



# **COMMUNITIES COMMITTEE MEETING**

## **MINUTES**

**30 SEPTEMBER 2014**

The Committee Recommendations contained within these Minutes were adopted at the Council Meeting on 7 October 2014.

---

## TABLE OF CONTENTS

---

ITEM	SUBJECT	PAGE NO
1	OPENING.....	1
2	PRESENT .....	1
3	APOLOGIES AND LEAVE OF ABSENCE .....	1
4	CONFIRMATION OF MINUTES OF PREVIOUS MEETING.....	1
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA .....	1
6	BUSINESS OUTSTANDING.....	2
6.1	BUSINESS OUTSTANDING TABLE FOR COMMUNITIES COMMITTEE .....	2
7	PUBLIC FORUMS/DEPUTATIONS .....	3
	NIL .....	3
8	OFFICERS' REPORTS .....	4
8.1	DUMP POINT REVISED BUDGET ALLOCATION.....	4
8.2	COMMUNITY ASSISTANCE PROGRAM - RECOMMENDATIONS FROM 2014-15 ROUND ONE .....	5
8.3	REGIONAL ARTS DEVELOPMENT FUND - RECOMMENDATIONS FROM 2014-15 ROUND ONE .....	7
8.4	AUSTRALIA DAY GRANT PROGRAM FOR 2015.....	8
8.5	APPOINTMENT OF ADDITIONAL MEMBER TO RADF COMMITTEE .....	9
8.6	CQ CREATIVE HUBS PROPOSAL .....	10
9	STRATEGIC REPORTS .....	11
9.1	MONTHLY OPERATIONS REPORT FOR ARTS AND HERITAGE FOR AUGUST 2014 .....	11
9.2	COMMUNITIES AND FACILITIES MONTHLY OPERATIONAL REPORT .....	12
10	NOTICES OF MOTION .....	13
	NIL .....	13
11	URGENT BUSINESS\QUESTIONS .....	14
12	CLOSURE OF MEETING.....	15

**REPORT OF THE COMMUNITIES COMMITTEE MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON TUESDAY 30 SEPTEMBER 2014 COMMENCING AT 12:34PM**

## **1 OPENING**

### **COMMITTEE RESOLUTION**

**THAT** in accordance with s64(3) of the *Local Government (Operations) Regulation 2010*, and s45(8) *Council meeting Procedures*, Councillor Margaret Strelow be appointed Chairperson of the Communities Committee for the period of Councillor Swadling's absence.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Smith

**MOTION CARRIED**

## **2 PRESENT**

Members Present:

The Mayor, Councillor M F Strelow (Acting Chairperson)  
Councillor S J Schwarten  
Councillor C E Smith  
Councillor C R Rutherford

In Attendance:

Mr E Pardon – Chief Executive Officer  
Mr M Rowe – General Manager Community Services  
Mr P Owens – Manager Arts and Heritage  
Ms C Haughton – Manager Communities and Facilities  
Ms A Bartlett – Marketing and Media Officer  
Ms I Taylor – Governance Support Officer

## **3 APOLOGIES AND LEAVE OF ABSENCE**

Leave of Absence for the meeting was previously granted to Councillor Rose Swadling.

## **4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

### **COMMITTEE RESOLUTION**

**THAT** the minutes of the Communities Committee held on 2 September 2014 be taken as read and adopted as a correct record.

**Moved by:** Councillor Smith

**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

## **5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

## **6 BUSINESS OUTSTANDING**

### **6.1 BUSINESS OUTSTANDING TABLE FOR COMMUNITIES COMMITTEE**

**File No:** 10097

**Attachments:** 1. **Business Outstanding Table for Communities**

**Responsible Officer:** Evan Pardon - Chief Executive Officer

**Author:** Evan Pardon - Chief Executive Officer

---

#### **SUMMARY**

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Communities Committee is presented for Councillors' information.*

#### **OFFICER'S RECOMMENDATION**

THAT the Business Outstanding Table for the Communities Committee be received.

