



COMMUNITIES COMMITTEE MEETING

AGENDA

1 APRIL 2014

Your attendance is required at a meeting of the Communities Committee to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 1 April 2014 commencing at 9:00am for transaction of the enclosed business.

A handwritten signature in black ink, appearing to be "C. R.", written over a horizontal line.

CHIEF EXECUTIVE OFFICER
25 March 2014

Next Meeting Date: 06.05.14

Please note:

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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1 OPENING

2 PRESENT

Members Present:

Councillor R A Swadling (Chairperson)
The Mayor, Councillor M F Strelow
Councillor S J Schwarten
Councillor C E Smith
Councillor C R Rutherford

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr M Rowe – General Manager Community Services

3 APOLOGIES AND LEAVE OF ABSENCE

4 CONFIRMATION OF MINUTES

Minutes of the Communities Committee held 4 March 2014

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

6.1 BUSINESS OUTSTANDING TABLE FOR COMMUNITIES COMMITTEE

File No: 10097
Attachments: 1. Business Outstanding Table for Communities Committee
Responsible Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Communities Committee is presented for Councillors' information.

OFFICER'S RECOMMENDATION

THAT the Business Outstanding Table for the Communities Committee be received.

BUSINESS OUTSTANDING TABLE FOR COMMUNITIES COMMITTEE

Business Outstanding Table for Communities Committee

Meeting Date: 1 April 2014

Attachment No: 1

Date	Report Title	Resolution	Responsible Officer	Due Date	Notes
07 May 2013	Infrastructure Projects Unit Monthly Report - March 2013 - Communities Committee	<p>THAT</p> <ol style="list-style-type: none"> 1. The Infrastructure Projects Unit monthly report for March 2013 for the Communities Committee be 'received'; and 2. A further report be presented to the Communities Committee regarding the relocation of the 'Mafeking Bell' in Mount Morgan. 	Cheryl Haughton	06/05/2014	Development of plans for proposed new building is progressing pending costing estimate from the Quantity Surveyor.
04 February 2014	New Regulatory System - Community Housing	<p>THAT Council resolves to:</p> <ol style="list-style-type: none"> 1. Enter into discussion regarding a transfer of ownership of the properties at 7 and 9 Charles Street with suitable providers, along with the contingent liability to the State in relation to these properties and; 2. Authorise negotiations for a suitable arrangement for the most favourable return on the land. 	Cheryl Haughton	18/02/2014	Negotiations have commenced with Department and housing provider

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 OFFICERS' REPORTS

8.1 MONTHLY OPERATIONAL REPORT FOR FEBRUARY 2014 - FACILITIES MANAGEMENT UNIT

File No: 1464
Attachments: 1. Facilities monthly operational report
Responsible Officer: Cheryl Haughton - Manager Community Services
Michael Rowe - General Manager Community Services
Author: Sharon Sommerville - Coordinator Facilities

SUMMARY

This report provides information for Councillors on the operational activities of the Facilities Management Unit during February 2014.

OFFICER'S RECOMMENDATION

THAT the Facilities Management Unit Monthly Operational Report be received.

**MONTHLY OPERATIONAL REPORT
FOR FEBRUARY 2014 - FACILITIES
MANAGEMENT UNIT**

Facilities Monthly Operational Report

Meeting Date: 1 April 2014

Attachment No: 1

Activity	Completed Tasks	Progress
Contracts	<ul style="list-style-type: none"> Rockhampton Southside Library CCTV camera now installed and operational. 	complete
Breakdown and Incident Maintenance	<p>A general overview of the various Breakdown and Incident maintenance activities attended to over the period of February. Due to exceeding budget targets for incident and breakdown maintenance, a list of deferred maintenance tasks is provided within the report.</p> <ul style="list-style-type: none"> Repairs to fire systems and emergency lighting were carried out by a contractor at various sites at a cost of \$5,110. Electrical staff Routine Breakdown budget was exceeded this month due to the number of requests for general power and light repairs. Saleyards Park field lighting switchboard replaced by staff at an approximate cost of \$6,500. Basic CCTV fault rectification was carried out in the CBD and Huish Drive precincts by Electrical staff. Incident repair work was carried out this month at the Mt Morgan Pool break-in, the City Hall veranda rain event, and the Charles Street SES water ingress causing electrical and alarm faults. A contractor was engaged to replace roller doors at WRCC and Charles Street SES at a cost of \$3,607. The rain event in February caused some damage to Pilbeam Theatre - approximately \$12,396 has been spent to seal roof and gutters to prevent further damage. Material charges will appear in March from Purchase Cards. As a result of the roof leaks an additional \$5000 was spent on carpet and chair cleaning which will appear in March report. 	Information only
Electrical	<ul style="list-style-type: none"> Repairs were carried out at various Parks sites including Central Park Rainbow Fountain, Bencke Park Fountain, Norbridge Park irrigation, Japanese Gardens' waterfall, Wharf Street irrigation, and the replacement of Rockhampton Jockey Club Barrage pump. Testing and tagging was carried out for other sites including North side Library, Rockhampton Heritage Village, and Botanic Gardens. The Gracemere Depot hoist was replaced for Fleet Services. Equipment and power supplies were tested for the CQ Sports Expo. Work for Regional Services included general traffic light maintenance on all intersections, street lighting in East Street, and Riverside Cathodic Protection. FMU statutory maintenance included switchboard and RCD testing, Auto Door maintenance, City Hall generator testing and servicing, and fire/ emergency lighting testing. Corrective maintenance for this month included the installation of lighting on the fuel bowser keypad at the Gracemere Depot. 	Information

Facilities	<ul style="list-style-type: none"> • Report submitted to Council to approve awarding contract to demolish Mt Morgan Railway Bridge. • Separate report provided to Parks Committee regarding stabilising Caretakers Cottage Mt Morgan and to seek approval to reallocate capital expenditure to complete the works. • Finalising 14/15 minor capital and operational budgets. • Project Officer scoping and relocation options for Planning and Engineering Services staff to Walter Reid Cultural Centre. • Working with Assets, Communities and Facilities has finalised the weighting criteria for buildings to assist with future management of Council's building assets • Communities and Facilities weighted all Non-commercial building assets in accordance with new building weighting criteria for inclusion in the new Buildings Asset Management Plan • Communities and Facilities reviewing revised Buildings Asset Management Plan • Submitted 14/15 Minor Capital Program • Working on 14/15 Operational Budget including three year planned maintenance program. • Met with QFRS for emergency compliance inspection of Customs House and Bond Store. Outcomes require Council to alter the evacuation plan and lessee to have available all emergency procedures. Fire8 updating signage and procedures provided by lessee. Further inspection required for Bond Store to assess risk management. 	
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The Facilities Management Unit's Operational Budget is broken down into Incident, Statutory, Preventative, Corrective, Operational and Breakdown maintenance for budget and planning purposes. Over the next six months the Facilities Monthly Operational report will aim to provide the Communities Committee with some insight into the operational functions required to deliver the planned and unplanned maintenance to service Council's building assets.

Incident Maintenance obligations for the Facilities Management Unit

Incident Maintenance specifically relates to an event or occurrence caused by either a natural event or act of graffiti or vandalism. It is not easily budgeted for due to the nature of the activity involved. The incident maintenance budget is usually determined utilising historical information for both budget allocation and likelihood of event occurring. The main costs associated with incident maintenance in recent years has been attributed to rain events.

Facilities proposed an incident budget of \$206,642 in the 13/14 Operational budget to deliver this program, and received a budget of \$119,201. The September Revised Adopted Budget increased the Incident Maintenance Budget to \$165,400. To enable an increase to meet the costs associated with Incident Maintenance within the 13/14 financial year, the remaining five maintenance categories funded within MP450 budget have been disadvantaged.

Deferred Maintenance Work

This section will be submitted monthly to provide insight into works deferred due to budget target restraints. The items will remain on the list until they are completed. Strikethrough indicates work has now been completed and will be removed in the following month or put forward at revised budget. Additionally, any works that appear that are outside the scope the maintenance will be reported and prioritised through the corrective maintenance program or referred for minor capital consideration.

