



COMMUNITIES COMMITTEE MEETING

AGENDA

3 NOVEMBER 2015

Your attendance is required at a meeting of the Communities Committee to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 3 November 2015 commencing at 12.30pm for transaction of the enclosed business.

A handwritten signature in black ink, appearing to be "R. [unclear]", is positioned above the typed name of the Acting Chief Executive Officer.

ACTING CHIEF EXECUTIVE OFFICER
29 October 2015

Next Meeting Date: 01.12.15

Please note:

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING.....	1
2	PRESENT	1
3	APOLOGIES AND LEAVE OF ABSENCE	1
4	CONFIRMATION OF MINUTES.....	1
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA	1
6	BUSINESS OUTSTANDING	2
6.1	BUSINESS OUTSTANDING TABLE FOR COMMUNITIES COMMITTEE	2
7	PUBLIC FORUMS/DEPUTATIONS	5
	NIL	5
8	OFFICERS' REPORTS	6
8.1	COMMUNITY ASSISTANCE PROGRAM - QUEENSLAND 500CC SOLO CHAMPIONSHIPS.....	6
9	STRATEGIC REPORTS	9
9.1	COMMUNITIES AND FACILITIES MONTHLY OPERATIONAL REPORT	9
9.2	ARTS AND HERITAGE MONTHLY OPERATIONS REPORT FOR SEPTEMBER 2015.....	28
10	NOTICES OF MOTION	39
	NIL	39
11	URGENT BUSINESS/QUESTIONS	40
12	CLOSED SESSION	41
13.1	AUSTRALIA DAY GRANT PROGRAM FOR 2016.....	41
13	CONFIDENTIAL REPORTS.....	42
13.1	AUSTRALIA DAY GRANT PROGRAM FOR 2016.....	42
14	CLOSURE OF MEETING.....	43

1 OPENING

2 PRESENT

Members Present:

Councillor R A Swadling (Chairperson)
The Mayor, Councillor M F Strelow
Councillor C E Smith
Councillor C R Rutherford

In Attendance:

Mr M Rowe – General Manager Community Services (Executive Officer)
Mr E Pardon – Chief Executive Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Councillor Stephen Schwarten is on Leave of Absence from 26 October 2015 to 6 November 2015.

4 CONFIRMATION OF MINUTES

Minutes of the Communities Committee held 6 October 2015

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

6.1 BUSINESS OUTSTANDING TABLE FOR COMMUNITIES COMMITTEE

File No: 10097

Attachments: 1. Business Outstanding Table for
Communities Committee

Authorising Officer: Robert Holmes - Acting Chief Executive Officer

Author: Robert Holmes - Acting Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Communities Committee is presented for Councillors' information.

OFFICER'S RECOMMENDATION

THAT the Business Outstanding Table for the Communities Committee be received.

BUSINESS OUTSTANDING TABLE FOR COMMUNITIES COMMITTEE

Business Outstanding Table for Communities Committee

Meeting Date: 3 November 2015

Attachment No: 1

Date	Report Title	Resolution	Responsible Officer	Due Date	Notes
06 October 2015	Acquisition for the Rockhampton Art Gallery Gift Fund	THAT a further report detailing the funding for the acquisition of Painting II (1960) by Ian Fairweather be presented to Council prior to any decision to acquire being taken.	Tracy Cooper-Lavery	20/10/2015	

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 OFFICERS' REPORTS

8.1 COMMUNITY ASSISTANCE PROGRAM - QUEENSLAND 500CC SOLO CHAMPIONSHIPS

File No: 7822
Attachments: 1. Event Impact Assessment
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Kerri Dorman - Administration Supervisor

SUMMARY

Council approval sought for sponsorship of Queensland 500cc Solo Championships to be held in Rockhampton on 5 December 2015.

OFFICER'S RECOMMENDATION

THAT Council approve in-kind sponsorship of facility hire of the Rockhampton Showgrounds for the conduct of the Queensland 500cc Solo Championships to be held in Rockhampton on 5 December 2015.

COMMENTARY

Following the successful conduct of a solo bike meeting in Rockhampton in July 2015 after an absence of 10 years, Motorcycling Australia has approved the conduct of the Queensland 500cc Solo Championships to be held in Rockhampton on 5th December 2015.

This event will constitute a pivotal component of the Australian 500cc Championship and has attracted international riders including Jason Crump, three time world champion, as well as riders from all over Australia nominating for this event.

The supplementary regulations from Motorcycling Australia have already been issued with the four top riders receiving the opportunity to race overseas in 2016.

It is anticipated that the event will attract an audience of 5,000 supplemented by track officials, competitors and pit crews and an economic impact for the event has been calculated as per attachment

BUDGET IMPLICATIONS

The amount of the in-kind contribution comprises the hire fee of the venue for the event totaling \$18,600.

CONCLUSION

It is recommended that Council provide the in-kind support of \$18,600 towards the conduct of the Queensland 500cc Solo Championships.

COMMUNITY ASSISTANCE PROGRAM - QUEENSLAND 500CC SOLO CHAMPIONSHIPS

Event Impact Assessment

Meeting Date: 3 November 2015

Attachment No: 1

Event Impact Summary

Rockhampton Regional Council area - Queensland 500cc Motorcycle Championship

	Output (\$)	Value-added (\$)	Wages & salaries (\$)
Direct impact	432,000	178,280	115,389
Industrial impact	239,929	96,620	64,518
Consumption impact	147,845	68,480	44,059
Total impact on Rockhampton Regional Council ar	819,774	343,381	223,965

Source: National Institute of Economic and Industry Research (NIEIR) ©2015. Compiled and presented by .id
<http://www.id.com.au>



Employment Resident Jobs (annual FTE) (annual FTE)

3.7	
0.9	
0.8	
5.4	5.4

ted in economy.id by .id, the population experts.

9 STRATEGIC REPORTS

9.1 COMMUNITIES AND FACILITIES MONTHLY OPERATIONAL REPORT

File No: 1464
Attachments: 1. Communities and Facilities Monthly Operational Report
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Cheryl Haughton - Manager Community Services

SUMMARY

This report provides information on the activities of the Communities and Facilities section for the month of September 2015.

OFFICER'S RECOMMENDATION

THAT the report on the activities of the Communities and Facilities section for the month of September be received.

COMMENTARY

The Communities and Facilities section has responsibility for the following community service areas:

1. Community Programs
2. Libraries
3. Home Assist Secure
4. Child Care
5. Facilities

The attached report contains information on the activities of these program areas for the month of September 2015.