**7 PUBLIC FORUMS/DEPUTATIONS**

Nil

## 8 OFFICERS' REPORTS

### 8.1 DUMP POINT REVISED BUDGET ALLOCATION

**File No:** 1464  
**Attachments:** Nil  
**Authorising Officer:** Cheryl Haughton - Manager Community Services  
Michael Rowe - General Manager Community Services  
**Author:** Sharon Sommerville - Coordinator Facilities

---

#### SUMMARY

*Approval is being sought to commence programming and delivery of works to provide a new dump point to replace the existing point at the Music Bowl site, with the project to be funded through the 2014/15 revised capital works program.*

#### COMMITTEE RECOMMENDATION

THAT Council resolves to seek funding in the revised capital budget of \$80,000 to allow for the installation of a new dump point at the North Rockhampton Sewer Treatment Plant.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Smith

**MOTION CARRIED**

## 8.2 COMMUNITY ASSISTANCE PROGRAM - RECOMMENDATIONS FROM 2014-15 ROUND ONE

**File No:** 7822

**Attachments:** 1. Community Assistance Program - Recommendations from 2014-15 Round One

**Authorising Officer:** Michael Rowe - General Manager Community Services

**Author:** Cheryl Haughton - Manager Community Services

### SUMMARY

*Fifteen applications were received for funding from round one of the 2014 -15 Community Assistance Program. The applications were assessed and eleven are recommended for funding for a total amount of \$18,446.*

### COMMITTEE RESOLUTION

12:45PM

THAT in accordance with s64(3) of the Local Government (Operations) Regulation 2010, and s45(8) Council meeting Procedures, Councillor Smith be appointed Chairperson of the Communities Committee for the period of Mayor Strelow's absence.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Schwarten

### MOTION CARRIED

12:45PM Mayor Strelow left the meeting.

12:46PM Mayor Strelow returned to the meeting and resumed the chair.

### COMMITTEE RECOMMENDATION

THAT Council approves the following applications for funding from the Community Assistance Program:

Applicant	Purpose of Grant/Sponsorship	Amount
Cancer Council Queensland	2014 Christmas Parade	1,200
Capricornia ASD Support Alliance	Autism Expo	1,346
North Rockhampton Uniting Church	Indoor Toilet Installation	2,455
Rockhampton Bowls Club	Purchase of glass washer	2,000
Rockhampton Indoor Hockey Association Inc	U13 Boys and Girls Indoor Hockey Team Challenge Queensland	1,000
Rockhampton Pistol Club	Electrical Installation for Air Pistol Range	2,570
RSL, National Servicemen's Combined Central Sub Branch	Poppies for Remembrance Event	1,000
Rocky's Helping Hand	Purchase of assets for Rocky's Helping Hand	1,000
Uniting Care Community t/a Lifeline	Lifeline Rockhampton Bookfest	3,840
		2,035
Zonta Club of Rockhampton	Zonta Club of Rockhampton International Women's Day Breakfast	

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Smith

**MOTION CARRIED**

**COMMITTEE RECOMMENDATION**

That Council review the criteria and matrix to this funding program and a report be brought back to the table in December 2014.

**Moved by:** Mayor Strelow

**Seconded by:** Councillor Schwarten

**MOTION CARRIED**

### 8.3 REGIONAL ARTS DEVELOPMENT FUND - RECOMMENDATIONS FROM 2014-15 ROUND ONE

**File No:** 8944

**Attachments:** 1. RADF assessment table for meeting held 15 September 2014

**Authorising Officer:** Michael Rowe - General Manager Community Services

**Author:** Peter Owens - Manager Arts and Heritage

#### SUMMARY

*Applications received for round one of the 2014-15 Regional Arts Development Fund have been assessed by the RADF Committee and three are recommended for funding for a total amount of \$8,773.*

#### COMMITTEE RECOMMENDATION

THAT Council approves the following applications for funding from the Regional Arts Development Fund:

Applicant	Purpose of Grant	Grant Recommended
Capricornia Printmakers Inc	To assist with the marketing of professional artistic product at Capricornia Printmakers Exhibition – '3', and two community arts workshops (printmaking) that will run during the period of the exhibition	\$2,145
Community Engagement Through Music	To provide a contemporary music concert and two music workshops to enhance the wellbeing of all young people through engagement with live music	\$4,828
Royal Queensland Art Society – Rockhampton Branch	To engage two professional artists to each conduct two day workshops in Rockhampton for local and regional artists	\$1,800

**Moved by:** Councillor Smith

**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

**8.4 AUSTRALIA DAY GRANT PROGRAM FOR 2015**

**File No:** 5095  
**Attachments:** 1. Application Rotary Club of Mt Morgan  
2. Application Friends of the Heritage Village  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Peter Owens - Manager Arts and Heritage

