (complete and incomplete)
			Received	Completed				●	●	●	●	●	●	
Administrative Action Complaints	0	0	0	0	0	0	36	●	0.00	●	0.00	●	0.00	0.00
W&S - Complaints Management Process (NOT CSO USE)	1	1	3	2	1	0	30	●	8.00	●	8.71	●	9.13	6.90

COMMENTS

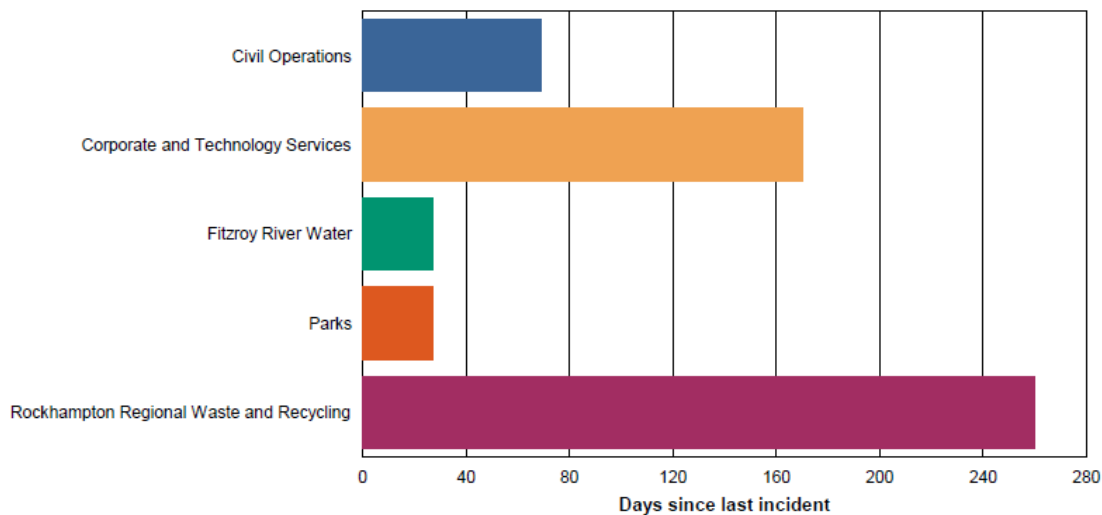
Matters are being addressed within the set timeframes.

2. COMPLIANCE WITH STATUTORY AND REGULATORY REQUIREMENTS INCLUDING SAFETY, RISK AND OTHER LEGISLATIVE MATTERS

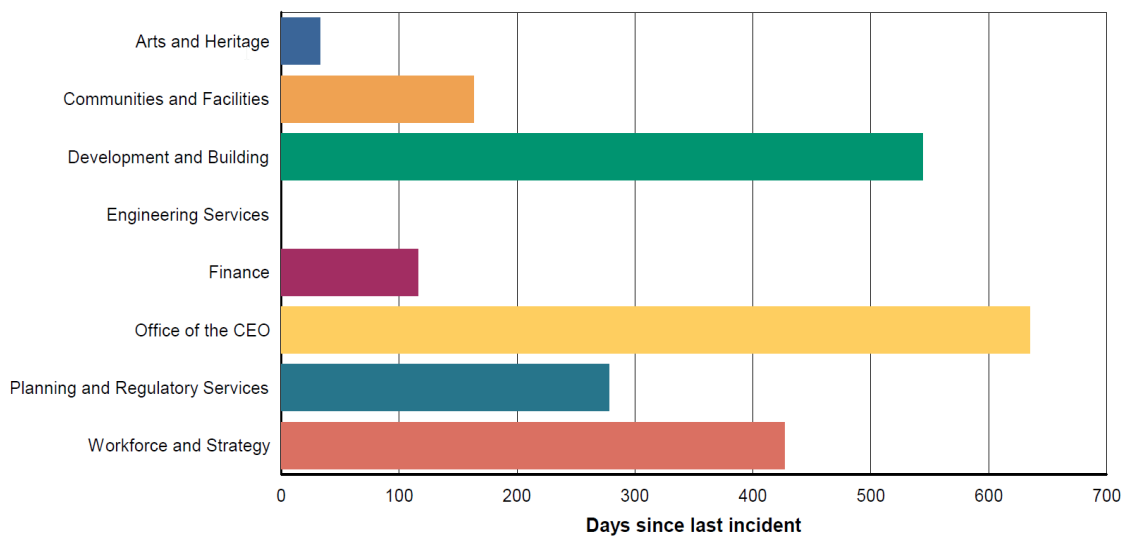
Safety Statistics

The following graphs show the number of lost time injury free days since the last workplace incident by section. These results reflect our employee’s commitment to safety and recognise the organisations effort in the implementation of safe work practices.

Lost time injury free days (sections identified as High Risk)



Lost time injury free days (sections identified as Low Risk)



The safety statistics for Workforce & Strategy in the reporting period are:

	Feb 2017	Mar 2017	Apr 2017
Number of Lost Time Injuries	0	0	0
Number of Days Lost Due to Injury	0	0	0
Total Number of Incidents Reported	0	2	0
Total Number of Incomplete Hazard Inspections	0		

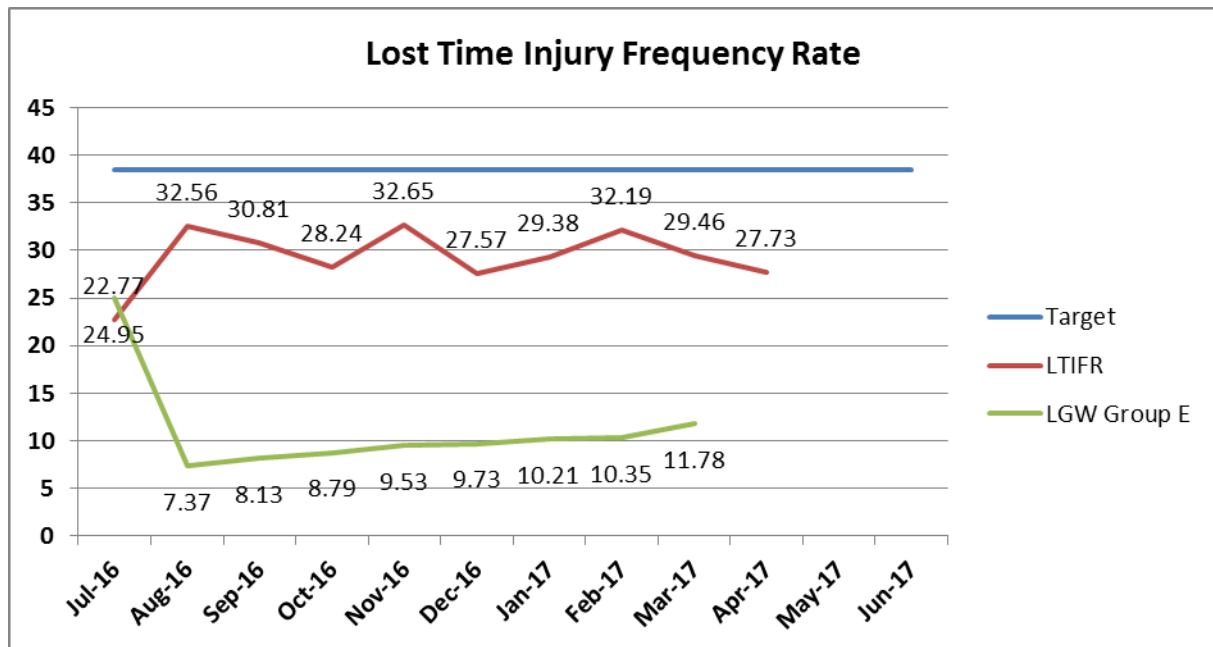
The safety statistics for **All of Council** in the reporting period are:

	Feb 2017	Mar 2017	Apr 2017	Total 16/17 YTD
Number of Lost Time Injuries	6	1	2	33
Number of Days Lost Due to Injury	84	65	78	648
Total Number of Injuries Reported	24	23	11	194
Total number of Incomplete Hazard Inspections	19			

Incomplete hazard inspections have been reported to the appropriate operational areas for action.

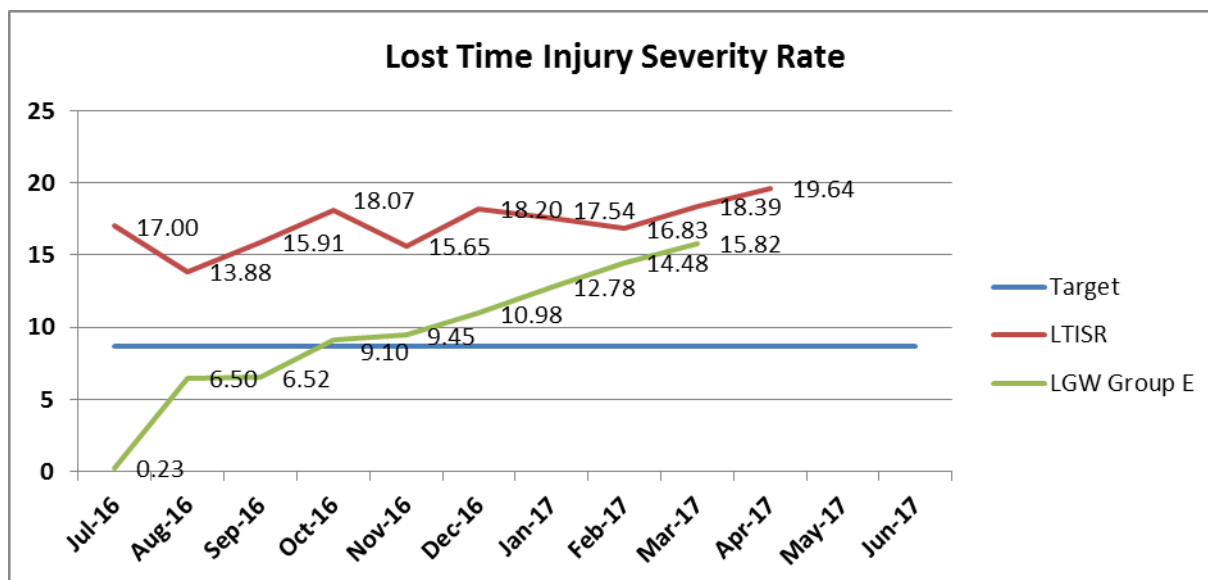
Lost Time Injury Frequency Rate

Lost Time Injury Frequency Rate figures represent the average number of lost time injuries incurred per 1,000,000 employee hours worked (No of LTI's x 1,000,000 / actual employee hours). At this stage Council is tracking below targets based on 15/16 LTIFR, however are significantly higher than LGW Group E which are similar sized Councils.



Lost Time Injury Severity Rate

Lost Time Injury Severity Rate figures represent the average number of lost time days per lost time injury (No of lost time days / no of lost time injuries). Council is tracking considerably higher than our target and the LGW Group E statistics. This is due to some significant injuries that have resulted in long term absences from the workplace.



Risk Management Summary

Example from Section Risk Register (excludes risks accepted/ALARP):

Potential Risk	Current Risk Rating	Future Control & Risk Treatment Plans	Due Date	% Comp	Comments
Corporate Risks					
A legislatively compliant SafePlan is not implemented, monitored and reviewed effectively, for the whole of council, its workers and contractors, to achieve the acceptable compliance level with annual WH&S audits resulting in: increased worker injuries, legislative breaches/legal action, reputational damage, reduced service levels, increased costs and non-compliance with a key council objective.	Low	Ongoing annual audits will be conducted. Work has commenced to rectify the actions from the 2016 Safety Audit. Rectifications resulting from the Workplace Health & Safety system audit will be addressed and assessed in the annual internal audit of the Workplace Health & Safety systems.	Due dates included into RAP and updates will be provided to mgmt.	95%	Actions identified in the 2016 Safety Audit have been included into an Audit Rectification Action Plan. Work has commenced to action RAP items.

Legislative Compliance & Standards

Legislative Compliance Matter	Due Date	% Completed	Comments
Quarterly written assessment of progress towards implementing the 2016/17 annual operational plan	23 May 2017 – Council Agenda	0%	The third quarter review of the 2016/17 Operational Plan will be presented to the Ordinary Council meeting on 23 May 2017.

Legislative Compliance Matter	Due Date	% Completed	Comments
Report on the results of the implementation of the annual operational plan	August 2017	0%	The 2016/17 report will be combined with the Quarter 4 assessment will be presented at the Ordinary Council meeting in August 2017.
Corporate Plan	June 2017	50%	The Corporate Plan will be presented to Council for adoption in June 2017.
Annual Operational Plan 2017/18	June 2017	50%	The annual Operational Plan for 2017/18 will be presented to Council for adoption in June 2017.
Update of Workplace Health & Safety documents to meet the new legislative requirements	2017	95%	Documents continue to be updated so that Council remains compliant.
Report breaches of the Workplace Health & Safety Act and Regulation as necessary to the division within specified legislative timeframes	As soon as practicable	100%	Council has been compliant in this regard for the current reporting period.
Workplace Health and Safety Audit	2017 (date to be advised)	100%	RAP has been developed for implementation.
Rectification Action Plan (2016 Audit)	Due dates identified in RAP	95%	RAP developed for implementation. Work commenced to action RAP items.
WHS Infringement Notices issued to Council are remedied within required timeframes	As per notice	100%	Nil.

3. ACHIEVEMENT OF CAPITAL PROJECTS WITHIN ADOPTED BUDGET AND APPROVED TIMEFRAME

No capital projects are relevant to the Workforce and Strategy Section.

4. ACHIEVEMENT OF OPERATIONAL PROJECTS WITHIN ADOPTED BUDGET AND APPROVED TIMEFRAME

As at period ended April 2017 – 83.3% of year elapsed.

Project	Explanation
Industrial Relations Project	<p>Significant statutory changes have transpired over the last month, the new <i>Industrial Relations Act 2016</i> was proclaimed on 1 March 2017 and the new <i>Local Government Industry Award – State 2017</i> was released on 14 March 2017. These changes have resulted in the need for a comprehensive review and analysis of the Act and current industrial instruments to identify the associated impacts for Council and staff in currently being undertaken. Applicable policies and procedures are being revised, as a priority to ensure legislative compliance.</p> <p>Two officers attended the LGAQ IR Workshop on 3 May 2017 in Emerald. Another workshop is scheduled on 24 May 2017 in Cairns and 26 May 2017 in Brisbane. Still to be determined what staff to attend.</p>
WHS Data Management System	The claims module is undergoing some final configuration in the liability section to suit operational needs. The latest version of the Riskware software was

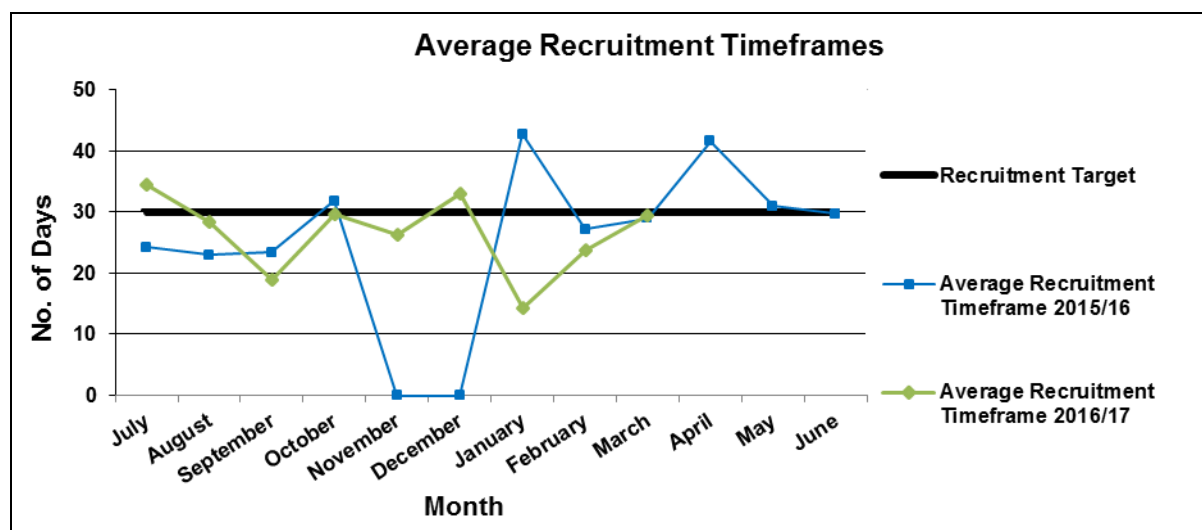
Project	Explanation
	tested and found to have bugs in the system. Officers are working with the company to fix the problem.
Service Level Review Project (SLR)	A report is being prepared by the General Manager Community Services on the schedules, costs and resources for Parks Tree Maintenance to be presented to Council. No further action will be taken on this project until that report has been presented.
Aurion Project	Update to Aurion 11.23 was implemented on 6 April, which now allows work to commence on the implementation of Aurion Web Recruitment later in the year.
Strategic Framework Project	The 2017 – 2022 Corporate Plan is approaching finalisation. The development phase of the 2017/18 Operational Plan is well underway with Departmental workshops occurring with relevant stakeholders. The draft 2017/18 Operational Plan will be presented to a Councillor workshop in early June prior to both documents being adopted.

5. DELIVERY OF SERVICES AND ACTIVITIES IN ACCORDANCE WITH COUNCIL'S ADOPTED SERVICE LEVELS

Service Delivery Standard	Target	Current Month's Performance
Recruitment positions finalised within 30 working days (10 positions recruited during reporting period)	100%	44%
Policies reviewed within 10 working days	100%	100%
Acknowledge job applications within 2 working days of the advertising close date. (as per policy/procedure)	100%	100%
Employee pays processed and paid within 3 working days after the period end date	100%	100%
Payroll accuracy	100%	99.68%
Hazard Inspections completed as per the adopted Matrix	100%	73%

Recruitment Timeframes

Of the 16 positions recruited in the reporting period, 9 were not finalised within the 30 day timeframe. The flooding caused by TC Debbie placed additional pressure on panel members to undertake shortlisting. Delays were also experienced with pre-employment screening processes.



Establishment

FTE Positions	Period	Workforce & Strategy	Council
Starting Point	1 January 2014	30.05	838.9
Same Time Previous Year	30 April 2016	37.00	868.49
July 2016	31 July 2016	36	882.07
Previous Month	31 March 2017	34	899.12
Current Month	30 April 2017	34	899.12

FTE Positions is the total full time equivalent positions approved and recorded in Aurion excluding casual positions and including approved vacancies.

FTE positions include 51.74 supplementary positions which have been created for a number of reasons including: short term projects, co-op students and funded positions. All of these positions have an end date and will reduce the FTE once the tenure has been completed.

The FTE positions also include the following apprentices and trainees across Council:

Apprentices	Trainees
13	18

Changes to Workforce & Strategy Establishment

There are no changes to report.

Changes to Council Establishment

There are no changes to report.

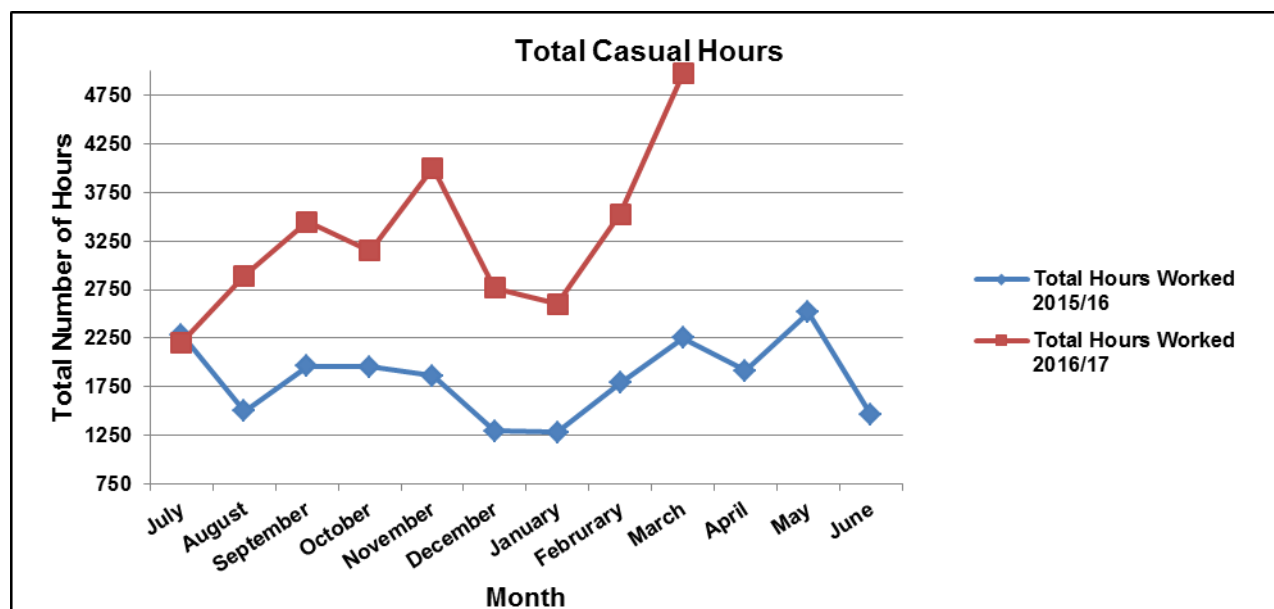
FTE Positions Internal / External Split

The percentage split for approved full time equivalent positions excluding casual positions and including approved vacancies currently sits at 58% (526.38) internal and 42% (372.74) external. The internal definition is based on staff who are appointed in accordance with the Local Government Officers Award and it should be noted that there are a number of supervisors and technical staff on this award that work predominately in the field.

	Feb 14	Mar 17	Apr 17
External	371.91	372.74	372.74
Internal	465.68	526.38	526.38
TOTAL	837.44	899.12	899.12

Casual Hours – March 2017 (reported one month in arrears)

All casual hours worked will now be reported one month in arrears so that actual hours worked can be accurately reported. There are currently a total of 69 casuals actively employed by Council of which 63 were engaged during the reporting period. The engaged casual employees collectively have worked the total number of 4978.31 hours during the month of March 2017.



Casual Hours by Section – March 2017 (reported one month in arrears)

The following list shows the total number of hours worked by casual employees by Section and Unit in the reporting period as provided by the responsible operational area. A significant increase in casual hours is a result of the development of casual pools for labourers and gardeners. This initiative has been implemented to provide access to trained resources during periods of staff shortages or high work demands as well as reduce the use of external labour hire.

Section	Unit	Commentary	No. of hours	Percentage of cost recovery
Arts and Heritage	Art Gallery	To assist with the delivery of ongoing programs. Expenditure is in some cases offset by earned income.	407.9	0%
Arts and Heritage	Heritage Services	Assist in Food and Beverage roles for catered function - all wages costs are generally recovered as a fee for service operation.	158.5	100%
Arts and Heritage	Major Venues	Casual staff used by hirers, wages costs in box office and production departments are fully recovered. Across this period casual staff are used for annual maintenance program and to back fill a vacant position. Casual staff also engaged on Music Theatre project offset by box office income.	1120.5	89.7%
Communities and Facilities	City Child Care Centre	Backfilling for staff leave and staff attending training.	132.5	
Communities and Facilities	Client Services	Backfilling for staff leave and unexpected sick leave, and some	297.25	

Section	Unit	Commentary	No. of hours	Percentage of cost recovery
		assistance on a weekend. Some hours were also for delivery of Tech Savvy Senior program funded by a grant.		
Communities and Facilities	Facilities	Backfilling for RDO's, leave and cleaning of the Library on a Saturday.	253.55	
Communities and Facilities	Collections and Systems	Provide additional assistance in the lead up to holding the CapriCon event.	72.5	
Parks	Parks and Visitor Services	Backfill during a period of recruitment, backfill for employees attending training and during periods of leave.	599.85	
Parks	Parks Operations	Backfilling for long term leave, backfilling for employee on suitable duties plan.	185	
Corporate and Technology Services	Workforce and Strategy	To backfill during a period of recruitment.	36	
Regional Development and Aviation	Regional Promotions	Assisting with content writing required for Council's website and relating to major Council projects occurring across the region.	21	
Office of the CEO	Governance Support	To cover for staff vacancy and provide assistance with Citizenship ceremony and Council meetings.	40	
Civil Operations	Urban & Rural Operations	Assisting on various projects including ablackspot project, Pilbeam Drive project and Campbell Street project (all funded). Backfilling for long term illnesses and assistance with flood clean up and flood repair work.	977.9	
Civil Operations	FRW	Backfilling for long term illnesses and unexpected sick leave.	630.61	
RRWR	Collections	Backfilling for unexpected absences.	45.25	
TOTAL			4978.31	

The above casual hours for March 2017 by employment type includes the following HERO hours.

Section	Unit	No. of Hours
Communities and Facilities	Facilities	72.5
Workforce and Strategy	Administration	36
Regional Services	Support Services	94
Office of the CEO	Governance Support	40
TOTAL		242.5

It should be noted that labour hire is also utilised in addition to casual labour in some areas of the organisation to support staff shortages and special project requirements or events and also to avoid increasing the FTE.

Volunteer Hours by Section – April 2017

The following list shows the total number of hours worked by volunteers by Section and Unit in the reporting period as provided by the responsible operational area.

Section	Unit	No. of Hours
Arts & Heritage	Art Gallery	668
Arts & Heritage	Heritage Village	2927
Arts & Heritage	Pilbeam Theatre	541.25
Communities & Facilities	Libraries	491
Parks	Rockhampton Zoo	397
TOTAL		

Work Experience Placements – April 2017

Work Experience Applications Received During the Month of April 2017		3
Placement Type	Section	Placed
Horticulture	Parks	Opportunity currently being sourced
Library	Library services	
Health and Safety	Workforce and Strategy	
Work Experience Placements Occurring During the Month of April 2017		1
Placement Type	Section	Dates
Environmental Health	Health and Environment	24 Apr – 2 May

FINANCIAL MATTERS

Financial performance as expected for reporting period.

End of Month Job Costing Ledger - (Operating Only) - CORPORATE SERVICES



As At End Of April

Report Run: 02-May-2017 11:47:13 Excludes Nat Accs: 2802,2914,2917,2924

	Adopted Budget \$	Revised Budget \$	EOM Commitments \$	YTD Actual \$	Commit + Actual \$	Variance %	On target 83.3% of Year Gone
CORPORATE SERVICES							
WORKFORCE & STRATEGY							
<u>Human Resources and Payroll</u>							
Revenues	0	(27,490)	0	(38,504)	(38,504)	140%	✓
Expenses	1,610,882	1,577,059	39,407	1,253,540	1,292,947	82%	✓
Transfer / Overhead Allocation	21,000	21,000	0	10,369	10,369	49%	✓
Total Unit: Human Resources and Payroll	1,631,882	1,570,569	39,407	1,225,404	1,264,811	81%	✓
<u>Safety & Training</u>							
Revenues	(74,250)	(74,250)	0	(177,222)	(177,222)	239%	✓
Expenses	1,315,785	1,283,937	81,752	920,380	1,002,132	78%	✓
Transfer / Overhead Allocation	55,000	55,000	0	14,052	14,052	26%	✓
Total Unit: Safety & Training	1,296,535	1,264,687	81,752	757,211	838,963	66%	✓
<u>Corporate Improvement & Strategy</u>							
Expenses	585,369	512,277	2,000	267,464	269,464	53%	✓
Transfer / Overhead Allocation	0	0	0	865	865	0%	✗
Total Unit: Corporate Improvement & Strategy	585,369	512,277	2,000	268,328	270,328	53%	✓
<u>Workforce & Strategy Management</u>							
Expenses	353,837	444,754	15,441	299,655	315,096	71%	✓
Transfer / Overhead Allocation	0	0	0	528	528	0%	✗
Total Unit: Workforce & Strategy Management	353,837	444,754	15,441	300,183	315,623	71%	✓
<u>Investigations and Industrial Relations</u>							
Expenses	353,972	341,726	5	216,883	216,887	63%	✓
Transfer / Overhead Allocation	0	0	0	98	98	0%	✗
Total Unit: Investigations and Industrial Relations	353,972	341,726	5	216,981	216,986	63%	✓
Total Section: WORKFORCE & STRATEGY	4,221,594	4,134,014	138,605	2,768,106	2,906,711	70%	✓
Total Department: CORPORATE SERVICES	4,221,594	4,134,014	138,605	2,768,106	2,906,711	70%	✓

**CORPORATE SERVICES
DEPARTMENT - MONTHLY
OPERATIONAL REPORT APRIL 2017**

CTS Monthly Report April 2017

Meeting Date: 23 May 2017

Attachment No: 2

MONTHLY OPERATIONS REPORT

CORPORATE & TECHNOLOGY SECTION

Period Ended April 2017

VARIATIONS, ISSUES AND INNOVATIONS

Section Update

RTI / IP Application Status

Two new applications were received under the Right to Information Act/Information Privacy Act this month. Two applications were completed during the month, leaving two outstanding.

No documents were released administratively, and no external reviews were received, leaving three outstanding.

All current applications are progressing in accordance with legislative timeframes.

Customer Service – Gracemere Office

The Council Gracemere Office (Ranger Street) is scheduled to close for renovation and conversion to the Gracemere Library on 19 May 2017. The Gracemere Library fitout will also include a redesigned Customer Service counter area. The Gracemere Library / Customer Service office is expected to open around mid to late August 2017.

During the Gracemere Office renovation, a temporary Customer Service shopfront will operate out of the Gracemere Shopping World from 22 May to 18 August 2017. The opening hours will be 9.00am to 4.30pm Monday to Friday.

Customer Service are working with the Marketing & Communications team on the communications plan.

Smart Regional Centre

Smart Hub - Start-up Programs

The marketing campaigns commenced for the Startup Club and Startup Stars programs:

StartUP club

Startup Club – This program is designed to support existing co-working space members and other startups in the Rockhampton community. The program is geared at attracting additional members to our Smart Hub as well as fostering growth in the Smart Hub's ecosystem. The Startup Club program, facilitated by Mr Bill McKeague, involves formal coaching sessions using the Lean Launchpad approach. Lean Launchpad provides real world, hands-on learning about what it is like to plan and design a new business or new product or service



Startup Stars is an initiative funded by the Queensland Government through Advance Queensland.



Startup Stars – Program to demonstrate that our region is the place to start and grow a successful business. This will be achieved by supporting six selected entrepreneurs for six months to start and rapidly scale their business to reach international markets. The selected six entrepreneurs will participate in an intensive mentoring program run by a nationally recognised expert mentor Mr Phillips (*Business in Bare Feet*).

The success of the Startup Stars program will be leveraged as case studies to gain further publicity for our Smart Hub, attracting more startups to the region and to the hub itself.

The Startup Stars program is gratefully supported by the Queensland State Government under the Advance Queensland Startup Events and Activities Fund.

Marketing and information sessions will continue throughout May, with both programs scheduled to commence in June, running through to November 2017.

We would like to acknowledge the excellent communications and social media marketing assistance provided by Tanya Wooley, RRC Marketing Officer.

Advance QLD HotDesQ Host Services – Rockhampton Region

RRC has been invited to submit a request for proposal (RFP) for Council's Smart Hub to be a HotDesQ Host. This is a restricted invitation RFP process conducted via QTenders closing on 12 May 2017.

The HotDesQ program is a key element of Advance Queensland and aims to attract international and interstate entrepreneurial talent to Queensland to help accelerate the growth of Queensland's startup ecosystem. HotDesQ is a competitive application process, with international and interstate entrepreneurs encouraged to apply for selection into the program. Successful applicants will receive \$50,000 or \$100,000 dependent on their level of experience and business potential.

The program will run for up to four years and is heavily promoted internationally and nationally with an application intake once a year. The program was launched as a promotional campaign, to profile Queensland's vibrant and welcoming startup ecosystem, our competitive advantages, support programs, and lifestyle – to show that Queensland is the perfect place to live, work and invest.

The successful 'Incoming Startups' will relocate to Queensland for a minimum of 6 months to develop and grow their business, and enhance local start-up communities by injecting new talent, improving entrepreneurial skills and providing access to international expertise and global markets.

A key element of the program is the translation of knowledge and skills from the Incoming Startups to our local startups. This will be achieved through a requirement for Incoming Start-ups to earn 'Entrepreneurial Impact points' over the 6 month program. The Incoming Startups will accrue Entrepreneurial Impact points through engagement with local startups at various start-up events, workshops and activities.

To support successful delivery of this program the Department of Science, Information Technology and Innovation (DSITI) is calling for the services of startup community providers to be 'Startup Hosts' - to host and support these international and interstate Incoming Startups and assist them to deliver their entrepreneurial impact activities. Start-up Hosts will receive a grant payment of \$6,000 - \$10,000 for each Incoming Start-up team they host.

1. COMPLIANCE WITH CUSTOMER SERVICE REQUESTS

The response times for completing the predominant customer requests in the reporting period for April 2017 are as below:

	Balance B/F	Completed in Current Mth	Current Month NEW Request		TOTAL INCOMPLETE REQUESTS BALANCE	Under Long Term Investigation	Completion Standard (days)	Avg Completion Time (days) Current Mth	Avg Completion Time (days) 6 Months	Avg Completion Time (days) 12 Months	Avg Duration (days) 12 Months (complete and incomplete)
			Received	Completed							
Accounts Payable Enquiry	0	0	0	0	0	0	2	● 0.00	● 1.00	● 1.20	0.75
Bookings Enquiry	0	0	1	1	0	0	5	● 0.00	● 0.25	● 1.33	0.75
Insurance: Mower / Slasher / Whipper / Spinner	1	1	2	1	0	0	90	● 4.00	● 7.80	● 10.21	10.36
Insurance: Personal Accident / Injury	1	1	1	1	0	0	120	● 6.00	● 34.56	● 43.11	45.71
Insurance: Public Liability / Property Damage Public Property	4	3	4	1	1	0	90	● 3.00	● 10.56	● 8.30	13.78
Leased Premises - General Enquiry	0	0	0	0	0	0	5	● 0.00	● 1.00	● 1.00	1.00
Rates Searches	15	15	103	71	20	0	4	● 2.90	● 1.84	● 1.59	1.56

2. COMPLIANCE WITH STATUTORY AND REGULATORY REQUIREMENTS INCLUDING SAFETY, RISK AND OTHER LEGISLATIVE MATTERS

Safety Statistics

The safety statistics for the reporting period are:

	Third Quarter		
	April	May	June
Number of Lost Time Injuries	0		
Number of Days Lost Due to Injury	0		
Total Number of Incidents Reported	0		
Number of Incomplete Hazard Inspections	0		

Risk Management Summary

Section Risk Register (excludes risks accepted/ALARP)

Potential Risk	Current Risk Rating	Future Control & Risk Treatment Plans	Due Date	% Completed	Comments
Corporate Recordkeeping software (ECM) doesn't meet strategic records management requirements in relation to systematic electronic records archival and disposal resulting in failure to dispose/archive eRecords.	High	The Records Archiving, Retention and Disposal (RARRD) project commenced in 2012 to develop a corporate solution to cover eRecords (including more effective hardcopy disposal recording).	TBA1	90%	Hardcopy records retention and disposal processes documented and implemented. ECM 4.03 Live, new File Plan (90% complete).
Operational degradation or failure of Council's Two-way radio communications system resulting in failed regional communications for daily operations and emergency disaster management.	High	Commence planning and implement a replacement RRC regional two-way radio communications system. Two stage plan- 1. Replace the Rockhampton City Two-way system. 2. Integrated regional solution taking in the Gracemere infrastructure.	(1) Jun 16 (2) Jun 17	100% 65%	Contract awarded to a local company – Beaney's Communications Stage 1 completed. Stage 2 delayed for land tenure issues with Mt Pinnacle communications tower.