COMMUNITIES AND FACILITIES MONTHLY OPERATIONAL REPORT

Communities and Facilities Monthly Operational Report

Meeting Date: 3 November 2015

Attachment No: 1

MONTHLY OPERATIONS REPORT
COMMUNITIES AND FACILITIES SECTION
Period Ended 30 September 2015

VARIATIONS, ISSUES AND INNOVATIONS

Innovations

Vandal proof and cost saving products including recycled toilet rolls are being trialed at Queen's Park, Huish Drive and in the City Centre amenities until 30 November to measure the effectiveness and savings.

Improvements / Deterioration in Levels of Services or Cost Drivers

Tenders were offered for a whole of Council Air Conditioning Contract, with portions for buildings maintained by Communities and Facilities, Waste, IT Server Rooms, Airport, and FRW sites. Advertised tenders closed on 30 September.

LINKAGES TO OPERATIONAL PLAN

1. COMPLIANCE WITH CUSTOMER SERVICE REQUESTS

The response times for completing the predominant customer requests in the reporting period for September 2015 are as below:

	Balance BF	Completed in Current Mb	Current Month NEW Requests		TOTAL INCOMPLETE REQUESTS BALANCE	Work Orders Issued	Under Long Term Investigation	Avg WO Issue Time (days) 12 months	Completion Standard (days)	Avg Completion Time (days) Current Mb	Avg Completion Time (days) 6 Months	Avg Completion Time (days) 12 Months	Avg Duration (days) 12 Months (complete and	Avg Completion Time (days) Q1
			Received	Completed										
Cemeteries (Asset)	0	0	0	0	0	0	0	20.23	30	0.00	16.09	20.45	20.45	2.00
Childcare (Asset)	2	2	4	2	2	2	0	1.14	30	1.50	14.60	30.80	26.22	8.43
Community Halls (Asset)	10	4	3	1	8	2	0	20.35	30	0.00	16.08	20.99	25.40	10.93
Admin and Depots (Asset)	10	4	10	4	12	6	0	16.50	30	8.00	23.84	23.45	24.57	17.00
Disaster Management (SES Buildings) (Asset)	0	0	1	1	0	0	0	0.13	30	2.00	8.00	6.00	6.00	11.00
Dog Pounds (Asset)	3	1	1	1	2	0	0	38.56	30	16.00	7.50	45.50	45.50	9.00
Gardens (Asset)	1	1	1	1	0	0	0	14.71	30	2.00	14.13	12.56	12.56	18.40
Libraries (Asset)	19	10	15	9	15	5	0	6.68	30	5.78	16.60	23.31	24.35	16.51
Leased Premises - Maintenance (Asset)	2	2	0	0	0	0	0	0.00	30	0.00	0.00	0.00	0.00	0.00
Sport and Recreation (Asset)	23	10	7	3	17	4	0	14.74	30	8.57	16.70	30.75	35.84	19.76
TV Black Spot - Reception (Asset)	0	0	0	0	0	0	0	0.00	30	0.00	0.00	0.00	0.00	0.00
Venue 5 Events (Asset)	47	23	28	12	39	13	0	6.08	30	6.75	17.02	29.08	30.84	17.56

Comments and Additional Information

All requests received during the month of September were completed in accordance with the standard timeline.

2. COMPLIANCE WITH STATUTORY AND REGULATORY REQUIREMENTS INCLUDING SAFETY, RISK AND OTHER LEGISLATIVE MATTERS

Safety Statistics

The safety statistics for the reporting period are:

	FIRST QUARTER		
	Jul	Aug	Sep
Number of Lost Time Injuries	0	0	0
Number of Days Lost Due to Injury	0	0	0
Total Number of Incidents Reported	0	4	3
Number of Incomplete Hazard Inspections	1	2	3

Risk Management Summary

Items from Section Risk Register requiring treatment plans (excludes risks accepted/ALARP)

Potential Risk	Current Risk Rating	Future Control & Risk Treatment Plans	Due Date	% Completed	Comments
Child Care Centre does not meet the National Quality Standard and is unable to operate resulting in loss of service to community, loss of income and reputation for Council.	Moderate 6	Ensure policies, procedures and programs are compliant with NQS for 2014 assessment	30/06/16	80%	Work undertaken by staff to review procedures and programs, but Department of Education and Training has not yet completed the second assessment
Council fails to maintain, train and supervise adequate numbers of volunteers to assist with operations across its sites resulting in inability to deliver some services, or injury to volunteers or public.	High 4	1. Training procedures for volunteers being updated 2. Responsibility for volunteers at some sites being transitioned to community organizations.	31/12/15	50%	Policy and procedure to be finalised
Inability to comply with regulatory obligations and conservation of heritage assets, asbestos inspections	High 4	1. Complete the process of incorporating maintenance plans into Asset Register and Management Plan.	30/06/16	70%	Project being worked on as resources permit

Potential Risk	Current Risk Rating	Future Control & Risk Treatment Plans	Due Date	% Completed	Comments
and treatment, resulting in facilities being non-compliant and deemed unsafe and unusable, with loss of service to community, possible injury to staff and public, and damage to reputation of Council.		2. Develop a 5-10 year maintenance and renewal strategy based on valuations and condition assessments. 3. Develop forward budget submission with reference to risk register, corporate plan and legislative requirements.			

Legislative Compliance and Standards

Legislative Compliance Matter	Due Date	% Completed	Comments
Outdated employee immunisations, tickets, and/or licenses	Various	99%	As at 30 September 2015 Council records indicate that 1 employee was yet to supply a copy of a license deemed necessary for the role
Outdated legislative compliance mandatory training and/or qualifications	Various	100%	As at 30 September 2015 Council records indicate that no employees are non-compliant in this regard
Overdue performance reviews	31/08/2014	92%	As at 30 September 2015 4 permanent and 4 casual staff performance reviews were due to be completed
Checking of Emergency lighting in Council buildings	6 monthly	100%	Sites inspected as per Inspections Schedule
Fire systems tested in Council buildings	Monthly	100%	Sites with systems in place inspected as per contract
Fire hose reel and blankets inspected	6 monthly	100%	Sites inspected as per Inspections Schedule
Maintain staff to child ratios in accordance with the Education and Care Services National Regulations	Daily	100%	Ratios are maintained per age grouping
Engage an early childhood teacher at the Centre for at least 6 hours per day	Daily	100%	Early childhood teacher employed, with other staff with Advanced Diplomas able to cover periods of leave

