



ORDINARY MEETING

MINUTES

7 OCTOBER 2014

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**REPORT OF THE ORDINARY MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON TUESDAY, 7 OCTOBER 2014 COMMENCING AT 9.01AM**

1 OPENING

2 PRESENT

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor C E Smith
Councillor C R Rutherford
Councillor G A Belz
Councillor S J Schwarten
Councillor A P Williams
Councillor N K Fisher

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Cheesman – General Manager Corporate Services
Mr R Holmes – General Manager Regional Services
Mr M Rowe – General Manager Community Services
Mr T Heard – Manager Airport
Mr D Stevenson – Manager Corporate and Technology
Mr S Turner – Manager Governance Support
Mr R Palmer – Manager Economic Development
Mr W Clark – Community Engagement Officer
Ms A Bartlett – Marketing and Media Officer
Ms L Leeder – Committee Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Leave of Absence for the meeting was previously granted to Councillor Rose Swadling.

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COUNCIL RESOLUTION

THAT the minutes of the Ordinary Meeting held on 9 September 2014 be taken as read and adopted as a correct record.

Moved by: Councillor Smith
Seconded by: Councillor Williams

MOTION CARRIED

9:02AM Councillor Schwarten attended the meeting

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

- 9:03AM In accordance with s173(2) of the *Local Government Act 2009*, Councillor Belz disclosed a conflict of interest in respect of Item 9.6.1 – Requirement to Connect to Sewerage Infrastructure Policy – Policy Revision, and Item 9.6.2 – Mount Morgan Water Supply due to an interest in property in Mount Morgan, the Councillor considered his position, will not take part in the debate and will leave the meeting when the items are discussed.
- 9:03AM In accordance with s173(2) of the *Local Government Act 2009*, Councillor Fisher disclosed a perceived conflict of interest in respect of Item 12.1 – Rockhampton Airport Master Plan Runway 04/22 due to the item involving a former employee, the Councillor considered his position, was of the opinion that he could participate in the debate and vote on the matter in the public interest.

6 BUSINESS OUTSTANDING

6.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

File No: 10097
Attachments: 1. Business Outstanding Table for Ordinary Council
Responsible Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Ordinary Council Meeting is presented for Councillors' information.

COUNCIL RESOLUTION

THAT the Business Outstanding table for the Ordinary Council Meeting be received.

Moved by: Councillor Smith
Seconded by: Councillor Schwarten

MOTION CARRIED

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

Nil

9 COMMITTEE REPORTS

9.1 AUDIT AND BUSINESS IMPROVEMENT COMMITTEE MEETING - 10 SEPTEMBER 2014

COUNCIL RESOLUTION

THAT the Minutes of the Audit and Business Improvement Committee meeting, held on 10 September 2014 as circulated, be received and that the recommendations contained within these minutes be adopted.

Moved by: Councillor Williams

Seconded by: Councillor Smith

MOTION CARRIED

(Note: The complete minutes are contained in the separate Minutes document)

Recommendation of the Audit and Business Improvement Committee, 10 September 2014**9.1.1 BUSINESS OUTSTANDING TABLE FOR AUDIT AND BUSINESS IMPROVEMENT COMMITTEE**

File No: 10097

Attachments: 1. **Business Outstanding Table for Audit and Business Improvement Committee**

Responsible Officer: Evan Pardon - Chief Executive Officer

Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Audit and Business Improvement Committee is presented for Councillors' information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Audit and Business Improvement Committee be received.

Recommendation of the Audit and Business Improvement Committee, 10 September 2014**9.1.2 UPDATE REPORT - ENGINEERING RECORDS REVIEW**

File No: 5207
Attachments: Nil
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Ross Cheesman - General Manager Corporate Services

SUMMARY

Update report on the Engineering Records Review as requested at the previous Audit and Business Improvement Committee meeting.

COMMITTEE RECOMMENDATION

THAT the report on the progress of the Engineering Records Review be received.

Recommendation of the Audit and Business Improvement Committee, 10 September 2014**9.1.3 2013/14 DRAFT ANNUAL FINANCIAL STATEMENTS**

File No: 8151

Attachments:

1. Draft Financial Statements 2013/14
2. Position Paper - Provision for Restoration of Landfills and Quarries

Authorising Officer: Ross Cheesman - General Manager Corporate Services

Author: Alicia Cutler - Manager Finance

SUMMARY

The Draft Annual Financial Statements as at 30 June 2014 are attached for review by the Audit Committee prior to certification and forwarding to the Auditor-General. A commentary on the Statements is also provided for members.

COMMITTEE RECOMMENDATION

THAT the 2013/14 Draft Unaudited Financial Statements be received and the Acting Mayor and Chief Executive Officer consider any comments from the Committee prior to signing.

Recommendation of the Audit and Business Improvement Committee, 10 September 2014**9.1.4 LOCAL LAWS FEES & INFRINGEMENTS COLLECTION BUSINESS IMPROVEMENT REVIEW STAGES I & II FINAL REPORT**

File No: 5207

Attachments: 1. Local Laws Fees & Infringements Collection Business Improvement Review Stage I & II

Authorising Officer: Evan Pardon - Chief Executive Officer

Author: John Wallace - Chief Audit Executive

SUMMARY

The final report relating to Animal Management Stage I & II (now renamed Local Laws Fees & Infringements Collection Business Improvement Review – Stage I & II), is attached for the information of and review by the committee.

COMMITTEE RECOMMENDATION

THAT the report be received and Council adopt the action items and recommendations for improvement as detailed in the report.