Legislative Compliance & Standards

Legislative Compliance Matter	Due Date	% Completed	Comments
A local government must review its procurement policy annually.	30/06/17		

3. ACHIEVEMENT OF CAPITAL PROJECTS WITHIN ADOPTED BUDGET AND APPROVED TIMEFRAME

Project	Start Date	Expected Completion Date	Status	Budget Estimate	YTD actual (incl committals)
CAPITAL WORKS PROGRAM					
FLEET (CP440)					
Fleet Asset Renewal Program	1/07/2016	30/06/2017	Ongoing	\$4,806,200	\$8,889,465
Comment: Carry over committals included in the actual YTD.					
INFORMATION TECHNOLOGY (CP230)					
IT Asset Renewal & Upgrade Program	1/07/2016	30/06/2017	Ongoing	\$1,361,206	\$589,606
Comment:					
BUSINESS SUPPORT & DEVELOPMENT (CP630)					
Property Sales	1/07/2016	30/06/2017	Ongoing	\$1,018,482	\$713,645
Comment:					
SMART REGIONAL CENTRE(CP235)					
CBD Smart Tech and Hub project	1/07/2016	30/06/2018	Ongoing	\$4,548,000	\$1,385,339
Comment: State Government Building Our Regions funding \$2,270,000 included in project.					

4. ACHIEVEMENT OF OPERATIONAL PROJECTS WITHIN ADOPTED BUDGET AND APPROVED TIMEFRAME

As at period ended *April* 83% of year elapsed.

Project	2016/17 Budget	Actual (incl. committals)	% budget expended	Explanation
Customer Service After Hours Operation	\$60,000	\$43,685	73%	Propel after hours call centre service.

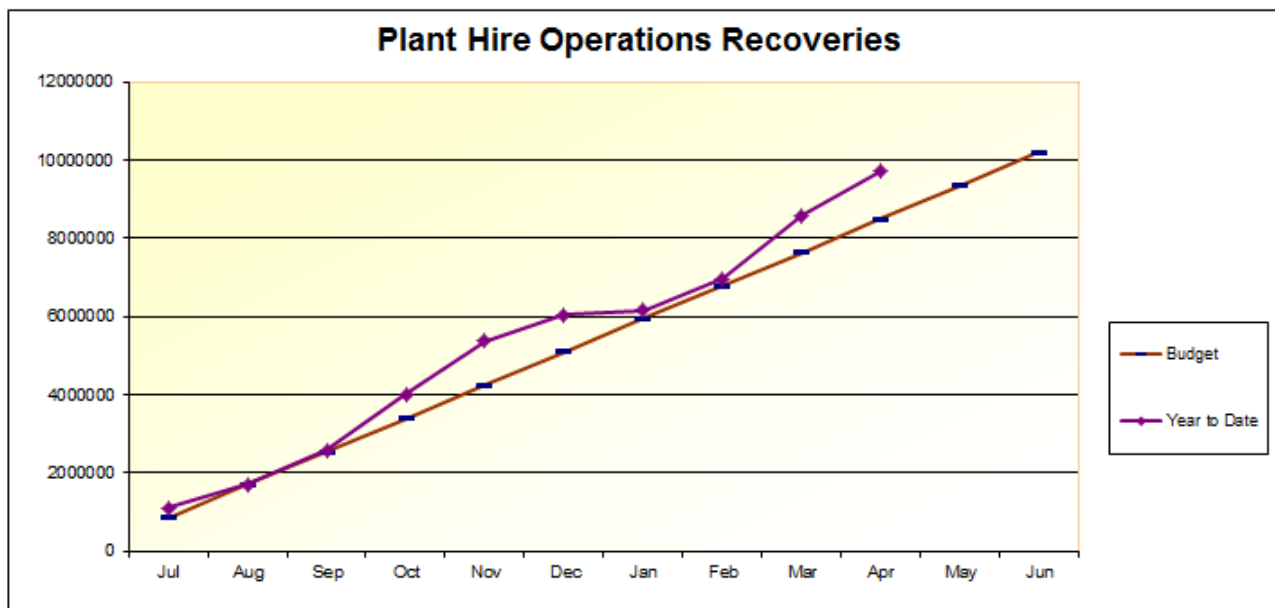
Project	Project Start Date	Project Completion Date	% Completed	Comments
Planned implementation of Aurion System Improvement Project recommendations	Aug 2016	Jun 2017	30%	Aurion upgrade completed during April. Planning continuing.
Phase 2 eServices implementation of ePathway and Pathway mobile improvements throughout 2016/17.	Jul 2016	Jun 2017	35%	A pilot is underway for animal mobile for use by local law officers. Pathway upgrade scheduled for May which includes additional functionality for eServices.
Develop and implement a solution for managing and processing tax invoices in digital format.	Sep 2016	Jun 2017	100%	System operational from 10 Mar 17
Smart Hub design and fitout.	Sep 2016	Nov 2017	15%	Beat Architects working with project team to complete the details design of the Customs House smart hub

5. DELIVERY OF SERVICES AND ACTIVITIES IN ACCORDANCE WITH COUNCIL'S ADOPTED SERVICE LEVELS

Service Delivery Standard	Target	Current Performance
IT support services provided within service levels outlined in the IT Service Catalogue.	95%	94%
Ensure availability of system up-time during core business hours (excluding planned outages).	99%	100%
Maintain the ratio of customer queries satisfied by Customer Service Officers, without referral to departments.	80%	88%
Customer Service Call Centre answering 75% of incoming calls within 45 seconds.	75%	72%
Process records on the day of receipt as per Recordkeeping Charter.	95%	100%
Process Right to Information/Information Privacy (RTI/IP) applications within legislative timeframes.	100%	100%
Manage centralised tendering and contracting functions in accordance with legislative requirements and Council policy.	100%	100%
Ensure supplier payments are made within stated trading terms.	90%	89%
Ensure staff purchasing activity is compliant with legislation and policy.	100%	100%
Ensure top 100 suppliers by dollar value under formal purchasing agreements (contracts).	90%	96%
Maximise Council property occupancy rates.	98%	100%
Ensure tenanted properties in any month, have current lease agreements and public liability insurance.	80%	78%
Process insurance claims within procedural timeframes.	100%	100%
Maintenance of the risk monitoring and reporting regime by providing a quarterly risk report to the Council and Leadership Team on all current high and very high risks assessed as not ALARP (unacceptable).	100%	100%

Fleet Services

Ensure internal plant hire operations deliver budgeted net surplus.



Plant Hire Operations Budget (Surplus)	\$ 10,183,500
Year to Date (Surplus)	\$ 9,697,462

Procurement & Logistics

Contracts Awarded for April – 12

TEN12546 - Structural Works Robert Archer Grandstand - Rockhampton Showgrounds - T & C Services - \$238,594.31
TEN12504 - Supply & Delivery of PPE - Morrison CQ Agencies - SOR
TEN12498 - Replacement of Dooley Street Washday Bay Infrastructure - Justin Roth Plumbing Pty Ltd - \$119,274
TEN12511 - First Turkey Mountain Bike Reserve - D & C of Bike Trails - Trailworx - \$302,160
TEN12529 - RPQS Supply Delivery and Laying of Turf - Panel - SOR
TEN12533 - Supply of Fuel at Mount Morgan - Stewarts Towing & Service Station - SOR
TEN12538 - D & C of New Wet Play Area at Cedric Archer Park, Gracemere - Beau Corp Aquatics & Construction - \$1,330,957.52 (Works for QLD)
TEN12539 - D & C of Water Slide System at 42 nd Battalion Pool - Swimplex Aquatics Pty Ltd - \$1,328,036.00 (Works for QLD)
QUO12541 - Fraser Park Natural Areas Management - Ecosure Pty Ltd - \$61,550.00
TEN12551 - Mt Morgan Streetscape Project - JM Kelly Builders Pty Ltd - \$1,037,770 (Works for QLD)
TEN12581 - Electrical & Mechanical Works Schotia Place Air Conditioning - A E Smith & Son (NQ) Pty Ltd - \$225,698.00 (Works for QLD)
QUO12603 - CBD Placemaking Opportunities - Dolphinium Pty Ltd T/A Village Well - SOR

Tenders / quotes in progress: 29

Customer Requests Completed Monthly & Top 5 Customer Requests																						
	May	June	July	August	September	October	November	December	January	February	March	April										
Requests Logged	3335	3393	3745	4155	3429	3163	3011	2565	3241	3235	3912	2884										
Same month Completed	2731	2842	2940	3337	2903	2604	2449	1839	2525	2564	2929	2180										
% completed same month	81%	83%	78%	80%	84%	82%	81%	71%	77%	79%	75%	75%										
Completed Total for Month	3736	3342	3481	4175	4029	3169	3041	2383	2973	3121	3379	2194										
Total Pending	1660	1645	2102	2183	1572	1607	1195	1419	1704	1844	2331	2107										
Top 5 Requests for Month	W/Leak F/Enq P/Gen An/Dogr P/Trim	An/Dogr F/Enq W/Ani D/Plan T/Trim	An/Dogr F/Enq T/Trim W/Ani D/Plan	An/Dogr D/Plan T/Trim W/Leak W/Ani	An/Dogr P/Gen W/Leak D/Plan M/Mtce	An/Dogr T/Trim Bin RRC W/Leak D/Plan	An/Dogr W/Leak D/Plan P/Gen W/Ani	W/Leak An/Dogr T/Trim W/Animal D/Plan	W/Leak An/Dogr P/Gen T/Trim W/Animal	W/Leak D/Plan T/Trim An/Dogr P/Gen	T/Trim W/Leak S/Blockage Bin RRC Misc Road	W/Leak P/Gen Misc Road O/Grown An/Dogr										
Total uncompleted customer requests up to 3 months old:				1542				Conquest Work Order & Investigation Long Term up to 3 months				590										
Total uncompleted customer requests between 3 to 6 months old:				232				Conquest Work Order & Investigation Long Term between 3 to 6 months old:				113										
Total uncompleted customer requests greater than 6 months old:				333				Conquest Work Order & Investigation Long Term greater than 6 months old:				117										
<p>Request Completed: Requested task or action has been completed (not just work order raised), or complaint has been investigated, action taken and correspondence finalised.</p> <p>Conquest Work Order: A Work Order has been raised for maintenance, repair or future planned action.</p> <p>Investigation Long Term: Requested task, action or complaint assigned to internal or external investigation, may include, but not limited to: Insurance, Planning, Legal, Civil or Domestic matter</p>																						
<table border="1"> <tr> <td rowspan="3">Key:</td> <td>T/Trim - Tree Trimming</td> <td>Inf Enq - Infringement Enquiry - Local Laws</td> <td>An/Dogr - Dog Registration Enquiry</td> </tr> <tr> <td>D/Plan - Duty Planner</td> <td>O/Grown - Overgrown Allotment</td> <td>W/Leak - Water Leak</td> </tr> <tr> <td>Bin RRC - Replace Bin RRC</td> <td>D/Plan - Duty Planner (New Enq)</td> <td>S/Blockage - Reactive Sewerage Block</td> </tr> </table>													Key:	T/Trim - Tree Trimming	Inf Enq - Infringement Enquiry - Local Laws	An/Dogr - Dog Registration Enquiry	D/Plan - Duty Planner	O/Grown - Overgrown Allotment	W/Leak - Water Leak	Bin RRC - Replace Bin RRC	D/Plan - Duty Planner (New Enq)	S/Blockage - Reactive Sewerage Block
Key:	T/Trim - Tree Trimming	Inf Enq - Infringement Enquiry - Local Laws	An/Dogr - Dog Registration Enquiry																			
	D/Plan - Duty Planner	O/Grown - Overgrown Allotment	W/Leak - Water Leak																			
	Bin RRC - Replace Bin RRC	D/Plan - Duty Planner (New Enq)	S/Blockage - Reactive Sewerage Block																			

FINANCIAL MATTERS

Operational Budget Status for month ending April 2017

	Adopted Budget	Revised Budget	EOM Commitments	YTD Actual	Commit + Actual	Var	On target
	\$	\$	\$	\$	\$	%	83% of Year Gone
CORPORATE AND TECHNOLOGY							
<i>Fleet</i>							
Revenues	(263,000)	(263,000)	0	(309,972)	(309,972)	118%	✓
Expenses	12,631,419	11,504,619	492,979	8,849,328	9,342,307	81%	✓
Transfer / Overhead Allocation	(16,966,000)	(16,573,000)	0	(14,075,074)	(14,075,074)	85%	✓
Total	(4,597,581)	(5,331,381)	492,979	(5,535,718)	(5,042,739)	95%	✓
<i>Property & Insurance</i>							
Revenues	(607,500)	(607,500)	0	(425,075)	(425,075)	70%	✗
Expenses	3,070,923	3,032,111	26,195	2,585,987	2,612,181	86%	✗
Transfer / Overhead Allocation	9,940	9,940	0	5,651	5,651	57%	✓
Total	2,473,363	2,434,551	26,195	2,166,563	2,192,758	90%	✗
<i>Corporate & Technology Management</i>							
Revenues	0	0	0	(76)	(76)	0%	✓
Expenses	680,113	632,929	29,082	520,475	549,558	87%	✗
Transfer / Overhead Allocation	0	0	0	1,578	1,578	0%	✗
Total	680,113	632,929	29,082	521,978	551,060	87%	✗
<i>Information Systems</i>							
Revenues	(20,000)	(25,792)	0	(18,544)	(18,544)	72%	✗
Expenses	6,733,917	6,916,114	707,048	5,581,301	6,288,350	91%	✗
Transfer / Overhead Allocation	19,000	24,034	0	17,977	17,977	75%	✓
Total	6,732,917	6,914,355	707,048	5,580,735	6,287,783	91%	✗
<i>Procurement & Logistics</i>							
Revenues	(11,100)	(2,658)	0	(2,781)	(2,781)	105%	✓
Expenses	1,677,850	1,804,218	15,925	1,439,082	1,455,008	81%	✓
Transfer / Overhead Allocation	36,000	36,074	0	12,124	12,124	34%	✓
Total	1,702,750	1,837,633	15,925	1,448,426	1,464,351	80%	✓
<i>Customer Service</i>							
Revenues	(210,000)	(210,909)	0	(172,478)	(172,478)	82%	✗
Expenses	1,758,969	1,674,035	239	1,290,974	1,291,213	77%	✓
Transfer / Overhead Allocation	0	(208)	0	(1,210)	(1,210)	581%	✓
Total Unit:	1,548,969	1,462,918	239	1,117,286	1,117,525	76%	✓
<i>Smart Regional Centre</i>							
Revenues	(45,000)	(18,750)	0	(4,314)	(4,314)	23%	✗
Expenses	354,776	300,069	2,545	156,691	159,236	53%	✓
Transfer / Overhead Allocation	0	0	0	596	596	0%	✗
Total Unit:	309,776	281,319	2,545	152,973	155,518	55%	✓
Total Section	8,850,307	8,232,324	1,274,014	5,452,242	6,726,256	82%	✓

**CORPORATE SERVICES
DEPARTMENT - MONTHLY
OPERATIONAL REPORT APRIL 2017**

Finance Monthly Report April 2017

Meeting Date: 23 May 2017

Attachment No: 3

MONTHLY OPERATIONS REPORT
FINANCE SECTION
Period Ended April 2017

VARIATIONS, ISSUES AND INNOVATIONS***Section News***

A number of budget discussions were delayed over the disaster event which essentially means a condensed budget review period during April and May, commencing on the 18th April.

The Airport Asset Management Plan will be presented to Airport committee in May.

Officers are in the process of completing the Fringe Benefits Tax return for Council which is a substantial body of work.

Asset Valuations are progressing well, albeit a little behind schedule. Officers will be under considerable pressure to process all valuations prior the June Financial Audit.

LINKAGES TO OPERATIONAL PLAN

1. COMPLIANCE WITH CUSTOMER SERVICE REQUESTS

The response times for completing the predominant customer requests in the reporting period for *Finance* are as below:

	Balance B/F	Completed in Current Mth	Current Month NEW Requests		TOTAL INCOMPLETE REQUESTS BALANCE	Under Long Term Investigation	Completion Standard (days)	Avg Completion Time (days) Current Mth	Avg Completion Time (days) 6 Months	Avg Completion Time (days) 12 Months	Avg Duration (days) 12 Months (complete and incomplete)
			Received	Completed							
Rates Enquiry	8	7	48	44	4	0	3	● 1.14	● 1.70	● 1.47	1.04

Comments & Additional Information

Nil.

2. COMPLIANCE WITH STATUTORY AND REGULATORY REQUIREMENTS INCLUDING SAFETY, RISK AND OTHER LEGISLATIVE MATTERS

Safety Statistics

The safety statistics for the reporting period are:

	FIRST/SECOND QUARTER		
	February	March	April
Number of Lost Time Injuries	0	0	0
Number of Days Lost Due to Injury	0	0	0
Total Number of Incidents Reported	0	0	0
Number of Incomplete Hazard Inspections	0	0	0

Risk Management Summary

All Finance's Risks are now ALARP

Legislative Compliance & Standards

Legislative Compliance Matter	Due Date	% Completed	Comments
Audited Statement completed by end of October	31/10/16	100%	Final Audited Statements now certified by CEO & Mayor on 14 October.
Annual Budget adopted by 1 August	01/08/16	100%	Budget adopted in July
Asset Register must record its non-current physical assets	30/06/17	100%	Completed
A community financial report must be prepared for the Annual Report	30/10/16	100%	Completed
A Local Government must have a Debt Policy, Investment Policy and a Revenue Policy	01/08/16	100%	All policies now adopted.
Trust Fund Management in accordance with the Local Government Regulation	30/06/17	100%	Completed
Monthly Financial report prepared for the monthly meeting of Council	30/06/16	100%	Completed
A Local Government must set an Asset Recognition Threshold	30/06/17	0%	Not yet reviewed for year.

3.ACHIEVEMENT OF CAPITAL PROJECTS WITHIN ADOPTED BUDGET AND APPROVED TIMEFRAME

No capital projects are relevant to the Finance Section.

4.ACHIEVEMENT OF OPERATIONAL PROJECTS WITHIN ADOPTED BUDGET AND APPROVED TIMEFRAME

No Operational Projects to highlight within the Adopted Budget.

5. DELIVERY OF SERVICES AND ACTIVITIES IN ACCORDANCE WITH COUNCIL'S ADOPTED SERVICE LEVELS

Adopted/Operational Service Level Standards & Performance

Service Level	Target	Current Performance
Levy rates within 1 week of predicted dates in revenue statement	100%	100%
Manage the recovery of unpaid rates and charges in accordance with the Revenue Management Policy, achieving an overdue balance of less than 3% at its lowest point.	<3%	6.24% achieved in April

Please note the service levels depicted in the above table are operational standards only and have not been formally adopted by Council.

6. 'LIVE' GRANT APPLICATIONS: AS AT 11 May 2017

Attached is a summary provided by the Grants Officer on Council's current application.

This edition of the Grants Report has three sections, covering the Federal Budget as well as both pending and successful funding applications.

1. A note on Local Government Grant Programs in the Federal Budget 2017-18:

↑ QLD *Black Spot* funding allocation will be \$85m in 2017-18 (was \$25m 2016/17)

↑ QLD *Bridges Renewal Programme* funding allocation will be \$90m in 2017-18 (was \$64.3m 2016/17)

↑ QLD *Heavy Vehicle Safety and Productivity* funding allocation will be \$15.1m in 2017-18 (was \$10.7m 2016/17)

↑ Regional Growth Fund (\$472m) Package over 4 yrs.

- NEW \$272.0 million to "provide grants of \$10.0 million or more for major projects which support long-term economic growth and create jobs in regions undergoing structural adjustment"; plus

- BOOST of \$200.0 million to the *Building Better Regions Fund* (bringing the total BBRF up to nearly \$500 million from 2017-18 to 2020-21).

↑ *Stronger Communities Programme* (Fund) 2017-18 has allocated \$150k to each Federal Electorate.

Grants Report: As at 5 May 2017

2. Rockhampton Regional Council has applied for the following grants, for which a decision remains pending:

#	Project Name	Project Inclusions	Part of a Council Strategy?	Project Total	Fund	Funding Sought	Final Decision ESTIMATED
11	Rockhampton Laneways Placemaking Strategy	This project will develop the Rockhampton Laneways Placemaking Strategy, to drive the activation of the laneways within the Rockhampton CBD.	CBD Redevelopment Framework / Smart Way Forward	\$150,000	(Cth) Building Better Regions Fund – COMMUNITY STREAM	\$75,000	July 2017
10	Rockhampton Smart Hub Startup Club Lean Launch Pad Mentoring Program	Council partnering with Adaptive Solutions Pty Ltd to facilitate and mentor the 6 month program. The goal is to create an entrepreneurial experience for Startup Club members with all of the pressures and demands felt in an early stage startup.	Smart Way Forward & Economic Development Strategy	\$46,062	(Cth) Incubator Support Initiative - Expert in Residence	\$22,206	May 2017
9	Kershaw Gardens Central Precinct Revitalisation - Stage 2	Kershaw Gardens Central Precinct Revitalisation will deliver a new central activity area with iconic entry statement, additional carparking, new playgrounds, water play, and landscaping features.	Kershaw Gardens Master Plan	\$11,000,000	(QG) Building our Regions (Round 3)	\$5,000,000	July 2017
8	Rockhampton Airport Pavement Upgrade Project	The Rockhampton Airport Pavement Upgrade Project will deliver asphalt resurfacing to the main runway plus surface enrichment to the taxiways, runway shoulders, and both the military and regular public transport (RPT) aprons. The aim of the project is to enable the Airport to open sooner after flooding events.		\$12,620,000	(Cth) Building Better Regions Fund – INFRASTRUCTURE STREAM	\$5,000,000	July 2017
7	Canning St on-road cycle lanes	Canning St - Derby St to Cambridge St	CQ Principal Cycle Network Strategy	\$275,000	(QG) Cycle Network Local Government Program	\$137,500	July 2017
6	North St on-road cycle lanes	North St on-road cycle lanes – Victoria Pde to Campbell St	CQ Principal Cycle Network Strategy	\$384,000	(QG) Cycle Network Local Government Program	\$192,000	July 2017

5	Community Seating Revitalisation Project	To repaint community seating in the East Street Mall. (Note: Council is contributing Council \$1125 cash + \$11,000 in-kind.)	\$27,125	(QG) Gambling Community Benefit Fund	\$15,000	May 2017
4	Rockhampton Kennel Club Facility Replacement Project	Removal of existing timber Kennel Club structure and installation of new 28m x 8m colour bond steel cyclone rated structure on the existing slab at the Rockhampton Showgrounds.	\$35,000 (Plus \$7k in-kind = \$42000))	(QG) Gambling Community Benefit Fund	\$34,000 (The club is contributing \$1000 cash.)	May 2017
3	Denham & Campbell Street Intersection	Upgrade to single lane roundabout.	\$222,162	(Cth) Black Spot	\$222,162	May 2017
2	Alma & Stanley Street Intersection	Construct kerb islands to bring forward hold line.	\$935,719	(Cth) Black Spot	\$935,719	May 2017
1	Derby & East Street Intersection	Upgrade to single lane roundabout.	\$921,537	(Cth) Black Spot	\$921,537	May 2017

3. Funding secured by Council so far in 2016/17 includes:

	Project Name	Project Description	Supporting Council Strategy	Project Total	Fund	Funding Awarded
1	Rockhampton Heritage Village Boardwalk and Viewing Platform Project	Boardwalk and viewing platform at the Heritage Village to establish an access walkway.	N/A	\$13,502 (RRC \$7560 In-Kind)	Commonwealth Government's Stronger Communities Programme (M.Landry MP)	\$5,942
2	Mafeking Bell Revitalisation Project	Restoration and re-establishment of the Mafeking Bell Monument in Mount Morgan	Mount Morgan Streetscape Redevelopment	\$20,000 (RRC \$10,000 In-Kind)	Commonwealth Government's Stronger Communities Programme (K.O'Dowd MP)	\$10,000
3	Pilbeam Walkway - Stage 1	Delivery of the first stage of the Pilbeam Walkway.	Mount Archer Activation Masterplan	\$1.5m	Community Development Grants Programme (Landry MP & Senator Nash)	\$1.5 m
4	Schotia Place Lighting Modernisation Project	Safer and better lighting for Schotia Place, via LED Lighting Ceiling Panels and other improvements.	Schotia Place Heritage Management Plan	\$15,664	Ergon Energy Community Fund	\$4950

Project Name	Project Description	Supporting Council Strategy	Project Total	Fund	Funding Awarded
5 Rockhampton CBD Smart Technologies & Working Hub	Smart Poles, Free Wi-Fi, CCTV, Smart Lighting, Digital Signage, Parking Sensors, Smart Working Hub.	Smart Way Forward	\$4.54m	(QG) Building our Regions: Regional Capital Fund	\$2.28 m
6 First Turkey Mountain Bike Reserve	Mountain bike trails, toilet, vehicular access causeway, and area for events/education.	Mount Archer Activation Master Plan	\$0.5m	(QG) Building our Regions: Regional Capital Fund	\$0.25 m
7 Stanwell-Waroula Road Upgrades	Paving and sealing of 4.5 km of gravel road and reconstruction and widening of 2 m of narrow sealed pavement on Stanwell Waroula Rd.		\$1.62 m	2016-17 Local Government Grants & Subsidies Programs	\$0.9 m
8 Nine Mile Floodway Reconstruction & Widening	Reconstruction and widening of 1.4km of concrete floodway along Nine Mile Road.		\$1.56 m	2016-17 Local Government Grants & Subsidies Programs	\$0.87 m
9 Rockhampton River Festival 2017				Tourism and Events Queensland's (TEQ) Queensland Destination Events Program	\$0.015 m
10 Rockhampton Cultural Festival 2017				Celebrating Multicultural Queensland grants program.	\$0.01 m
11 Mount Morgan Streetscape Improvements	To upgrade the Morgan St median and streetscape (between East and Central Streets), in Mount Morgan. (A key project within the wider Mount Morgan Streetscape Program of work.)	Mount Morgan Streetscape Redevelopment Plan	\$0.61 M	2016-17 Local Government Grants & Subsidies Programs	\$0.348 m
12 Remembering Alton Downs and District Veterans	Photographic display and biographical record booklets commemorating World War One & Two Servicemen, for display in Rockhampton Library History Centre Collection and Community Hall.		\$8,340	Queensland Centenary Grants Program – Spirit of Service	\$8,340
13 42nd Battalion Memorial Pool - water play	Redevelopment of site to include water play	42 nd Battalion Memorial Pool Masterplan	\$1.230m	Works for Queensland \$9.38 m	\$1.230m

Project Name	Project Description	Supporting Council Strategy	Project Total	Fund	Funding Awarded
14 Cedric Archer Park - water play	Development of new water play	Cedric Archer Park Masterplan	\$1.537m	Works for Queensland \$9.38 m	\$1.537m
15 Development of supporting infrastructure for relocation of Rockhampton Hockey Association	Development of artificial hockey surface and associated access and circulation infrastructure (accompany approved project for RHA)		\$2.475m	Works for Queensland \$9.38 m	\$2.475m
16 Mount Morgan Streetscape renewal	Streetscape renewal, public art, event space, lighting, landscape and accessibility upgrades	Mount Morgan Streetscape Redevelopment Plan	\$1.061m	Works for Queensland \$9.38 m	\$1.061m
17 North Rockhampton Boat Ramp Carpark and Walkways	Developing new boating facilities for fishing tourism.	Rockhampton Fishing Tourism Strategy	\$1.5m	Works for Queensland \$9.38 m	\$1.5m
18 Mt Archer Activation Works	New tourism attraction infrastructure works for the Mount Archer Activation Masterplan.	Mount Archer Activation Master Plan	\$0.3m	Works for Queensland \$9.38 m	\$0.3m
19 Rockhampton Zoo & Botanical Gardens Works	Maintenance and improvements to the Zoo and Botanical Gardens.		\$0.3m	Works for Queensland \$9.38 m	\$0.3m
20 Schotia Place Air Conditioning	Installation of air conditioning in the Schotia Place Building which is a community and senior citizens venue.		\$0.25m	Works for Queensland \$9.38 m	\$0.25m
21 Muellerville Walk	Maintenance and improvements to the historic 1.4km Muellerville Walk.		\$94,500	Works for Queensland \$9.38 m	\$94,500
22 Rockhampton Showground Improvements	Maintenance and improvements to the Rockhampton Showgrounds before Beef Week 2018 international trade event.		\$0.271m	Works for Queensland \$9.38 m	\$0.271m
23 Welfare House Mount Morgan	Maintenance and improvements to Welfare House building community use venue.		\$0.153m	Works for Queensland \$9.38 m	\$0.153m

Project Name	Project Description	Supporting Council Strategy	Project Total	Fund	Funding Awarded
24 Mount Morgan Skate Park Toilets	Construction of toilet block for skate park.		\$0.1m	Works for Queensland \$9.38 m	\$0.1m
25 North Rockhampton Library Works	Maintenance and improvements to Library building.		\$90,000	Works for Queensland \$9.38 m	\$90,000
26 Rockhampton City Child Care Centre Painting	Re-painting works for the Child Care Centre building.		\$18,250	Works for Queensland \$9.38 m	\$18,250
27 Startup Stars	Startup Stars is a mentoring program developed to demonstrate that Rockhampton is a suitable place for starting and growing a successful business.	Smart Way Forward & Economic Development Strategy	\$37,035 (\$32,900 excluding cash.)	'Queensland Startup Events and Activities Fund' Advance Queensland	\$17,237
Total FY2016/17 To-Date:					\$15.6 M

FINANCIAL MATTERS

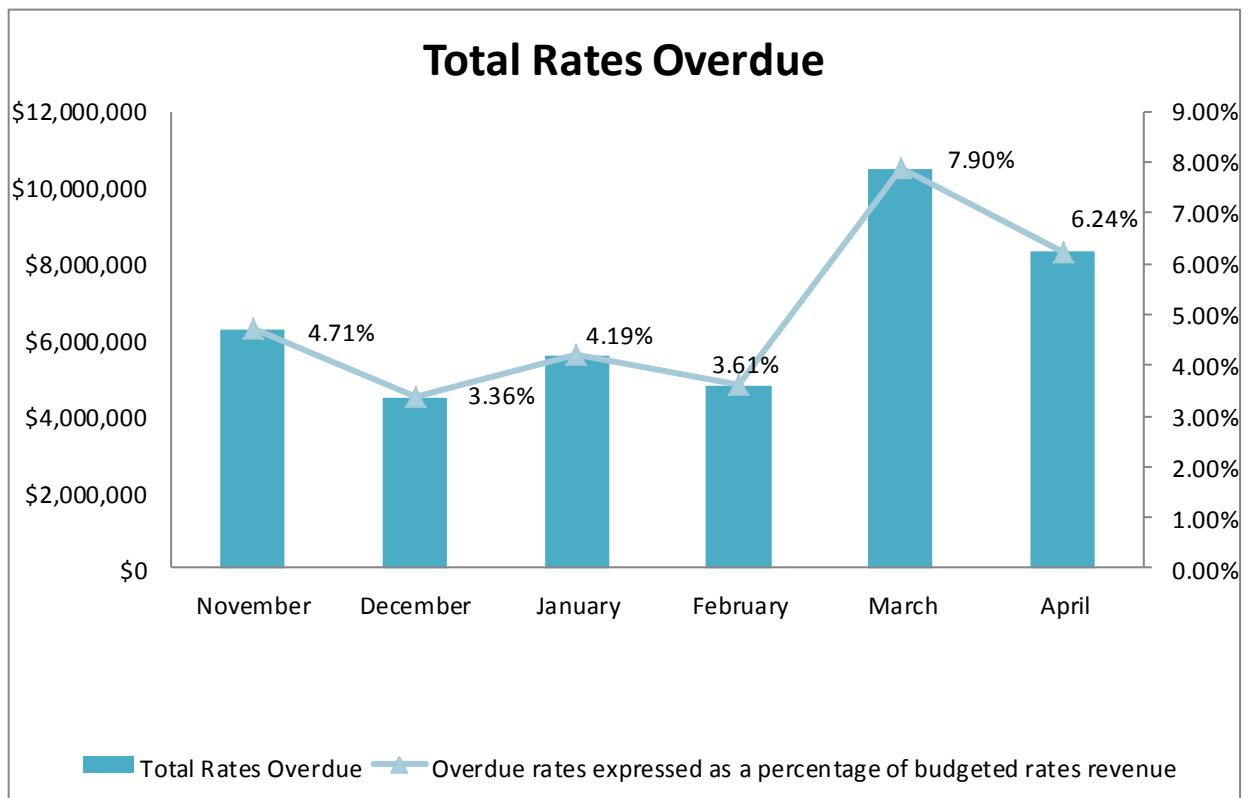
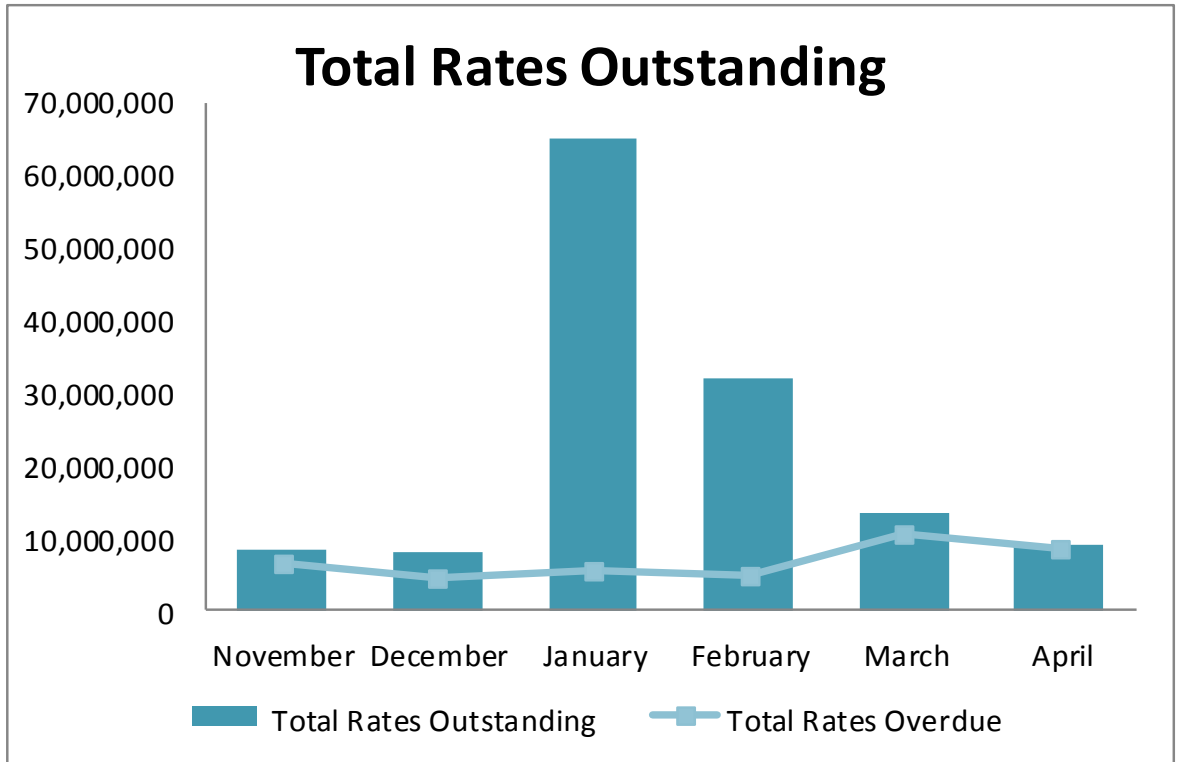


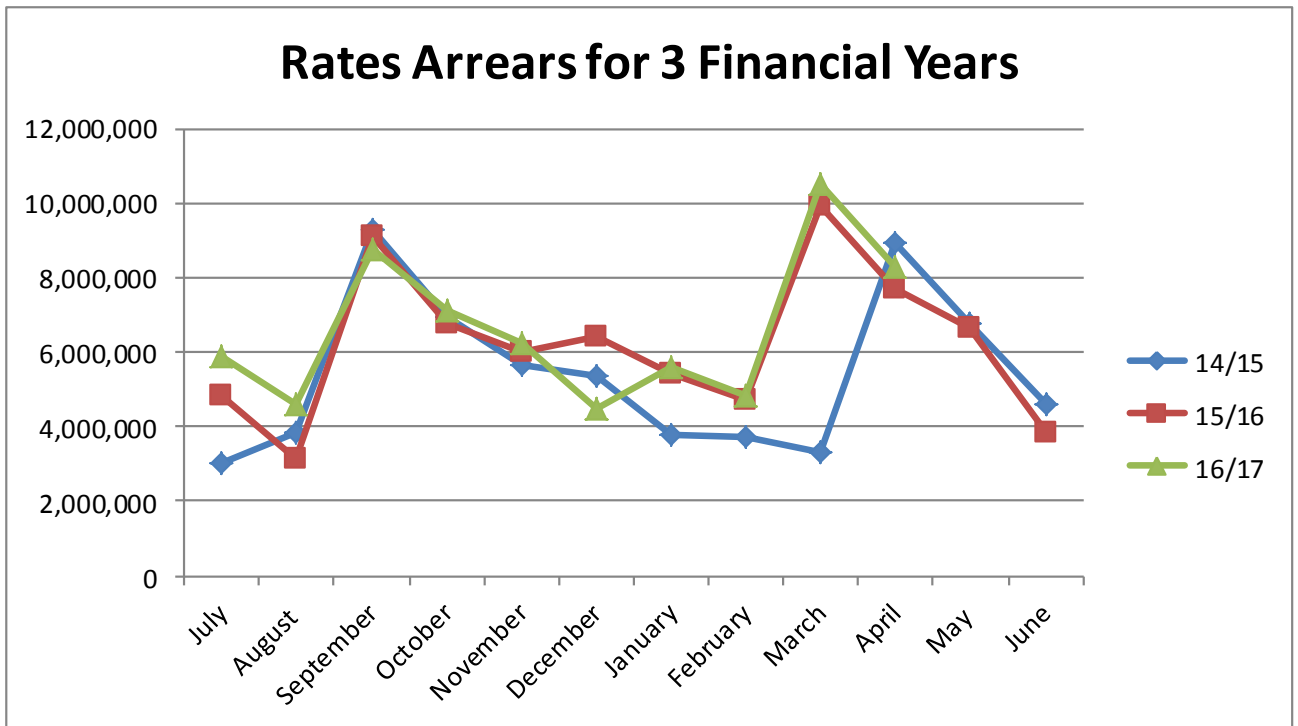
End of Month Job Costing Ledger - (Operating Only) - FINANCE AND BUSINESS

As At End Of April

Report Run: 10-May-2017 14:36:26 Excludes Nat Accs: 2802,2914,2917,2924

	Adopted Budget	Revised Budget	EOM Commitments	YTD Actual	Commit + Actual	Variance	On target
	\$	\$	\$	\$	\$	%	83.3% of Year Gone
CORPORATE SERVICES							
FINANCE							
<u>Finance Management</u>							
Revenues	0	0	0	(144)	(144)	0%	✓
Expenses	714,676	590,632	152,469	496,097	648,567	110%	✘
Transfer / Overhead Allocation	0	0	0	699	699	0%	✘
Total Unit: Finance Management	714,676	590,632	152,469	496,653	649,122	110%	✘
<u>Accounting Services</u>							
Expenses	1,281,051	1,259,134	0	1,021,653	1,021,653	81%	✓
Transfer / Overhead Allocation	0	0	0	45	45	0%	✘
Total Unit: Accounting Services	1,281,051	1,259,134	0	1,021,698	1,021,698	81%	✓
<u>Financial Systems</u>							
Expenses	440,439	379,877	0	293,552	293,552	77%	✓
Transfer / Overhead Allocation	0	300	0	273	273	91%	✘
Total Unit: Financial Systems	440,439	380,177	0	293,825	293,825	77%	✓
<u>Assets & GIS</u>							
Revenues	0	0	0	(3,401)	(3,401)	0%	✓
Expenses	2,025,782	1,847,590	62,387	1,352,758	1,415,145	77%	✓
Transfer / Overhead Allocation	36,485	36,485	0	30,563	30,563	84%	✘
Total Unit: Assets & GIS	2,062,267	1,884,075	62,387	1,379,920	1,442,307	77%	✓
<u>Rates & Revenue</u>							
Revenues	(419,500)	(439,000)	654	(392,381)	(391,726)	89%	✓
Expenses	1,676,037	1,796,664	90,164	1,452,648	1,542,812	86%	✘
Transfer / Overhead Allocation	750	750	0	331	331	44%	✓
Total Unit: Rates & Revenue	1,257,287	1,358,414	90,818	1,060,598	1,151,416	85%	✘
Total Section: FINANCE	5,755,720	5,472,432	305,675	4,252,694	4,558,369	83%	✓
Total Department: CORPORATE SERVICES	5,755,720	5,472,432	305,675	4,252,694	4,558,369	83%	✓
Grand Total:	5,755,720	5,472,432	305,675	4,252,694	4,558,369	83%	✓





11.5 NDRRA - BETTERMENT AND INSURANCE REPORT

File No: 12594
Attachments: Nil
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Robert Holmes - Claims Coordinator

SUMMARY

The Rockhampton region experienced a heavy rain event and subsequent flood during the period 27 March to 12 April 2017. This was a declared event for the purposes of disaster relief.