3. ACHIEVEMENT OF CAPITAL PROJECTS WITHIN ADOPTED BUDGET AND APPROVED TIMEFRAME

Project	Start Date	Expected Completion Date	Status	Budget Estimate	YTD actual (incl committals)
COMMUNITIES AND FACILITIES CAPITAL WORKS PROGRAM - September 2015					
Walter Reid Cultural Centre storage area	1/07/2015	8/10/2015	In progress	\$153,254	\$144,002
Comment: construction of storage facility in garage area for use by Venues and Events					
Walter Reid Cultural Centre – façade refurbishment	07/09/2015	19/01/2016	In progress	\$658,341	\$653,080
Comment: tender awarded, work commenced in September					
Botanic Gardens – awning to workshop	13/07/2015	9/10/2015	In progress	\$30,000	\$26,455
Comment: replacement of existing unsound structure with provision for storage and outside lunch area					
Customs House roof	13/07/2015	30/10/2015	In progress	\$200,000	\$147,966
Comment: replacement of leaking roof					
Rockhampton Showground Switchboard upgrade	20/07/2015	21/12/2015	In progress	\$50,000	\$5,175
Comment: replacement of existing with new stainless steel switchboard enclosures					
Kershaw Gardens – shed demolition	30/09/2015	27/10/2015	Completed	\$27,000	\$22,448
Comment: demolition of old Foreman's shed containing asbestos					
Mt Morgan Library – structural upgrade	16/03/2015	31/07/2015	Completed	\$40,000	\$45,625
Comment: rectification of structural defects, fitting of ducted split air-conditioning system, replacement of floor coverings, minor modifications and internal repaint					

Project	Start Date	Expected Completion Date	Status	Budget Estimate	YTD actual (incl committals)
North Rockhampton Library rear access	1/9/2015	21/12/2015	In progress	\$28,000	\$12,653
Comment: replacement of damaged pathways from emergency exit which present a major safety hazard					
Gracemere Depot Stores building	12/01/2016	3/03/2016	Not yet started	\$10,000	\$0
Comment: address issues of non-compliant access					
Rockhampton Heritage Village Shearing Shed floor	1/02/2016	16/02/2016	Order placed	\$40,000	\$30,063
Comment: sand and reseal badly weathered floor					
Huish Drive RCD upgrade	1/10/2015	30/10/2015	Order placed	\$12,500	\$10,005
Comment: replace existing circuit breaker with RCD protection, install 2 new switchboards including 3 phase outlet and 15amp GPOs for temporary power					
Southside Memorial Pool – timber work	14/03/2016	30/04/2015	Order placed	\$20,000	\$13,591
Comment: paint timber work on perimeter wall to 50m pool					
Upgrade furniture and fittings - Libraries	07/09/2015	29/01/2016	Not yet started	\$20,748	\$0
Comment: replacement of shelving deemed unsafe due to height					
Art Gallery – Anderson Room	29/10/2015	4/12/2015	Not yet started	\$30,000	\$0
Comment: repainting and other upgrade to room; cyclone damage issues to be addressed by Lend Lease					

Storage facility - Library	1/09/2015	26/02/2015	Not yet started	\$22,242	\$0
Comment: provision of facility for secure storage of exhibition crates, shelving and other bulky items					
Gracemere Community Hall – defects	10/08/2015	31/08/2015	Completed	\$15,000	\$14,753
Comment: replacement of damaged floor covering in kitchen and bar area with seamless flooring					
Mt Morgan Depot – shed demolition	1/19/2015	30/9/2015	Completed	\$23,000	\$24,233
Comment: demolition of old Parks shed containing asbestos					
Rose Swadling Park Amenities block	1/09/2015	20/11/2015	In progress	\$100,000	\$93,578
Comment: construction of new amenities block					
North Rockhampton Pool	7/09/2015	30/10/2015	In progress	\$160,000	\$156,368
Comment: demolition of structures damaged by cyclone					
Littler-cum-Ingham Park Amenities	7/09/2015	18/12/2015	Not yet started	\$10,000	\$0
Comment: replace damaged asbestos roof					
Cyclone damage – works to be delivered by Lend Lease through Insurance					
Acrow Shed – Dooley St Depot	Existing building to be demolished and rebuilt				
Alex Chisholm Park	Shade sail to be replaced				
McLeod Park	Amenities block roof to be replaced				
Mt Morgan Wading Pool	Shade sail to be replaced				

Mt Morgan Depot	Sign shed
Pearson Family Park	Shade sail to be replaced
Kershaw Gardens Slab Hut	Repair damage caused by falling trees
Dorothy Ball Park	Shade sail to be replaced
Duthie Park	Shade sail to be replaced

4. ACHIEVEMENT OF OPERATIONAL PROJECTS WITHIN ADOPTED BUDGET AND APPROVED TIMEFRAME

As at the period ended 30 September 2015 – 25% of year elapsed, for funded programs:

Project	Revised Budget	Actual (incl. committals)	% budget expended	Explanation
Home Assist	(\$1,976,905)	\$799,994	40%	<p>Client services:</p> <ul style="list-style-type: none"> • 1147 home maintenance or minor modification services were provided during September for HAS and CHSP eligible clients • 63 new clients were added bringing the total number of active clients to 8964 as at 30 September • 3 major home modifications were completed <p>An Eftpos machine has been installed in the office to cope with the increasing requests from clients to pay their accounts this way as many of them are unable to drive, and do not have cash on them at home or don't have computers to do internet banking. This allows staff to take payments in person or over the phone and will decrease the amount of invoices having to be posted out to clients.</p>

Highlights of other program areas included the following:

Community Assistance Program

15 applications to the Community Assistance Program were received during the month of September 2015. All applications were assessed and all 15 were recommended for funding for the total amount of \$40,447.87. Details of the successful applications are as follows:

