



COMMUNITY SERVICES COMMITTEE MEETING

AGENDA

16 NOVEMBER 2016

Your attendance is required at a meeting of the Community Services Committee to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 16 November 2016 commencing at 9.00am for transaction of the enclosed business.

A handwritten signature in black ink, appearing to be "C. R.", written over a horizontal line.

CHIEF EXECUTIVE OFFICER
8 November 2016

Next Meeting Date: 07.12.16

Please note:

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING.....	1
2	PRESENT	1
3	APOLOGIES AND LEAVE OF ABSENCE	1
4	CONFIRMATION OF MINUTES	1
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA.....	1
6	BUSINESS OUTSTANDING	2
	NIL	2
7	PUBLIC FORUMS/DEPUTATIONS	3
	NIL	3
8	OFFICERS' REPORTS.....	4
8.1	COMMUNITIES AND FACILITIES MONTHLY OPERATIONAL REPORT	4
8.2	ARTS AND HERITAGE MONTHLY OPERATIONS REPORT FOR OCTOBER 2016	32
9	NOTICES OF MOTION.....	44
	NIL	44
10	URGENT BUSINESS/QUESTIONS	45
11	CLOSURE OF MEETING	46

1 OPENING

2 PRESENT

Members Present:

Councillor R A Swadling (Chairperson)
Councillor N K Fisher
Councillor A P Williams
Councillor C R Rutherford

In Attendance:

Mr M Rowe – General Manager Community Services (Executive Officer)
Mr E Pardon – Chief Executive Officer

3 APOLOGIES AND LEAVE OF ABSENCE

The Mayor, Councillor Margaret Strelow has tendered her apology and will not be in attendance.

4 CONFIRMATION OF MINUTES

Minutes of the Community Services Committee held 19 October 2016

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 OFFICERS' REPORTS

8.1 COMMUNITIES AND FACILITIES MONTHLY OPERATIONAL REPORT

File No: 1464

Attachments: 1. **Monthly Operations Report - Communities and Facilities**

Authorising Officer: Michael Rowe - General Manager Community Services

Author: Cheryl Haughton - Manager Communities and Facilities

SUMMARY

This report provides information on the activities of the Communities and Facilities section for October 2016.

OFFICER'S RECOMMENDATION

THAT the Monthly Operational Report on the activities of the Communities and Facilities section for October 2016 be received.

COMMENTARY

The Communities and Facilities section has responsibility for the following community service areas.

1. Community Programs
2. Libraries
3. Home Assist Secure
4. Child Care
5. Facilities

The attached report contains information on the activities of these program areas for October 2016.

COMMUNITIES AND FACILITIES MONTHLY OPERATIONAL REPORT

Monthly Operations Report - Communities and Facilities

Meeting Date: 16 November 2016

Attachment No: 1

MONTHLY OPERATIONS REPORT
COMMUNITIES AND FACILITIES SECTION
Period Ended 31 October 2016

VARIATIONS, ISSUES AND INNOVATIONS

Innovations

Nil for month

Improvements / Deterioration in Levels of Services or Cost Drivers

Nil for month

LINKAGES TO OPERATIONAL PLAN

1. COMPLIANCE WITH CUSTOMER SERVICE REQUESTS

The response times for completing the predominant customer requests in the reporting period for October 2016 are as below:

	Balance B/F	Completed in Current Mth	Current Month NEW Requests		TOTAL INCOMPLETE REQUESTS BALANCE	Work Orders Issued	Under Long Term Investigation	Avg W/O Issue Time (days) 12 months	Completion Standard (days)	Avg Completion Time (days) Current Mth	Avg Completion Time (days) 6 Months	Avg Completion Time (days) 12 Months	Avg Duration (days) 12 Months (complete and
			Received	Completed									
Cemeteries (Asset)	1	1	2	2	0	0	0	1.13	30	● 0.00	● 3.55	● 2.24	0.80
Childcare (Asset)	1	1	4	3	1	1	0	9.67	30	● 0.67	● 6.53	● 6.63	5.18
Community Halls (Asset)	5	3	7	3	6	4	0	0.63	30	● 2.00	● 0.59	● 1.55	3.45
Admin and Depots (Asset)	15	11	40	28	16	12	0	8.75	30	● 1.57	● 2.16	● 2.40	2.87
Disaster Management (DEC Buildings) (Asset)	3	3	12	9	3	2	0	1.03	30	● 0.44	● 1.27	● 1.35	1.96
Dog Pounds (Asset)	0	0	2	1	1	0	0	0.57	30	● 2.00	● 7.20	● 4.54	3.46
Gardens (Asset)	0	0	0	0	0	0	0	45.90	30	● 0.00	● 0.00	● 0.60	0.60
Libraries (Asset)	25	19	33	25	13	4	0	6.26	30	● 0.56	● 5.46	● 4.83	6.15
Leased Premises - Maintenance (Asset)	0	0	0	0	0	0	0	0.00	30	● 0.00	● 0.00	● 0.00	0.00
Sport and Recreation (Asset)	4	3	12	3	10	8	0	3.87	30	● 3.33	● 1.35	● 4.95	3.36
TV Black Spot - Reception (Asset)	0	0	0	0	0	0	0	0.00	30	● 0.00	● 0.00	● 0.00	0.00
Arts & Heritage Services (Asset)	38	25	30	16	26	13	0	5.41	30	● 2.88	● 4.09	● 4.23	5.92

Comments and Additional Information

Requests received during the reporting period were all completed in accordance with the standard timeline.

2. COMPLIANCE WITH STATUTORY AND REGULATORY REQUIREMENTS INCLUDING SAFETY, RISK AND OTHER LEGISLATIVE MATTERS

Safety Statistics

The safety statistics for the reporting period are:

	October 2016	November 2016	December 2016
Number of Lost Time Injuries	0		
Number of Days Lost Due to Injury	0		
Total Number of Incidents Reported	0		
Number of Incomplete Hazard Inspections	0		

Risk Management Summary

Items from Section Risk Register requiring treatment plans (excludes risks accepted/ALARP)

Potential Risk	Current Risk Rating	Future Control & Risk Treatment Plans	Due Date	% Completed	Comments
Child Care Centre does not meet the National Quality Standard and is unable to operate resulting in loss of service to community, loss of income and reputation for Council.	Moderate 6	Ensure policies, procedures and programs are compliant with NQS for 2014 assessment	30/06/16	100%	Assessment completed with Centre receiving a Meeting National Quality Standard rating
Council fails to maintain, train and supervise adequate numbers of volunteers to assist with operations across its sites resulting in inability to deliver some services, or injury to volunteers or public.	High 4	1. Training procedures for volunteers being updated 2. Responsibility for volunteers at some sites being transitioned to community organisations.	31/01/17	100%	Policy and procedure adopted by Council, training documents completed and circulated to relevant sections.
Inability to comply with regulatory obligations and conservation of heritage assets, asbestos inspections and treatment, resulting in facilities being non-compliant and deemed unsafe and	High 4	1. Complete the process of incorporating maintenance plans into Asset Register and Management Plan. 2. Develop a 5-10 year maintenance and renewal strategy based on valuations and condition assessments. 3. Develop forward budget submission with	30/06/16	100%	Conservation Management Plans have been completed or reviewed for heritage listed buildings, and maintenance plans implemented in line with budget. Budget submissions developed based on reference to risk register, corporate plan and legislative requirements.

Potential Risk	Current Risk Rating	Future Control & Risk Treatment Plans	Due Date	% Completed	Comments
unusable, with loss of service to community, possible injury to staff and public, and damage to reputation of Council.		reference to risk register, corporate plan and legislative requirements.			

Legislative Compliance and Standards

Legislative Compliance Matter	Due Date	% Completed	Comments
Outdated employee immunisations, tickets, and/or licenses	Various	99%	As at 31 October 2016 Council records indicated that 1 casual employee was yet to supply a copy of a license deemed necessary for the role
Outdated legislative compliance mandatory training and/or qualifications	Various	100%	As at 31 October 2016 Council records indicated that no employees were non-compliant in this regard
Overdue performance reviews	31/08/16	92%	As at 31 October 2016 Council records indicated that 8 performance reviews were outstanding due to leave
Checking of Emergency lighting in Council buildings	6 monthly	100%	Sites inspected as per Inspections Schedule
Fire systems tested in Council buildings	Monthly	100%	Sites with systems in place inspected as per contract
Fire hose reel and blankets inspected	6 monthly	100%	Sites inspected as per Inspections Schedule
Maintain staff to child ratios in accordance with the Education and Care Services National Regulations	Daily	100%	Ratios are maintained per age grouping
Engage an early childhood teacher at the Centre for at least 6 hours per day	Daily	100%	Early Childhood Teacher employed, with other staff with Advanced Diplomas able to cover periods of leave

3. ACHIEVEMENT OF CAPITAL PROJECTS WITHIN ADOPTED BUDGET AND APPROVED TIMEFRAME

Project	Start Date	Expected Completion Date	Status	Budget Estimate	YTD actual (incl committals)
COMMUNITIES AND FACILITIES CAPITAL WORKS PROGRAM					
October 2016					
Borough Chambers	01/02/17	03/04/17	Awaiting quotes	\$45,900	\$3,992
Comment: installation of under floor ventilation					
Botanic Gardens Amenity	01/08/16	12/09/16	Awaiting quotes	\$25,500	\$159
Comment: relining of sewer pipe work to toilets near kiosk					
Kershaw Gardens Igloo Nursery	03/10/16	19/6/17	In progress	\$300,000	\$876
Comment: construction of new facility					
Mount Morgan Basketball Court	18/07/16	12/08/16	Completed	\$25,500	\$21,362
Comment: replacement of non-complaint basketball structure; repainting concrete area and squash court wall; replacement of vandalised switchboard for external lighting and power					
Showground Hideaway Bar Toilets	29/07/16	30/08/16	Completed	\$30,600	\$23,939
Comment: various works including repainting and installation of seamless flooring					
Botanic Gardens Admin	08/08/16	12/08/16	Completed	\$11,500	\$12,694
Comment: new kitchen and storage cupboards to administration area					

Dooley Street Depot	29/08/16	23/09/16	Completed	\$47,000	\$56,582
Comment: replacement of roof to Grace Brothers shed					
Kershaw Gardens	19/09/16	28/02/17	Awaiting stakeholder approval	\$16,000	-
Comment: concrete to greenhouse					
Mount Morgan School of Arts	04/01/17	24/02/17	In progress	\$100,000	\$58,925
Comment: internal renewal works					
Rockhampton Cricket Ground	01/02/17	19/05/17	On hold	\$53,000	-
Comment: repairs to grandstand, change room, caller's box and other damages					
Bond Store	01/09/17	20/03/17	Out for tender	\$324,200	\$5,704
Comment: façade refurbishment					
City Hall	01/02/17	31/03/17	Awaiting quotes	\$47,000	-
Comment: lift upgrade					
Customs House Amenities	05/09/16	23/09/16	In progress	\$55,000	\$22,200
Comment: roofing and improvements					
Customs House	03/10/16	28/10/16	In progress	\$35,000	\$23,025
Comment: external repaint to all previous painted surfaces					

Customs House stables	30/09/16	31/1/17	In progress	\$15,500	\$13,680
Comment: replacement of roofing					
Dooley Street Admin Building	03/04/17	31/05/17	Awaiting quotes	\$47,000	-
Comment: lift upgrade					
Gracemere Admin Building	29/08/16	30/11/16	In progress	\$125,000	\$114,402
Comment: replacement of air-conditioning					
Gracemere Admin Building	12/12/16	21/12/16	Awaiting approval	\$57,000	-
Comment: replacement of carpet					
Gracemere Community Hall	01/08/16	10/08/16	Completed	\$15,500	\$13,653
Comment: resealing of timber floor					
Heritage Village Shearing Shed	01/11/16	22/11/16	In progress	\$42,000	\$25,227
Comment: installation of fans					
Heritage Village Wool Shed	01/08/16	07/10/16	Completed	\$46,000	\$33,558
Comment: addressing storm water issues					
Mount Morgan Swimming Pool	01/05/17	31/05/17	Awaiting design details	\$42,000	\$2,150
Comment: repairs to east grandstand					

Newman Oval	19/09/16	20/10/16	Completed	\$30,000	\$29,942
Comment: repairs to roofing of amenities and change room; demolition of termite affected area					
Pilbeam Theatre	29/07/16	31/12/16	In progress	\$16,000	\$11,178
Comment: changes to air-conditioning control loop and chiller staging					
Rockhampton Regional Library	15/08/16	30/11/16	In progress	\$35,000	\$14,870
Comment: repairs to roof					
Rockhampton Regional Library plant room	18/07/16	30/11/16	In progress	\$20,000	\$13,805
Comment: water proofing floor and replacement of rusted louvre frames					
Robert Archer Pavilion - Grandstand	05/08/16	01/05/17	In progress	\$255,000	\$13,376
Comment: refurbishment					
Robert Archer Pavilion - Grandstand	22/08/16	01/05/17	Awaiting quotes	\$14,000	-
Comment: drainage upgrade to prevent water flowing under building					
City Hall	03/08/16	30/11/16	In progress	\$70,000	\$48,358
Comment: replacement of air-conditioning unit in Records area					
Schotia Place	06/08/17	31/03/17	Awaiting quotes	\$87,000	\$333
Comment: replacement of curved roof					

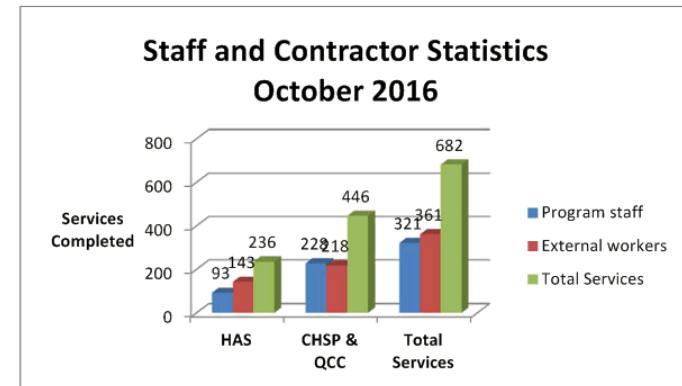
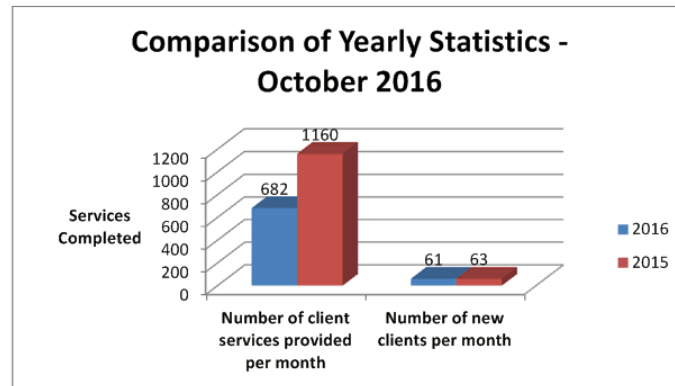
Rockhampton School of Arts	01/09/16	31/05/17	Awaiting quotes	\$54,000	\$668
Comment: replacement of roof					
Dooley Street wash down facility	19/06/17	03/04/17	Awaiting design approval	\$100,000	\$363
Comment: compliance upgrade					
City Child Care Centre	19/12/16	06/01/17	Awaiting quotes	\$30,000	-
Comment: addressing drainage issues to prevent water ingress to building					
Mount Morgan School of Arts	25/07/16	28/02/17	Awaiting quotes	\$62,000	\$2,223
Comment: replace structural members					
Gracemere Admin Building	01/11/16	31/03/17	Not yet scoped	\$110,000	\$4,953
Comment: install solar system					
Southside Pool	01/09/16	30/11/16	In progress	\$26,000	\$22,169
Comment: install shade structure over 50m pool sand filters					
Mount Morgan Council Office	05/12/16	23/12/16	Completed	\$70,880	\$50,859
Comment: external repainting					
City Hall Precinct	08/10/16	12/12/16	Awaiting quotes	\$159,820	\$77,538
Comment: pilot program for energy efficient lighting					

