



SPECIAL MEETING

AGENDA

9 JUNE 2016

Your attendance is required at a Special meeting of Council to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 9 June 2016 commencing at 3:00pm for transaction of the enclosed business.

A handwritten signature in black ink, appearing to be "C. R.", written in a cursive style.

CHIEF EXECUTIVE OFFICER
7 June 2016

Next Meeting Date: 28.06.16

Please note:

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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1 OPENING

2 PRESENT

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor R A Swadling
Councillor N K Fisher
Councillor A P Williams
Councillor C E Smith
Councillor C R Rutherford
Councillor M D Wickerson
Councillor S J Schwarten

In Attendance:

Mr E Pardon – Chief Executive Officer

3 APOLOGIES AND LEAVE OF ABSENCE

4 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

5 COMMITTEE REPORTS

5.1 AUDIT AND BUSINESS IMPROVEMENT COMMITTEE MEETING - 27 MAY 2016

RECOMMENDATION

THAT the Minutes of the Audit and Business Improvement Committee meeting, held on 27 May 2016 as circulated, be received and that the recommendations contained within these minutes be adopted.

(Note: The complete minutes are contained in the separate Minutes document)

Recommendation of the Audit and Business Improvement Committee, 27 May 2016

5.1.1 APPOINTMENT OF CHAIRPERSON

File No: 10072

Responsible Officer: John Wallace – Chief Audit Executive

SUMMARY

It is a requirement that at the first meeting of Audit and Business Improvement Committee in the new Council term that a Chairperson is appointed.

COMMITTEE RECOMMENDATION

THAT Mr Andrew MacLeod be appointed Chairperson of Audit and Business Improvement Committee meeting.

Recommendation of the Audit and Business Improvement Committee, 27 May 2016**5.1.2 RELATED PARTIES****File No:** 8151**Attachments:**

1. Related Party Policy
2. Key Management Personnel List

Authorising Officer: Ross Cheesman - General Manager Corporate Services**Author:** Alicia Cutler - Manager Finance

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage .

SUMMARY

Further to information provided to committee in February 2016, a report is provided to provide detail in respect of Council's plans to capture Related Party transactions for disclosure in Councils Annual Report for the period ended 30 June 2017.

COMMITTEE RECOMMENDATION

THAT the report is received and the Related Party Policy as amended be accepted and referred to Council.

Recommendation of the Audit and Business Improvement Committee, 27 May 2016

5.1.3 CEO UPDATE

File No: 5207
Attachments: Nil
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: John Wallace - Chief Audit Executive

SUMMARY

The CEO will update and brief the Committee on any matters of importance

COMMITTEE RECOMMENDATION

THAT the CEO update be received.

Recommendation of the Audit and Business Improvement Committee, 27 May 2016**5.1.4 INTERIM MANAGEMENT REPORT 2015/16**

File No: 8151
Attachments: 1. RRC Interim Management Letter
Authorising Officer: Ross Cheesman - General Manager Corporate Services
Author: Alicia Cutler - Manager Finance

SUMMARY

Council's auditors, Deloitte Touche Tohmatsu (Deloitte) have finalised the Interim Management Report for the 2015/2016 audit.

COMMITTEE RECOMMENDATION

THAT the Interim Management Report prepared by Deloitte for the 2015/2016 audit be received.

Recommendation of the Audit and Business Improvement Committee, 27 May 2016**5.1.5 FRAUD AND CORRUPTION CONTROL - PLAN, POLICY AND ASSESSMENT REVIEW****File No:** 11979**Attachments:**

1. Revised Fraud and Corruption Control Policy
2. Revised Fraud and Corruption Control Policy - Track Changes version
3. Fraud and Corruption Control Plan - Reviewed 2016
4. Fraud and Corruption Control Plan - Reviewed 2016 - Track Changes version
5. Fraud and Corruption Risk Checklist as at 12 April 2016

Authorising Officer: Drew Stevenson - Manager Corporate and Technology Services
Ross Cheesman - General Manager Corporate Services**Author:** Kisane Ramm - Risk Management Officer

SUMMARY

The annual Fraud and Corruption Control documentation (Policy, Plan, and Checklist) review has been completed and are now presented for consideration and adoption.

COMMITTEE RECOMMENDATION

THAT the Committee receive the report and Council adopt the reviewed documents, as attached to this report.

Recommendation of the Audit and Business Improvement Committee, 27 May 2016**5.1.6 QAO AND DELOITTE BRIEFING NOTE**

File No: 8151
Attachments: 1. RRC Audit Committee Briefing Paper
Authorising Officer: Ross Cheesman - General Manager Corporate Services
Author: Alicia Cutler - Manager Finance

SUMMARY

The Queensland Audit Office (QAO) and contract auditors, Deloitte Touche Tohmatsu (Deloitte) have provided a Briefing Note in relation to the progress and matters related to the 2015/2016 audit Of Rockhampton Regional Council.

COMMITTEE RECOMMENDATION

THAT the Briefing Note provided by QAO and Deloitte be received.

Recommendation of the Audit and Business Improvement Committee, 27 May 2016**5.1.7 RISK REGISTERS - QUARTERLY UPDATE AS AT 19 FEBRUARY 2016 AND PRESENTATION OF THE RISK REGISTERS****File No:** 8780**Attachments:**

1. Potential and Current Risk Exposure Profile as at 19 February 2016
2. Comparison of Current and Potential Exposure Risk Ratings Broken Down by Level of Consequence as at 19 February 2016
3. Corporate Risk Register - Quarterly Update as at 19 February 2016
4. Office of the CEO Risk Register - Quarterly Update as at 19 February 2016
5. Community Services Risk Register - Quarterly Update as at 19 February 2016
6. Corporate Services Risk Register - Quarterly Update as at 19 February 2016
7. Regional Services Risk Register - Quarterly Update as at 19 February 2016

Authorising Officer: Drew Stevenson - Manager Corporate and Technology Services
Ross Cheesman - General Manager Corporate Services**Author:** Kisane Ramm - Risk Management Officer

SUMMARY

Presentation of the quarterly risk register updates as at 19 February 2016 and the corporate and departmental risk registers in their entirety for the Committee's information. This report also includes a comparison summary of the potential and current risk exposure profile.

COMMITTEE RECOMMENDATION

1. THAT the quarterly risk register updates as at 19 February 2016 and the presentation of the corporate and departmental risk registers, as presented in the attachments to this report, be received.
2. THAT the registers have been reviewed by the Committee.

Recommendation of the Audit and Business Improvement Committee, 27 May 2016**5.1.8 DATA RECONCILIATIONS BETWEEN ASSET SYSTEM AND GIS**

File No: 8151
Attachments: Nil
Authorising Officer: Ross Cheesman - General Manager Corporate Services
Author: Alicia Cutler - Manager Finance

SUMMARY

The issue of accuracy in the asset register when compared with the Graphical Information System has remained an audit point for a number of years. In the 2015/16 Interim Audit Report, Stormwater Assets were raised as a High risk item. This report provides an outline of the progress and the approach taken to the Assets and GIS data reconciliation process.

COMMITTEE RECOMMENDATION

THAT the Data Reconciliations between Asset System and GIS report be received.

Recommendation of the Audit and Business Improvement Committee, 27 May 2016**5.1.9 MANAGEMENT ESTIMATES MADE IN REMOVAL OF RESIDUAL VALUES****File No:** 8151**Attachments:**

1. RAVP method of componentisation of Roads
2. Asset Items Outstanding Audit Report - February 2016
3. Residual Value Position Paper

Authorising Officer: Ross Cheesman - General Manager Corporate Services**Author:** Alicia Cutler - Manager Finance

SUMMARY

An update is provided in respect of Council's progress towards removing residual values.

COMMITTEE RECOMMENDATION

THAT a further update be provided to Committee members.

COMMITTEE RECOMMENDATION

THAT the Management Estimates Made in Removal of Residual Values report be received.

Recommendation of the Audit and Business Improvement Committee, 27 May 2016

5.1.10 VALUATION SUMMARY 2015/16

File No: 8151
Attachments: 1. **Appendix 1 - Asset Revaluation Movements
(Expert Valuations)**
Authorising Officer: **Ross Cheesman - General Manager Corporate Services**
Author: **Alicia Cutler - Manager Finance**

SUMMARY

A report is provided on the impact of the Asset Valuations that have been reviewed and implemented into Council's Asset Register for the period ended 30 June 2016.

COMMITTEE RECOMMENDATION

THAT the Valuation Summary 2015/16 report be received.

Recommendation of the Audit and Business Improvement Committee, 27 May 2016**5.1.11 SHELL FINANCIAL REPORT 2015/16**

File No: 8151
Attachments: 1. Shell Financial Report 2015/16
Authorising Officer: Ross Cheesman - General Manager Corporate Services
Author: Alicia Cutler - Manager Finance

SUMMARY

In readiness for the annual Financial Report for 2015/16 and in accordance with the agreed audit timetable a 'Shell' Financial Report for 2015/16 has been compiled. Preparation of the Shell Financial Report enables early consideration of reporting and disclosure requirements of any new or amended accounting standards and / or other proposed changes to the Financial Report.