Applicant	Project	\$ Amount
AFS Men's Shed @ PCYC	The AFS Snag Wagon	6,000.00
Capricorn Helicopter Rescue Service	Rescue Chopper Day and Open Day	2,000.00
Central Queensland African Association	Africa Day Celebrations 2015	500.00
Gracemere Bowls Club Inc.	5kw Solar Power System	4,000.00
Gracemere Croquet Club Inc.	Gracemere Croquet Club Ground	2,872.00
Indoor Sports Arena Rockhampton	Small Business Expo 2015	500.00
Kalapa Hall and Sports Committee	Kalapa Hall Toilet Replacement	3,975.87
Rockhampton Model Aeroclub	Family BBQ Area Upgrade	5,127.00
Stitch and Chat Inc.	Central Queensland Craft Expo 2015	3,500.00
Warripari Scout Group	Warripari Scout Den – Raising and Restumping (Stage 4)	9,500.00
CQ Mudsportz Inc.	CQ Mudsportz Twin Track Mud Racing	500.00
Rockhampton Interagency Mental Health Week Planning Committee	Wellness Festival, Mental Health Week, Rockhampton	\$300.00
Lions Club of Rockhampton Fitzroy River	Light the Night	363.00
Rockhampton Indoor Hockey Association	Hockey Qld U13 Boys and Girls Indoor Hockey Team Challenge	800.00
Wildlife Rockhampton Rescue Rehabilitation and Release	Learn to Rescue Wildlife Workshop	540.00
TOTAL		40,447.87

CCTV

A total of 7 requests were received from Queensland Police Service for the month of September 2015 with footage able to be supplied for all of the requests.

Community Hall Hire

Facility	Total Hire Sessions
Gracemere Community Hall	32
Mt Morgan School of Arts	4
Calliungal Youth Centre	7
Bauhinia House	21
Schotia Place	32

Community Capacity Building Program

The September session 'A NEWSTART to Life, Principles to Achieve Optimum Mental Health' attracted 8 people, unfortunately clashing with other programs on RU OK day.

Unfortunately, the 'How to talk so kids will listen' session planned for Mount Morgan had to be cancelled as Anglicare had staffing issues. We are continuing to work with the organization to develop our 2016 Community Capacity Building Program.

We have also met with the Smith Family to start planning for the 2016 program, targeting both the Mount Morgan and Rockhampton community. Once more information about their programs and schedules has been received we can look at collaboration on these programs.

Access and Equity

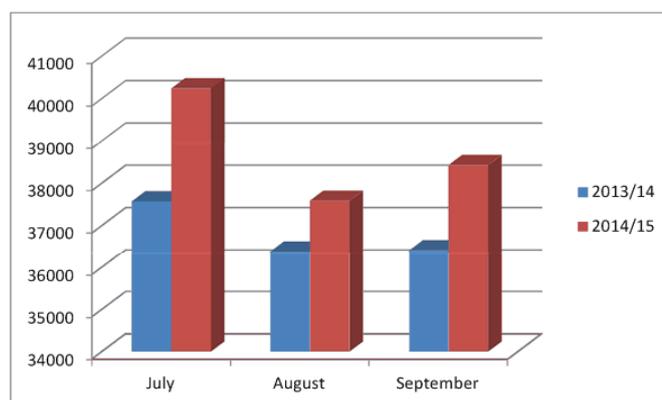
Ben Cooke from Antidiscrimination Central Queensland was nominated and accepted the position of Chair for the Rockhampton Community Access and Equity Reference Group after Des Ryan stepped down. The group met with Wade Clark to provide input to the Riverbank and Mt Archer development proposals with the following actions:

Issue	Action	Responsibility
input to the Mt Archer development proposal	Provided input regarding parking, walking tracks suitable for Electric Wheelchairs and mobility scooters, Recharge locations. Group to encourage people with a disability to provide input and review draft plans	RCAERG
	Wade will engage group when plans are ready for review	Marketing and Engagement
input to the Riverbank development proposals	Met with Russell Claus to discuss access and equity issues, with disability tourism discussed and raised as an advantage for region. Group to encourage people with a disability to provide input and review draft plans	RCAERG
discussions with URBIS regarding the Riverbank development	Discussed access and equity, disability tourism and involvement with draft plans. Group to encourage people with a disability to provide input and review draft plans.	RCAERG

The next meeting will be held on Wednesday 4 November.

Libraries

During September the libraries recorded 38,363 loans and 19,346 visits.



Loans by month for current and previous financial year

556 people participated in programs during the month with the regular programs including:

- **Lively Babies** - seventy five participants enjoyed a range of activities for carers and babies as part of the Lively Babies program at the Rockhampton Regional Libraries during the month. Numbers continue to be high at the sessions with parents and babies utilising the break out space linked to the Fitzroy Room to socialise and enjoy a morning 'cuppa'.
- **Lively Toddler Time** - the Fitzroy Room was filled with multicultural music, scarf play and stories as toddlers, parents and grandparents learnt new rhymes to enhance literacy development as part of the Lively Toddler Time program. The focus this month was on culturally diverse music and movement activities for the 32 participants.

- **TechnoTots** - the TechnoTots session at the Mount Morgan Library continues to attract good numbers each month, with intergenerational learning taking place with the iPads. Library patrons can try a range of apps installed on the devices to encourage interactive learning acquiring digital literacy skills.



Intergenerational learning at the Mount Morgan Library

- **Lively Stories** - final year students from the CQU Dental Studies program visited the Mount Morgan Library in September as part of an outreach program linked to oral health month. Library patrons were treated to an informative and educational information seminar about dental care.

Children and parents/carers visiting the Rockhampton libraries took part in watery and pirate based activities linked to International 'Talk like a Pirate Day' celebrations occurring late in the month. Pirate stories, songs, rhymes and craft activities were shared with toddlers and young children attending. The Saturday morning stories held once a month at the Regional Library attracted a very young audience of toddlers with their parents seeking a special story experience. Over 158 parents, toddlers, babies and children attended the story programs during the month.

- **Mah-jong at the Mount Morgan Library** - the Mount Morgan Library is filled with the sound of Mah-jong tiles every Thursday afternoon as a group of keen players learn new skills and game strategies. The group has been a popular addition to the suite of outreach programs on offer at the Mount Morgan Library.
- **Monday Movies** - the classic comedy *Bundle of Joy* (1956) starring Debbie Reynolds and Eddie Fisher was screened at the Rockhampton Regional Library on Monday 28 September at the Rockhampton Regional Library as part of the TCM screenings on Foxtel once a month.
- **Lively Knitting and Crochet Clubs** - the knitters continue to enjoy their special space at the Rockhampton Regional Library and Mount Morgan Library as they create warm items for the annual Homeless Connect initiative. The groups are inclusive and share skills with visitors in a collaborative and welcoming manner. Over 106 participants attended a knitting program at the libraries this month.
- **Lively Book Clubs** - performances at the Pilbeam Theatre are considered as much as possible when setting the reading list for the Book Club for the year. Shakespeare's moving tragedy *Hamlet* was discussed at the Rockhampton Regional Library this month coinciding with the performance by Bell Shakespeare. Neville Shute's award winning Australian classic *A town like Alice* was critiqued by members of the Silver Wattle Book Club at the Mount Morgan Library.