---

**SUMMARY**

*In 2013 Council resolved to establish an Australia Day Community Grants Program to assist local organisations to coordinate community based Australia Day celebration across the region. Applications for funding to support activities for Australia Day 2015 are now presented for Council approval.*

**COMMITTEE RECOMMENDATION**

THAT Council:

- award a grant of \$3,546 to the Rotary Club of Mt Morgan to assist the group in presenting a community-focused Australia Day celebration in Mt Morgan in 2015;
- award a grant of \$5,000 to the Friends of the Heritage Village to assist the group in presenting a community-focused Australia Day celebration at the Heritage Village, Rockhampton in 2015;
- Council continue to seek Expressions of Interest from community organisations for the conduct of an event in the Gracemere area.

**Moved by:** Councillor Schwarten

**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

**8.5 APPOINTMENT OF ADDITIONAL MEMBER TO RADF COMMITTEE**

**File No:** 8944  
**Attachments:** Nil  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Peter Owens - Manager Arts and Heritage

---

**SUMMARY**

*Council has recently appointed a new RADF Assessment Committee and unfortunately one member has been forced to withdraw due to ill health. A replacement panel member has been proposed.*

**COMMITTEE RECOMMENDATION**

THAT Council resolves to appoint Ms Merle Cole to the Rockhampton RADF Assessment Committee effective immediately for a term concluding on 30 June 2016 and to endorse the current RADF Assessment Committee's decision not to formally appoint a permanent Chair for their group and request the RADF Assessment Committee to appoint a Committee spokesperson.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

**8.6 CQ CREATIVE HUBS PROPOSAL**

**File No:** 2386  
**Attachments:** 1. CQ Creative Hubs Proposal  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Peter Owens - Manager Arts and Heritage

---

**SUMMARY**

*Later this year the successful Creative Capricorn (Cultural Places) national pilot comes to an end after three years of ground-breaking arts and cultural development across the Rockhampton Region and Council's endorsement and support for the new CQ Creative Hubs proposal is now requested.*

1:14PM Councillor Schwarten left the meeting

**COMMITTEE RECOMMENDATION**

THAT Council supports in principle the CQ Creative Hubs proposal and seeks further information regarding the proposal budget and administrative arrangements.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

1:16PM Councillor Schwarten returned to the meeting.

## 9 STRATEGIC REPORTS

### 9.1 MONTHLY OPERATIONS REPORT FOR ARTS AND HERITAGE FOR AUGUST 2014

**File No:** 1464  
**Attachments:** 1. Monthly Operations Report for Arts and Heritage for August 2014  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Peter Owens - Manager Arts and Heritage

---

#### SUMMARY

*The report provides information on the programs and activities of the Arts and Heritage section for August 2014.*

#### COMMITTEE RECOMMENDATION

THAT the Monthly Operations Report of the Arts and Heritage section for August 2014 be received.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

**9.2 COMMUNITIES AND FACILITIES MONTHLY OPERATIONAL REPORT**

**File No:** 1464  
**Attachments:** 1. **Communities and Facilities Monthly Operational Report**  
**Authorising Officer:** **Michael Rowe - General Manager Community Services**  
**Author:** **Cheryl Haughton - Manager Community Services**

---

**SUMMARY**

*This report provides information on the activities of the Communities and Facilities section for the month of August 2014.*

**COMMITTEE RECOMMENDATION**

THAT the Monthly Operational Report on the activities of the Communities and Facilities section for the month of August 2014 be received.

**Moved by:** **Councillor Schwarten**

**Seconded by:** **Councillor Smith**

**MOTION CARRIED**

**10 NOTICES OF MOTION**

Nil

**11 URGENT BUSINESS QUESTIONS****11.1 2014 CBD CHRISTMAS FAIR****File No:** 6097**Responsible Person:** Michael Rowe – General Manager Community Services

---

**SUMMARY**

*Council ratification of an identified sponsorship from the Regional Promotions budget within the Office of the Chief Executive Officer for the 2014 CBD Christmas Fair.*

**COMMITTEE RECOMMENDATION**

That Council provides cash and in-kind sponsorship of twenty thousand dollars (\$20,000) for the 2014 CBD Christmas Fair as an identified sponsorship from the Regional Promotions budget within the Office of the Chief Executive Officer.

**Moved by:** Mayor Strelow**Seconded by:** Councillor Smith**MOTION CARRIED**

**12 CLOSURE OF MEETING**

There being no further business the meeting closed at 1:46pm.

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE