



# **COMMUNITIES COMMITTEE MEETING**

## **AGENDA**

**1 DECEMBER 2015**

*Your attendance is required at a meeting of the Communities Committee to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 1 December 2015 commencing at 12.30pm for transaction of the enclosed business.*

A handwritten signature in black ink, appearing to be "R. [unclear]", is positioned above the typed name of the Acting Chief Executive Officer.

**ACTING CHIEF EXECUTIVE OFFICER**  
26 November 2015

Next Meeting Date: 02.02.16

**Please note:**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

## TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING.....	1
2	PRESENT .....	1
3	APOLOGIES AND LEAVE OF ABSENCE .....	1
4	CONFIRMATION OF MINUTES.....	1
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA .....	1
6	BUSINESS OUTSTANDING .....	2
	NIL .....	2
7	PUBLIC FORUMS/DEPUTATIONS .....	3
	NIL .....	3
8	OFFICERS' REPORTS .....	4
8.1	LATE APPLICATION - 2016 AUSTRALIA DAY COMMUNITY EVENTS GRANT.....	4
8.2	REGIONAL ARTS DEVELOPMENT FUND 2015-16 ROUND 2 FUNDING RECOMMENDATIONS.....	11
8.3	COMMUNITY ASSISTANCE PROGRAM.....	12
9	STRATEGIC REPORTS .....	20
9.1	COMMUNITIES AND FACILITIES MONTHLY OPERATIONAL REPORT .....	20
9.2	ARTS AND HERITAGE MONTHLY OPERATIONS REPORT FOR OCTOBER 2015.....	40
10	NOTICES OF MOTION .....	62
	NIL .....	62
11	URGENT BUSINESS/QUESTIONS .....	63
12	CLOSED SESSION .....	64
13.1	USE OF THE WALTER PIERCE PAVILION KITCHEN AT THE ROCKHAMPTON SHOWGROUNDS .....	64
13	CONFIDENTIAL REPORTS.....	65
13.1	USE OF THE WALTER PIERCE PAVILION KITCHEN AT THE ROCKHAMPTON SHOWGROUNDS .....	65
14	CLOSURE OF MEETING.....	66



**1 OPENING**

**2 PRESENT**

Members Present:

Councillor R A Swadling (Chairperson)  
The Mayor, Councillor M F Strelow  
Councillor S J Schwarten  
Councillor C E Smith  
Councillor C R Rutherford

In Attendance:

Mr M Rowe – General Manager Community Services (Executive Officer)  
Mr E Pardon – Chief Executive Officer

**3 APOLOGIES AND LEAVE OF ABSENCE**

**4 CONFIRMATION OF MINUTES**

Minutes of the Communities Committee held 3 November 2015

**5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

**6 BUSINESS OUTSTANDING**

Nil

**7 PUBLIC FORUMS/DEPUTATIONS**

Nil

## 8 OFFICERS' REPORTS

### 8.1 LATE APPLICATION - 2016 AUSTRALIA DAY COMMUNITY EVENTS GRANT

**File No:** 5095

**Attachments:** 1. Friends of the Heritage Village 2016 Australia Day Community Events Grant Application

**Authorising Officer:** Michael Rowe - General Manager Community Services

**Author:** Peter Owens - Manager Arts and Heritage

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#### SUMMARY

*In 2013 Council resolved to establish an Australia Day Community Grants Program to assist local organisations to coordinate community based Australia Day celebrations across the region. A late application for funding to support activities for Australia Day 2016 is now presented for Council approval.*

#### OFFICER'S RECOMMENDATION

THAT Council award a grant of \$1,600 to the Friends of the Heritage Village to assist the group in augmenting entertainment and general activities for the group's annual Australia Day Heritage Village markets in 2016.

#### COMMENTARY

With Council having previously approved the granting of funds to assist local community-based organisations to present Australia Day events at Mt Morgan, Gracemere and Bajool a late application from the Friends of the Heritage Village has been received to support activities in Rockhampton.

The group was unable to complete an application to the program in time for the original closing date due their commitment to other activities at the Heritage Village during October.

The Friends of the Heritage Village are seeking Council's financial assistance to provide additional entertainment and general "giveaways" (Australian flags and temporary tattoos) at the regular Heritage Village markets to be held on Australia Day 2016.

Sufficient funds remain in the 15/16 financial year Australia Day grant fund budget to allow Council to provide the requested \$1,600 in full.

**LATE APPLICATION - 2016  
AUSTRALIA DAY COMMUNITY  
EVENTS GRANT**

**Friends of the Heritage Village 2016  
Australia Day Community Events Grant  
Application**

**Meeting Date: 1 December 2015**

**Attachment No: 1**

Australia Day Community Events Grants Program – Application Form

**Australia Day 2016**

Community Events Grants

**Application:**

Name of Community Group or Organisation:

FRIENDS OF THE ROCKHAMPTON HERITAGE VILLAGE

Contact person details (person who will be coordinating your Australia Day activities)

Surname: FINNIGAN Given Name(s): PETER

Position: PRESIDENT

Address: PO BOX 1053 FRENCHVILLE Q Post Code: 4701

Telephone: (Home) 4928 3394 (Business) (Mobile) 0411 275 792

Email: p.finnigan@bigpond.com

Details of your Australia Day community event:

Date: 26-1-16 Time: 9am - 1:30pm

Event & Location: AUST. DAY HERITAGE VILLAGE MARKETS R' TON HERITAGE VILLAGE

Activity contact name: TREV DUFFY Phone: 4936868

Name of activity: AUSTRALIA DAY MARKETS & CELEBRATION

Audience your activity is targeting: ALL AGE GROUPS

Approximately how many people will be participating in your activity?

4000 - 4500

Has this activity ever been run before in your community?

YES

What other groups or organisations have indicated a willingness to be involved in your event? Please attach letters of support.

9th BATTALION LIGHT HORSE REGIMENT

ALL CLASSIC MOTOR CLUB

Australia Day Community Events Grants Program – Application Form

Describe your activity:

THE HERITAGE VILLAGE AUSTRALIA DAY MARKETS ARE THE MAIN AUSTRALIA DAY CELEBRATION FOR THE ROCKHAMPTON COMMUNITY WITH ATTENDANCES OFTEN IN EXCESS OF 4000 PARTICIPANTS. WE WILL BE PROVIDING LOCAL ENTERTAINMENT OVER FIVE HOURS AS PART OF OUR CELEBRATIONS.

(Note: Additional material may be attached if needed.)

Describe how your activity/celebration will complement and build on existing Australia Day activities:

WE WILL BE USING LOCAL PERFORMERS (eg SINGERS, POETS) TO ENHANCE OUR ACTIVITIES AND GIVE A REAL AUSTRALIAN FLAVOUR TO THE DAY

(Note: Additional material may be attached if needed.)

If you intend to run this activity each year, describe how you plan to provide on-going funding for events beyond this initial funding:

THE FRIENDS OF THE HERITAGE VILLAGE WILL CONTINUE TO PROVIDE FINANCIAL ASSISTANCE TOWARDS THE AUSTRALIA DAY MARKETS FOR THE FUTURE. THE FRIENDS WOULD ALSO HOPE THAT IN FUTURE THE RRC WILL HOLD ITS NATURALISATION CEREMONY ON THIS ICONIC AUSTRALIAN CELEBRATION DAY.

Australia Day Community Events Grants Program – Application Form

\*Australia Day Objectives:

Please indicate which of the following Australia Day objectives are met by your activity/event (tick one or more boxes as appropriate):

- Inspires national spirit and enriches the life of the nation
- Embodies the Australia Day brand values of freedom, 'fair go', altruism, mateship, diversity, community and humility
- Acknowledges Australia Day for all Australians and any activity must reflect, encourage and enhance togetherness
- Acknowledge and pays respect to the ancient traditions and history of Australia's indigenous community
- Family, Fun and free
- Ensures community participation in the planning and/or end enjoyment of the activity

Budget details:

What grant amount are you seeking from the Australia Day Community Events Grant program?

\$ (GST inclusive)

Please detail below how you would spend the requested grant amount and include any other funding sources required for you activity/celebration.

Item	Requested funding from the Australia Day grants program	Any other funding sources or in-kind contributions by your committee, other organisation etc.
ENTERTAINMENT FEES - LOCAL ARTISTS	\$1350	APPROX. 100 RRC VOLUNTEERS WILL ASSIST WITH THE SETTING UP, RUNNING
FLAGSE TATTOOS (TO BE HANDED OUT FREE)	\$250	E. "DISASSEMBLY" OF THE AUSTRALIA DAY MARKETS
TOTAL	\$1600	

## Australia Day Community Events Grants Program – Application Form

## Declaration:

I, the undersigned, authorise this application and confirm that the information contained herein is, to the best of my knowledge, true and correct. I have read and authorised the Collection Statement & Consent form on Page 9.

Representative signature..... .....

Date..... 18-11-15.....

Nominations are to be received no later than 5pm on Friday 18 September 2015

Please return completed application form marked to:

Attn: Events Officer (Arts and Heritage)  
Post: Rockhampton Regional Council  
PO Box 1860, ROCKHAMPTON QLD 4700

By Hand: Rockhampton Regional Council, Arts and Heritage Unit  
Pilbeam Theatre  
2 Cambridge Street  
Rockhampton QLD 4700

Email: [pilbeamtheatre@rrc.qld.gov.au](mailto:pilbeamtheatre@rrc.qld.gov.au)

Fax: 07 4936 8835

Australia Day Community Events Grants Program – Application Form

### Collection Statement & Consent

Rockhampton Regional Council has collected your personal information on the application form for a 2016 Australia Day Community Event Grant so we can process your application. Council officers may then use some of the information provided to promote the community event in either print or electronic form should your application be successful.

The information will only be stored and accessed by authorised Council employees in relation to the above use and will not be given to any other person or agency other than for the purpose of the above. Council will not use your personal information for any other purpose without gaining your further consent to that provided by you when signing this form.

I, PETER FINNIGAN, hereby:  
(Please print your name)

1. Give Rockhampton Regional Council, its employees and those acting with its authorisation the right and permission to copyright, use, and/or publish my information as above;
2. Waive any right to inspect or approve the finished advertising copy or printing matter that may be used in conjunction therewith; or to the eventual use that might be applied;
3. Consent to my personal information being published on Council's website or publications as part of the promotions which will be available outside of Australia; and
4. Confirm that I have read this form before signing and confirm that I fully understand its contents.

Signed: P. Finnigan

Date: 10-11-15

## 8.2 REGIONAL ARTS DEVELOPMENT FUND 2015-16 ROUND 2 FUNDING RECOMMENDATIONS

**File No:** 8944  
**Attachments:** Nil  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Peter Owens - Manager Arts and Heritage

### SUMMARY

*Applications received for round two of the 2015/16 Regional Arts Development Fund have been assessed by the RADF Committee and four are recommended for funding.*

### OFFICER'S RECOMMENDATION

THAT Council approves the following application for funding from the Regional Arts Development Fund:

Applicant	Purpose of Grant	Grant Recommended
Rockhampton Art Gallery (Rockhampton Regional Council)	Creating a short film documentary on the art of William Yaxley in support of Rockhampton Art Gallery's exhibition 'The Adventures of William Yaxley'.	\$4049
Janet Stevenson	Professional services for a director to rehearse production, script revision, multimedia production and local performances.	\$8707
Rockhampton Regional Council – Parks unit.	A series of creative use projects focused on the Bunya Pine trees from the Rockhampton Botanic Gardens.	\$18072
Rockhampton Regional Council – Arts and Heritage	Coordination and facilitation of The Youth Group - a youth programming panel that runs three events for 16-26 year olds in 2016	\$6570

### COMMENTARY

The Regional Arts Development Fund is a joint program of the Queensland Government (administered by Arts Queensland) and the Rockhampton Regional Council that focuses on the development of quality art and arts practice in our region.