SERVICE TYPE	DATE	WORK ORDER	SITE	CONTRACTOR	QUOTE No.	AMOUNT	REASON FOR DEFERRING
Install RCD protection in switchboards	31/05/13	2013-027756	Northside Library	Staff	N/A	\$3,000	complete
Clean and replace pelmet lighting	04/06/13	2013-028393	Schotia Place	Staff	NA	\$2,200	Under review
Air Conditioning	20.05.13		Botanical Gardens	McMasters	S050145A	\$ 971.96	Under review
Air Conditioning	20.05.13		Botanical Gardens	McMasters	S050145	\$ 601.65	Under review
Air Conditioning	22.05.13		Gracemere Hall	McMasters	S050154	\$ 775.50	Under review
Air Conditioning	21.05.13		Heritage Village	McMasters	S050147A	\$ 1,151.70	Under review
Air Conditioning	21.05.13		Heritage Village	McMasters	S050147B	\$ 313.50	Under review
Air Conditioning	12.06.13		Nth Rton Library	McMasters	S050183	\$ 456.50	Under review
Air Conditioning	13.06.13		Pilbeam Theatre	McMasters	S050189	\$ 417.48	Under review
Air Conditioning	31.10.12		Southside Library	McMasters	S04957	\$ 962.50	Under review
Air Conditioning	24.10.12		Tourist Info Centre	McMasters	S04944	\$ 730.40	Under review
Air Conditioning	9.04.13		Walter Reid	McMasters	S04956A	\$ 548.51	Under review
Air Conditioning	31.08.12		Walter Reid	McMasters	S04887	\$ 801.65	Under review
Air Conditioning	21/10/13		Gracemere Admin	McMasters	S050320	\$ 11,500.00	Under review
Replace roller door	12.3.14		Gracemere depot workshop	TBA	TBA	TBA	Under review

Variations to be approved

The table below details variations requiring additional funding to be provided to the MP450 cost centre in order to include in the maintenance program. These are works that were not identified as part of the maintenance preparation for 13/14 financial year. As a result there are no funds available in the MP450 budget to complete the works. These works will be scoped and presented for revised budget or for inclusion in 14/15 budget.

New Assets Found or Service required	Annual Cost	Service Frequency	Type of Mtc eg Statutory, Operational	Contractor or Field Staff	Risk Associated	Date
<i>Telegraph Poles</i>	<i>To be scoped and priced</i>	<i>4 yearly</i>	<i>Statutory</i>	<i>Contractor</i>	<i>i) Aging infrastructure particularly in Mt Morgan ii) There has been recent history of poles collapsing with Council and private property being damaged</i>	<i>July 14</i>
<i>Thermostatic Mixing Valves required only in disabled toilet facilities based on plumbing and drainage code</i>	<i>To be priced</i>	<i>Yearly</i>	<i>Statutory</i>	<i>Contractor</i>	<i>National Plumbing and Drainage Code, Microbial Control and BCA requirements</i>	<i>July 14</i>
<i>Earth Bonding – Pools to start with.</i>	<i>To be priced</i>	<i>Annually</i>	<i>Statutory</i>	<i>Field Staff</i>	<i>Where earth bonding has been installed as part of the construction process; bonding needs to be tested to ensure public safety when an electrical risk is present</i>	<i>July 14</i>
<i>Roller Doors</i>	<i>Preparing scope and inviting other sections/departments to prepare their own portion and put out to ITQ.</i>	<i>Annual</i>	<i>Statutory - Recommended</i>	<i>Garage door contractor</i>	<i>i) Minimise costly repair bills due to early detection of wear and tear ii) Reduce insurance premiums iii) Minimise safety risks</i>	<i>July 14</i>

					<i>to staff.</i>	
<i>Thermal Imaging – VERO nominated sites</i>	<i>Estimate \$15K</i>	<i>Annually</i>	<i>Statutory</i>	<i>Field Staff</i>	<i>Recommended by Council's Risk Assessor for high profile sites ie City Hall, Airport, Pilbeam Theatre and Art Gallery, Dooley St, Regional Library, SOA, Customs House, Showgrounds and WRCC</i>	<i>Reviewing to purchase and carry out service in 14/15 MP450</i>
<i>Septic Systems</i>	<i>Being scoped and priced</i>	<i>3 Yearly</i>	<i>Recommended</i>			<i>July 14</i>
<i>1' bolts on roofing</i>	<i>To be priced</i>	<i>Annually</i>	<i>Statutory</i>		<i>Building Code of Australia</i>	<i>July 14</i>
<i>Building Management Systems (BMS)</i>	<i>Estimate \$10-15K</i>		<i>Recommended</i>		<i>These systems manage the control of various building elements ie, failures and control of lighting, temperature control. Located at Gracemere Admin, Pilbeam Theatre, Regional Library.</i>	<i>July 14</i>
<i>Backflow</i>	<i>To be scoped and priced – may include other sections/ departments to set up portions for ITQ.</i>	<i>Annually</i>	<i>Statutory</i>		<i>Plumbing and drainage act</i>	<i>July 14</i>
<i>Lanotech protection</i>	<i>Sites to be determined, costs to be estimated.</i>	<i>Annually</i>	<i>Preventative</i>	<i>Field Staff</i>	<i>Preserve structural members in highly volatile environments to prevent premature failure and replacement needs.</i>	<i>July 14</i>

Corrective Program for February 2014 from Pathways

Request	Site Location	Description	Work Order No.	Comments
226341	Walter Reid Centre	Floorboards sanded and polished	2013-002834	A0123769.302. Scheduled for April
	City Hall	Floor slippery when wet	2013-008213	A0123701.302. Scheduled for April with Contractor
	Dooley street Depot	Washdown bay annual camera inspection	2013-041737	A0123779.300 to be scheduled

Corrective Program for February 2014 Defects identified

Asset ID	Site	Description	Comments
637971	Dwelling (Ann Street Gates) - 100 Spencer Street - West Rockhampton	The power point in the kitchen is broken and dangerous, the light switch in the upstairs toilet is faulty, and the power point in the rumpus room on the northern wall is also faulty.	Rusty fans, check condition and replace if required
716995	Swimming Shed (behind wading pool) - 36 Thompson Avenue - Mount Morgan	The paint work to the building is marked and has paint flaking off, and is in poor condition. Please repaint all previously painted surfaces. PLEASE NOTE lead based paint may be present.	Works rescheduled due to cost. Will need to be out of pool operating hours due to lead paint.
717916	Structure Inspection - Stand 1 - Swimming Pool (West) - 36 Thompson Avenue - Mount Morgan	The posts to the Grand stand on the western side of the pool are severely rusted and there are several places where termites can gain access to the timber members, the soil built up around some of the posts will need to be removed and the post inspected	submitted for minor capital
884654	Amenities Block - Showgrounds Road - Mount Morgan	The paint work to the fascia boards / barge flashings and privacy screen is faded and chalky looking. Please repaint all previously paint surfaces.	Rescheduled for March 14
884654	Amenities Block - Showgrounds Road - Mount Morgan	The diffuser covers on both of the fluorescent lights in the amenities building have insects in them. Please remove the diffuser cover clean them and refit them.	Ongoing to be completed Mar 14
946532	Office/Amenities & Store East Street Rockhampton City	The seamless flooring to both the amenities is worn, more so in the male amenities. Please replace the seamless flooring in both amenities. Seamless flooring (preparation and replacement). Approx 46m2 x \$66 pm = \$3036	Rescheduled for April 14

Asset ID	Site	Description	Comments
946899	Structure Inspection - Promenade and Lookout shelters x3 Quay Street Rockhampton City	There is surface rust visible through the paintwork on the shelter. Please clean and treat all rusted areas and repaint all previously painted surfaces	Small shelters painted the large are up for 14/15 minor capital
952165	Structure Inspection - Promenade and Lookout shelters x3 Quay Street Rockhampton City	There is surface rust visible on the shelter and the paint is marked and faded. Please clean and treat all rusted areas and repaint all previously painted surfaces.	Small shelters painted the large are up for 14/15 minor capital
959230	Site Grounds Inspection - Clubhouse & amenities Anderson/Applegarth/ Henry Fontain Park Sth Rton	The power pole on the northern side of the building has had termite damage. Please have the pole treated and inspected for termite damage.	
972073	Main Workshop and Stores building - Rockhampton Work Depot	There are electrical cables exiting the switchboard that have no shielding, and one conduit is not secured to the box. Please provide some form of metal shielding to the electrical cables.	Equipment measured and ordered, to be completed March 14
974057	Site Grounds Inspection - Youth Centre Mt Morgan	The bottom plate of the wall frame on the western side of the shed in the kitchen is rotten or has termite damage; there is also possible damage to the second office as well. There appears to be no physical termite barrier provided and the shed is not sealed.	Submitted for minor capital 14/15
974057	Site Grounds Inspection - Youth Centre Mt Morgan	The upright electric stove in the kitchen has no anti-tilt bracket fitted which could cause injury if the stove tilts forward. Please fit anti-tilt bracket to the stove.	Submitted for minor capital 14/15
974057	Site Grounds Inspection - Youth Centre Mt Morgan	The hot water service is plugged into a 10amp GPO and should be hard wired on its own circuit. Please have an electrician inspect and repair.	Ongoing to be completed in Mar 2014
974057	Site Grounds Inspection - Youth Centre Mt Morgan	The windows to the shed have no flashing fitted to the window heads which will allow water to penetrate the building. Please provide flashing to the windows.	Submitted for minor capital 14/15
974057	Site Grounds Inspection - Youth Centre Mt Morgan	Please provide some form of termite management system to the building.	Submitted for minor capital 14/15

Asset ID	Site	Description	Comments
978831	Bauhinia House	The carpet has flattened out at the starter strip in the main walkway and stretched at one of the doorways which could be a trip hazard. Please repair the stretched and flattened carpet.	Submitted for minor capital 14/15
986733	Pilbeam theatre	The roofing iron and flashing to all of the roofing has areas of surface rust and there are places where fixing rivet and screws are causing rust. Please remove any loose fixing rivet / screws causing rust to the roof and treat all areas of the roof.	Submitted for minor capital 14/15. Due to rain damage to new seats and carpets from damaged roof 3 weeks spent to make sure sealed for short term
986739	Art Gallery	The roofing iron and flashings has areas of surface rust visible. Please treat all rusted areas and paint all roofing iron and flashings.	To be raised as a minor capital
987623	Tourist Info Centre Gladstone Road	There are gardens beds around western and southern side of building which are above the weep holes in brick work and cover the metal termite barrier, which will allow termites to gain entry to the building. Please remove all soil and chip bark / scrubs from around building where termite barrier and weep holes are cover and where possible provide drainage away from the building.	Awaiting response
988964	Heritage village Wool Sheering shed	The timber flooring to the complete hall is marked and worn looking. Please sand and varnish complete hall floor. (Approx 1000 m2 x \$ 26 Pm2 = \$26000)	Submitted for minor capital 14/15
988970	Heritage village, Reception building	There are insufficient down pipes fitted to the building, maximum spacing 12m and 1.2 m for valleys. Please fit additional down pipes to the building and divert the water away from the building.	In progress
988979	Heritage village, Demountable office	The gutters and the roof of the demountable building are full of tree debris from the overhanging trees. Please remove all tree debris from the gutters and roof of the building and trim all overhanging trees away from the building.	In progress
993313	Office building Rton Showgrounds	The fluorescent lights mounted on the ceiling at the main entry are all rusted and look poor in appearance. Please replace all rusted fluorescent lights.	Ongoing to be completed Feb 14

Asset ID	Site	Description	Comments
994120	Dog Pound Wash Shed	The roofing iron is rusting on the sheet laps and has rusted through in a couple of places. The roof is also covered with rocks. Please patch holes in roof, secure all loose spring head nails, remove all rocks and debris	Ongoing to be completed in Mar 2014
997220	Gracemere works Depot	The ice making machine is located in the southern end of the demountable building, with limited ventilation and additional ventilation has been provided to the room, however it may not be adequate. There is also water on the floor of the building.	In Progress investigating water leak
1007026	Memorial Gardens, Administration	The pavers on the western side of the building at the northern end are uneven and a trip hazard and one of the pavers at the southern doorway is damaged, while some of the pavers along the eastern side have sunk allowing water to pond against the building.	In Progress
1007036	Memorial gardens	The chemical garden shed door and bottom rail to the opening is rusted. Please replace the front panel including the doors.	In Progress
1020000	Demountable Office (green near wombats research building)	The demountable building is not tied down to the concrete post/ footings. Please provide a fabricated tie down bracket from the main rail to each post, connected with a minimum of two m12 bolts per face.	Reschedule March/April
1020000	Demountable Office (green near wombats research building)	The posts supporting the landing and the steel step stringers are rusting at ground level and when stepping from the bottom step tread to the ground, the ground level is uneven and falls sharply where the soil has been eroded.	Reschedule March/April
1020000	Demountable Office (green near wombats research building)	The exterior of the demountable is dirty and has large areas of moss on the southern walls of the building. Please clean the exterior of the building.	Reschedule March/April

Electricity

The report will focus on electrical consumption anomalies and what action has been taken to investigate over consumption and actions to reduce the consumption. The last twelve months reports have provided Councillors with an insight to those sites that have high electricity consumption. Developing reporting function to provide to asset custodians to measure electricity consumption and look at options to increase energy efficiency.

Nil anomalies identified this month in electricity charges.

Statistics for Pathway Requests Work Orders for 2013/14

	Requests Created	Requests completed	Work Orders Created	Work Orders Completed
2012/13 total	2153	1509	4808	2910
July	200	183	154	257
August	190	190	630	178
September	178	156	370	159
October	152	142	429	151
November	162	130	544	133
December	150	127	338	73
January	130	139	319	134
February	145	145	320	121

Created Work Orders by Activity

	Incident	Statutory	Preventative	Corrective	Operational	Breakdown	Other
2012/13 total	306	999	79	499	358	2189	324
July	46	141	6	29	30	246	16
August	26	255	13	30	46	245	15
September	32	84	7	22	25	181	9
October	37	76	23	28	39	201	25
November	22	235	4	49	41	175	18
December	17	70	1	55	39	143	13
January	35	95	21	12	21	127	8
February	35	85	12	28	18	133	9

Completed work orders by Activity

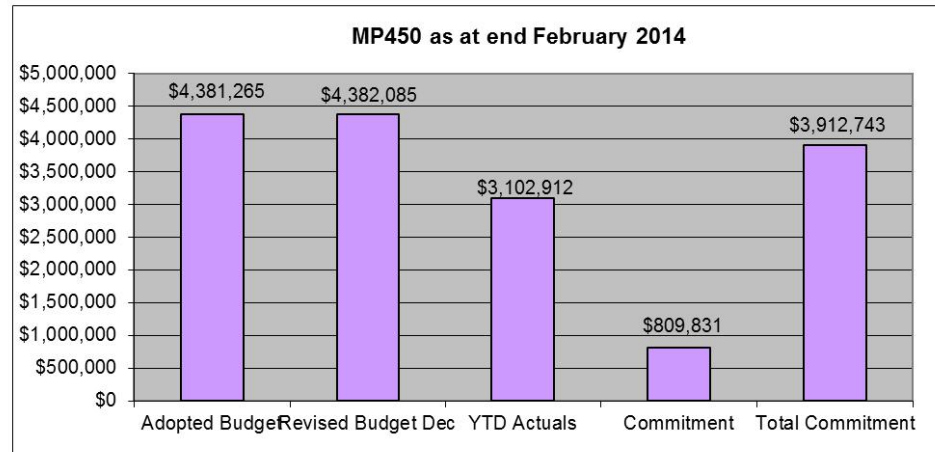
	Incident	Statutory	Preventative	Corrective	Operational	Breakdown	Other
2012/13 total	199	370	59	258	262	1631	231
July	33	41	1	13	27	132	10
August	15	6	6	10	23	112	6
September	18	51	5	2	17	57	9
October	21	4	8	8	17	83	10
November	10	32	1	20	19	49	2
December	4	3	1	12	11	34	8
January	21	18	2	1	9	78	5
February	16	26	8	2	2	63	4

Statistics for Purchase Orders for Facilities 2013/14

	Purchase Orders Raised	Purchased Orders Delivered
2012/13 total	939	3067
July	68	204
August	50	196
September	38	229
October	58	202
November	73	261
December	59	174
January	60	243
February	48	130

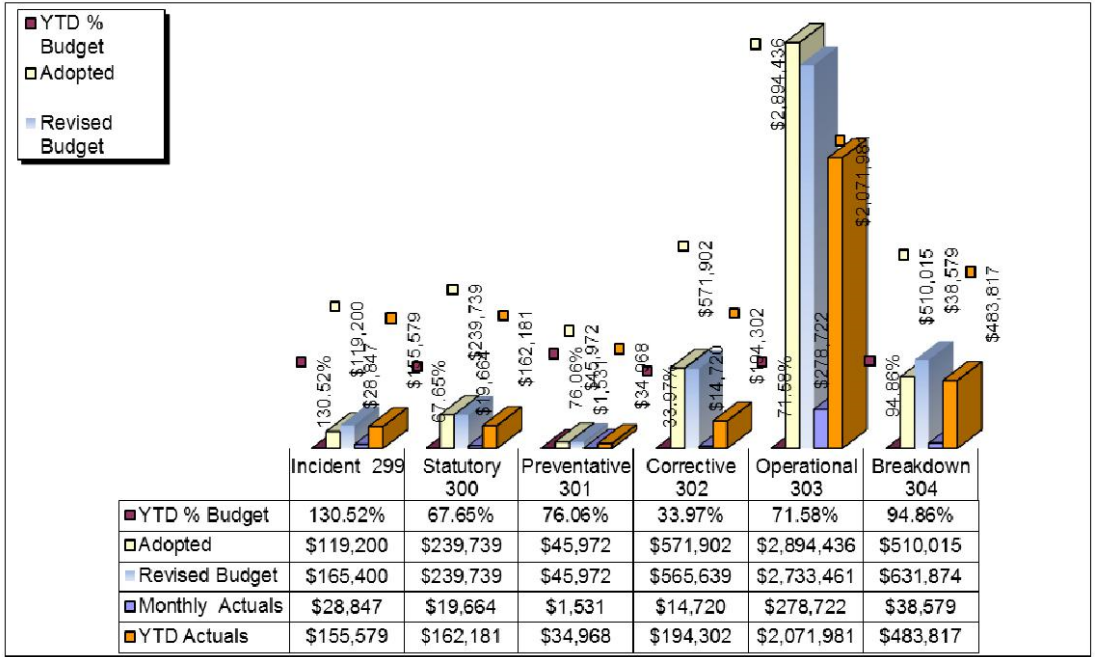
Operational Spend

Maintenance Program (MP450) YTD Actual + Commitments indicates that Maintenance Budget has reached 70.82% overall budget expenditure for 2013/14 year.