Robert Schwarten Pavilion	01/12/16	31/10/16	Completed	\$35,000	\$35,095
Comment: modernisation of grease trap					
Robert Schwarten Pavilion	08/10/16	23/12/16	In progress	\$20,400	\$19,650
Comment: modernisation of down pipes					
Showgrounds	05/06/16	30/11/16	In progress	\$40,000	\$54,133
Comment: modernisation of switchboard enclosure					
Memorial Gardens	29/08/16	10/10/16	Completed	\$23,500	\$27,416
Comment: replacement of failed septic system					
Gracemere Pound	11/07/16	24/02/17	In progress	\$1,215,647	\$1,24,049
Comment: construction of new facility					

4. ACHIEVEMENT OF OPERATIONAL PROJECTS WITHIN ADOPTED BUDGET AND APPROVED TIMEFRAME

As at the period ended 31 October 2016 – 33.7% of year elapsed, for funded programs:

Project	Revised Budget	Actual (incl. committals)	% budget expended	Explanation
Home Assist	(\$2,097,977)	\$1,221,186	58.2%	Client services: <ul style="list-style-type: none"> 682 home maintenance or minor modification services were provided during October for HAS, CHSP and QCC eligible clients 4 major modifications were completed, and 4 new applications received 61 new clients were added Recruitment commenced for the replacement of an Administration Officer who has moved to another position within Council.



Highlights of other program areas included the following:

Community Programs

Community Assistance Program

One application to the Community Assistance Program was received during the month of October 2016. The application was assessed and recommended for funding for the amount of \$800.00.

Details of the successful application are as follows:

Applicant	Purpose of Grant/Sponsorship	Amount
Rockhampton Indoor Hockey Association	Under 15 Boys State Indoor Hockey Team Challenge	800.00

Community Hall Hire

Facility	Total Sessions for October
Gracemere Community Hall	21
Mt Morgan School of Arts	28
Calliungal Youth Centre	6
Bauhinia House	20
Schotia Place	27

CCTV

Footage requests - four requests for CCTV footage were received from the Queensland Police Service during October, with images supplied for three requests. One request was unable to be processed as it was outside the date range for stored footage.

Access and Equity - the Queensland Department of Disability and Community Services contacted local councils for information with regards to current disability initiatives. Information was supplied on how Rockhampton Regional Council is one of the National Pilot Partners and at this stage has Recharge Points at the Rockhampton Regional Library, the North Rockhampton Library, the Mount Morgan Library and the Rockhampton Airport.

World Mental Health Day – this event held in the Regional Library on Monday 10 October was a success with around 400 people attending. Speakers on the day included lived experience academic Dr Louise Byrne, CQ Carers QLD, psychologist Ed Mosby, Red Cross consumer stories, KickStartCQ, musician Maddy Dyer, author Wayne Ellis and Counsellor Phillip Ashton. From patting a Greyhound to *Kissing the Black Dog* and learning how to relax with meditation, the event covered many aspects of mental health and highlighted the wide range of resources and support that is available within the Community.

Participants could listen, sing, meditate, stretch and ask questions as part of the activities. Information stalls from 12 agencies were set up in the Exhibition space for visitors to engage with – and colouring, chess, jigsaws, reflection cards, French knitting and patting a dog were set in the entrance and library foyer. An exhibition for Mental Health Day was also displayed in the foyer to promote mental health awareness.



Dr Louise Byrne



Queensland Health



Wayne Ellis, author of 'Kissing the black dog'



Movement activities with KickStartCQ

Libraries

During October the libraries recorded 37,721 loans and 28,321 visits.

Library Usage Statistics

Type	Regional Library	North Rockhampton Library	Mt Morgan Library	e-Content	Anytime Library	Total
Loans	22,853	9,936	1,443	3,424	24	37,680
Returns	25,825	11,467	1,728	-	18	39,038
Reservations	1,307	601	285	-	-	2,193
Inter-library loans	57	18	12	-	-	87
Total Transactions	50,042	22,022	3,468	3,424	42	75,574
Public Computer Access	2,824	352	56	-	-	3,232
Visits	11,399	4,792	2,130	-	-	18,321
Program Participation	1,328	130	109	-	154	1,721

The regular programs included:

- **Lively Babies** – babies and parents learning together in a fun, relaxed manner is the key to the successful Lively Babies program held on a regular basis at the libraries. Every session features bouncy, engaging literacy learning to reinforce simple key concepts.
- **Lively Stories** – during October parents, carers and children were immersed in 'Scary Tales' and 'Weather' themes with appropriate stories, songs, poetry, drama and craft activities to stimulate language learning.
- **Lively Toddler Time** – a water-based 'Bathtime' theme proved ideal in extending learning opportunities for toddlers and parents/carers. Sessions featured bubble fun with bath songs, rhymes and games.
- **TechnoTots** – new apps installed on the mini iPads proved a hit with young children this month, with Funbrain Jr., Code-a-pillar and Duplo Train captivating attendees. The session allowed parents and grandparents to handle and become familiar with new technology.



TechnoTots at the Mount Morgan Library

- **Anime/Manga Clubs** – a group of talented anime artists is driving the fortnightly art groups at the libraries. Portfolios are shared in the session as well as workshops on specific styles of manga.



Anime and manga artists

- **Lively Book Clubs** – Ian McEwan's novel *The children act* provided much thought for discussion at the Regional Library's Book Club this month, with considered debate about ethics within a legal framework. Participants at the Silver Wattle Book Club at the Mount Morgan Library focused on *The*

forever girl by Alexander McCall Smith. The books selected this month linked to Queensland Children's Week held annually in October.

- **Lively Knitting and Crochet** – knitters at the Rockhampton Regional Library enjoyed a morning tea with Cr Rose Swadling this month in recognition of the fine efforts of the group. Over 106 participants knitted, crocheted and chatted as part of the regular program at the Regional Library and Mount Morgan Library during the month.
- **Mahjong** – keen players continued to enjoy the weekly gathering at the Mount Morgan Library with 32 participants taking part in the age-old Chinese game.
- **Lively Games** – adult colouring pages were placed on tables in prominent places in the libraries with visitors often spending some relaxing time completing pages. The jigsaws at the Regional Library attracted regular visitors who often do not have space at home to engage in the activity. Chess sets were set up for passing pedestrian traffic, with players often making one considered move, or having chess games with other visitors.
- **Lively Music** – beautiful music continues to feature at the Regional Library with a group of musicians often dropping in to sing and play in the Exhibition space. This month's Lively Music program featured a travelling classical pianist who played a selection of music from Chopin, Strauss and Grainger for delighted members of the public.
- **Monday Movies** – October's movie screening from FOXTEL's TCM channel at the Regional Library featured the 1996 classic *The eye of the devil*.