Six applications were received for a total requested amount of \$52,228.

This is the second round for the 2015-16 financial year and the total funds remaining available for distribution in the remainder of the current year stands at \$78,954 (50% from Arts Queensland and 50% from Council).

Of the six applications received, the applications not recommended for funding by the Regional Arts Development Fund committee were received from The Capricorn Film Festival and Kadence group to conduct workshops in film and music.

In not recommending these applications for funding, the committee noted that in both cases the applicant had not sufficiently demonstrated a genuine interest in and need for the project in the Rockhampton regional community.

**8.3 COMMUNITY ASSISTANCE PROGRAM**

**File No:** 7822  
**Attachments:** 1. Summary of applications received  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Cheryl Haughton - Manager Community Services

**SUMMARY**

*Twenty one applications for funding were received for round two of the Community Assistance Program for the current financial year. The applications have been assessed and recommendations for funding are presented for Council consideration.*

**OFFICER'S RECOMMENDATION**

THAT Council

- (1) approves the following allocation of grant and minor sponsorship funding from the Community Assistance Program:

<b>Applicant</b>	<b>Purpose of Grant/Sponsorship</b>	<b>Amount</b>
Capricorn Community Development Association	CQ Rockhampton Youth Week 2016	\$4,000.00
Central Queensland Family History Assoc. Inc	Extension to Incorporate a Meeting/Seminar Room combined with Kitchen Facilities for the Central Qld. Family History Association Ltd	\$6,964.85
Central Queensland Life Education Centre Inc	Life Education for Pre-schools Rockhampton	\$1,719.00
Central Queensland Multicultural Association Inc	Taste of the World	\$1,280.00
Crime Stoppers Queensland Limited	Community Utility Trailer - Crime Stoppers Rockhampton	\$3,758.00
Digger Memorial Bowls Club Inc	Conversion Of Shower Room to Unisex Disabled Toilet	\$10,000.00
Friends of the Theatre Rockhampton Inc	Pilbeam Theatre Digital Billboard Display	\$10,000.00
Rockhampton & District Softball Association	Grandstand Seating for Fields	\$7,180.00
Rockhampton Touch Association Inc	Clubhouse (Dressing Room) Upgrade Project	\$1,528.50
Rockhampton Water Polo	Bring Polo to the Pool: Expanding Northside Pool Community Programs	\$1698.13
Rotary Club of Rockhampton South Inc	Rockhampton South Rotary - Athelstane House Proposed Disabled Unisex Toilet	\$10,537.00
The Umbrella Network	Walk with Umbrellas	\$1,000.00
Uniting Care Community (t/a Lifeline)	Lifeline Rockhampton Bookfest 2016	\$5,210.00
Zonta Club of Rockhampton	International Women's Day (IWD) 2016	\$1,000.00

(2) approves the allocation of major sponsorship funding for the following applications:

Challenge the Mountain	Challenge The Mountain 2016	\$17,290.00
Lazy Acres Rodeo Events Committee	Bulls, Bikes and Music hosted by Lazy Acres	\$15,000.00
Mount Morgan Rodeo Association Inc	Mount Morgan Rodeo and Free Family Fun Day	\$5,000.00
Rockhampton Eisteddfod Association Inc	81st Rockhampton Eisteddfod	\$20,000.00

(3) considers if funding will be provided for the following applications:

The Cathedral College	Hosting the 2016 Confraternity Carnival and Independent Netball Carnival
The Umbrella Network	Upgrade Office System
There4U Limited	Battle Of The Bands

### COMMENTARY

Round two of the Community Assistance Program for the 2015-16 financial year closed on 11 November 2015. Applications were received for 21 projects for the requested amount of \$259,525.10.

Analysis of the applications received showed that:

- 13 applications related to sponsorship of events, with 5 being in the major sponsorship category requesting over \$10,000 per event
- 8 related to grant funding for capital/equipment projects
- 2 of the projects were not eligible to receive funding under the current Community Assistance Program Grants and Sponsorship Policy and Procedure as they related to school based events
- One organization had submitted applications for two projects, however one was also outside of the current eligibility criteria

The attached table shows the details of applications received and assessment comments for Council consideration in relation to the amount recommended for funding for eligible projects.

The applications requesting major sponsorship support of over \$10,000 are detailed separately for Council consideration.

Details of the projects which are ineligible under the current Policy and Procedure are also outlined in a separate table for Council direction.

The Community Assistance Program has a budget allocation of \$300,000 for the 3 rounds to be offered in the current financial year. As at the 20 November 2015 expenditure has been \$52,226 leaving a balance of \$247,774. It should also be noted that \$2,500 had been allocated to the Community Hall Insurance Scheme based on previously approved venues. However, with the proposed extension of eligible venues an amount of at least \$9,500 will be required, reducing the balance available to \$240,774.

A full copy of all submissions has been distributed separately to Councillors.

# **COMMUNITY ASSISTANCE PROGRAM**

## **Summary of applications received**

**Meeting Date: 1 December 2015**

**Attachment No: 1**

Community Assistance Program							
Attachment to report to Communities Committee - 01 December 2015							
Applicant	Project Name & Description	Start Date	End Date	Total Project Cost	Amount Requested	Amount Recommended	Assessment Comments
Central Queensland Life Education Centre Inc	Life Education for preschools Rockhampton - aims to educate about 1200 children in preschool centres about safe, healthy lifestyles and wellbeing, using Healthy Harold, Healthy me program. Funding is sought to purchase a computer and office equipment, as well as travel and training expenses for an educator.	01/01/2016	31/03/2016	\$6,632.00	\$3,044.00	\$1,719 (expenses for equipment)	Some of the expenses included in the budget provided are not eligible under Council's Policy as they are for staff training and travel. Council has supported this program over many years with funding over the last 5 years being as follows: 2011-12 \$ 3,000 2012-13 \$ 3,300 2013-14 \$ 3,000 2014-15 \$ 3,300
Central Queensland Family History Association Inc	CQ Family History Association - extension to incorporate a meeting/seminar room and kitchen facilities to provide for people using the Club's building on the corner of Highway and Renshaw Streets, Park Avenue. The Club has 180 Members.	Mid 2016	31/12/2016	\$63,712.50	\$31,432.50	\$6,964.85 being 15% of the actual project cost	The amount requested is more than 50% of the real cost of the project as much of the work will be completed by volunteers, and exceeds the limit set by Council's policy and procedure. The Centre has limited community usage, with fees applying for membership and use of the facilities by non-members. The same information is available free from the Library History Centre, so it is difficult to justify the level of support requested
Central Queensland Multicultural Association Inc	Taste of the World - the CQ Multicultural Association's annual event which includes multicultural food, entertainment and cultural activities. The event is expected to attract around 1500 people, and is held in the Cremona area at the Rockhampton Showground. The venue hire cost is \$1920.	28/05/2016	28/05/2016	\$23,000.00	\$6,000.00	\$1,280 being Showground hire fee for the event	This event has been supported by Council every year since its inception, with an increasing amount of sponsorship requested each year. The event also seems to be increasingly duplicating Council's annual Cultural Festival. Over the past 5 years the CQMA has received the following funding: 2012 Taste of the World - \$3,792; 2012 Multicultural Dinner - \$1,000; 2013 Taste of the World - \$2,000; 2013 Multicultural Dinner - \$1,000; 2014 Taste of the World - \$1,600; 2014 Multicultural Dinner - \$1,000; 2015 Taste of the World - \$1,550.
Crime Stoppers Queensland Limited	Community Utility Trailer for Crime Stoppers Rockhampton - project is designed to provide a trailer to be used to promote community awareness of the Crime Stoppers program. It will be used to store and transport promotional equipment. The Rockhampton Crime Stoppers Volunteer Area Committee has 10 members	ASAP	01/04/2016	\$7,516.00	\$3,758.00	\$3,758	Applicant is able to provide 50% of the cost of the project.
Diggers Memorial Bowls Club Inc	Conversion of shower room to unisex disabled toilet - Digger's Memorial Bowls Club aims to improve access to the club's facilities by converting a disused shower area to an accessible toilet and provide a separate entrance to the male toilets. The club has undertaken previous works to improve access to the venue.	Mid Jan 2016	30/06/2016	\$33,000.00	\$16,500.00	\$10,000	Council has provided funding to the Club for other building projects as follows; 2013-14 round 1 roof repairs - \$5,000; 2013-14 Round 2 solar energy system - \$3,000
Friends of the Theatre Rockhampton Inc	Pilbeam Theatre Digital Billboard Display - project to support the Pilbeam Theatre by installation of a 2.88 x 1.92m digital billboard on the rear of the theatre to promote the Friends group and upcoming performances at the Theatre or other Council venues. It will assist in reducing costs for printing of vinyl banners currently used. The billboard cannot be sourced locally at the quoted price but will be obtained from an Australian supplier.	ASAP	14 weeks from start	\$30,300.81	\$15,150.00	\$10,000	The applicant is able to meet 50% of the project costs.

Rockhampton and District Softball Association	Grandstand seating for fields - the grant is to provide seating for spectators to watch softball games. The applicant has stated that the seating cannot be purchased locally at a reasonable cost, but has been sourced from an Australian manufacturer.	ASAP	31/07/2016	\$17,000.00	\$9,000.00	\$7,180 Being 50% of total project cost	The budget provided does not accurately reflect the quote received for the seating or include a quote for the installation cost. The amount requested from Council exceeds 50% of the total project cost of \$14,360.
Rockhampton Touch Association Inc	Clubhouse (dressing room) upgrade project - seeking grant funding to reconfigure space in the ladies change room area to allow more room for players, storage and protection of equipment; and to provide seamless flooring in the facility. The association has about 3000 players and identified the need for the project through its strategic planning process, as it hosts local, state and national games	01/01/2016	28/02/2016	\$3,057.00	\$1,528.50	\$1,528.50	The Association is able to meet 50% of the total cost of the project.
Rockhampton Water Polo	Bring Polo To The Pool - expanding Northside Pool community programs - this project is for funding to purchase equipment to allow the pool operates Aqualification to offer water polo to: <ul style="list-style-type: none"> <li>adults and secondary school students through a Thursday night social competition</li> <li>secondary school students via the school HPE programs</li> <li>primary students via Flippa ball within swimming lessons</li> </ul> It is anticipated that 50 senior players and 200 plus school children would benefit from the equipment per season, increasing patronage at the pool and benefitting the business. Rockhampton is the only city in the area to have an active water polo club.	Nov. 2015	Feb.2016	\$8,014.19	\$4,007.10	\$1,698.13 Being 50% of cost of water polo goals	Some of the equipment to be purchased may be considered ineligible as it is for school students; and overall the project will provide a benefit to a business. The Water Polo Club will contribute \$2807.09 and Aqualification \$1,200, making up 50% of the total cost of the project. It is recommended that Council's contribution be limited to the purchase of equipment that will be used by the wider community.
Rotary Club of Rockhampton South Inc	Rockhampton South Rotary Athelstane House Assess for the Disabled - this project seeks grant funding to provide enhanced accessibility for persons with a disability. The need for the project was identified in consultation with Des Ryan and a report prepared by Spinal Injuries Australia. The Club has secured a grant of \$34,000 from the State Government for the project and is seeking \$13,500 from Council to cover the shortfall in funding. The Club has advised that the Mayor has inspected the facility.	February 2016	April 2016	\$49,500.00	\$13,500.00	\$10,537	Quotes are included for \$37,350 and \$39536.70, leaving a shortfall of \$5,536.70 based on the most expensive quote. The Club has estimated \$8,000 for electrical work, but this has not been justified with any quotes. It is recommended that Council assist with the shortfall in funding for the building works, and \$5000 towards the estimated cost of the electrical work.
The Umbrella Network	Walk with Umbrella - requests sponsorship funding for an event where people of all abilities will walk together to promote inclusion, breakdown barriers and celebrate the achievement of people with a disability in Rockhampton and the surrounding area prior to the launch of the NDIS in May 2016. The walk event was held in 2013 and 2014, but not in 2015 due to a lack of support and funding. In past years the attendance was up to 500 people.	May 2016	May 2016	\$15,150.00	\$7,500.00	\$1,000.00 towards equipment hire	The budget provided for the project sees Council supporting 50% of the cost of the event, with \$3000 of that amount being for catering and entertainment. The organization has also submitted a grant application in the current round. Previous funding for this organization has been: <ul style="list-style-type: none"> <li>2011-12 - purchase of computer and printer \$1,350.00</li> <li>2012-13 - child safety fencing project \$1,500.00</li> <li>2013-2014 - storage shed \$400.00</li> <li>2015-16 (CDF) - fliers \$496.95</li> </ul>