Recommendation of the Audit and Business Improvement Committee, 10 September 2014**9.1.5 OVERTIME REVIEW**

File No: 5207
Attachments: Nil
Authorising Officer: Ross Cheesman - General Manager Corporate Services
Author: Tracy Sweeney - Manager Workforce and Strategy

SUMMARY

The Overtime Review report is presented for Councillors' information.

COMMITTEE RECOMMENDATION

THAT the report on the Overtime Review be received and overtime within Council continue to be monitored.

Recommendation of the Audit and Business Improvement Committee, 10 September 2014**9.1.6 PROPOSED DEPARTMENT RISK REGISTERS SUBMITTED FOR ADOPTION****File No:** 8780**Attachments:**

1. Community Services proposed Risk Register 2014
2. Corporate Services proposed Risk Register 2014
3. Office of the CEO proposed Risk Register 2014
4. Regional Services proposed Risk Register 2014

Authorising Officer: Ross Cheesman - General Manager Corporate Services**Author:** Kisane Ramm - Risk Management Officer

SUMMARY

The purpose of this report is to present the proposed Departmental Risk Registers to Audit and Business Improvement Advisory Committee for consideration prior to adoption by Council.

COMMITTEE RECOMMENDATION

THAT the Departmental Risk Registers, as presented, be adopted.

Recommendation of the Audit and Business Improvement Committee, 10 September 2014**9.1.7 BUSINESS IMPROVEMENT - PROGRESS REPORT**

File No: 5207
Attachments: 1. Progress Report
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: John Wallace - Chief Audit Executive

SUMMARY

A report is submitted in compliance with the requirements of the Local Government Regulation 2012, S207. This is a new report inclusive of all known consulting activity across Council.

COMMITTEE RECOMMENDATION

THAT the Business Improvement – Progress Report be received.

Recommendation of the Audit and Business Improvement Committee, 10 September 2014**9.1.8 RISK BASED ANNUAL & STRATEGIC AUDIT PLAN 2014-2017**

File No: 5207
Attachments: 1. Whole of Organisation Business Process Improvement Plan 2014-17
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: John Wallace - Chief Audit Executive

SUMMARY

The organisation-wide Business Process Improvement Plan for 2014-2017 is provided for the information of the committee as requested. This document is the risk-based Annual and Strategic Audit Plan for this 3 year period. Internal Audit Plans are required in compliance with the Local Government Regulation 2012 S 207, (2).

COMMITTEE RECOMMENDATION

THAT the report on Risk Based Annual and Strategic Audit Plan 2014-2017 be received.

Recommendation of the Audit and Business Improvement Committee, 10 September 2014**9.1.9 IA PROGRESS REPORT**

File No: 5207
Attachments: 1. IA Progress report: As at 28-8-2014
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: John Wallace - Chief Audit Executive

SUMMARY

The progress report to committee is provided as per the Local Government Regulation 2012, S207.

COMMITTEE RECOMMENDATION

THAT the IA Progress Report as at 28 August 2014 be received.

Recommendation of the Audit and Business Improvement Committee, 10 September 2014

9.1.10 NEXT AUDIT AND BUSINESS IMPROVEMENT COMMITTEE DATE

File No: 1460

Responsible Officer: Evan Pardon – Chief Executive Officer

SUMMARY

Discussions were had as to when the next Audit and Business Improvement Committee Meeting will be held.

COMMITTEE RECOMMENDATION

That the next Audit and Business Improvement Committee Meeting be scheduled for early February 2015.

9.2 PARKS AND RECREATION COMMITTEE MEETING - 30 SEPTEMBER 2014**COUNCIL RESOLUTION**

THAT the Minutes of the Parks & Recreation Committee meeting, held on 30 September 2014 as circulated, be received and that the recommendations contained within these minutes be adopted.

Moved by: Councillor Rutherford

Seconded by: Councillor Schwarten

MOTION CARRIED

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Parks & Recreation Committee, 30 September 2014**9.2.1 BUSINESS OUTSTANDING TABLE FOR PARKS AND RECREATION COMMITTEE**

File No: 10097

Attachments: 1. **Business Outstanding Table for Parks and Recreation Committee**

Responsible Officer: Evan Pardon - Chief Executive Officer

Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Parks and Recreation Committee is presented for Councillors information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Parks and Recreation Committee be received.

Recommendation of the Parks & Recreation Committee, 30 September 2014**9.2.2 COMMUNITY SERVICES CAPITAL WORKS MONTHLY REPORT –
SEPTEMBER 2014 – PARKS AND RECREATION COMMITTEE**

File No: 1464
Attachments: 1. Parks and Recreation - Current Capital
Projects
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Andrew Collins - Special Projects Officer

SUMMARY

Project summary report for Capital Projects currently being delivered by Community Services Department on behalf of the Parks and Open Spaces section.

COMMITTEE RECOMMENDATION

THAT That the Community Services Capital Works monthly report for September 2014 for Parks and Recreation be 'received'.

Recommendation of the Parks & Recreation Committee, 30 September 2014**9.2.3 AUGUST CAPITAL PROGRESS REPORT FOR PARKS AND RECREATION - FACILITIES MANAGEMENT UNIT**

File No: 1484

Attachments: 1. Facilities Capital Progress Report for August 2014

Responsible Officer: Cheryl Haughton - Manager Community Services
Michael Rowe - General Manager Community Services

Author: Sharon Sommerville - Coordinator Facilities

SUMMARY

This report provides information on progress during August 2014 with Parks and Recreation capital projects being undertaken by the Communities and Facilities Section.