COMMITTEE RECOMMENDATION

THAT the Shell Financial Report and information as per this report be received.

Recommendation of the Audit and Business Improvement Committee, 27 May 2016**5.1.12 INTERIM VALUATION ASSESSMENT**

File No: 8151
Attachments: Nil
Authorising Officer: Ross Cheesman - General Manager Corporate Services
Author: Alicia Cutler - Manager Finance

SUMMARY

This report reviews the fair value assessments of the asset classes not being revalued in the current year and the recommended treatment.

COMMITTEE RECOMMENDATION

THAT the Manager Finance liaise with Deloitte to resolve Buildings and Stormwater indexation issues.

COMMITTEE RECOMMENDATION

THAT the report be received and the concepts discussed in regards to the indexing of Buildings and Stormwater be approved.

Recommendation of the Audit and Business Improvement Committee, 27 May 2016**5.1.13 AUDIT COMMITTEE MEETING DATE(S)**

File No: 5207
Attachments: Nil
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: John Wallace - Chief Audit Executive

SUMMARY

The Committee will consider its requirements and decided the next meeting date.

COMMITTEE RECOMMENDATION

1. THAT an Audit and Business Improvement Committee Meeting be held on Friday 2 September 2016 via teleconference.
2. THAT an Audit and Business Improvement Committee Meeting be held on Friday 7 October 2016 in Council Chambers.

Recommendation of the Audit and Business Improvement Committee, 27 May 2016

5.1.14 ANNUAL AUDIT PLAN PROGRESS

File No: 5207
Attachments: 1. Annual Audit Plan Progress 2015-16
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: John Wallace - Chief Audit Executive

SUMMARY

The progress made against the approved annual audit plan is provided for the information of the committee.

COMMITTEE RECOMMENDATION

THAT the Annual Audit Plan Progress report be received.

Recommendation of the Audit and Business Improvement Committee, 27 May 2016**5.1.15 SERVICE DELIVERY REVIEW - INTERNAL AUDIT FUNCTION**

File No: 5207
Attachments: 1. Service Delivery Review- R3
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: John Wallace - Chief Audit Executive

SUMMARY

The attached report is a requirement of the internal audit standards – International Professional Practices Framework, and is presented for the information of the committee.

This report was included on the Annual Audit Plan for last year but not presented to the committee. It is now re-presented with some minor alterations.

COMMITTEE RECOMMENDATION

THAT the report – Business Improvement Opportunity – Internal Audit Function Service Delivery Review – R3, be received.

Recommendation of the Audit and Business Improvement Committee, 27 May 2016**5.1.16 ANNUAL AUDIT PLAN SUMMARY- 2016 TO 2017 PROPOSED**

File No: 5207

Attachments:

1. Annual Audit Plan 2016-17 Proposed
2. Mayors Preferences
3. Review of Top Risks (Scan)

Authorising Officer: Evan Pardon - Chief Executive Officer

Author: John Wallace - Chief Audit Executive

SUMMARY

The initial work on next year's plan is submitted for information and to allow uninterrupted continuation of already prioritised and approved work, pending the completion of a more detailed review by the CEO and key stakeholders' of priorities for the IA function, for this next plan period. This plan has not been endorsed.

COMMITTEE RECOMMENDATION

THAT the Annual Audit Plan Summary – 2016 to 2017 Proposed report be received.

COMMITTEE RECOMMENDATION

THAT members will bring forward suggested topics to Chief Audit Executive to apply a risk based plus potential gap approach.

Recommendation of the Audit and Business Improvement Committee, 27 May 2016**5.1.17 BUILDING, PLUMBING & DRAINAGE REVIEW**

File No: 5207
Attachments: 1. Building, Plumbing & Drainage Review - Stage-I (Work-In-Progress)
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: John Wallace - Chief Audit Executive

SUMMARY

The attached planned review (Stage-I) is provided as an interim 'work-in-progress' and is therefore an incomplete and unfinished report. Elements of fieldwork are incomplete.

This work nevertheless represents some substantial progress and is an indication of the work undertaken up to a particular point in time, and may include some interim but only limited observations.

The departure of the Building, Plumbing & Drainage Coordinator, in January 2016, together with interruption of review work on this area, before further progress could be made, was due to IA and RM officer being re-allocated to more urgent review areas prior to X-Mas (Compliance Review of Pavers Tender) and these have significantly impacted the initial progress of work. As a result there has now been considerable passage of time since the review commenced, with a resultant need to additionally re-work some aspects of the initial work.

Not all comments, data analysis or trends are therefore verified or complete.

COMMITTEE RECOMMENDATION

THAT the report be received as valuable but incomplete work as the part of an initial 2-Stage review. Stage-I is used as the basis for initial information gathering and understanding of operations, and as the basis for further refinement of scope, content and direction for Stage II.

Recommendation of the Audit and Business Improvement Committee, 27 May 2016

5.1.18 BUSINESS IMPROVEMENT ACTIVITY-ACTION PROGRESS REPORT

File No: 5207
Attachments: 1. BI Activity-Action Progress Report
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: John Wallace - Chief Audit Executive

SUMMARY

The six-monthly requested report is attached for the information of the committee.

COMMITTEE RECOMMENDATION

THAT the Business Improvement Activity-Action Progress report be received.

Recommendation of the Audit and Business Improvement Committee, 27 May 2016**5.1.19 LOSS/THEFT ITEMS - NOVEMBER 2015 TO APRIL 2016****File No:** 3911**Attachments:** 1. **Loss/Theft Report - 1 November 2015 to 30 April 2016****Authorising Officer:** **Drew Stevenson - Manager Corporate and Technology Services**
Ross Cheesman - General Manager Corporate Services**Author:** **Kellie Anderson - Coordinator Property and Insurance**

SUMMARY

Presenting details of the Loss/Theft register for the period 1 November 2015 to 30 April 2016.

COMMITTEE RECOMMENDATION

THAT the Committee 'receives' the Loss/Theft Report for the period 1 November 2015 to 30 April 2016.

Recommendation of the Audit and Business Improvement Committee, 27 May 2016**5.1.20 INVESTIGATION AND LEGAL MATTERS AS AT 30 APRIL 2016**

File No: 5207
Attachments: 1. Legal Matters as at 30 April 2016
Authorising Officer: Tracy Sweeney - Manager Workforce and Strategy
Ross Cheesman - General Manager Corporate Services
Author: Travis Pegrem - Coordinator Industrial Relations and Investigations

SUMMARY

Coordinator Industrial Relations and Investigations presenting an update of financial year to date Investigative Matters and the current Legal Matters as at 30 April 2016.

COMMITTEE RECOMMENDATION

THAT the update of investigative and legal matters for Rockhampton Regional Council be received.

5.2 PLANNING AND REGULATORY COMMITTEE MEETING - 7 JUNE 2016**RECOMMENDATION**

THAT the Minutes of the Planning and Regulatory Committee meeting, held on 7 June 2016 as circulated, be received and that the recommendations contained within these minutes be adopted.

(Note: The complete minutes are contained in the separate Minutes document)

Recommendation of the Planning and Regulatory Committee, 7 June 2016**5.2.1 D/58-2015 - APPLICATION UNDER THE DEVELOPMENT INCENTIVES POLICY FOR DEVELOPMENT PERMIT FOR A MATERIAL CHANGE OF USE FOR A CHILD CARE CENTRE**

File No: D/58-2015

Attachments: 1. Locality Plan
2. Site Plan

Authorising Officer: Tarnya Fitzgibbon - Manager Development and Building
Robert Holmes - General Manager Regional Services

Author: Corina Hibberd - Acting Senior Planning Officer

SUMMARY

Development Application Number: D/58-2015

Applicant: Natural Wonders Berserker Pty Ltd

Real Property Address: Lot 89 on SP171776, Parish of Archer

Common Property Address: 85-87 High Street, Berserker

Rockhampton City Plan Area 2005: Frenchville Residential Area (now Low Density Residential Area)

Type of Approval: Development Permit for a Material Change of Use for Child Care Centre

Date of Decision: 22 September 2015

Application Lodgement Fee: \$5,782.00

Infrastructure Charges: \$76,478.00

Infrastructure charges incentive: "All other Area's" 50% discount
(\$38,239.00 discount)

Incentives sought: Development facilitation
Refund of Development Application Fees
Refund of service and connection fees

COMMITTEE RECOMMENDATION

THAT in relation to the application under the Development Incentives Policy for a Development Permit for a Material Change of Use for a Child Care Centre, on Lot 89 on SP171776, Parish of Archer, located at 85-87 High Street, Berserker, Council resolves to Approve the following incentives if the use commences prior to 22 September 2018

- a) A fifty per cent (50%) reduction of infrastructure charges to the amount of \$38,239.00;
- b) A refund of the application lodgement fee amounting to \$5,782.00 on completion of the development;
- c) A refund of the Service and Connection fees; and
- d) That Council enter into an agreement with the applicant in relation to (a), (b) and (c).