- **Lively Cultural Dance** - traditional Chinese dance moves were shared with library patrons visiting the Rockhampton Regional Library on Saturday 12 September. The afternoon sessions are interactive and lively, inviting participation. As well as graceful Chinese dancing, patrons learnt a Chinese disco dance and watched an elegant fan dance with members of the local Chinese community.



Library outreach

The Rockhampton branch of the Australian Breastfeeding Association visited the Rockhampton Regional Library to learn more about the Children's Book Council of Australia (CBCA) and the recent announcement of the award-winning books. The range of different collections targeting reading development was shared with the group.

Students and teachers from the Edmund Rice Flexible Learning centre continue to bring small classes to the Rockhampton Regional Library to access resources and learning spaces. The group has been learning about different resources and services on offer each time they visit with intervention from a librarian.

School Holiday activities

Young people were delighted to take part in special robotic workshops held at Rockhampton Regional Libraries during the school holidays. Lego Mindstorm core and expansion kits were purchased as part of the Vision 2017 (Steampunk) grant to enable teens to develop skills in engineering, problem solving, communication and programming. Five workshops were held at the Rockhampton Regional Libraries attracting 86 participants with students working in groups creating a finished robot. The final stage of each workshop was the robot battle where 'bots battled for robot supremacy in the championship ring'. The workshop identified potential mentors with skills in construction and programming for future robotic workshops. The video of the elephant robot constructed over 5 hours proved especially popular on the libraries' Facebook page highlighting the success of the engineering activities.



Robot maker spaces were set up in the libraries during the school holidays offering children and families the opportunity to try simple engineering activities, as well as art, craft and literary activities featuring robots. The activities were changed daily to reinvigorate spaces during this busy period.

Students also had the opportunity to win double movie passes to Birch Caroll & Coyle Cinemas with three competitions held during the month. Participants won movie tickets to see *Oddball*, *Pixels* and *The Maze Runner: Scorch Trail*.

North Rockhampton Library

A new automatic returns chute was installed at the North Rockhampton Library replacing an older manual returns chute. The unit provides for improved security as it will only open when a library membership card is scanned. The new returns chute coupled with the smart bin allows items to be discharged from the library system once they are returned, providing a more efficient and streamlined system at the North Rockhampton Library.

3D Printers

Library and Council IT staff received training in the use of two 3D printers purchased as part of the Vision 2017 (Steampunk) grant from the State Government. Daniel Flood from the Edge at the State Library of Queensland presented the hands-on training session at the Regional Library. The printers will be used in workshops in the lead up to the Steampunk Festival to be held in the libraries in April 2016.

Donations

A collection of items loaned by the Dobby family for the *Digging In: WWI Exhibition* at the Rockhampton Regional Library in April 2015 was donated to the Central Queensland collection by family member Shirley Jones and the Turner family. The archive conditions of storage at the Rockhampton History Centre for fragile

paper documents proved an attractive proposition for the family seeking long term care of precious personal documentary heritage as well as a centralised collection point for the extended family to access records. These included letters and postcards sent to Thomas Dobby during WWI from friends and family when he was serving in Egypt and the Western Front from 1915-1918; and a copy of a photograph of Lieutenant Oswald William Turner and his medals, and a document detailing his War Service.

Technology Centre

Microsoft Professional Development training continued to be well attended with courses running in Intermediate and Advanced Word throughout the month.

As well the Department of Communities hired one of the Training Rooms for four days to conduct their 'Youth Support – YSCIS Training'. The instructor was extremely impressed with the facilities and service offered.



Trivia.NET proved popular during the month with the NRL Grand Finals theme. 14 participants enjoyed learning about Google searching as they found the answers to the trivia questions.

Overall statistics:

- 885 contact hours of training was provided to 190 participants
- 4821 hours of public access was provided to 3387 participants

Child Care

National Quality Standard – staff continued to implement new programming and documentation as required to meet all outcomes of the Early Years Learning Framework.

Utilisation - long day care places utilisation remained at 100% of the 32 places available, with occasional care reaching 42.27% utilisation of the 10 places as school holidays saw families are choosing to stay at home with their children.

Facilities

97 work orders were completed during September.

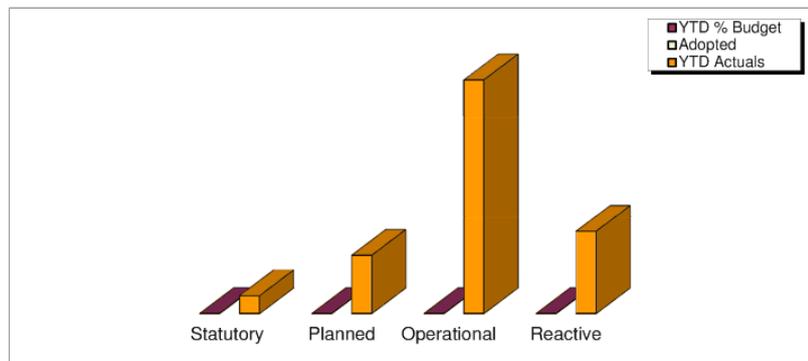
The following table gives an overview of work completed during the month:

Site	Completed Task
Athelstane Bowls Club Hall	Active white ants were found in the stumps, and all were treated to prevent any further infestations
Walter Reid Cultural Centre	Repaired vandalised stand pipe at front of the Centre
City Child Care Centre	Installed suspended down pipes on the new sun shelter to divert water away from the building
Archer Park Railway Station	Replaced the box gutter down pipes and the sumps between the Platform and the main building
Archer Park Railway Station	Removed and replaced the rusted out heritage down pipes along station with heritage approved pipes
Schotia Place	Repaired the water leak (rusted out old galvanised line)
South Side Pool	Sealed the joints at the top of the steel columns of the new shade structure over the pool
Mall Security Room	Repaired the vandalised glass panel in the doors to the security room
Walter Reid Cultural Centre	A Fire Systems contractor was engaged to replace the ground floor stairwell fire door
Archer Park Rail Museum;	FMU Electrical staff spent a substantial amount of time fault finding