Other programs included:

First Five Forever (F5F) – October saw 361 attendees take part in 17 First 5 Forever sessions, with 46 new members joining the library through the program.

Outreach continued to be a very important component of the First 5 Forever program, with new partnerships being formed with both Stockland Shopping Centre and Bunnings Warehouse. Both of these new partnerships will allow for the First 5 Forever message to reach many new families, while allowing us to promote the importance and availability of the many Rockhampton Regional Council library resources and services available.



First Five Forever outreach at Stockland

The two Dads Read sessions were again very popular this month, with dads from the local Fire and Emergency Service (and their fire truck) proving to be a great drawcard for families.



Dads Read program

Feedback from October First 5 Forever sessions included:

"Very informative, easy to understand. 1st time aware of what Southside Library has to offer. Very Impressive" *Mum from the Central Queensland Multicultural Association attending a special library orientation*

"The Dirty Dinosaur Book is a fantastic book. My daughter picks it off the shelf over other books and turns every page and does the actions ie. Shake, shake." *Regular First 5 Forever Mum of 9 month old baby, commenting on the book from the First 5 Forever toolkit given to new library members under 5 years of age.*

"Love the presentation, action and book reading" *Mum attending a Read With Me session*

This month the Early Literacy officer attended a training session for First Five Forever staff in Queensland public libraries at the State Library of Queensland. The networking opportunity to discuss early literacy strategies with other librarians proved invaluable.

Fun Palace 'Zombie Apocalypse' – the Rockhampton Regional Library was filled with scientists and zombies on Saturday 1 October as part of an international Fun Palace initiative. The aim of the UK led campaign is to present free, local, innovative, transformative, engaging and fun activities with a number of libraries in Queensland receiving funding from the State Library of Queensland to present art and science projects. Fun Palaces are about creating and making together: They are a space where arts and sciences, crafts and technologies, fun and learning meet, working alongside and working together. They are as much about the process of creating with your community as they are about what happens on the weekend itself. Fun Palaces are an ongoing campaign for culture at the heart of every community, with participation led by, for and with local people.

In preparation for a fictitious Zombie Apocalypse Rockhampton, young people were invited to create and share a science fair project at the Library to educate visitors how a simple science-based skill could potentially outwit the zombies and ensure human survival. Young scientists who took part in the initiative had the chance to win a National Geographic gift voucher on the day. Zombies were also invited to share make-up or costume tips with library visitors on the day - with a Capricorn Model House gift voucher to be won. The event culminated in a 'Thriller' dance event with scientists and Zombies.

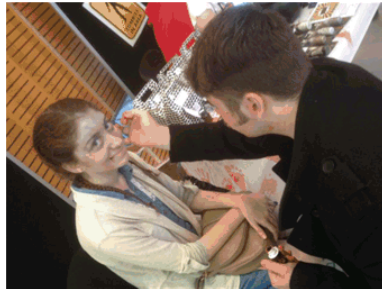
Children and adults were also delighted to learn about solar energy, simple traps, electronic functions and camouflage with young scientists on the day. A member of the Capricornia Table Top Gaming group brought a Zombie Annihilation board game to play, with a make-up artist sharing equipment and cosmetics to create realistic Zombie effects. Rocky Instincts shared trapping skills, fire-making equipment, cutting and rope-making activities with adults and young people. Artists explored the various art materials in the Fun Palace craft box to make creative responses to the Zombie Apocalypse. 351 participants dropped into the Regional Library at the start of the October long weekend which was well promoted on social media, WIN News and the *Morning Bulletin*.



The Morning Bulletin 3 October 2016, pg. 8



Rocky Instincts sharing survival tips



Zombie make-up workshop

Trivia – a special Zombie and ghoulish themed trivia event was held at the Regional Library on 26 October attracting a new demographic. A plethora of ghostly props set the appropriate mood, with the event receiving positive feedback, and many participants seeking further engaging trivia activities at the libraries.

Author Visits – New Zealand cyclist Jeremy Scott delighted audiences at the Rockhampton Regional Library this month as part of a regional tour promoting his book *The long road from a broken heart*. Jeremy shared stories of circumnavigating the world in his quest to discover personal freedom.



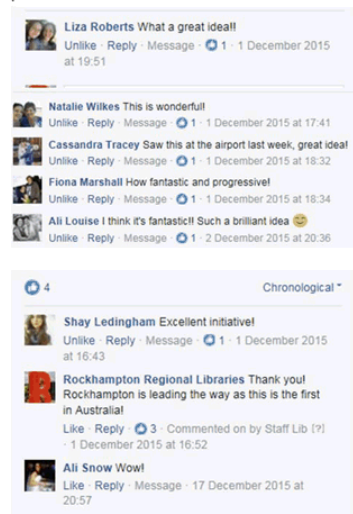
Film production – the Rockhampton Regional Library was bustling with actors and a film crew on Sunday 2 October as film producer Ian Westley accessed the library spaces to film a scene for a local movie. The film is due to be released in 2017.



Anytime Library

The Anytime Library has been operating at the Rockhampton Regional Airport since November 2015 and has been well received by the public. Constantly catching the eye of locals and tourists alike it has been a great showcase of innovation for the city, of early adoption of new technologies, and what a modern library service can offer. Issues from the unit have been steady with total loans of 539 over the period of operation.

Below are examples of some comments left by members of the community on the Libraries Facebook page, with other comments also received via email complementing the collection which was chosen to stock the Anytime Library



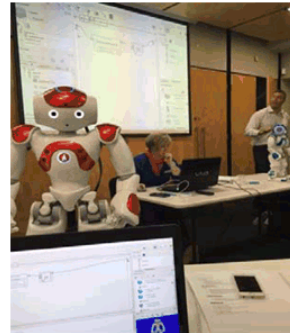
Facebook feedback

It has also attracted much interest from other libraries around the country and we were asked to make a presentation at the recent SiriDynix national conference held in Melbourne. Naomi Brownless from Libraries and Randal Stackpool from IT attended the COSA 2016 Conference in Geelong Victoria and gave a 30 minute talk on the Anytime Library to conference attendees from all over Australia. The session was very well attended as the Anytime Library is still the only one of its kind in use in Australia, with Naomi and Randal receiving very positive feedback.

Whilst in Geelong they were also able to tour the new state of the art Geelong Public Library which was a \$45m project. Geelong Council had given the instruction that the library needed to be an architectural tourist attraction and a technology hub. Some ideas gleaned from the visit will be considered to add to and enhance Rockhampton's already modern library service. Items of note were iPad vending terminals, Meraki cloud controlled WiFi and Digital Wayfinding.

Nao Robot Training

Library staff and volunteers attended training delivered by Ross Duncan from The Brinary in the use of the Nao Robot. Staff learned how to code the robot including a session that turned the robot into a McDonald's assistant. One member of staff was even able to code the robot to deliver the 'To be or not to be' line from Shakespeare! Feedback received after the training session said it all *'Just wanted to tell you how enjoyable and informative I found the Nao session with Ross last week. It is quite gratifying don't you think, that the Library has the potential to be innovators and at the forefront of community engagement regarding STEM and associated areas. I'm pretty pumped!'*



Students and teachers from the Rockhampton Special School were delighted to meet and greet iZac as part of a special outreach activity during the month. Cr Wickerson also accompanied iZac on his visit for a well-received promotional and learning activity, which was featured in the school newsletter.



Rockhampton Special School
 91-115 William Street
 Rockhampton QLD 4700
 Telephone: (07) 4927 5333
 Facsimile: (07) 4922 6012
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RESPECTABLE RESPONSIBLE SAFE
 School Newsletter - Edition Number: 14/2016

Monday - 10th October 2016

FROM THE PRINCIPAL

Welcome to Term 4.