The Rockhampton Regional Council in its capacity as the local disaster coordination body and through the damaging impact of the rain and subsequent flood has expended considerable funds to date and will endure much more expenditure in the restoration of assets damaged through the event. Council's expenditure needs to exceed the trigger point in order to be able to claim under the NDRRA and Council's trigger point is \$336,518 - the trigger point is similar to the excess on an insurance policy and Council needs to contribute that amount towards the NDRRA claimable items.

The various funding categories under the NDRRA and the estimated/proposed expenditure under those categories are outlined in this report as is the projects that have been identified for submission as either Betterment or Category D under the NDRRA. Council's consideration of those projects is sought.

OFFICER'S RECOMMENDATION

THAT Council lodge submissions in accordance with Tables 3 and 4 of this report for Betterment and Category D under the NDRRA in respect of the Cyclone Debbie Rain Event and subsequent flood should the opportunity arise.

COMMENTARY

A mechanism used by the Queensland Government for providing financial assistance to communities affected by eligible disaster events is the Natural Disaster Relief and Recovery Arrangements (NDRRA). These arrangements provide a cost sharing formula between the Commonwealth and the State as well as a range of pre-agreed relief measures. The Commonwealth Attorney-General determines the terms and conditions of assistance under the NDRRA (including loans and subsidies). All assistance schemes must comply with the Determination and additional supplementary clarifications, and are subject to Commonwealth acceptance.

As Councillors would be aware, the Rockhampton region experienced a heavy rain event and subsequent flood during the period 27 March to 12 April 2017. This was a declared event for the purposes of disaster relief.

The Rockhampton Regional Council in its capacity as the local disaster coordination body and through the damaging impact of the rain and subsequent flood has expended considerable funds to date and will endure much more expenditure in the restoration of assets damaged through the event. Council's expenditure needs to exceed the *trigger point* in order to be able to claim under the NDRRA and Council's *trigger point* is \$336,518 - the trigger point is similar to the excess on an insurance policy and Council needs to contribute that amount towards the NDRRA claimable items.

The various funding categories under the NDRRA and the estimated/proposed expenditure under those categories is outlined below.

Counter Disaster Operations

Eligible Counter Disaster Operations (CDO) activities include those directly associated with counter disaster operations carried out to provide direct assistance to an individual and protect the general public immediately before, during and immediately after an eligible event, and are intended to reduce personal hardship and distress.

CDO assistance is not intended to cover a broad range of response-type activities that are otherwise the responsibility of state and local government agencies.

Table 1

Section	Estimate
Corporate Services	\$ 2,616
Civil Operations	\$ 173,556
Engineering Services	\$ 150,000
Community and Facilities	\$ 38,308
Arts and Heritage	\$ 16,558
Parks	\$ 215,957
Planning and Regulatory	\$ 4,470
Waste and Recycling	\$ 477,618
Fitzroy River Water	\$ 634,835
Total	\$1,713,919

Emergent works

Activities necessary during the course of a disaster to protect eligible public assets or to temporarily restore essential public services and maintain public safety. This could include earthmoving works, rock placing, sandbagging, installation of tarpaulins, erection of warning signs/barriers, pothole patching, removal of silt and debris, removal of an asset to prevent damage by event.

Immediate post-disaster repairs (up to 60 days) to an eligible asset to enable it to operate/be operated at a reasonable level of efficiency – this would include clean-up costs, removal of silt/debris and temporary repairs.

Table 2

Section	Estimate
Civil Operations	\$750,000
Total	\$750,000

Category B - Restoration of Essential Public Assets (REPA)

Funds are provided for the restoration or replacement of essential public assets damaged as a direct result of an eligible disaster to their pre-disaster standard.

Restoration works can commence prior to approval of funding. The eligibility of expenditure related to restoration works should not be a consideration when determining whether to undertake restoration works.

All claimed expenditure must also comply with each applicant's financial, purchasing and travel policies and the State Government procurement guidelines.

Restoration works:

For the restoration or replacement of eligible uninsured essential public assets damaged as a direct result of an eligible disaster to pre-disaster standard (Refer 7.6.1 Pre-disaster standard).

An essential public asset:

- is an integral and necessary part of the state's infrastructure that is associated with health, education, transport, justice or welfare; and
- would, if lost or damaged, severely disrupt the normal functioning of a community; and
- would, if lost or damaged, be restored or replaced as a matter of urgency.

The majority of the REPA claim by this Council will be to the roads and drainage infrastructure and the assessment of this will not be finalised for another month or more as it requires the close scrutiny of pre-event pictures of the subject assets with pictures taken after the event thus identifying the damage arising from the relevant disaster event.

Betterment

Betterment of an essential asset is the enhancement of an asset beyond a pre-disaster level of immunity, resilience, service or condition where legislation does not require current building and engineering standards, codes and guidelines be followed. For the purposes of this guideline, betterment costs means the difference between the cost of restoring or replacing an essential public asset to its pre-disaster standard, and the cost of restoring or replacing the asset to a more disaster-resilient standard.

Therefore Betterment projects need to be subject to a Category B (REPA) claim for this event and the betterment component meets the above. Suggested Betterment projects are:

Table 3

Project	Estimate	Comments	Council Contribution
Water Street Raising – same as previous betterment application. Raising would improve access and be a good precursor to a NRFM Stage 2 by ensuring backflow prevention can be retrofitted to the new culverts. <i>Independent of SRFL</i>	\$ 750,000		\$112,500
Nine Mile Road reconstruction between Ridgelands Rd to Edwards Rd – 2km section	\$1,200,000	REPA damage - significant for the section	\$180,000
Quay Street Bridge – Gavial Creek –	\$2,000,000	\$250k damage from this event- already assessed as in a poor state, new bridge approx \$2.5M	\$300,000
South Yaamba Floodways – two off - major damage on both	\$180,000	Estimate and concept done	\$27,000
Rodboro St Dean to Water Street – reconstruction	\$420,000	Estimate and concept done	\$63,000
Stack Street – Next stage of stormwater upgrade on the floodway and SEP system	\$250,000	Estimate and concept done	\$37,500
Macquarie Street between chainages 700 and 880m (approximately 180m) and to install box culverts (5x2400x2400 SLBCs) with a flood immunity of approximately 2 year ARI. These betterment works will improve the flood immunity of Macquarie Street in relation to	\$1,650,000	Estimate and concept done	\$247,500

Project	Estimate	Comments	Council Contribution
flooding of Gracemere Creek. Macquarie Street is the major access between residential areas of Gracemere and the Gracemere Industrial Area. Alternative access vial Capricorn Street also has a very low level of flood immunity.			
Pilbeam Drive – further slip improvements many of these were highlighted during the post TC Marcia works but were not completed due to non-acceptance by QRA under betterment and funds not available in Council budget.	\$2,000,000	Continuation of the protection on the uphill slopes - Expect REPA to be about \$100k maybe higher but Council will need to put in \$250,000 to make the ratios	\$300,000
Thozet Rd - Reconstruction from Lakes Creek Rd to Mason Ave – including stormwater in low point – 1200wide by 600mm high box culverts	\$ 1,150,000	Estimate and concept done	\$172,500
Barrage Abutment Rock Protection Repair - The rip-rap rock protection of the right hand upstream abutment needs to be reinstated due to significant scouring and loss of material in the recent flood event. Ideally though this would be better served as a betterment project so that the embankment at this abutment is instead reconstructed as a rock-pitched concrete embankment like the adjacent downstream abutment.	\$ 200,000		\$30,000
NRSTP Centrifuge Flood Immunity - Each time the Fitzroy River floods above 7.0 m RGD, the approx. \$800k centrifuge used to mechanically dewater biosolids at the NRSTP has to be disconnected and transported off-site to higher ground to prevent it from being inundated and destroyed during the flood. By raising this containerised centrifuge installation to the same level of flood immunity as the rest of the STP this emergent work would no longer be required. This would save significant costs but also enable a faster recovery of this asset post-flood.	\$ 250,000		\$37,500
Mount Morgan No. 7 Dam Emergency Siren System - Extreme wet weather events such as ex-TC Debbie, TC Marcia, ex-TC Oswald, have all created emergency events for the Mount Morgan No. 7 Dam that have required FRW to activate the Emergency Action Plan in readiness for evacuation of the downstream population at risk in the event of a dam safety emergency (e.g. dam failure). During these extreme rainfall events it is very	\$ 100,000		\$15,000

Project	Estimate	Comments	Council Contribution
difficult to provide an effective means of notifying all of the approximately 250 people who comprise the population at risk. A well designed emergency alert siren system or equivalent would significantly improve the ability to adequately notify this population when required during an emergency event.			
Dalma Ridglands Floodway reconstruction	\$35,000	Estimate and concept done	\$5,250
Old Port Curtis Rd (Gladstone Rd in Google maps) - repairing saturation damage, overlay, stabilisation and improve drainage	\$1,269,220	Estimate and concept done	\$190,383
Evans Rd Floodway Reconstruction	\$35,000	Estimate and concept done	\$5,250
Gum Tree Floodway Reconstruction	\$280,000	Estimate and concept done	\$42,000
Poison Creek Floodway Reconstruction at 2.22	\$367,000	Estimate and concept done	\$55,050
Total	\$12,136,221		\$1,820,433

Category D

Decisions to approve Category D measure requests are made on the merits of individual situations. No two disasters are the same and the circumstances and needs of affected communities will always be different. The essence of 'exceptional circumstances' is that there is something unusual about circumstances of a particular eligible disaster that makes the application of the ordinary rules to govern those circumstances inadequate or inappropriate. The eligibility, application process, terms, and conditions will be developed by the administering authority once the extraordinary special assistance is made available.

It should be noted that the South Rockhampton Flood Levee has already been submitted under Category D and the Council has resolved to contribute \$10,000,000 towards that project. Other suggested projects are included in the following table.

Table 4

Project	Estimate	Comments	Council Contribution
Victoria Park Backflow Prevention – 1x375 dia and 1x1350 dia will prevent and delay inundation of Lion Creek Road, parts of Victoria Park and parts of the Rockhampton High School. Could be a cheap easy win. Independent of South Rocky Flood Levee (SRFL)	\$75,000	Not directly related to a REPA submission	\$11,250
Backflow Prevention areas adjacent to the Western St/Lion Ck Road Intersection – 1200 dia piped drainage crosses Anderson Park and along Duncan Street to Lion Creek. Benefits would be public – faster recovery of park areas and minimise standing water. Independent of SRFL	\$50,000		\$7,500

Project	Estimate	Comments	Council Contribution
Southern Riverside Car Park – sealing to speed recovery (also reconfigure to maximise yield). Independent of SRFL	\$50,000	Not an essential public asset.	\$7,500
<p>NRFM Operational Enhancements – improved pumping arrangements on southern side of Lakes Creek Road to minimise traffic interruptions, improve monitoring and ops etc –Independent of SRFL</p> <p>The NRFMA can be improved by having the ability to more reliably monitor and control the levels of either floodwater or sewage in some key locations both upstream and downstream of the Lakes Creek Rd area. This monitoring would be installed in either existing or new access chambers to provide the ability to remotely monitor the inflow of floodwater following river inundation so that either the operation of network isolation valves and/or dedicated inflow pumping stations can occur to manage the flow of floodwater and sewage accordingly. Key selected locations for this additional infrastructure are suggested as follows:</p> <ol style="list-style-type: none"> 1. Adjacent to the Thozet Rd and Lakes Creek Rd intersection for the 600 mm gravity sewer main 2. Adjacent to the Dean St and Lakes Creek Rd intersection where the 450 mm gravity sewer main connects with the 750 mm gravity sewer main 3. Adjacent to the Berserker St and Lakes Creek Rd intersection for the 900 mm gravity sewer main 4. Adjacent to the Goodsall St and Lakes Creek Rd intersection for the 750 mm gravity sewer main (Optional) <p>At each of the above locations, a purpose built access chamber is to be constructed to allow the installation of level monitoring, and also as required a submersible mixed flow pump (e.g. Sulzer AFLX or similar) that is capable of pumping relatively high flow at low to moderate head (e.g. >300 L/s @ 10 m). Downstream of each of these access chambers an isolation valve will be installed to provide the ability to separate the flood inundated downstream network from the upstream network if required. The larger diameter mains are targeted as they have the greatest potential to cause high rates of backflow into the NRFMA if they become inundated. Each of the new access chambers will need to be constructed on the</p>	\$1,000,000	Not directly related to a REPA submission	\$150,000

Project	Estimate	Comments	Council Contribution
<p>'river' side of Lakes Creek Rd to obviate the need for pumping across or under Lakes Creek Rd.</p> <p>The investment would include the following specific expenditure:</p> <ul style="list-style-type: none"> • Design and construction of access chambers (~\$350k) • Supply and installation of isolation valves (~\$150k) • Supply and installation of submersible pumps (~\$200k) • Installation of mains power (where possible) and all associated electrical equipment including level monitoring and telemetry equipment for remote monitoring (~\$300k) <p>Overall, the emphasis is still on trying to make the sewerage network as resistant as possible to inflow due to flood inundation, and with the completion of the upgrading of the NR SPS by mid-2017 and then electrical upgrade of the NRSTP, the capacity to pump flows through the NRSTP will increase by up to 20% from current. This should mean that the installation of the above contingency pumping infrastructure would have sufficient capacity to handle the likely inflows seen during the ex TC Debbie flood (up to 1200 L/s). It is likely that despite the best efforts to flood-proof the sewerage network that there will always be the possibility that flood inflow will occur and potentially also at a time where a rainfall event creates increased upstream inflow and infiltration that requires additional pumping capacity in order to prevent flooding of the NRFMA.</p>			
<p>Reaney Road infrastructure in the park for the soccer and touch football areas – affects community plus we have designs and costing ready to go.</p>	\$ 1,000,000	<p>To include park removal of silt, (approx. 300m by 30m by 700mm – 6300m³) plus the previous flood material that was pushed to the east of the soccer pitches creating drainage issues. Works planned include road upgrade.</p>	\$150,000
<p>Kershaw Gardens damage Repairing erosion and damage due to the rain event mainly due to Moores Creek flooding. Repairing embankment and stabilising the</p>	\$500,000		\$75,000

Project	Estimate	Comments	Council Contribution
embankment.			
Repairing erosion and damage due to the rain event mainly due to Moores Creek flooding. Repairing embankment and stabilising the embankment.	\$ 500,000	Not an essential public asset but it could be argued that it is a component of the drainage system.	\$75,000
Woods Street Raising – raising and culverts on Main Drain Crossing to reduce the time of isolation of Depot Hill (would need to confirm hydraulic design to ensure no adverse impacts). Maybe a similar cost to Water Street?		Would not be needed with SRFL.	
Grant Street (Allentown) Backflow Prevention – would need to be scoped and this area may eventually be inundated by overland flow. This is a low spot around 1 & 2 Grant Street with piped drainage to Talford Street and ultimately the Main Drain.		Would not be needed with SRFL.	
Total	\$3,175,000		\$476,250

Council Contribution

The above suggested Betterment and Category D will be submitted based on a Council contribution of 15% and that contribution has been shown in the above tables where an estimate is already available for the suggested projects. That contribution will be over and above the *trigger point* of \$336,518 mentioned earlier in this report. Most of these projects do not have funding in the proposed forward works schedule. Should a project be successful in its application Council will need to consider it as part of a revised budget including the works that will need to push back.

Insurance

Under the Council's Industrial Special Risks Policy, it will be possible to claim for:

- damage to Council's facilities/assets that have been specifically identified in the Policy;
- clean-up of parks that have insured facilities/assets (insured amount \$250,000);
- Airport facilities and assets; and
- Airport business interruption including additional; costs from closure and loss of profits.

The Airport ISR policy is limited to \$500,000 for a flood event.

CONCLUSION

Council endorsement of the projects suggested in this report is sought to enable the maintenance and enhancement of service delivery and disaster resilience for the community. The draft 2017/18 financial year budget will be amended to incorporate the projects endorsed by the Council.

11.6 BRIDGES RENEWAL PROGRAMME (ROUND 3)

File No:	12534
Attachments:	Nil
Authorising Officer:	Ross Cheesman - Deputy Chief Executive Officer Martin Crow - Manager Engineering Services
Author:	Penelope-Jane Fry - Grants Officer Stuart Harvey - Coordinator Strategic Infrastructure

SUMMARY

Rockhampton Regional Council has submitted two projects for funding from the Bridges Renewal Program (Round 3).

OFFICER'S RECOMMENDATION

THAT Council "receives" the report.

COMMENTARY

Rockhampton Regional Council applied to Round 3 of the Commonwealth *Bridges Renewal Programme* on 15 May 2017 to seek funding for the following projects:

- Bellingens Bridge, Mt Hopeful, Bajool: This project will upgrade the current load limit of the bridge to 70 tonnes by replacing the existing timber bridge materials with reinforced concrete box culverts. Funding of \$135,000 has been sought towards the \$270,000 total project cost.
- Hansens Bridge, Calmornin Rd, Ridgeland: This project will upgrade the current load limit of the bridge to 70 tonnes, increase the width from one lane to two, and improve the flood immunity of the bridge by replacing the existing one lane timber bridge with a two lane bridge constructed with reinforced concrete box culverts. Funding of \$463,250 has been sought towards the \$926,500 total project cost.

Funding was sought in accordance with the proposed forward Capital Budget program currently being considered by Council and, if the funding is offered and accepted, will reduce the costs borne by Rockhampton Regional Council for the required works.

BACKGROUND

The *Bridges Renewal Programme* is a fund open to state, territory and local governments.

The Programme upgrades and repairs bridges to enhance access for local communities and facilitate higher productivity vehicle access. The fund requires a minimum of 50% co-contribution. Round Three closed on the 15 May 2017.

Rockhampton Regional Council has successfully obtained funding in Round 2 of the fund, with the Sandy Creek Bridge Replacement being awarded \$338,000 and Louisa Creek Bridge Replacement awarded \$180,000.

CONCLUSION

Rockhampton Regional Council has applied to the *Bridges Renewal Programme* as per its continued efforts to seek government funding to assist with the costs of infrastructure for the community.

11.7 2016/17 OPERATIONAL PLAN QUARTER THREE PROGRESS REPORT**File No:** 8320**Attachments:**

1. **Operational Plan Qtr 3 progress report - Community Services**
2. **Operational Plan Qtr 3 progress report - Corporate Services**
3. **Operational Plan Qtr 3 progress report - Office of the CEO**
4. **Operational Plan Qtr 3 progress report - Regional Development and Aviation**
5. **Operational Plan Qtr 3 progress report - Regional Services**

Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer**Author:** Tracy Sweeney - Manager Workforce and Strategy

SUMMARY

The 2016/17 Operational Plan progress report for quarter 3 as at 30 March 2017 is presented, pursuant to s174(3) Local Government Regulation 2012.

OFFICER'S RECOMMENDATION

THAT the 2016/17 Operational Plan progress report for quarter 3 as at 30 March 2017 be received.

COMMENTARY

The Operational Plan progress reports for the period 1 January 2017 to 30 March 2017 are presented for Council's consideration.

The performance reports display actual performance against quarterly targets. In addition, the report includes progress comments as determined appropriate by the responsible manager. Actual year to date expenditure and revenue has been included for comparison to the adopted 2016/17 operational budget.

To ensure performance of the 2016/17 Operational Plan KPI's, standardised monthly departmental reports are now presented to Committees. This ensures that the performance of each unit is consistent with Council's strategic direction.

Overall the majority of Corporate Plan activities have been achieved for the quarter. There are some individual Operational Plan KPI's that have not been met and comments have been provided in the attachment against those items.

PREVIOUS DECISIONS

The 2016/17 Operational Plan was adopted at the Special Council Meeting on 22 June 2016.

LEGISLATIVE CONTEXT

s174(3) of the Local Government Regulation 2012 states:

The Chief Executive Officer must present a written assessment of the local government's progress towards implementing the annual operational plan at meetings of the local government held at regular intervals of not more than 3 months.

CONCLUSION

The 2016/17 Operational Plan progress report for quarter 3 as at 30 March 2017 has been prepared in accordance with legislation.

2016/17 OPERATIONAL PLAN QUARTER 3 PROGRESS REPORT

Operational Plan Qtr 3 Progress Report - Community Services

Meeting Date: 23 May 2017

Attachment No: 1

**General Manager Community Services Summary
Operational Plan Report
3rd Quarter**

Directorate

Delivery of operational activities over the quarter has been maintained within the performance parameters with the following to note:

- Customer service requests within delivery timeframes – 100%.
- Actual Budget position – 11% under predicted budget.
- Operational projects – 100% of milestones achieved.

The review of Local Laws has finalised the subject expert consultation stage and it is anticipated that it will progress to drafting stage within the next quarter.

Arts and Heritage

Programming and education activities held during the period at Rockhampton Art Gallery now make up 12% of the Gallery's overall attendance indicating that the changes implemented by the incoming Director are taking effect.

The Rockhampton Heritage Village continues to be a popular location for visiting school groups from across the Region and across the state, with attendance numbers up 700 persons YTD.

The Pilbeam Theatre was the venue for a variety of Council presented, community and commercial shows during the period, while the Showgrounds hosted the Speedway championships.

Actual operational costs are exceeding the predicted budget by 3% with 75% of the year gone but it is anticipated that the annual result will remain within budget.

Community and Facilities

Performance across the section was generally in line with the quarterly operational targets, with customer service request response times continuing to be within the standard timelines for completion.

Operational projects were delivered in accordance with, or exceeding service standards with:

- Home Assist program service delivery exceeding the outputs of service to eligible clients required by the Service Level Agreements with funding bodies.
- Libraries delivering a range of successful programs with in excess of 40,000 loans monthly being maintained over the quarter.
- Child Care maintaining a 100% utilisation of long day care capacity for the quarter.
- Facilities meeting 97% of scheduled maintenance targets for the quarter.
- Community events seeing International Women's Day and Harmony Day celebrated.

Budget outcome for the end of the quarter showed a slightly unfavourable variance, with actual committed expenditure exceeding the budget prediction by 7% but this is principally attributable to the timing of receipt of grants and committals for work to be progressed in the next quarter.

Parks

Key operational projects within parks indicate the following levels of performance:

- Median restoration – 62% committed budget expenditure for 59% completion.
- Open Space Strategy revision – 97% committed budget expenditure for 80% completion.
- Kershaw Gardens – 50% of gardens available to public with final remediation and civil works contracts due for imminent release.
- Tenure renewals – 64% of all agreements renewed or current with the balance in process.

The quarter saw the release of the Work for Queensland program funded projects with Parks being successful in gaining \$4.25m worth of projects deliverable by 30 November 2017. These projects are now in various stages of implementation to meet that delivery timeline.

While all statutory and regulatory requirements were met; unseasonally high rainfall in mid/late March caused landscape maintenance delays during the quarter.

Actual operational costs are exceeding the predicted budget by 3% with 75% of the year gone but it is anticipated that the annual result will remain within budget.

Planning & Regulatory

Key performance indicators continue to be met for the section with significant improvements being made in customer response times due to process changes e.g. dog registration enquiries averaging a three day completion rate down from a standard completion rate of 10 days.


Health and Environment Unit have hosted the Central Queensland Environmental Health Australia Conference. Vector Management continues to undertake proactive misting while Pest Management continues to be active on the river to control floating weeds.

Development Assessment has met all targets for the reporting period while the addition of a Building and Plumbing Compliance Officer will enable a concentrated effort to reduce the number of outstanding requests in the coming months.

Improvements to Local Laws are reflected in 15,261 dogs registered YTD indicating that the strategy to reduce the number of unregistered dogs is effective.

Actual operational costs currently 20% under predicted budget outcomes primarily but should revert to trend when the impact of the re-structure and staffing arrangements take effect.

Michael Rowe
General Manager
Community Services

		2016 - 2017 OPERATIONAL PLAN COMMUNITY SERVICES																																					
Section Budget Summary <table border="1"> <thead> <tr> <th></th> <th>Adopted</th> <th>Actual YTD</th> </tr> </thead> <tbody> <tr> <td>Budget</td> <td>\$28,000</td> <td>\$83,711</td> </tr> <tr> <td>Operating Revenue</td> <td>\$693,507</td> <td>\$735,992</td> </tr> <tr> <td>Capital Revenue</td> <td>\$0</td> <td>\$0</td> </tr> <tr> <td>Capital Expenses</td> <td>\$7,267</td> <td>\$0</td> </tr> </tbody> </table>			Adopted	Actual YTD	Budget	\$28,000	\$83,711	Operating Revenue	\$693,507	\$735,992	Capital Revenue	\$0	\$0	Capital Expenses	\$7,267	\$0	ACTIVITIES LEGEND R - Risk of Incompletion / Delay OK - On Target AT - Ahead of Target C - Complete I - Incomplete (Q4 only)																						
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CORPORATE PLAN ACTIVITIES 1. Provide leadership, corporate oversight and strategic direction		<table border="1"> <thead> <tr> <th>Q1</th> <th>Q2</th> <th>Q3</th> <th>Q4</th> <th>ANNUAL</th> <th>COMMENTS</th> </tr> </thead> <tbody> <tr> <td>100%</td> <td>100%</td> <td>100%</td> <td>100%</td> <td>100%</td> <td></td> </tr> <tr> <td>100%</td> <td>100%</td> <td>100%</td> <td>100%</td> <td>100%</td> <td></td> </tr> <tr> <td>N/A</td> <td>N/A</td> <td>N/A</td> <td>N/A</td> <td>0%</td> <td>No capital projects relevant for the Community Services Directorate.</td> </tr> <tr> <td>100%</td> <td>100%</td> <td>100%</td> <td>100%</td> <td>100%</td> <td>Major community festive event in the Region delivered. Animal Management Strategy implementation goals set for the quarter met.</td> </tr> <tr> <td>100%</td> <td>100%</td> <td>100%</td> <td>100%</td> <td>100%</td> <td></td> </tr> </tbody> </table>		Q1	Q2	Q3	Q4	ANNUAL	COMMENTS	100%	100%	100%	100%	100%		100%	100%	100%	100%	100%		N/A	N/A	N/A	N/A	0%	No capital projects relevant for the Community Services Directorate.	100%	100%	100%	100%	100%	Major community festive event in the Region delivered. Animal Management Strategy implementation goals set for the quarter met.	100%	100%	100%	100%	100%	
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Community Services Directorate - provides overall corporate management and coordination of the service delivery and strategic direction of the Arts and Heritage, Communities and Facilities, Parks and Planning and Regulatory Services sections.																																							
KEY PERFORMANCE INDICATORS		<table border="1"> <thead> <tr> <th>TARGET</th> <th>TIMEFRAME</th> </tr> </thead> <tbody> <tr> <td>100%</td> <td>QTR</td> </tr> <tr> <td>100%</td> <td>QTR</td> </tr> <tr> <td>100%</td> <td>QTR</td> </tr> <tr> <td>100%</td> <td>QTR</td> </tr> <tr> <td>100%</td> <td>QTR</td> </tr> </tbody> </table>		TARGET	TIMEFRAME	100%	QTR	100%	QTR	100%	QTR	100%	QTR	100%	QTR																								
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ARTS & HERITAGE

Section Budget Summary

Budget	Adopted	Actual YTD
Operating Revenue	-\$1,341,470	-\$2,636,059
Operating Expenses	\$7,230,506	\$4,577,715
Capital Revenue	\$0	-\$5,942
Capital Expenses	\$393,862	\$263,314

CORPORATE PLAN ACTIVITIES

- 1. Develop and deliver targeted arts and heritage programs
- 2. Deliver and facilitate community events and celebrations

Venue Operators - manages the Council's major venues including the Pilsbain Theatre, Walker Road Cultural Centre and the Rockhampton Showgrounds while also providing auxiliary services such as food and beverage, ticketing and production services. The unit also delivers the Sea & Law Theatre program.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR

Heritage Services - manages the Rockhampton Heritage Village, presenting and preserving the region's historical collections.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR

Art Gallery - manages the Rockhampton Art Gallery to meet community expectations through art collection, management and development, local and visiting exhibition presentation and inclusive and developmental public programs.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR

2016 - 2017 OPERATIONAL PLAN
COMMUNITY SERVICES

ACTIVITIES LEGEND	
R	Risk of Incompletion / Delay
OK	On Target
AT	Ahead of Target
C	Complete
I	Incomplete (Q4 only)

Q1	Q1-Q2	Q1-Q3	Q1-Q4
OK	OK	OK	
OK	OK	OK	

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
100%	100%	100%		100%	No outstanding customer requests.
100%	90%	100%		97%	Delay in completing Artlax build but on track to be completed by Q4.
100%	100%	100%		100%	One outstanding project but on track for 30 June completion.
N/A	N/A	N/A		0%	No operational projects relevant for the Venue Operations unit.
100%	100%	100%		100%	Performance against operational standard is displayed as no formal service levels have been adopted by Council at this time.

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
100%	100%	100%		100%	
99%	100%	100%		100%	
100%	100%	100%		100%	
N/A	N/A	N/A		0%	No operational projects relevant for the Heritage Services unit.
100%	90%	90%		93%	Food and Beverage operation currently under review. Financial performance below budget expectation - not expected to meet budget target.

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
100%	100%	100%		100%	
99%	100%	100%		100%	
100%	100%	100%		100%	
N/A	N/A	N/A		0%	No operational projects relevant for the Art Gallery unit.
100%	100%	100%		100%	Performance against operational standard is displayed as no formal service levels have been adopted by Council at this time.



**2016 - 2017 OPERATIONAL PLAN
COMMUNITY SERVICES**

COMMUNITIES & FACILITIES

Section Budget Summary	Adopted	Actual YTD
Budget		
Operating Revenue	-\$4,167,252	-\$2,972,340
Operating Expenses	\$19,997,582	\$15,512,995
Capital Revenue	\$0	-\$534,113
Capital Expenses	\$4,535,681	\$1,625,321

CORPORATE PLAN ACTIVITIES

1. Deliver a range of individual and organisational development services and programmes
2. Provide and maintain regional library services
3. Deliver targeted social programs relating to child care, youth and aged services
4. Facilitate community safety
5. Deliver facilities maintenance programs and projects

Library Unit (Client Services, Collections and Systems) - provides the community with access to community hubs of resources, services, programs and spaces for recreation, information, literacy (including digital literacy) development, learning and social connection.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME	Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
Compliance with Customer Service Requests	100%	QTR	100%	100%	100%	100%	100%	
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR	100%	100%	100%	100%	100%	
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR	0%	0%	0%		0%	New Gracemere Library project subject to availability of building.
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR	100%	100%	100%	100%	100%	
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR	100%	100%	100%		100%	
Facilities - responsible for the delivery of major capital projects, maintenance, cleaning and security services for Council's building assets.								
KEY PERFORMANCE INDICATORS								
Compliance with Customer Service Requests	100%	QTR	100%	97%	100%		99%	520 requests received and completed.
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR	100%	90%	100%		97%	
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR	100%	100%	100%		100%	
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR	100%	100%	100%		100%	
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR	100%	100%	100%		100%	

ACTIVITIES LEGEND	
R	Risk of Incompletion / Delay
OK	On Target
AT	Ahead of Target
C	Complete
I	Incomplete (Q4 only)

Q1	Q1-Q2	Q1-Q3	Q1-Q4
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	



2016 - 2017 OPERATIONAL PLAN
COMMUNITY SERVICES

Home Assist - delivers the CO Home Assist Program to provide safety related information and referral to home owners, tenants with a disability or aged over 60 years, and subsidised assistance with home maintenance, modifications and repairs for eligible clients to assist them to remain living in their homes.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Councils adopted Service Levels	100%	QTR

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
100%	100%	100%	100%	100%	
100%	100%	100%	100%	100%	
N/A	N/A	N/A		0%	No capital projects relevant for the Home Assist unit.
100%	100%	100%		100%	
100%	100%	93%		98%	Delivery in accordance with agreements applicable to state and federal government funding received.