Uniting Care Community (Trading as Lifeline)	Lifeline Rockhampton Bookfest 2016 - a fundraising event to help support Lifeline's 24/7 crisis support line and counselling programs. The event will be held in the Walter Pierce Pavilion at the Rockhampton Showground from 9 - 15 May 2016, and usually attracts 2000 - 3000 people over the actual 3 day sale event. The application is requesting sponsorship of the venue hire fee.	09/05/2016	15/05/2016	\$15,039.00	\$5,210.00	\$5,210	Council provided sponsorship of \$3,840 for the 2015 event.
Zonta Club of Rockhampton	International Women's Day 2016 - the Zonta Club will be organizing a community breakfast with a guest speaker, followed by an Advocacy skills workshop for school and post secondary students. The event is designed to raise awareness of the concepts of equity and empowerment for women, provide training for advocacy, and promote Zonta Clubs for school and post secondary students. It is expected that the breakfast will attract 150 and the workshop 30 - 50 people	08/03/2016	08/03/2016	\$8,850.00	\$3,280.00	\$1,000	The budget provided shows a total cost for the project of \$8,850 with income and other sponsorship amount to \$6,270 leaving a shortfall of only \$2,580. Council provided funding of \$2,035 for the Club's 2015 IWD event.
<b>TOTAL</b>					<b>\$119,910.10</b>	<b>\$61,875.48</b>	

MAJOR SPONSORSHIP							
Applicant	Project Name & Description	Start Date	End Date	Total Project Cost	Amount Requested	Amount Recommended	Assessment Comments
Capricorn Community Development Association	CQ Rockhampton Youth Week 2016 will feature a series of events including Touch football carnival, creative arts workshop day and talent awards night. The Youth Week planning committee consists of representatives of local youth services. It is expected that about 1000 people will participate in the events. The budget includes an amount of \$1900 to bring an ambassador to Rockhampton, but does not specify who this will be.	01/04/2016	10/04/2016	\$15,050.00	\$11,050.00	\$4,000	Focus of events seem to be on disadvantaged youth, with no apparent effort to engage youth from the broader community. It seems that no funding has been sought through the State Government Youth Week funding. This committee received funding of \$4950 from Council and \$3000 from the Youth Week Budget in 2015 for the same events.
Challenge the Mountain	Challenge the Mountain - a multi-category timed event for cyclists, runners and walkers to ascend Mt Archer using Pilbeam Drive. This is the second year the event is to be held, on 27 August 2016, with participation limited to 500 entrants. Steve Monaghetti will again be paid to attend. Funding is also being sought from the Gambling Community Benefit Fund, local business and State Government. The event offers \$20,000 in prize money, with ticket sales of \$5,200.	27/08/2016	27/08/2016	\$55,191.00	\$18,406.00	\$17,290 same as for 2015 event	Council sponsorship for the 2015 event was \$17,290. The application states that \$4,000 from 2015 event is being held as seed money, but budget only indicates applicant contribution of \$2,640
Lazy Acres Rodeo Events Committee	Bulls, Bikes and Music hosted by Lazy Acres aims to provide a variety of entertainment and activities with the event commencing on New Year's eve and continuing over the weekend. It will include rodeo, motorcross shows, live music, rides and slides for children, fireworks, movie night, face painting, food and drinks stalls. Camping will be available on site, with shuttle buses from Rockhampton. The event is being organized by Lazy Acres which is a privately run farm - stay and event facility. It is expected that the event will attract 4000 people, and raise funds for the Children's Ward at the Rockhampton Base Hospital. The business owner has met and discussed the proposed event with the Mayor and Councillors Rutherford and Smith.	31/12/2015	03/01/2016	\$178,196.76	\$41,500.00	\$15,000	Application has been made by Lazy Acres Rodeo Events Committee which is not an Incorporated Association at this time. Lazy Acres Rodeo Events is a registered business. The budget provided does not include quotes for some items. When the applicant contribution of \$67,569.11 for contractors and other in-kind and sponsorship has been taken into account the actual budgeted deficit for the event is \$37,500. An amount of \$41,500 has been requested from Council. For such a significant contribution Council may get little promotional benefit given the timing of the event.
Mount Morgan Rodeo Association Inc	Mount Morgan Rodeo and free family fun day this event will include the rodeo on 1 May 2016 and reinstatement of the free family fun day (previously organized by Mount Morgan Mine) on 2 May. It is anticipated the rodeo will attract 800 -1000 people, and the fun day around 3,500.	01/05/2016	02/05/2016	\$37,380.00	\$18,980.00	\$5,000	The budget presented contains inaccuracies and includes an amount of \$12,500 paid to the rodeo organiser. This is the major item for which Council sponsorship has been sought. No quotes are provided to justify any of the expenditure. The income and sponsorship along with applicant contribution amount to \$25,000 leaving a shortfall of only \$10,980.
Rockhampton Eisteddfod Association Inc	81st Rockhampton Eisteddfod - this annual event will be held from 28 April - 4 June 2016, and is a major cultural event for the region, attracting over 3000 entries each year. With multiple performers involved in some entries. Around 70000 people actually compete. The event involves venue hire costs of around \$60,000.	28/04/2016	04/06/2016	\$126,550.00	\$30,000.00	\$20,000 as in past years	Council has supported the event in the amount of \$20,000 for each of the past three years. Based on the value and reach of the event it is recommended that funding be maintained at this level.
<b>TOTAL</b>					<b>\$119,936.00</b>	<b>\$61,290.00</b>	

INELIGIBLE PROJECTS/EVENTS							
Applicant	Project Name & Description	Start Date	End Date	Total Project Cost	Amount Requested	Amount Recommended	Assessment Comments
The Cathedral College	The Cathedral College - hosting the 2016 Confraternity Carnival and independent Netball Carnival. This event involves rugby league and netball for senior students, with over 1000 rugby league players and 600 netball players competing from across the state, and a team from Papua New Guinea. The games will be played at Brother's Club Victoria Park, Brown Park, CQU and Emmaus College from Sunday 26 June to Friday 1 July, 2016. The Cathedral College has previously hosted this event in 1994 and 2008. The College anticipates over 5000 visitors for the carnival.	26/06/2016	01/07/2016	\$148,000.00	\$10,000.00		The budget provided allows for total expenditure of \$113,000, with income of \$91,000 in sales, sponsorship and in-kind contributions. The expenditure includes travel, accommodation and wages of \$15,000. Under the current policy and procedure the event is not eligible for funding as it is a school-based project.
The Umbrella Network	Upgrade Office System - to provide faster and more economical office system to meet the evergrowing demand for support for families with special needs children.	ASAP	March 2016	\$7,048.00	\$4,998.00		The Umbrella Foundation has submitted two applications under Round Two funding. This project is also ineligible in that the applicant is not meeting 50% of the cost of the project. This organization has consistently received funding from CAP as well as being the beneficiary of Carols by Candlelight in 2012 receiving \$7,478.50.
There4U Ltd	Battle of the Bands - a final competition for bands from across CQ. The event has been run across the region for the past 5 years, but has outgrown the previous venue and will now be held at the Pilbeam Theatre on 19 August 2016. An audience of about 800 is expected.	19/08/2016	19/08/2016	\$6,481.00	\$4,681.00		The budget provided shows total expenditure of \$6,481, with \$4,131 being for hire of the Pilbeam Theatre and technical staff. There4U Ltd is a public company. In accordance with the existing policy and procedure the project is not eligible for funding from the CAP as it is a school-based project.
<b>TOTAL</b>					<b>\$19,679.00</b>		

## 9 STRATEGIC REPORTS

### 9.1 COMMUNITIES AND FACILITIES MONTHLY OPERATIONAL REPORT

**File No:** 1464  
**Attachments:** 1. Communities and Facilities monthly operational report  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Cheryl Haughton - Manager Community Services

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#### SUMMARY

*This report provides information on the activities of the Communities and Facilities section for the month of October 2015.*

#### OFFICER'S RECOMMENDATION

THAT the report on the operational activities of the Communities and Facilities section for the month of October be received.

#### COMMENTARY

The Communities and Facilities section has responsibility for the following community service areas:

1. Community Programs
2. Libraries
3. Home Assist Secure
4. Child Care
5. Facilities

The attached report contains information on the activities of these program areas for the month of October 2015.

# **COMMUNITIES AND FACILITIES MONTHLY OPERATIONAL REPORT**

## **Communities and Facilities monthly operational report**

**Meeting Date: 1 December 2015**

**Attachment No: 1**

**MONTHLY OPERATIONS REPORT**  
**COMMUNITIES AND FACILITIES SECTION**  
**Period Ended 31 October 2015**

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**VARIATIONS, ISSUES AND INNOVATIONS*****Innovations***

In cooperation with the Airport, FE Technologies, and IT Services an 'Anytime Library' has been installed at the Rockhampton Airport. The 'Anytime Library' is a library item dispensing machine that offers Library members the ability to borrow anytime. It has a capacity of 336 items and uses a panoramic carousel to allow for patron browsing and selection. It has a touch screen that guides users through the selection, borrowing and returning process, with a receipt issued to the member for both issues and returns. The member just needs to have a valid library card to use the facility.

Rockhampton is the first public Library in Australia to install the facility which offers library members access on a 24/7 basis, and provides an additional service for users of the Airport.

***Improvements / Deterioration in Levels of Services or Cost Drivers***

**LINKAGES TO OPERATIONAL PLAN**

**1. COMPLIANCE WITH CUSTOMER SERVICE REQUESTS**

The response times for completing the predominant customer requests in the reporting period for October 2015 are as below:

	Balance B/F	Completed in Current Mth	Current Month NEW Requests		TOTAL INCOMPLETE REQUESTS BALANCE	Work Orders Issued	Under Long Term Investigation	Avg W/O Issue Time (days) 12 months	Completion Standard (days)	Avg Completion Time (days) Current Mth	Avg Completion Time (days) 8 Months	Avg Completion Time (days) 12 Months	Avg Duration (days) 12 Months (complete and
			Received	Completed									
Cemeteries (Asset)	0	0	0	0	0	0	0	24.56	30	● 0.00	● 4.00	● 21.53	21.53
Childcare (Asset)	1	1	2	1	1	1	0	1.95	30	● 0.00	● 17.46	● 21.15	16.55
Community Halls (Asset)	6	4	7	3	6	3	0	23.43	30	● 4.67	● 16.11	● 23.46	24.31
Admin and Depots (Asset)	10	2	7	3	11	3	0	19.48	30	● 0.00	● 20.05	● 21.27	23.28
Disaster Management (SEG Buildings) (Asset)	0	0	0	0	0	0	0	0.13	30	● 0.00	● 11.00	● 6.00	6.00
Dog Pounds (Asset)	2	1	4	1	4	3	0	37.54	30	● 2.00	● 5.33	● 41.06	37.57
Gardens (Asset)	0	0	0	0	0	0	0	18.16	30	● 0.00	● 14.13	● 12.56	12.56
Libraries (Asset)	13	4	11	3	17	7	0	8.46	30	● 0.00	● 8.43	● 22.66	22.92
Leased Premises - Maintenance (Asset)	0	0	0	0	0	0	0	0.00	30	● 0.00	● 0.00	● 0.00	0.00
Sport and Recreation (Asset)	13	3	8	3	15	5	0	12.81	30	● 6.67	● 16.21	● 25.64	29.72
TV Black Spot - Reception (Asset)	0	0	0	0	0	0	0	0.00		● 0.00	● 0.00	● 0.00	0.00
Venue & Events (Asset)	27	8	28	12	35	15	0	7.43	30	● 3.83	● 15.01	● 24.57	27.12

**Comments and Additional Information**

All requests received during the month of October were completed in accordance with the standard timeline.