I hope you all enjoyed the break. The students were keen to get back into school life and we have heard many stories of fun things they did on their holiday.

We have had a very exciting morning as we have had a visit from 'Nao' the library robot. This was kindly arranged by Councillor Drew Wickerson. Councillor Wickerson and Naomi Brownless spent the morning at the school with Nao interacting with the students. Nao is a very clever robot, he demonstrated his many talents including doing Tai Chi for us.



A competition is being run by Rockhampton Regional Library to give Nao a new name and we will be putting forward some ideas. Thank you to Councillor Drew Wickerson for organising this exciting event for the school.

In week 3 our Transition and some Senior 1000 students will be attending a camp at Cool Waters for three days. Students have worked hard fundraising for this event and I know they will have a great time.

As always during this term we vote for our school captains. Students in Senior and Transition classes are eligible to run for these positions so they need to start thinking about if they want to participate in this process.



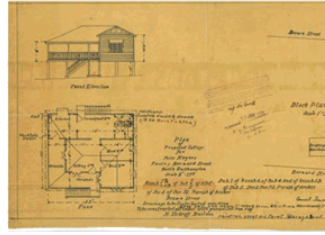
With the warmer weather arriving we need to be vigilant about sun safety. Please make sure you send a hat and water bottle to school every day for your child. The hall will be open every day for students to watch movies or play quiet games if they choose instead of being outside in the heat.

Regards
Jodie
 Principle



Rockhampton History Centre

Donations to the Central Queensland collection this month included assorted house plans and other ephemera located in a shed in the local area. One plan was designed for a proposed cottage for Miss Haynes on Brown Street, Berserker and designed by Henry John Harris. This was approved by K. G. Pennycuick, the City Engineer in 1939. Other items in this collection include a cash price list for Esdale's Joinery Works in Murray Lane Rockhampton and joinery plans.



House plan for Berserker Street residence

Newsletters, annual reports, presentation night programmes, newspaper articles, booklets and other items from the Park Avenue Brothers Hockey Club 80th Reunion were deposited into the archival collection after the special anniversary celebrations for the club.

The History of Flight Exhibition

To coincide with the Australian Air Force Cadets No. 227 Squadron gaining the Freedom of Entry to the City, an exhibition was mounted in the main exhibition space of the Rockhampton Regional Library. Officially launched by Mayor Strelow on 15 October following the formal parade, the exhibition highlighted various aspects of aviation history in CQ. The 'History of Flight in Rockhampton' exhibition focused on the city's relationship with aviation from the first flight in Queensland occurring at the Rockhampton Showgrounds in 1912, through to the large Antonov and Boeing Dreamliner airplanes used to bring Singaporean troops to Rockhampton airport for the 2016 Exercise Wallaby training. It also featured a few of the heroic Rockhampton and District pilots who fought during World War I and World War II.

Comments in the Visitors' Book included:

- "Memories. I knew Glenn Cousins well. I also worked for ANA and the Ansett Group for 34 years."*
- "Great display. Congrats to the 227 Squadron for Keys to the City. Well done."*
- "Very impressive."*
- "Good display. Captions in the slides would be great."*
- "Uncle John Berry loved light aircraft."*
- "Good historical exhibition. Some aircraft we have never seen before."*



History of Flight in Rockhampton Exhibition

Technology Centre

The LTC relies heavily on the generous time provided by our volunteer trainers. Not only do they contribute to teaching and assistant duties, they are also involved in providing individual assistance to clients for both software and hardware difficulties in the form of Tech Troubles and Practice Makes Perfect sessions. These sessions along with the scheduled courses are very well attended and are very much appreciated by the general public. The following are just a few of the evaluation comments provided to our excellent trainers by members of their classes:

- *Great class. I really enjoy the teaching and helpers.*
- *Informative, interesting, helpful, enjoyable. Thank you for providing this service.*
- *Amazing support. Best 2 hours of the week, lovely group. Wish we had teachers like Georgena and the others at school. I guess we would never have had the opportunity and privilege to meet such lovely people. Happiness and Sunshine. Shane.*

- *I found this course to be very informative. I know a lot more info that when I started. Still have a lot more to learn!*
- *I have nothing but praise for all staff involved in the design and presentation of this course. John Elson*
- *Well-presented and fun. The environment was comfortable and experimentation was encouraged. Fantastic! I loved it. Learned so much and the teachers were great. I would recommend it to anyone.*

The Trivia.Net theme of 'Halloween' saw the training room decorated in full ghoulish glory to inspire participants. Trivia.Net has a committed group of participants keen to increase their general internet search strategies.

Child Care

Utilisation

Utilisation of long day care remained at 100% during October with utilisation of occasional care places at 59.16% for the 6 places available.

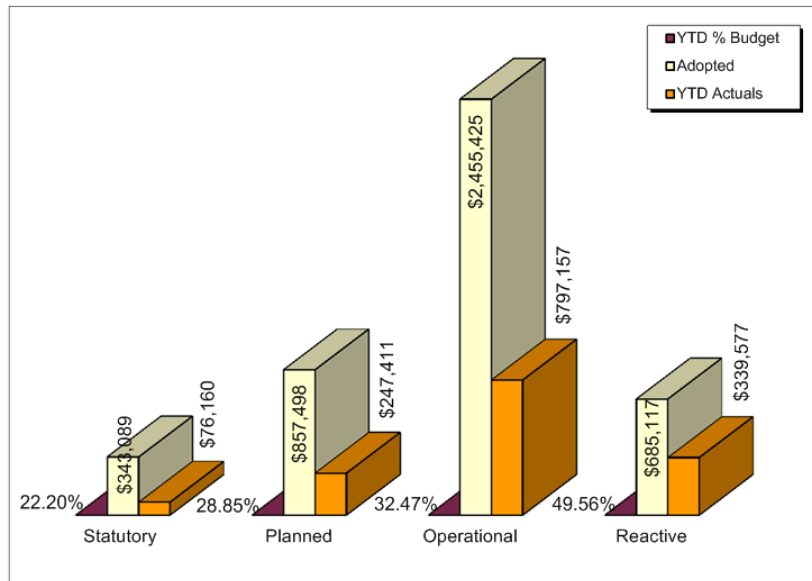
Facilities

620 work orders were created during October, with 372 completed.

The following table gives an overview of the work completed:

Site	Completed Task	Cost
Art Gallery	Replaced AC unit in main office as it had a gas leak on suction service valve	\$1,142.19
Botanic Gardens Admin Building	As no drainage outlet had been previously installed on the northern side water was held in the drain and bred mosquitos. A new drain sump and outlet was installed and all damaged areas repaired.	\$2,772.00
Botanic Gardens Workshop	Replaced under-sink boiling water unit in Botanic Gardens Workshop lunchroom.	\$2,902.00
Customs House	As a result of a recent spate of break and entry incidents on site a security system was installed to try and prevent further damage to the building and impact on the tenants	\$5,000.00
Dooley Street Depot	Removed old, damaged and rusted mesh and installed new heavy duty chain wire along boundary fence behind the old recycle shed. Also replaced three posts and installed two new sets of bracing.	\$5,504.06
History Library	Removed the stopped ends from the box gutter and installed deck tight strips over them. Installed large sumps and increased the size of the over flow outlet to prevent the water backing up and flooding out the archive storage room.	\$12,158.30
James Lawrence Pavilion Showgrounds	Contractors reported that the Zip Boil Unit in the kitchen was leaking due to a burst pipe, with the amount of water in the kitchen and adjacent room suggesting that it had been leaking for some time. Plumber isolated water supply to unit and mopped up excess water; Aqua Jet attended to clean and dry all affected areas; replaced damaged plastic pipe with copper water service with a non-return valve from the control valve to the water filter and from the water filter to the boiling water unit mounted on the wall. Quotes are being sourced for replacement of damaged wall sheeting and replacement of vinyl and carpet in kitchen and adjacent room. All work documented with photos to prepare a report for possible Insurance Claim.	\$2,445.99