City Child Care Centre - provides quality long day and occasional care for children from six weeks to school age in accordance with the Early Years Learning Framework and National Quality Standard.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Councils adopted Service Levels	100%	QTR

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
N/A	N/A	N/A		0%	
100%	92%	100%		97%	
N/A	N/A	N/A		0%	No capital projects relevant for the City Child Care Centre unit.
100%	100%	100%		100%	
100%	100%	97%		99%	Average of 99.9% for Long Day care and 48% for occasional care places.

Communities and Facilities Management - provides overall workplace administrative for the Communities and Facilities section, and has responsibility for Council's grants and sponsorship program, CCTV network and Cardex system, community halls, and community development programs.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Councils adopted Service Levels	100%	QTR

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
100%	100%	100%		100%	
100%	100%	100%		100%	
N/A	N/A	N/A		0%	Capital projects not funded in revised budget.
100%	100%	100%		100%	
100%	100%	100%		100%	



**2016 - 2017 OPERATIONAL PLAN
COMMUNITY SERVICES**

Section Budget Summary

Budget	Adopted	Actual YTD
Operating Revenue	\$554,320	\$1,351,418
Operating Expenses	\$20,226,690	\$14,130,764
Capital Revenue	\$1,855,732	\$4,649,530
Capital Expenses	\$15,291,467	\$5,999,724

CORPORATE PLAN ACTIVITIES

1. Plan for appropriate open space within the Region
2. Ensure botanical collections are maintained and developed
3. Provide a well maintained and managed zoological collection
4. Provide developmental programs for sporting and recreational groups
5. Maintain the Region's sports fields, parks, gardens, playgrounds and open spaces
6. Deliver regional cemetery and associated services that meet current and future burial and remembrance needs

Parks and Visitor Services - manages the presentation, heritage conservation and maintenance of the Rockhampton Botanic Gardens and Zoo, Kershaw Gardens, and burial and memorial services at the Region's cemeteries.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timelines	100%	QTR
Achievement of Operational Projects within adopted budget and approved timelines	100%	QTR
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR

ACTIVITIES LEGEND

R	Risk of Incompletion / Delay
OK	On Target
AT	Ahead of Target
C	Complete
I	Incomplete (Q4 only)

Q1	Q1-Q2	Q1-Q3	Q1-Q4
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
100%	100%	100%		100%	
100%	100%	100%		100%	
90%	100%	90%		93%	Some delays with commencement of remaining TCM restoration works in Botanic Gardens and delay in supply of mesh to complete Zoo aviaries.
100%	100%	100%		100%	
100%	100%	100%		100%	



2016 - 2017 OPERATIONAL PLAN
COMMUNITY SERVICES

Parks Operations - manages the maintenance of local parks, street trees and landscape. Amenities and cleaning activities in the high use urban areas of the Region are also the responsibility of this unit.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timetables	100%	QTR
Achievement of Operational Projects within adopted budget and approved timetables	100%	QTR
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR

Parks Planning and Projects - manages the forward planning for the various aspects of Parks and Open Space activities, definition and delivery of small to medium capital projects and assets renewal and maintenance programmes. This unit is the liaison between Council and the various groups of Council's parks, sport and recreation facilities to assist in building active and healthy communities.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timetables	100%	QTR
Achievement of Operational Projects within adopted budget and approved timetables	100%	QTR
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR

Parks Administration - coordinates the workspace administration, allocation of customer work requests, park bookings, procurement and financial management for the Parks section.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timetables	100%	QTR
Achievement of Operational Projects within adopted budget and approved timetables	100%	QTR
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
100%	100%	100%		100%	
100%	100%	100%		100%	
100%	100%	95%		98%	
100%	100%	100%		100%	
100%	100%	100%		100%	

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
85%	85%	90%		87%	Some delays in completion of reactive maintenance work orders due to the diversion of resources for flood recovery.
100%	100%	100%		100%	
100%	50%	80%		77%	42nd Battalion Pool experienced contractor delay. Project implementation date to be completed early May.
100%	100%	100%		100%	
90%	85%	90%		88%	Tenure renewal target set for the financial year may not be met (based on progress to date); all other services and activities are on track for this unit.

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
100%	100%	100%		100%	
100%	100%	100%		100%	
N/A	N/A	N/A		0%	No capital projects relevant for the Parks Administration unit.
100%	100%	100%		100%	
100%	100%	100%		100%	



**2016 - 2017 OPERATIONAL PLAN
COMMUNITY SERVICES**

PLANNING AND REGULATORY SERVICES

Budget	Adopted	Actual YTD
Operating Revenue	\$3,029,200	\$2,226,405
Operating Expenses	\$8,588,034	\$4,869,293
Capital Revenue	\$0	\$0
Capital Expenses	\$0	\$0

CORPORATE PLAN ACTIVITIES

1. Provide regulatory and compliance services in line with statutory requirements and best practice
2. Plan and deliver programmes, partnerships, regulation and education relevant to Environment and Public Health
3. Implement Pest Management Plan actions to control declared pests
4. Implement Vector Management Plan actions to establish vector control measures
5. Provide compliance and regulatory services in line with legislative and community standards
6. Plan and deliver Local Laws programmes, partnerships, regulation and education
7. Contribute to the fair, orderly and sustainable use and development of the Region's resources
8. Assist in the implementation of a growth management framework which facilitates economic growth whilst preserving the region's character
9. Plan and deliver programmes, partnerships, regulation and education relevant to activities associated with town planning and operational works
10. Plan and deliver programmes, partnerships, regulation and education relevant to activities associated with building, plumbing and drainage and general planning compliance

Building Compliance - undertakes three primary functions including inspections and certification for building and plumbing, and ensuring compliance of all land use and development activities.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME	ACTIVITIES LEGEND					ANNUAL	COMMENTS
			R	On Target	A/T	Behind of Target	C		
Compliance with Customer Service Requests	100%	QTR	OK	OK	OK			83%	Improved resolution of requests is incrementally occurring due to improvements in operational activities. Activities underway to meet EOY target
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR	OK	OK	OK			100%	
Achievement of Capital Projects within adopted budget and approved interferences	100%	QTR	N/A	N/A	N/A			0%	No capital projects relevant for the Building Compliance unit.
Achievement of Operational Projects within adopted budget and approved interferences	100%	QTR	N/A	N/A	100%			33%	New protocols adopted for the Building Compliance unit in the last quarter incorporating new functions and staff
Delivery of services and activities in accordance with Councils adopted Service Levels	100%	QTR	100%	100%	100%			100%	



**2016 - 2017 OPERATIONAL PLAN
COMMUNITY SERVICES**

Development Assessment - manages development applications for material changes of use, reconfigurations of lots, operational works and building works assessable against the planning scheme through the Integrated Development Assessment System under the Sustainable Planning Act 2009. The unit supports this primary role with ancillary services such as pre-lodgement meetings, negotiating decision notices, issuing infrastructure changes notices and managing development assessment matters in the Planning and Environment Court which involve Council as a party.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Councils adopted Service Levels	100%	QTR

Planning Administration - coordinates the workplace administration, allocation of customer requests, procurement and financial management for the Building Compliance and Development Assessment units.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Councils adopted Service Levels	100%	QTR

Health and Environment - the unit consists of Environmental Health, Pest Management and Vector Management. Environmental Health is responsible for licensing and inspecting activities particularly food businesses, environmentally relevant activities and higher risk personal appearance services as well as investigating complaints relating to environmental nuisance, public health risks and licensed activities and being a conduit for State based requirements. Pest Management is responsible for controlling declared pests, plants and animals on Council controlled land, inspecting and investigating declared pest activities and being a conduit for State based requirements. Vector Management is responsible for the management of designated pests on Council controlled land, inspecting and investigating public health risk activities and/or complaints and being a conduit for State based requirements.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Councils adopted Service Levels	100%	QTR

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
96%	100%	97%		98%	
100%	100%	100%		100%	
N/A	N/A	N/A		0%	No capital projects relevant for the Development Assessment unit.
N/A	N/A	N/A		0%	No operational projects relevant for the Development Assessment unit.
100%	100%	100%		100%	

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
100%	100%	100%		100%	
100%	100%	100%		100%	
N/A	N/A	N/A		0%	No capital projects relevant for the Planning Administration unit.
N/A	N/A	N/A		0%	No operational projects relevant for the Planning Administration unit.
100%	100%	100%		100%	

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
92%	96%	97%		95%	
100%	100%	100%		100%	
N/A	N/A	N/A		0%	No capital projects relevant for the Health and Environment unit.
N/A	N/A	N/A		0%	No operational projects relevant for the Health and Environment unit.
100%	100%	100%		100%	



**2016 - 2017 OPERATIONAL PLAN
COMMUNITY SERVICES**

Local Laws - enforce State Government Acts and Council's Local Laws in relation to environmental nuisances, animals, overgrown land, signage, parking and illegal use of Council land.														
KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME	Q1	Q2	Q3	Q4	ANNUAL	COMMENTS						
Compliance with Customer Service Requests	100%	QTR	94%	97%	96%		96%							
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR	100%	100%	100%		100%							
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR	N/A	N/A	N/A		0%							
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR	N/A	N/A	100%		33%	Operational capacity increased in the last quarter and changes incorporated in line with the Annual Management review. Pound Site sourced and approved. Finalisation of the appropriate application and decision underway. Risk of council refusal of decision notice.						
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR	100%	100%	100%		100%							
<i>Support Services - coordinates the workplace administration, allocation of customer requests, procurement and financial management for the Health and Environment and Local Laws units, and assessment and decision making on relevant applications</i>														
KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME	Q1	Q2	Q3	Q4	ANNUAL	COMMENTS						
Compliance with Customer Service Requests	100%	QTR	99%	100%	98%		99%							
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR	100%	100%	100%		100%							
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR	N/A	N/A	N/A		0%	No capital projects relevant for the Support Services unit.						
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR	N/A	N/A	100%		33%	Operational improvements underway and on target in line with new structure and resourcing						
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR	80%	95%	100%		92%							

2016/17 OPERATIONAL PLAN QUARTER 3 PROGRESS REPORT

Operational Plan Qtr 3 Progress Report - Corporate Services

Meeting Date: 23 May 2017

Attachment No: 2

**General Manager Corporate Services Summary
Operational Plan Report
3rd Quarter**

Corporate & Technology

The Smart Hub Business Manager, acted as the Myriad concierge for the Fitzroy Region (CQ ROC) pulling together 10 startup businesses from Rockhampton (8), Livingstone (1) and Central Highlands (1) to attend the Myriad Festival in Brisbane. Myriad is promoted as a unique opportunity for startups, at all levels of maturity, to connect with the best, while showcasing their company to a truly global audience. Notwithstanding the challenging weather throughout this period, the Fitzroy startups reported it was a very worthwhile event, with all participants gaining valuable knowledge and experience to apply directly to their chosen venture.

Customer Service staff had a very busy quarter with the rates issue and the pensioner forms becoming due while maintaining the service levels of the ratio of customer queries at first point of call and the answering 86% of incoming calls within 45 seconds. I must highlight the team effort as Rates staff quickly joined in at the counter to offer assistance where needed.

All adopted levels of service targets were achieved for this quarter.

Finance

Work has continued on the preparation of the 2017/18 budget. This work has been hampered by the recent flood however is progressing.

With 75% of the year completed, total operating revenue is reported at 88% of revised budget. Key components of this result are Net Rates and Utility Charges are at 95% of budget. This positive variance is due to the second levy of General Rates and Utility Charges for 2016/17 being processed during January 2017. Fees and Charges are slightly behind revised budget at 70%.

Grants and Subsidies are slightly ahead of revised budget expectations at 71% due to receiving of a number of third quarter grant payments during March 2017.

Total operating expenditure is at 71% of budget without committals. Key components of this result are employee costs which are below budget at 71%. Contractors and Consultants expenditure is ahead of budget at 64% when committals are excluded. Materials and Plant are at 69% of budget while asset operational is at 73% of budget.

Workforce & Strategy

Local Government Workcare has advised that the contribution rate for next financial year will be 1.292%. This is the first time that the contribution rate for Council has been lower than the scheme rate which has been reduced from 1.35% to 1.3%. The major factors influencing contribution rates are common law claims, time lost claims and the average duration of those claims. Management's commitment and success in working with our employees who have experienced a lost time injury to get them back in the workplace on suitable duties has been reflected by this reduced contribution rate.


Progress on the new Corporate Plan and Operational Plan was made during the last quarter. The Corporate Plan has been through the community consultation phase with the finalisation in the near future. In addition, significant work has taken place in reviewing the Operational Plan with a view to having a more meaningful document for the community.

Significant statutory changes have transpired over the last quarter, the new *Industrial Relations Act 2016* was proclaimed on 1 March 2017 and the new *Local Government Industry Award – State 2017* was released on 14 March 2017. These changes have resulted

in the need for a comprehensive review and analysis of the Act and current industrial instruments to identify the associated impacts for Council and staff. Applicable policies and procedures are being revised, as a priority to ensure legislative compliance.

All adopted service levels except for one (Recruitment positions finalised within 30 working days) were achieved for this quarter. 58 positions were recruited in the reporting quarter of which 17 exceeded the 30 days' timeframe. This was due to the panel undertaking shortlisting and third party providers to complete pre-employment screening checks (Criminal History Checks and Functional Capacity Evaluations), however, the average recruitment timeframe for this quarter was 22 days.

Ross Cheesman
Deputy Chief Executive Officer

		2016 - 2017 OPERATIONAL PLAN CORPORATE SERVICES																																									
CORPORATE SERVICES DIRECTORATE																																											
Section Budget Summary																																											
Budget	Adopted	Actual YTD																																									
Operating Revenue	\$0	\$0																																									
Operating Expenses	\$614,772	\$389,142																																									
Capital Revenue	\$0	\$0																																									
Capital Expenses	\$0	\$0																																									
CORPORATE PLAN ACTIVITIES																																											
1. Provide leadership, corporate oversight and strategic direction																																											
<p><i>Corporate Services Directorate - provides the oversight of the Corporate Services department, Corporate Services department contains the financial functions of Council as well as procurement and supply, information technology, operations and strategy, fleet management, property management and customer service. In addition to this support operations the also includes:</i></p>																																											
KEY PERFORMANCE INDICATORS		TARGET	TIMEFRAME																																								
Compliance with Customer Service Requests		100%	QTR																																								
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters		100%	QTR																																								
Achievement of Capital Projects within adopted budget and approved timeframes		100%	QTR																																								
Achievement of Operational Projects within adopted budget and approved timeframes		100%	QTR																																								
Delivery of services and activities in accordance with Council's adopted Service Levels		100%	QTR																																								
<table border="1"> <thead> <tr> <th colspan="5">ACTIVITIES LEGEND</th> </tr> <tr> <th>R</th> <th colspan="4">Risk of Incompletion / Delay</th> </tr> <tr> <td>OK</td> <td colspan="4">On Target</td> </tr> <tr> <td>AT</td> <td colspan="4">Ahead of Target</td> </tr> <tr> <td>C</td> <td colspan="4">Complete</td> </tr> <tr> <td>I</td> <td colspan="4">Incomplete (Q4 only)</td> </tr> </thead> <tbody> <tr> <td>Q1</td> <td>Q1-Q2</td> <td>Q1-Q3</td> <td>Q1-Q4</td> <td>ANNUAL</td> </tr> <tr> <td>OK</td> <td>OK</td> <td>OK</td> <td></td> <td></td> </tr> </tbody> </table>				ACTIVITIES LEGEND					R	Risk of Incompletion / Delay				OK	On Target				AT	Ahead of Target				C	Complete				I	Incomplete (Q4 only)				Q1	Q1-Q2	Q1-Q3	Q1-Q4	ANNUAL	OK	OK	OK		
ACTIVITIES LEGEND																																											
R	Risk of Incompletion / Delay																																										
OK	On Target																																										
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C	Complete																																										
I	Incomplete (Q4 only)																																										
Q1	Q1-Q2	Q1-Q3	Q1-Q4	ANNUAL																																							
OK	OK	OK																																									
Q1	Q2	Q3	Q4	ANNUAL	COMMENTS																																						
100%	100%	100%		100%																																							
100%	100%	100%		100%																																							
N/A	N/A	N/A		0%	No capital projects relevant for the Corporate Services Directorate.																																						
N/A	N/A	N/A		0%	No operational projects relevant for the Corporate Services Directorate.																																						
100%	100%	100%		100%																																							



2016 - 2017 OPERATIONAL PLAN
CORPORATE SERVICES

Section Budget Summary

Budget	Adopted	Actual YTD
Operating Revenue	-\$1,156,600	-\$956,551
Operating Expenses	\$9,999,850	\$9,132,630
Capital Revenue	\$0	\$149,414
Capital Expenses	\$8,513,479	\$5,339,416

CORPORATE PLAN ACTIVITIES

1. Champion a customer service culture that complies with Council's statutory obligations and Customer Service Charter
2. Deliver fleet and plant asset management in an efficient operating environment
3. Efficiently manage and optimise use of Council's property portfolio
4. Manage and effectively administer Council's contract and tendering, inventory and purchasing processes in accordance with relevant legislative requirements and organisational needs
5. Strategically plan and actively manage Council's information systems to meet Council's needs
6. Ensure Council's recordkeeping practices are in accordance with legislative, policy obligations and Council's Recordkeeping Charter
7. Ensure Council operations are performed considering and addressing all potential risk occurrences to Council and the community

Customer Service Centre - the first point of contact for customers with front-counter services in Rockhampton, Governance and Mount Morgan, and a call centre based in Rockhampton. Customer service also provides QGAP (QLD Government Agency Program) services and facilities, park events and hall bookings.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR

Procurement and Logistics - ensures well governed and disciplined procurement activities and inventory management. The unit consists of four interrelated sub-units: Purchasing, Compliance, Accounts Payable, Contracts and Tenders and Logistics (3 x stores) undertaking controlled purchasing for Firefly, River, Water, Civil Operations and Rockhampton Regional Waste and Recycling.

	ACTIVITIES LEGEND					ANNUAL	COMMENTS
	R	OK	AT	G	I		
	Risk of Incompletion / Delay	On Target	Ahead of Target	Complete	Incomplete (Q4 only)		
Q1	OK	Q1-Q2	OK	Q1-Q3	Q1-Q4	100%	
Q2	OK	OK	OK	OK		100%	
Q3	OK	OK	OK	OK		100%	
Q4	OK	OK	OK	OK		100%	
Q1	OK	Q2	Q3	Q4	ANNUAL	100%	
Q2	100%	100%	100%		100%		
Q3	100%	100%	100%		100%		
Q4	N/A	N/A	N/A		0%		No capital projects relevant for the Customer Service unit.
Q1	100%	100%	100%		100%		
Q2	100%	100%	100%		100%		
Q3	N/A	N/A	N/A		0%		No capital projects relevant for the Procurement and Logistics unit.
Q4	100%	100%	100%		100%		
Q1	100%	100%	100%		100%		
Q2	100%	100%	100%		100%		
Q3	100%	100%	100%		100%		
Q4	100%	100%	100%		100%		



2016 - 2017 OPERATIONAL PLAN
CORPORATE SERVICES

Information Systems - a combined unit responsible for information technology and records management services. Information Technology Services role is to acquire, manage and support information and communication technology related equipment and services for the organisation. Records Management oversees and assists with the management of Council records and is responsible for ensuring that Council's official records are captured and managed in a way that improves business processes and fulfils legislative requirements. Records also coordinates the right to information and information privacy processes.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Councils adopted Service Levels	100%	QTR

Property and Insurance - manages Council owned and controlled properties by ensuring Councils and the community's interests are appropriately risk managed through the negotiation and establishment of formal lease arrangements. Also responsible for the effective and efficient management of the day-to-day insurance claims processing (including liaising with Councils insurers, assessors, repair agents and claimants), land resumptions, acquisitions and sales and enterprise risk management.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Councils adopted Service Levels	100%	QTR

Fleet Services - custodianship and management responsibility of all fleet vehicles, plant and equipment assets above the \$5,000 capitalisation threshold and/or all assets requiring registration with Queensland Transport. This includes capital and recurrent budgeting, renewal and maintenance planning and disposal ensuring fit for purpose, safe, reliable and cost effective fleet, plant and equipment, enabling Council to deliver an optimum level of services. Council has a fleet asset base comprising just over 800 assets with a replacement value of approximately \$52.8M.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Councils adopted Service Levels	100%	QTR

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
100%	100%	100%		100%	
100%	100%	100%		100%	
100%	100%	100%		100%	IT projects progressing as planned.
100%	100%	100%		100%	
100%	100%	100%		100%	

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
100%	100%	100%		100%	
100%	100%	100%		100%	
100%	100%	100%		100%	Property sales and acquisition processes progressing as planned.
100%	100%	100%		100%	
100%	100%	100%		100%	

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
100%	100%	100%		100%	
100%	100%	100%		100%	
100%	100%	100%		100%	Fleet renewal program progressing as planned.
100%	100%	100%		100%	
100%	100%	100%		100%	



2016 - 2017 OPERATIONAL PLAN
CORPORATE SERVICES

Section Budget Summary

Budget	Adopted	Actual YTD
Operating Revenue	-\$419,800	-\$332,196
Resourcing Revenue	-\$73,775,473	-\$68,765,863
Operating Expenses	\$6,175,220	\$4,250,498
Resourcing Expenses	-\$25,745,648	-\$19,527,385
Capital Revenue	\$0	\$0
Capital Expenses	\$0	\$0
Resourcing Capital Revenue	-\$565,075	\$0
Resourcing Capital Expenses	\$510,900	\$0

CORPORATE PLAN ACTIVITIES

1. Provide an Asset Services Section focusing on a clear communicative process and accurate data
2. Provide professional accounting and financial management functions and ensure statutory compliance is met
3. Manage the Council rating function in aspects of maintenance, levying and collection of rate revenue for Council.
4. Manage the treasury functions of Council to ensure effective and optimised cash management as well as compliance with taxation.
5. Provide accurate Geographical Information System (GIS) and spatial data information

Assets and GIS - manages, supports and develops Council's corporate GIS system ensuring records are accurately maintained and users' needs are supported. In addition, the systems are continually developed for optimisation. Provides an interface to calculate non-current assets to ensure asset registers and asset management plans are maintained. The information is used for future investment decisions and legislative compliance.

KEY PERFORMANCE INDICATORS

	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Advancement of Capital Projects within adopted budget and approved tenderances	100%	QTR
Advancement of Operational Projects within adopted budget and approved tenderances	100%	QTR
Delivery of services and activities in accordance with Councils adopted Service Levels	100%	QTR

ACTIVITIES LEGEND

R	Risk of Incompletion / Delay
OK	On Target
AT	Ahead of Target
C	Complete
I	Incomplete (Q4 only)

Q1	Q1-Q2	Q1-Q3	Q1-Q4
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
100%	100%	100%		100%	
100%	100%	100%		100%	
N/A	N/A	N/A		0%	No capital projects relevant for the Assets and GIS unit.
N/A	N/A	N/A		0%	No operational projects relevant for the Assets and GIS unit.
100%	100%	100%		100%	



**2016 - 2017 OPERATIONAL PLAN
CORPORATE SERVICES**

Financial Systems - manages, supports and develops Councils corporate financial system ensuring financial records are accurately maintained and users' needs are supported. In addition, the systems are continually developed for optimisation.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME	Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
Compliance with Customer Service Requests	100%	QTR	100%	100%	100%	100%	100%	
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR	100%	100%	100%	100%	100%	
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR	N/A	N/A	N/A		0%	No capital projects relevant for the Financial Systems unit.
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR	N/A	N/A	N/A		0%	No operational projects relevant for the Financial Systems unit.
Delivery of services and activities in accordance with Councils adopted Service Levels	100%	QTR	100%	100%	100%		100%	
<p><i>Revenue and Accounting - provides the oversight of the financial governance of Council including long term financial forecasting, budget preparation and financial reporting within legislative requirements whilst meeting the organisational needs in this regard. The four interrelated sub-units related are Financial Accounting, Commercial Accounting, Treasury and Rates.</i></p>								
KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME	Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
Compliance with Customer Service Requests	100%	QTR	100%	100%	100%	100%	100%	
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR	100%	100%	100%	100%	100%	
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR	N/A	N/A	N/A		0%	No capital projects relevant for the Revenue and Accounting unit.
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR	N/A	N/A	N/A		0%	No operational projects relevant for the Revenue and Accounting unit.
Delivery of services and activities in accordance with Councils adopted Service Levels	100%	QTR	100%	100%	100%		100%	



WORKFORCE AND STRATEGY

2016 - 2017 OPERATIONAL PLAN
CORPORATE SERVICES

Section Budget Summary		
Budget	Adopted	Actual YTD
Operating Revenue	-\$74,250	-\$222,757
Operating Expenses	\$4,295,844	\$2,836,175
Capital Revenue	\$0	\$0
Capital Expenses	\$0	\$0

CORPORATE PLAN ACTIVITIES

1. Implement and oversee a compliant safety management system
2. Provide rehabilitation and injury management support services
3. Manage Council's training and development programs
4. Provide human resource and industrial relations advisory support services
5. Provide payroll services to all of Council
6. Manage Council's strategic business planning function
7. Administer an appropriate corporate governance program
8. Manage investigations as authorised by the CEO in accordance with legislation and Council's Complaints Management Process

Safety and Training - provides specialist advisory services to all Council departments for the functions of Workplace Health & Safety, Training and Injury Management.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timetables	100%	QTR
Achievement of Operational Projects within adopted budget and approved timetables	100%	QTR
Delivery of services and activities in accordance with Councils adopted Service Levels	100%	QTR

Human Resources and Payroll - provides human resources and payroll services across the organisation. The Human Resources sub-unit is focused on delivering quality consultancy services to all Council departments and units. The Payroll sub-unit is responsible for the provision of an accurate and timely payroll service.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timetables	100%	QTR
Achievement of Operational Projects within adopted budget and approved timetables	100%	QTR
Delivery of services and activities in accordance with Councils adopted Service Levels	100%	QTR

ACTIVITIES LEGEND	
R	Risk of Incompletion / Delay
OK	On Target
AT	Ahead of Target
C	Complete
I	Incomplete (Cdr only)

Q1	Q1-Q2	Q1-Q3	Q1-Q4	ANNUAL	COMMENTS
OK	OK	OK		100%	
OK	OK	OK		100%	
OK	OK	OK		100%	
OK	OK	OK		100%	
OK	OK	OK		100%	
OK	OK	OK		100%	
OK	OK	OK		100%	
OK	OK	OK		100%	

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
100%	100%	100%		100%	
100%	100%	100%		100%	
N/A	N/A	N/A		0%	No capital projects relevant for the Safety and Training unit.
100%	100%	100%		100%	
100%	100%	100%		100%	

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
100%	100%	100%		100%	
100%	100%	100%		100%	
N/A	N/A	N/A		0%	No capital projects relevant for the Human Resources and Payroll unit.
100%	100%	100%		100%	
90%	90%	88%		89%	58 positions were recruited in the reporting quarter of which 17 exceeded the 30 days timeframe. This was due to the panel undertaking shortlisting and third party providers to complete pre-employment screening checks (Criminal History Checks and Functional Capacity Evaluations), however, the average recruitment timeframe for this quarter was 22 days.



**2016 - 2017 OPERATIONAL PLAN
CORPORATE SERVICES**

KEY PERFORMANCE INDICATORS		TARGET	TIMEFRAME	Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
<p><i>Industrial Relations and Investigations - provides internal investigation services, award/agreement interpretation and industrial relations advice, while managing the relationship between Council, the Crime and Corruption Commission and the Queensland Ombudsman for matters of a more serious nature.</i></p>									
Compliance with Customer Service Requests		100%	QTR	100%	100%	100%		100%	
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters		100%	QTR	100%	100%	100%		100%	
Achievement of Capital Projects within adopted budget and approved timeframes		100%	QTR	N/A	N/A	N/A		0%	No capital projects relevant for the Industrial Relations and Investigations unit
Achievement of Operational Projects within adopted budget and approved timeframes		100%	QTR	N/A	N/A	N/A		0%	No operational projects relevant for the Industrial Relations and Investigations unit
Delivery of services and activities in accordance with Councils adopted Service Levels		100%	QTR	100%	100%	100%		100%	
<p><i>Corporate Improvement and Strategy - provides corporate policy evaluation, delegation instrumentisation, strategic organisational planning, local government law advice and general corporate governance.</i></p>									
KEY PERFORMANCE INDICATORS		TARGET	TIMEFRAME	Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
<p><i>Compliance with Customer Service Requests</i></p>									
		100%	QTR	100%	100%	100%		100%	
<p><i>Compliance with statutory and regulatory requirements including safety, risk and other legislative matters</i></p>									
		100%	QTR	100%	100%	100%		100%	
<p><i>Achievement of Capital Projects within adopted budget and approved timeframes</i></p>									
		100%	QTR	N/A	N/A	N/A		0%	No capital projects relevant for the Corporate Improvement and Strategy unit
<p><i>Achievement of Operational Projects within adopted budget and approved timeframes</i></p>									
		100%	QTR	100%	100%	100%		100%	Operational Plan 3rd Quarter report to be presented to Council in May 2017.
<p><i>Delivery of services and activities in accordance with Councils adopted Service Levels</i></p>									
		100%	QTR	100%	100%	100%		100%	Policy reviews all completed within agreed timeframes.

2016/17 OPERATIONAL PLAN QUARTER 3 PROGRESS REPORT

Operational Plan Qtr 3 Progress Report - Office of the CEO

Meeting Date: 23 May 2017

Attachment No: 3

**Chief Executive Officer Summary
Operational Plan Report
3rd Quarter**

Directorate

The Office of the Chief Executive Officer continued to deliver in areas of responsibility throughout the reporting period. A number of staff throughout the organisation supported the regions preparation and recovery efforts associated with Cyclone Debbie and the resulting flood that impacted upon our communities. Significant work continues to be undertaken in relation to planning for the 2017/18 budget, new 5 Year Corporate Plan and the 2017/18 Operational Plan.

Office of the Mayor

Recruitment continues for Executive PA to Mayor which should be finalised early May.

Day to day activities to support the Mayor and Councillors continue to be addressed within established timeframes.

Mayor and General Manager Regional Development and Aviation travelled to India with the Premier in February for further discussions with executive members of Adani.

Several major events have been successfully held including ANZAC Day Civic Service and Volunteer Function.

Committee Support

Tasks continue to be completed within predetermined timeframes with reduced resources associated with a maternity leave placement and staff leave.

Citizenship ceremony on 4 April was held in Council Chambers (rescheduled from Walter Reid Centre due to flooding) and was well attended with 31 candidates along with family and friends.

Media and Communications

The Engagement and Media continue to deliver on Council priorities and plan for the future.

Engagement sessions were held with internal stakeholders to review engagement/education requirements. An Engagement Schedule for 2017/18 is in the planning phase.

**Evan Pardon
Chief Executive Officer**



**2016 - 2017 OPERATIONAL PLAN
CEO'S OFFICE**

Section Budget Summary

Budget	Adopted	Actual YTD
Operating Revenue	\$0	-\$53,622
Operating Expenses	\$664,663	\$453,782
Capital Revenue	\$0	\$0
Capital Expenses	\$321,250	\$126,600

CORPORATE PLAN ACTIVITIES

1. Provide leadership, corporate oversight and strategic direction

CEO Directorate - The Office of the CEO directorate is led by Council's Chief Executive Officer who is responsible for managing the Council in a way that promotes the effective, efficient and economical management of public resources, and the delivery of services to the community. The CEO Directorate is responsible for the delivery of the Council's strategic plan, establishing and providing leadership, goals and policies in accordance with the policies of the Council. The directorate consists of four units: Office of the Mayor, Communications & Events, Internal Audit and Regional Development.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME	Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
Compliance with Customer Service Requests	100%	QTR	100%	100%	100%	100%	100%	
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR	100%	100%	100%	100%	100%	
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR	N/A	N/A	N/A		0%	No capital projects relevant to the CEO Directorate.
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR	100%	100%	100%		100%	
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR	100%	100%	100%		100%	

ACTIVITIES LEGEND

R	Risk of Incompletion / Delay
OK	On Target
AT	Ahead of Target
C	Complete
I	Incomplete (Q4 only)

Q1	Q1-Q2	Q1-Q3	Q1-Q4
OK	OK	OK	



**2016 - 2017 OPERATIONAL PLAN
CEO'S OFFICE**

OFFICE OF THE MAYOR

Section Budget Summary			
Budget	Adopted	Actual YTD	
Operating Revenue	\$0	\$0	
Operating Expenses	\$441,085	\$350,217	
Capital Revenue	\$0	\$0	
Capital Expenses	\$0	\$0	

CORPORATE PLAN ACTIVITIES

1. Work collaboratively with other Council departments to increase awareness of Council's services
2. Use a variety of communication channels to regularly and accurately deliver Council messages and maintain a positive reputation
3. Manage relevant civic events
4. Work collaboratively with other Council departments to deliver campaigns which encourage responsible resident behaviour
5. Facilitate Councillor interactions with constituents

Office of the Mayor - Provides executive administrative support to the Mayor, Deputy Mayor including co-ordinating the Mayor's public appearances, liaising with the media, organising and scheduling events, preparing and presenting reports, organising and scheduling meetings and appointments, obtaining information and or background material required for meetings or enquiries and facilitating travel arrangements in liaison with the Committee Support Unit. Plan and co-ordinate civic events to ensure the expectations of Mayor, Deputy Mayor and CEO are met. Provides the appropriate channels for Mayor, Deputy Mayor communications through a variety of methods. The unit works closely with the Leadership Team, Council departments and media outlets to deliver external communication messages through the appropriate media options. Manages, monitors and seeks relevant content and responses for corporate social media channels. Develops marketing and communication plans to enhance project deliverables through timely, effective communications. Facilitate citizenship ceremonies in accordance with statutory requirements.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR

ACTIVITIES LEGEND				
R	Risk of Incompletion / Delay			
OK	On Target			
AT	Ahead of Target			
C	Complete			
I	Incomplete (Q4 only)			

Q1	Q1-Q2	Q1-Q3	Q1-Q4
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
100%	100%	100%		100%	
100%	100%	100%		100%	
N/A	N/A	N/A		0%	No capital projects relevant for the Office of the Mayor unit.
100%	100%	100%		100%	
100%	100%	100%		100%	



**2016 - 2017 OPERATIONAL PLAN
CEO'S OFFICE**

GOVERNANCE SUPPORT

Section Budget Summary		
Budget	Adopted	Actual YTD
Operating Revenue	-\$25,900	-\$14,056
Operating Expenses	\$2,193,612	\$1,373,542
Capital Revenue	\$0	\$0
Capital Expenses	\$0	\$0

CORPORATE PLAN ACTIVITIES

1. Work collaboratively with other Council departments to increase awareness of Council's services
2. Use a variety of communication channels to regularly and accurately deliver Council messages and maintain a positive reputation
3. Increase staff familiarisation and compliance with the Community Engagement Policy, Framework and Procedure across Council
4. Work collaboratively with other Council departments to deliver campaigns which encourage responsible resident behaviour
5. Provide professional agenda management services
6. Manage relevant civic events
7. Manage investigations as authorised by the CEO in accordance with legislation and Council's Complainers Management Process
8. Facilitate Councillor interactions with constituents

Executive Support - provides executive administrative support to Councillors and CEO including co-ordinating diaries, preparing agendas, preparing minutes, preparing reports, preparing correspondence, preparing council reports, preparing and scheduling meetings and appointments, obtaining information and/or background material required for meetings or enquiries and facilitating travel arrangements in liaison with the Committee Support Unit. Plan and co-ordinate civic events to ensure the expectations of Mayor, Councillors and CEO are met.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR

ACTIVITIES LEGEND	
R	Risk of Incompletion / Delay
OK	On Target
AT	Ahead of Target
C	Complete
I	Incomplete (Q4 only)

	Q1	Q1-Q2	Q1-Q3	Q1-Q4
1	OK	OK	OK	OK
2	OK	OK	OK	OK
3	OK	OK	OK	OK
4	OK	OK	OK	OK
5	OK	OK	OK	OK
6	OK	OK	OK	OK
7	OK	OK	OK	OK
8	OK	OK	OK	OK

	Q1	Q2	Q3	Q4	ANNUAL
Compliance with Customer Service Requests	100%	100%	100%	100%	100%
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	100%	100%	100%	100%
Achievement of Capital Projects within adopted budget and approved timeframes	N/A	N/A	N/A	N/A	0%
Achievement of Operational Projects within adopted budget and approved timeframes	100%	100%	100%	100%	100%
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	100%	100%	100%	100%

COMMENTS

No capital projects for the Executive Support unit.



