



COMMUNITY SERVICES COMMITTEE MEETING

MINUTES

18 MAY 2016

The Committee Recommendations contained within these Minutes were adopted at the Council meeting on 24 May 2016.

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**REPORT OF THE COMMUNITY SERVICES COMMITTEE MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON WEDNESDAY, 18 MAY 2016 COMMENCING AT 9.00AM**

1 OPENING**2 PRESENT**

Members Present:

Councillor R A Swadling (Chairperson)
The Mayor, Councillor M F Strelow
Councillor N K Fisher
Councillor A P Williams
Councillor C R Rutherford

In Attendance:

Mr M Rowe – General Manager Community Services (Executive Officer)
Mr E Pardon – Chief Executive Officer
Ms C Haughton – Manager Communities and Facilities
Mr P Owens – Manager Arts and Heritage
Ms F McRae – Media and Communications Officer
Ms L Leeder – Senior Governance Support Officer
Ms C Grills – Governance Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE**4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING****COUNCIL RESOLUTION**

THAT the minutes of the Communities Committee Meeting held on 2 February 2016 be as taken and adopted as correct record .

Moved by: Mayor Strelow

Seconded by: Councillor Swadling

MOTION CARRIED UNANIMOUSLY

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 OFFICERS' REPORTS

8.1 COMMUNITIES AND FACILITIES MONTHLY OPERATIONAL REPORT

File No: 1464

Attachments: 1. Monthly Operational Report January to April 2016

Authorising Officer: Michael Rowe - General Manager Community Services

Author: Cheryl Haughton - Manager Communities and Facilities

SUMMARY

This report provides information on the activities of the Communities and Facilities section for the period January to April 2016.

9:02am Councillor Rutherford attended the meeting

9:41am Councillor Williams left the meeting

COMMITTEE RECOMMENDATION

THAT the Monthly Operational Report on the activities of the Communities and Facilities section for the period January to April 2016 be received.

Moved by: Councillor Rutherford

Seconded by: Councillor Fisher

MOTION CARRIED

8.2 COMMUNITY ASSISTANCE PROGRAM

File No: 7822
Attachments: 1. Community Assistance Program Round 3 - 2016
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Cheryl Haughton - Manager Communities and Facilities

SUMMARY

Sixteen applications for funding were received for the last round of the Community Assistance Program for the current financial year. The applications have been assessed and recommendations for funding are presented for Council consideration.

9:42am Councillor Williams returned to the meeting
 10:14am Chief Executive Officer attended the meeting
 10:17am Councillor Williams left the meeting

COMMITTEE RECOMMENDATION

THAT Council approves the allocation of funding from the Community Assistance Program and actions to be performed for the following:

Applicant	Purpose of Grant/Sponsorship	Amount
AM Media Consultants T/A Special Children's Parties	2016 CQ Special Children's Christmas Party	Special report to return
Bundara Kindergarten Association Inc	Protecting Our Children As They Play: Bundara Kindergarten Shade Initiative	731
Capricorn Helicopter Rescue Service	Rescue Chopper Day and Family Fun Open Day	2,500
Capricorn Silver Band Inc	Access for People with Disabilities	12,000
CQ Aquajets Swim Club Inc	Shut The Gate Learn 2 Swim Roof Refurbishment	1,000
Multiple Sclerosis Society of Queensland	2017 Rockhampton MS Swimathon	800
Queensland Justice Association (Rockhampton Branch)	2016 JP State Conference	Special report to return
Rockhampton Bowls Club	2016 Mayoral Trophy	1,650
The Rockhampton Waterski and Powerboat Club Inc	Install A New Oven into Club's Kitchen	1,000
Wildlife Rockhampton Rescue Rehabilitation and Release	Grand Echidna Charity Ball	2,732
Capricorn Animal Aid Organisation Inc.	Community Organisation Support	5,500
Fitzroy Basin Elders Committee Inc.	Community Organisation Support	4,500