Recommendation of the Planning and Regulatory Committee, 7 June 2016
5.2.2 D/62-2016 - REQUEST FOR APPLICATION OF SUPERSEDED PLANNING SCHEME FOR A STORAGE SHED

File No: D/62-2016
Attachments: 1. Locality Plan
Authorising Officer: Tarnya Fitzgibbon - Manager Development and Building
 Robert Holmes - General Manager Regional Services
Author: Corina Hibberd - Acting Senior Planning Officer

SUMMARY

Development Application Number: D/62-2016
Applicant: Ricky Allan Buckley
Real Property Address: Lot 46 on RP601383
Common Property Address: Lot 46 Bowlin Road, Port Curtis
Area of Site: 5,160 square metres
Superseded Planning Scheme: Fitzroy Shire Planning Scheme 2005
Zone: Rural Zone
Planning Scheme Overlays: Flood Prone Land Overlay
Existing Development: Vacant
Existing Approvals: Nil
Approval Sought: Request for application of superseded planning scheme for a storage shed.
Nature of Approval: To accept a development application for development that is prohibited development under the planning scheme and was assessable development under a superseded planning scheme; and assess and decide the application under the superseded planning scheme

Application Progress:

<i>Application Lodged:</i>	5 May 2016
<i>Planning and Regulatory Committee Meeting:</i>	7 June 2016
<i>Council Meeting:</i>	14 June 2016
<i>Statutory due determination date:</i>	16 June 2016

COMMITTEE RECOMMENDATION

THAT in relation to the Request for Application of a Superseded Planning Scheme, made by Ricky Allan Buckley on Lot 46 on RP601383, Parish of Gavial, located at Lot 46 Bowlin Road, Port Curtis, Council resolves to accept the request and assess the application under the Superseded Planning Scheme.

Recommendation of the Planning and Regulatory Committee, 7 June 2016**5.2.3 D/69-2016 - DEVELOPMENT APPLICATION FOR A MATERIAL CHANGE OF USE FOR A HANGAR AT THE AIRPORT - COUNCIL TO MAKE DONATION TO THE CAPRICORN HELICOPTER RESCUE SERVICE**

File No: D/69-2016

Attachments: 1. Letter from Capricorn Helicopter Rescue Service

Authorising Officer: Robert Holmes - General Manager Regional Services

Author: Tarnya Fitzgibbon - Manager Development and Building

SUMMARY

Capricorn Helicopter Rescue lodged a development application for a Material Change of Use for a Hangar at the Airport. It paid application fees and is requesting that those application fees be paid back as a donation to the Capricorn Helicopter Rescue.

COMMITTEE RECOMMENDATION

THAT Council make a donation to the Capricorn Helicopter Rescue Service in the amount of 100% of the applicable fee.

Recommendation of the Planning and Regulatory Committee, 7 June 2016
5.2.4 D/177-2015 - DEVELOPMENT APPLICATION FOR A MATERIAL CHANGE OF USE FOR AN EDUCATIONAL ESTABLISHMENT

File No: D/177-2015

Attachments:

1. Locality Plan
2. Site Plan
3. Floor Plan and Elevations
4. 3D Views

Authorising Officer: Tarnya Fitzgibbon - Manager Development and Building
Robert Holmes - General Manager Regional Services

Author: Hayley Chadwick - Compliance Assessment Administrator

SUMMARY

Development Application Number: D/177-2015

Applicant: Masimo Holdings TA New Horizons Safety and Training c/- Reel Planning CQ

Real Property Address: Lot 3 on RP600250, Parish of Rockhampton

Common Property Address: 241 Bolsover Street, Rockhampton City

Area of Site: 506 square metres

Planning Scheme: Rockhampton City Plan 2005

Rockhampton City Plan Area: South Rockhampton Low Impact Industrial Area

Planning Scheme Overlays: Flood Storage High Hazard Overlay

Existing Development: House and outbuildings

Existing Approvals: Nil

Approval Sought: Development Permit for a Material Change of Use for an Educational Establishment

Level of Assessment: Impact Assessable

Submissions: One (in support)

Referral Agency(s): Nil

Adopted Infrastructure Charges Area: Charge Area 1

Application Progress:

<i>Application Lodged:</i>	15 December 2015
<i>Acknowledgment Notice issued:</i>	6 January 2016
<i>Request for Further Information sent:</i>	20 January 2016
<i>Request for Further Information responded to:</i>	1 March 2016
<i>Submission period commenced:</i>	22 March 2016
<i>Submission period end:</i>	14 April 2016
<i>Notice of Compliance received:</i>	15 April 2016
<i>Council request for additional time:</i>	17 May 2016
<i>Statutory due determination date:</i>	14 June 2016

COMMITTEE RECOMMENDATION**RECOMMENDATION A**

THAT in relation to the application for a Development Permit for a Material Change of Use for Educational Establishment, made by Masimo Holdings TA New Horizons Safety and Training c/- Reel Planning CQ on Lot 3 on RP600250, Parish of Rockhampton, located at 241 Bolsover Street, Rockhampton City, Council resolves to Approve the application despite its conflict with the planning scheme and provide the following grounds to justify the decision despite the conflict:

- a) An Educational Establishment for workplace/ industry training such as forklift licensing, working safely at heights and entering and working in confined spaces, is considered appropriate and complementary to the industrial nature and intent of the area;
- b) The development results in the removal of a residential use from an industrial area and flood prone land;
- c) Assessment of the development against the relevant area intent, planning scheme codes and planning scheme policies demonstrates that the proposed development will not cause significant adverse impacts on the surrounding natural environment, built environment and infrastructure, community facilities, or local character and amenity; and
- d) The proposed development does not compromise the relevant State Planning Policy.

RECOMMENDATION B

That in relation to the application for a Development Permit for a Material Change of Use for Educational Establishment, made by Masimo Holdings TA New Horizons Safety and Training c/- Reel Planning CQ on Lot 3 on RP600250, Parish of Rockhampton, located at 241 Bolsover Street, Rockhampton City, Council resolves to Approve the application subject to the following conditions:

1.0 ADMINISTRATION

- 1.1 This Development Approval is for an Educational Establishment for workplace/ industry education and training only.
- 1.2 The Developer and his employee, agent, contractor or invitee is responsible for ensuring compliance with the conditions of this development approval.
- 1.3 Where these Conditions refer to "Council" in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.
- 1.4 All conditions, works, or requirements of this development approval must be undertaken and completed and be accompanied by a Compliance Certificate for any operational works required by this development approval;
 - 1.4.1 to Council's satisfaction;
 - 1.4.2 at no cost to Council; and
 - 1.4.3 prior to the commencement of the use.unless otherwise stated.
- 1.5 Infrastructure requirements of this development approval must be contributed to the relevant authorities, where applicable, at no cost to Council, prior to the commencement of the use, unless otherwise stated.
- 1.6 The following further Development Permits must be obtained prior to the commencement of any works associated with their purposes:
 - 1.6.1 Operational Works:

- (i) Access and Parking Works;
- (ii) Sewerage Works;
- 1.6.2 Plumbing and Drainage Works; and
- 1.6.3 Building Works:
 - (i) Demolition Works; and
 - (ii) Building Works.
- 1.7 All Development Permits for Operational Works and Plumbing and Drainage Works must be obtained prior to the issue of a Development Permit for Building Works.
- 1.8 All works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards, unless otherwise stated.
- 1.9 All engineering drawings/specifications, design and construction works must be in accordance with the requirements of the relevant *Australian Standards* and must be approved, supervised and certified by a Registered Professional Engineer of Queensland.
- 2.0 APPROVED PLANS AND DOCUMENTS
- 2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by any condition of this development approval:

Plan/Document Name	Plan/Document Reference	Dated
Site Plan and Mezzanine	SK-003 Revision 5	17 November 2015
Plan and Elevations	SK-004 Revision 5	17 November 2015
Section and 3D Views	SK-006 Revision 5	17 November 2015
Engineering Report	K3328-0005/B	29 February 2016
Conceptual Hydraulic Impact Assessment	K3328-0002	8 September 2015

- 2.2 Where there is any conflict between the conditions of this development approval and the details shown on the approved plans and documents, the conditions of this development approval must prevail.
- 2.3 Where conditions require the above plans or documents to be amended, the revised document(s) must be submitted for approval by Council prior to the prompt commencement of the use.
- 3.0 ACCESS AND PARKING WORKS
- 3.1 A Development Permit for Operational Works (access and parking works) must be obtained prior to the commencement of any access and parking works on the site.
- 3.2 All works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), Capricorn Municipal Development Guidelines, *Australian Standard AS2890 "Parking Facilities"* and the provisions of a Development Permit for Operational Works (access and parking works).
- 3.3 All parking spaces, access driveway(s), and vehicular manoeuvring areas associated with this proposed development must be concrete paved or asphalted.
- 3.4 Any redundant vehicular crossovers must be replaced by Council standard kerb and channel.
- 3.5 A minimum of four (4) car parking spaces must be provided in accordance with the approved plans (Refer to Condition 2.1).

4.0 SEWERAGE WORKS

- 4.1 A Development Permit for Operational Works (sewerage works) must be obtained prior to the commencement of any sewerage works on the site.