2016 - 2017 OPERATIONAL PLAN
CEO'S OFFICE

<p>Committee Support - provides administrative support to the CEO including managing Council's committee meeting processes by collation of reports, creation of agendas for the Council and Committee meetings, providing a minute taking service for Council and Committee meetings, distribution of the meeting action sheets, process Council's discretionary funds in accordance with policy and statutory reporting requirements, manage corporate travel arrangements and facilitate citizenship ceremonies in accordance with statutory requirements.</p>											
KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME	Q1	Q2	Q3	Q4	ANNUAL	COMMENTS			
Compliance with Customer Service Requests	100%	QTR	100%	100%	100%		100%				
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR	100%	100%	100%		100%				
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR	N/A	N/A	N/A		0%	No capital projects for the Committee Support unit.			
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR	100%	100%	100%		100%				
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR	100%	100%	100%		100%				
<p>Communications - provides Council's corporate communications through a variety of methods. The unit works closely with the Mayor, Councilors, Leadership Team, Council departments and media outlets to deliver Council's internal and external communication messages through the appropriate media options. Manages, monitors and seeks relevant content and responses for Council's corporate social media channels. Develops marketing and communication plans in partnership with Council units to enhance project deliverables through timely, effective communications. Facilitate Council's Community Engagement policy and framework by providing advice to Mayor, Councilors, CEO and management teams.</p>											
KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME	Q1	Q2	Q3	Q4	ANNUAL	COMMENTS			
Compliance with Customer Service Requests	100%	QTR	100%	100%	100%		100%				
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR	100%	100%	100%		100%				
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR	N/A	N/A	N/A		0%	No capital projects for the Communications unit.			
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR	100%	100%	100%		100%				
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR	100%	100%	100%		100%				



**2016 - 2017 OPERATIONAL PLAN
CEO'S OFFICE**

INTERNAL AUDIT

Section Budget Summary			
Budget	Adopted	Actual YTD	
Operating Revenue	\$0	\$0	
Operating Expenses	\$260,586	\$216,102	
Capital Revenue	\$0	\$0	
Capital Expenses	\$0	\$0	

CORPORATE PLAN ACTIVITIES

1. Provide assurance, consulting and assigned investigation services
2. Provide independent reporting to an audit committee
3. Facilitate an audit advisory committee of Council
4. Ensure Council operations are performed considering and addressing all potential risk occurrences to Council and the community

Internal Audit - undertakes risk-based review of all management operations, systems, activities and processes, including the financial and non-financial aspects of the Council's operations. Internal Audit also provides independent reporting directly to an audit committee of Council, protection of the public interest, professional consulting (non-audit activities) services, assurance (audit activities) services in-house, fraud related services and risk management related services.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timetables	100%	QTR
Achievement of Operational Projects within adopted budget and approved timetables	100%	QTR
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR

ACTIVITIES LEGEND	
R	Risk of Incompletion / Delay
OK	On Target
AT	Ahead of Target
C	Complete
I	Incomplete (Q4 only)

Q1	Q1-Q2	Q1-Q3	Q1-Q4
R	OK	OK	
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
N/A	N/A	N/A		0%	
100%	100%	100%		100%	
N/A	N/A	N/A		0%	
N/A	N/A	N/A		0%	
50%	100%	100%		83%	

2016/17 OPERATIONAL PLAN QUARTER 3 PROGRESS REPORT

Operational Plan Qtr 3 Progress Report - Regional Development and Aviation

Meeting Date: 23 May 2017

Attachment No: 4

**General Manager Regional Development and Aviation Summary
Operational Plan Report
3rd Quarter**

Directorate

The newly formed Department transitioned functions from Corporate Services and Office of the CEO, from the 30 January this year. This transition process was undertaken over the remainder of the quarter with a focus upon recruitment and fulfilling the new departmental structure. In addition to the formation of the new Department, the key project during the quarter was Project Rocky, this included attendance at the Premier's delegation of Mayors in India.

All metrics were delivered at 100%

The Department's performance for the quarter, while affected by the restructure, implementing a new structure and the absence of the General Manager as a result of Project Rocky, metrics remained on track. The Department has been able to move through a period of significant change while continuing to deliver high profile external projects for the Council, community and the Region.

Rockhampton Regional Airport

The Rockhampton Regional Airport continued to operate with no substantive changes during the period. The Airport team worked closely with external groups for Clean Up Australia Day and has supported the Da Vinci Exhibition, by showcasing key items of the exhibition at the Airport. Key capital projects underway during this time include the Standby Generator System, Toilets Refurbishment and the Terminal Air Conditioning System. Passenger numbers for the month were slightly ahead on the previous year comparison.

All metrics were delivered at 100% with the exception of the capital program that is subject to a review.

Regional Development and Promotions

The Regional Development and Promotions Section underwent significant change during the quarter as a result of the implementation of the new department. The restructure saw new roles implemented, recruitment undertaken, changes in reporting lines and roles amalgamated.

The Events Unit continued to focus on the delivery of Wholly Cow Month, Anzac Day and planning for the Rockhampton River Festival.

The Marketing Unit focused on Council core marketing campaigns and restructured project delivery and client management systems.

The newly implemented Destination Co-ordinator role undertook the transition of the Visitor Information Centre from Capricorn Enterprise and implemented the next steps of the role as it was fulfilled on a full time basis.

The Economic Development Unit attended in excess of 200 external meetings within the Region and attended meetings outside of the Region on over 30 occasions, to promote and develop our Region.

All metrics were delivered at 100%


Strategic Planning

The Strategic Planning Unit provided the Draft CBD Framework, including the Streetscape document, to Councillors for review. Key projects delivered on an ongoing basis during the quarter include:

- CBD Redevelopment Framework
- CBD Placemaking Projects
- CBD Internal Group
- CBD External Reference Group
- Alignment amendment RRPS
- Major amendment RRPS
- Local Government Infrastructure Plan

As demonstrated above the unit continued to deliver a statutory function and focused upon CBD as a key project for the region. All metrics were delivered at 100%.

Scott Waters
General Manager
Regional Development and Aviation

 REGIONAL DEVELOPMENT AND AVIATION DIRECTORATE		2016 - 2017 OPERATIONAL PLAN REGIONAL DEVELOPMENT AND AVIATION														
Section Budget Summary Budget Operating Revenue Operating Expenses Capital Revenue Capital Expenses		Adopted \$0 \$0 \$0 \$0		Actual YTD \$0 \$0 \$0 \$0												
CORPORATE PLAN ACTIVITIES 1. Provide leadership, corporate oversight and strategic direction																
<i>Regional Development and Aviation Directorate - provides overall corporate management and coordination of the service delivery and strategic direction of the Rockhampton Regional Airport, Economic Development, Regional Promotions and Tourism and Strategic Planning sections.</i>																
KEY PERFORMANCE INDICATORS Compliance with Customer Service Requests Compliance with statutory and regulatory requirements including safety, risk and other legislative matters Achievement of Capital Projects within adopted budget and approved interframes Achievement of Operational Projects within adopted budget and approved interframes Delivery of services and activities in accordance with Council's adopted Service Levels		TARGET 100% 100% 100% 100% 100%		TIMEFRAME QTR QTR QTR QTR QTR												
		Q1		Q2		Q3		Q4		ANNUAL		COMMENTS				
		100%		100%		100%		100%		100%		No capital projects relevant to the Regional Development and Aviation Directorate.				
		N/A		N/A		N/A				0%						
		100%		100%		100%				100%						
		100%		100%		100%				100%						

ACTIVITIES LEGEND	
R	Risk of Incompletion / Delay
OK	On Target
AT	Ahead of Target
C	Complete
I	Incomplete (Q4 only)

Q1	Q1-Q2	Q1-Q3	Q1-Q4
OK	OK	OK	



ROCKHAMPTON REGIONAL AIRPORT

Budget	Adopted	Actual YTD
Operating Revenue	-\$15,843,655	-\$11,378,038
Operating Expenses	\$15,843,655	\$10,942,125
Capital Revenue	\$0	\$0
Capital Expenses	\$3,626,159	\$1,079,363

CORPORATE PLAN ACTIVITIES

1. Operate and maintain the Rockhampton Airport to meet the transport needs of the regional community and in a manner that provides a commercial return.

Rockhampton Airport - is a commercialised business unit with the key objective to operate a profitable and financially sustainable airport business that is resilient and progressive through ever changing times. The airport's main activities are aeronautical and landside. Aeronautical involves managing the airside of the airport including the runways, taxiways and aprons in a safe and efficient manner. The landside component of the business involves the commercial activities related to management of the terminal precinct including the terminal and car parking operations as well as property leases on airport.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME	Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
Compliance with Customer Services Requests	100%	QTR	100%	100%	100%		100%	All requests have been completed within 4 days during this quarter.
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR	100%	100%	100%		100%	Nil injuries with 15 hazard inspections completed for this quarter.
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR	100%	82%	90%		91%	All capital projects are currently under review as per discussions with CEO and LT team, project are on track to be delivered as per revised budget.
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR	100%	100%	100%		100%	
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR	100%	100%	100%		100%	

**2016 - 2017 OPERATIONAL PLAN
REGIONAL DEVELOPMENT AND AVIATION**

ACTIVITIES LEGEND	
R	Risk of Incompletion / Delay
OK	On Target
AT	Ahead of Target
G	Complete
I	Incomplete (Q4 only)

Q1	Q1-Q2	Q1-Q3	Q1-Q4
AT	AT	OK	

COMMERCIAL BUSINESS UNIT
Airport Annual Performance Plan updates are presented monthly to the Airport, Water and Waste Committees Meeting. This plan is a requirement of s175 Local Government Regulation 2012.



**2016 - 2017 OPERATIONAL PLAN
REGIONAL DEVELOPMENT AND AVIATION**

ECONOMIC DEVELOPMENT

Section Budget Summary	Adopted	Actual YTD
Budget	\$0	\$-3288
Operating Revenue	\$1,852,258	\$1,553,818
Operating Expenses	\$0	\$0
Capital Revenue	\$0	\$0
Capital Expenses	\$0	\$0

CORPORATE PLAN ACTIVITIES

1. Act as a Council ambassador to support development of key projects across the Region, in line with Council's strategic direction.
2. Assist industry and developers with business expansion within the Region and advocate associated benefits
3. Collaborate with government agencies to identify and foster the development of new industries in the Region
4. Collaborate with Capricorn Enterprise to ensure the delivery of services to promote the tourist potential and economic development of our Region
5. Assist developers through the development application process to facilitate economic growth

Economic Development - Increase economic development within the Rockhampton Regional Council area.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME	Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
Compliance with Customer Service Requests	100%	QTR	100%	100%	100%		100%	
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR	100%	100%	100%		100%	
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR	100%	100%	100%		100%	
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR	100%	100%	100%		100%	
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR	100%	100%	100%		100%	

ACTIVITIES LEGEND

R	Risk of Incompletion / Delay
OK	On Target
AT	Ahead of Target
C	Complete
I	Incomplete (Q4 only)

Q1	Q1-Q2	Q1-Q3	Q1-Q4
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	



REGIONAL PROMOTIONS AND TOURISM

Section Budget Summary		Adopted	Actual YTD
Budget			
Operating Revenue	-\$150,000	\$8,038	
Operating Expenses	\$2,713,209	\$1,754,147	
Capital Revenue	\$0	\$0	
Capital Expenses	\$0	\$0	

CORPORATE PLAN ACTIVITIES

1. Deliver and facilitate community events and celebrations
2. Manage relevant civic events
3. Increase the reach and consistency of key branding and associated taglines for the Rockhampton Region
4. Use a variety of communication channels to regularly and accurately deliver Council messages and maintain a positive reputation

Regional Promotions - facilitates and manages community events, develops strategic plans for the promotion of the Rockhampton Region, implements the promotion action plan for Rockhampton as an ideal location to live and work, works with other Council departments to improve the liveability of the Rockhampton region and develops event strategies.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME	Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
Compliance with Customer Services Requests	100%	QTR	100%	100%	100%		100%	
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR	100%	100%	100%		100%	
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR	100%	100%	100%		100%	
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR	100%	100%	100%		100%	
Delivery of services and activities in accordance with Councils adopted Service Levels	100%	QTR	100%	100%	100%		100%	

**2016 - 2017 OPERATIONAL PLAN
REGIONAL DEVELOPMENT AND AVIATION**

ACTIVITIES LEGEND	
R	Risk of Incompletion / Delay
OK	On Target
AT	Ahead of Target
C	Complete
I	Incomplete (Q4 only)

Q1	Q1-Q2	Q1-Q3	Q1-Q4
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	



**2016 - 2017 OPERATIONAL PLAN
REGIONAL DEVELOPMENT AND AVIATION**

STRATEGIC PLANNING

Section Budget Summary	Adopted	Actual YTD
Budget	-	-
Operating Revenue	\$713,900	\$522,970
Operating Expenses	\$1,398,094	\$782,953
Capital Revenue	\$0	\$0
Capital Expenses	\$0	\$0

CORPORATE PLAN ACTIVITIES

1. Implement a growth management framework which facilitates economic growth whilst preserving the Region's character
2. Manage the Region's growth framework to compliment state legislation and policy
3. Promote the sustainable development of natural and physical resources and the maintenance of ecological processes and genetic diversity
4. Promote the sharing of responsibility for resource management and planning between the different spheres of government, the community and industry

Strategic Planning - provides strategic planning services to cater for future growth demands and changing demographics as well as optimising quality of life and economic development opportunities for the region's residents and businesses by planning for the provision of essential infrastructure, appropriately zoned land, services and community facilities. Strategic planning products will mature principally in the main statutory planning instrument, the Planning Scheme (Town Plan).

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME	Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
Compliance with Customer Service Requests	100%	QTR	100%	100%	100%		100%	
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR	100%	100%	100%		100%	Minor outstanding licence renewal documentation required.
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR	N/A	N/A	N/A		0%	No capital projects for the Strategic Planning unit.
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR	75%	75%	75%		75%	First draft CBD Redevelopment Framework submitted to Councilors for review. It is planned that the Framework will be adopted by 30 June 2017.
Delivery of services and activities in accordance with Councils adopted Service Levels	100%	QTR	100%	100%	100%		100%	

ACTIVITIES LEGEND

R	Risk of non-completion / Delay
OK	On Target
AT	Ahead of Target
C	Complete
I	Incomplete (Q4 only)

Q1	Q1-Q2	Q1-Q3	Q1-Q4
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	

2016/17 OPERATIONAL PLAN QUARTER 3 PROGRESS REPORT

Operational Plan Qtr 3 Progress Report - Regional Services

Meeting Date: 23 May 2017

Attachment No: 5

**General Manager Regional Services Summary
Operational Plan Report
3rd Quarter**

Directorate

Regional Services is well on track to deliver the capital and maintenance programs. Operational activities have continued to be delivered effectively with the majority of performance targets being met.

Civil Operations

Civil Operations has completed all projects under the disaster grant funded program with the exception of one project currently under construction. A capital expenditure of \$36.5M has been achieved with \$15.8M relating to flood damage works.

Engineering Services

Engineering Services currently assessing civil designs requirements for the forward capital program. Floodplain management studies are currently underway to more accurately determine flood risks and appropriate flood mitigation strategies.

Rockhampton Regional Waste and Recycling (RRWR)

RRWR continues to deliver services and meet the key customer service targets. With the new education year now underway, there has been strong interest for recycling education visits to schools and education centres, as well as school tours to the Rockhampton Materials Recovery Facility. RRWR capital project expenditure is currently on target, with the majority of capital expenditure related to the design for the Lakes Creek Road landfill life extension project.

Fitzroy River Water (FRW)

FRW's performance throughout the 3rd quarter was generally as expected with performance overall against customer service standards and other key reporting metrics continuing at a high standard. The relatively dry conditions experienced through much of the 2nd quarter continued well into the 3rd quarter although heavy rainfall received in late March 2017 impacted FRW's normal operations and capital project delivery activities. Overall, total water production remains lower than the previous financial year due largely to the unseasonal winter rainfall received in July 2016. Capital project delivery has continued steadily with a number of significant projects commencing or progressing significantly during this period.

**Peter Kofod
General Manager
Regional Services**



REGIONAL SERVICES DIRECTORATE

2016 - 2017 OPERATIONAL PLAN
REGIONAL SERVICES

Section Budget Summary

Budget	Adopted	Actual YTD
Operating Revenue	\$0	\$0
Operating Expenses	\$636,781	\$508,847
Capital Revenue	-\$10,877,227	-\$9,589,827
Capital Expenses	\$17,108,678	\$9,585,931

CORPORATE PLAN ACTIVITIES

1. Provide leadership, corporate oversight and strategic direction

Regional Services Directorate - overall corporate management and coordination of the service delivery and strategic direction of Civil Operations, Engineering, Fitzroy River Water and Rockhampton Regional Waste & Recycling.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME	ACTIVITIES LEGEND					ANNUAL	COMMENTS
			Q1	Q2	Q3	Q4	ANNUAL		
Compliance with Customer Service Requests	100%	QTR	100%	100%	100%	100%	100%		
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR	100%	95%	80%		92%	Currently reviewing outstanding risk and audit tasks.	
Achievement of Capital Projects within adopted budget and approved timetables	100%	QTR	100%	95%	100%		98%		
Achievement of Operational Projects within adopted budget and approved timetables	100%	QTR	100%	100%	100%		100%		
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR	100%	97%	100%		99%		
<i>Special Projects - provides the specialised project management and contractual oversight of identified cross-functional projects and activities within Council.</i>									
KEY PERFORMANCE INDICATORS			TARGET	TIMEFRAME					
Compliance with Customer Service Requests			100%	QTR					
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters			100%	QTR					
Achievement of Capital Projects within adopted budget and approved timetables			100%	QTR					Poor contractor performance has impacted time on a number of projects.
Achievement of Operational Projects within adopted budget and approved timetables			100%	QTR					
Delivery of services and activities in accordance with Council's adopted Service Levels			100%	QTR					

ACTIVITIES LEGEND

R	Risk of Incompletion / Delay
OK	On Target
AT	Ahead of Target
C	Complete
I	Incomplete (Q4 only)

Q1	Q1-Q2	Q1-Q3	Q1-Q4
OK	OK	OK	



CIVIL OPERATIONS

**2016 - 2017 OPERATIONAL PLAN
REGIONAL SERVICES**

Section Budget Summary

Budget	Adopted	Actual YTD
Operating Revenue	-\$2,281,125	-\$999,995
Operating Expenses	\$30,636,058	\$35,317,380
Capital Revenue	-\$15,187,933	-\$16,005,670
Capital Expenses	\$37,304,013	\$33,614,815

CORPORATE PLAN ACTIVITIES

1. Provide value for money construction, maintenance and community response services for transport and drainage assets.

Urban Operations - manages the construction and maintenance of road pavements and sidewalks, bridges, kerb and gully, footpaths and cycle ways, stormwater drainage systems, guardrail, speed signs, parking and traffic signs (including on State controlled roads, and road signing for the urban areas of Rockhampton, Pallarua, Grassie and Mt Morgan.

KEY PERFORMANCE INDICATORS

Request	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR

Rural Operations - manages the construction and maintenance of sealed and unsealed road pavements, bridges, stormwater drainage systems, guardrail, road signs and intermarking in the rural towns and areas of the Region.

KEY PERFORMANCE INDICATORS

Request	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR

Support Services - responsible for the provision of administrative support to the Engineering Services and Civil Operations sections.

KEY PERFORMANCE INDICATORS

Request	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR

ACTIVITIES LEGEND

R	Risk of Incompletion / Delay
OK	On Target
AT	Ahead of Target
C	Complete
I	Incomplete (Q4 only)

Q1	Q1-Q2	Q1-Q3	Q1-Q4
OK	OK	OK	

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
95%	97%	95%		96%	Responses were affected due to Cyclone Debbie and flood.
95%	99%	100%		98%	Environmental management for projects under review. Minor outstanding statutory licence renewal documentation required.
95%	98%	97%		97%	Delivery program on track for completion.
100%	100%	100%		100%	
100%	100%	98%		99%	

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
100%	100%	96%		99%	Responses were affected due to Cyclone Debbie and flood.
100%	100%	100%		100%	
100%	100%	97%		99%	Capital works on track to be completed.
100%	100%	100%		100%	
100%	100%	98%		99%	

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
100%	100%	96%		99%	Responses were affected due to Cyclone Debbie and flood.
100%	100%	100%		100%	
N/A	N/A	N/A		0%	No capital projects relevant for the Support Services unit.
N/A	N/A	N/A		0%	No operational projects relevant for the Support Services unit.
100%	100%	100%		100%	



ENGINEERING SERVICES

Section Budget Summary

Budget	Adopted	Actual YTD
Operating Revenue	-\$106,574	-\$128,397
Operating Expenses	\$3,944,931	\$2,388,457
Capital Revenue	-\$2,053,200	-\$150,000
Capital Expenses	\$595,100	\$198,060

CORPORATE PLAN ACTIVITIES

1. Provide engineering, infrastructure planning and project management services to meet the current and future needs of the community and organisation
2. Maintain a disaster management response capacity able to meet the community's needs when required.

Infrastructure Operations - responsible for the provision of engineering advice, assessment of development applications and operations inspections involving reconfiguration of lots, residual change of use and operational works as they relate to traffic, transport, stormwater, water supply and sewerage reticulation networks.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timetables	100%	QTR
Achievement of Operational Projects within adopted budget and approved timetables	100%	QTR
Delivery of services and activities in accordance with Councils adopted Service Levels	100%	QTR

Civil Design - responsible for the engineering survey and design of civil works principally undertaken by the Regional Services department, or other Council departments undertaking various projects when required.

**2016 - 2017 OPERATIONAL PLAN
REGIONAL SERVICES**

ACTIVITIES LEGEND

R	Risk of Incompletion / Delay
OK	On Target
AT	Ahead of Target
C	Complete
I	Incomplete (Q4 only)

	Q1	Q1-Q2	Q1-Q3	Q1-Q4
R	R	R	R	
OK	OK	OK	OK	

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
100%	100%	100%		100%	Based on Traffic Light Report.
100%	100%	100%		100%	
N/A	N/A	N/A		0%	No capital projects relevant for the Infrastructure Operations unit.
N/A	N/A	N/A		0%	No operational projects relevant for the Infrastructure Operations unit.
100%	84%	92%		92%	Based on DA assessment service level timelias.

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
100%	100%	100%		100%	Based on Traffic Light Report.
100%	100%	100%		100%	
90%	90%	100%		93%	
N/A	N/A	N/A		0%	No operational projects relevant for the Civil Design unit.
100%	100%	100%		100%	



**2016 - 2017 OPERATIONAL PLAN
REGIONAL SERVICES**

Strategic Infrastructure - responsible for the investigation and planning of new and upgraded infrastructure within the roads, pathways, cyclists, public transport, stormwater, floodplain management, reticulated water supply and sewerage networks within the Region. The unit is also responsible for the development and implementation of traffic and road safety initiatives.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME	Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
Compliance with Customer Service Requests	100%	QTR	100%	100%	100%		100%	Based on Traffic Light Report.
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR	100%	100%	100%		100%	
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR	N/A	N/A	N/A		0%	No capital projects relevant for the Strategic Infrastructure unit.
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR	100%	100%	100%		100%	
Delivery of services and activities in accordance with Councils adopted Service Levels	100%	QTR	100%	100%	100%		100%	
<p>Disaster Management - responsible for the planning, preparation, mitigation and operational response strategies required to ensure Council has the appropriate response capability and processes in place to assist the local community to be prepared for, respond to and recover from disaster events. The unit also provides support to the State Emergency Service through the provision of a SES Local Controller.</p>								
KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME	Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
Compliance with Customer Service Requests	100%	QTR	100%	100%	95%		98%	Based on Traffic Light Report.
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR	100%	100%	100%		100%	
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR	N/A	N/A	N/A		0%	No capital projects relevant for the Disaster Management unit.
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR	100%	100%	100%		100%	
Delivery of services and activities in accordance with Councils adopted Service Levels	100%	QTR	100%	100%	100%		100%	



**2016 - 2017 OPERATIONAL PLAN
REGIONAL SERVICES**

Section Budget Summary

Budget	Adopted	Actual YTD
Operating Revenue	-\$61,787,114	-\$55,896,611
Operating Expenses	\$56,611,993	\$45,487,379
Capital Revenue	\$3,596,146	\$1,982,572
Capital Expenses	\$18,107,413	\$10,009,972

FITZROY RIVER WATER

CORPORATE PLAN ACTIVITIES

- 1. Operate water supplies and networks to ensure future regional water demand (posable water) is sustainable
- 2. Operate and maintain sewerage network and treatment assets including re-use schemes

Treatment and Supply - manages the planning, construction, operations and maintenance of water and sewage treatment plants, water and sewage pump stations, water reservoirs, and water storages enabling the delivery of high quality, safe, reliable and cost effective water and sewerage services to our customers. The unit also manages trade waste licensing, drinking water and environmental compliance reporting for FRW.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Councils adopted Service Levels	100%	QTR

Network Services - manages the construction and maintenance of trunk and reticulation water and sewerage pipe network and sewerage pump stations, water reservoirs, and water storages enabling the delivery of high quality, safe, reliable and cost effective water and sewerage services to our customers. The unit also conducts water meter reads, new water and sewerage connections and administers irrigator contracts for FRW.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Councils adopted Service Levels	100%	QTR

ACTIVITIES LEGEND

R	Risk of Incompletion / Delay
OK	On Target
AT	Ahead of Target
C	Complete
I	Incomplete (OK only)

Q1	Q1-Q2	Q1-Q3	Q1-Q4
OK	OK	OK	
OK	OK	OK	

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
100%	100%	100%		100%	
100%	100%	100%		100%	
95%	95%	95%		95%	Some delays have occurred due to heavy rainfall in March 2017.
100%	100%	100%		100%	
100%	100%	100%		100%	

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
100%	100%	100%		100%	
100%	100%	100%		100%	
100%	100%	98%		99%	Some delays have occurred due to heavy rainfall in March 2017.
100%	100%	100%		100%	
97%	97%	97%		97%	A number of Customer Service Standards reporting targets were not met during this quarter.

COMMERCIAL BUSINESS UNIT

The FRW Performance Plan was adopted by Council in February 2017. This plan is a requirement of s.175 Local Government Regulation 2012.



ROCKHAMPTON REGIONAL WASTE & RECYCLING

Section Budget Summary

Budget	Adopted	Actual YTD
Operating Revenue	-\$18,691,943	-\$16,050,620
Operating Expenses	\$15,958,726	\$10,245,235
Capital Revenue	\$0	\$18,446
Capital Expenses	\$5,449,266	\$2,749,662

CORPORATE PLAN ACTIVITIES

1. Provide waste management facilities and services which meet the community's needs through the development and implementation of a Strategic Waste Management Plan

Collectors - provision of a reliable kerbside collection service for waste and recyclables from domestic and some commercial premises from within declared waste areas across the Regional Council area. Administration of kerbside recycling collections contract.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Councils adopted Service Levels	100%	QTR

Waste Operations - provision and management of waste and recycling transfer and disposal facilities that are accessible and provided in a sustainable manner.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Councils adopted Service Levels	100%	QTR

**2016 - 2017 OPERATIONAL PLAN
REGIONAL SERVICES**

ACTIVITIES LEGEND

R	Risk of Incompletion / Delay
OK	On Target
AT	Ahead of Target
C	Complete
I	Incomplete (Q4 only)

Q1	Q1-Q2	Q1-Q3	Q1-Q4
OK	OK	OK	

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
100%	100%	99%		100%	
100%	100%	100%		100%	
100%	100%	100%		100%	
N/A	N/A	N/A		0%	No operational projects relevant for the Collections unit.
100%	100%	84%		95%	

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
100%	100%	100%		100%	
100%	100%	100%		100%	
100%	100%	100%		100%	Revised budget has been proposed to reduce capital requirement for 2016/17
N/A	N/A	N/A		0%	No operational projects relevant for the Waste Operations unit.
100%	100%	100%		100%	

COMMERCIAL BUSINESS UNIT

The Rockhampton Regional Waste & Recycling Performance Plan was adopted by Council in February 2017. This plan is a requirement of s.17(5) Local Government Regulation 2012.

11.8 COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER

File No:	4107
Attachments:	1. Instrument of Delegation – Land Act 1994 2. Instrument of Delegation – Water Act 2000 3. Instrument of Delegation – Water Supply (Safety and Reliability) Act 2008
Authorising Officer:	Ross Cheesman - Deputy Chief Executive Officer
Author:	Tracy Sweeney - Manager Workforce and Strategy

SUMMARY

This report seeks Council's approval for delegations under State legislation to the position of Chief Executive Officer.

OFFICER'S RECOMMENDATION

THAT:

1. Council resolves as per section 257 of the *Local Government Act 2009* to delegate to the Chief Executive Officer, the exercise of powers contained in Schedule 1 of the Instruments attached to this report:
 1. *Land Act 1994*; and
 2. *Water Act 2000*
2. These powers must be exercised subject to any limitations contained in Schedule 2 of the Instruments of Delegation attached to this report; and
3. Council resolves as per section 257 of the *Local Government Act 2009* to rescind the delegation to the Chief Executive Officer of section 180(2) of the *Water Supply (Safety and Reliability) Act 2008*.

COMMENTARY

MacDonnells Law has identified new powers under the Acts listed within the Officer's Recommendation. Subsequently, the Instruments of Delegation containing the new legislative updates for the Acts have been prepared for Council's consideration and are attached to this report. Listed below are the titles of the Acts and the relevant sections that have been identified as either new or additional delegable powers to be delegated from Council to the position of the Chief Executive Officer (CEO) in the Instruments of Delegation.

Changes to Existing Delegable Powers**Attachment 1 – *Land Act 1994***

The *Land Act 1994* has been amended by the *Land and Other Legislation Amendment Act 2017*, the amending legislation has introduced a new power, relevant to the dedication of non-tidal watercourse land or non-tidal lake land as reserve, s13AC(1)(a).

Attachment 2 – *Water Act 2000*

The *Water Act 2000* has been recently amended by the *Water (Local Management Arrangements) Amendment Act 2017*, whilst reviewing these amendments MacDonnells Law has also captured a number of significant changes to the legislative framework around water dealings that have commenced following the assent of provisions of the *Water Legislation Amendment Act 2016*.

Attachment 3 – *Water Supply (Safety and Reliability) Act 2008*

A duplication in the delegable powers under the *Water Supply (Safety and Reliability) 2008* has been identified, the rescindment of s180(2) has been recommended. All other powers will remain in place as delegated previously by Council on 26 May 2015.

BACKGROUND

Without powers being delegated to the CEO and subsequently sub-delegated to relevant positions, Council operations would be impeded significantly as separate resolutions would be required to allow decisions to be made for a vast number of operational activities that are undertaken on a daily basis.

In relation to the legislation listed, Council's legal advisor, MacDonnells Law, provides a regular service of updates/amendments for relevant state legislation to Council. The information provided herein is as recommended by MacDonnells Law.

PREVIOUS DECISIONS

The previous Instruments of Delegation for the Acts listed within this report was last considered and adopted by Council at the following meeting:

Legislation	Meeting Date
<i>Land Act 1994</i>	8 September 2015
<i>Water Act 2000</i>	21 March 2017
<i>Water Supply (Safety and Reliability) Act 2008</i>	26 May 2015

LEGISLATIVE CONTEXT

Section 257 of the *Local Government Act 2009* allows Council to delegate its powers to one or more individuals or standing committees, including to the CEO. Pursuant to section 257(4) of the *Local Government Act 2009* a delegation to the CEO must be reviewed annually by Council.

To further streamline the decision making process, section 259 of the *Local Government Act 2009* allows the CEO to sub-delegate the powers (including those delegated to him by Council) to another Council employee where appropriate.

LEGAL IMPLICATIONS

Important legal principles which apply to the delegation proposal set out in this report are:-

- Council at all times retains power to revoke the delegation. Accordingly, Council retains ultimate control.
- Council, as delegator, has responsibility to ensure that the relevant power is properly exercised. Council will therefore continue to supervise and oversee the exercise of its powers.
- A delegation of power by Council may be subject to any lawful conditions which Council wishes to impose. The imposition of conditions enables Council to impose checks and balances on its delegations. However, the delegated power cannot be unduly fettered.
- The delegate must exercise a delegated power fairly and impartially, without being influenced by or being subject to the discretion of other individuals.

CONCLUSION

This report includes Instruments of Delegation for the relevant legislative Acts incorporating sections to be delegated from the Council to the CEO.

Once Council has resolved to delegate to the CEO, the exercise of powers contained in schedule 1 of the Instruments of Delegation attached to this report subject to any limitations contained in schedule 2 of the Instruments of Delegation, the sub-delegates will be given specific delegations according to their respective areas of responsibility subject to the same general conditions and, where appropriate, specific limitations.

COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER

Instrument of Delegation – Land Act 1994

Meeting Date: 23 May 2017

Attachment No: 1



INSTRUMENT OF DELEGATION

Land Act 1994

Under section 257 of the *Local Government Act 2009*, **Rockhampton Regional Council** resolves to delegate the exercise of the powers contained in Schedule 1 to the Chief Executive Officer.

These powers must be exercised subject to the limitations contained in Schedule 2.

All prior resolutions delegating the same powers to the Chief Executive Officer are repealed.

Schedule 1

Land Act 1994 ("LANA")**CHAPTER 1 - PRELIMINARY****Part 4 - Tidal and non-tidal boundaries and associated matters**

Entity power given to	Section of LANA	Description
Registered owner	12(3)	Power to suitably indicate where the boundaries of land are across a surface of water.
Registered owner	12(4)	Power to regulate or prohibit the use or movement of ships in or over water above inundated land.
Owner	13A(4)	Power to: <ul style="list-style-type: none"> (a) exercise a right of access for the owner, the owner's family, executive officers, employees, agents and stock over the adjacent area of the watercourse or lake that is the property of the State that adjoins the owner's land; and (b) exercise a right of grazing for the person's stock over the adjacent area; and (c) bring an action against a person who trespasses on the adjacent area.
Adjacent Owner	13AC(1)(a)	In certain circumstances, power to consent to the dedication of a reserve.
Applicant	13B(1)	In certain circumstances, power to apply to the Chief Executive to have watercourse land adjoining the relevant land's non-tidal boundary declared to be former watercourse land.
Applicant	13B(2)	Power to give notice of a person's intention to make the application.
Applicant	13B(6)	Power to appeal against the refusal of the application.

CHAPTER 2 - LAND ALLOCATION**Part 1 - Allocation powers**

Entity power given to	Section of LANA	Description
Registered owner	18(1)	Power to reach agreement with the Governor in Council to grant unallocated State land in exchange for all or part of freehold land.
Lessee of a freeholding lease	18(2)	Power to reach agreement with the Governor in Council to grant a freeholding lease in exchange for all or part of a freeholding lease.
Lessee of a term lease	18(3)	Power to enter into agreement with the Minister to lease unallocated State land.

Part 2 - Reservations

Entity power given to	Section of LANA	Description
Person	23A(1)	Power to apply to Minister for the allocation of a floating reservation.
Person	23A(6)	Power to appeal against a Minister's decision.
Registered owner or lessee	24(3)	Power to apply to the Minister to buy the land.
Registered owner or lessee	25(2)	Power to appeal against the unimproved value of land.
Registered owner or Trustee	26(2)	In certain circumstances, power to agree with the Minister in respect to the specified matters when the Minister is deciding the boundaries of land being resumed.
Lessee, registered owner or trustee	26(4)	Power to appeal against the Minister's decision on the boundaries.
Lessee or registered owner	26B(8)	Power to appeal against the value decided by the Minister for the commercial timber.