COMMITTEE RECOMMENDATION

THAT the August Progress Report from the Communities and Facilities Section in relation to Parks and Recreation capital projects be received.

Recommendation of the Parks & Recreation Committee, 30 September 2014**9.2.4 THE CATHEDRAL COLLEGE ROCKHAMPTON REQUEST FOR TENURE OVER BOLTON PARK FOR MULTIPURPOSE COURTS**

File No:	1464
Attachments:	1. The Cathedral College Rockhampton's request for tenure 2. Map of Bolton Park, Gladstone Road 3. Proposed layout of multipurpose courts 4. Advice from Duty Planners
Authorising Officer:	Margaret Barrett - Manager Parks Michael Rowe - General Manager Community Services
Author:	Sophia Czarkowski - Sports & Education Officer

SUMMARY

The Cathedral College Rockhampton, trading as Roman Catholic Trust Corporation Diocese of Rockhampton, has made a request to enter into a Trustee Lease Agreement with Council over Bolton Park, 36-40 Gladstone Road, Allenstown (being Lot 438 LN 2082). It proposes to construct a multi-purpose concrete court area conducive to training and playing of tennis, netball, basketball and school sport curriculum activities.

COMMITTEE RECOMMENDATION**THAT:**

1. The Chief Executive Officer be authorised to make an application for exemption under Section 236(1)(e) of the *Local Government Regulation 2012* in order to lease part of Bolton Park, 36-40 Gladstone Road, Allenstown (being Lot 438 LN 2082) to The Cathedral College, trading as Roman Catholic Trust Corporation Diocese of Rockhampton, subject to the following conditions:
 - The Rent be \$240.00 per annum (inclusive GST). If an independent valuation is required for the Ministerial application, it must be provided by Roman Catholic Trust Corporation Diocese of Rockhampton at its cost.
 - The total Lease term be 20 years.
 - The Lease is subject to the following Special Conditions
 - The Trustee Lessee must ensure community access to the facility is provided at the following times and days:
 - Weekdays after 4:30pm to 8pm
 - Weekends, public holidays and school holidays from 8am to 8pm
 - The Trustee Lessee owns the infrastructure, and the Trustee Lessee is responsible for all maintenance of the infrastructure
 - Within two (2) years from the commencement date, the Trustee Lessee must complete the construction of at least two (2) of the multi-purpose courts (to the satisfaction of the Trustee, as per Clause 5.4). Failure to fulfil this Special Condition may result in termination of the Trustee Lease.
 - Within four (4) years from the commencement date, the Trustee Lessee must complete the construction of the remaining two (2) multi-purpose courts (to the satisfaction of the Trustee, as per Clause 5.4). Failure to fulfil this Special Condition may result in a reduction of the Trustee's Leased area.

- The Cathedral College is responsible for all survey and registration costs, and Council's reasonable legal costs with regards to the Lease.
2. The Manager Parks be authorised to negotiate the final layout and plans with The Cathedral College Rockhampton.

Recommendation of the Parks & Recreation Committee, 30 September 2014**9.2.5 PARKS AND OPEN SPACE MONTHLY REPORT - AUGUST 2014**

File No: 1464

Attachments: 1. **Parks and Open Space Monthly Operations Report - Period ended 31 August 2014**

Authorising Officer: **Michael Rowe - General Manager Community Services**

Author: **Margaret Barrett - Manager Parks**

SUMMARY

This report provides information on the activities and services of Parks and Open Space unit for the month of August 2014.

COMMITTEE RECOMMENDATION

THAT the report on the activities and services of Parks and Open Space Unit for August 2014 be received.

Recommendation of the Parks & Recreation Committee, 30 September 2014**9.2.6 REQUEST FROM ROCKHAMPTON GRAMMAR SCHOOL TO CONDUCT GEOLOGICAL TESTING AT GEORGESON OVAL****File No:** 1464**Attachments:**

1. Request from Rockhampton Grammar School for geological testing
2. Map of Georgeson Oval
3. Draft Initial Proposal from Rockhampton Grammar School
4. Report on Georgeson Oval from 18 March 2014
5. Resolution on Georgeson Oval from 18 March 2014

Authorising Officer: Margaret Barrett - Manager Parks
Michael Rowe - General Manager Community Services**Author:** Sophia Czarkowski - Sports & Education Officer

SUMMARY

The Rockhampton Grammar School is requesting Council's in principle support for their proposed development of Georgeson Oval, 61-79 Pennycuick Street, The Range (being Lot 293 LN2017). The school proposes to develop a multipurpose field sports area conducive to training and competition for athletics, cricket, field sports (rugby league, rugby union etc.) and school sport curriculum activities.

COMMITTEE RECOMMENDATION

THAT Council approve the request from Rockhampton Grammar School to conduct geological testing on selected areas at Georgeson Oval (Lot 293 LN2017) in order to further inform investigation of the suitability of the site for their proposed development. In providing approval for geological testing, Council neither offers nor infers agreement to enter into a Trustee Lease with the proponent.

Recommendation of the Parks & Recreation Committee, 30 September 2014**9.2.7 STATE GOVERNMENT 'GET PLAYING PLUS' FUNDING INITIATIVE**

File No:	349
Attachments:	1. 'Get Playing Plus' factsheet
Authorising Officer:	Michael Rowe - General Manager Community Services Margaret Barrett - Manager Parks
Author:	Vincent Morrice - Coordinator Parks Recreation Services
Previous Items:	17.2 - Royalties for the Regions Round 4 Expressions of Interest - Ordinary Council - 09 Sep 2014 9.00 am

SUMMARY

The report seeks endorsement of Northside Pool Redevelopment as the project to be submitted for consideration through the State Government's 'Get Playing Plus' funding initiative.