Note: As an alternative to Operational Works (sewerage works), the required works may be constructed via a Private Works Quote.

- 4.2 All works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), Capricorn Municipal Development Guidelines, Water Supply (Safety and Reliability) Act, Plumbing and Drainage Act and the provisions of a Development Permit for Operational Works (sewerage works).
- 4.3 The development must be connected to Council's reticulated sewerage network.
- 4.4 The existing sewerage connection point(s) located adjacent to the northern boundary must be disconnected.
- 4.5 A new sewerage connection point must be provided from the trunk sewerage main located within East Lane. An access chamber must be constructed as a direct connection to trunk sewerage main is not permitted.
- 4.6 The finished sewerage access chamber surface must be at a sufficient level to avoid ponding of stormwater above the top of the chamber. A heavy duty trafficable lid must be provided in the trafficable area.
- 4.7 Sewer connections located within trafficable areas must be raised or lowered to suit the finished surface levels and must be provided with trafficable lids.
- 4.8 Any proposed sewerage access chambers located below a ten per cent (10%) Annual Exceedance Probability level must be provided with bolt down lids.

5.0 PLUMBING AND DRAINAGE WORKS

- 5.1 A Development Permit for Plumbing and Drainage Works must be obtained for the removal and/or demolition of any existing structure on the development site.
- 5.2 All internal plumbing and drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), Capricorn Municipal Development Guidelines, *Water Supply (Safety and Reliability) Act, Plumbing and Drainage Act*, Council's Plumbing and Drainage Policies and the provisions of a Development Permit for Plumbing and Drainage Works.
- 5.3 The development must be connected to Council's reticulated water network.
- 5.4 The existing water connection point(s) must be retained, and upgraded if necessary, to service the development.
- 5.5 Water meter boxes located within trafficable areas must be raised or lowered to suit the finished surface levels and must be provided with heavy duty trafficable lids.
- 5.6 All sanitary drainage works must comply with *Australian Plumbing and Drainage Standard AS3500 Part 2 section 3 and 4 for flood affected areas*.
- 5.7 Sewerage trade waste permits must be obtained for the discharge of any non-domestic waste into Council's sewerage reticulation network. Arrestor traps must be provided where commercial or non-domestic waste is proposed to be discharged into the sewer system.

6.0 ROOF AND ALLOTMENT DRAINAGE WORKS

- 6.1 All roof and allotment drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), Queensland Urban Drainage Manual, Capricorn Municipal Development Guidelines, sound engineering practice and the provisions of a Development Permit for Operational Works (roof and allotment drainage works).

-
- 6.2 All roof and allotment runoff from the development must be directed to a lawful point of discharge and must not restrict, impair or change the natural flow of runoff water or cause a nuisance or worsening to surrounding land or infrastructure.
- 6.3 The development must not increase peak stormwater runoff for a selected range of storm events up to and including a one per cent (1%) Annual Exceedance Probability defined flood event, for the post development condition.
- 6.4 All roof water must be collected and discharged to the kerb and channel in Bolsover Street.
- 7.0 SITE WORKS
- 7.1 All earthworks must be undertaken in accordance with Australian Standards, AS3798 "Guidelines on Earthworks for Commercial and Residential Developments".
- 7.2 Site works must be constructed such that they do not, at any time, in any way restrict, impair or change the natural flow of runoff water, or cause a nuisance or worsening to surrounding land or infrastructure.
- 8.0 BUILDING WORKS
- 8.1 A Development Permit for Building Works must be obtained for the removal and/or demolition of any existing structure on the development site.
- 8.2 The existing dwelling on the subject land must be demolished or removed from the site.
- 8.3 All building works must be undertaken in accordance with Council's Building Over/Adjacent to Local Government Sewerage Infrastructure Policy.
- 8.4 Any application for Building Works must be accompanied by a detailed structural engineering report and a building certificate prepared by a suitably qualified Registered Professional Engineer of Queensland, which demonstrates that the building has been designed to withstand the forces created by floodwaters and debris loading.
- 8.5 All electrical and telecommunication services and utilities connected to the property, including electrical outlets, must be designed and installed at such a height that they are a minimum of 500 millimetres above a one per cent (1%) Annual Exceedance Probability defined flood event.
- 8.6 Areas below the 1 in 100 year Average Recurrence Interval Fitzroy River Flood level must be designed and constructed using flood resilient materials.
- 8.7 All buildings must be constructed in accordance with the *Building Code of Australia – Volume 2*, and the *Queensland Development Code MP3.5 Construction of Buildings in Flood Hazard Area*.
- 8.8 All external elements, such as air conditioners and similar equipment, must be adequately screened from public view, to Council's satisfaction.
- 8.9 Any lighting devices associated with the development, such as sensory lighting, must be positioned on the development site and shielded so as not to cause glare or other nuisance to nearby residents and motorists. Night lighting must be designed, constructed and operated in accordance with *Australian Standard AS4282 "Control of the obtrusive effects of outdoor lighting"*.
- 8.10 Impervious paved waste storage area/s must be provided in accordance with the approved plans (refer to condition 2.1) and the *Environmental Protection Regulation 2008* and must be:
- 8.10.1 designed and located so as not to cause a nuisance to neighbouring properties;
-

- 8.10.2 surrounded by at least a 1.8 metre high fence that obstructs from view the contents of the waste storage area by any member of the public from any public place;
- 8.10.3 of a sufficient size to accommodate bins and clearances around the bins for manoeuvring and cleaning;
- 8.10.4 setback a minimum of two (2) metres from any road frontage; and
- 8.10.5 provided with a suitable hosecock and hoses at the refuse container area, and washdown must be drained to the sewer and fitted with an approved stormwater diversion valve arrangement in accordance with the Sewerage Trade Waste provisions and the *Plumbing and Drainage Act*.

OR

As an alternative to a washdown facility, a fully contained commercial bin cleaning service is acceptable provided no wastewater is discharged from the site to the sewer.

9.0 LANDSCAPING WORKS

- 9.1 A Landscaping Plan must be submitted with the first application for a Development Permit for Operational Works for approval. The landscaping must be constructed and/or established prior to the commencement of the use and the landscape areas must predominantly contain plant species that are locally native to the Central Queensland region due to their low water dependency.
- 9.2 The planting must be designed to specifically soften the built form by incorporating a variety of species including some plants with a minimum mature height of three (3) metres.
- 9.3 Screening plant species must be incorporated along the north-western property boundary within the landscaping area.
- 9.4 Garden edging with a minimum height of fifty (50) millimetres must be provided around the landscaping area to contain soil and mulch.
- 9.5 The shape of the landscaping area must be amended to accommodate the turning movements of vehicles.
- 9.6 The landscaped areas must be subject to:
 - 9.6.1 a watering and maintenance plan during establishment; and
 - 9.6.2 an ongoing maintenance and replanting programme.

10.0 ELECTRICITY AND TELECOMMUNICATIONS

- 10.1 Electricity and telecommunication connections must be provided to the proposed development to the standards of the relevant authorities.
- 10.2 Evidence must be provided of a Telecommunications Infrastructure Provisioning Confirmation and Certificate of Electricity Supply with the relevant service providers to provide the use with telecommunication and live electricity connections, in accordance with the requirements of the relevant authorities prior to the commencement of the use.

11.0 ASSET MANAGEMENT

- 11.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be at full cost to the Developer.
- 11.2 Any damage to existing stormwater, water supply and sewerage infrastructure, kerb and channel, pathway or roadway (including removal of concrete slurry from public land and Council infrastructure) that occurs while any works are being carried out in association with this development approval must be repaired at full cost to the

developer. This includes the reinstatement of any existing traffic signs or pavement markings that may have been removed or damaged.

12.0 ENVIRONMENTAL HEALTH

- 12.1 Noise emitted from the activity must not cause an environmental nuisance.
- 12.2 Operations on the site must have no significant impact on the amenity of adjoining premises or the surrounding area due to the emission of light, noise or dust

13.0 ENVIRONMENTAL

- 13.1 An Erosion Control and Stormwater Control Management Plan in accordance with the *Capricorn Municipal Design Guidelines*, must be:

- 13.1.1 implemented, monitored and maintained for the duration of the works, and until all exposed soil areas are permanently stabilised (for example, turfed, hydromulched, concreted, landscaped); and

- 13.1.2 available on-site for inspection by Council Officers whilst all works are being carried out.

14.0 OPERATING PROCEDURES

- 14.1 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the site. No storage of materials, parking of construction machinery or contractors' vehicles will be permitted in Bolsover Street or East Lane.

- 14.2 All waste storage areas must be:

- 14.2.1 kept in a clean and tidy condition; and

- 14.2.2 maintained in accordance with *Environmental Protection Regulation 2008*.

- 14.3 The hours of operations must be limited to:

- (i) 0800 hours to 1700 hours on Monday to Friday, and

- (ii) 0800 hours to 1200 hours on Saturday,

with no operations on Sundays or Public Holidays.

- 14.4 The applicant must prepare a Contingency Plan for flooding. Council is not required to approve contingency plans and Council does not accept any liability for loss of or damage to property, or injury or loss of life as a result of any person using or relying on the contingency plan, or failing to use the contingency plan during a flood event.