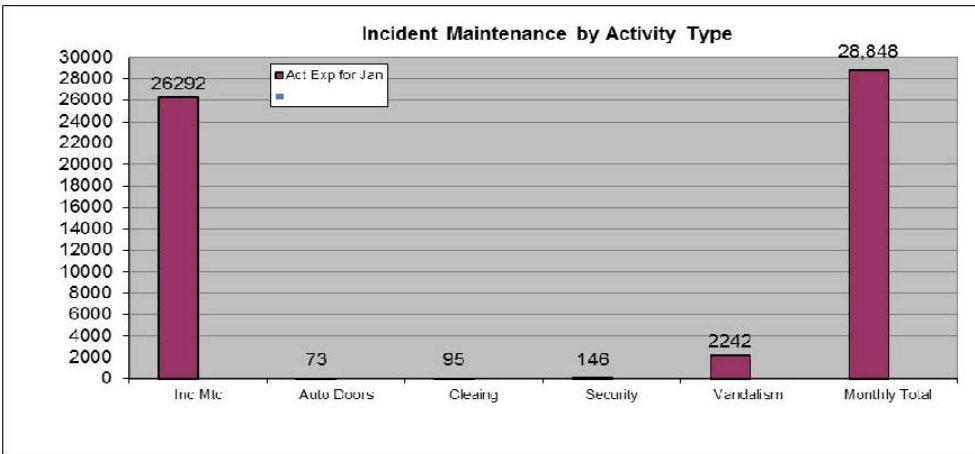
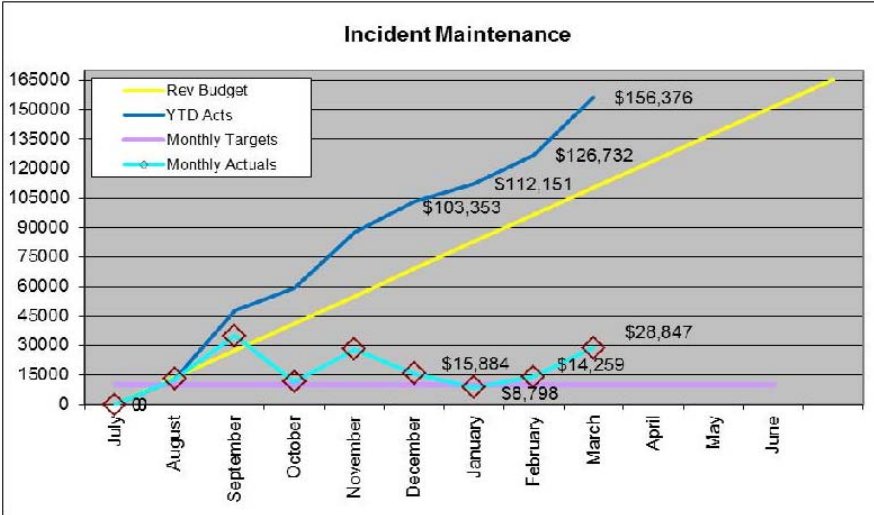


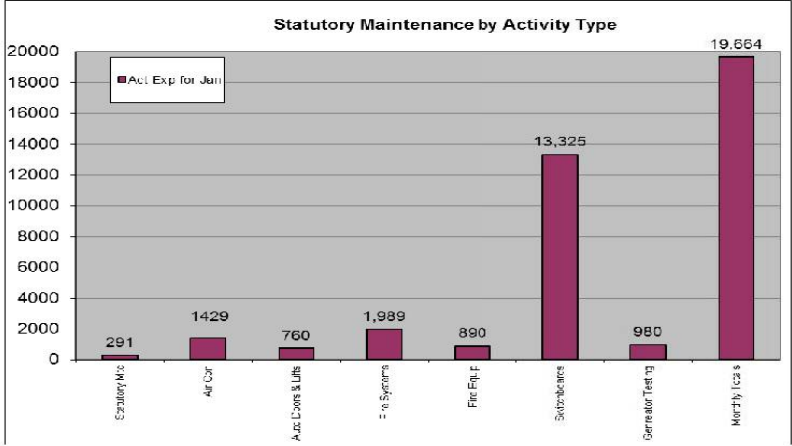
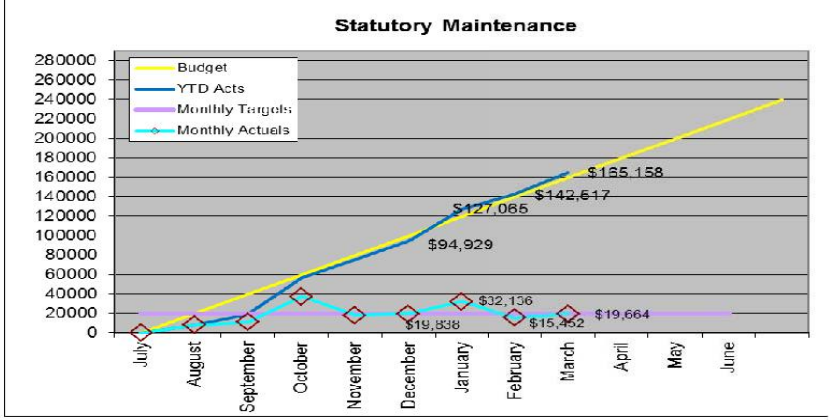
The commitment figures are based on contracts through to June 2014. These contracts include cleaning, security, fire systems/equipment, air conditioning and other statutory/preventative maintenance contracts. Corrective and incident maintenance orders are set up per activity. The incident budget is at 130.52% however, some incidents have been submitted through the Property and Insurance Section to recover costs. The impact on incident being over budget will mean deferred planned and breakdown maintenance works.

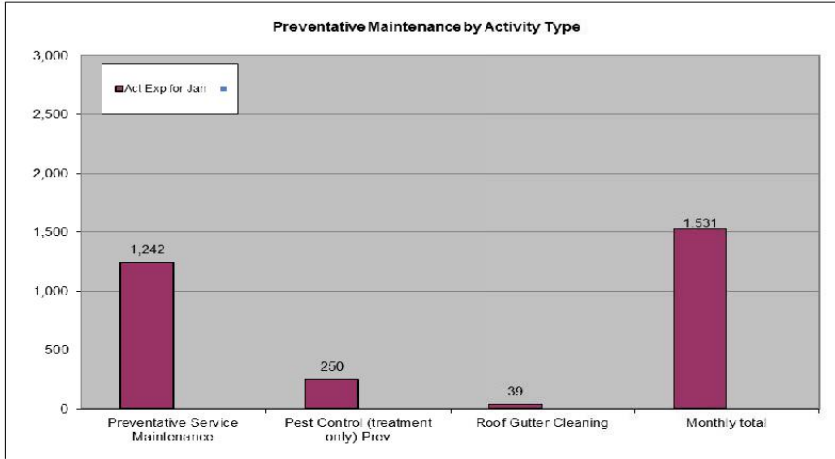
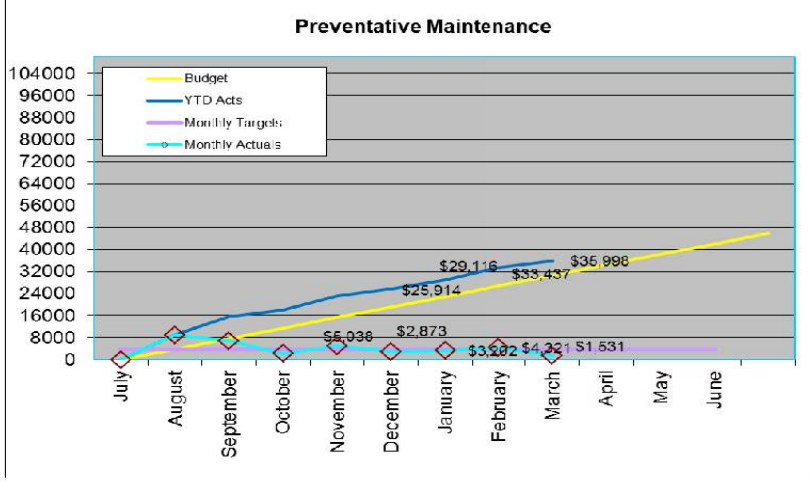
Based on the current trend in the table below, it would appear that the MP450 Budget will exceed it the adopted budget. Efficiencies through various activities will have to be sought to deliver the budget on target. Identified areas that will be impacted will be insignificant requests for maintenance that have minimal impact on operational function and the corrective program – defer the defects. Although this will assist the 13/14 budget, the impact will affect the 14/15 maintenance program.