Northside Pool Complex	and repairing lighting at both sites
CCTV	Electrical staff assisted security contractors to carry out repairs
Traffic Light Inspection	Traffic light inspections and repairs were carried out on all intersections across the city. Electrical staff have also been involved in the installation of new traffic signals on the Thozet and Rockonia Rd intersections
Park Lighting	Various work carried out for Parks department included lighting at Riverside Park, Huish Drive, Enid O'Toole Park, Birdwood Park, Queen's Park, Saleyards Park, and the Ski Gardens. Electrical testing and repairs were also carried out on the irrigation at the Rockhampton Cricket Ground and car park at the rear of the Pilbeam Theatre
Street Lighting	Street lighting repairs were carried out in the East Street Precinct, Huish Drive and Quay St
Dooley Street Workshop	Repairs were carried out to the hoist and bench grinders for Fleet Services
City Hall IT Training Room	Track lighting and luminaires were replaced
East Street	Electrical Services staff was engaged by the Development and Building section to carry out installation and rectification work on the East St fairy light project. Night works and early morning starts were required to complete these tasks by the scheduled completion date
Northside Pool	Reviewed works to the Putt Putt area and identified further maintenance work to be undertaken to reinforce structure of the Pirate Ship. Works being scoped and estimated to put forward for funding.
Music Bowl	Works carried out to reinstate services - included ground works, plumbing, cleaning down. Further cleaning, electrical, roller door replacement planned for October.
City Hall Lift	Following meeting with OTIS in August the lift has had programmed maintenance repairs which appear to have rectified the ongoing breakdowns
City Hall Mezzanine Floor	Structural Engineer has been engaged to undertake site inspections and levels to identify causes of floor movement. Engineer is reviewing data to detail possible causes and rectification method.
Mount Morgan Pool	Awaiting feedback from Ergon Energy on availability and cost to provide power to meet the need for heating
Schotia Place	Ongoing review of movement to front south eastern corner. Test hole samples taken and recommended to take further samples around the building to finalise solutions for rectification plan. Waiting on advice from Structural Engineer

Other defects identified to be completed include the following:

- assisting Records unit staff with decanting bond store and stables,
- removing equipment from Grace Bros Shed,
- Installation of return chute at North Rockhampton Library



5. DELIVERY OF SERVICES AND ACTIVITIES IN ACCORDANCE WITH COUNCIL'S ADOPTED SERVICE LEVELS

Service Delivery Standard	Target	Current Performance YTD
Deliver services and activities that support and build the capacity of people from CALD backgrounds to connect with and live in the local community, with a target of 400 participants per annum	100%	38 participants, 9.5%
Deliver a range of family literacy, learning and development programs to 7500 participants per annum	100%	2011 participants, 27%
Provide the community with access to a collection of relevant library resources in a range of formats by maintaining an annual acquisition rate of 0.25 items per capita in accordance with the Queensland Standard	100%	0.05 per capita
Provide community access to technology and deliver 2000 contact hours of computer training each year	100%	1115 hours, 55.75%
Deliver child care in accordance with the National Quality Standard, with 100% utilisation rate of long day care places	100%	100%
Provide the community with access to occasional child care places with an average utilisation rate of 50%	50%	42.93%
Provide 11625 hours of home maintenance services to eligible Home Assist clients per annum	90%	4046 hours, 34.8%
Deliver 5612 hours of home maintenance services for CHSP, QCC eligible clients per annum	90%	4115 hours, 73%
Complete 17 major modification projects for CHSP, QCC eligible clients per annum	100%	3 projects, 17.65%
Complete all planned capital and maintenance projects in accordance with agreed schedule and budget	90%	90%
Respond to all reactive maintenance requests in accordance with adopted response schedule, budget, availability of materials and contractor if required	90%	90%

Service levels have been developed in accordance with identified standards or program funding requirements.

FINANCIAL MATTERS

	Adopted Budget	Adopted Budget (Pro Rata YTD)	EOM Commitments	YTD Actual	YTD Commit + Actual	Variance	On target 25% of Year Gone
	\$	\$	\$	\$	\$	%	
COMMUNITIES & FACILITIES							
Facilities							
1 - Revenues	(1,033,444)	(258,361)	0	446,752	446,752	-43%	x
2 - Expenses	13,165,809	3,291,452	1,782,573	2,587,611	4,370,184	33%	x
3 - Transfer / Overhead Allocation	171,811	42,953	0	43,105	43,105	25%	✓
Total Unit: Facilities	12,304,176	3,076,044	1,782,573	3,077,468	4,860,041	39%	x
City Child Care Centre							
1 - Revenues	(761,800)	(190,450)	0	(188,947)	(188,947)	25%	✓
2 - Expenses	673,262	168,316	1,061	196,241	197,302	29%	✓
3 - Transfer / Overhead Allocation	0	0	0	165	165	0%	x
Total Unit: City Child Care Centre	(88,538)	(22,134)	1,061	7,458	8,520	-10%	x
Comm & Facs Mangement							
2 - Expenses	443,512	110,878	227	115,593	115,820	26%	✓
3 - Transfer / Overhead Allocation	6,700	1,675	0	2,598	2,598	39%	x
Total Unit: Comm & Facs Mangement	450,212	112,553	227	118,191	118,418	26%	✓
Library							
1 - Revenues	(528,643)	(132,161)	0	(32,905)	(32,905)	6%	x
2 - Expenses	3,127,969	781,992	122,213	696,607	818,820	26%	✓
3 - Transfer / Overhead Allocation	20,500	5,125	0	3,545	3,545	17%	✓
Total Unit: Library	2,619,826	654,956	122,213	667,248	789,460	30%	x
CQ Home Assist							
1 - Revenues	(1,976,905)	(494,226)	0	(616,614)	(616,614)	31%	✓
2 - Expenses	1,886,938	471,734	359,099	418,998	778,096	41%	x
3 - Transfer / Overhead Allocation	89,967	22,492	0	21,898	21,898	24%	✓
Total Unit: CQ Home Assist	(0)	(0)	359,099	(175,719)	183,380	-91689915%	x
Community Programs							
1 - Revenues	(117,600)	(29,400)	0	(21,573)	(21,573)	18%	x
2 - Expenses	1,020,138	255,034	17,718	241,880	259,598	25%	✓
3 - Transfer / Overhead Allocation	(89,763)	(22,441)	0	6,974	6,974	-8%	x
Total Unit: Community Programs	812,775	203,194	17,718	227,281	244,998	30%	x
Grand Total:	16,098,450	4,024,613	2,282,891	3,921,926	6,204,817	39%	x

9.2 ARTS AND HERITAGE MONTHLY OPERATIONS REPORT FOR SEPTEMBER 2015

File No: 1464
Attachments: 1. Arts and Heritage Monthly Operations Report for September 2015
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Peter Owens - Manager Arts and Heritage

SUMMARY

The report provides information on the programs and activities of the Arts and Heritage section for September 2015.