- 14.5 It is the responsibility of the owner or occupier of the land from time to time to implement the contingency plan during a flood event or if there is a risk of flooding near the land.

ADVISORY NOTES

NOTE 1. Aboriginal Cultural Heritage

It is advised that under section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage (the "cultural heritage duty of care"). Maximum penalties for breaching the duty of care are listed in the Aboriginal Cultural Heritage legislation. The information on Aboriginal Cultural Heritage is available on the Department of Aboriginal and Torres Strait Islander and Multicultural Affairs website www.datsima.qld.gov.au

NOTE 2. Asbestos Removal

Any demolition and/or removal works involving asbestos materials must be undertaken in accordance with the requirements of the *Work Health and Safety* legislation and *Public Health Act 2005*.

NOTE 3. General Environmental Duty

General environmental duty under the *Environmental Protection Act* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the property during all stages of the development including earthworks, construction and operation.

NOTE 4. General Safety Of Public During Construction

The *Work Health and Safety Act* and *Manual of Uniform Traffic Control Devices* must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being constructed on a road.

NOTE 5. Infrastructure Charges Notice

This application is subject to infrastructure charges in accordance with Council policies. The charges are presented on an Infrastructure Charges Notice.

RECOMMENDATION C

That in relation to the application for a Development Permit for a Material Change of Use for Educational Establishment, made by Masimo Holdings TA New Horizons Safety and Training c/- Reel Planning CQ on Lot 3 on RP600250, Parish of Rockhampton, located at 241 Bolsover Street, Rockhampton City, Council resolves to issue an Infrastructure Charges Notice for the amount of \$34,479.50

5.2.5 MONTHLY OPERATIONS REPORT COMMUNITY STANDARDS AND COMPLIANCE UNIT FOR APRIL 2016**File No:** 1464**Attachments:**

1. Monthly Operations Report from Community Standards and Compliance Unit for April 2016
2. Traffic Light Report for April 2016
3. Financial Matters Report for April 2016

Authorising Officer: Michael Rowe - General Manager Community Services**Author:** Catherine Hayes - Manager Community Standards and Compliance

SUMMARY

The monthly Operations Report for Community Standards and Compliance Unit as at 30 April 2016 is presented for Councillor's information.

COMMITTEE RECOMMENDATION

THAT the Community Standards and Compliance Monthly Operations Report for April 2016 be 'received'.

Recommendation of the Planning and Regulatory Committee, 7 June 2016**5.2.6 AMENDMENT SUBORDINATE LOCAL LAW NO. 5 (PARKING) 2011****File No:** 7806**Attachments:** 1. **Map of Additional Areas to be Included
(Riverside Carparks)****Authorising Officer:** Michael Rowe - General Manager Community Services**Author:** Catherine Hayes - Manager Community Standards and Compliance

SUMMARY

Approval is sought to amend Schedule 2 Subordinate Local Law No.5 (Parking) 2011 – Declared off-street regulated parking areas by inserting the Quay Street Carpark as a declared off-street regulated parking area.

COMMITTEE RECOMMENDATION

THAT Council take the necessary actions in accordance with the *Local Government Act 2009* to amend Schedule 2 Subordinate Local Law No.5 (Parking) 2011 to give effect to the insertion of Quay and Denham Street Carpark Lot 1 RP607540 as a declared off-street regulated parking area.

Recommendation of the Planning and Regulatory Committee, 7 June 2016**5.2.7 PROPOSED ENFORCEMENT PROCEEDINGS**

File No: 11098
Attachments: Nil
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Catherine Hayes - Manager Community Standards and Compliance

SUMMARY

This report seeks approval to commence proceedings in the Magistrate Court for failing to park completely within the confines of a parking bay as required by section 211(2) of the Transport Operations (Road Use Management – Road Rules) Regulation 2009. The alleged offender has requested that the matter be heard in Court

COMMITTEE RECOMMENDATION

That Council resolve not to proceed with Magistrate Court prosecutions for failing to park completely within the confines of a parking bay as required by section 211(2) of the Transport Operations (Road Use Management – Road Rules) Regulation 2009.

Recommendation of the Planning and Regulatory Committee, 7 June 2016**5.2.8 PROPOSED ENFORCEMENT PROCEEDINGS NO. 2**

File No: 11098
Attachments: Nil
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Catherine Hayes - Manager Community Standards and Compliance

SUMMARY

This report seeks approval to commence proceedings in the Magistrate Court against for stopping in an area with a no stopping sign as required by section 167 of the Transport Operations (Road Use Management – Road Rules) Regulation 2009. The alleged offender has requested that the matter be heard in Court.

COMMITTEE RECOMMENDATION

THAT Council resolve to proceed with Magistrate Court prosecutions for stopping in an area with a no stopping sign as required by section 167 of the *Transport Operations (Road Use Management – Road Rules) Regulation 2009*.

6 OFFICERS' REPORTS

6.1 ROCKHAMPTON REGION FISHING DEVELOPMENT STRATEGY

File No:	8026
Attachments:	1. Marine Infrastructure and Fishing Tourism Open Ended Survey Report
Authorising Officer:	Evan Pardon - Chief Executive Officer
Author:	Wade Clark - Community Engagement Officer

SUMMARY

The Draft Rockhampton Region Fishing Development Strategy outlines a series of plans aimed at creating a recreational fishing tourism industry and enhanced local lifestyles through improved amenity and experiences. Stakeholder engagement has assisted the development of the Strategy and a Council endorsed community engagement process on the document is requested.

OFFICER'S RECOMMENDATION

THAT a community engagement process be undertaken for the Draft Rockhampton Region Fishing Development Strategy document.

COMMENTARY

On 4 November 2015 the Infrastructure Committee recommended the development of a Draft Marine Infrastructure Plan and Strategy. This was endorsed by Council on 10 November 2015.

Council directed the following areas be included in the Marine Infrastructure Plan and Strategy:

- Marine infrastructure (on the Fitzroy River and other appropriate locations)
- Marketing efforts (when it is envisaged that Barramundi stocks will rebound)
- Business development (what recreational fishing related businesses could develop within our Region)
- Improvement to marine ecology

From November 2015 to May 2016 a collaborative drafting process was undertaken by Council officers with assistance of major local stakeholders, this entailed:

- One on one meetings with key stakeholder groups (CQU, Department of Transport and Main Roads, Department of Environment and Heritage Protection, Dharumbal Elder representatives, Fitzroy Basin Association, Great Barrier Reef Marine Park Authority (GBRMPA), Gladstone Ports Corporation (GPC) and InfoFish. The Department of Agriculture and Fisheries were invited to participate but indicated that they would review the Strategy once it had been drafted.
- A broader reference group meeting with identified local stakeholders and relevant State Government departments (CapTag, Central Queensland Boat Ramp Action Group, CQU, Department of Transport and Main Roads, Dharumbal Elder representatives, Fitzroy Basin Association, Local fishers, GPC, GBRMPA, InfoFish and the Rockhampton Coast Guard) on 27 July.
- Two community surveys to inform the development of the strategy:
 - The Marine Infrastructure and Fishing Tourism Survey (11 January 2016 to 8 February 2016), report attached. 410 responses to this survey.

Main Messages were:

- 83% of respondents want to see improvements to marine infrastructure.
- Improving land based fishing opportunities most important aspect for local fishers.
- Additional boats ramps requested for North Rockhampton and Port Alma.
 - The Community Boating and Fishing Survey (22 April 2016 to 20 May 2016). 495 responses to this survey.

Main messages were:

- General dissatisfaction with number and quality of existing boat ramp areas.
- 14% of boat ramp users surveyed travelled from outside the Region.
- A new North Rockhampton boat ramp, Northside land based fishing platforms and parking extensions for the Quay Street Boat Ramp were the priority for the City of Rockhampton.
- An upgrade of the existing Port Alma facility with more parking was the highest priority outside the City of Rockhampton.

Utilising this information sourced from the community and stakeholders, coupled with research into areas such boat registrations and population forecasts Council officers developed the Draft Rockhampton Region Fishing Development Strategy (the Draft Strategy).

Council officers are now seeking endorsement to undertake a broader community engagement on the Draft Strategy document. The adopted strategy will then guide the implementation of plans to maximise the lifestyle and economic opportunities offered by the change. It is planned to seek Council adoption no later than August 2016.

According to Council's community engagement matrix this engagement is rated as a Level 1: High Regional Engagement. If endorsed by the Council the engagement period will proceed from the 17 June 2016 to the 15 July 2016.

BACKGROUND

The Queensland State Government last year declared Net Free Zones (NFZ) in three locations across the State. The NFZ is a ban on the use of gill netting of fish in these areas.

The Fitzroy River and a significant proportion of Keppel Bay is one of three NFZ's with the others being in Mackay and Cairns.

This provides the Rockhampton Region with a unique opportunity to create a new tourism destination product for Central Queensland through recreational fishing tourism.

To take advantage of this opportunity, Council officers have developed a comprehensive strategy addressing infrastructure, marketing, business development, fisheries management and the ecology/environment.