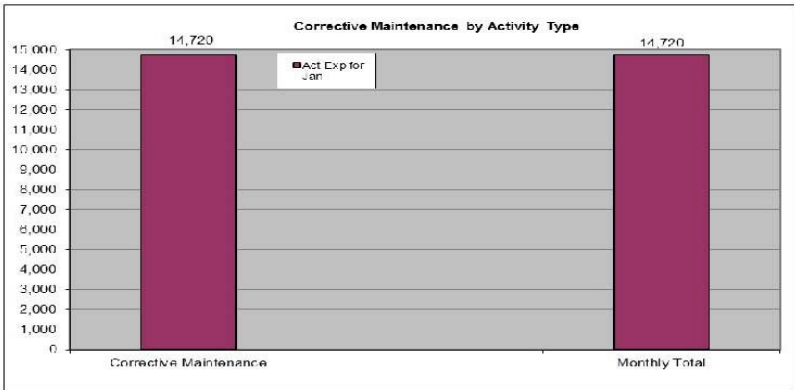
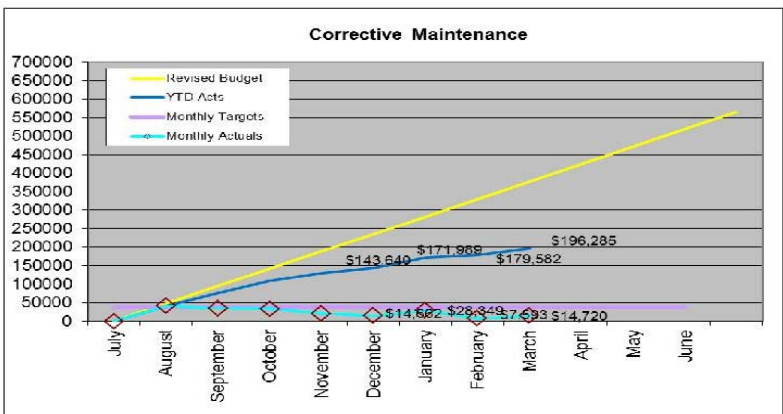


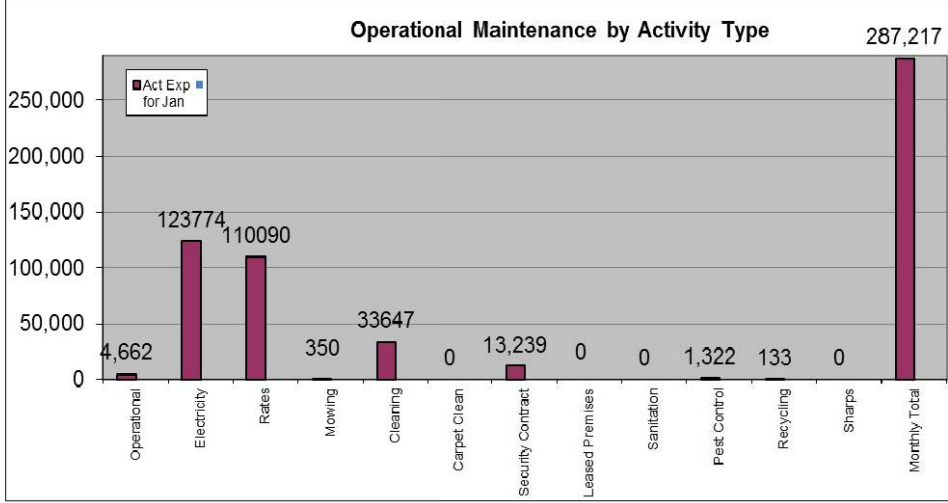
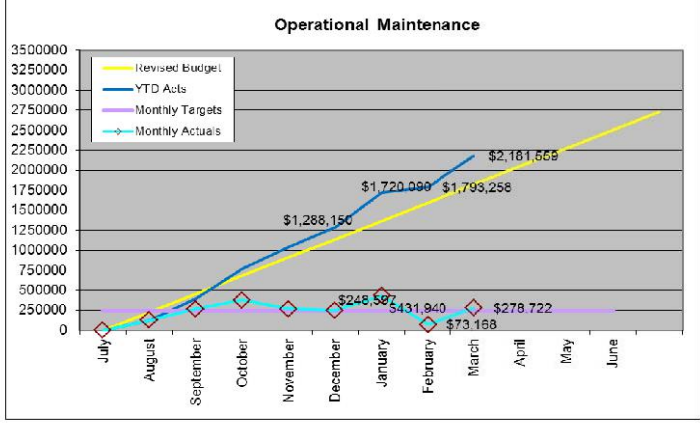
Note: The first column of each of the Activity Type graphs includes items of a general nature that are not captured as a separate activity cost. For example incidents that relate specifically to graffiti have their own activity number. If it does not fall into a category listed on the graph it will be included with the general nature column.

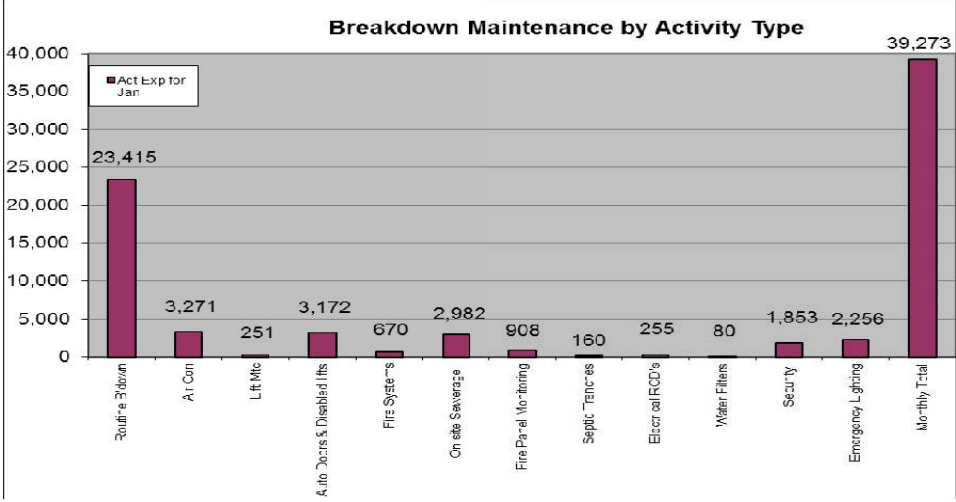
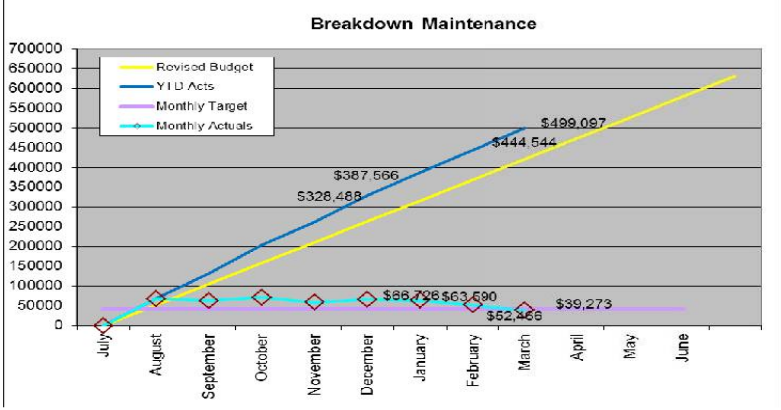