Mount Morgan Pool complex	Supplied and fitted ORP probe and bearings to main pool and plant.	\$2,787.40
Parkana Hall	Repaired three panes of glass broken by stones. Installed stainless steel mesh screens.	\$1,281.00
Pilbeam Theatre	Contractor engaged to replace circulation pump on the water tower. Installed new water line with RPZ and new 25mm poly line to drinking fountain to replace failed service under the pavers.	\$2,794.00
Rockhampton Cricket Grounds	Replaced 5 old and failed toilet cisterns in main amenities block, and two new urinal cisterns, two new toilet seats and shower head in toilet block under score board. Unblocked sewerage lines and pumped out septic tank; repaired all taps	\$3,575.00
Rockhampton Showgrounds Crowley Pavilion	Removed old, rusted galvanised water service and installed new service with site isolation valve.	\$1,383.80
Rockhampton Showgrounds Peoples Bar	Resealed glass to commercial frames inside and outside, and installed bug seal with rubber centre of door sashes to prevent water coming through	\$2,906.20
Sound Shell	Installed new hose reel cabinet and hose reel to replace the rusted out unit and damaged hose.	\$1,072.50
South side pool complex	Cleaned cells on the 25Mt and LTS pools; stripped and replaced mechanical seal and bearings to the main circulation pump for learn to swim plant; replaced melted pipe work and repaired leaks	\$1,700.00
Various electrical	Fire systems contractor engaged to carry out fire system and emergency light breakdown repairs at various sites. Traffic light inspections and maintenance carried out on all intersections. BBQ repairs carried out at various parks. Light repairs carried out at various parks. Repairs to street lighting carried out. Fire detection systems and emergency lighting testing carried out. RCD testing and switchboard inspections carried out. Electrical testing and tagging carried out at various sites. Auto door servicing carried out. High Voltage servicing carried out at Rockhampton Showgrounds. Assisted with re-lighting the "Merry Christmas Rocky" sign with new LED rope lighting.	\$1,475.00



Activity	Adopted	YTD Actuals	YTD % Budget
Statutory	\$ 343,089	\$ 76,160	22.20%
Planned	\$ 857,498	\$ 247,411	28.85%
Operational	\$ 2,455,425	\$ 797,157	32.47%
Reactive	\$ 685,117	\$ 339,577	49.56%
Miscellaneous		\$ 778	
Total	\$ 4,341,129	\$ 1,461,083	33.66%

DELIVERY OF SERVICES AND ACTIVITIES IN ACCORDANCE WITH COUNCIL'S ADOPTED SERVICE LEVELS

Service Delivery Standard	Target	Current Performance YTD
Deliver services and activities that support and build the capacity of people from CALD backgrounds to connect with and live in the local community, with a target of 400 participants per annum	100%	473 participants, 118%
Deliver a range of family literacy, learning and development programs to 7500 participants per annum	100%	4,952 participants, 66.03%
Provide the community with access to a collection of relevant library resources in a range of formats by maintaining an annual acquisition rate of 0.25 items per capita in accordance with the Queensland Standard	100%	0.067 per capita
Provide community access to technology and deliver 2000 contact hours of computer training each year	100%	1,593 hours, 79.65%
Deliver child care in accordance with the National Quality Standard, with 100% utilisation rate of long day care places	100%	100%
Provide the community with access to occasional child care places with an average utilisation rate of 50%	50%	61.77%
Provide 11625 hours of home maintenance services to eligible Home Assist clients per annum	90%	3,877 hours, 33.35%
Deliver 5612 hours of home maintenance services for CHSP eligible clients per annum	90%	4,708 hours, 84.04%
Complete 17 major modification projects for CHSP and QCC eligible clients per annum	100%	16 projects, 97.1%
Complete all planned capital and maintenance projects in accordance with agreed schedule and budget	90%	90%
Respond to all reactive maintenance requests in accordance with adopted response schedule, budget, availability of materials and contractor if required	90%	90%

Service levels have been developed in accordance with identified standards or program funding requirements.

FINANCIAL MATTERS

	Adopted Budget	Revised Budget	Adopted Budget (Pro Rata YTD)	YTD Actual	YTD Commit + Actual	Variance	On target 33.3% of Year Gone
	\$		\$	\$	\$	%	
OPERATIONS							
COMMUNITIES & FACILITIES							
Adopted Budget Comparison							
Facilities							
1 - Revenues	(475,039)	0	(158,346)	(9,911)	(9,911)	2%	x
2 - Expenses	12,282,061	0	4,094,020	3,720,310	4,712,333	38%	x
3 - Transfer / Overhead Allocation	170,238	0	56,746	30,062	30,062	18%	✓
Total Unit: Facilities	11,977,260	0	3,992,420	3,740,461	4,732,484	40%	x
City Child Care Centre							
1 - Revenues	(878,354)	0	(292,785)	(296,374)	(296,374)	34%	✓
2 - Expenses	855,395	0	285,132	310,193	312,883	37%	x
3 - Transfer / Overhead Allocation	500	0	167	450	450	90%	x
Total Unit: City Child Care Centre	(22,459)	0	(7,486)	14,269	16,959	-76%	x
Comm & Facs Mangement							
2 - Expenses	441,974	0	147,325	165,341	168,633	38%	x
3 - Transfer / Overhead Allocation	6,500	0	2,167	48	48	1%	✓
Total Unit: Comm & Facs Mangement	448,474	0	149,491	165,388	168,680	38%	x

Library

1 - Revenues	(617,569)	0	(205,856)	(131,654)	(131,654)	21%	x
2 - Expenses	3,224,296	0	1,074,765	929,630	1,057,672	33%	✓
3 - Transfer / Overhead Allocation	19,550	0	6,517	(389)	(389)	-2%	✓
Total Unit: Library	2,626,277	0	875,426	797,586	925,629	35%	x

CQ Home Assist

1 - Revenues	(2,097,977)	0	(699,326)	(917,320)	(917,320)	44%	✓
2 - Expenses	1,965,526	0	655,175	589,730	1,221,393	62%	x
3 - Transfer / Overhead Allocation	132,451	0	44,150	27,132	27,148	20%	✓
Total Unit: CQ Home Assist	0	0	0	(300,458)	331,220	0%	x

Community Programs

1 - Revenues	(98,314)	0	(32,771)	(49,038)	(49,038)	50%	✓
2 - Expenses	998,803	0	332,934	218,185	263,937	26%	✓
3 - Transfer / Overhead Allocation	(99,713)	0	(33,238)	16,656	16,656	-17%	x
Total Unit: Community Programs	800,776	0	266,925	185,802	231,555	29%	✓

Total Operations:	15,830,329	0	5,276,776	4,603,049	6,406,527	40%	x
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**CAPITAL
COMMUNITIES & FACILITIES**

CP450 - CAPITAL FACILITIES MANAGEMENT

2 - Expenses	3,566,800	4,090,151	1,363,384	444,077	1,992,024	49%	✘
3 - Transfer / Overhead Allocation	0	0	0	763	763	0%	✘
Total Unit: Community Programs	3,566,800	4,090,151	1,363,384	444,840	1,992,787	49%	✘

CP530 - LIBRARIES

2 - Expenses	215,000	231,300	77,100	0	0	0%	✓
Total Unit: Community Programs	215,000	231,300	77,100	0	0	0%	✓

CP540 - CAPITAL CONTROL COMMUNITY PROGRAMS

2 - Expenses	30,600	214,230	71,410	314	314	0%	✓
3 - Transfer / Overhead Allocation	0	0	0	302	302	0%	✘
Total Unit: Community Programs	30,600	214,230	71,410	616	616	0%	✓

Total Capital:	3,812,400	4,535,681	1,511,894	445,456	1,993,403	44%	✘
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Grand Total:	19,642,729	4,535,681	6,788,670	5,048,505	8,399,930	185%	✘
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8.2 ARTS AND HERITAGE MONTHLY OPERATIONS REPORT FOR OCTOBER 2016

File No: 1464
Attachments: 1. Arts and Heritage Monthly Operations Report for October 2016
Authorising Officer: Michael Rowe - General Manager Community Services
Author: John Webb - Acting Manager Arts and Heritage

SUMMARY

The report provides information on the programs and activities of the Arts and Heritage section for October 2016.