The Rockhampton Region has had no upgrades in terms of marine infrastructure since the construction of the South Rockhampton (Quay Street) Boat Ramp in 2009/10.

As at October 2015 the Rockhampton Regional local government area (LGA) had 5,189 registered vessels with approximately 4,825 of these vessels being trailer loaded.

Currently the Rockhampton Region has access to nine salt water designated boat lanes on the Fitzroy River and Port Alma with an estimated 100 car parks (formed and unformed).

Based on average demand (14% of the trailer fleet), the Rockhampton Region currently requires 17 boat lanes and approximately 380 car parks.

PREVIOUS DECISIONS**4 NOVEMBER 2015 INFRASTRUCTURE COMMITTEE RECOMMENDATION**

That the Committee recommends Council proceed with the preparation of a Marine Infrastructure and Development Plan / Strategy.

Moved by: Councillor Fisher

Seconded by: Councillor Smith

MOTION CARRIED**10 NOVEMBER 2015 COUNCIL RESOLUTION**

That the Minutes of the Infrastructure Committee meeting, held on 4 November 2015 as circulated, be received and that the recommendations contained within these minutes be adopted

Moved by: Councillor Williams

Seconded by: Councillor Smith

MOTION CARRIED**BUDGET IMPLICATIONS**

The community engagement process will have a budget of \$2,000.

Council needs to note that there are draft projects within the strategy that may require a level of investment from the Council if it decides to enact the strategy.

STAFFING IMPLICATIONS

The Community Engagement Officer will lead the engagement process with assistance of the Manager Engineering, Manager Regional Promotions, Coordinator Strategic Planning and the Regional Business Development Officer.

CORPORATE/OPERATIONAL PLAN**Economy – Strategic Planning – Manage the strategic planning functions of Council**

Promote the sustainable development of natural and physical resources and the maintenance of ecological processes and genetic diversity.

Economy – Economic Development – Provide strategic development on regional matters

Collaborate with government agencies to identify and foster the development of new industries in the Region.

Living, Learning & Leisure – Parks & Open Space – Provide and maintain an open space parks network and recreation facilities

- *Plan for appropriate open space within the Region.*
- *Provide developmental programs for sporting and recreational groups.*

CONCLUSION

The Rockhampton Regional Council has an opportunity to further diversify the Region's economy through the development of a recreational fishing tourism industry.

The iconic Barramundi and King Threadfin are the two major estuary sports fish in Australia and the Fitzroy River has both. Rockhampton is the only place in Australia where there is an airport, nearby accommodation of all standards, city attractions and where these two sports fish can be reliably targeted.

To maximise the opportunity the Council and stakeholders need to work together to improve marine facilities, support business development, establish marketing and branding, ensure good fishery management practices and that the freshwater and marine systems are managed sustainably.

By endorsing the community engagement process Council will understand whether the community wishes to cast a lure to catch a larger recreational fishing tourism industry.

ROCKHAMPTON REGION FISHING DEVELOPMENT STRATEGY

Marine Infrastructure and Fishing Tourism Open Ended Survey Report

Meeting Date: 9 June 2016

Attachment No: 1



**Rockhampton Regional Council
Marine Infrastructure & Fishing Tourism
Open Ended Survey Report**

Date of survey: January to February 2016

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Executive Summary

Rockhampton Regional Council directed a *Marine Infrastructure and Fishing Tourism Strategy* be created to influence more recreational fishing. To help create the Strategy a community engagement has been launched.

To open the community engagement a community conversation was initiated using an open ended survey asking questions on key areas of the Strategy including: marine infrastructure, business development, marketing, fisheries management and the ecology & environment.

The open ended survey was undertaken through an online survey, a hard copy survey and face to face interviews from 11 January 2016 to 8 February 2016. In total, 410 responses were received.

The Department of Agriculture and Fisheries undertake a regular Statewide Recreational Fishing Survey, in the 2013–14 survey there was an estimated 22,000 anglers in the wider Region (Rockhampton and the Capricorn Coast). For the purpose of calculating a Regional population of anglers and boaties this estimate will be used.

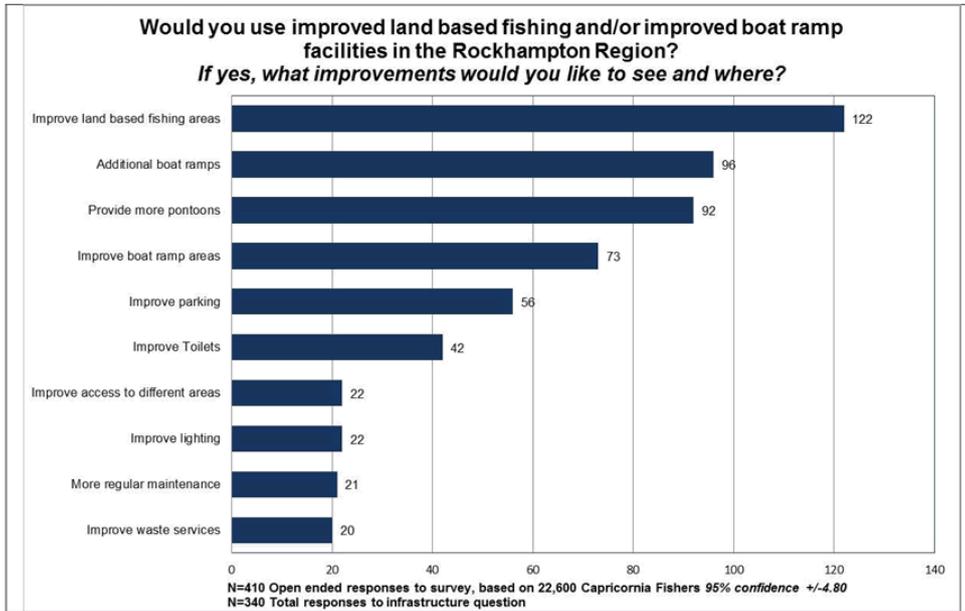
410 responses provides the survey with a 95% confidence level +/-4.8% based on a 22,000 population. In terms of representivity some age groups have a correlation with the ABS service age groups, 25-34 & 35-49 over represented whilst 70+ under represented. Gender representation was higher for males than females.

Main Messages from participants

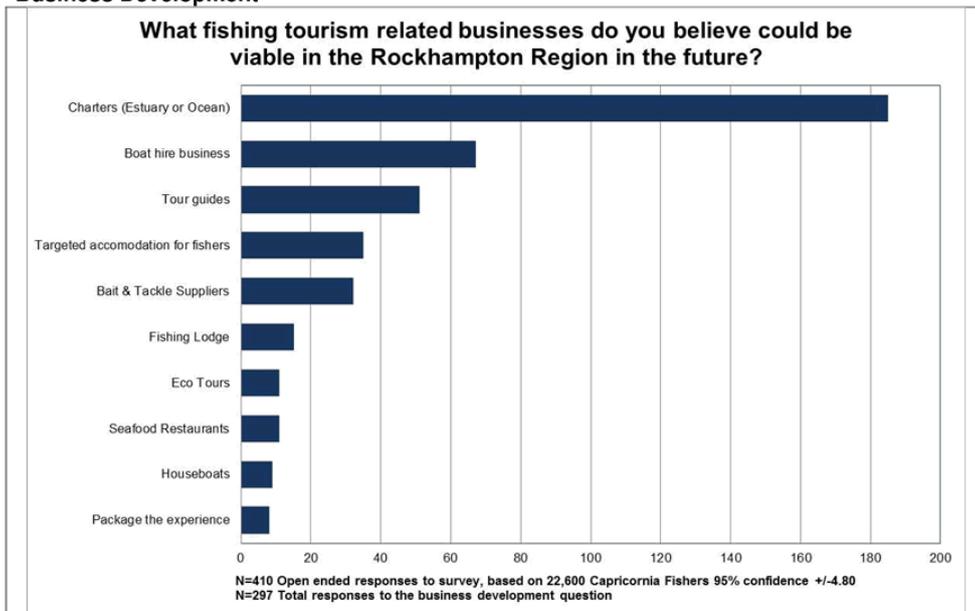
- **83% of respondents want to see improvements to marine infrastructure**
 - A total of 340 respondents out of 410 total respondents wanted to see improvements to items like land based fishing opportunities, boat ramps and boat ramp areas including amenities.
- **Most boating respondents requested improvements to existing boat ramps**
 - Improving boat ramp areas varied from providing more floating pontoons, providing more parking, improving lighting, providing toilets (Port Alma) and improving waste services/bins.
- **Improving land based fishing opportunities is the single most important aspect for local fishers**
 - 36% of those that want to see improvements to infrastructure indicated that land based fishing areas needed to be improved due to current high height of structures / inaccessibility to riverbanks.
- **Additional boats ramps requested at various locations**
 - 28% of those that want to see improvements to infrastructure indicated more boats ramps were needed.
 - Most wanted to see a new facility built on the North side (Callaghan Park) and then at Port Alma.
- **Fishing charters, boat hire, tour guides, targeted accommodation and bait & tackle shops were business development opportunities mentioned by respondents**
 - Other ideas included: fishing lodges, eco tours, seafood restaurants, houseboats, BBQ boats, bait farming, additional caravan parks, food & drink vendors and charter|catch|cook operations.
- **Cost of running a business, floods and needing more tourists key obstacles for the fishing tourism industry**
- **Social media, TV shows and more fishing tournaments key aspects to marketing our Fishery**
 - Many indicated that undertaking these methods (when the fishery was ready) would be the best and easiest way to promote our Region. Some went further seeking rebranding Rockhampton to the *Beef & Barra Capital*.
- **Leveraging off the Barra Bounty and the Women That Fish additional ways to promote the Fishery**
- **Lowering sports fish bag limits, improving compliance, adjusting sports fish size limits were the three main methods fishers indicated to ensuring a sustainable fishery.**
- **Cleaning up the Riverbank/River, Keeping pollutants out of the River and increasing policing were the three main methods fishers thought would improve the local catchment environment.**