Facilities Capital Works Program Update

Adopted Budget	Rev Oct Budget	Cost Centre	Project Title	YTD Actual	Committals	Total Committals	% Complete	Comment Period
\$ -	\$82,935	0943086	[U] Heritage Village Hydrant System-Upgrade	\$2,891	\$ -	\$2,891		On Hold until FRW complete Ring Main
\$50,000	\$50,000	0976052	[R] Rton Showgrounds Toilet Upgrade Exhibition	\$28,165	\$5,500	\$33,665	100%	Completed
\$60,000	\$52,000	0976085	[R] Rton Showgrounds Switchboard enclosure	\$40,712	\$7,650	\$48,362	100%	Completed
\$60,000	\$40,000	0976093	[U] Walter Reid Install RCD Protection	\$12,829	\$520	\$13,349	100%	Completed
\$35,000	\$27,743	1017162	[R] Rton Showgrounds Toilet Upgrade Main	\$32,862	\$ -	\$32,862	100%	Completed
\$65,880	\$21,960	1017164	[N] Voltage Power Optimisation Unit (CEEP-Pilbeam Theatre and Art Gallery)	\$ -	\$ -	\$ -		Funding not approved
\$50,000	\$55,150	1017167	[R] Replace Roof on Dog Kennel Pavilion	\$55,578	\$100	\$55,678	100%	Completed
\$60,000	\$60,000	1017168	[R] Pilbeam Theatre - Repairs to damaged downpipes	\$28,515	\$8,335	\$36,850	100%	Completed
\$50,000	\$50,000	1017169	[R] WRCC Air Conditioning Access	\$10,111	\$1,553	\$11,665	100%	Completed
\$30,000	\$10,000	1017170	[R] Regional Library Air Conditioning Access	\$10,135	\$ -	\$10,135	100%	Completed
\$120,000	\$201,927	1017174	[N] Storage Shed - Cambridge St	\$ -	\$ -	\$ -		To be managed by Pilbeam Theatre Staff not FMU
\$ -	\$367,160	0971866	City Hall Façade Repairs and Refurbishment	\$306,700	\$27,339	\$334,039	90%	Air conditioning to Council chambers completed, Order placed with contractor for upgrade of security system. Works to commence end of March 2014
\$120,000	\$120,000	0976040	[R] Gracemere Depot Plant Washdown Area	\$85,767	\$7,165	\$92,932	80%	All FMU works completed including shade structure and retaining wall. Infrastructure staff installing new pit to washdown bay
\$47,180	\$47,180	0983908	[R] Customer Service Renewal Program	\$ -	\$ -	\$ -		
\$90,000	\$90,000	0983910	[R] Facilities Management Renewal Program - Dooley St Wash down Bay	\$16,824	\$5,591	\$22,415	90%	Work in progress
		1023202	[R] Facilities Management Renewal Program - Grace Brothers Shed	\$ 9,647	\$ 64,866	\$74,513	10%	ITQ has been evaluated and an order placed awarded.
\$60,000	-\$40,000	0987829	[U] Local Disaster Coordination Centre	\$ -	\$ -	\$ -		Pending funding
\$111,283	\$37,094	1017163	[N] Voltage Power Optimisation Unit (CEEP-City Hall)	\$ -	\$ -	\$ -		Funding not approved
\$55,940	\$18,646	1017165	[N] Voltage Power Optimisation Unit (CEEP-Dooley St)	\$ -	\$ -	\$ -		Funding not approved
\$580,880	\$651,715		Total Capital Expenditure	\$640,736	\$128,619	\$769,355		

8.2 AMENDMENT TO ROCKHAMPTON SHOW FEES AND CHARGES

File No: 6530
Attachments: 1. Extract of 2013/2014 Adopted Fees and Charges (Page 33)
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Peter Owens - Manager Arts and Heritage

SUMMARY

In preparing for the 2014 Rockhampton Show officers have noted an error in the adopted 13/14 Fees and Charges as they relate to the event. Council approval to amend these charges and correct this error is required.

OFFICER'S RECOMMENDATION

THAT the 2013/2014 Fees and Charges be amended as detailed in the report.

COMMENTARY

In preparing for the 2014 Rockhampton Show officers have noted an error in the adopted 13/14 Fees and Charges as they relate to the event, specifically that in the attached extract (page 33) the fees recorded against lines 129 and 130 have been transposed with those for lines 131 and 132.

Council approval is requested to amend the adopted fees and charge such that line 129 Camping (duration of the Show and Monday to Friday) - Powered site only becomes \$80.00, line 130 Stabling (duration of the Show) becomes \$68.00 per stable and Child ticket 5-15 years old (line 131/132) is \$10.00 presold and \$13.00 at the gate.

The source of this error is unknown and all other information in the public domain accords with the proposed amended fees.

AMENDMENT TO ROCKHAMPTON SHOW FEES AND CHARGES

Extract of 2013/2014 Adopted Fees and Charges (Page 33)

Meeting Date: 1 April 2014

Attachment No: 1

Theatre & Showgrounds								
Item no.	Item name	Account Number	Legislative Authority	Reference/ Section	Fee Type	GST Authority	Charge Basis per Unit (Optional)	2013-2014 (inc GST if applicable)
96	portable fence hire - dry hire	P5520.837.1119	Local Government Act	S262 (3) (c)	Commercial	GST Applies	per metre	\$3.00
97	portable fence hire - erected & dismantled	P5520.837.1119	Local Government Act	S262 (3) (c)	Commercial	GST Applies	per metre	\$7.00
98	Livestock Resting (anytime other than major events) (erecting own stables)	P5520.837.1119	Local Government Act	S262 (3) (c)	Commercial	GST Applies	per animal per night	\$13.00
99	Livestock Resting (anytime other than major events) (showgrounds erecting stables)	P5520.837.1119	Local Government Act	S262 (3) (c)	Commercial	GST Applies	per animal per night	\$20.00
100	General Waste Removal	P5520.837.1119	Local Government Act	S262 (3) (c)	Commercial	GST Applies	per bin per lift	\$5.00
101	Recycle waste removal	P5520.837.1119	Local Government Act	S262 (3) (c)	Commercial	GST Applies	per bin per lift	\$6.00
102	Chair Hire for tradeshows, expos etc	P5520.837.1119	Local Government Act	S262 (3) (c)	Commercial	GST Applies	per chair	\$1.20
103	6ft rectangle Tables for tradeshows, expo's etc	P5520.837.1119	Local Government Act	S262 (3) (c)	Commercial	GST Applies	per table	\$5.50
104	round tables	P5520.837.1119	Local Government Act	S262 (3) (c)	Commercial	GST Applies	per table	\$10.00
105	Stage	P5520.837.1119	Local Government Act	S262 (3) (c)	Commercial	GST Applies	each	\$480.00
106	dance floor 6m x 6m	P5520.837.1119	Local Government Act	S262 (3) (c)	Commercial	GST Applies	each	\$300.00
107	dance floor 12m x 12m	P5520.837.1119	Local Government Act	S262 (3) (c)	Commercial	GST Applies	each	\$500.00
108	MiPro system	P5520.837.1119	Local Government Act	S262 (3) (c)	Commercial	GST Applies	each	\$100.00
109	Lectern	P5520.837.1119	Local Government Act	S262 (3) (c)	Commercial	GST Applies	each	\$50.00
110	Screen	P5520.837.1119	Local Government Act	S262 (3) (c)	Commercial	GST Applies	each	\$50.00
111	Inflatable Screen	P5520.837.1119	Local Government Act	S262 (3) (c)	Commercial	GST Applies	each	\$550.00
112	Marquee hire	P5520.837.1119	Local Government Act	S262 (3) (c)	Commercial	GST Applies	each	\$80.00
113	Rockhampton Show							
114	Annual Show Site Fees							
115	Exhibition Pavilion	P5521.171.1119	Local Government Act	S262 (3) (c)	Commercial	GST Applies	per 1 metre frontage	\$118.00
116	Walter Pierce Pavilion	P5521.171.1119	Local Government Act	S262 (3) (c)	Commercial	GST Applies	per 1 metre frontage	\$118.00
117	Corner site in Walter Pierce & Exhibition Pavilions	P5521.171.1119	Local Government Act	S262 (3) (c)	Commercial	GST Applies	additional	\$112.00
118	Cremorne Area	P5521.171.1119	Local Government Act	S262 (3) (c)	Commercial	GST Applies	per 1 metre frontage	\$140.00
119	Outdoor trade area	P5521.171.1119	Local Government Act	S262 (3) (c)	Commercial	GST Applies	per 1 metre frontage	\$118.00
120	Raffle Site	P5521.171.1119	Local Government Act	S262 (3) (c)	Commercial	GST Applies	per 1 metre frontage	\$125.00
121	Show Bag Alley	P5521.171.1119	Local Government Act	S262 (3) (c)	Commercial	GST Applies	per 1 metre frontage	\$180.00
122	Administration Fee	P5521.171.1119	Local Government Act	S262 (3) (c)	Commercial	GST Applies		\$55.00
123	Annual Show Admission Fees							
124	Admit one - at the gate	P5521.172.1119	Local Government Act	S262 (3) (c)	Commercial	GST Applies	each	\$17.00
125	Admit one - pre sold	P5521.172.1119	Local Government Act	S262 (3) (c)	Commercial	GST Applies	each	\$13.00
126	Pensioner ticket - at the gate and pre sold	P5521.172.1119	Local Government Act	S262 (3) (c)	Commercial	GST Applies	each	\$10.00
127	Family (2 adults & 3 children) - at the gate	P5521.172.1119	Local Government Act	S262 (3) (c)	Commercial	GST Applies	each	\$50.00
128	Family (2 adults & 3 children) - pre sold	P5521.172.1119	Local Government Act	S262 (3) (c)	Commercial	GST Applies	each	\$40.00
129	Camping (duration of the Show and Monday to Friday) - Powered site only	P5521.217.1119	Local Government Act	S262 (3) (c)	Commercial	GST Applies	per camp	\$13.00
130	Stabling (duration of the Show)	P5521.571.1119	Local Government Act	S262 (3) (c)	Commercial	GST Applies	per stable	\$10.00
131	Child Ticket - 5 - 15 year old - at the gate	P5521.172.1119	Local Government Act	S262 (3) (c)	Commercial	GST Applies	each	\$80.00
132	Child ticket - 5 - 15 year old - pre sold	P5521.172.1119	Local Government Act	S262 (3) (c)	Commercial	GST Applies	each	\$68.00
133								
134	Mount Morgan Showgrounds							
135	Hire of Grounds and Buildings (not covered by long term lease)	P5520.649.1119	Local Government Act	S262 (3) (c)	Commercial	GST Applies	per day	\$700.00
136	Main Arena Hire	P5520.649.1119	Local Government Act	S262 (3) (c)	Commercial	GST Applies	per day	\$180.00
137	Show Society and annual show on separate lease Light Horse on separate lease							
138	Building Hire	P5520.649.1119	Local Government Act	S262 (3) (c)	Commercial	GST Applies	per day	\$75.00