**2. COMPLIANCE WITH STATUTORY AND REGULATORY REQUIREMENTS INCLUDING SAFETY, RISK AND OTHER LEGISLATIVE MATTERS**

**Safety Statistics**

The safety statistics for the reporting period are:

	SECOND QUARTER		
	Oct	Nov	Dec
Number of Lost Time Injuries	0		
Number of Days Lost Due to Injury	0		
Total Number of Incidents Reported	0		
Number of Incomplete Hazard Inspections	1		

**Risk Management Summary**

Items from Section Risk Register requiring treatment plans (excludes risks accepted/ALARP)

Potential Risk	Current Risk Rating	Future Control & Risk Treatment Plans	Due Date	% Completed	Comments
Child Care Centre does not meet the National Quality Standard and is unable to operate resulting in loss of service to community, loss of income and reputation for Council.	Moderate 6	Ensure policies, procedures and programs are compliant with NQS for 2014 assessment	30/06/16	80%	Work undertaken by staff to review procedures and programs, but Department of Education and Training has not yet completed the second assessment
Council fails to maintain, train and supervise adequate numbers of volunteers to assist with operations across its sites resulting in inability to deliver some services, or injury to volunteers or public.	High 4	1. Training procedures for volunteers being updated 2. Responsibility for volunteers at some sites being transitioned to community organizations.	31/12/15	50%	Policy and procedure to be finalised
Inability to comply with regulatory obligations and conservation of heritage assets, asbestos inspections and treatment, resulting in	High 4	1. Complete the process of incorporating maintenance plans into Asset Register and Management Plan. 2. Develop a 5-10 year	30/06/16	70%	Project being worked on as resources permit

Potential Risk	Current Risk Rating	Future Control & Risk Treatment Plans	Due Date	% Completed	Comments
facilities being non-compliant and deemed unsafe and unusable, with loss of service to community, possible injury to staff and public, and damage to reputation of Council.		maintenance and renewal strategy based on valuations and condition assessments. 3. Develop forward budget submission with reference to risk register, corporate plan and legislative requirements.			

#### Legislative Compliance and Standards

Legislative Compliance Matter	Due Date	% Completed	Comments
Outdated employee immunisations, tickets, and/or licenses	Various	98%	As at 31 October 2015 Council records indicate that 2 employees were yet to supply a copy of a license deemed necessary for the role
Outdated legislative compliance mandatory training and/or qualifications	Various	98%	As at 31 October 2015 Council records indicate that 2 employees are non-compliant in this regard
Overdue performance reviews	31/08/2014	93%	As at 31 October 2015 3 permanent and 3 casual staff performance reviews were due to be completed
Checking of Emergency lighting in Council buildings	6 monthly	100%	Sites inspected as per Inspections Schedule
Fire systems tested in Council buildings	Monthly	100%	Sites with systems in place inspected as per contract
Fire hose reel and blankets inspected	6 monthly	100%	Sites inspected as per Inspections Schedule
Maintain staff to child ratios in accordance with the Education and Care Services National Regulations	Daily	100%	Ratios are maintained per age grouping
Engage an early childhood teacher at the Centre for at least 6 hours per day	Daily	100%	Early childhood teacher employed, with other staff with Advanced Diplomas able to cover periods of leave

**3. ACHIEVEMENT OF CAPITAL PROJECTS WITHIN ADOPTED BUDGET AND APPROVED TIMEFRAME**

A number of capital projects have been completed with most others in progress.

Project	Start Date	Expected Completion Date	Status	Budget Estimate	YTD actual (incl committals)
<b>COMMUNITIES AND FACILITIES CAPITAL WORKS PROGRAM</b>					
<b>May 2015</b>					
Walter Reid Cultural Centre storage area	1/07/2015	30/09/2015	Completed	\$153,254	\$146,858
Comment: construction of storage facility in garage area for use by Venues and Events					
Walter Reid Cultural Centre – façade refurbishment	07/09/2015	19/01/2016	Tender awarded	\$658,341	\$652,592
Comment: work commenced on 7 September					
Botanic Gardens – awning to workshop	13/07/2015	9/10/2015	Completed	\$30,000	\$26,733
Comment: replacement of existing unsound structure with provision for storage and outside lunch area					
Customs House roof	13/07/2015	30/11/2015	In progress	\$200,000	\$170,975
Comment: replacement of leaking roof					
Rockhampton Showground Switchboard upgrade	20/07/2015	21/12/2015	In progress	\$50,000	\$29,200
Comment: replacement of existing with new stainless steel switchboard enclosures					
Kershaw Gardens – shed demolition	30/09/2015	27/10/2015	Completed	\$27,000	\$22,690
Comment: demolition of old Foreman’s shed containing asbestos					

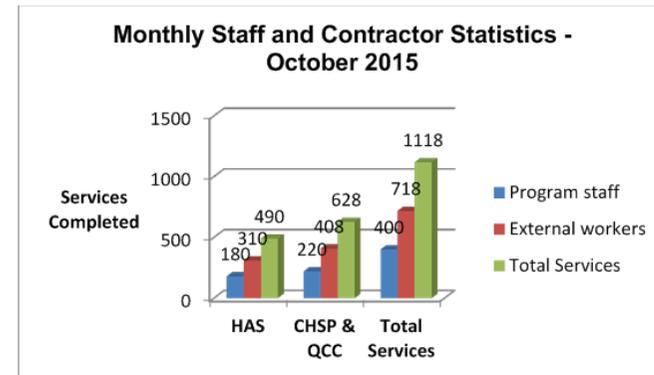
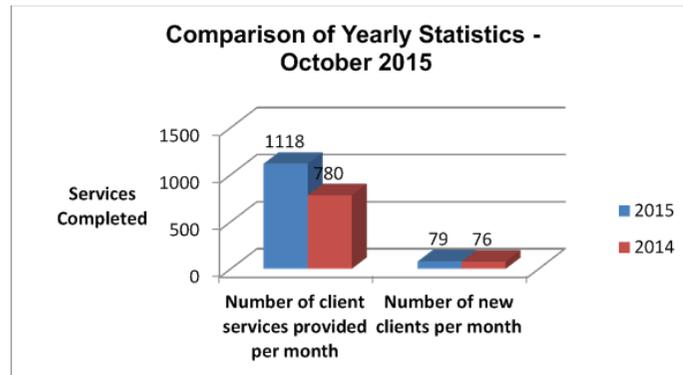
Project	Start Date	Expected Completion Date	Status	Budget Estimate	YTD actual (incl committals)
Mt Morgan Library – structural upgrade	16/03/2015	31/07/2015	Completed	\$40,000	\$45,625
Comment: rectification of structural defects, fitting of ducted split air-conditioning system, replacement of floor coverings, minor modifications and internal repaint					
North Rockhampton Library rear access	1/10/2015	21/12/2015	Completed	\$28,000	\$13,085
Comment: replacement of damaged pathways from emergency exit which present a major safety hazard					
Gracemere Depot Stores building	12/01/2016	3/03/2016	Not yet started	\$10,000	\$0
Comment: address issues of non-compliant access					
Rockhampton Heritage Village Shearing Shed floor	1/02/2016	16/02/2016	Order placed	\$40,000	\$29,884
Comment: sand and reseal badly weathered floor					
Huish Drive RCD upgrade	1/10/2015	30/11/2015	Order placed	\$12,500	\$10,844
Comment: replace existing circuit breaker with RCD protection, install 2 new switchboards including 3 phase outlet and 15amp GPOs for temporary power					
Southside Memorial Pool – timber work	1/10/2015	30/04/2016	In progress	\$20,000	\$13,591
Comment: paint timber work on perimeter wall to 50m pool					
Upgrade furniture and fittings - Libraries	07/09/2015	29/01/2016	Not yet started	\$20,748	\$0
Comment: replacement of shelving deemed unsafe due to height					
Art Gallery – Anderson Room	29/10/2015	4/12/2015	In progress	\$30,000	\$0
Comment: repainting and other upgrade to room; cyclone damage issues to be addressed by Lend Lease					

Storage facility - Library	1/09/2015	26/02/2015	Not yet started	\$22,242	\$0
Comment: provision of facility for secure storage of exhibition crates, shelving and other bulky items					
Gracemere Community Hall – defects	10/08/2015	31/08/2015	Completed	\$15,000	\$0
Comment: replacement of damaged floor covering in kitchen and bar area with seamless flooring					
Mt Morgan Depot – shed demolition	27/10/2015	23/11/2015	Completed	\$23,000	\$24,233
Comment: demolition of old Parks shed containing asbestos					
Rose Swadling Park Amenities block	1/09/2015	20/11/2015	In progress	\$100,000	\$93,578
Comment: construction of new amenities block					
North Rockhampton Pool	7/09/2015	30/10/2015	Completed	\$160,000	\$156,368
Comment: demolition of structures damaged by cyclone					
Little-cum-Ingham Park Amenities	7/09/2015	18/12/2015	Not yet started	\$10,000	\$0
Comment: replace damaged asbestos roof					

**4. ACHIEVEMENT OF OPERATIONAL PROJECTS WITHIN ADOPTED BUDGET AND APPROVED TIMEFRAME**

As at the period ended 31 October 2015 –xx% of year elapsed, for funded programs:

Project	Revised Budget	Actual (incl. committals)	% budget expended	Explanation
Home Assist	(\$1,976,905)	\$882,856	44.66%	<p>Client services:</p> <ul style="list-style-type: none"> <li>1118 home maintenance or minor modification services were provided during October for HAS and CHSP eligible clients</li> <li>79 new clients were added bringing the total number of active clients to 8760 as at 31 October</li> </ul> <p>Hosted the first Gladstone Community Services Network Meeting on 28 October involving 10 staff from a range of service providers. A phone link-up with Department of Social Services regarding the new DSS DEX Reporting System proved useful.</p> <p>Program staff attended further training on use of this web based portal which will replace the current MDS reporting quarterly. This requires some changes to be made to the TRACCS client database.</p> <p>Housing and CHSP reports were successfully submitted during the month.</p>



Highlights of other program areas included the following:

#### Community Assistance Program

8 applications to the Community Assistance Program were received during the month of October 2015. All applications were assessed and all 8 were recommended for funding for the total amount of \$4057.50.

Details of the successful applications are as follows:

Applicant	Project	\$ Amount
Tennis Rockhampton Association	Beautification of the Victoria Park Tennis Facility	473.00
CQ Convoy	CQ Convoy 2015	515.00
Cancer Council Queensland	Rockhampton Annual Christmas Parade	1,000.00
CQ University Australia	Rockhampton Regional Council Prize	500.00
Queensland Police Service	Community Awareness Forum - "ICE"	202.50
Peace International Archery Club Inc.	Accessibility	362.00
Rockhampton Touch Association	Red Rooster Junior Carnival	505.00
Rockhampton and District Junior Rugby League Inc.	Rockhampton and District Charity Super 9's Shield	500.00
<b>TOTAL</b>		<b>\$4057.50</b>

#### Community Capacity Building Program

The session 'Depression - the Pathway to Freedom' held in the Fitzroy Room at the Rockhampton Regional Library attracted 14 participants who provided very positive feedback, including:

- Handout after the session very good
- 2hrs would be even better!
- Very informative and well presented
- Would be interested in attending more
- More time allocated to presentation – PTSD, Grief and Loss.
- Good reinforcement of what we already know
- Need more time, was only 1hr, maybe need 2hrs, was a bit rushed, but was good
- Sincere thanks to the Council for offering this presentation and Dan for offering his time and wisdom.
- Needed 2hrs, very rushed, but very good

Unfortunately, the Mt Morgan session of 'Winning my Childs Heart' did not attract participants and did not proceed.