CHAPTER 3 - RESERVES, DEEDS OF GRANT IN TRUST AND ROADS**Part 1 - Reserves and deeds of grant in trust****Division 2 - Reserves**

Entity power given to	Section of LANA	Description
Any person	31C(1)	Power to apply to the Minister for the dedication of a reserve.
Any person	31C(2)	Power to give notice of the person's intention to make the application to: (a) if the person is not the proposed trustee of the reserve - the proposed trustee; and (b) each person with a registered interest in the unallocated State land over which a reserve is proposed to be dedicated.
Any person	31C(3)	Power to give notice to any other person that the person considers has an interest in the unallocated State land over which the reserve is proposed to be dedicated.
Trustee of a reserve	31D(1)	Power to apply to the Minister: (a) to change the boundaries of the reserve; or (b) to change the purpose for which the reserve is dedicated.
Trustee of a reserve	31D(2)	Power to give notice of the trustee's intention to make the application to each person with a registered interest in the reserve.
Trustee of a reserve	31D(3)	Power to give notice to any other person the trustee considers: (a) has an interest in the reserve; or (b) would have an interest in the reserve if the boundaries of the

		reserve or the purpose for which the reserve is dedicated were changed.
Any person	34(1)	Power to apply for the revocation of the dedication of all or part of a reserve.
Any person	34(2)	Power to give notice of the person's intention to make the application to: (a) if the person is not the trustee of the reserve - the trustee of the reserve; and (b) each person with a registered interest in the reserve.
Any person	34(3)	Power to give notice to any other person that the person considers has an interest in the reserve.
Local government	34H(1)	Power to apply to the Minister to remove improvements from a revoked reserve.
Trustee of an operational reserve	34I(1)	In certain circumstances, power to apply for the issue of a deed of grant over a reserve.
Trustee of an operational reserve	34I(3)	Power to give notice of the trustee's intention to make the application to each person with a registered interest in the reserve.
Trustee of an operational reserve	34I(4)	Power to give notice to any other person the trustee considers has an interest in the reserve.

Division 3 - Deeds of grant in trust

Entity power given to	Section of LANA	Description
Trustee of deed of grant in trust	38A(1)	Power to apply: (a) for an additional community purpose to be notified; or (b) to amalgamate land with common purposes.
Any person	38A(2)	Power to apply for the cancellation of a deed of grant in trust.
Applicant	38A(3)	Power to give notice of the applicant's intention to apply to each of the following: (a) the trustee of the deed of grant in trust, other than the applicant (b) each person with a registered interest in the trust land.
Applicant	38A(4)	Power to give notice to any other person the applicant considers has an interest in the trust land.
Owner of improvements on a deed of grant in trust that has been cancelled	38G(1)	Power to apply to the Minister to remove the owner's improvements on a deed of grant in trust.

Division 5 - Appointments, functions and removal of trustees

Entity power given to	Section of LANA	Description
Proposed trustee	44(4)	Power to provide written acceptance of appointment as trustee.
Trustee	48(1)(a)	Power to apply for the approval of a management plan for the trust land.
Trustee	49	In certain circumstances, power to: <ul style="list-style-type: none"> (a) allow the auditor general, a person mentioned in section 47(1)(a) to (d), or a person authorised by the Chief Executive of a Department, to audit the trust's financial accounts; and (b) help the conduct of the audit, including a disclosure of the financial institution accounts necessary for the audit.

Division 6 - Powers of trustee

Entity power given to	Section of LANA	Description
Trustee	52(1)	Power to take all action necessary for the maintenance and management of the trust land.
Trustee of trust land	52(5)	Power to apply for the approval of an action that is inconsistent with the purpose for which the reserve was dedicated or the land was granted in trust (<i>inconsistent action</i>).
Trustee	55(1)	Power to surrender all or part of a deed of grant in trust: <ul style="list-style-type: none"> (a) on terms agreed to between the Minister and the trustee; and (b) with the Minister's written approval.
Trustee of a deed of grant in trust	55A(1)	Power to apply to surrender all or part of a deed of grant in trust.
Trustee of a deed of grant in trust	55A(2)	Power to give notice of the trustee's intention to apply to each person with a registered interest in the deed of grant in trust.
Trustee of a deed of grant in trust	55A(3)	Power to give notice to any other person the trustee considers has an interest in the deed of grant in trust.
Owner of improvements on a deed of grant in trust that has been surrendered	55H(1)	Power to apply to remove the owner's improvements on a surrendered deed of grant in trust.

Division 7- Trustee leases and trustee permits

Entity power given to	Section of LANA	Description
Trustee	66(1)	In certain circumstances, power to allow a trustee lessee or trustee permittee to remove the trustee lessee's or trustee permittee's improvements on the land within a reasonable time stated by the trustee.

Division 10 - Cemeteries

Entity power given to	Section of LANA	Description
Local government	82	Power to: (a) agree to have the trusteeship of a cemetery transferred; and (b) agree to conditions of the transfer of trusteeship.

Division 11 - Other grants for public purposes

Entity power given to	Section of LANA	Description
Trustee of land granted for an estate in fee simple for some community, public or similar purpose	84(1)	In certain circumstances, power to apply to the Minister to surrender land to the State and for the issue of a deed in grant in trust under the <i>Land Act 1994</i> for a community or public purpose.

Part 2 - Roads**Division 1 – Dedicating and opening roads**

Entity power given to	Section of LANA	Description
Person	94(2)	Power to apply for the dedication of a road for public use.

Division 2 - Closing roads

Entity power given to	Section of LANA	Description
Public utility provider or adjoining owner for the road	99(1)	Power to apply for the permanent closure of a road.
Adjoining owner for	99(3)	In certain circumstances, power to apply to the Minister for the

the road or, in certain circumstances, another person		temporary closure of a road.
Adjoining owner	99(4)	Power to ask for the road, on its closure, to be amalgamated with the adjoining owner's adjoining land.
Adjoining owner for the road	99(6)	In certain circumstances, power to ask in the application that, on the closure of the road, the road, the adjoining land and the other land be amalgamated.

Division 4 - Permanently closed roads

Entity power given to	Section of LANA	Description
Registered owner	109A(1)	In certain circumstances, power to apply for the simultaneous opening and closure of roads.
Registered owner	109A(3)	Power to appeal against any conditions the Minister imposes under section 420I.
Trustee or Lessee	109B(1)	In certain circumstances, power to apply for the simultaneous opening and closure of roads.
Trustee	109B(4)	Power to appeal against any conditions the Minister imposes under section 420I.

CHAPTER 4 - LAND HOLDINGS

Part 1 - Making land available

Entity power given to	Section of LANA	Description
Any person	120A(1)	Power to apply for an interest in land without competition.
Proposed lessee	136(5)	Power to enter into a land management agreement.
Buyer or previous lessee	140(1)	Power to negotiate the provisional value (negotiated value).
Buyer or previous lessee	140(2)	Power to give written agreement to the negotiated value becoming the amount to be paid for the improvements.
Buyer or previous lessee	140(4)	Power to make application to the Court to decide the value.

Part 3 - Leases

Entity power given to	Section of LANA	Description
Lessee	154(1)	Power to apply to the Minister for a lease to be used for additional or

		fewer purposes.
Lessee	155A(2)	Power to apply to extend a lease.
Lessee	155B(2)	Power to apply to extend a lease.
Lessee	155BA(2)	Power to apply to extend a lease.
Lessee	155DA(4)	Power to make written submissions to the Minister.
Lessee of term lease	158(1)	Power to apply for an offer of a new lease unless the condition of the lease or the <i>Land Act 1994</i> prohibits a renewal.
Applicant	160(3)	Power to appeal against the Chief Executive's decision to refuse the renewal application if the only reason for the refusal was that the applicant had not fulfilled the conditions of the lease.
Lessee	164C(1)	Power to make an extension application.
Lessee	164C(7)	Power to appeal against the Minister's decision.
Lessee	164H(1)(b)	Power to advise the Chief Executive and agree to the lease becoming a rolling term lease.
Lessee	166(1)	Power to make a conversion application.
Applicant	168(5)	Power to appeal against the Chief Executive's decision to refuse the conversion application if the only reason for the refusal is that the applicant had not fulfilled the conditions of the lease.
Lessee	169(a)	Power to enter into a conservation agreement.
Lessee	169(b)(i)	Power to enter into a forest consent agreement in relation to the land.
Lessee	176(1)	Power to apply for approval to subdivide a lease.
Applicant	176E	In certain circumstances, power to appeal against a decision.
Lessee of two or more leases	176K(1)	In certain circumstances, power to apply for approval to amalgamate existing leases.
Applicant	176Q	In certain circumstances, power to appeal against a decision that is given to an Applicant.
Lessee	176UA(2)	Power to enter into a land management agreement.
Lessee	176XA	Power to agree with the Minister to cancel the land management agreement registered on a lease.

Part 4 - Permits to occupy particular land

Entity power given to	Section of LANA	Description
Any person	177A(1)	Power to apply for a permit to occupy unallocated State land, a reserve or road.
Any person	177A(2)	Power to give notice of the person's intention to apply to the following and to any other entity with a registered interest in the proposed permit land: (a) for a permit for a reserve – the trustee of the reserve; or (b) for a permit for a State-controlled road – the Chief Executive of the department in which the <i>Transport Infrastructure Act 1994</i> is administered.

Registered owner	179(2)	In certain circumstances, power to agree with an applicant for a permit on conditions about the maintenance of a boundary fence.
Permittee	180(2)	Power to surrender a permit: (a) on terms agreed between the Chief Executive Officer and the permittee; and (b) with the Chief Executive's written approval.
Relevant entity for a permit	180A(1)	Power to apply to cancel a permit.
Relevant entity for a permit	180A(2)	Power to give notice of the entity's intention to apply to: (a) the permittee; and (b) any other entity with a registered interest in the permit land.
Relevant entity for a permit	180A(4)	Power to give notice to any other entity the relevant entity considers has an interest in the permit land.
Permittee	180A(5)	Power to apply to surrender a permit.
Permittee	180H(1)	Power to apply to the Chief Executive to remove improvements on permit land.

CHAPTER 5 - MATTERS AFFECTING LAND HOLDINGS

Part 2 - Conditions

Division 3 - Changing and reviewing imposed conditions

Entity power given to	Section of LANA	Description
Lessee, licensee or permittee	210(1)	Power to agree to a change of an imposed condition of the lease, licence or permit.
Lessee, licensee or permittee	210(2)	Power to apply to change conditions of a lease, licence or permit under section 210(1).
Lessee	212(1)	Power to agree to change an imposed condition about the protection and sustainability of lease land.
Lessee	212(3)	In certain circumstances, power to appeal against a decision.

Division 3A – Regulated conditions

Entity power given to	Section of LANA	Description
Lessee of a lease	212B(5)	Power to agree with the designated officer for the lease about matters stated in section 212B(5)(a) and (b).

Division 5 – Remedial action

Entity power given to	Section of LANA	Description
Lessee	214(3)	Power to enter into an amended or a new land management agreement upon receipt of a remedial action notice.
Lessee or Licensee	214A(4)	Power to make written submissions to the Minister in response to a warning notice.
Lessee	214F(3)	Power to appeal against a decision.

Part 3 - Resumption and compensation**Division 2 – Resumption of a lease under a condition of the lease**

Entity power given to	Section of LANA	Description
Lessee	226(5)	Power to appeal against the Minister's decision.

Division 3 – Resumption of a reservation for a public purpose

Entity power given to	Section of LANA	Description
Owner of the improvement	232(5)	Power to appeal against the Minister's decision.

Part 4 - Forfeiture**Division 2A – Forfeiture of leases by referral to court or for fraud**

Entity power given to	Section of LANA	Description
Relevant local government	239(4)	Power to appeal against a decision under subsection (2)(b)(iv) to allow an entity other than the relevant local government to sell the lease.

Division 3A - Sale of lease instead of forfeiture

Entity power given to	Section of LANA	Description
Lessee	240E(1)	Power to make a written application for permission to sell the lease.
Relevant local government	240G(1)	Power to apply to the Minister for approval to sell a lease.
Local government	240I(3)	Power to start the process of selling a lease under this subdivision within the required period stated in the notice under section 240H(2).
Local	240I(4)	Power to set a reserve price for the sale of the lease by auction, or a price for the sale of the lease under an agreement, that is at least the

government		total of all charges owing to the State under the Land Act 1994 relating to the lease.
Lessee of a forfeited lease	243(1A)	Power to apply to remove the lessee's improvements on the lease.

CHAPTER 6 - REGISTRATION AND DEALINGS**Part 3 - Documents****Division 2 – Documents forming part of standard terms documents**

Entity power given to	Section of LANA	Description
Person	321(1)	Power to ask the Chief Executive to withdraw a registered standard terms document.

Part 4 - Dealings affecting land**Division 1 – Transfers**

Entity power given to	Section of LANA	Description
Lessee, licensee or the holder of a sublease	322(1B)	Power to apply for approval to transfer a lease, licence or sublease.
Transferor	322(6)	Power to appeal against the Minister's decision.

Division 2 - Surrender

Entity power given to	Section of LANA	Description
Registered owner	327	Power to agree to terms of the absolute surrender of freehold land.
Lessee	327A	Power to agree to terms of the absolute or conditional surrender of all or part of a lease.
Registered owner of freehold land	327B	Power to apply to surrender freehold land.
Lessee	327C(1)	Power to apply to surrender all or part of a lease.
Lessee	327C(2)	Power to give notice of the lessee's intention to apply to any other person with a registered interest in the lease.
Lessee	327C(3)	Power to give notice to any other person the lessee considers has an interest in the lease.
Owner of improvements on a lease that	327I(1)	Power to apply to remove improvements on surrendered lease.

has been surrendered		
Any grantee of an easement or profit a prendre	330(c)	Power to give written approval to the surrender where the grantee's interests will be adversely affected.

Division 3 - Subleases

Entity power given to	Section of LANA	Description
Person	332(1)(a)(i)	The power to seek the Minister's written approval to the sublease.
Sublessor	332(8)	Power to appeal against a Minister's decision.
Sublessor	339(1)	Power to lodge a request for the Chief Executive to register the re-entry.

Division 3A - Mediation for disputes about terms of particular subleases

Entity power given to	Section of LANA	Description
Party to a sublease	339B(1)	Power to ask the Chief Executive to refer a dispute to mediation.
Party to a sublease	339B(3)(a)(i)	Power to agree on a person to conduct the mediation.
Party to a sublease	339B(3)(b)	Power to decide the way in which the mediation is to be conducted.
Party to a sublease	339B(3)(c)	Power to participate in mediation on behalf of the local government.

Division 7 - Correcting and changing deeds of grant and leases

Entity power given to	Section of LANA	Description
Registered owner or Trustee	358(1)	In certain circumstances, power to surrender land contained in a deed of grant or trustee's deed of grant in trust.
Registered owner or Trustee	358(2)	In certain circumstances, power to surrender land contained in a deed of grant or trustee's deed of grant in trust with the Minister's written approval.
Lessee or a person acting for the lessee	360C(1)	In certain circumstances, power to apply to amend the description in a freeholding lease if the description of the lease may be amended under section 360(1)(a) or (d).
Lessee or a person	360C(2)	Power to apply to amend the description in a term lease, other than a State lease, or a perpetual lease if the description of the lease may be

acting for the lessee		amended under section 360A(2)(a), (b) or (c).
Lessee or a person acting for the lessee	360C(3)	Power to apply to amend the description in a State lease if the description of the lease may be amended under section 360B(1)(a), (b), (c) or (d).
Applicant	360D(2)	Power to give notice of the applicant's intention to apply to any other person with a registered interest in the lease land.
Applicant	360D(3)	Power to give notice to any other person the applicant considers has an interest in the lease.

Division 8 - Easements

Entity power given to	Section of LANA	Description
Trustee	368(2)(a)	In certain circumstances, power to ask the Chief Executive to extinguish an easement.
Owner of land or public utility provider	371(2)	In certain circumstances, power to sign a document of surrender
Person who has a registered interest in the land	371(3)	Power to agree to surrender an easement.

Division 8A - Covenants

Entity power given to	Section of LANA	Description
Person	373B(1)(a)	Power to sign a document creating a covenant.
Person	373C(2)(a)	Power to sign a document amending the covenant.
Covenantee	373D(2)	Power to sign a document releasing the covenant.

Division 8B – Profits a prendre

Entity power given to	Section of LANA	Description
Lessee	373L(a)	Power to ask the Chief Executive to extinguish the profit a prendre.

Division 11A – Caveats

Entity power given to	Section of LANA	Description
Caveatee	389H(1)	Power to apply to the Supreme Court for an order that a caveat lodged under this division be removed.

CHAPTER 7 - GENERAL**Part 2 - Unlawful occupation of non-freehold and trust land****Division 3 – Action by lessee, licensee, permittee or trustee**

Entity power given to	Section of LANA	Description
Trustee, lessee, licensee, or permittee	415(1)	In certain circumstances, power to start a proceeding in the Magistrates Court.

Division 4 – Court matters

Entity power given to	Section of LANA	Description
Party	420	Power to appeal to the District Court on a question of law if dissatisfied with a trespass order.

Part 2A - General provisions for applications

Entity power given to	Section of LANA	Description
Entity	420CB(1)	Power to make a submission against the proposed application to: (a) the person who gave the entity the notice; or (b) the Chief Executive.

Part 3 - Review of decisions and appeals**Division 2 – Internal review of decisions**

Entity power given to	Section of LANA	Description
Person who has a right of appeal against an original decision	423	Power to apply to the Minister for a review of the decision.
Applicant	425(1)	Power to apply for a stay of the decision to the Court.

Division 3 – Appeals

Entity power given to	Section of LANA	Description
A person who has applied for the review of a decision under division 2	427	Power to appeal to the Court if dissatisfied with the review decision.

Part 3B - Making land available for public use as beach

Entity power given to	Section of LANA	Description
Local government	431V(3)	Power to consult with the owner of the lot.
Manager	431W(6)(a)	Power to authorise an officer or employee of the manager of a declared beach area, to enter the area at any time without notice to any other person.
Manager	431X(1)(b)(ii)	Power to authorise or direct a person acting in the performance of functions or powers.

Part 4 - Miscellaneous

Entity power given to	Section of LANA	Description
Offeree	442(4)	In certain circumstances, power to apply to the person who made the offer to extend the time stated in the offer or that otherwise applies under subsection (1).
Offeror	442(9)	Power to amend the offer by changing the price or premium to a price or premium decided by the offeror in the way prescribed by regulation.

CHAPTER 8 - CONTINUED RIGHTS AND TENURES**Part 5 - Licences and permits****Division 1 - Occupation licences**

Entity power given to	Section of LANA	Description
Licensee	481A	Power to surrender, absolutely, all or part of an occupation licence: (a) on terms agreed to between the Minister and the licensee; (b) and with the Minister's written approval.
Public utility provider (an <i>applicant</i>)	481B(1)	Power to apply to cancel all or part of an occupation licence.
Licensee	481B(3)	Power to apply to surrender, absolutely, all or part of an occupation

(an applicant)		licence.
Applicant	481B(4)	Power to give notice of the applicant's intention to apply to each of the following: (a) if the applicant is not the licensee of the occupation licence – the licensee; (b) any other person with a registered interest in the occupation licence; (c) if the occupation licence is a designated occupation licence – the Chief Executive of the department having responsibility for the administration of the forest reserve, national park, State forest or timber reserve the subject of the designated occupation licence.
Applicant	481B(5)	Power to give notice to any other person the applicant considers has an interest in the occupation licence.
Licensee of occupation licence	481J(1)	Power to apply to remove licensee's improvements on a licence.

Part 7 - Tenures under other Acts**Division 1 - Sale to Local Authorities Land Act 1882**

Entity power given to	Section of LANA	Description
Local government	492(1)	In certain circumstances, power to apply to exchange a conditional deed for a reserve or deed of grant in trust with Council as trustee or a lease issued under the <i>Land Act 1994</i> .

CHAPTER 9 - TRANSITIONAL AND REPEAL PROVISIONS**Part 1K - Transitional provisions for Land, Water and Other Legislation Amendment Act 2013**

Entity power given to	Section of LANA	Description
Lessee	521ZE(2)	Power to apply in writing to the Minister for the cancellation of the land management agreement for the lease.

Part 1M - Transitional provisions for Land and Other Legislation Amendment Act 2014

Entity power given to	Section of LANA	Description
Lessee of a lease	521ZL(2)	Power to agree to the renewal application being treated as an extension application and advise the Chief Executive of same.
Lessee of a lease	521ZM(2)	Power to advise the Chief Executive that the lessee wishes the lease to become a rolling term lease.

Schedule 2

Limitations to the Exercise of Power

1. Where Council in its budget or by resolution allocates an amount for the expenditure of Council funds in relation to a particular matter, in exercising delegated power in relation to that matter, the delegate will only commit Council to reasonably foreseeable expenditure up to the amount allocated.
2. The delegate will not exercise any delegated power in relation to a matter which, to the delegate's knowledge, adversely affects, or is likely to adversely affect, Council's relations with the public at large.
3. The delegate will not exercise any delegated power contrary to a resolution or other decision of Council (including a policy decision relating to the matter).
4. The delegate will not exercise any delegated power in a manner, or which has the foreseeable effect, of being contrary to an adopted Council policy or procedure.
5. The delegate will only exercise a delegated power under this resolution in a manner which complies with the requirements of Council's Planning Scheme, and any exercise of power which involves a departure from or variation of those requirements will only be undertaken by Council.
6. The delegate will not exercise any delegated power which cannot lawfully be the subject of delegation by Council.

COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER

Instrument of Delegation – Water Act 2000

Meeting Date: 23 May 2017

Attachment No: 2



INSTRUMENT OF DELEGATION

Water Act 2000

Under section 257 of the *Local Government Act 2009*, **Rockhampton Regional Council** resolves to delegate the exercise of the powers contained in Schedule 1 to the Chief Executive Officer.

These powers must be exercised subject to the limitations contained in Schedule 2.

All prior resolutions delegating the same powers to the Chief Executive Officer are repealed.

Schedule 1

Water Act 2000 ("WATA")**CHAPTER 2 – MANAGEMENT AND ALLOCATION OF WATER****Part 1 - Water Rights****Division 3 – Restricting Use of Water****Subdivision 2 – Moratorium Notices**

Entity power given to	Section of WATA	Description
Owner	33(2)(b)	In certain circumstances, power to apply to the Minister for an extension of the completion date.

Part 2- Water Planning**Division 3 – Water Plans**

Entity power given to	Section of WATA	Description
Entity	46(2)(c)	Power to make submission about the draft plan.
Entity	54(2)(c)	Power to make submission about intended postponement.

Division 4 – Water Use Plans

Entity power given to	Section of WATA	Description
Entity	61(2)(c)	Power to make submissions about draft plan.

Division 6 – Water Entitlement Notice

Entity power given to	Section of WATA	Description
Entity	72(2)(c)	Power to make submissions about draft notice.
Proposed Water Allocation Holder	73(1)(a)	In certain circumstances, power to give notice to the Chief Executive.
Existing Interest Holder	73(1)(b)	Power to give notice.
Interest Holder	73(1)(c)	In certain circumstances, power to give notice.
Proposed Water Allocation Holder	73(1)(c)	Power to give consent.

Part 3 - How State authorises take or interference with Water**Division 1 – Statutory Authorisation to take or interfere with water*****Subdivision 1 – Authorisations that may not be limited by water planning instruments***

Entity power given to	Section of WATA	Description
Constructing Authorities/ Water Service Provider	99(1)	Power to take water to operate public showers or toilets.
Constructing Authority	99(2)	In certain circumstances, power to take water to construct or maintain infrastructure, and power to comply with any conditions attaching to that take.

Subdivision 2 – Authorisations that may be limited by water planning instrument or regulation

Entity power given to	Section of WATA	Description
Person	101(1)	In certain circumstances, power to take or interfere with water.
Person	102(1)	In certain circumstances, power to take or interfere with water.
Person	102(3)	In certain circumstances, power to take or interfere with water.

Division 2 – Water licences***Subdivision 2 – Obtaining a water licence***

Entity power given to	Section of WATA	Description
Prescribed Entity	107(4)	Power to apply for a water licence.
Entity specified in section 108(1)(a)-(c)	108(1)	Power to apply for a transmission water licence.
Applicant	112(3)	Power to: <ul style="list-style-type: none"> a) publish information in a specified way; and b) publish a notice.
Applicant	112(6)	Power to give the Chief Executive evidence of the publication.

Subdivision 4 – Dealings with water licences

Entity power given to	Section of WATA	Description
Licensee	121(1)	Power to apply for one or more dealings with a water licence
Applicant	123(2)	Power to give notice of the application to certain entities.
Applicant	123(5)	Power to give the Chief Executive a copy of the notice.
Entity	134(4)	Power to make a submission about the proposed amendment of a water licence
Licensee	136(1)	Power to surrender a water licence.

Division 3 – Water Permits

Entity power given to	Section of WATA	Description
Person	137(1)	Power to apply for a water permit

Division 4 – Water Allocations**Subdivision 2 – Converting Water entitlements and granting water allocations**

Entity power given to	Section of WATA	Description
Allocation Holder/ Resource Operations Licence Holder	146(2)	Power to enter into a supply contract for the allocation.
Allocation Holder/ Resource Operations Licence Holder	147(4)	Power to enter into a supply contract for the allocation.
Licence Holder	149	Power to require allocation holder to give reasonable security for supplying and storing the allocation.
Licence Holder	154(2)	Power to agree the obligation has been satisfied
Licence Holder	154(3)	Power to give the Chief Executive notice in the approved form.
Allocation Holder	155(2)	Power to give the transferee or lessee under the contract a disclosure statement and an acknowledgement notice.
Holder of Distribution Operations Licence	155(3)(b)	Power to prepare specified document and give the document to the allocation holder.
Holder of Distribution	155(4)	Power to ensure the matters stated in the document mentioned in subsection 3(b) are the matters that the transferee or lessee

Operations Licence		reasonably need to be aware of before entering into a contract.
Transferee or Lessee	155(5)	Power to terminate the contract.

Subdivision 3 – Dealings with water allocations

Entity power given to	Section of WATA	Description
Water Allocation Holder	157(1)	Power to give Chief Executive a notice of the proposed transfer or lease.
Water Allocation Holder	159(1)	Power to apply to the Chief Executive for a water allocation dealing other than a transfer or lease, under the water allocation dealing rules.
Water Allocation Holder	161(1)	Power to lodge a Certificate with the Registrar.
Water Allocation Holder	162(1)	Power to agree to surrender a water allocation.
Holder of the Licence	162(2)	Power to consent to the surrender.
Holder of a Resource Operations Licence or Distribution Operations Licence	161(3)	Power to agree with the Chief Executive about fees.
Water Allocation Holder	164(3)	Power to make submissions.
Holder of a Resource Operations Licence	166(1)(b)	Power to exercise a power of sale.
Holder of a Distribution Operations Licence	166(1)(c)	Power to exercise a power of sale.
Person	166(5)	Power to give notice of the proposed exercise of the power.

Subdivision 4 – Registering interests and dealings for water allocations

Entity power given to	Section of WATA	Description
Person	175	Power to search the water allocations register.

Division 5 – Resource operations licences and distribution operations licences

Subdivision 1 – Nature and content of resource operations licences and distribution operations licences

Entity power given to	Section of WATA	Description
Nominator	178(1)	Power to give Chief Executive a notice in the approved form.

Subdivision 2 – Granting or amending resource operations licence or distribution operations licence

Entity power given to	Section of WATA	Description
Entity mentioned in in section 176(2)	181(1)	Power to apply for a resource operations licence for existing or proposed water infrastructure.
Entity mentioned in in section 177(2)	181(2)	Power to apply for a distribution operations licence for existing or proposed water infrastructure.
Holder of a Resource Operations Licence or Distribution Operations Licence	184(1)	Power to apply to amend the licence.
Licence Holder	186	Power to agree to an amendment.

Subdivision 3 – Transferring, amalgamating and cancelling resource operations licences or distribution operations licences

Entity power given to	Section of WATA	Description
Holder of Resource Operations Resource Licence or Distribution Operations Licence	187(1)	Power to apply to the Chief Executive to transfer all or part of the licence to a transferee that can hold the licence.
Current Infrastructure Owner	187(2)	Power to apply, with or without the consent of the approved nominee, to transfer all or part of the licence.
Current Infrastructure	188(2)(a)(i)	Power to provide written consent to an application.

e Owner		
Incoming Owner	188(2)(a)(ii)	Power to provide written consent to an application.
Holder of Resource Operations Licence	193(1)	Power to apply to the Chief Executive to amalgamate licences.
Holder of Distribution Operations Licence	193(2)	Power to apply to the Chief Executive to amalgamate licences.
Owner	193(4)	Power to provide written consent to the amalgamation.
Holder of a licence	195(2)	Power to make submissions

Subdivision 4 – Operations manuals

Entity power given to	Section of WATA	Description
Holder of a licence	197(2)	Power to prepare an operations manual and submit it to the Chief Executive for approval together with sufficient information.
Holder of a licence	198(3)	Power to publish the approved operations manual on the holders website.
Holder of a licence	199(3)	Power to apply in writing to the Chief Executive to have certain matters referred to a referral panel.
Holder of a licence	200(1)	Power to apply to Chief Executive to amend or replace an operations manual.
Holder of a licence	200(6)	Power to publish the statement of changes made to the manual.
Holder of a licence	201(2)	Power to apply to the Chief Executive in writing to amend the manual.
Holder of a licence	201(4)	Power to review the manual as required by the Chief Executive and apply to the Chief Executive in writing to amend it.

Division 6 – Operations licences

Subdivision 2 – Granting operations licences

Entity power given to	Section of WATA	Description
Person	202(1)	Power to apply for an operations licence

Subdivision 3 – Dealings with operations licences

Entity power given to	Section of WATA	Description
Licensee	211(1)	Power to apply to amend an operations licence.

Licensee	212(3)	Power to make submissions.
Holder	213(1)(a)	Power to give the Chief Executive notice in an approved from when the holder no longer wishes the holder's water to be taken under an operations licence.
Licensee	215(1)	Power to apply to transfer the operations licence.
Licensee	216(1)	Power to surrender an operations licence by giving the Chief Executive a notice of surrender.

Part 4 - Riverine Protection**Division 1 – Granting permits for excavating or placing fill in a watercourse, lake or spring**

Entity power given to	Section of WATA	Description
Person	218(1)	Power to apply to the Chief Executive for a Riverine Protection permit.
Registered Owner	218(3)	Power to provide written consent to an application.

Division 2 – Dealings with riverine protection permits

Entity power given to	Section of WATA	Description
Person	223(1)	Power to make submissions.

Part 5 - Quarry Materials**Division 2 – Granting and selling allocations of quarry material**

Entity power given to	Section of WATA	Description
Person	227(1)	Power to apply for an allocation of quarry material.

Division 4 – Dealings with allocations of quarry material

Entity power given to	Section of WATA	Description
Allocation Notice Holder	235(1)	Power to apply to transfer all or part of the allocation to another person.
Allocation Notice Holder	236(1)	Power to apply to renew the allocation notice before it expires.
Holder	238(1)	Power to make submission.
Allocation Notice Holder	239(1)	Power to surrender the allocation notice by giving the Chief Executive notice of its surrender.

CHAPTER 2 – ALLOCATION AND SUSTAINABLE MANAGEMENT		
Part 2 - Water Rights		
Division 2A – Other water supply emergencies		
Subdivision 2 – Water supply emergency		
Service provider	25C(1)(d)(iii)	In certain circumstances, power to give the Minister for approval, within the time stated, a response (a
Service provider	25C(1)(d)(v)	(b) if the actions include imposing the restrictions mentioned in section 25D—the way the service provider intends to ensure the restrictions are complied with.
Division 2B – Restrictions on use of subartesian water		
Water service provider	25ZA(1)	
Division 3 – Other restrictions on taking or interfering with water		
Owner of land a moratorium notice affects	27(2)(b)	In certain circumstances, power to apply to the Minister for an extension of the completion date.
Part 3 -Water Planning		
Division 2 – Water resource plans		
<i>Subdivision 2 – Consultation requirements for particular plans before their preparation</i>		
Entity	40	Power to make written submissions about the statement of proposals.
Entity	40A	Power to
<i>Subdivision 3 – Preparing and approving water resource plans</i>		
Entity	49	Power to make written submissions about the draft water resources plan.
Entity	49A	Power to make written
Entity	52B	Power to make written submissions about the proposal to postpone the expiry of the water resource plan.
Entity	56	Power to make written submissions in relation to a proposed amended water resources plan or a proposed new draft water resources plan.
Division 3 – Managing water use		
<i>Subdivision 2 – Preparing and approving water use plans</i>		
Entity	61	Power to make written submissions about the proposed draft plan.
Entity	64	Power to
<i>Subdivision 3 – Amending or preparing new, water use plans</i>		
Entity	69	Power to make written submissions about the new draft water use plan.
Part 4 - Implementing Water Resource Plans		
Division 2 –		
<i>Subdivision 1 – Preparing and approving resource operations plans</i>		
Entity	100	Power to make written submissions about the draft resources operation

		plan.
Existing water entitlement holders	101(1)(a)	In certain circumstances,
Existing interest holders	101(1)(b)	In certain circumstances, power to give the chief executive a notice in the approved form stating the interest holder intends to take action to have the holder's interest recorded on the water allocations register.
Interest holder	101(1)(c)	In certain circumstances, power to give the chief executive notice of the consent in the approved form.
Proposed water allocation holder	101(1)(c)	In certain circumstances, power to consent to the encumbering of the proposed water allocation with the interest the interest holder has in the existing water entitlement or other authority to take water.
<i>Subdivision 2 – Amending resource operations plans</i>		
Entity	105	Power to make written submissions about the amended of a resources operation plan.
Division 3 – Resource operations licences and		
<i>Subdivision 1 – Granting resource operations licences and distribution operations licences</i>		
Water infrastructure owner	107C(1)	Power to give the chief executive a notice in the approved form nominating an entity (a
<i>Subdivision 1A – Granting distribution operations licences other than under a resource operations plan</i>		
Person	108A(1)	Power to apply for a distribution operations licence not granted under a resource operations plan.
<i>Subdivision 3 – Amending resource operations licences and distribution operations licences</i>		
Licence holder	113	Power to agree to an amendment.
<i>Subdivision 4 – Transferring or amalgamating resource operations licences and distribution</i>		
Holder of a resource operations licence or a distribution operations licence	114(1)	Power to apply to the chief executive to transfer all or part of the licence to another entity (the
Current	114(2)	Power to also apply, with or without the consent of the approved nominee, to transfer all or a part of the licence to the transferee.
Current infrastructure owner	114(3)(c) (ii)	Power to give written consent to the transfer.
Current infrastructure owner or Incoming owner	115(2)	Power to give written consent.