8.3 ESTABLISHMENT OF A COMMUNITY EVENTS FUND

File No:	7822
Attachments:	Nil
Authorising Officer:	Michael Rowe - General Manager Community Services
Author:	Peter Owens - Manager Arts and Heritage

SUMMARY

Mayor Strelow has requested that Council establish a special grants program to assist the development and presentation of a small number of special community events in Rockhampton as a one-off initiative for the remainder of 2014.

OFFICER'S RECOMMENDATION

THAT Council support the establishment the Community Events Program and delivery of the inaugural round of funding as detailed in the report.

COMMENTARY

Mayor Strelow has requested that Council establish a special grants program to assist the development and presentation of a small number of new special community events in Rockhampton during the remainder 2014. Existing events would not be eligible for support.

The program would have the broad aim of supporting community events to be delivered at locations across the Rockhampton region.

The Mayor has proposed an allocation of \$30,000 to be expended by Council prior to 30 June 2014 for events that would be delivered within the 2014 calendar year.

It is anticipated that this initiative would support a number of events.

The funds provided by Council in 2014 would be 'one-off' with no ongoing commitment of future funding from Council. It is envisaged that successful applicants will have the broad support of the wider community and if the intention is to create an event that may have a life beyond 2014 the applicant must be able to present a plan that looks to the longer-term viability of their event.

As the Sponsorship category of the existing Community Assistance Program (CAP) already supports a number of local community events and activities it is proposed that a special round of this program be initiated during April this year.

It is proposed that applications open Wednesday 9 April with a special grants assessment committee comprising the Mayor, CEO and General Manager Communities (or delegate) determining the successful applicants immediately following the close of applications on Wednesday 30 April 2014.

Given the need to expedite this process it is proposed that Council would authorize this assessment panel to grant funds up to the total budget of \$30,000 without further consideration at the Council table.

Applicant organisations would need to meet the standard requirements under the CAP program (including being an incorporated association or group and have appropriate Public Liability Insurance cover in place) and be able to demonstrate an ability to successfully deliver events on budget and on time. The applicant would also be required to complete the standard CAP acquittal after the event.

The Council's corporate Communications team would be enlisted to assist with the promotion of the program within the community.

The administration of the special Community Events Program would be undertaken by the same Council officers within the Communities department currently working to deliver the CAP and RADF programs.

8.4 CREAM TOURING EXHIBITION - CATALOGUE AND EXPLORER KIT

File No: 465
Attachments: Nil
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Peter Owens - Manager Arts and Heritage

SUMMARY

The cream of Rockhampton Regional Council's art collection will embark on a landmark national tour over the next 18 months and the exhibition catalogue and education explorer kit is presented for Council's consideration.

OFFICER'S RECOMMENDATION

THAT Council receives the exhibition catalogue and explorer kit for "Cream: Four Decades of Australian Art; a Rockhampton Art Gallery Travelling Exhibition", acknowledging the work of the Rockhampton Art Gallery team in delivering this landmark project.

COMMENTARY

As the committee will recall the Rockhampton Art Gallery team under Gallery Director, Tracy Cooper-Lavery has developed a major touring exhibition featuring the cream of the Rockhampton Regional Council's art collection, "Cream: Four Decades of Australian Art; a Rockhampton Art Gallery Travelling Exhibition" will, over the next 18 months, visit nine galleries from Melbourne to Cairns and is expected to be seen by more than 80,000 art-lovers.

The gallery team has been successful in securing almost \$200,000 in government funding and sponsorship to support the tour program including \$150,058 from the Australia Council for the Arts' Visions of Australia and Contemporary Touring Initiative and sizable grants from both the Gordon Darling and Tim Fairfax Family foundation as well as Council's own Regional Arts Development Fund.

Since last reported to Council an additional exhibiting gallery has come on board with the show now touring also to Toowoomba where the Toowoomba Regional Art Gallery will be hosting Cream from 22 December 2014 to 15 February 2015.

While originally only expected to provide coverage of the works as an indemnity within Queensland, the state government will now provide this cover for the whole of the national tour, such is the importance of this project.

Presented to the committee today is the exhibition catalogue and the education or 'explorer' pack developed for the exhibition, both of which will be a valuable resource in not only supporting the tour, but also in promoting the gallery and its collection well into the future. Both the catalogue and kit have been researched, designed and developed completely by the gallery team in-house and are a credit to their professional skill, knowledge and dedication. All Councilors will receive a copy of the exhibition catalogue in the internal mail later this week.

This is a landmark exhibition in the life of the Rockhampton Art Gallery and as such Gallery Director, Tracy Cooper-Lavery and her team are to be congratulated on this outstanding initiative for where it places the Rockhampton Regional Council as a long-term advocate for the arts and the way in which it honours the vision of the original Art Gallery trustees under Mayor Rex Pilbeam.

8.5 COMMUNITY ASSISTANCE PROGRAM

File No: 7822
Attachments: 1. Applications Received
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Cheryl Haughton - Manager Community Services

SUMMARY

Applications to the Community Assistance Program have been received from Central Queensland Multicultural Association Inc, Former Origin Greats Limited, Ridgeland and District Sporting and Agricultural Association Inc and Rocky's Helping Hand. The applications were assessed with three recommended for funding for a total amount of \$5,721.

OFFICER'S RECOMMENDATION

THAT Council approves the following applications for funding from the Community Assistance Program:

Applicant	Purpose of Grant/Sponsorship	Grant/Sponsorship Recommended
Central Queensland Multicultural Association Inc	CQMA Multicultural Dinner and Fun Talent Quest	\$1,000
Former Origin Greats Limited	FOGS Indigenous Employment and Careers Expo	\$3,000
Ridgeland and District Sporting and Agricultural Association Inc	Reseal floor in clubhouse kitchen and toilet block	\$1,721

COMMENTARY

Four applications to the Community Assistance Program have been received for a total requested amount of \$51,753. The attached spreadsheet gives details of the applications.

The applications have been assessed in accordance with the Community Grants Policy and Procedure. Recommendations for funding are provided based on the assessment criteria, with the grant matrix applied to indicate the recommended funding level.

Central Queensland Multicultural Association has received \$1,000 financial support from Council for this event for each of the past two years; and \$10,669 in total over the past 4 years for its annual Taste of the World Festival. The Assessment Panel determined that this organization should now be demonstrating some evidence of growth leading to less reliance on Council for funding and has recommended that the level of financial support to be provided for the CQMA Multicultural Dinner and Fun Talent Quest be \$1,000 rather than the \$3,000 requested.

The FOGS Indigenous Employment and Careers Expo has been held annually across Queensland since its inception in 2008 and has been funded by the Federal Government's 'Closing the Gap' initiative. In 2014 due to reduced government funding Former Origin Greats Limited has approached Council seeking sponsorship for the event by way of Showgrounds hire and Venues and Events stage and audio costs estimated at \$8,532. As per the application, Former Origin Greats Ltd does not appear to have sought corporate sponsorship from local organisations other than Council. The budget supplied for this event shows only expenditure with no income. Of the expenditure \$27,150 relates to costs associated with player appearance fees, travel and accommodation and MC for the event. The panel has assessed the application and has recommended that \$3,000 financial assistance be provided for FOGS Indigenous Employment and Careers Expo.