Over the 2015 year Council has collaborated with Anglicare CQ, NEWSTART Psychology and Counselling and Family Planning Queensland to deliver 34 Community Capacity Building sessions with 371 people attending.

#### Community Hall Hire

Facility	Total Hire Sessions
Gracemere Community Hall	17
Mt Morgan School of Arts	6
Calliungal Youth Centre	3
Bauhinia House	22
Schotia Place	42

#### CCTV

A total of 5 requests were received from Queensland Police Service for the month of October 2015 with footage supplied for all of the requests.

## Libraries

During October the libraries recorded 38,235 loans and 19,084 visits.

603 people participated in programs during the month with the regular programs including:

- **Lively Babies** - over 300 young children and carers attended family literacy sessions at the Libraries this month joining in the age appropriate songs, rhymes, stories and activities used in the programming. A display of resources complements the program to make carers aware of the materials available to support learning. A few simple words and concepts in Auslan have been shared by a staff member competent in signing with those attending sessions at the Rockhampton Regional Library sessions, aiding inclusivity.
- **Lively Stories** - 'Spring' stories, songs, rhymes and craft activities featured in this month's sessions, incorporating insects, the colour 'green' and the life cycle. The library spaces where the story sessions are shared are bright and enticing for family visitors, with the Fitzroy Room dressed to impress young visitors at the Regional Library – with a story corner at the North Rockhampton Library filled with books and colour, and the Mount Morgan Library displaying vibrant colour cushions near the dramatic orange feature wall for the story space.



Dads frequently attend the Saturday Storytime session at the Regional Library with their babies or young children, enhancing and reinforcing family literacy messages.

- **TechnoTots** - toddlers, infants and young people with disabilities joined in the TechnoTots session at the Regional Library during the month, where participants can try a range of fun, interactive apps in learning how to use iPads.
- **Lively Book Clubs** - during October the groups explored widely divergent reads – from Muriel Barber's philosophical *The elegance of the hedgehog*, to Jonas Jonasson's absurdist romp of *The 100 year old man who climbed out of the window and disappeared*. Members of the two book clubs have commenced putting together lists for the 2016 year, with strong recommendations for particular titles and genres.
- **Lively Knitting and Crochet Clubs** - interest in knitting remains high for the knitting and crochet groups, with the social aspect remaining a critical element of the success of the group, along with the ongoing donations of yarn throughout the year.
- **Monday Movies** - a beautiful silent movie from the early part of the 20<sup>th</sup> century was featured this month. Starring Gibson Gowland and Zasu Pitts, *Greed* (1924) was an excellent showcase of movies with music from the period.
- **Mah-jong at the Mount Morgan Library** - a core group of mah-jong players continue to meet at the Mount Morgan Library every Thursday afternoon inviting newcomers to learn the age-old game.
- **Lively Cultural Dance** - the 'Pink Panther' and other traditional multicultural dances were shared with participants at the session at the Regional Library on the afternoon of Saturday 10 October. Scarves and percussion instruments were used by all to enhance the movement and dance.

## Cultural Teashop

The energetic sounds, vibrant colours and culture of Brazil were shared with participants attending the Cultural Teashop at the Regional Library on October 29. Rosane Luque, Vanderlei Silva and student Vitoria shared stories, food and dance from their Brazilian homeland with Cr Swadling joining in the hands-on session. Participants joined in dance, drumming, song and food tasting, with cascarones (or Carnivale confetti eggs) carefully decorated during the session.

**Library outreach**

- A group of teachers from the local HIPPY program visited the Mount Morgan Library this month to take part in an interactive TechnoTots session, with the hands-on play with mini iPads encouraging digital competency. With a focus on 'learning together' the outreach activity will continue to be used with other vulnerable communities.
- Senior students from Glenmore High School visited the Rockhampton Regional Library during the month for an orientation, exploring resources to support social studies research.
- An outreach activity to a parents' group at the Cathedral of Praise highlighted the First Five Forever family literacy initiative and library membership.
- The library service was also promoted to early childhood educators at an information stall at the inaugural Central Queensland Early Years Conference held in mid-October.

**Music performance**

The Rockhampton Chamber Music Society played an enjoyable range of Baroque pieces on violin, cello, viola and flute in the Exhibition space at the Rockhampton Regional Library on Saturday 10 October. Mary Steer accompanied the performers on the Hélène Jones piano. Visitors to the library often comment about how enjoyable it is to hear music in the library.



*Rockhampton Chamber Music Society*

**Halloween**

A Zombie Literature Trivia Challenge was held in the Fitzroy Room on Wednesday 28 October featuring questions about ghost literature and culture. The 'Bloodthirsties' took home the Halloween themed prize pack on the evening.

**Exhibitions**

Exhibitions during the month included:

- The 70<sup>th</sup> Anniversary of the Rockhampton Little Theatre, with the exhibition at the Rockhampton Regional Library receiving a positive response from the community, as many visitors noted well-known individuals from the region featured in the photographs.



*70th Anniversary of the Rockhampton Little Theatre Exhibition*

- Mental Health Week art competition entries were exhibited at both the Rockhampton Regional and North Rockhampton Libraries.

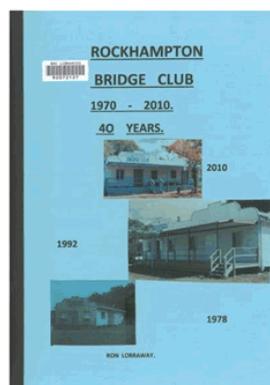
- The Energy and Water Ombudsman also had a small exhibition at the Northside Library to inform people about their services.
- A collection of historical photographs about the Stubbs family donated by Catherine McIntosh were displayed at the Mount Morgan Library this month.



Catherine McIntosh with the Stubbs family historical photographs

#### Donations

An important history of the Rockhampton Bridge Club over the last forty years was donated to the Central Queensland collection by local historian Ron Lorroway. Entitled *Rockhampton Bridge Club 1970-2010: 40 years* the research encompasses primary and secondary resources about the club. Ron also donated copies of his book about playing contract bridge to the collection.



Another important donation to the CQ collection related to paperwork for a series of meetings held by Central Queensland Indigenous groups during the 1990s formulating a regional plan and response to land interests under the Native Title Act. A Regional Land Summit held at Neerkol Meteor Park Conference Centre in February 1996 culminated the series of activities. The collection includes agendas, minutes and presentations of this event helping to build a valuable indigenous history of the region.

#### Technology Centre

The Microsoft Office 2010 Professional Development courses offered by the Technology Centre continued to be well patronised with extremely positive feedback from participants. Class numbers are consistently rising with additional classes needing to be scheduled to accommodate demand, particularly in the area of Excel. This demand has been reflected in the LTC Training Schedule for 2016 with extra Excel spreadsheet courses being offered throughout the year.

A volunteer Auslan interpreter is increasing accessibility to technology in the Library Technology Centre for people with a hearing impairment. A part-time Library staff member volunteers to interpret one of the community computer training sessions for members of the deaf community. This addition to our library technology programs enhances inclusion and accessibility with some slight modifications to the introductory course to accommodate individual needs. Modifications have also proved extremely valuable for students who have English as their second language with Chinese and Nigerian clients recently enjoying their computing learning experience at the Centre

The Tech Troubles sessions on Wednesday evenings and Friday afternoon are being very well patronised with 55 people being assisted with their personal computer devices during the month. Security struggles, tablet troubles, Windows 10 worries, battery bugs and set-up snags are just some of the tribulations being overcome by our intrepid volunteers Don Knowles, Ray Gauntlett and Nick Quigley.

Eighteen participants donned their hats to take part in the monthly Trivia.NET which focused on the Melbourne Cup in mid-November. The interactive and relaxed afternoon activity encourages participants to create more effective search strategies in finding information.

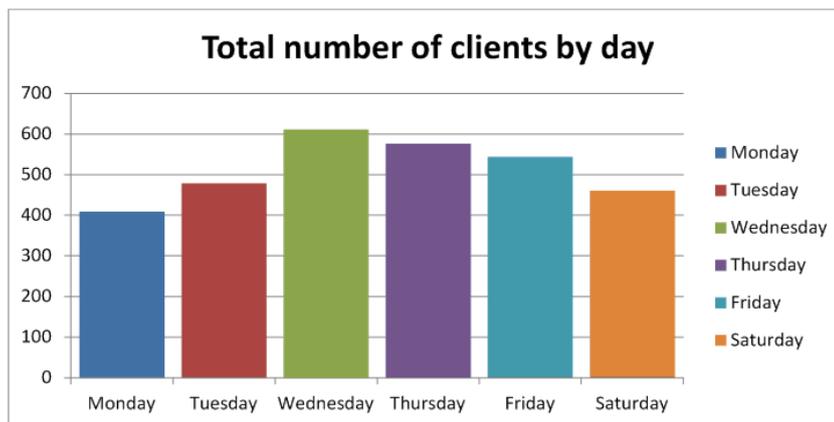


The digital photography course was well received with very positive evaluation comments received:

- *I enjoyed this new experience very much. Thank you.*
- *Really enjoyed the course and learnt a lot. Many thanks to instructors*
- *I feel so privileged to be able to join such a professional and helpful group of tutors and your patience in helping with the difficult tasks.*
- *Very useful and well run programs. Most enjoyable. Thank you to the instructors.*
- *Thank you all so much for a most enjoyable six weeks. I have learnt a great deal and look forward to joining your team in any future courses you may run.*
- *Good, supportive and patient team. Enjoyed my time. Feel lucky having a position to attend the course. A big thank you to all.*

Overall statistics for the month:

- 580 contact hours of community training was provided to 150 participants
- 142 contact hours of professional development training was provided to 19 participants
- 4663 hours of public access was provided for 3149 sessions



**Child Care**

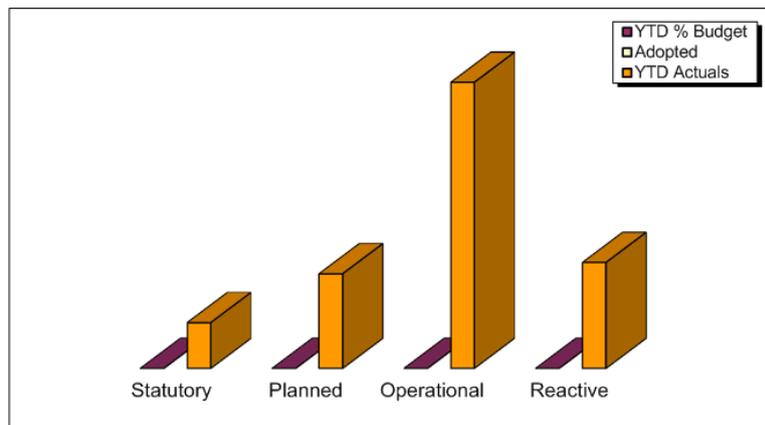
- National Quality Standard - staff have been focussing on completing children’s individual summaries for the end of the year for Parents and for evidence in Assessment and Rating.
- Children are learning about sustainability with a focus on gardening through the creation of a fairy garden from recycled materials, and a worm farm donated by Bunning’s Hardware.
- Utilisation Long day care remained at 100% with occasional care at 35%.