OFFICER'S RECOMMENDATION

THAT the Monthly Operations Report of the Arts and Heritage section for September 2015 be received.

COMMENTARY

The Arts and Heritage section has responsibility for the following areas:

1. Art Gallery
2. Heritage Services
3. Venue Operations
(Pilbeam Theatre, Walter Reid Cultural Centre, Rockhampton Showgrounds)

**ARTS AND HERITAGE MONTHLY
OPERATIONS REPORT FOR
SEPTEMBER 2015**

**Arts and Heritage Monthly Operations
Report for September 2015**

Meeting Date: 3 November 2015

Attachment No: 1

**MONTHLY OPERATIONS REPORT
ARTS AND HERITAGE SECTION
Period Ended 30 September 2015**

VARIATIONS, ISSUES AND INNOVATIONS

Innovations

Nil to report

Improvements / Deterioration in Levels of Services or Cost Drivers

Nil to report

LINKAGES TO OPERATIONAL PLAN

1. COMPLIANCE WITH CUSTOMER SERVICE REQUESTS

The response times for completing the predominant customer requests in the reporting period for 30 September 2015 are as below:



**All Monthly Requests (Priority 3)
Arts and Heritage 'Traffic Light' report
September 2015**

	Balance B/F	Completed in Current Mth	Current Month NEW Requests		TOTAL INCOMPLETE REQUESTS BALANCE	Under Long Term Investigation	Completion Standard (days)	Avg Completion Time (days) Current Mth		Avg Completion Time (days) 6 Months		Avg Completion Time (days) 12 Months		Avg Duration (days) 12 Months (complete and incomplete)	Avg Completion Time (days) Q1	
			Received	Completed												
Community Events & Arts	0	0	0	0	0	0	10	● 0.00	● 4.67	● 4.71		2.17	● 0.50			
Heritage Village General	0	0	0	0	0	0	1	● 0.00	● 6.00	● 6.00		0.00	● 6.00			
Showgrounds	0	0	0	0	0	0	5	● 0.00	● 0.00	● 0.00		0.00	● 0.00			

2. COMPLIANCE WITH STATUTORY AND REGULATORY REQUIREMENTS INCLUDING SAFETY, RISK AND OTHER LEGISLATIVE MATTERS

Safety Statistics

The safety statistics for the reporting period are:

	SECOND QUARTER		
	Jul	Aug	Sep
Number of Lost Time Injuries	1	0	0
Number of Days Lost Due to Injury	14	5	0
Total Number of Incidents Reported	3	1	1
Number of Incomplete Hazard Inspections	1	0	0

Risk Management Summary

Example from Section Risk Register (excludes risks accepted/ALARP)

Potential Risk	Current Risk Rating	Future Control & Risk Treatment Plans	Due Date	% Completed	Comments
Damage to Council facilities and equipment due to non-compliance by Hirers resulting in financial loss and loss of reputation	Moderate 6	Standardization of hirer agreement process across all venues. Purchase and installation of industry standard venue hire system	30/06/16	70%	Project is with ITC – evaluation stage is ongoing

Legislative Compliance & Standards

Legislative Compliance Matter	Due Date	% Completed	Comments
Outdated employee immunisations, tickets, and/or licenses	Various	100%	As at 19/10/15 all Arts and Heritage employees have lodged copies of their current driver's licence with W&S
Outdated legislative compliance mandatory training and/or qualifications	Various	100%	As at 30/09/15 all Arts and Heritage employees are compliant in this regard
Overdue performance reviews	29 August 2015	100%	As at 31/08/15 Council records indicate that all Arts and Heritage performance reviews have been completed for staff not currently on long term leave (one outstanding)

3. ACHIEVEMENT OF CAPITAL PROJECTS WITHIN ADOPTED BUDGET AND APPROVED TIMEFRAME

Project	Start Date	Expected Completion Date	Status	Budget Estimate	YTD actual (incl committals)
ARTS AND HERITAGE CAPITAL WORKS PROGRAM					
Art Gallery - Replace Track Lighting	01/01/16	30/06/16		30,000	0
Comment:					
Art Gallery - Artwork acquisitions	01/07/15	30/06/16	Ongoing	20,000	15,641
Comment:					
Heritage Village - Replace CombiOven	01/02/16	31/03/16		37,000	0
Comment:					
Theatre - Stage Lighting Equipment	01/10/15	01/02/16		55,000	0
Comment: Specification under development					
Theatre – Add 5 flylines	01/01/16	29/02/16		25,000	0
Comment:					
Theatre – Follow Spots	01/10/15	31/12/15		35,000	0
Comment: Quotations being requested from potential suppliers					
Theatre – Moving Lights	01/10/15	31/12/15		40,000	0
Comment: Quotations being requested from potential suppliers					
Theatre – Masking	01/10/15	31/05/16		35,000	0
Comment:					
Showgrounds – PA system	01/10/15	31/05/16		25,000	0
Comment:					

4. ACHIEVEMENT OF OPERATIONAL PROJECTS WITHIN ADOPTED BUDGET AND APPROVED TIMEFRAME

The Arts and Heritage has no discrete operational projects in the current financial year however highlights of program activities are detailed below

Art Gallery

Exhibitions *Rockhampton: the forgotten port city* and *Bimblebox: art-science-nature* remained on display throughout August and both continue to draw good attendance. The Gallery Curator presented a public floortalk on the *Forgotten port city* which was well attended.

The Gallery presented a school holiday program - River City Kids – at the Centre. These activities were developed by Gallery staff and linked directly to the *Forgotten port city* exhibition. The Gallery also held children's activities at the Gallery during the second week of holidays including Wooden Boat Building and a 'Photo Wander' for older children. These programs were all fully booked.

Gallery staff have developed an online survey for visitors who have attended the *Forgotten port city* exhibition, that can be completed at home or at Gallery reception. The completion rate has been promising and results will be collated at the close of the exhibition.