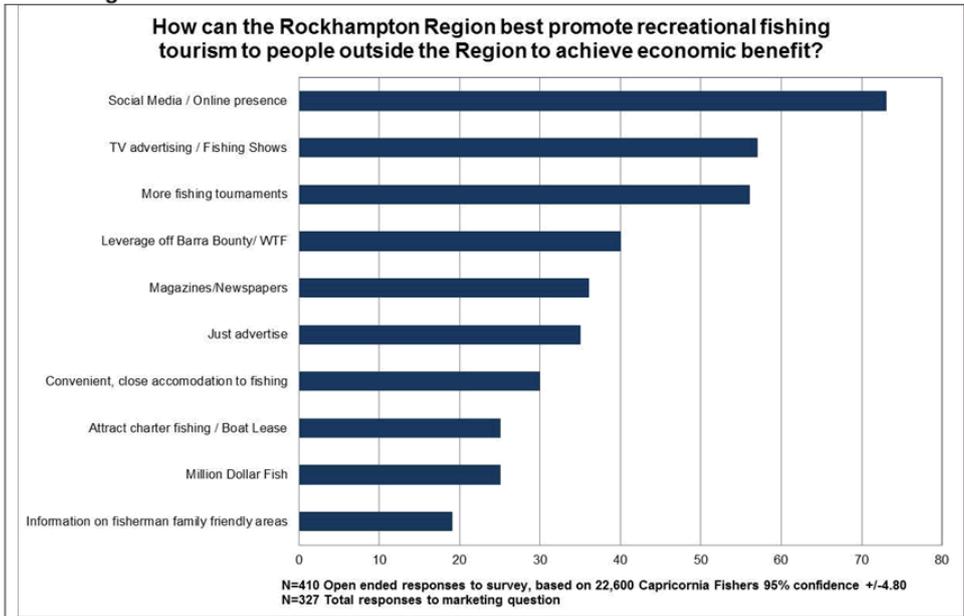
Marine Infrastructure



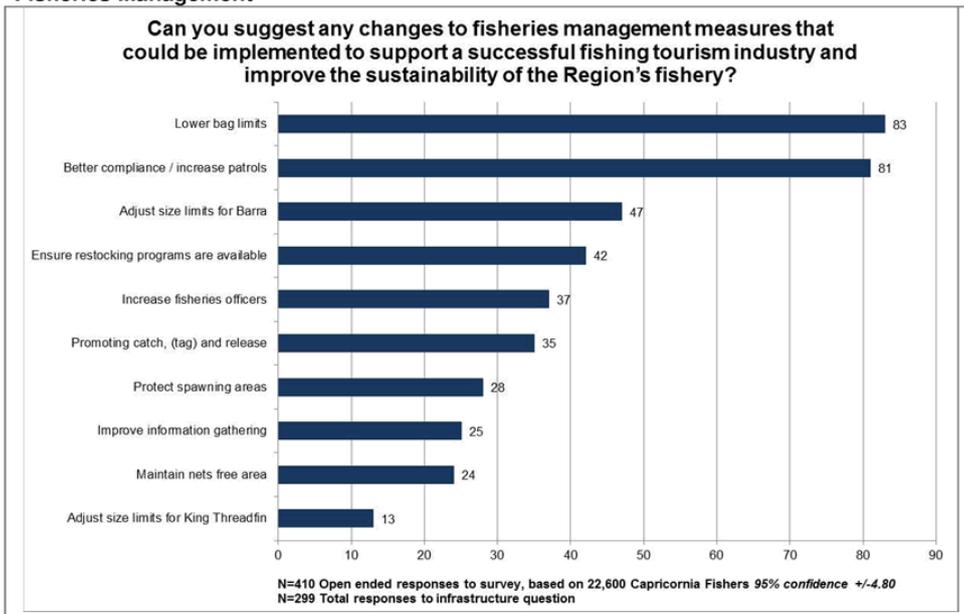
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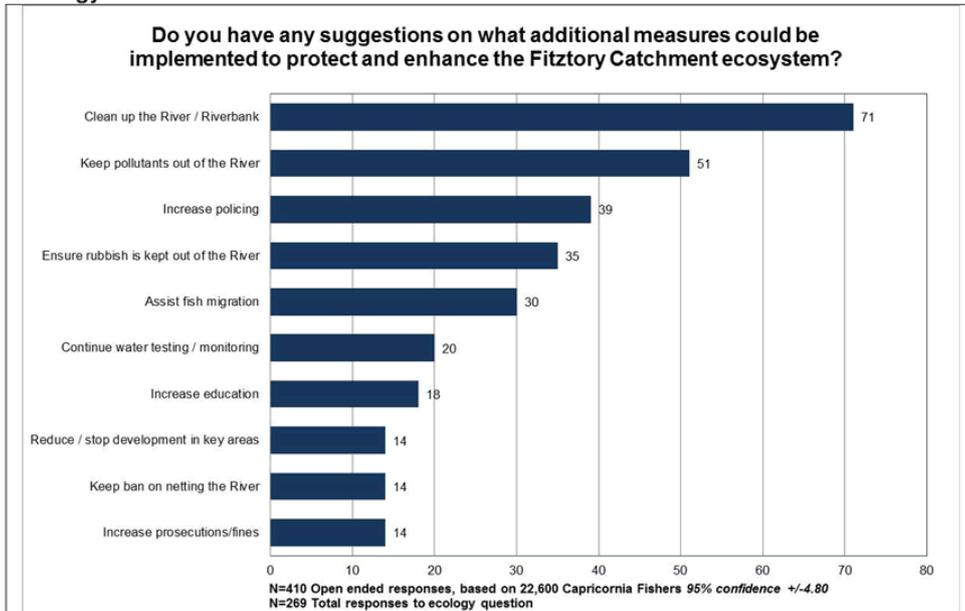
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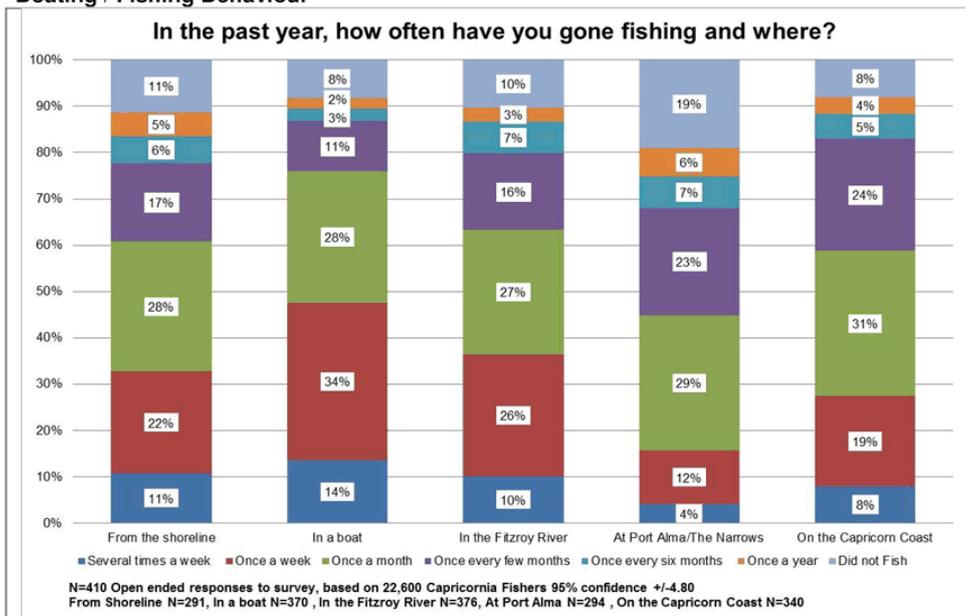
Fisheries Management