## Facilities

110 work orders were completed during October. The following table gives an overview of the work completed:

Site	Completed Task
Northside Pool	Attended to review works to the Putt Putt section. Some further maintenance to be undertaken to reinforce structure of the Pirate Ship, with works scoped and quotes being sought to put forward for funding.
Council	Finalising whole of Council Air Conditioning Contract. 10 Portions with four for Facilities, one for Waste, one for IT Server Rooms, three for Airport, one for FRW sites. Advertised tender which closed 30 September. Will evaluate and award in October. The existing contract has been extended until the 18 <sup>th</sup> November.
Music Bowl	Works to reinstate services to Music Bowl, including clean out of sewage line; plumbing to bring toilets back to usable standard and install new potable water line to amenities and admissions; electrical including new cable duct covers; cleaning of shell and stage; roller door replacement; repair of handrails; replacement of fire equipment.
City Hall – Mezzanine Floor	Ongoing assessment of issue on Mezzanine level in City Hall, with Structural Engineer reviewing levels and data from site inspections to identify causes of floor movement and provide recommendations for rectification.
Mount Morgan Pool	Awaiting feedback from Ergon on availability and cost to provide power to meet the needs for heating Mount Morgan Pool. A new transformer is not required but the aerial service and metering will need to be upgraded. A consultant engineer will need to be engaged to provide a design/scope to allow for an official application to be made to Ergon if the project proceeds.
Schotia Place	Ongoing review of movement to front south eastern corner of Schotia Place. Test-hole samples have been taken with further samples to be taken around the building to finalise solutions for rectification plan. Quote received for some structural rectification works.
Southside Pool	Cells have failed in the chlorine generator for the 50 metre pool at Southside; Lane 4 are manually dosing until cells replaced. This should be completed 2 <sup>nd</sup> week in November.
Mount Morgan Railway	Remove and install temporary locks due to the master key being stolen, and replaced all locks to new master key system.
Regional Library - School of Arts courtyards	Removed pigeon manure with Vac truck, removed pigeons where possible, supplied and installed colour bond flashings to match existing to pigeon proof affected areas, and repaired very bad workmanship on roof flashings on walkway between the Regional Library and School of Arts. Scaffolding required for work to be undertaken.
Victoria Park Tennis Clubhouse	Replaced toilet seat and flush rubbers
Heritage Village Reception	Ongoing issues with blocked toilets - jet rod and use camera in the line to identify cause
Botanic Gardens	Blocked toilets - Jet rod line again due to tree roots
Rockhampton Cricket Grounds	Replaced four cistern rubbers in both male and female Amenities
Saleyards Park	Blocked toilet amenities from tree roots - clean by machine
Victoria Park Tennis Club	Blocked sewage line required jet rodding, and camera found broken jump up. FRW to repair
Rockhampton Showgrounds Hideaway Bar	Installed TMV on hot water supply
Botanic Gardens	Cleaned gutters on buildings

Athelstane Bowls Club	Painted exterior green keeper's shed
Gracemere Administration	AC found to have a leak in the hot gas solenoid of stage one. Replaced liquid line Drier and re-gassed.
Walter Reid Cultural Centre	Replaced noisy fan bearing and shaft, HP and LP controls, noisy fan in motor of lift. AC unit 13 upstairs office - replaced liquid line drier and leaking TX valve on Refrigeration stage one
Pilbeam Theatre	AC in auditorium running too cold
Rockhampton Regional Library	A Dynalite specialist was engaged to repair the lighting dimmer control in the Fitzroy Room
Dooley Street Depot	An industrial roller door motor was replaced in the workshop, with additional isolator and control circuitry installed by an electrical contractor
Southside Pool Complex	Fault find and repair floodlighting and feature lighting under the main pool shade structure
Rockhampton Showgrounds	Replaced lamps and control equipment around the Centre ring
Northside Pool	Replaced the starter on the main pump
CCTV	Repairs to the CCTV network
Various buildings	Repairs to fire and emergency light systems around Council
Northside Library	Fault finding and repairs to the lighting circuits
Traffic lights	Traffic light inspections and repairs were carried out on all intersections across Council
Parks lighting	Repaired lighting and power at Riverside and Stapleton Parks; repair of barbecues at Huish Drive; testing and tagging/ repair of tools. Electrical testing and repairs were also carried out on the irrigation at the Rockhampton Cricket Ground.
Testing and tagging	Testing and tagging at Gracemere Workshop for Fleet Services; IT and Workforce and Strategy at City Hall.
East St tree lighting	Engaged by the Development and Building section to carry out installation and rectification work on the East St fairy light project. Night works and early morning starts were required to complete these tasks by the scheduled completion date.
Statutory testing	Undertook inspections and testing of Fire detection systems, emergency lighting, RCD and switchboards across Council's buildings Undertook Auto door servicing.
Street lighting	Repairs in East Street Precinct, Huish Drive and Quay St.



**5. DELIVERY OF SERVICES AND ACTIVITIES IN ACCORDANCE WITH COUNCIL'S ADOPTED SERVICE LEVELS**

<b>Service Delivery Standard</b>	<b>Target</b>	<b>Current Performance YTD</b>
Deliver services and activities that support and build the capacity of people from CALD backgrounds to connect with and live in the local community, with a target of 400 participants per annum	100%	110 participants, 27.5%
Deliver a range of family literacy, learning and development programs to 7500 participants per annum	100%	3199 participants, 43%
Provide the community with access to a collection of relevant library resources in a range of formats by maintaining an annual acquisition rate of 0.25 items per capita in accordance with the Queensland Standard	100%	0.07 per capita
Provide community access to technology and deliver 2000 contact hours of computer training each year	100%	2512 hours, 125.6%
Deliver child care in accordance with the National Quality Standard, with 100% utilisation rate of long day care places	100%	100%
Provide the community with access to occasional child care places with an average utilisation rate of 50%	50%	41%
Provide 11625 hours of home maintenance services to eligible Home Assist clients per annum	90%	5300 hours, 45.6%
Deliver 5612 hours of home maintenance services for HACC eligible clients per annum	90%	5592 hours, 99.6%
Complete 17 major modification projects for HACC eligible clients per annum	100%	3 projects, 17.65%
Complete all planned capital and maintenance projects in accordance with agreed schedule and budget	90%	90%
Respond to all reactive maintenance requests in accordance with adopted response schedule, budget, availability of materials and contractor if required	90%	90%

Service levels have been developed in accordance with identified standards or program funding requirements.

FINANCIAL MATTERS

	Adopted Budget	Adopted Budget (Pro Rata YTD)	YTD Actual	YTD Commit + Actual	Variance	On target 33.3% of Year Gone
	\$	\$	\$	\$	%	
<b>OPERATIONS</b>						
<b>COMMUNITIES &amp; FACILITIES</b>						
<b>Facilities</b>						
1 - Revenues	(363,944)	(121,315)	(42,266)	(42,266)	12%	x
2 - Expenses	11,553,809	3,851,270	3,536,217	4,335,494	38%	x
3 - Transfer / Overhead Allocation	171,811	57,270	53,885	53,885	31%	✓
<b>Total Unit: Facilities</b>	<b>11,361,676</b>	<b>3,787,225</b>	<b>3,547,836</b>	<b>4,347,113</b>	<b>38%</b>	<b>x</b>
<b>City Child Care Centre</b>						
1 - Revenues	(761,800)	(253,933)	(250,317)	(250,317)	33%	✓
2 - Expenses	673,262	224,421	247,340	248,127	37%	x
3 - Transfer / Overhead Allocation	0	0	165	165	0%	x
<b>Total Unit: City Child Care Centre</b>	<b>(88,538)</b>	<b>(29,513)</b>	<b>(2,812)</b>	<b>(2,025)</b>	<b>2%</b>	<b>x</b>
<b>Comm &amp; Facs Mangement</b>						
1 - Revenues	0	0	(14,470)	(14,470)	0%	✓
2 - Expenses	443,512	147,837	145,570	145,779	33%	✓
3 - Transfer / Overhead Allocation	6,700	2,233	3,115	3,115	46%	x
<b>Total Unit: Comm &amp; Facs Mangement</b>	<b>450,212</b>	<b>150,071</b>	<b>134,216</b>	<b>134,425</b>	<b>30%</b>	<b>✓</b>

**Library**

1 - Revenues	(528,643)	(176,214)	(39,936)	(39,936)	8%	x
2 - Expenses	3,042,969	1,014,323	894,510	1,014,885	33%	✓
3 - Transfer / Overhead Allocation	20,500	6,833	3,287	3,287	16%	✓
<b>Total Unit: Library</b>	<b>2,534,826</b>	<b>844,942</b>	<b>857,861</b>	<b>978,236</b>	<b>39%</b>	<b>x</b>

**CQ Home Assist**

1 - Revenues	(1,976,905)	(658,968)	(694,155)	(694,155)	35%	✓
2 - Expenses	1,886,938	628,979	568,016	859,315	46%	x
3 - Transfer / Overhead Allocation	89,967	29,989	28,573	28,573	32%	✓
<b>Total Unit: CQ Home Assist</b>	<b>(0)</b>	<b>(0)</b>	<b>(97,567)</b>	<b>193,733</b>	<b>96866445%</b>	<b>x</b>

**Community Programs**

1 - Revenues	(117,600)	(39,200)	(26,668)	(26,668)	23%	x
2 - Expenses	920,138	306,713	287,485	315,084	34%	✓
3 - Transfer / Overhead Allocation	(89,763)	(29,921)	7,836	7,836	-9%	x
<b>Total Unit: Community Programs</b>	<b>712,775</b>	<b>237,592</b>	<b>268,653</b>	<b>296,253</b>	<b>42%</b>	<b>x</b>

<b>Total Operations:</b>	<b>14,970,950</b>	<b>4,990,317</b>	<b>4,708,187</b>	<b>5,947,734</b>	<b>40%</b>	<b>x</b>
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**9.2 ARTS AND HERITAGE MONTHLY OPERATIONS REPORT FOR OCTOBER 2015****File No:** 1464**Attachments:**

1. Arts and Heritage Monthly Operations Report for October 2015
2. Forgotten Port City Exhibition Report
3. Rockhampton Art Gallery Art and Dementia Report

**Authorising Officer:** Michael Rowe - General Manager Community Services**Author:** Peter Owens - Manager Arts and Heritage

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**SUMMARY**

*The report provides information on the programs and activities of the Arts and Heritage section for October 2015.*

**OFFICER'S RECOMMENDATION**

THAT the Monthly Operations Report of the Arts and Heritage section for October 2015 be received.