September saw the continuation also of the *Art and dementia* pilot program facilitated by former public program officer and gallery casual staff member Sarah Lewis and volunteers. It is worth noting that the Gallery has had several enquiries from other aged care facilities and aged care programs wanting to be involved in the program. At this time there are no budget or staff resources to continue this important community access program past the pilot completion date in October 2015.



Images: *River city kids* at Stockland Rockhampton September 2015

Rockhampton Heritage Village

The month of September has seen a large number of visitors moving through the Heritage Village as the "Grey Nomads" head back to their summer hiding places, and the school holiday activities were well attended by local children and their parents. The largest attendance to the village was from people residing in SE QLD followed by NSW followed by Victoria. Our biggest attendance from walk-ins was generated by our roadside signs followed by word of mouth.

The Shearing shed has been through the peak wedding season with weekly weddings. With the change to a larger range in the bar has come more interest from corporate hirers in hosting their functions in the shed this market is one which is being targeted as offering growth potential on days other than Saturdays.

The day to day operation of the village has been progressing at a steady pace with the volunteers working on numerous tasks including the concreting of the floor in the wheelwrights shed and starting on the Karl and Woods floor, they are also near completion of the concreting of the mini railway track and painting of the rolling stock.

The work for the dole volunteers from NEATO have been working on two main projects at the Heritage Village these are the relining of the water feature out the front and the car park gardens these two are developing into assets which we can be proud of at the village and as part of council.

Also during the month Heritage Service Coordinator, Jan Wallace announced her retirement and finished with Council on Thursday 8 October, 2015. Recruitment is underway.

Venue Operations

Rockhampton Showgrounds

The showgrounds hosted a number of regular events in September including the Handmade Expo, Kennel Club Dog Show and the Rockhampton Speedway.

Walter Reid Cultural Centre

In addition to tenant organisations' regular classes, displays and activities, the Walter Reid Cultural Centre also hosted an exhibition by the Royal Queensland Art Society titled "A Bit of This and a bit of That" over August / September.

Pilbeam Theatre

The Pilbeam Theatre was the venue for a variety of shows in September with commercial, not for profit and Council-presented events being performed.

In addition to events on stage at the Pilbeam Theatre, the Pilbeam Theatre Box Office undertook the ticketing for the Capricorn Food and Wine Festival.

Commercial shows included:

Lee Kernaghan. Lee performed his 'The Songs and Stories' concert to a sizeable crowd on Saturday 5 September.

Swan Lake. Swan lake is perhaps one of the best known of the traditional ballets. It was performed by the Imperial Russian Ballet Company, which has become a regular visitor to the Pilbeam Theatre in recent years.

The Kransky Sisters. Acclaimed music / comedy trio The Kransky Sisters joined forces with Brisbane band Topology to produce an evening of cinema and TV classics, performed in classic Kransky style.

Arj Barker. Comedian Arj Barker performed his new show Get in My Head at the Pilbeam Theatre in September.

The Centenary of Frank Sinatra Featuring the Tommy Dorsey Orchestra. To celebrate the 100th anniversary of the birth of Frank Sinatra, the Tommy Dorsey Orchestra toured with Bryan Anthony, one of the USA's finest singers from the Frank Sinatra songbook.

Not for profit shows included:

Rockhampton Grammar School's Dance and Music Theatre Academy performed That's Entertainment featuring Aladdin Jr on 18 September.

Dance Festival. The annual Rockhampton Dance Festival was held during the school holidays in September – October.

Rockhampton Regional Council presented the last of show in its 2015 See it Live Theatre Season in September:
Hamlet. Bell Shakespeare performed one of William Shakespeare's most well-known tragedies, Hamlet, at the Pilbeam Theatre in September.

5. **DELIVERY OF SERVICES AND ACTIVITIES IN ACCORDANCE WITH COUNCIL'S ADOPTED SERVICE LEVELS**

Service Delivery Standard	Target	Current Performance
<i>Deliver an annual program of Visual Arts exhibitions and program activities, with a target of 16,000 Art Gallery visits per annum</i>	16,000	6075
<i>Operate a range of performing arts, event and function venue in a cost effective and effective manner delivering on budget services, with a target of 100 performances at the Pilbeam Theatre per annum</i>	100	40
<i>Operate the Pilbeam Theatre Box Office as a profit centre for the unit with a target of 60,000 tickets sold per annum</i>	60,000	27,201
<i>Operate the Rockhampton Heritage Village, with a target total site visitation of 32,000 per annum</i>	32,000	7953
<i>Complete all planned capital projects in accordance with agreed schedule and budget</i>	100%	5%

Note: The above Service Delivery Standards have not been formally adopted by Council but form operational standards for the unit inline with industry best practice.

FINANCIAL MATTERS

Period ended 30 September 2015 report shows income and expenditure within expect trend for the unit.

End of Month General Ledger - (Operating Only) - ARTS & HERITAGE
As At End Of 30 September 2015

	Adopted Budget	Adopted Budget (Pro Rata YTD)	YTD Actual	YTD Commit + Actual	Variance	On target
	\$	\$	\$	\$	%	25.0% Gone
Arts & Heritage						
1 - Revenues	(4,312,250)		0	(1,329,481)	31%	✓
2 - Expenses	7,086,586		239,365	2,001,314	28%	✗
3 - Transfer / Overhead Allocation	97,570		0	8,824	9%	✓
Total Unit: Arts & Heritage	2,871,906		239,365	680,657	24%	✓
Grand Total:	2,871,906		239,365	680,657	24%	✓

10 NOTICES OF MOTION

Nil

11 URGENT BUSINESS/QUESTIONS

Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting.

12 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

RECOMMENDATION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

13.1 Australia Day Grant Program for 2016

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

13 CONFIDENTIAL REPORTS

13.1 AUSTRALIA DAY GRANT PROGRAM FOR 2016

File No: 5095

Attachments:

1. Application - Rotary Club of Mt Morgan
2. Application - Lions Club of Gracemere

Authorising Officer: Michael Rowe - General Manager Community Services

Author: Peter Owens - Manager Arts and Heritage

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

SUMMARY

In 2013 Council resolved to establish an Australia Day Community Grants Program to assist local organisations to coordinate community based Australia Day celebration across the region. Applications for funding to support activities for Australia Day 2016 are now presented for Council approval.

14 CLOSURE OF MEETING