OFFICER'S RECOMMENDATION

THAT the Arts and Heritage Monthly Operations Report for October 2016 be received.

COMMENTARY

The Arts and Heritage section has responsibility for the following areas:

1. Art Gallery
2. Rockhampton Heritage Village
3. Major Venues
(Pilbeam Theatre, Walter Reid Cultural Centre, Rockhampton Showgrounds and Rockhampton Music Bowl)

**ARTS AND HERITAGE MONTHLY
OPERATIONS REPORT
FOR OCTOBER 2016**

**Arts and Heritage Monthly Operations
Report for October 2016**

Meeting Date: 16 November 2016

Attachment No: 1

**MONTHLY OPERATIONS REPORT
ARTS AND HERITAGE SECTION
Period Ended 31 October 2016**

VARIATIONS, ISSUES AND INNOVATIONS

Innovations

Nil to report

Improvements / Deterioration in Levels of Services or Cost Drivers

Nil to report

LINKAGES TO OPERATIONAL PLAN

1. COMPLIANCE WITH CUSTOMER SERVICE REQUESTS

The response times for completing the predominant customer requests in the reporting period for 30 Oct 2016 are as below:



**All Monthly Requests (Priority 3)
Arts and Heritage 'Traffic Light' report
October 2016**

	Balance B/F	Completed in Current Mth	Current Month NEW Requests		TOTAL INCOMPLETE REQUESTS BALANCE	Under Long Term Investigation	Completion Standard (days)	Avg Completion Time (days) Current Mth	Avg Completion Time (days) 6 Months	Avg Completion Time (days) 12 Months	Avg Duration (days) 12 Months (complete and incomplete)
			Received	Completed							
Community Events & Arts	1	0	1	0	2	0	10	● 0.00	● 0.67	● 1.17	11.13
Heritage Village General	0	0	0	0	0	0	1	● 0.00	● 0.00	● 0.00	0.00
Showgrounds	0	0	0	0	0	0	5	● 0.00	● 0.00	● 0.00	0.00

Note: One brought forward request to repair banner poles – not an Arts and Heritage actionable request and new request in process of resolution.

2. COMPLIANCE WITH STATUTORY AND REGULATORY REQUIREMENTS INCLUDING SAFETY, RISK AND OTHER LEGISLATIVE MATTERS

Safety Statistics

The safety statistics for the reporting period are:

	FOURTH QUARTER		
	Oct	Nov	Dec
Number of Lost Time Injuries	0	0	0
Number of Days Lost Due to Injury	0	0	0
Total Number of Incidents Reported	0	0	0
Number of Incomplete Hazard Inspections	0	0	0

Risk Management Summary

Example from Section Risk Register (excludes risks accepted/ALARP)

Potential Risk	Current Risk Rating	Future Control & Risk Treatment Plans	Due Date	% Completed	Comments
Damage to Council facilities and equipment due to non-compliance by Hirers resulting in financial loss and loss of reputation	Moderate 6	Standardization of hirer agreement process across all venues. Purchase and installation of industry standard venue hire system	30/12/16	95%	Training Completed – system building underway

Legislative Compliance & Standards

Legislative Compliance Matter	Due Date	% Completed	Comments
Outdated employee immunisations, tickets, and/or licenses	Various	99%	As at 31/08/16 one Arts and Heritage employees had failed to provide W&S with updated license documents. Will be provided on return from leave
Outdated legislative compliance mandatory training and/or qualifications	Various	99%	As at 31/10/16 one Arts and Heritage employees is booked for training.
Overdue performance reviews	31 October 2016	100%	As at 31/08/16 Council records indicate that all Arts and Heritage performance reviews have been completed

3. ACHIEVEMENT OF CAPITAL PROJECTS WITHIN ADOPTED BUDGET AND APPROVED TIMEFRAME

Project	Start Date	Expected Completion Date	Status	Budget Estimate	YTD actual (incl committals)
ARTS AND HERITAGE CAPITAL WORKS PROGRAM					
Art Gallery – 50 th Anniversary acquisition	01/07/16	30/06/17	Completed	80,000	80,000
Comment: invoice paid					
Art Gallery - Artwork acquisitions	01/07/16	30/06/17		20,000	
Comment:					
Heritage Village - Replace CombiOven	01/12/16	31/01/17	Completed	32,000	32,000
Comment: Equipment received invoice being processed					
Heritage Village – Replace FF&E	01/12/16	31/01/17	Completed	30,000	30,000
Comment: Equipment received invoice being processed					
Theatre – Stage Lighting Equipment	01/07/16	30/06/17		60,000	
Comment:					
Theatre – Stage Lighting Dimmers	01/07/16	30/06/17		30,000	
Comment:					
Theatre – Radio Talkback System	01/07/16	30/06/17		25,000	
Comment:					
Theatre – Technical System Planning Report	01/07/16	31/12/16		20,000	
Comment:					

4. ACHIEVEMENT OF OPERATIONAL PROJECTS WITHIN ADOPTED BUDGET AND APPROVED TIMEFRAME

The Arts and Heritage unit has no discrete operational projects in the current financial year however highlights of program activities are detailed below

Art Gallery

In the month of October the Gallery was attended by 1,621 visitors. This is above trend for the average visitation per month for 2016/2017 which is 1,523 and calculates to an average daily attendance of 52 people per day. The increase in attendance is directly linked to the programs and events around the exhibition, The Reef by Ken Done, programs that included an exhibition opening, book signing, artist talk, dinner and schools visit accounting for over 500 visitors for the month. On the back of this success the Gallery has arranged to bring Ken Done back in November for further programs and events.

October resulted in a large growth in social media activity as a result of the launch of Towers of Tomorrow with LEGO Bricks ® and The Reef by Ken Done. Overall the Gallery Facebook page received 143,582 impressions, 733 direct post engagements and 604 clicks through to the website. This also resulted in a 4.7% growth in audience growth on social media.

As part of the successful National Library of Australia Community Heritage Grant of \$5,761.20, the Gallery Collections Officer traveling to Canberra to attend the award ceremony and program training for the grant.

The Gallery was successful with application to RADF to support presenting a workshop by Art Law Australia to the regions artists in 2017 valued at \$1,904. This workshop will bring together practitioners, arts works, and educators to a common platform where they can openly discuss and learn together on topics of Copyright 101 for artists and Governance for arts organisations.

The collection was gifted a work under the Cultural Gifts program by Ken Done Gallery valued at \$24,000. This gift will commence being processed under the Cultural Gifts Program in November 2016.

Rockhampton Heritage Village

The arrival of spring has seen the Shearing Shed busy catering for weddings and functions such as school formals. Staff were also kept busy catering for a luncheon for 176 members of the Singapore Armed Forces, which included associated officials. The Shearing Shed also upgraded the seating at the venue and had the guttering repaired in time for the summer storm season.