Holder of a resource operations licence	118A(1)	Power to apply to the chief executive to amalgamate, into a single licence, the resource operations licence with another resource operations licence in the same water supply scheme.
Holder of a distribution operations licence	118A(2)	Power to apply to the chief executive to amalgamate, into a single licence, the distribution operations licence with another distribution
Holder of the other licence	118A(3)	Power to give written consent.
Water infrastructure owner	118A(4)	Power to give written consent.
Subdivision 5 – Cancelling resource operations licences and distribution operations licences		
Resource operations licence holder	(b)	Power to agree with the chief executive that the resource operations licence is no longer required.
Distribution operations licence holder	(b)	Power to agree with the
Division 4 – Water allocations		
Subdivision 1A – Converting water entitlements and granting water allocations		
Allocation holder or resource operations licence holder	(a)	Power to enter into a supply contract for the allocation.
Licence holder	124	Power to enter require the allocation holder to give the licence holder reasonable security for supplying and storing the allocation.
Licence holder	127C(3)	Power to agree that the obligation has been satisfied and to give the chief executive notice in the approved form of the satisfaction.
Subdivision 2 – Dealing with water allocations		
Water allocation holder	128A(1)	(b) subdivide a water allocation into 2 or more water allocations.
Water allocation holder	128A(1)	Power to propose to transfer or lease a water allocation not managed under a resource operations licence, and to give the chief executive notice of the proposed transfer or lease.
Allocation holder	129(2)	In certain circumstances, power to apply to the chief executive to change the allocation in accordance with the rules.
Allocation holder	129A(2)	In certain circumstances, power to apply to the chief executive to change the allocation in accordance with the rules.
Allocation holder	130(2)	In certain circumstances, power to apply to the chief executive to change the

Entity	132	Power to make written submissions about the application to change a water allocation.
Holder of a resource operations licence or holder of a distribution operations licence	140(1)	Power to exercise a power of sale in relation to a water allocation.
Division 5 – Seasonal water assignments or water allocations		
<i>Subdivision 1 – Allocations not managed under a resource operations licence</i>		
Water allocation holder or holder of a seasonal water assignment notice	142(1)	Power to enter
Holder of a seasonal water assignment	146	Power to surrender a seasonal water assignment notice by giving the chief executive a notice of surrender.
<i>Subdivision</i>		
Holder of a water allocation	146B(1)	Power to enter into an arrangement for a seasonal water assignment in relation to the water allocation.
Holder of the resource operations licence	(b)	Power to consent to the arrangement.
Holder of the distribution operations licence	(c)	Power to consent to the arrangement.
Part 5 - Interim Allocation and Management Arrangements		
Division 2 – Interim resource operations licences		
<i>Subdivision 4 – Amending interim resource operations licences on application of licence holder</i>		
Interim resource operations licence holder	179(1)	Power to apply to amend an interim resource operations licence.
Entity	181	Power to make written submissions
<i>Subdivision 5 – Amending interim resource operations licences by chief executive</i>		
Entity	184	Power to apply to make written submissions about the proposed

		amendment to an interim resource operations licence.
<i>Subdivision 5A – Other amendments to interim resource operations licences</i>		
Licence holder	(b)	Power to apply request an amendment in accordance with the licence.
<i>Subdivision 6 – Transferring and cancelling interim</i>		
incoming owner/holder of the other licence/water infrastructure owner	186	Power to exercise the particular entities powers under part 4, division 3, as if it were an application for the transfer or cancellation of a resource operations licence.
Division 3 – Interim water allocations		
<i>Subdivision 4 – Dealing with interim water</i>		
Interim resource operations licence holder or resource operations licence holder	193(1)	Power to apply to transfer all or part of an interim water allocation not attached to land.
Allocation holder	195(2)	Power to apply to the chief executive to transfer all or part of the authority in accordance with the regulation.
Holder of an interim water allocation	197(1)	Power to surrender the allocation by giving the chief executive a notice of surrender.
Joint holder of an interim water allocation	198	Power to make a written submission.
Licensee	198A(2)	Power to transfer an interim water allocation to the entity that acquired the land as if the allocation were a water licence.
<i>Subdivision 5 – Seasonal water assignments of interim water</i>		
Holder of an interim water allocation	200(1)	Power to enter into an arrangement for a seasonal water assignment in relation to the allocation.
Holder of an interim resource operations licence or resource operations licence under which the	200(2)	Power to consent to the arrangement

Part 6 - Water Licences and Permits		
Division 2 – Water licences		
<i>Subdivision 1 – Granting water licences</i>		
Owner of a parcel of land or owner of contiguous parcels of land	206(1)	Power to apply for a water licence for the parcel or parcels and any other land of the owner or owners contiguous to the parcel or parcels.
Local government	206(4)	Power to apply for a water licence for taking water or interfering with the flow of water.
Entity	208	Power to make written submissions about the application for a water licence.
Entity nominated by a relevant entity for a recycled water scheme	212A(1)	Power to apply for a water licence (a
<i>Subdivision 3 – Amending water licences</i>		
Licensee	216(1)	Power to apply to amend a water licence.
Entity	216(2)	Power to make written submissions about an application to amend a water licence.
<i>Subdivision 4 – Other dealings with</i>		
Licensee	220(1)	Power to apply to renew a water licence before the licence expires.
Licensee or another owner of the land	221(1)	Power to apply to have the licence reinstated.
Licensee of a water licence	222(1)	Power to apply to transfer the licence.
Licensee	222(2B)	Power to apply to transfer the licence to a person who will be the owner of the land at the time the transfer is approved.
Licensee or licensee of 2 or more water licences relating to the same	224(2)	Power to apply to amalgamate 2 or more water licences into a single licence.
Entity	224(3)	Power to make written submissions about the application to amalgamate a water licence.
Licensee of a water licence	225(1)	Power to apply to replace the original licence with 2 or more new licences.
Licensee	226(1)	Power to surrender a water licence by giving the chief executive a notice of surrender.

Subdivision 5 – Effects of land dealings on		
New licensee	228(5)	Power to must give the chief executive notice that the previous licensee has ceased to be the licensee.
Owner of land	229(3)	Power to apply for 1 or more water licences to replace the jointly held water licence.
Joint	229(8)	Power to make a written submission about the proposal.
Division 3 – Seasonal assignment of water licences		
Licensee of a water licence or the holder of a seasonal water assignment notice	231(1)	Power to apply for a seasonal water assignment for the water year in which the application is made.
Permittee	236	Power to surrender a seasonal water assignment notice by giving the chief executive a notice of surrender.
Division 4 – Water Permits		
Person	237(1)	Power to apply for a water permit for taking water for an activity.
Permittee	243(1)	Power to surrender a water permit by giving the chief executive a notice of surrender.
Division 5 – General		
Licensee or permittee	245(1)	In certain

Part 8 - Riverine Protection		
Division 1 – Granting permits for destroying vegetation, excavating or placing fill in a watercourse, lake or spring		
Person	266(1)	(b) place fill in a watercourse, lake or spring.
Registered owner of land	266(2A)	Power to give written
Part 9 - Quarry Materials		
Division 2 – Granting and selling allocations of quarry material		
Person	280(1)	Power to apply for an allocation of quarry material.
Division 4 – Dealing with allocations of quarry material		
Allocation notice holder	288(1)	Power to apply to transfer all or part of the allocation to another person.
Allocation notice holder	289(1)	Power to apply to renew the allocation notice before it expires.
Allocation notice holder	291A(1)	Power to surrender the allocation notice by giving the chief executive notice of its surrender.
Part 11 - Operations licence		
Division 3 – Dealing with operations licences		
Licensee	333(1)	Power to apply to amend an operations licence.

Licensee	337(1)	Power to apply to transfer the operations licence.
Licensee	338(1)	Power to surrender the operations licence by giving the chief executive notice of surrender.
CHAPTER 2A – WATER SUPPLY AND DEMAND MANAGEMENT		
Part 2 - Water Security Planning		
Division 2		
Entity	345	Power to make written submissions about the proposed level of service objectives.
Division 3 – Water Security Program		
<i>Subdivision 3 – Preparing and finalising water security program</i>		
Designated water	354	Power to prepare a draft water security program.
Designated water security entity	357(3)	Power to consider the request and decide whether to revise the draft program.
Designated water security entity	357(4)	In certain circumstances,
Designated water security entity	357(6)	Power to give the chief executive notice of the decision and the reasons for the decision.
Designated water security entity	358(5)	Power to decide not to publish or allow inspection of any part of the water security program the designated water security entity is reasonably satisfied contains sensitive security information.
<i>Subdivision 4 – Review and amendment of water security program</i>		
Designated water security entity	360(1)	Power to amend water security program.
Designated water security entity	360(2)	Power to consider it reasonably necessary to amend the program as a result of a review under section 348.

CHAPTER 3 – UNDERGROUND WATER MANAGEMENT**Part 5 - Make Good Obligations for Water Bores****Division 4 – Disputes about make good obligations*****Subdivision 4 – Land Court decision on dispute***

Entity power given to	Section of WATA	Description
Eligible	434(3)	Power to apply to the Land Court to decide the matter the subject of the

party		election notice.
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CHAPTER 4 – WATER AUTHORITIES**Part 2 - Establishing Water authorities****Division 2 – Procedure**

Entity power given to	Section of WATA	Description
Entity	556	Power to make written submissions on the proposed amendment to the chief executive.

Part 4 - Board of Directors**Division 1 – Appointment etc. of board of directors**

Entity power given to	Section of WATA	Description
Person	598A	Power to make written submissions on the proposed change to the chief executive.

Part 7 - Amalgamating, Dissolving and Transferring Functions of Water Authorities and Authority Areas**Division 2 – Transferring water authority's functions to local government**

Entity power given to	Section of WATA	Description
Local Government	700A(1)(a) (i)	Power to agree in writing to a proposed transfer by the water authority to the local government of all or part of the authority's functions and on how to implement the proposed transfer.
Local Government	700A(1)(b))	Power to notify the Minister of an agreement regarding the proposed transfer and ask in writing for the Minister's approval of the proposed transfer.

CHAPTER 5 – INVESTIGATIONS, ENFORCEMENT AND OFFENCES**Part 2 - Enforcement Matters****Division 1 – Show cause and compliance notices**

Entity power given to	Section of WATA	Description
Recipient of a show cause notice	779	Power to make written submissions about the show cause notice.

CHAPTER 6 – REVIEWS AND APPEALS

Part 2 - Internal Review of Decisions

Entity power given to	Section of WATA	Description
Interested person	862(1)	Power to may apply for a review (an <i>internal review</i>) of particular original decisions.
Applicant	863(3)	Power to give any other person who was given an information notice about the original decision the notice of the application (the <i>submitter notice</i>) and a copy of the application and supporting documents.

Part 3 - Appeals and External Reviews

Entity power given to	Section of WATA	Description
Interested person for the original decision	877(1)	Power to appeal against or apply for a review of the review decision.

Schedule 2

Limitations to the Exercise of Power

1. Where Council in its budget or by resolution allocates an amount for the expenditure of Council funds in relation to a particular matter, in exercising delegated power in relation to that matter, the delegate will only commit Council to reasonably foreseeable expenditure up to the amount allocated.
2. The delegate will not exercise any delegated power in relation to a matter which, to the delegate's knowledge, adversely affects, or is likely to adversely affect, Council's relations with the public at large.
3. The delegate will not exercise any delegated power contrary to a resolution or other decision of Council (including a policy decision relating to the matter).
4. The delegate will not exercise any delegated power in a manner, or which has the foreseeable effect, of being contrary to an adopted Council policy or procedure.
5. The delegate will only exercise a delegated power under this resolution in a manner which complies with the requirements of Council's Planning Scheme, and any exercise of power which involves a departure from or variation of those requirements will only be undertaken by Council.
6. The delegate will not exercise any delegated power which cannot lawfully be the subject of delegation by Council.

COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER

Instrument of Delegation – Water Supply (Safety and Reliability) Act 2008

Meeting Date: 23 May 2017

Attachment No: 3



INSTRUMENT OF DELEGATION

Water Supply (Safety and Reliability) Act 2008

Under section 257 of the *Local Government Act 2009*, **Rockhampton Regional Council** resolves to delegate the exercise of the powers contained in Schedule 1 to the Chief Executive Officer.

These powers must be exercised subject to the limitations contained in Schedule 2.

All prior resolutions delegating the same powers to the Chief Executive Officer are repealed.

Schedule 1

Water Supply (Safety and Reliability) Act 2008 ("WSSR")**CHAPTER 2 - INFRASTRUCTURE AND SERVICE****Part 3 - Service Providers****Division 1 - Regulation of service providers****Subdivision 1 – Application for registration**

Entity power given to	Section of WSSR	Description
Service provider	20(1)	Power to apply for registration as a service provider.
Relevant infrastructure owner	21(1)(c)(ii)	Power to give written consent.

Subdivision 2 – Changing registration details

Entity power given to	Section of WSSR	Description
Service provider	23(1)	Power to apply to change the service provider's details of registration in the service provider register
Service provider	23A(2)	In the specified circumstances, power to give the regulator notice of the change in the approved form.

Subdivision 3 – Transferring registration

Entity power given to	Section of WSSR	Description
Current infrastructure owner	25A(1)	In the specified circumstances, power to give the regulator notice (the transfer notice) of the proposed transfer.

Subdivision 4 – Cancelling registration other than for transfer

Entity power given to	Section of WSSR	Description
Service provider	26(2)	Power to give notice of the possible stoppage.
Service provider	26(8)	In the specified circumstances, power to give notice of the stoppage.
Service provider	28(1)	In the specified circumstances, power to apply to the regulator to have the provider's registration cancelled.
Service provider	28(4)(b)	In the specified circumstances, power to verify information included in the application, or the additional information provided under section 28(4)(a), by statutory declaration.

Division 2 – General powers of service providers and authorised persons

Entity power given to	Section of WSSR	Description
Service provider	33(2)	In the specified circumstances, power to give a person a notice asking the person stated in the notice, why the person's unauthorised connection should not be disconnected.
Service provider	33(4)	In the specified circumstances, power to be satisfied regarding whether an unauthorised connection should be disconnected.
Service provider	34(2)	In the specified circumstances, power to give an owner a notice to do work within a reasonable time stated in the notice, to: (a) rectify the equipment; or (b) remove the vegetation or other thing.
Service provider	35(1)	Power to decide the position of a meter on infrastructure supplying water to premises, and to approve the installation of that meter in the position decided.
Service provider	36(2)(b)	In the specified circumstances, power to give an occupier at least 14 days notice of the entry and the purpose of the entry.

Division 3 - Power to restrict water supply

Entity power given to	Section of WSSR	Description
Water service provider <u>outside the SEQ Region</u>	41(1) ¹	Power to consider it necessary, to restrict: (a) the volume of water taken by or supplied to a customer or type of customer; or (b) the hours when water may be used on premises for stated purposes; or (c) the way water may be used on premises.
Water service provider	41(3)	Power to apply a restriction imposed under section 41(1) to water taken from a rainwater tank connected to the service provider's reticulated supply.
Water service provider	43(1)	Power to give notice of a service provider water restriction to anyone affected by it in the way you consider appropriate having regard to the circumstances in which the service provider water restriction is imposed.
Water service provider	44(1)	Power to shut off a water supply to premises for a time reasonably necessary for work to be performed on the service provider's infrastructure, including a property service.
Water service provider	44(2)	In the specified circumstances, power to give to anyone likely to be affected by shutting off the water supply at least 48 hours notice of the intention to shut off the

¹ The power to impose such a restriction is only available if it is made under one of the circumstances specified in Section 41(2).

		water supply, advising the reasons for shutting it off, and for how long it will be shut off.
Water service provider	44(3)	In the specified circumstances, power to shut off water supply, without notice, if there is: <ul style="list-style-type: none"> (a) a serious risk to public health; (b) a likelihood of serious injury to persons or damage to property; or (c) another emergency.
Water service provider	44(4)	In the specified circumstances power to give, to anyone likely to be affected by the action: <ul style="list-style-type: none"> (a) notice of the action; and (b) the reasons for the action; and (c) if the action is continuing when the notice is given - notice about how long the action will continue.

Division 4 - Authorised persons

Entity power given to	Section of WSSR	Description
Service provider	45(1)	Power to appoint a person to be an authorised person if: <ul style="list-style-type: none"> (a) satisfied the person has the necessary expertise or experience to be an authorised person; or (b) the person has satisfactorily finished training approved by the service provider.
Service provider	45(2)	Power to be satisfied that the person: <ul style="list-style-type: none"> (a) can perform the functions of an authorised person safely; and (b) can, while performing those functions, mitigate any risks to public health and safety.

Division 6 - Water efficiency management plans

Entity power given to	Section of WSSR	Description
Water service provider	52(2)	Upon written direction of the chief executive, under section 52(1) power to give a customer, or type of customer, a written notice: <ul style="list-style-type: none"> (a) to prepare a plan (a <i>water efficiency management plan</i>); and (b) to give it to the water service provider within the reasonable time stated by the chief executive.
Water service provider	52(3)	In the specified circumstances, power to give a customer, or type of customer, a written notice, approved by the chief executive: <ul style="list-style-type: none"> (a) to prepare a plan (also a <i>water efficiency management plan</i>); and (b) to give it to the water service provider within the reasonable time stated by the water service provider.

Water service provider	54(1)	For deciding whether or not to approve a water efficiency management plan, power to require the customer to give additional information about the plan within a reasonable period.
Water service provider	54(2)	Power to approve, with or without conditions, or refuse to approve a water efficiency management plan: (1) if additional information is not required – within 60 business days after receiving the plan; or (2) if additional information is required – within 60 business days of when the information is received or should have been given, whichever is earlier.
Water service provider	54(3)	In the specified circumstances, power to give the customer an information notice.
Water service provider	54(5)	Power to extend the period of 20 business days mentioned in section 54(4).
Water service provider	57(2)	Upon the direction of the chief executive, power to give a customer, or type of customer, a written notice requiring the customer to: (a) amend an approved water efficiency management plan and give it to the water service provider within the reasonable time stated by the chief executive; or (b) prepare a new water efficiency management plan and give it to the water service provider within the reasonable time stated by the chief executive.
Water service provider	58(1)	Power to be satisfied that: (a) for a customer, or a type of customer, production output or water consumption has increased significantly; or (b) the cost effectiveness of implementing an approved water efficiency management plan is likely to have changed significantly; or (c) there is or there is likely to be a severe water supply shortage.
Water service provider	58(2)	Subject to being satisfied under section 58(1), power to give the customer a written notice requiring the customer to: (a) amend the plan and give it to the water service provider within the reasonable time stated by the water service provider; or (b) prepared a new water efficiency management plan and give it to the water service provider within the reasonable time stated by the water service provider.
Water service provider	59(2)	Power to decide a request from a customer under section 59(1).
Water service provider	60(1)	Power to be satisfied or reasonably believe that a customer to whom an approved water efficiency management plan applies has not complied with the

		plan.
Water service provider	60(2)	In the specified circumstances, power to give the customer a notice, requiring the customer to comply with the plan within the reasonable time stated in the notice.
Water service provider	61(1)	Power to ensure a customer to whom an approved water efficiency management plan applies reviews the plan when the water service provider considers it appropriate.

Part 4 - Service Providers Obligations

Division 1 - Drinking water quality management

Subdivision 2 - Drinking water quality management plans

Entity power given to	Section of WSSR	Description
Drinking water service provider	95(1)	Power to apply to the regulator for approval of a drinking water quality management plan.
Drinking water service provider	99A(1)	In certain circumstances, power to agree with the regulator to amend the providers approved drinking water quality management plan.
Drinking water service provider	100(2)	Power to apply to the regulator for approval of a proposed amended drinking water quality management plan.
Drinking water service provider	102(2)	Power to inform the regulator of noncompliance and the circumstances that gave rise to the noncompliance.
Drinking water service provider	102(3)	Power to give the regulator notice of the following in the approved form: <ul style="list-style-type: none"> (a) the noncompliance and the circumstances that gave rise to the noncompliance; (b) any action taken, or to be taken, by the provider to correct the noncompliance; and (c) the measures the provider will take to prevent the noncompliance in the future.
Drinking water service provider	102A(2)	In the specified circumstances, power to immediately inform the regulator of the prescribed incident.
Drinking water service provider	102A(3)	In the specified circumstances, power to give the regulator notice of the following in the approved form: <ul style="list-style-type: none"> (a) the prescribed incident and the circumstances that gave rise to the incident; (b) any action taken, or to be taken, by the provider relating to the prescribed incident; and (c) the measures the provider will take to prevent the prescribed incident happening again in the future.
Drinking water service provider	103(2)	Power to give a notice to the owner of water storage or other infrastructure to ask the owner to give the drinking water service provider information reasonably requested about the quality of water in the water storage or infrastructure.

Service provider	107(2)(b)	In the specified circumstances, power to apply to the regulator for approval of an amended plan.
Service provider	109(1)	Power to sign a statutory declaration on behalf of the service provider.

Division 3 – Customer service standards

Entity power given to	Section of WSSR	Description
Service provider	115(3)	Power to consider submissions made to the provider about the proposed customer service standard.

Division 5 - Reporting for particular financial years

Entity power given to	Section of WSSR	Description
Service provider	142(2)(a)	Power to prepare a drinking water quality management plan report.
Service provider	142(2)(b)	Power to give the regulator a copy of the drinking water quality management plan report.
Relevant infrastructure owner	142C(2)	In the specified circumstances, power to provide written agreement to a drinking water quality management plan report.

Division 6 - Water for fire fighting

Entity power given to	Section of WSSR	Description
Service provider	145(1)	Power to permit a person to take water from a fire fighting system or a service provider's hydrant.

Part 5 - Service Areas**Division 3 - Access to services in service areas**

Entity power given to	Section of WSSR	Description
Service provider	166(3)	In the specified circumstances, power to impose conditions on the installation of water storage tanks and pumps.

Division 4 - Connecting to particular registered services

Entity power given to	Section of WSSR	Description
Service provider	167(2)	In the specified circumstances, power to advise an owner of any work that is considered reasonably necessary to be carried out on premises and any reasonable connection fee to enable the premises to be connected to the infrastructure.
Service provider	168(1)	Power to, by notice given to the owner of premises in the service area, require the owner to carry out works

		for connecting the premises to a registered service.
Service provider	168(2)(c)	In the specified circumstances, power to agree to an extension of the period within which the work must be completed.

Division 5 - Restricting domestic water supply

Entity power given to	Section of WSSR	Description
Service provider	169(1)	Power to give a notice to an owner or occupier of domestic premises not to contravene a restriction or to pay a rate or charge for a service.
Service provider	169(2)	Power to decide the minimum level of water necessary for the health and sanitation purposes of the owner or occupier.

Part 6 - Trade Waste and Seepage Water Approvals

Entity power given to	Section of WSSR	Description
Sewerage Service Provider	180(1)	In the specified circumstances, power to give a person: <ul style="list-style-type: none"> (a) an approval to discharge trade waste (a trade waste approval) into Council's sewerage infrastructure; and (b) an approval to discharge seepage water (a seepage water approval) into Council's sewerage infrastructure.
Sewerage Service Provider	180(2)	In the specified circumstances and before giving a trade waste approval or seepage water approval, power to consider the effect of the proposed discharge on an existing or potential re-use of waste water or sludge.
Sewerage Service Provider	180(3)	Power to consider the effect of the proposed discharge on any existing or potential re-use of waste water or sludge.
Sewerage Service Provider	180(4)	Power to be satisfied: <ul style="list-style-type: none"> (a) having regard to the amount, type and strength of the proposed discharge, the discharge will not harm the sewerage or the health and safety of anyone working on the sewerage; and (b) the sewage treatment plant to treat the discharge is capable of treating the discharge to an acceptable standard.
Sewerage Service Provider	180(5)	In the specified circumstances, power to be satisfied the proposed discharge into the sewerage is consistent with the plan.
Sewerage Service Provider	181(1)	Power to give a trade waste approval or seepage water approval on conditions.
Sewerage Service Provider	182	Power to suspend or cancel a trade waste approval or a seepage water approval (the proposed action) if satisfied any of the specified circumstances applies.

Sewerage Service Provider	183(1)	In the specified circumstances, power to give an approval holder a show cause notice about the proposed action.
Sewerage Service Provider	183(2)	Power to consider submissions made in response to a show cause notice, to be satisfied the proposed action should be taken, and then to: (a) if the proposed action was to suspend the approval for a stated period - suspend the approval for not longer the proposed suspension period; or (b) if the proposed action was to cancel the approval - either cancel the approval or suspend it for a period.
Sewerage Service Provider	183(3)	In the specified circumstances, power to give the approval holder an information notice about the decision.
Sewerage Service Provider	183(4)	Power to consider any submissions and, if not satisfied the proposed action should be taken, the power to give the approval holder a notice about the decision.
Sewerage Service Provider	184(1)	In the specified circumstances, power to suspend or cancel an approval without giving a show cause notice, if further action is considered necessary: (a) in the interests of public health or safety; or (b) to prevent environmental harm; or (c) to prevent damage to Council's sewerage system.
Sewerage Service Provider	184(2)	In the specified circumstances, power to cancel a trade waste approval given by the sewerage service provider.
Sewerage Service Provider	184(3)	In the specified circumstances, power to give the approval holder an information notice about the action.
Sewerage Service Provider	185(2)	Power to give a notice to the approval holder to amend a trade waste approval to ensure that it is consistent with conditions mentioned in section 185(1)(a).

Part 7 - Offences

Entity power given to	Section of WSSR	Description
Service provider	191	Power to give written consent to a person connecting to, or disconnecting from, the service provider's infrastructure.
Service provider	192(1)	Power to give written consent to a person interfering with a service provider's infrastructure.
Service provider	192(2)	Power to give written consent to a person building over, interfering with access to, increasing or reducing the cover over, or changing the surface of land in any way causing ponding of water over an access chamber for, a service provider's infrastructure.
Service provider	193(3)	Power to give written consent to a person discharging water from an ornamental pond, a swimming pool or

		the filtration system of a swimming pool into a service provider's infrastructure.
Service provider	195(1)	Power to give written approval to a person taking water from a service provider's infrastructure.
Service provider	195(2)	In the specified circumstances, power to give written approval to a person taking water from a supply pipe on premises for use off the premises.

CHAPTER 3 - RECYCLED WATER MANAGEMENT

Part 1A - Recycled Water Schemes

Division 1 – Registration

Entity power given to	Section of WSSR	Description
Relevant entity for a recycled water scheme	196AA(1)	Power to apply for registration of the scheme.

Division 2 – Changing registration details

Entity power given to	Section of WSSR	Description
Relevant entity for a recycled water scheme which is registered under Chapter 3, Part 1A, Division 2	196AD(1)	Power to apply to change the details of the registration recorded in the register.
Relevant entity for a recycled water scheme which is registered under Chapter 3, Part 1A, Division 2	196AE(1)	Power to apply to cancel the registration if the recycled water is no longer supplied under the scheme.

Part 2 - Recycled Water Management Planning

Entity power given to	Section of WSSR	Description
Recycled water provider	202(1)	Power to apply to the regulator for approval of a recycled water management plan.
Recycled water provider	203(1)(b)	Power to sign a statutory declaration verifying the information included in the plan, or any additional information given under section 203(1)(a).
Recycled water provider	208(2)	Power to give regulator notice of a stoppage or proposed stoppage of the production or supply of recycled water, in accordance with the circumstances of that section.
Recycled water	208(5)	Power to, as soon as practicable, give the regulator notice of the stoppage or proposed stoppage of the

provider		production or supply of recycled water under a scheme and otherwise in the circumstances of that section.
Recycled water provider	209(1)	Power to obtain the regulator's agreement to amend the recycled water management plan for the scheme.
Recycled water provider	212(2)	Power to apply to the regulator for approval of the proposed amended recycled water management plan.
Recycled water provider	212(3)	Power to exercise the delegable powers (if any) contained in sections 202(2), (3) and (4), and sections 203 to 208 as if a reference in the sections to: (a) the recycled water management plan were a reference to the amended recycled water management plan; and (b) the plan were a reference to the amended plan.
Relevant entity for the recycled water scheme	215(1)	If a recycled water management plan has been suspended, power to apply to the regulator for an approval to resume supply of recycled water under the scheme.
Recycled water provider	215(3)	Power to exercise the delegable powers (if any) contained in sections 202 and 203 as if a reference in the sections to: (a) the recycled water management plan were a reference to the suspended recycled water management plan; and (b) the plan were a reference to the suspended plan.
Recycled water provider	215(7)	Power to exercise the delegable powers (if any) contained in sections 202(2), (3) and (4), and sections 203 to 208 as if a reference in the sections to: (a) the recycled water management plan were a reference to the amended recycled water management plan; and (b) the plan were a reference to the amended plan.

Part 3 - Notice About Permanently Stopping Supply of Recycled Water

Entity power given to	Section of WSSR	Description
Recycled water provider	230(2)	Power to give a notice to the regulator of a proposed stoppage at least 30 days before the supply of recycled water is stopped.
Relevant entity for the critical recycled water scheme (if relevant)	230(4)	Power to give the regulator notice of the proposed stoppage at least 60 days before supply of the recycled water is stopped.
Relevant entity for the critical recycled water scheme (if relevant)	230(6)(b)	Power to sign a statutory declaration verifying the information included in the notice, or any additional information given under section 230(6)(a).
Recycled water	230(9)	Power to give the regulator notice of a stoppage of

provider		recycled water under recycled water scheme within 5 days after the supply stops.
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Part 6 - Reviews and Audits of Recycled Water Management Plans

Entity power given to	Section of WSSR	Description
Recycled water provider	259(2)(b)	In the specified circumstances, power to apply to the regulator for approval of the amended plan.
Scheme manager	259(4)	In the specified circumstances, power to apply to the regulator for approval of the amended recycled water management plan for the scheme.
Recycled water provider	259(6)	Power to exercise the delegable powers (if any) contained in sections 202(2), (3) and (4), and sections 203 to 208 as if a reference in the sections to: <ul style="list-style-type: none"> (a) the recycled water management plan were a reference to the amended recycled water management plan; and (b) the plan were a reference to the amended plan.

Part 7 - Reporting Requirements

Division 4 - Connecting to registered services

Entity power given to	Section of WSSR	Description
Alerting entity	270(2)	In the specified circumstances, power to immediately inform the regulator and, if another entity is the responsible entity for the noncompliance, the responsible entity, of the noncompliance and the circumstances that gave rise to the noncompliance.
Responsible entity for the non-compliance	270(4)	Power to give the regulator notice of the following: <ul style="list-style-type: none"> (a) the noncompliance and the circumstances that gave rise to the noncompliance; (b) any action taken, or to be taken, by the entity to correct the noncompliance; and (c) the measures the entity will take to prevent the noncompliance in the future.
Alerting entity	271(2)	In the specified circumstances, power to immediately inform the regulator and, if another entity is the responsible entity for prescribed incident, the responsible entity, of the prescribed incident.
Alerting entity	271(4)	In the specified circumstances, power to give the regulator notice of: <ul style="list-style-type: none"> (a) the prescribed incident and the circumstances that gave rise to the prescribed incident; (b) any action taken, or to be taken, by the entity relating to the prescribed incident; and (c) the measures the entity will take to prevent the prescribed incident happening again in the future.

Part 8 - Declaration of critical recycled water schemes

Entity power given to	Section of WSSR	Description
Entity to whom a notice of the regulator's intention to make a decision	303(3)(e)	Power to give the regulator a written submission about the proposed declaration.
Entity to whom a notice of the regulator's intention to make a decision	303(4)	Power to give the regulator a notice about who the provider and entities agree is the scheme manager.
Relevant entity for a critical recycled water scheme	306(1)	Power to considers the scheme should not be a critical recycled water scheme, and to ask the regulator to review the making of the declaration.
Recycled water providers / entity declared to be part of the scheme	307(2)	In the specified circumstances, power to give the regulator notice of who is the scheme manager.

Part 10 - Miscellaneous

Entity power given to	Section of WSSR	Description
Scheme manager for a multiple-entity recycled water scheme	333(2)	In the specified circumstances, power to, by notice, require a recycled water provider or other declared entity for the scheme to give the scheme manager, within a stated reasonable period, information the scheme manager reasonably requires to comply with the scheme manager's obligations under this Act.

CHAPTER 4 – REFERABLE DAMS AND FLOOD AND DROUGHT MITIGATION**Part 1 - Referrable Dams****Division 2A – Emergency Action Planning and Reporting*****Subdivision 1 – Preliminary***

Entity power given to	Section of WSSR	Description
Owner of a referable dam	352F	Power to prepare an emergency action plan for a dam under subdivision 3 and to give it to the chief executive for approval.

Subdivision 3 – Preparation of emergency actions plans

Entity power given to	Section of WSSR	Description
Owner of a referable dam	352G(1)	Power to give an emergency action plan for a dam to the chairperson of the relevant disaster management

		group for the plan.
Owner of a referable dam	352G(4)	Power to prepare a written response (a <i>Disaster Management Review Response</i>).

Subdivision 6 – Reviewing emergency action plans

Entity power given to	Section of WSSR	Description
Owner of a referable dam	352O(2)(c)(ii)	Power to give an emergency action plan for a dam to the chief executive.
Owner of a referable dam	352P	The power, before 1 October each year to: <ul style="list-style-type: none"> (a) review the approved emergency action plan for the dam; and (b) give to the chief executive: <ul style="list-style-type: none"> (i) a notice stating whether or not the owner proposes an amendment to the plan because of the review; and (ii) if the owner proposes an amendment – a copy of the plan including the proposed amendment.

Subdivision 9 – Emergency event reporting

Entity power given to	Section of WSSR	Description
Owner of referable dam	352T(2)	Power to prepare a report (an <i>emergency event report</i>) and to give it to the chief executive.
Owner of referable dam	352T(2)(b)	Power to agree a further period in writing with the chief executive.
Owner of referable dam	352T(3)(a)	Power to reasonably consider a hazard no longer poses a risk to the dam.
Owner of referable dam	352T(3)(b)	Power to reasonably consider that a hazard no longer poses a risk to the safety of persons or property.
Owner of referable dam	352U(3)	Power to prepare a report (an <i>emergency event interim report</i>) and to give it to the chief executive officer in accordance with section 352U(2).

Division 3 – Safety Conditions For Existing Referable Dams

Entity power given to	Section of WSSR	Description
Owner of a referable dam	354(3)(b)	Power to agree with the chief executive, an extended period for deciding safety conditions.

Subdivision 2 – Chief Executive may give direction or take action about failure of dam

Entity power given to	Section of WSSR	Description
Owner of land on which a dam is situated /	359(3)	Power to comply with a notice issued under section 359(1).

operator of a dam		
Owner of land on which a dam is situated / operator of a dam	359(4)	Power to give to the chief executive officer, a notice that the person intends to remove the dam.

Part 2 - Flood Mitigation Manuals and Reporting

Division 2 – Preparation of Flood Mitigation Manuals

Entity power given to	Section of WSSR	Description
Owner of a referable dam	371C	Power to prepare a flood mitigation manual for a dam under division 2 and to give it to the minister for approval.

Division 3 – Approving Flood Mitigation Manuals

Entity power given to	Section of WSSR	Description
Owner of a referable dam	371H(2)	Power to prepare a new flood mitigation manual and give it to the minister in compliance with a notice given under section 371H.

Division 4 – Amending and Reviewing Flood Mitigation Manuals

Entity power given to	Section of WSSR	Description
Owner of a referable dam	372(2)	Power to amend a flood mitigation manual for a dam in compliance with a notice issued under section 372(1).
Owner of a referable dam	373	Power to: <ul style="list-style-type: none"> (a) review and, if necessary, update a flood mitigation manual; and (b) give a copy of it to the minister for the minister's approval under division 3.

Division 5 – Renewing Flood Mitigation Manuals

Entity power given to	Section of WSSR	Description
Owner of a referable dam	374(2)	Power to prepare a new flood mitigation manual for a dam and give it to the minister for approval.

Division 6 – Annual Preparedness Report

Entity power given to	Section of WSSR	Description
Owner of a referable dam	375	Power to after 1 August and before 1 September each year: <ul style="list-style-type: none"> (a) prepare a report (an annual preparedness report) under division 6 about the level of preparedness of the dam for a flood event under

		<p>a flood mitigation manual; and</p> <p>(b) give the report to the chief executive.</p>
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Division 8 – Authorising Alternative Operational Procedures

Entity power given to	Section of WSSR	Description
Owner of a referable dam	378	<p>Power to reasonably consider that:</p> <p>(a) an operational strategy under a flood mitigation manual for a dam does not provide or adequately provide for the flood event;</p> <p>(b) to achieve an objective under the flood mitigation manual and to respond effectively to a flood event that is necessary to:</p> <p>(i) disregard an operational procedure under the manual (the existing procedure); and</p> <p>(ii) observe a different operational procedure (the alternative procedure).</p>
Owner of a referable dam	379(1)	Power to give the chief executive the information referred to in that section (the authorisation request information).
Owner of a referable dam	379(2)	Power to give the chief executive the authorisation to request information orally.
Owner of a referable dam	379(3)	Power to give the authorisation request information in writing as soon as practicable after giving the chief executive the information orally.
Owner of a referable dam	381(1)	Power to make reasonable efforts to contact the chief executive to give the chief executive the authorisation request information for the alternative procedure.
Owner of a referable dam	381(4)	Power to, as soon as practicable after failing to contact, or losing contact with, the chief executive, record the authorisation request information in writing and give it to the chief executive.
Owner of a referable dam	381(6)	Power to form the reasonable belief that the chief executive is no longer able to respond to the owner for the purpose of subsection (2).