COMMITTEE RECOMMENDATION

THAT Council endorse the 42nd Battalion Memorial Pool refurbishment as the project to be submitted for consideration through the State Government's 'Get Playing Plus' funding initiative.

9.3 COMMUNITIES COMMITTEE MEETING - 30 SEPTEMBER 2014**COUNCIL RESOLUTION**

THAT the Minutes of the Communities Committee meeting, held on 30 September 2014 as circulated, be received and that the recommendations contained within these minutes be adopted.

Moved by: Mayor Strelow
Seconded by: Councillor Smith

MOTION CARRIED

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Communities Committee, 30 September 2014**9.3.1 DUMP POINT REVISED BUDGET ALLOCATION**

File No: 1464
Attachments: Nil
Authorising Officer: Cheryl Haughton - Manager Community Services
Michael Rowe - General Manager Community Services
Author: Sharon Sommerville - Coordinator Facilities

SUMMARY

Approval is being sought to commence programming and delivery of works to provide a new dump point to replace the existing point at the Music Bowl site, with the project to be funded through the 2014/15 revised capital works program.

COMMITTEE RECOMMENDATION

THAT Council resolves to seek funding in the revised capital budget of \$80,000 to allow for the installation of a new dump point at the North Rockhampton Sewer Treatment Plant.

Recommendation of the Communities Committee, 30 September 2014**9.3.2 COMMUNITY ASSISTANCE PROGRAM - RECOMMENDATIONS FROM 2014-15 ROUND ONE**

File No: 7822

Attachments: 1. **Community Assistance Program - Recommendations from 2014-15 Round One**

Authorising Officer: Michael Rowe - General Manager Community Services

Author: Cheryl Haughton - Manager Community Services

SUMMARY

Fifteen applications were received for funding from round one of the 2014 -15 Community Assistance Program. The applications were assessed and eleven are recommended for funding for a total amount of \$26,446.

COMMITTEE RECOMMENDATION

THAT Council approves the following applications for funding from the Community Assistance Program:

Applicant	Purpose of Grant/Sponsorship	Amount
Cancer Council Queensland	2014 Christmas Parade	1,200
Capricornia ASD Support Alliance	Autism Expo	1,346
North Rockhampton Uniting Church	Indoor Toilet Installation	2,455
Rockhampton Bowls Club	Purchase of glass washer	2,000
Rockhampton Indoor Hockey Association Inc	U13 Boys and Girls Indoor Hockey Team Challenge Queensland	1,000
Rockhampton Pistol Club	Electrical Installation for Air Pistol Range	2,570
RSL, National Servicemen's Combined Central Sub Branch	Poppies for Remembrance Event	1,000
Rocky's Helping Hand	Purchase of assets for Rocky's Helping Hand	1,000
Uniting Care Community t/a Lifeline	Lifeline Rockhampton Bookfest	3,840
Zonta Club of Rockhampton	Zonta Club of Rockhampton International Women's Day Breakfast	2,035

COMMITTEE RECOMMENDATION

That Council review the criteria and matrix to this funding program and a report be brought back to the table in December 2014.

Recommendation of the Communities Committee, 30 September 2014**9.3.3 AUSTRALIA DAY GRANT PROGRAM FOR 2015**

File No: 5095

Attachments:

1. Application Rotary Club of Mt Morgan
2. Application Friends of the Heritage Village

Authorising Officer: Michael Rowe - General Manager Community Services

Author: Peter Owens - Manager Arts and Heritage

SUMMARY

In 2013 Council resolved to establish an Australia Day Community Grants Program to assist local organisations to coordinate community based Australia Day celebration across the region. Applications for funding to support activities for Australia Day 2015 are now presented for Council approval.

COMMITTEE RECOMMENDATION

THAT Council:

- award a grant of \$3,546 to the Rotary Club of Mt Morgan to assist the group in presenting a community-focused Australia Day celebration in Mt Morgan in 2015;
- award a grant of \$5,000 to the Friends of the Heritage Village to assist the group in presenting a community-focused Australia Day celebration at the Heritage Village, Rockhampton in 2015;
- Council continue to seek Expressions of Interest from community organisations for the conduct of an event in the Gracemere area.

Recommendation of the Communities Committee, 30 September 2014
9.3.4 REGIONAL ARTS DEVELOPMENT FUND - RECOMMENDATIONS FROM 2014-15 ROUND ONE

File No: 8944

Attachments: 1. RADF assessment table for meeting held 15 September 2014

Authorising Officer: Michael Rowe - General Manager Community Services

Author: Peter Owens - Manager Arts and Heritage

SUMMARY

Applications received for round one of the 2014-15 Regional Arts Development Fund have been assessed by the RADF Committee and three are recommended for funding for a total amount of \$8,773.