Fitzroy River Fish Stocking Association Inc.	Community Organisation Support	5,000
Ridgелands and District Sporting and Agricultural Association Inc.	Ridgелands Show seating and entertainment	5,376.15
Rockhampton Senior Citizens Club Inc.	Purchase of second 12 seater commuter bus	11,000

Moved by: Councillor Fisher

Seconded by: Mayor Strelow

MOTION CARRIED

8.3 COMMUNITY BASED EMPLOYMENT AGREEMENTS

File No: 707
Attachments: Nil
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Kerri Dorman - Administration Supervisor

SUMMARY

Approval is sought for the Chief Executive Officer to be granted delegated authority to enter into community-based employment agreements on behalf of Rockhampton Regional Council.

COMMITTEE RECOMMENDATION

THAT Council delegate to the Chief Executive Officer the power to enter into community based employment agreements subject to existing financial delegation.

Moved by: Mayor Strelow
Seconded by: Councillor Swadling

MOTION CARRIED

8.4 USE OF ROBERT SCHWARTEN PAVILION AT SHOWGROUNDS BY ROCKHAMPTON HIGH SCHOOL**File No:** 8020**Attachments:** 1. Letter from Principal of Rockhampton High School regarding the use of the Robert Schwarten Pavilion**Authorising Officer:** Michael Rowe - General Manager Community Services**Author:** Peter Owens - Manager Arts and Heritage

SUMMARY

The Principal of Rockhampton High School has written to Council seeking Council permission to make use of the Robert Schwarten Pavilion at the Rockhampton Showgrounds as an emergency evacuation site for the school.

10:23am Councillor Williams returned to the meeting

COMMITTEE RECOMMENDATION

THAT Council agree to the request as detailed in Ms Dwyer's letter of 25 February 2016 and authorise staff to facilitate access arrangements.

Moved by: Mayor Strelow**Seconded by:** Councillor Rutherford**MOTION CARRIED**

8.5 REGIONAL ARTS DEVELOPMENT FUND 2015/16 ROUND 3 GRANT RECOMMENDATIONS

File No: 8944
Attachments: Nil
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Peter Owens - Manager Arts and Heritage

SUMMARY

Applications received for round three of the 2015/16 Regional Arts Development Fund have been assessed by the RADF Committee and six are recommended for funding.

COMMITTEE RECOMMENDATION

THAT Council approves the following applications for funding from the Regional Arts Development Fund:

Applicant	Purpose of Grant	Grant Recommended
Amber Countryman	Local travel and attendance fees to attend five day fibre arts workshop – Wrapt in Rocky	559
Blue Eagle Productions	Making a feature film in and around Rockhampton to showcase local artists and skills	13,000
Michelle Black, Peta Lloyd and Sean Biddulph	Costs of materials and artist fees for the design, construction and installation of approximately 70 large circular suspended dream weavings and installations.	12,071
Capricorn Arts Mob	Producing short films for NAIDOC week celebrations and Rockhampton River Festival	6,750
Capricornia Silver Band	Workshop for the Capricornia Silver brass band with Warwick Tyrell	2,022
Central Queensland Contemporary Artists	To go towards development and marketing, to new audiences in a non-arts environment and exhibition of new local product.	3,020
	total	37,422

Moved by: Councillor Rutherford

Seconded by: Councillor Swadling

MOTION CARRIED

8.6 ARTS AND HERITAGE MONTHLY OPERATIONS REPORT FOR MARCH AND APRIL 2016

File No: 1464

Attachments:

1. Arts and Heritage Monthly Operations Report for March and April 2016
2. Review of Mary Poppins from Rockhampton Morning Bulletin 12 March 2016

Authorising Officer: Michael Rowe - General Manager Community Services

Author: Peter Owens - Manager Arts and Heritage

SUMMARY

The report provides information on the programs and activities of the Arts and Heritage section for March and April 2016.

10:40am Councillor Williams left the meeting and did not return
10:40am Councillor Fisher left the meeting and did not return

COMMITTEE RECOMMENDATION

THAT the Monthly Operations Report of the Arts and Heritage section for March and April 2016 be received.