Division 9 – Flood Event Reporting

Entity power given to	Section of WSSR	Description
Owner of a referable dam	383(2)	Power to prepare a report (a flood event report) under division 9 and give it to the chief executive.
Owner of a referable dam	383(2)(b)	Power to agree to a further period in writing with the chief executive.
Owner of a referable dam	384(3)	Power to comply with a notice given to the owner of the dam under section 384(2).

Part 3 - Declaring Temporary Full Supply Levels to Mitigate Flood or Drought

Division 2 – Obtaining Information and Advising Minister

Entity power given to	Section of WSSR	Description
Owner of a referable dam	391(3)	Power to comply with an impact information notice given under section 391(1).
Owner of a referable dam	392	Power to consult with the chief executive.

CHAPTER 5 – INVESTIGATIONS AND ENFORCEMENT MATTERS

Part 5A - Particular Provisions to Monitor Relevant Service Providers

Division 2 – Improvement plans

Entity power given to	Section of WSSR	Description
Service provider	446(2)	Power to make an improvement plan.
Service provider	447	Power to make an improvement plan.

Part 8 - Notices of Cost Recovery

Division 1 – Show cause notices

Entity power given to	Section of WSSR	Description
Person given a show cause notice, or a copy of a show cause notice	463(1)(d)	Power to make submissions about the show cause notice.

Part 9 - Enforcement Proceeding

Entity power given to	Section of WSSR	Description
Service provider	475(2)(b) and (c)	Power to start a proceeding for a stated provision.
Service provider	475(5)	Power to give the chief executive notice of the proceeding.
Service provider	476(1)	Power to commence a proceeding for an enforcement order on behalf of the service provider.

CHAPTER 6 – OFFENCES, EVIDENTIARY MATTERS AND LEGAL PROCEEDINGS

Part 3 - Legal Proceedings for Offences

Entity power given to	Section of WSSR	Description
Person / Service provider	496	Power to give notice to the chief executive of a proceeding.
Person	498(1)	Power to commence a proceeding on behalf of the

		service provider.
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CHAPTER 7 – REVIEWS, APPEALS AND ARBITRATION

Part 1 - Preliminary

Entity power given to	Section of WSSR	Description
Interested person for an original decision	512(1)	Power to apply for an internal review of an original decision.
Recipient of a submitter notice	513(3)	Power to make written submissions on the internal review application to the reviewer.

Part 3 - Appeals and external Reviews

Entity power given to	Section of WSSR	Description
Interested person who applied for an internal review of the original decision	517(1)	Power to appeal against or apply for an external review of the review decision under this section.

Part 4 - Arbitration

Entity power given to	Section of WSSR	Description
Interested person who applied an internal review of the original decision	524(2)	Power to, if dissatisfied with a decision, give the authority under the <i>Queensland Competition Authority Act 1997</i> a notice (a dispute notice) applying for arbitration on the decision.
Application for arbitration	524A(2)	Power to apply for a stay of a review decision to a court with jurisdiction to hear the proceeding.
Interested person who gave dispute notice	526	Power to withdraw the dispute notice at any time before the authority makes its decision on the dispute.

CHAPTER 8 - MISCELLANEOUS

Part 3 - Other Miscellaneous Provisions

Entity power given to	Section of WSSR	Description
Water service provider	573	Power to make guidelines to provide guidance to persons about preparing a water efficiency management plan.

CHAPTER 10 – OTHER TRANSITIONAL PROVISIONS**Part 8 - Transitional Provisions for *Electricity and Other Legislation Amendment Act 2014***

Entity power given to	Section of WSSR	Description
Administering authority	670(2)	Power to amend the Coal Seam Gas environmental authority to include public health conditions.
Administering authority	670(3)	Power to consider an amendment necessary or desirable.
Administering authority	671(2)	Power to amend the Coal Seam Gas environmental authority to include public health conditions.
Administering authority	671(3)(a)	Power to consider the amendment necessary or desirable.

Schedule 2

Limitations to the Exercise of Power

1. Where Council in its budget or by resolution allocates an amount for the expenditure of Council funds in relation to a particular matter, in exercising delegated power in relation to that matter, the delegate will only commit Council to reasonably foreseeable expenditure up to the amount allocated.
2. The delegate will not exercise any delegated power in relation to a matter which, to the delegate's knowledge, adversely affects, or is likely to adversely affect, Council's relations with the public at large.
3. The delegate will not exercise any delegated power contrary to a resolution or other decision of Council (including a policy decision relating to the matter).
4. The delegate will not exercise any delegated power in a manner, or which has the foreseeable effect, of being contrary to an adopted Council policy or procedure.
5. The delegate will only exercise a delegated power under this resolution in a manner which complies with the requirements of Council's Planning Scheme, and any exercise of power which involves a departure from or variation of those requirements will only be undertaken by Council.
6. The delegate will not exercise any delegated power which cannot lawfully be the subject of delegation by Council.

11.9 DISPOSAL OF COUNCIL PROPERTY TO ADJOINING OWNER FOR CARPARK ACCESS PURPOSES

File No: 1680
Attachments: 1. Aerial Map
Authorising Officer: Ross Cheesman - Acting Chief Executive Officer
Author: Kellie Anderson - Coordinator Property and Insurance

SUMMARY

Coordinator Property & Insurance reporting on a request to dispose of Lot 11 on RP603797 (102 Albert Street, The Range). This report details the requirements of the adjoining owner regarding this request and proposes two options of disposal for Council's consideration.

OFFICER'S RECOMMENDATION

THAT Council authorises the Chief Executive Officer (Coordinator Property & Insurance) to negotiate and enter into a Contract of Sale for Lot 11 on RP603797 to Hospital Corporation Australia Pty Ltd ACN 000 935 946, being the registered owner of the adjoining properties at Lots 1 and 2 on RP 605591 and Lot 5 on CP R26360 in accordance with the *Local Government Regulation 2012, Section 236(1)(c)(iv)*, subject to the following conditions:

- The sale price will be determined by an independent valuation report;
- Lot 11 on RP603797 is amalgamated with the purchaser's four (4) adjoining allotments.
- All costs incurred will be paid by the purchaser including but not limited to the valuation report, stamp duty, survey costs, legal costs and registration fees (if applicable).

THAT the Chief Executive Officer is authorised to sign the Owner's Consent to allow the Development Application (D/29-2017) to proceed by the inclusion of Lot 11 on RP603797.

BACKGROUND

Planning Initiatives, the consultant who is acting on behalf of Hospital Corporation Australia Pty Ltd ACN 000 935 946, wrote to Council in April this year advising that in March this year they had lodged an application over their client's land situated at 4 Talford Street and 102-104 Albert Street, The Range (described as Lot 1 on RP620030 and Lot 8 on CP R26266, Lot 5 on CP R26360 and Lots 1 and 2 on RP 605591) and the Council issued application number is D/29-2017.

On 7 April 2017 Council's Planning Officer identified that the formalisation of a crossover from the Hospital Carpark to Talford Lane involved an additional lot from those lots originally applied over, as Lot 11 on RP 603797, being a long narrow freehold lot with an area totaling 15 square metres, located beside part of the Hospital Carpark frontage to Talford Lane, owned by Rockhampton Regional Council. (See Attachment)

It was determined that this Lot was acquired by Council in 2003 under Section 1053 of Division "Acquisition by the Local Government of Valueless Land" the *Local Government Act 1993* from a previous owner, instead of utilising land sale due to rates arrears.

After discussions with Council's Planning Officer it is likely that their Decision Notice will require the applicant to acquire Lot 11 and amalgamate it with their other adjoining lots or for the Lot to be dedicated as Road so they can lawfully access the site from this point.

It has been determined that Council has no strategic or operational requirement to retain ownership of this lot. The applicant is the only adjoining owner of this land.

Possible Options of Disposal for Council's Consideration are as follows:Option 1

- Approve the sale of Lot 11 on RP603797 to the owners of the adjoining properties at Lots 1 and 2 on RP 605591 and Lot 5 on CP R26360 in accordance with the *Local Government Regulation 2012, Section 236(1)(c)(iv)*. The sale price will be determined by an independent valuation report. All costs incurred will be paid by the applicant including but not limited to the valuation report, stamp duty, survey costs, legal costs and registration fees (if applicable); and
- Lot 11 is amalgamated with all four (4) adjoining allotments; and
- Authorises the Chief Executive Officer (Coordinator Property and Insurance) to finalise negotiations for the sale of the land; and
- Authorises the Chief Executive Officer to sign the Owner's Consent to allow the Development Application (D/29-2017) to proceed.

Option 2

- Approval for Lot 11 on RP603797 be dedicated as Road, which would then essentially become part of the adjoining Talford Lane in accordance with Section 54 of the *Land Title Act 1994*.
- Authorises the Chief Executive Officer to sign the Owner's Consent to allow the Development Application (D/29-2017) to proceed.

Option 3

- Reject the disposal or dedication of Lot 11 on RP603797 and advise the applicant that they will need to meet the requirements of the planning scheme without the use of this land.

LEGISLATIVE CONTEXT

Section 236 of the Local Government Regulation 2012 must be adhered to when disposing of a valuable non-current asset (land). Section 236(c)(iv) states that land can be disposed of to an adjoining owner if the land is not suitable to be offered for disposal by tender or auction for a particular reason including, for example, the size of the land or the existence of particular infrastructure on the land; that there is not another adjoining owner wishing to acquire the land; it is in the public interest to dispose of the land without going to tender or auction; and the disposal is in accordance with sound contracting principles.

CONCLUSION

It is recommended that Council proceed with Option 1.

DISPOSAL OF COUNCIL PROPERTY TO ADJOINING OWNER FOR CARPARK ACCESS PURPOSES

Aerial Map

Meeting Date: 23 May 2017

Attachment No: 1

Shown in Blue - Lot 11 on RP 603797
Shown in Red - 4 adjoining allotments



A4 Page scale at 1:600.00
Printed from GeoCortex on 10/05/2017



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11.10 ADVANCE ROCKHAMPTON - ECONOMIC DEVELOPMENT ADVISORY COMMITTEE - TERMS OF REFERENCE

File No:	1291
Attachments:	1. Terms of Reference - Advance Rockhampton Economic Development Advisory Committee
Authorising Officer:	Evan Pardon - Chief Executive Officer
Author:	Scott Waters - General Manager Regional Development and Aviation

SUMMARY

Council adopted the Advance Rockhampton Region Economic Action Plan 2017 – 2020. A key deliverable for the implementation of the plan was the formation of the Mayor's Economic Development Advisory Committee – Advance Rockhampton. This report has terms of reference for the Advance Rockhampton Committee for Council's consideration, after draft terms of reference were received at Council meeting on 9 May 2017.

OFFICER'S RECOMMENDATION

THAT Council resolves to create the Advance Rockhampton – Economic Development Advisory Committee as per the recommendation of Council's Economic Action Plan and adopt the Terms of Reference as detailed in the report.

BACKGROUND

Rockhampton Regional Council adopted the Advance Rockhampton Region – Economic Action Plan 2017 – 2020, in late 2016. A key deliverable was the forming of the Advance Rockhampton Committee to be Chaired by the Mayor.

COMMENTARY

The Advance Rockhampton Region – Economic Action Plan 2017 – 2020, focuses upon 10 key economic opportunities:

- Resources
- Water and Agribusiness
- Health Care
- Education and Training
- Defence
- Smart Regional Centre
- CBD Development
- Tourism and Events
- Transport and Logistics
- International Relations

These economic opportunities will be assisted via Council's position around Economic Enablers:

- Lobbying and Advocacy
 - Promotion
 - Research and Analysis
 - Business Skills
 - Investment Friendly Regulation
-

- Infrastructure Investment
- Prudent Policy and Planning

The Committee will be formed on an official invitation basis from the Mayor and be made up of representatives from the following 10 sectors aligned with the key economic opportunities:

- The Resource Sector
- Water and Agribusiness
- Defence
- The Smart Economy
- The Development Industry
- Tourism and Events
- Transport and Logistics
- International Relations and Trade
- CQ University
- Central Queensland Health and Hospital Service

Proposed dates for the Advance Rockhampton Committee to meet are:

- June/July (after budget adoption)
- September
- November/December
- March
- May (presentation to full Council)

It is also proposed that Advance Rockhampton events be held in-conjunction with committee meetings.

The committee meetings will primarily revolve around the Economic Development team within Council presenting their progress with projects identified with the Economic Action Plan. The committee as per the draft terms of reference will provide expertise and advice in assisting Council in achieving the project objectives of the Economic Action Plan. It should be noted that the committee does not have influence on the day to day operations of the Economic Development Team, nor will it have the ability to override the position of Council on any matters. The committee will be aligned to Council's Code of Conduct, The Local Government Act (2009) and The Local Government Regulation (2012).

Ultimately the implementation of the Economic Action Plan will provide the Economic Development team within Rockhampton Regional Council with additional strategic direction and advice as well as being accountable for the delivery of the plan as adopted by Council.

BUDGET IMPLICATIONS

Nil

CONCLUSION

It is recommended that Council adopt the terms of reference, after receiving the draft terms of reference at the 9th of May Ordinary Meeting.

**ADVANCE ROCKHAMPTON -
ECONOMIC DEVELOPMENT
ADVISORY COMMITTEE –
TERMS OF REFERENCE**

**Terms of Reference –
Advance Rockhampton Economic
Development Advisory Committee**

Meeting Date: 23 May 2017

Attachment No: 1

Mayor's Economic Development Advisory Committee – Advance Rockhampton**Terms of Reference****1. Background**

The Rockhampton Regional Council has two key documents driving the economic direction of the Rockhampton Region.

1. Rockhampton Region Economic Development Strategy, Rockhampton 2050, prepared by RPS Australia East
2. Rockhampton Regional Council Economic Action Plan, Advance Rockhampton Region 2017 – 2020, prepared by Empower Economics

The strategy and plan intersect, the plan is focused upon short to medium high priority projects, with the strategy, providing an all-encompassing framework for the growth and development of the region to 2050. The Action Plan outlines what Council will do to generate economic activity within the region. It identifies 10 broad areas for growth and the actions required to achieve against all of them.

The intent is to provide an immediate framework of action to be pursued through a partnership with the Rockhampton Business Community and Government. This partnership will be enacted through the foundation of the Mayor's Economic Development Advisory Committee – Advance Rockhampton, made up of local Industry Champions representing:

- The Resources Sector;
- Water and Agribusiness;
- Defence;
- The Smart Economy;
- The Development Industry;
- Tourism and Events;
- Transport and Logistics;
- International Relations and Trade;
- Central Queensland University;
- Central Queensland Health and Hospital Service.

Meeting quarterly and chaired by the Mayor, the Mayor's Economic Development Advisory Committee – Advance Rockhampton will monitor progress, and provide operational guidance and assistance in implementing this Action Plan. The Mayor's Economic Development Advisory Committee will report annually to the full Council in May.

2. Role of the Economic Development Advisory Committee

The role of the Economic Development Advisory Committee – Advance Rockhampton (AR) is as follows:

- Ensures projects are aligned to the Economic Development Action Plan and where appropriate the Strategy
- Assist with resolving strategic level issues and risks
- Approve or reject changes to projects with a high impact on timelines and budget
- Assess project progress

- Provide advice and guidance on business issues facing the project
- Use influence and authority to assist the projects in achieving their outcomes
- Provide advice, guidance and necessary introductions to key stakeholders to assist in consultation and project deliverables
- Senior Advocacy and Grants officer to act as executive officer for the committee

3. Responsibilities of the Economic Development Advisory Committee (AR) Chair

The Economic Development Advisory Committee Chair is to be Mayor Cr Margaret Strelow.

The responsibilities of the EDAC Chair, (supported by the committee executive officer) are as follows:

- Sets the agenda for each meeting
- Ensure that agendas and supporting materials are delivered to member in advance of meetings
- Makes the purpose of each meeting clear to members and explains the agenda at the beginning of each meeting
- Clarifies and summarises key elements of each meeting
- Meetings to be kept to two hours or less
- Encourages broad participation
- Ends each meeting with a summary
- Delegate authority to committee members as required

4. Responsibilities of Economic Development Advisory Committee (AR) Members

Individual EDAC members have the following responsibilities:

- Understand the goals and objectives of the Action Plan and Strategy
- Understand and represent the interest of their stakeholders
- Take a genuine interest in the committee's outcomes and overall success
- Act on opportunities to communicate positively
- Check that advocacy is aligned through the Action Plan and Strategy
- Actively participate in meetings through attendance, discussion, and review of minutes, papers and other AR documents
- Support open discussion and debate, and encourage fellow AR members to voice their insights

The Advance Rockhampton Committee must:

- Seek approval of the Chair before inviting an external representative to attend meetings of, or otherwise participate in, the committee and/or any subsequent working groups
- The committee is not authorised to make or change budgets, program or policy affecting the relevant areas.
- The committee can provide recommendations to the Chair on priorities but they cannot direct operational or day to day matters
- The committee will work through Mayor, Chief Executive Officer or appropriate General Manager in respect to operational matters
- Abide by Council's Code of Conduct and requirements of the Local Government Act 2009 and the Local Government Regulation 2012

5. General

- 5.1 The below lists the membership of the Advance Rockhampton Economic Development Advisory Committee:

Name	Title	Organisation
Cr Margaret Strelow	Mayor	RRC
Councillor's to attend on an open invitation basis	Councillors	RRC
Mr Evan Pardon	Chief Executive Officer	RRC
Mr Scott Waters	General Manager Regional Development and Aviation	RRC
Mr Chris Ireland	Manager Regional Development and Promotions	RRC
Industry Members representing: <ul style="list-style-type: none"> - Resources - Water Security and Agribusiness - Health Care and Social Assistance Services - Education and Training - Defence - Smart Regional Centre - CBD Development - Tourism and Events; Destination Rockhampton - Transport and Logistics - International Relations and Trade 		

5.2 Quorum and Decision-Making

5.2.1 Quorum

A minimum of 3 industry members are required for decision making processes

5.2.2 Decision Making Process

- Majority: a course of action requires support from more than 50% member who attend the meeting if there is a quorum.
- An update will be provided to Council after each meeting
- The Advance Rockhampton Economic Development Advisory Committee is a sub-committee of the Rockhampton Regional Council and is advisory only. As such, decisions outside delegated authority will not be actioned until support of the Council is obtained through Council Resolution.

5.3 Frequency of Meetings

Quarterly with a full report to Council on the progress of the Economic Development Action Plan in May of each year

5.4 Agenda, Minutes and Decision Papers

A package will be sent to members three to five business days in advance of a committee meeting.

The package will include the following:

- Agenda for upcoming meeting
- Minutes of previous meeting
- A Progress Report
- Decision Paper
- Any other documents/information to be considered at the meeting

11.11 PROPOSED SUBMISSION: BETTER MINE REHABILITATION FOR QUEENSLAND

File No:	4894
Attachments:	1. Proposed Submission to the Better Mine Rehabilitation for Queensland
Authorising Officer:	Chris Ireland - Manager Regional Development and Promotions Scott Waters - General Manager Regional Development and Aviation Ross Cheesman - Deputy Chief Executive Officer
Author:	Rick Palmer - Senior Executive Industry Engagement Penelope-Jane Fry - Grants Officer

SUMMARY

This report tables a proposed submission in response to a call for submissions by the Queensland Government into the 'Better Mine Rehabilitation for Queensland' reform.

OFFICER'S RECOMMENDATION

THAT the Council endorse the proposed submission to the Queensland Government in response to the 'Better Mine Rehabilitation for Queensland' Discussion Paper.

COMMENTARY

The Queensland Government is seeking industry and community feedback on a proposed new integrated mined land management framework. Submissions close 5pm on Thursday 15 June 2017.

The related discussion paper, Better Mine Rehabilitation for Queensland, outlines a proposed new policy for mine rehabilitation in Queensland, and seeks feedback from the public on the proposed reform measures.

The proposed policy is in response to findings of the recent Review of Queensland's Financial Assurance Framework, conducted by the Queensland Treasury Corporation (QTC) at the request of the Queensland Government. Among other findings and recommendations about financial assurance, the QTC Review found a widening gap between the amount of land disturbed by mining and the amount of land rehabilitated. The QTC Review found that, without improved rehabilitation performance, Queensland will remain heavily reliant on the financial assurance system. It also recommended the development of clear, whole of government expectations for rehabilitation.

The proposed policy statement for mine-site rehabilitation includes the phrase: "The Queensland Government is committed to ensuring mined land is rehabilitated. All mined land should be rehabilitated so it is able to support another use."

Rockhampton Regional Council's proposed submission sets out Council's response to the discussion paper, with a focus on the need to restore the Fireclay Caverns as an important post-mining land use. It also calls for the reform to include methods for determination of post-mining land uses for land as part of rehabilitation associated with abandoned mines, whereas the Discussion Paper includes only processes for currently operating mines.

CONCLUSION

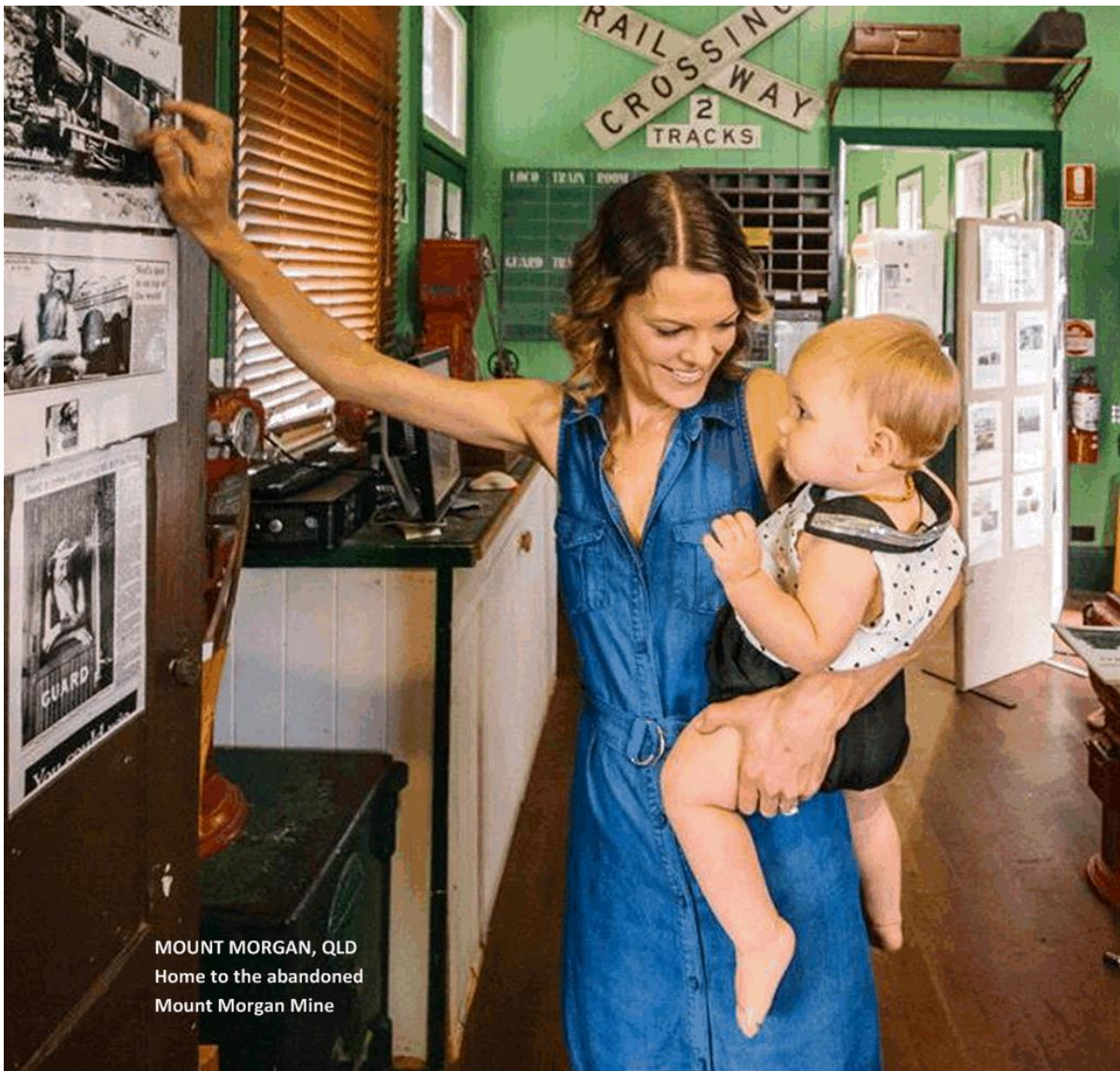
This call for submissions is a valuable opportunity to advocate for the needs of the Rockhampton Region and town of Mount Morgan to restore the Fireclay Caverns tourist attraction as an important post-mining land use, and to call for a process to negotiate future post-mining land uses under the Queensland Government's Abandoned Mine Lands Program.

**PROPOSED SUBMISSION: BETTER
MINE REHABILITATION FOR
QUEENSLAND**

**Proposed Submission to the Better
Mine Rehabilitation for Queensland**

Meeting Date: 23 May 2017

Attachment No: 1



MOUNT MORGAN, QLD
Home to the abandoned
Mount Morgan Mine

Mine Rehabilitation

Why it matters today.

June 2017 Submission to the
Queensland Government:
*Better Mine Rehabilitation for
Queensland Discussion Paper*



Mine Rehabilitation: Why it matters *today*.

Rockhampton Regional Council notes the proposed reforms to mine rehabilitation in principle including the new arrangements for financial “bonds” proposed to better protect the environment and taxpayers, and encourage jobs, more investment and growth in the resources sector. This submission relates to the following element of the package of comprehensive reforms proposed: “More funds to rehabilitate abandoned mines.”

ABOUT THE MOUNT MORGAN ABANDONED MINE

Mount Morgan is located 32 km south-west of Rockhampton in Central Queensland. It was founded as a gold mining town in 1882 with its mining operations continuing until November 1990.

Mount Morgan Mine was the largest gold mine in Queensland in 19th and early 20th centuries. About 250 tonnes of gold and 360,000 tonnes of copper were extracted from the mine, and about 134 million tonnes of waste rock and tailings generated. The mine is now managed under the Queensland Government’s Abandoned Mine Lands Program through the Department of Natural Resources and Mines.



ABOUT THE FIRECLAY CAVERNS ATTRACTION AT THE MOUNT MORGAN MINE

The Fireclay Caverns at Mount Morgan were excavated between 1906 and 1927 for clay to supply local brick making. These caverns became a tourist attraction because dinosaur tracks could be seen in the sandstone roof above the clay layer that was extracted.

The caverns are located on the site of the abandoned Mount Morgan Mine, which sits alongside the historic town of Mount Morgan. It is an important tourist attraction with great future potential – both for Mount Morgan and for the wider Fitzroy and Central West tourism mix.

Mount Morgan is home to over 3000 people with a disadvantaged SEIFA index and a heavy reliance on tourism.

The Fireclay Cavern tourist attraction was developed in partnership between the Queensland Government and local tourism operators in Mount Morgan, including Queensland Government project management services and funding for the [staircase and viewing platform](#) built in 2010.

Rockhampton Regional Council Submission to the Queensland Government:
Better Mine Rehabilitation for Queensland Discussion Paper

ACTION REQUIRED TO ADDRESS A CURRENT 'MINE DISASTER'

The attraction was proving extremely successful as a productive post-mining land use. Then in 2011, while this tourism asset was attracting 5000 visitors with registered tour operators per year, *the Queensland Government made the decision to close it* citing the need for works to improve safety for public access.

In this small and vulnerable community, the closure of this vital tourist attraction due to rehabilitation management issues had dire consequences. Tour guide jobs were lost. Visitor numbers took a hit, fast. The community braced itself to manage during the hopefully short wait for the works to be completed.

Since the closure of this tourist attraction, a number of independent technical studies have been undertaken by the Queensland Government to analyse what would be required to re-open it. As at December 2016, a "Fireclay Caverns Tourism Study" is a current Department of Natural Resources and Mines [site management priority](#) (see p.5) for the Mount Morgan Mine site.

Yet, at the time of writing, this vital attraction remains closed. As of October 2017, it will have been closed for *six years*. The time for studies is over. Thus, Council is supporting the proposed package of reforms *subject to* the 'more funds to rehabilitate abandoned mines' aspect of the reform package including a commitment to fund the reopening of this abandoned mine site tourist attraction by Christmas 2018.



ACTION REQUIRED FOR ABANDONED SITES POST-MINING LAND USE DEFINITIONS

The '[Better Mine Rehabilitation for Queensland' Discussion Paper](#) defines rehabilitation as "safe, stable, non-polluting and able to sustain a post mining land use" (p.14). One of the requirements for a sustainable post-mining land use must that it is "...able to support the intended level of productivity for that land use" (p.14).

Even if current recurrent funding is not sufficient to carry out complete rehabilitation, careful prioritisation of rehabilitation needs to consider the fact that one of the benefits of improved Abandoned Mines Land Program rehabilitation performance will be "improved employment opportunities in regional areas"(p.41).

The Discussion Paper outlines how a company should determine an appropriate post-mining land use. It does not, however, outline how an appropriate post-mining land use should be determined for abandoned mines. Council recommends this be addressed within the reform through inclusion as a matter in future discussion papers during the next stage of the process to develop this Reform Package.

Rockhampton Regional Council Submission to the Queensland Government:
Better Mine Rehabilitation for Queensland Discussion Paper

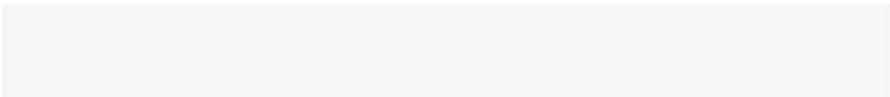


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11.12 ROCKHAMPTON RAVENS APPLICATION TO JOIN WNBL

File No: 12117
Attachments: Nil
Authorising Officer: Chris Ireland - Manager Regional Development and Promotions
Scott Waters - General Manager Regional Development and Aviation
Author: Rick Palmer - Senior Executive Industry Engagement

SUMMARY

This report outlines the result of the application by Rockhampton Ravens to enter a team in the Women's National Basketball League.

OFFICER'S RECOMMENDATION

THAT Council receive the report.

COMMENTARY

Council joined with Rockhampton Basketball Incorporated and CQUniversity Australia to form the Rockhampton Ravens which applied to Basketball Australia for a licence to play in the Women's National Basketball League for the 2017-18 season.

On 18 April 2017 Paul Maley, General Manager WNBL & Competitions, advised Steve Richards, President of Rockhampton Basketball and a member of the Rockhampton Ravens WNBL Working Group, the WNBL would not be proceeding any further with the Rockhampton bid.

Later that afternoon he sent the following e-mail explaining further the reasons for this decision by Basketball Australia:

"Hi Steve,

"I am writing to provide official confirmation of the news I delivered by phone earlier this afternoon; regrettably the WNBL will not be proceeding any further with the Rockhampton bid.

"I am using the below email thread as it provides important context and serves as a reminder of the many conversations we have had regarding process and timing during what has been an extraordinary twelve months of change and improvement for the WNBL. Unfortunately this has meant a long period of waiting (and no doubt frustration) for you and the excellent group of people behind the Rockhampton bid.

"The League's newly articulated growth strategy relies heavily on the recommendations in the ASC funded Suiko report as well as the need for it to align with the WNBL Vision and strategic objectives. An important consideration for us as a League is the maximum number of teams we think can participate without diluting the quality of what is considered one of the world's very best Women's Basketball competitions. We feel this number is ten, meaning there is room for only two more teams within the WNBL.

"This being the case, the WNBL Committee considered our current representation of regionally based teams and what the addition of another regional team would mean to our overall mix (i.e. regional and metropolitan) and the opportunity cost in terms of presence and reach in larger population centres. The consideration took into account such factors as best mix for media coverage nationally, national sponsors, broadcast, internationally based players etc. Unfortunately the conclusion was (is) that Rockhampton does not represent a fit for the growth strategy.

“Steve I reiterate that the people behind the Rockhampton bid and the bid itself are extremely impressive; the case put forward is compelling and it is difficult to turn away from such high quality people. That being said the WNBL is at a critical juncture and we must think and act strategically in order to ensure the League continues, grows and prospers. I hope that everyone involved knows what a wonderful job you and Matt have done in leading the bid process from your end; you have been professional and a pleasure to deal with at all times.

“Of course I am happy to answer any questions that may arise.

“Regards,

“Paul”

PREVIOUS DECISIONS

On 12 April 2016 Council resolved to:

- a) Advise Rockhampton Basketball that it would favorably consider contributing sponsorship of up to \$100,000 per year for five years to enter a Rockhampton team in the WNBL;
- b) If a satisfactory ownership entity was established by the proponent, Council would contribute \$35,000 in October 2016 as its half-share of employing an operations manager for a year to establish the team; and
- c) Council is prepared to contribute 2-3 people chosen by the CEO to the working group to further assess the project’s feasibility and create a formal business plan, which would include recommending a suitable ownership entity.

On 12 July 2016 Council resolved to:

- a) Authorise the CEO to appoint a new member to the working group; and
- b) Authorise the payment of \$5000 as a down payment of Council’s support for the bid.

On 23 August 2016 Council resolved to appoint the Mayor Cr Margaret Strelow as a director of Rockhampton Ravens Limited.

12 NOTICES OF MOTION

Nil

13 QUESTIONS ON NOTICE

Nil

14 URGENT BUSINESS/QUESTIONS

Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting.

15 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

RECOMMENDATION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

16.1 Rockhampton River Festival Tender / Quote Consideration Plan

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

16.2 Legal Matters Report - 30 April 2017

This report is considered confidential in accordance with section 275(1)(f), of the *Local Government Regulation 2012*, as it contains information relating to starting or defending legal proceedings involving the local government.

16.3 Rogar Avenue Frenchville - Drainage Complaint

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage .

16.4 Chief Executive Officer Monthly Report

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage .

16 CONFIDENTIAL REPORTS

16.1 ROCKHAMPTON RIVER FESTIVAL TENDER / QUOTE CONSIDERATION PLAN

File No: 6097

Attachments: 1. 2017 River Festival Marketing Overview

Authorising Officer: Scott Waters - General Manager Regional Development and Aviation

Author: Aimee Bartlett - Acting Destination Coordinator

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

SUMMARY

This report provides an outline of the proposed Tender and Quoting processes that will be utilised for the coordination of the Rockhampton River Festival from 2017 to 2019.

16.2 LEGAL MATTERS REPORT - 30 APRIL 2017**File No:** 1392**Attachments:** 1. Legal Matters Report - 1 April 2017 - 30 April 2017**Authorising Officer:** Ross Cheesman - Acting Chief Executive Officer**Author:** Tracy Sweeney - Manager Workforce and Strategy

This report is considered confidential in accordance with section 275(1)(f), of the *Local Government Regulation 2012*, as it contains information relating to starting or defending legal proceedings involving the local government.

SUMMARY

Manager Workforce and Strategy presenting an update of current legal matters that Council is involved in as at 30 April 2017.

16.3 ROGAR AVENUE FRENCHVILLE - DRAINAGE COMPLAINT**File No:** 8055**Attachments:**

1. Submission from resident
2. Catchment Plan
3. Mitigation Plan

Authorising Officer: Evan Pardon - Chief Executive Officer**Author:** Peter Kofod - General Manager Regional Services
Martin Crow - Manager Engineering Services

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

An investigation into the impacts of stormwater overflow from Rogar Avenue drainage has been undertaken. This investigation has identified that further works may be required to mitigate the impacts of the stormwater overflow.

16.4 CHIEF EXECUTIVE OFFICER MONTHLY REPORT**File No:** 1830**Attachments:** 1. CEO Report May 2017**Authorising Officer:** Evan Pardon - Chief Executive Officer**Author:** Evan Pardon - Chief Executive Officer

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

Chief Executive Officer presenting monthly report for the period ending Monday 15 May 2017.

17 CLOSURE OF MEETING