COMMITTEE RECOMMENDATION

THAT Council approves the following applications for funding from the Regional Arts Development Fund:

Applicant	Purpose of Grant	Grant Recommended
Capricornia Printmakers Inc	To assist with the marketing of professional artistic product at Capricornia Printmakers Exhibition – '3', and two community arts workshops (printmaking) that will run during the period of the exhibition	\$2,145
Community Engagement Through Music	To provide a contemporary music concert and two music workshops to enhance the wellbeing of all young people through engagement with live music	\$4,828
Royal Queensland Art Society – Rockhampton Branch	To engage two professional artists to each conduct two day workshops in Rockhampton for local and regional artists	\$1,800

Recommendation of the Communities Committee, 30 September 2014**9.3.5 APPOINTMENT OF ADDITIONAL MEMBER TO RADF COMMITTEE**

File No: 8944
Attachments: Nil
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Peter Owens - Manager Arts and Heritage

SUMMARY

Council has recently appointed a new RADF Assessment Committee and unfortunately one member has been forced to withdraw due to ill health. A replacement panel member has been proposed.

COMMITTEE RECOMMENDATION

THAT Council resolves to appoint Ms Merle Cole to the Rockhampton RADF Assessment Committee effective immediately for a term concluding on 30 June 2016 and to endorse the current RADF Assessment Committee's decision not to formally appoint a permanent Chair for their group and request the RADF Assessment Committee to appoint a Committee spokesperson.

Recommendation of the Communities Committee, 30 September 2014**9.3.6 CQ CREATIVE HUBS PROPOSAL**

File No: 2386
Attachments: 1. CQ Creative Hubs Proposal
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Peter Owens - Manager Arts and Heritage

SUMMARY

Later this year the successful Creative Capricorn (Cultural Places) national pilot comes to an end after three years of ground-breaking arts and cultural development across the Rockhampton Region and Council's endorsement and support for the new CQ Creative Hubs proposal is now requested.

COMMITTEE RECOMMENDATION

THAT Council supports in principle the CQ Creative Hubs proposal and seeks further information regarding the proposal budget and administrative arrangements.

Recommendation of the Communities Committee, 30 September 2014**9.3.7 MONTHLY OPERATIONS REPORT FOR ARTS AND HERITAGE FOR AUGUST 2014**

File No: 1464
Attachments: 1. Monthly Operations Report for Arts and Heritage for August 2014
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Peter Owens - Manager Arts and Heritage

SUMMARY

The report provides information on the programs and activities of the Arts and Heritage section for August 2014.

COMMITTEE RECOMMENDATION

THAT the Monthly Operations Report of the Arts and Heritage section for August 2014 be received.

Recommendation of the Communities Committee, 30 September 2014**9.3.8 COMMUNITIES AND FACILITIES MONTHLY OPERATIONAL REPORT**

File No: 1464
Attachments: 1. **Communities and Facilities Monthly Operational Report**
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Cheryl Haughton - Manager Community Services

SUMMARY

This report provides information on the activities of the Communities and Facilities section for the month of August 2014.

COMMITTEE RECOMMENDATION

THAT the Monthly Operational Report on the activities of the Communities and Facilities section for the month of August 2014 be received.

Recommendation of the Communities Committee, 30 September 2014**9.3.9 2014 CBD CHRISTMAS FAIR****File No: 6097****Responsible Officer: Michael Rowe – General Manager Community Services**

SUMMARY

Council ratification of an identified sponsorship from the Regional Promotions budget within the Office of the Chief Executive Officer for the 2014 CBD Christmas Fair.

RECOMMENDATION

That Council provides cash and in-kind sponsorship of twenty thousand dollars (\$20,000) for the 2014 CBD Christmas Fair as an identified sponsorship from the Regional Promotions budget within the Office of the Chief Executive Officer.

9.4 HEALTH AND COMPLIANCE COMMITTEE MEETING - 30 SEPTEMBER 2014**COUNCIL RESOLUTION**

THAT the Minutes of the Health & Compliance Committee meeting, held on 30 September 2014 as circulated, be received and that the recommendations contained within these minutes be adopted.

Moved by: Councillor Smith
Seconded by: Councillor Williams

MOTION CARRIED

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Health & Compliance Committee, 30 September 2014**9.4.1 BUSINESS OUTSTANDING TABLE FOR HEALTH AND COMPLIANCE COMMITTEE**

File No: 10097

Attachments: 1. **Business Outstanding Table for Health and Compliance**

Responsible Officer: Evan Pardon - Chief Executive Officer

Author: Ross Cheesman - General Manager Corporate Services

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Health and Compliance Committee is presented for Councillors' information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Health and Compliance Committee be received.

Recommendation of the Health & Compliance Committee, 30 September 2014**9.4.2 MONTHLY OPERATIONS REPORT HEALTH AND ENVIRONMENT SECTION PERIOD ENDED AUGUST 2014.**

File No:	1464
Attachments:	1. Monthly Operations Report Health and Environment Section Period Ended August 2014 2. The Financial Matters Report Period ending August 2014.
Authorising Officer:	Michael Rowe - General Manager Community Services
Author:	Catherine Hayes - Manager Health & Environment / Acting Manager Local Laws

SUMMARY

The monthly operations report for the Health and Environment Section as at 31 August 2014 is presented for Councillor's information.

COMMITTEE RECOMMENDATION

THAT the Health and Environment Monthly Operations Report for August 2014 be received and Livingstone Shire Council be contacted regarding joint pest and vector management operations.

Recommendation of the Health & Compliance Committee, 30 September 2014**9.4.3 MONTHLY OPERATIONS REPORT LOCAL LAWS SECTION PERIOD ENDED AUGUST 2014**

File No: 1464

Attachments:

1. Monthly Operations Report - Local Laws Section
2. Local Laws Monthly Request - August 2014
3. August 2014 Local Law General Ledger

Authorising Officer: Michael Rowe - General Manager Community Services

Author: Catherine Hayes - Manager Health & Environment / Acting Manager Local Laws

SUMMARY

The monthly operations report for the Local Laws Section as at 31 August 2014 is presented for Councillor's information.