Access along Boundary Road has now been clearly marked due to the impending opening of the Parkhurst Shopping Centre. Landscaping of the front access to the Village is still pending and it is anticipated that this will be completed and presentable in time for the opening.

A break and enter into elements of JRT Construction infrastructure was a precursor to suspicious and nuisance activity around the broader Heritage Village site. To counter this daily monitoring of the fencing and additional locking procedures have been implemented along with increased security patrols in the evenings.

Meetings have been held with Jobs Queensland in relation to commencing teams of volunteers to assist with maintenance at the Village. Jobs Queensland will enrol new staff at the beginning of November and supply teams to the Village for numerous tasks such as gardening, painting, construction and clean up duties. This program will operate until March 2017 and will give welcome support for the ongoing maintenance at the Village.

A film crew from Queensland Weekender approached Council in relation to filming for a heritage segment for their show in the 2017. They spent time filming volunteers in action around the Village wearing period costume. The crew were keen to focus on the vintage cars, Lakes Creek Cottage, Rosewood Cottage and Arnold's store. The Village will be featured in the new year and will be advised of the date prior to airing.

The Volunteers from the Hospital Assn. hosted the launch of the sandstone hospital fence on 18 October with an official ceremony and morning tea. Signage was erected to complete the display and Village Volunteers completed painting of the new railings along the hospital access path ensuring presentation of the hospital was at its best for the event.

Trip Advisor Reviews

Current Rating – Maintaining rating position to of 3 out of 34

Trip Advisor comments for October 2016:-

"Get a taste of what life was like in the past."

A fabulous display of mostly authentic old buildings, along with the daily items used in the past. Everything is clean and fresh despite their age. Worth visiting on a Market Day, but the tip is to drive down the side road and past it for easier parking.

Visited September 2016
Thank Coolgarra

"Great place to visit"

If you have some free time in Rockhampton then I would recommend this village. Need approximately three hours to really get a good appreciation of this place. This place really takes you back in time. Will definitely return to spend more time here

Visited October 2016
Thank Yash L

Venue Operations

Pilbeam Theatre

The Pilbeam Theatre was the venue for a variety of Council-presented, community and commercial shows during October.

Council's popular Morning Melodies concert series continued with a concert performed by multi-instrumentalist Danny Elliott on Monday 17 October. Danny is one of the world's most versatile entertainers, playing more than 12 instruments as well as singing and tap dancing. Morning Melodies is presented by Rockhampton Regional Council and Bolsover Radiology. Many concertgoers took advantage of the free morning tea courtesy of Brumby's Allenstown, before the show.

The Rockhampton Grammar School performed its annual Musical Festival at the Pilbeam Theatre in October. The concert included items from the school's senior and junior choir, signing choirs and jazz ensemble.

The world famous Pipes and Drums of the Royal Scots Dragoon Guards performed to a packed house at the Pilbeam Theatre in a Sunday afternoon concert on 16 October. The show featured 25 musicians, singers and dancers in full ceremonial uniform.

Rockhampton Musical Union Choir performed its annual musical at the Pilbeam Theatre in late October. Chitty Chitty Bang Bang is a much loved fantasy musical with music by the Sherman Brothers, who also created the score for Mary Poppins.

The Pilbeam Theatre was also very pleased to play host to two educational events. The first was The Scene Project by Queensland Theatre. The event, a three day workshop was delivered to high school students from across the region focusing upon the creative process of performance, from rehearsal through to production.

The second was hosting Ken Done for the lecture element of a workshop for primary school children delivered by Rockhampton Art Gallery at part of the exhibition, The Reef.

These events demonstrate the role the Pilbeam Theatre plays as a tool for cultural and community education beyond an event or performance space.

Rockhampton Showgrounds

Rockhampton Showgrounds hosted several events in October. These included:

- Warehouse style Clothing Sale
- Speedway

- Emergency and Corrective Services Training Facility
- Handmade Expo Markets
- Callide Dog Club

Walter Reid Cultural Centre

In addition to regular club activities, the Walter Reid Cultural Centre was the venue for the following events:

- The Chamber Music Society performed its monthly concert.
- Rocky Flix screened the movie Early Winter in the auditorium
- Central Queensland Christian College present their inaugural musical in the Auditorium
- A drama school conducted their end of year showing in the Auditorium
- A private art show in the Gallery space
- Central Queensland Contemporary Artists displayed their work in an exhibition titled Spring Into Art
- Capricornia Printmakers displayed fine art prints from 22 local talented artists in their exhibition titled Narrative.

Program Development

Australia Day Community events grant closed.

Applications were received from Friends of the Heritage Village, Gracemere Lions Club, and Rotary Club of Mt Morgan.

Carols by Candlelight

Coordination is progressing well with theme, artists and musicians secured. Artistic director Mel March has been working to bring together a vibrant program that involves many community groups.

CBD Arts

ARTIZPublic Bursary

The two students who attend the ARTIZPublic workshop on public art are being mentored by local artist Bill Gannon as they work towards creating a mural in the CBD.

Public art project 'Blue Car' was installed on the window of the Telstra shop on East St.

RADF Round one
4 applications were funded in Round 1.
Community information sessions have been planned to assist applicants with developing ideas and writing grants.
On Nov 16th public are welcome to attend a session in the Fitzroy room of the library from 6pm-7:30pm.

**5. DELIVERY OF SERVICES AND ACTIVITIES IN ACCORDANCE WITH COUNCIL'S
ADOPTED SERVICE LEVELS**

Service Delivery Standard	Target	Current Performance
<i>Deliver an annual program of Visual Arts exhibitions and program activities, with a target of 16,000 Art Gallery visits per annum</i>	16,000	6093
<i>Operate a range of performing arts, event and function venue in a cost effective and effective manner delivering on budget services, with a target of 100 performances at the Pilbeam Theatre per annum</i>	100	45
<i>Operate the Pilbeam Theatre Box Office as a profit centre for the unit with a target of 60,000 tickets sold per annum</i>	60,000	22137
<i>Operate the Rockhampton Heritage Village, with a target total site visitation of 32,000 per annum</i>	32,000	15701
<i>Complete all planned capital projects in accordance with agreed schedule and budget</i>	100%	48%

Note: The above Service Delivery Standards have not been formally adopted by Council but form operational standards for the unit inline with industry best practice.

FINANCIAL MATTERS

Period ended 31 Oct 2016 report shows income and expenditure within expect trend for the unit.

End of Month General Ledger - (Operating Only) - All of Council

As At End Of October

Report Run: 04-Nov-2016 13:34:01

	Adopted Budget	Revised Budget	EOM Commitments	YTD Actual	Commit + Actual	Variance	On target
	\$	\$	\$	\$	\$	%	33.3% of Year Gone
COMMUNITY SERVICES							
<u>ARTS & HERITAGE</u>							
Revenues	(4,341,470)	0	0	(1,442,180)	(1,442,180)	33% ✗	
Expenses	7,216,076	0	349,466	2,011,706	2,361,172	33% ✓	
Transfer / Overhead Allocation	14,430	0	0	8,137	8,137	56% ✗	
	<u>2,889,036</u>	<u>0</u>	<u>349,466</u>	<u>577,663</u>	<u>927,129</u>	<u>32% ✓</u>	
Total:	<u>2,889,036</u>	<u>0</u>	<u>349,466</u>	<u>577,663</u>	<u>927,129</u>	<u>32% ✓</u>	
Grand Total:	<u>2,889,036</u>	<u>0</u>	<u>349,466</u>	<u>577,663</u>	<u>927,129</u>	<u>32% ✓</u>	

9 NOTICES OF MOTION

Nil

10 URGENT BUSINESS/QUESTIONS

Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting.

11 CLOSURE OF MEETING