**COMMENTARY**

The Arts and Heritage section has responsibility for the following areas:

1. Art Gallery
2. Rockhampton Heritage Village
3. Venue Operations  
(Pilbeam Theatre, Walter Reid Cultural Centre, Rockhampton Showgrounds)

**ARTS AND HERITAGE MONTHLY  
OPERATIONS REPORT FOR OCTOBER  
2015**

**Arts and Heritage Monthly Operations  
Report for October 2015**

**Meeting Date: 1 December 2015**

**Attachment No: 1**

**MONTHLY OPERATIONS REPORT**  
**ARTS AND HERITAGE SECTION**  
**Period Ended 31 October 2015**

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**VARIATIONS, ISSUES AND INNOVATIONS**

***Innovations***

Nil to report

***Improvements / Deterioration in Levels of Services or Cost Drivers***

Nil to report

**LINKAGES TO OPERATIONAL PLAN**

**1. COMPLIANCE WITH CUSTOMER SERVICE REQUESTS**

The response times for completing the predominant customer requests in the reporting period for 31 October 2015 are as below:



**All Monthly Requests (Priority 3)  
Arts and Heritage 'Traffic Light' report  
October 2015**

	Balance B/F	Completed in Current Mth	Current Month NEW Requests		TOTAL INCOMPLETE REQUESTS BALANCE	Under Long Term Investigation	Completion Standard (days)	Avg Completion Time (days) Current Mth	Avg Completion Time (days) 6 Months	Avg Completion Time (days) 12 Months	Avg Duration (days) 12 Months (complete and incomplete)
			Received	Completed							
Community Events & Arts	0	0	2	2	0	0	10	● 0.50	● 3.83	● 3.78	1.75
Heritage Village General	0	0	0	0	0	0	1	● 0.00	● 6.00	● 6.00	0.00
Showgrounds	0	0	0	0	0	0	5	● 0.00	● 0.00	● 0.00	0.00

## 2. COMPLIANCE WITH STATUTORY AND REGULATORY REQUIREMENTS INCLUDING SAFETY, RISK AND OTHER LEGISLATIVE MATTERS

### **Safety Statistics**

The safety statistics for the reporting period are:

	THIRD QUARTER		
	Oct	Nov	Dec
Number of Lost Time Injuries	0	0	0
Number of Days Lost Due to Injury	0	0	0
Total Number of Incidents Reported	0	0	0
Number of Incomplete Hazard Inspections	1	0	0

### **Risk Management Summary**

Example from Section Risk Register (excludes risks accepted/ALARP)

Potential Risk	Current Risk Rating	Future Control & Risk Treatment Plans	Due Date	% Completed	Comments
Damage to Council facilities and equipment due to non-compliance by Hirers resulting in financial loss and loss of reputation	Moderate 6	Standardization of hirer agreement process across all venues. Purchase and installation of industry standard venue hire system	30/06/16	70%	Project is with ITC – evaluation stage is ongoing

### **Legislative Compliance & Standards**

Legislative Compliance Matter	Due Date	% Completed	Comments
Outdated employee immunisations, tickets, and/or licenses	Various	100%	As at 31/10/15 all Arts and Heritage employees have lodged copies of their current driver's licence with W&S
Outdated legislative compliance mandatory training and/or qualifications	Various	100%	As at 31/10/15 all Arts and Heritage employees are compliant in this regard
Overdue performance reviews	29 August 2015	100%	As at 31/10/15 Council records indicate that all Arts and Heritage performance reviews have been completed for staff not currently on long term leave (one outstanding)

**3. ACHIEVEMENT OF CAPITAL PROJECTS WITHIN ADOPTED BUDGET AND APPROVED TIMEFRAME**

Project	Start Date	Expected Completion Date	Status	Budget Estimate	YTD actual (incl committals)
<b>ARTS AND HERITAGE CAPITAL WORKS PROGRAM</b>					
Art Gallery - Replace Track Lighting	01/01/16	30/06/16		30,000	0
Comment:					
Art Gallery - Artwork acquisitions	01/07/15	30/06/16	Ongoing	20,000	15,641
Comment:					
Heritage Village - Replace CombiOven	01/02/16	31/03/16		37,000	0
Comment:					
Theatre - Stage Lighting Equipment	01/10/15	01/02/16		55,000	0
Comment: Specification under development					
Theatre – Add 5 flylines	01/01/16	29/02/16		25,000	0
Comment:					
Theatre – Follow Spots	01/10/15	31/12/15		35,000	0
Comment: Quotations being requested from potential suppliers					
Theatre – Moving Lights	01/10/15	31/12/15		40,000	0
Comment: Quotations being requested from potential suppliers					
Theatre – Masking	01/10/15	31/05/16		35,000	0
Comment:					
Showgrounds – PA system	01/10/15	31/05/16		25,000	0
Comment:					

#### **4. ACHIEVEMENT OF OPERATIONAL PROJECTS WITHIN ADOPTED BUDGET AND APPROVED TIMEFRAME**

The Arts and Heritage has no discrete operational projects in the current financial year however highlights of program activities are detailed below

##### **Art Gallery**

October at Rockhampton Art Gallery saw the final weeks of display for the exhibition Rockhampton: the forgotten port city. The Gallery hosted several school and group visits with students eager to learn more about the history of our region. In total visitation to the exhibition was 7105. The responses to the online survey for the Port city have now been collated and a detailed summary from the survey is included in this report. The most significant outcomes from the report were:

- More than three quarters of visitors were from the CQ region
- 80% of visitors will make a return visit to Rockhampton Art Gallery

The Gallery Curator Diana Warnes commenced her internship at the Australian Pavilion, Venice Biennale and has begun sending regular blog posts of her experiences. These can be accessed via the Gallery's website and Facebook page.

The Gallery closed to the public on October 29 to commence refurbishment work due to TC Marcia. This closure has provided Gallery staff with the opportunity to instigate back-of-house projects that would not normally be possible during standard operations.

The highly successful Art and dementia pilot program concluded in early October. Established by the National Gallery of Australia in 2007, the Art and dementia program provides people living with dementia with an opportunity to connect with the world in enriching and life-enhancing ways. Several regional and university galleries have undertaken the training and now provide this important program to their communities. At this time there are no budget or staff resources for Rockhampton Art Gallery to continue this important community access program past the pilot completion date in October 2015. A brief summary on outcomes is attached.

##### **Rockhampton Heritage Village**

The month of October saw a gradual decline of numbers as the "Grey Nomads" headed south. During the period the Heritage Village had 301 tourism related visitors to the site with an additional 242 school students visiting as school groups.

The volunteers at the Heritage Village put in a total of 3027 hours of unpaid labour into various projects within the village; the largest is the concerted effort to finish the concreting to Karl and Woods in readiness for the markets. The other large project was the setting up and running of the sold out Halloween night with a suitable number of scares in place to ensure a great night was had by all. Staff on site are currently seeking volunteers from the +55 year age group who have Newstart obligations to bolster the numbers in specific roles.

The Shearing shed had two weddings with a total of 320 guests, three morning teas and the Halloween catering for 500.

##### **Venue Operations**

The Pilbeam Theatre was the venue for a variety of shows in October with commercial, not for profit and Council-presented events being presented.

During October Council presented The Colours of Singapore, performed by the Singapore Armed Forces Music and Drama Company. There were four general public concerts and two schools concerts which celebrated both Singapore's culture and the friendship between Australia and Singapore.

Morning Melodies, the popular concert series for seniors continued in October with music theatre stars and husband and wife team Scott Irwin and Danielle Barnes. The couple sang songs from some of the most loved music theatre shows and shared anecdotes of their lives in music theatre.

Indie pop performer Montaigne headlined a concert that was part of The Set List, a national program bringing the best in contemporary music acts to young regional audiences. The concert was held with audience and performers on stage at the Pilbeam Theatre. Local musicians guitarist Will Hearn and rock violinist Straycutter ( Maddy Dyer) performed as support acts. Rockhampton Grammar School performed its annual Music Festival in October. The concert highlighted the schools choirs, jazz ensembles, stage band, strings orchestra, rock band and more.

Celtic Illusion returned to the Pilbeam Theatre with a combination of electrifying contemporary Irish dance and grand scale illusion. Frontman and driving forces behind popular 1970s band Dr Hook, Dennis Locorriere, performed to a packed house in October. Locorriere performed some of the hits for which Dr Hook is famous worldwide.

The Annual Rockhampton Dance ran from late September to early October and featured hundreds of local performers displaying a wide variety of dance styles. Rockhampton High School performed its annual MADD (Music Art, Dance and Drama) concert in October. This year's concert was an eclectic journey celebrating everything from circus, music hall and alterative performance.

Rockhampton Musical Union Choir performed its annual production at the theatre in October-November. Anything Goes starred former Rockhampton singer/actor Kara Jean Lane.

#### Rockhampton Showgrounds

The Rockhampton Showgrounds hosted a number of regular events in September including the Handmade Expo, and the Rockhampton Speedway.

#### Walter Reid Cultural Centre

In addition to tenant organisations' regular classes, displays and activities, the Walter Reid Cultural Centre also hosted exhibitions by Capricornia Printmakers, and Central Queensland Contemporary Artists. Capricornia Printmakers' exhibition, titled Two Birds One Stone showcased a variety of printmaking processes and artistic styles by 16 local artists. Central Queensland Contemporary Artists' exhibition, Colour, allowed artists to embrace the vibrancy of colour and create works in their own style. Colour continues until November.

**5. DELIVERY OF SERVICES AND ACTIVITIES IN ACCORDANCE WITH COUNCIL'S ADOPTED SERVICE LEVELS**

<b>Service Delivery Standard</b>	<b>Target</b>	<b>Current Performance</b>
<i>Deliver an annual program of Visual Arts exhibitions and program activities, with a target of 16,000 Art Gallery visits per annum</i>	16,000	7,616
<i>Operate a range of performing arts, event and function venue in a cost effective and effective manner delivering on budget services, with a target of 100 performances at the Pilbeam Theatre per annum</i>	100	55
<i>Operate the Pilbeam Theatre Box Office as a profit centre for the unit with a target of 60,000 tickets sold per annum</i>	60,000	33,697
<i>Operate the Rockhampton Heritage Village, with a target total site visitation of 32,000 per annum</i>	32,000	9,552
<i>Complete all planned capital projects in accordance with agreed schedule and budget</i>	100%	5%

Note: The above Service Delivery Standards have not been formally adopted by Council but form operational standards for the unit inline with industry best practice.

## FINANCIAL MATTERS

Period ended 31 October 2015 report shows income and expenditure within expect trend for the unit.

**End of Month General Ledger - (Operating Only) - ARTS & HERITAGE**  
**As At End Of 31 October 2015**

	Adopted Budget	Adopted Budget (Pro Rata YTD)	YTD Actual	YTD Commit + Actual	Variance	On target  33.3% Gone
	\$	\$	\$	\$	%	
<b>Arts &amp; Heritage</b>						
1 - Revenues	(4,312,250)		(1,701,151)	(1,701,151)	39%	✓
2 - Expenses	7,086,586		2,297,380	2,573,096	36%	x
3 - Transfer / Overhead Allocation	97,570		11,838	11,838	12%	✓
<b>Total Unit: Arts &amp; Heritage</b>	<b>2,871,906</b>		608,066	883,782	31%	✓
<b>Grand Total:</b>	<b>2,871,906</b>		608,066	883,782	31%	✓

# **ARTS AND HERITAGE MONTHLY OPERATIONS REPORT FOR OCTOBER 2015**

## **Forgotten Port City Exhibition Report**

**Meeting Date: 1 December 2015**

**Attachment No: 2**

# Summary Report

## Rockhampton: the forgotten port city

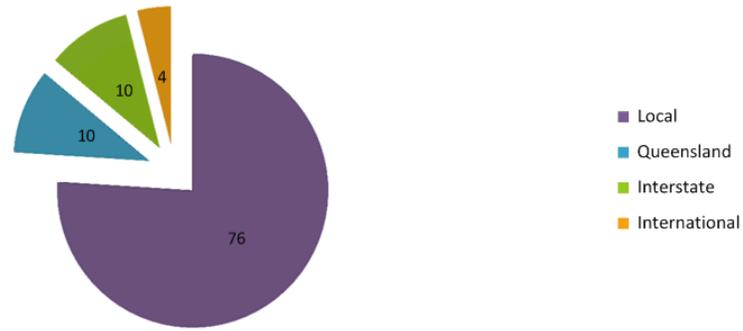
Exhibition dates: 11 July – 25 October 2015

Visitors: 7105



## Survey results

### 1. Where are you from?

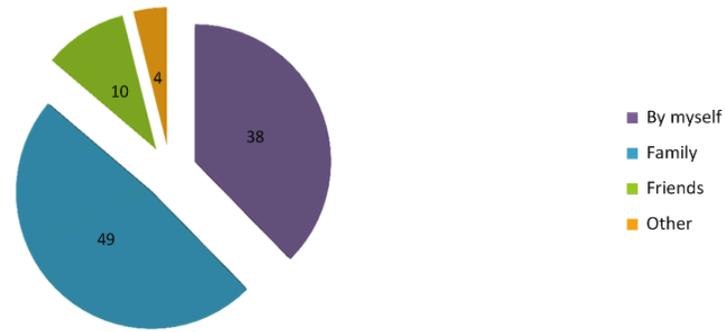


Value	Percent
Local	75.9%
Queensland	9.8%
Interstate	9.8%
International	4.5%

Total Responses	112
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# More than three quarters of visitors were from the CQ region

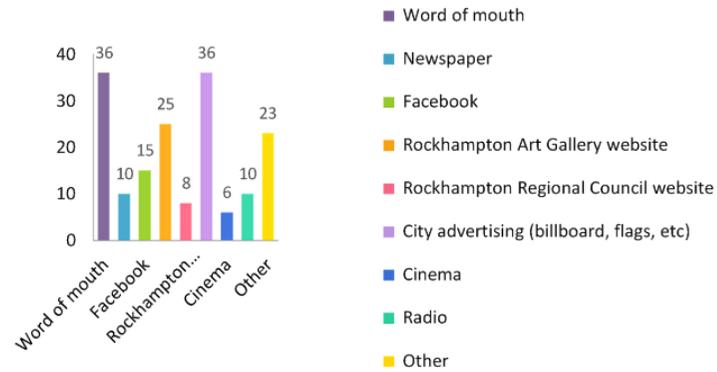
## 2. Who did you visit the Gallery with today?