COMMITTEE RECOMMENDATION

THAT the Monthly Operations Report Local Laws Section as at 31 August 2014 be 'received'.

Recommendation of the Health & Compliance Committee, 30 September 2014

9.4.4 VERBAL UPDATE FOR CAPRICORN PEST MANAGEMENT GROUP

File No: 1379

Responsible Officer: Catherine Hayes – Manager Health and Environment /
Acting Manager Local Laws

SUMMARY

Councillor Smith requested an update of Capricorn Pest Management Group.

COMMITTEE RECOMMENDATION

THAT verbal update on CPMG from the Manager Health & Environment / Acting Manager Local Laws be received.

9.5 BUSINESS ENTERPRISE COMMITTEE MEETING - 1 OCTOBER 2014**COUNCIL RESOLUTION**

THAT the Minutes of the Business Enterprise Committee meeting, held on 1 October 2014 as circulated, be received and that the recommendations contained within these minutes be adopted.

Moved by: Councillor Fisher

Seconded by: Councillor Smith

MOTION CARRIED

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Business Enterprise Committee, 1 October 2014**9.5.1 BUSINESS OUTSTANDING TABLE FOR BUSINESS ENTERPRISE COMMITTEE**

File No:	10097
Attachments:	1. Business Outstanding Table for Business Enterprise Committee
Responsible Officer:	Evan Pardon - Chief Executive Officer
Author:	Ross Cheesman - General Manager Corporate Services

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Business Enterprise Committee is presented for Councillors information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Business Enterprise Committee be received.

Recommendation of the Business Enterprise Committee, 1 October 2014**9.5.2 MONTHLY OPERATIONS REPORT - ROCKHAMPTON REGIONAL WASTE AND RECYCLING****File No:** 7927**Attachments:**

1. Monthly Operations Report RRWR August 2014
2. Waste and Recycling Income Statement August 2014
3. Waste and Recycling Capital Management Report

Authorising Officer: Robert Holmes - General Manager Regional Services**Author:** Craig Dunglison - Manager RRWR

SUMMARY

The purpose of this report is to provide Council with an overview of Rockhampton Regional Waste and Recycling (RRWR) for the month of August 2014.

COMMITTEE RECOMMENDATION

THAT Council accept the RRWR operations report for August 2014.

Recommendation of the Business Enterprise Committee, 1 October 2014**9.5.3 ROCKHAMPTON REGIONAL WASTE AND RECYCLING ANNUAL PERFORMANCE PLAN**

File No: 8409
Attachments: 1. RRWR Annual Performance Plan 2014-15
Authorising Officer: Robert Holmes - General Manager Regional Services
Author: Craig Dunglison - Manager RRWR

SUMMARY

The Local Government 2012 section 175 requires commercial business units to prepare an Annual Performance Plan for inclusion in the Rockhampton Regional Council Operational Plan. The 2014/15 Annual Performance Plan for Rockhampton Regional Waste and Recycling is submitted for consideration.

COMMITTEE RECOMMENDATION

1. THAT the 2014/15 Performance Plan for Rockhampton Regional Waste and Recycling as submitted, be adopted; and
2. THAT the Community Service Obligations totalling \$1,457,037 as detailed in this report and identified in the 2014/15 Annual Performance Plan be received.

Recommendation of the Business Enterprise Committee, 1 October 2014**9.5.4 ROCKHAMPTON AIRPORT ANNUAL PERFORMANCE PLAN - AS AT 30 JUNE 2014****File No:** 1392**Attachments:**

1. Airport Income Statement - 30 June 2014
2. Airport Capital Management Report - 30 June 2014
3. Airline Routes 30 June 2014
4. Customer Service Statistics

Authorising Officer: Ross Cheesman - General Manager Corporate Services**Author:** Trevor Heard - Manager Rockhampton Airport

SUMMARY

Rockhampton Airport's performance is reported to Council on a quarterly basis in accordance with the adopted 2013/14 Performance Plan. This report, as at 30 June 2014, is presented for the Committee's information.

COMMITTEE RECOMMENDATION

THAT the Rockhampton Airport's Annual Performance Plan quarterly report as at 30 June 2014 be 'received'.

Recommendation of the Business Enterprise Committee, 1 October 2014**9.5.5 CORPORATE SERVICES DEPARTMENT - ROCKHAMPTON AIRPORT - MONTHLY OPERATIONAL REPORT**

File No: 7927
Attachments: 1. Airport Finance Monthly Report
Authorising Officer: Ross Cheesman - General Manager Corporate Services
Author: Trevor Heard - Manager Rockhampton Airport

SUMMARY

The monthly operations report for the Rockhampton Airport as at 31 August 2014 is presented for Councillor's information.

COMMITTEE RECOMMENDATION

THAT the Corporate Services Departmental Monthly Operations Report for Rockhampton Airport as at 31 August 2014 be "received".

Recommendation of the Business Enterprise Committee, 1 October 2014**9.5.6 ROCKHAMPTON AIRPORT MASTER PLAN RUNWAY 04/22**

File No: 1689

Attachments:

1. **Secondary Runway 04/22 Master Planning Evaluation Consultation Report Mar-Aug 2014**
2. **Rehbein Report - Rockhampton Airport Runway 04/22 Master Planning Report**

Authorising Officer: Ross Cheesman - General Manager Corporate Services

Author: Trevor Heard - Manager Rockhampton Airport

SUMMARY

This document outlines the study and consultation process to determine the best future operating capabilities of the existing secondary runway 04/22.