Moved by: Mayor Strelow
Seconded by: Councillor Rutherford

MOTION CARRIED

COMMITTEE RECOMMENDATION

THAT Council prepare a short submission to be presented to both Federal candidates seeking support to upgrade the Music Bowl including amenities and car park.

Moved by: Mayor Strelow
Seconded by: Councillor Rutherford

MOTION CARRIED

8.7 DRAFT POLICY ON THE PROVISION OF COMPLIMENTARY TICKETS

File No: 7104
Attachments: 1. DRAFT POLICY on the Provision of Complimentary Tickets
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Peter Owens - Manager Arts and Heritage

SUMMARY

The CEO has requested the Manager Arts and Heritage develop policy on the provision of Complimentary Tickets for consideration and adoption by Council.

COMMITTEE RECOMMENDATION

THAT the policy Provision of Complimentary Tickets for Events and Performances be reformatted for adoption and approval.

Moved by: Mayor Strelow
Seconded by: Councillor Swadling

MOTION CARRIED

9 NOTICES OF MOTION

Nil

10 URGENT BUSINESS QUESTIONS

11 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

COMMITTEE RECOMMENDATION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

12.1 Trustee Lease at the Rockhampton Heritage Village with the Central Queensland Amateur Radio Association Inc.

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

12.2 Proposal to renew contract for the delivery of the Twilight Movies program

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

Moved by: Councillor Rutherford

Seconded by: Mayor Strelow

MOTION CARRIED

COMMITTEE RECOMMENDATION

10:53AM

THAT pursuant to s7(11) *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Councillor Rutherford

Seconded by: Mayor Strelow

MOTION CARRIED

COMMITTEE RECOMMENDATION

10:54AM

THAT pursuant to s7(11) *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Mayor Strelow

Seconded by: Councillor Rutherford

MOTION CARRIED

12 CONFIDENTIAL REPORTS

12.1 TRUSTEE LEASE AT THE ROCKHAMPTON HERITAGE VILLAGE WITH THE CENTRAL QUEENSLAND AMATEUR RADIO ASSOCIATION INC.

File No: 4308

Attachments:

1. Letter from CQ Amateur Radio Association Inc.
2. Plan of Neilsen's building at the Rockhampton Heritage Village

Authorising Officer: Michael Rowe - General Manager Community Services

Author: Peter Owens - Manager Arts and Heritage

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

SUMMARY

Council's approval is sought to enter into a Trustee Lease with the Central Queensland Amateur Radio Association Inc. covering a portion of land currently contained within the site of the Rockhampton Heritage Village.

COMMITTEE RECOMMENDATION

THAT Council authorises the Chief Executive Officer to enter into a Trustee Lease with the Central Queensland Amateur Radio Association Inc. as detailed in the report.

Moved by: Mayor Strelow

Seconded by: Councillor Rutherford

MOTION CARRIED

12.2 PROPOSAL TO RENEW CONTRACT FOR THE DELIVERY OF THE TWILIGHT MOVIES PROGRAM**File No:** 7014**Attachments:** 1. **Proposal from Mr Ben Dyer of Total PartyFx to renew his agreement to provide the Twilight Movies program****Authorising Officer:** **Michael Rowe - General Manager Community Services****Author:** **Peter Owens - Manager Arts and Heritage**

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

SUMMARY

Mr Ben Dyer of Total PartyFx has written to Council proposing the renewal of his company's contract to deliver the annual Twilight Movie program on behalf of Council, on a fee for service basis.

COMMITTEE RECOMMENDATION

THAT Council advise Mr Dyer that it does wish to take up his offer to renew the current contract to deliver the Twilight Movie program in the Rockhampton region for the 2016/17 financial year under Option 1 detailed in his proposal.

Moved by: **Mayor Strelow****Seconded by:** **Councillor Rutherford****MOTION CARRIED**

13 CLOSURE OF MEETING

There being no further business the meeting closed at 10.54am.

SIGNATURE

CHAIRPERSON

DATE