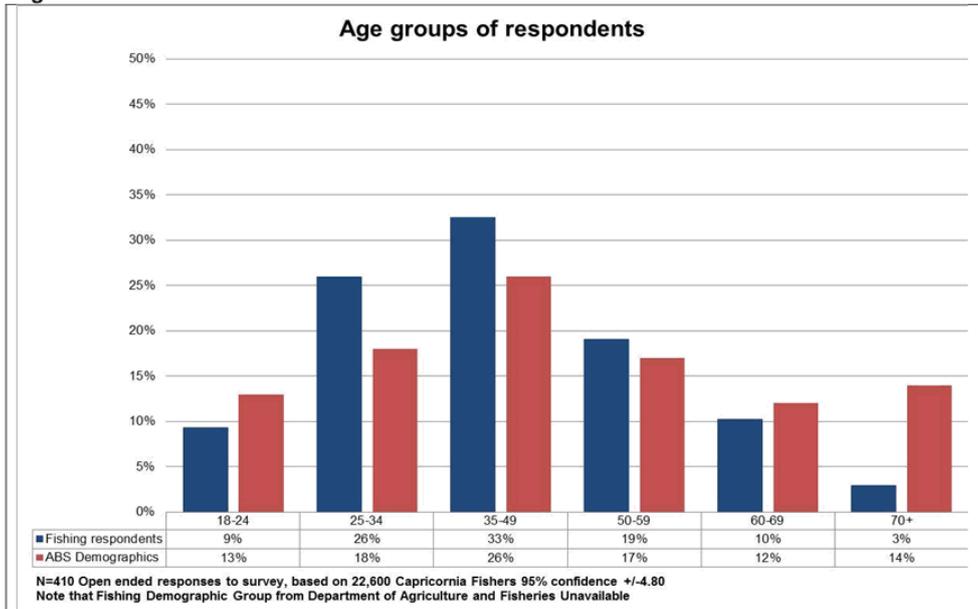
Ecology



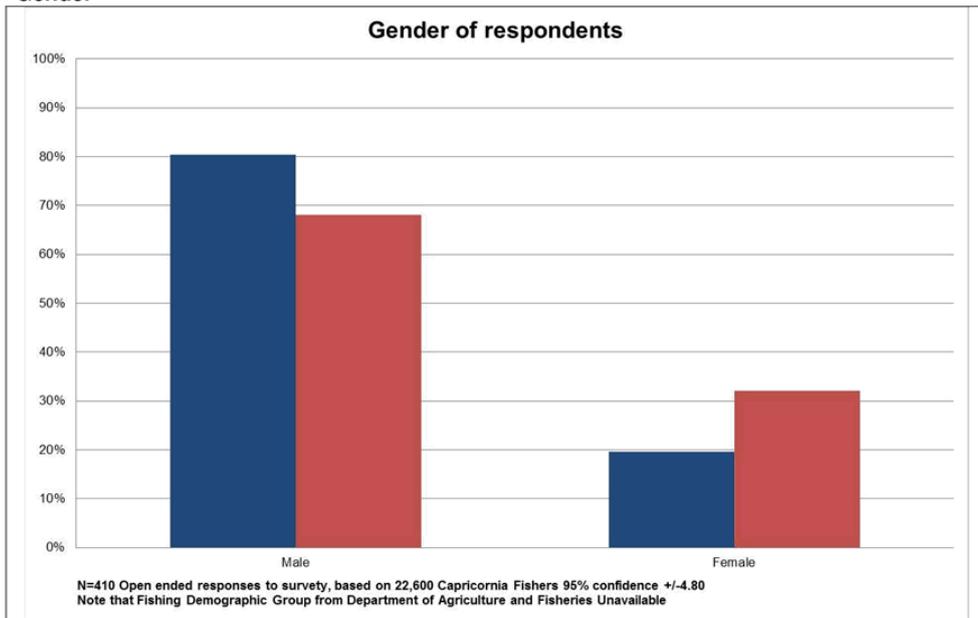
Boating / Fishing Behaviour



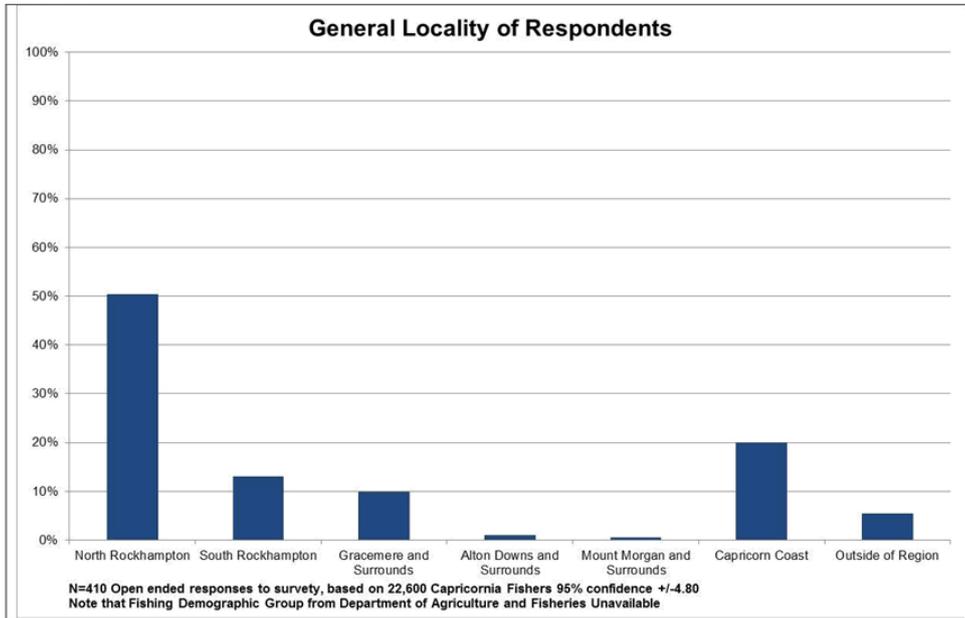
Age



Gender



Location



Marine Infrastructure and Fishing Tourism Open Ended Survey

Rockhampton Regional Council is creating a Draft Marine Infrastructure and Fishing Tourism Strategy and requires your input to help guide the Plan. Please complete this survey by COB 5 February.

Enquiries: 1300 22 55 77 Fax: 1300 22 55 79
 Address: PO Box 1880, Rockhampton QLD 4700
 Email: wade.clark@rrc.qld.gov.au


 www.rockhamptonregion.qld.gov.au

PRIVACY NOTICE: Rockhampton Regional Council is collecting the personal information you supply in this survey for the purpose of community consultation for the Draft Marine Infrastructure and Fishing Tourism Strategy. Your personal details will not be disclosed to any other person or agency external to Council without your consent unless required or authorised by law.

Personal information							
Age Group	<input type="checkbox"/> 18-24 <input type="checkbox"/> 25-34 <input type="checkbox"/> 35-49 <input type="checkbox"/> 50-59 <input type="checkbox"/> 60-69 <input type="checkbox"/> 70+						
Suburb (please list)							
Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female						
In the past year, how often have you gone fishing and where?	Several times a week	Once a week	Once a month	Once every few months	Once every six months	Once a year	Did not Fish
From the shoreline	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
In a boat	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
In the Fitzroy River	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
At Port Alma/The Narrows	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
On the Capricorn Coast	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Question on Marine Infrastructure							
Would you use improved land based fishing and/or improved boat ramp facilities in the Rockhampton Region? If yes, what improvements would you like to see and where? (Please list below)							

Question on Marketing / Promotion							
How can the Rockhampton Region best promote recreational fishing tourism to people outside the Region to achieve economic benefit? (Please list below)							

Question on potential fishing related businesses							
What fishing tourism related businesses do you believe could be viable in the Rockhampton Region in the future? What major obstacles do you think these businesses could encounter? (Please list below)							



<p>Rockhampton Regional Council is creating a Draft Marine Infrastructure and Fishing Tourism Plan and requires your input to help guide the Plan.</p>	
<p>Enquiries: 1300 22 55 77 Fax: 1300 22 55 79 Address: PO Box 1880, Rockhampton QLD 4700 Email: enquiries@rrc.qld.gov.au</p>	<p>www.rockhamptonregion.qld.gov.au</p>

<p>Question on Fisheries Management</p> <p>Being proactive in monitoring and maintaining the local fishery will assist new fishing related businesses and allow future generations to enjoy and benefit from this natural resource.</p> <p>Can you suggest any changes to fisheries management measures that could be implemented to support a successful fishing tourism industry and improve the sustainability of the Region's fishery? (Please list below)</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
<p>Question on the Region's Marine Environment</p> <p>Protecting and enhancing the health of our marine environment and the Fitzroy catchment area is fundamental to a sustainable local fishery.</p> <p>Do you have any suggestions on what additional measures could be implemented to protect and enhance these ecosystems? (Please list below)</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
<p>Want to be part of the ongoing development of the Plan?</p> <p>If you want to be further informed and consulted on the development of the Draft Marine Infrastructure and Fishing Tourism Plan please fill out the following details:</p> <p>Name: _____</p> <p>Address: _____</p> <p>Email Address: _____</p>
<p>Rockhampton Regional Council appreciates your time to complete this survey. Please return the survey to Council using the ballot box or reply paid envelope provided.</p> <p>Results from this survey will be provided to Council officers and Councillors and then published on the Council's Regional Voice webpage: http://www.rockhamptonregion.qld.gov.au/Community-and-Events/Regional-Voice</p> <p>If you do not have online access please call 1300 22 55 77 for a copy of the results.</p>



7 CLOSURE OF MEETING