COMMITTEE RECOMMENDATION

That the matter be referred as an agenda item to Council Meeting on Tuesday 7 October 2014.

9.6 WATER COMMITTEE MEETING - 1 OCTOBER 2014

Councillor Belz declared a Material Personal Interest in Items 9.6.1 and 9.6.2 as he has an interest in property in both these matters.

COUNCIL RESOLUTION

THAT the Minutes of the Water Committee meeting, held on 1 October 2014 as circulated, be received and that the recommendations contained within these minutes be adopted with the exception of item 9.6.1 – Requirement to Connect to Sewerage Infrastructure Policy – Policy Revision, and 9.6.2 – Mount Morgan Water Supply.

Moved by: Councillor Belz
Seconded by: Councillor Fisher

MOTION CARRIED

(**Note:** The complete minutes are contained in the separate Minutes document)

9:12AM Councillor Belz left the meeting

**9.6.1 REQUIREMENT TO CONNECT TO SEWERAGE INFRASTRUCTURE POLICY -
POLICY REVISION****File No:** 5254**Attachments:** 1. Requirement to Connect to Sewerage
Infrastructure Policy**Authorising Officer:** Evan Pardon - Chief Executive Officer**Author:** Robert Holmes - General Manager Regional Services

SUMMARY

A review of the Requirement to Connect to Sewerage Infrastructure Policy has been conducted following community approaches to Councillors as a result of the extension to the Mount Morgan Sewerage Scheme. The Council's endorsement of the reviewed policy is now sought.

COUNCIL RESOLUTION

1. THAT the policy *Requirement to Connect to Sewerage Infrastructure Policy* be amended to reflect that the connection to the system and payment will be either on the request of the property owner, the failure of the on-site system or the sale of the property in relation to the extensions of the Mt Morgan Sewerage Scheme.
2. THAT the sewerage access charge is paid upon connection to the system in relation to stage 2 of the Mt Morgan Sewerage Scheme.

Moved by: Mayor Strelow**Seconded by:** Councillor Rutherford**MOTION CARRIED**

9.6.2 MOUNT MORGAN WATER SUPPLY

File No: 2830
Attachments: Nil
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Robert Holmes - General Manager Regional Services

SUMMARY

Mount Morgan's overall water supply cannot be considered reliable in the longer term, and investigations were undertaken in 2008 and up to 2010 to ensure a reliable potable water supply is available at the best value. The Council's endorsement is sought to prioritise this project should funding opportunities become available.

COUNCIL RESOLUTION

THAT the Mount Morgan Water Pipeline be identified as a priority project should funding opportunities become available.

Moved by: Councillor Rutherford
Seconded by: Councillor Williams

MOTION CARRIED

Recommendation of the Water Committee, 1 October 2014**9.6.3 FRW MONTHLY OPERATIONS REPORT - AUGUST 2014**

File No: 1466
Attachments: 1. FRW Monthly Operations Report - August 2014
Authorising Officer: Robert Holmes - General Manager Regional Services
Author: Nimish Chand - Manager FRW

SUMMARY

This report details Fitzroy River Water's financial position and other operational matters for the Council's information as at 31 August 2014.

COMMITTEE RECOMMENDATION

THAT the FRW Monthly Operations Report for August 2014 be received.

Recommendation of the Water Committee, 1 October 2014**9.6.4 FRW ANNUAL PERFORMANCE PLAN - 2014/15**

File No: 8409
Attachments: 1. FRW Annual Performance Plan - 2014/15
Authorising Officer: Robert Holmes - General Manager Regional Services
Author: Nimish Chand - Manager FRW

SUMMARY

The Local Government Regulation 2012 section 175 requires commercial business units to prepare an Annual Performance Plan for inclusion in the Rockhampton Regional Council Operational Plan. The 2014/15 Annual Performance Plan for Fitzroy River Water is submitted for consideration.

COMMITTEE RECOMMENDATION

1. THAT the 2014/15 Annual Performance Plan for Fitzroy River Water as submitted be adopted; and
2. THAT the Community Service Obligations totalling \$474,552 as detailed in this report and identified in the 2014/15 Annual Performance Plan be received; and
3. THAT a report to review CSO's and the treatment of CSO's be returned to the Council table prior to the adoption of the 2015/16 budget.

9:16AM Councillor Belz returned to the meeting

9.7 INFRASTRUCTURE COMMITTEE MEETING - 1 OCTOBER 2014

COUNCIL RESOLUTION

THAT the Minutes of the Infrastructure Committee meeting, held on 1 October 2014 as circulated, be received and that the recommendations contained within these minutes be adopted.

Moved by: Councillor Williams

Seconded by: Councillor Smith

MOTION CARRIED

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Infrastructure Committee, 1 October 2014**9.7.1 BUSINESS OUTSTANDING TABLE FOR INFRASTRUCTURE COMMITTEE**

File No:	10097
Attachments:	1. Business Outstanding Table for Infrastructure Committee Meeting
Responsible Officer:	Evan Pardon - Chief Executive Officer
Author:	Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Infrastructure Committee is presented for Councillors' information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Infrastructure Committee be received.