Value	Percent	Count
By myself	37.6%	41
Family	48.6%	53
Friends	10.1%	11
Other	3.7%	4
Total		109

# 59% of visitors came to the exhibition with family or friends

### 3. How did you hear about Rockhampton: the forgotten port city? (check all that apply)



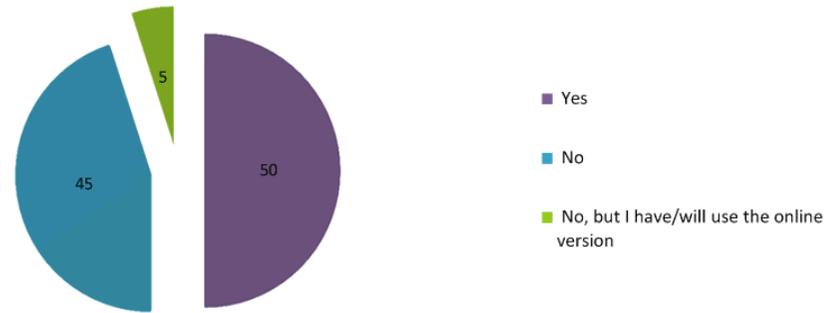
Value	Percent	Count
Word of mouth	36.4%	40
Newspaper	10.0%	11
Facebook	14.6%	16
Rockhampton Art Gallery website	24.6%	27
Rockhampton Regional Council website	8.2%	9
City advertising (billboard, flags, etc)	36.4%	40
Cinema	6.4%	7
Radio	10.0%	11
Other	22.7%	25
Total		110

Total Responses	110
-----------------	-----

The most successful marketing tools for promoting the exhibition were:

- City advertising
- Art Gallery website
- word of mouth

### 5. Did you use the digital interactive in the exhibition?



Value	Percent	Count
Yes	50.5%	54
No	44.9%	48
No, but I have/will use the online version	4.7%	5
Total		107

Total Responses	107
-----------------	-----

# 55% of visitors used the digital interactive

### 6. What did you like about the digital interactive?



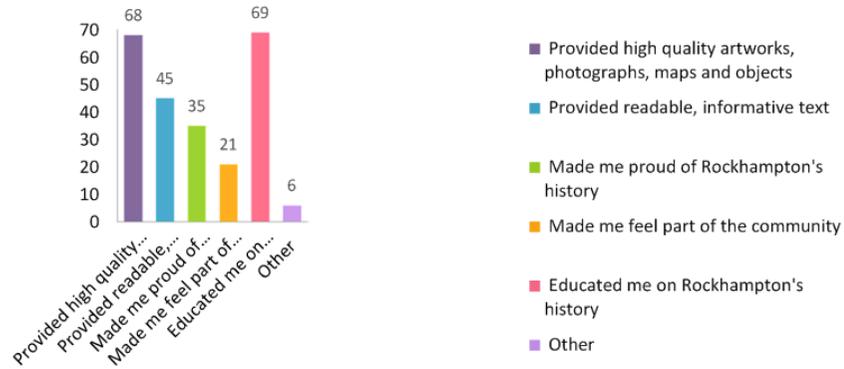
Value	Percent	Count
Informative	55.9%	33
Engaging	35.6%	21
Educational	49.2%	29
Attractive	22.0%	13
Easy to use	52.5%	31
Enjoyed comparing old and current photographs	50.9%	30
Other	10.2%	6
Total		59

Total Responses	59
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The digital interactive was:

- Informative
- Easy to use
- Educational

## 10. I felt Rockhampton: the forgotten port city:

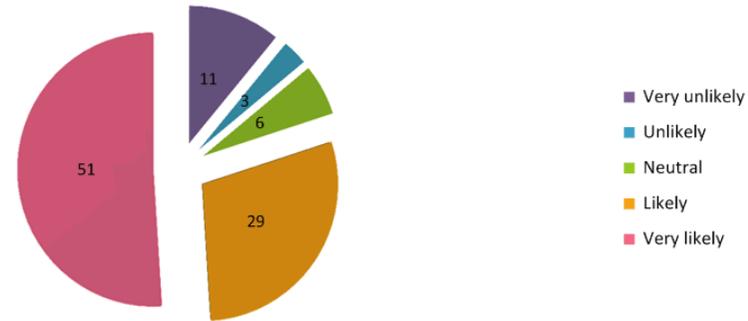


Value	Percent	Count
Provided high quality artworks, photographs, maps and objects	67.6%	73
Provided readable, informative text	45.4%	49
Made me proud of Rockhampton's history	35.2%	38
Made me feel part of the community	21.3%	23
Educated me on Rockhampton's history	69.4%	75
Other	5.6%	6
Total		108

Total Responses	108
-----------------	-----

**# The exhibition provided high quality artworks, photographs, maps and objects and educated visitors on Rockhampton's history**

### 11. How likely are you to return to Rockhampton Art Gallery to view other exhibitions?



Value	Percent	Count
Very unlikely	10.9%	12
Unlikely	2.7%	3
Neutral	6.4%	7
Likely	29.1%	32
Very likely	50.9%	56
Total		110

Total Responses	110
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**# 80% of visitors will make a return visit to Rockhampton Art Gallery**

**ARTS AND HERITAGE MONTHLY  
OPERATIONS REPORT FOR OCTOBER  
2015**

**Rockhampton Art Gallery Art and  
Dementia Report**

**Meeting Date: 1 December 2015**

**Attachment No: 3**

## Program Report - Summary

### *Art and Dementia: Pilot*



#### Program Overview

- Rockhampton Art Gallery partnered with Alzheimer's Australia (QLD), to pilot an eight week Art and Dementia program that ran every Monday from 10 August to 28 September 2015.
- Funding was obtained from Alzheimer's Australia (QLD) to implement this pilot program based on the models and objectives as identified and tested by the National Gallery of Australia (NGA).
- Despite popular misconceptions to the contrary, dementia is not a normal part of aging and is the 2nd leading cause of death in people over 75 in Australia (*The Guardian*, 20/10/2015) This terminal illness has reached epidemic proportions within our aging population.
- Each session of the pilot program involved a casual discussion centred around three to four works of art on display at Rockhampton Art Gallery.

#### Program OUTCOMES

##### *Life Enhancing - learning beyond dementia*

- This program provided people living with the illness an opportunity to connect to the world in enriching ways. There were momentary benefits -visible changes in mood and cognition that lasted for the duration of the visit and some reportedly lasting for a few hours after the gallery visit.

*"Each one has gained confidence, joy, self-esteem and most importantly an improved cognitive thought process... And they were more confident. You could see in each program how right from the start, it might have taken them a while to warm up but each time we went they interacted with you a lot quicker. Their perspective wasn't just what was immediately in front of them they were looking for other meanings which blew me away a little bit because I didn't think that thought process was still there. And especially as none of them were particularly artistic people. These people are from non-artistic backgrounds."*

*Donna Hinchliffe, Diversional Therapist, Carinity Aged Care, Shalom.*

- For the people living with dementia who participated in at least three sessions, there was a visible improvement in the ability to critically reflect and evaluate the artworks even in the most advanced case.

##### *Memories Stirred*

- The artwork becomes a vehicle for stimulating memories and reconnecting people living with dementia to their sense of identity.
- The participants were visibly happy and relaxed when they would recount their stories of their past, for example dancing with American troops in Rockhampton during the WWII or cheeky interactions with wharf workers at the Lakes Creek Meatworks. This would then lead to a jovial exchange of stories from the other participants, as their own their own memories were triggered, momentarily combating the isolating effects of dementia.

*"Art connects with us on so many levels and can evoke strong emotions and memories. This became obvious when we heard lovely stories from their past and conversations stimulated by the artworks; and we saw happy, relaxed interaction amongst the participants (and us)."*

*Marilyn Williamson, Volunteer worker at the Rockhampton Dementia Support Centre, under Alzheimer's Australia (Qld) and Volunteer support worker for the Art & Dementia Program*

## Program Report - Summary

### *Art and Dementia: Pilot*



#### **Combating Stigma and Isolation**

*"Members of the public would often visit while participants were there, offering the chance for them to be seen, and engage in, a 'normal' social environment. This can help reduce the social stigma surrounding dementia and provide the opportunity to help raise awareness of dementia, which is (one of) the fastest growing health issues of our time!"*

*Marilyn Williamson, Volunteer worker at the Rockhampton Dementia Support Centre, under Alzheimer's Australia (Qld) and Volunteer support worker for the Art & Dementia Program*

- Prescare, has invited Rockhampton Art Gallery to participate in a Central Queensland Dementia Alliance – an initiative to foster dementia friendly communities throughout the region.

#### **Community Growth**

- The Art and Dementia Pilot Program has built new community partnerships, educated carers and health providers and also expanded the audience for Rockhampton Art Gallery.

*"I saw that Forgotten Port City exhibition I don't know how many times because I also went back there with my husband. We tell the families to use it as well we say "look it's a lovely temperature" We know there has been other clients and families visit. Clarry went there with his family and I know other clients have visited with family members as well. We spread the word about the gallery to the community...We purchased the book (of the exhibition) which we put on the table in the centre and show the other clients.... It's given them more opportunity. It gives us something we can talk to them about and get involved in."*

*Lucy Thackeray, Manager, Palm Court Day Respite Centre, Mercy Health and Aged Care*

- Widespread press coverage of the program generated many positive comments and feedback via social media and was an opportune moment to create dementia friendly awareness and community support.
- Rockhampton Art Gallery also received group visits from other facilities who, although didn't participate in the pilot program, had heard about the program by seeing and reading the news reports. Rockhampton Art Gallery also had three requests from organisations to access the program and for the Gallery to provide outreach programs at their facilities.

**10 NOTICES OF MOTION**

Nil

## 11 URGENT BUSINESS/QUESTIONS

*Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting.*

## 12 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

### RECOMMENDATION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

#### 13.1 Use of the Walter Pierce pavilion kitchen at the Rockhampton Showgrounds

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage .

## 13 CONFIDENTIAL REPORTS

### 13.1 USE OF THE WALTER PIERCE PAVILION KITCHEN AT THE ROCKHAMPTON SHOWGROUNDS

**File No:** 456

**Attachments:** Nil

**Authorising Officer:** Michael Rowe - General Manager Community Services

**Author:** Peter Owens - Manager Arts and Heritage

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage .

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#### SUMMARY

*Council's direction on the use of the Walter Pierce pavilion kitchen at the Rockhampton Showgrounds is now required following changes to food and beverage arrangements for events held on the grounds by the Rockhampton Saloon Car Club.*

**14 CLOSURE OF MEETING**