Recommendation of the Infrastructure Committee, 1 October 2014**9.7.2 CIVIL OPERATIONS MONTHLY OPERATIONS REPORT - OCTOBER 2014****File No:** 7028**Attachments:** 1. **Monthly Operations Report - Civil Operations
- 31 August 2014****Authorising Officer:** **Robert Holmes - General Manager Regional Services****Author:** **Russell Collins - Manager Civil Operations**

SUMMARY

This report outlines Civil Operations Monthly Operations Report and also Works Program of planned projects for the months September – October 2014.

COMMITTEE RECOMMENDATION

THAT the Civil Operations Monthly Operations Report for October 2014 report be received.

Recommendation of the Infrastructure Committee, 1 October 2014**9.7.3 ENGINEERING SERVICES MONTHLY OPERATIONS REPORT - OCTOBER 2014**

File No: 7028
Attachments: 1. Monthly Operations Report - Engineering Services - 31 August 2014
Authorising Officer: Robert Holmes - General Manager Regional Services
Author: Martin Crow - Manager Engineering Services

SUMMARY

This report outlines Engineering Services Monthly Operations Report for the period to the end of August 2014.

COMMITTEE RECOMMENDATION

THAT the Engineering Services Monthly Operations Report for October 2014 report be received.

10 COUNCILLOR/DELEGATE REPORTS

Nil

11 OFFICERS' REPORTS

Nil

12 STRATEGIC REPORTS

12.1 ROCKHAMPTON AIRPORT MASTER PLAN RUNWAY 04/22

File No: 1689

Attachments:

1. **Secondary Runway 04/22 Master Planning Evaluation Consultation Report Mar-Aug 2014**
2. **Rehbein Report - Rockhampton Airport Runway 04/22 Master Planning Report**
3. **Supporting Information Document**

Authorising Officer: Ross Cheesman - General Manager Corporate Services

Author: Trevor Heard - Manager Rockhampton Airport

SUMMARY

This document outlines the study and consultation process to determine the best future operating capabilities of the existing secondary runway 04/22.

COUNCIL RESOLUTION

THAT the secondary runway be altered to a Code 2B runway, non-instrument, daytime use only. It provides a 1200m take-off on 22 and a 1200m landing on 04. Furthermore it provides a 900m take-off on 04 and a 900m landing on 22. The disused runway length will be converted to taxiway.

Moved by: Mayor Strelow

Seconded by: Councillor Fisher

MOTION CARRIED

DIVISION:

Councillors Belz, Fisher, Schwarten and Strelow voted in the affirmative.
Councillors Rutherford, Smith and Williams voted in the negative.

13 NOTICES OF MOTION

Nil

14 QUESTIONS ON NOTICE

Nil

15 URGENT BUSINESS\QUESTIONS

16 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

17.1 Fee Reduction for Proposed Development Application

This report is considered confidential in accordance with section 275(1)(g) (h), of the *Local Government Regulation 2012*, as it contains information relating to any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act; AND other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

17.2 Update on Sale of Property at 607 - 701 Yaamba Road

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Moved by: Councillor Schwarten

Seconded by: Councillor Smith

MOTION CARRIED

COUNCIL RESOLUTION

9:57AM

THAT pursuant to s34(1)(k) and s44 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Councillor Rutherford

Seconded by: Councillor Smith

MOTION CARRIED

9:57AM Councillor Belz left the meeting
10:11AM Councillor Belz returned to the meeting

COUNCIL RESOLUTION

10:23AM

THAT pursuant to s34(1)(k) and s44 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Councillor Schwarten

Seconded by: Councillor Smith

MOTION CARRIED

17 CONFIDENTIAL REPORTS

17.1 FEE REDUCTION FOR PROPOSED DEVELOPMENT APPLICATION

File No: 4117
Attachments: Nil
Authorising Officer: Russell Claus - Manager Planning
Robert Holmes - General Manager Regional Services
Author: Tarnya Fitzgibbon - Coordinator Development Assessment

This report is considered confidential in accordance with section 275(1)(g) (h), of the *Local Government Regulation 2012*, as it contains information relating to any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act; AND other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

This report outlines a request for consideration of a reduction in application assessment fees relating to a proposed residential and commercial development over land at Allen Road Gracemere, described as Lot 1 on LN1538.

COUNCIL RESOLUTION

THAT Council resolve to accept a fee of \$75,000 for a development application for a Preliminary Approval for a Material Change of Use for Residential and Commercial Purposes affecting a Local Planning Instrument under section 242 of the Sustainable Planning Act 2009, over land at Allen Road, Gracemere, described as Lot 1 on LN1538.

Moved by: Councillor Smith
Seconded by: Councillor Rutherford

MOTION CARRIED

17.2 UPDATE ON SALE OF PROPERTY AT 607 - 701 YAAMBA ROAD**File No:** 11051**Attachments:** 1. Urban Properties Correspondence dated 8 Sep 14**Authorising Officer:** Ross Cheesman - General Manager Corporate Services**Author:** Drew Stevenson - Manager Corporate and Technology

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage .

SUMMARY

The contracted purchaser of the property at 607 – 701 Yaamba Road (Music Bowl) has written to Council, post due diligence, proposing a revised purchase price.

COUNCIL RESOLUTION

THAT Council:

- 1) Reject Urban Properties revised offer and terminate the contract under special conditions 2.3 of the contract;
- 2) Suspend the sale of the Music Bowl property until EDQ's plans for the CQUniversity site and surrounds are announced.

Moved by: Mayor Strelow**Seconded by:** Councillor Smith**MOTION CARRIED UNANIMOUSLY**

18 CLOSURE OF MEETING

There being no further business the meeting closed at 10:27am.

SIGNATURE

CHAIRPERSON

DATE