The application from Ridgeland and District Sporting and Agricultural Association is seeking 50% of the quoted cost to reseal the floor in its clubhouse kitchen and toilet block. The assessment panel determined this to be an eligible and worthwhile project and recommends that it be funded for the requested amount of \$1,721.

An application from Rocky's Helping Hand was not recommended for funding as the request was for assistance with operational costs of the business venture that has not yet been established.

COMMUNITY ASSISTANCE PROGRAM

Applications Received

Meeting Date: 1 April 2014

Attachment No: 1

Community Assistance Program

Attachment to report to Communities Committee - 1 April 2014

Applicant	Project Name	Start Date	End Date	Total Project Cost	Amount Requested	Amount Recommended	Assessment Comments
Central Queensland Multicultural Association	CGMA Multicultural Dinner and Fun Talent Quest	25/10/2014	25/10/2014	\$5,000	\$2,500	\$1,000	This project has been funded by Council for the past 2 years. Council has also provided \$10,669 in total over the past 4 years for CGMA's annual Taste of the World festival. Applicant should be becoming less reliant on Council for funding.
Former Origin Greats Limited	FOGS Indigenouse Employment and Careers Expo	05/08/2014	05/08/2014	\$58,150	\$8,532	\$3,000	Application indicates federal government funding provided with the shortfall in meeting expenditure sought from Council only - no other evidence of corporate sponsorship. \$27,150 of expenditure relates to player appearance fees, travel and accommodation and MC. Recommend \$3,000 as per funding matrix.
Ridgeland and District Sporting and Agricultural Association	Reseal floor in clubhouse kitchen and toilet block	01/05/2014	31/05/2014	\$3,443	\$1,721	\$1,721	Recommend \$1,721 as requested.
Rocky's Helping Hand	Rocky's Helping Hand Project	31/03/2014	30/04/2014	\$57,000	\$39,000	\$0	Ineligible - operational costs, business not yet established.
					\$	5,721	

9 STRATEGIC REPORTS

9.1 INFORMATION BULLETIN COMMUNITIES AND FACILITIES

File No:	1464
Attachments:	1. Information Bulletin Communities and Facilities
Authorising Officer:	Michael Rowe - General Manager Community Services
Author:	Cheryl Haughton - Manager Community Services

SUMMARY

This report provides information on the activities of the Communities and Facilities section for the month of February 2014.

OFFICER'S RECOMMENDATION

THAT the Information Bulletin reporting on the activities of the Communities and Facilities section for the month of February be received.

COMMENTARY

The Communities and Facilities section has responsibility for the following community service areas:

1. Administration
 - Community Assistance Program
 - Community Hall Hire
 - Community Safety
 - Community Development
 - Multicultural
2. Libraries
 - Community Programs
 - Collections
 - Utilisation
 - Technology Centre
3. Home Assist Secure
4. Child Care

The attached report contains information on the activities of these program areas for the month of February 2014.

INFORMATION BULLETIN COMMUNITIES AND FACILITIES

Information Bulletin Communities and Facilities

Meeting Date: 1 April 2014

Attachment No: 1

COMMUNITIES AND FACILITIES

1 ADMINISTRATION

1.1 Community Assistance Program

17 applications to the Community Assistance Program were received during the month of February 2014. The applications were assessed and 13 were recommended for funding for the total amount of \$4,459, with 4 unable to be funded as they did not meet the eligibility criteria for the Program.

Details of the successful applications are as follows:

Applicant	Project	Amount Funded
Stanwell Progress Association Inc	Community Halls Insurance – Stanwell Community Hall	\$500
Caribee Amateur Swimming Club	2014 13 & Under Short Course Swimming Carnival	\$200
Bouldercombe Singers	Bouldercombe Singers 20th Anniversary celebrations	\$300
Camp Quality	Camp Quality Golf Challenge	\$400
Bouldercombe Progress Association	Purchase of card tables and games - 'It's on the Cards' project	\$400
Central Queensland African Association	2014 Africa Day Celebrations	\$300
Rocky United Cricket Club	Purchase of equipment	\$300
NURW Men's Shed	IT & Technology project	\$400
Rockhampton Pipe Band Inc	Pipe Hall restoration project	\$300
Gracemere Croquet Club Inc	Gracemere Croquet Club Improvement Scheme	\$459
Community Supporting Police	'Help Us Help Ethan' Trivia Night	\$200
Cancer Council Queensland	2014 Relay for Life Rockhampton	\$500
Rockhampton Uniting Church Playgroup	Purchase of Toys	\$200
TOTAL		\$4,459

1.2 Community Hall Hire – February 2014

Facility	Hire Sessions
Gracemere Community Hall	57
Mt Morgan School of Arts	0
Calliungal Youth Centre	1
Bauhinia House	35 (10 external hires, 25 seniors groups based at centre)
Schotia Place	48 (24 external hires, 24 seniors groups based at centre)

A compliant tender was received for the lease of the office space at Bauhinia House and following assessment the lease has been offered to the Rockhampton 60 and Better program.

Work at Schotia Place is due to be completed by 28 March to allow for the Home Assist program office to be relocated there on 31 March.

1.3 Community Safety

4 requests were received from Queensland Police Service for the month of February with footage able to be supplied for 3 of the requests.

1.4 Community Development

Community Capacity Building Program

Partnerships are being developed with organisations like Anglicare, CQ Medicare Local, NEWSTART Psychology and Counselling, Family Planning Queensland and CQ Indigenous Development in relation to the delivery of a series of capacity building programs:

- July – three sessions on 123 Magic
- May to July – Living With Children, Promoting Sexual Health and Personal Safety in Young People
- August to September – six sessions on Tips on Parenting and Teaching Children Cyber and Personal Safety
- September to October – three sessions on How to Talk so Kids Will Listen

Access and Equity

The quarterly Rockhampton Community Access and Equity Reference Group held in February raised the following issues:

Issue	Date	Action	Responsibility for Identified Action
Allenstown Plaza disability car parks and access	12/02/14	Carried over to the next meeting as person from Spinal Injuries Association was not in attendance to give update on progress	Communities and Facilities
Update on Rockhampton Riverfront Revitalisation	12/02/14	Cr Swadling informed the group that Council will be employing a person to deal with the Levee Bank and look at the feasibility of the Riverfront Revitalisation in the future.	Communities and Facilities
Recharge Scheme	12/02/14	Have followed up on information regarding the Recharge Scheme and will be signing the License Agreement for points at the Regional Library and Airport.	Communities and Facilities
Disability Pub Crawl		Disability Pub Crawls at Rockhampton and Yeppoon were successful and would be following the same format as last year. The next Rockhampton Disability Pub Crawl will be on Friday 11 April starting 4pm (time still has to be confirmed) to start with a workshop at Customs House followed by visits to 3 or 4 local Pubs in the immediate area. Suggestions to target the Master Builders Association and Housing Industry Association to raise awareness of access issues. Conduct a survey of staff, noise, music plus an IT tool to help with site planning for electric mobility scooter or wheelchair access for house or business.	Chair
Sign for Wheelchair access to disabled toilets at Hospital Emergency Department	12/02/14	Emergency Department advised there is a disabled toilet and patrons to ask at the reception desk for directions. The Chair will contact the Emergency Department to follow up and suggest that a sign be erected.	Chair
Trees restricting access to Disability parking on Farrell Street, footpath dangerous to use.	12/02/14	Representative from the Umbrella Network logged matter for follow up.	Communities and Facilities

Issue	Date	Action	Responsibility for Identified Action
Promoting the Rockhampton Community Access and Equity Reference Group.	12/02/14	Promote group for better attendance at next meeting	Communities and Facilities
Airport invite to test newly installed doors	12/02/14	Invitation for Chair and committee to test the new doors at the Airport. Andrew to confirm the time and date to attend.	Airport
Group Chair	12/02/14	Committee nominated that the current Chair continue for this term.	Communities and Facilities

1.5 Multicultural

Cultural Morning Tea

The February morning tea was held at the Gracemere Community Centre, with the topic for the morning being "how to care for orchids and other plants" with members of the Orchid and Horticultural Society.

10 attendees learnt about how to separate new plants from the old orchid, preparation for re-potting, fungus protection, fertilizers for healthy plant growth, and other resources.



2 LIBRARIES

2.1 Community Programs

Lively Babies

Over 160 participants attended the Lively Babies' program at Rockhampton Regional Libraries during the month of February. The library space had displays of resources appropriate for our youngest members and their carers including board books, toys, picture books and items from the Parent's Collection available for loan.

Lively Stories

The Teddy Bears' Picnic proved a popular choice for story time sessions this month, with good attendances recorded. Children were invited to bring their favourite teddy to the library to join in a range of engaging activities designed to stimulate literacy learning. A Love2Read theme for story time also featured during the month focusing attention on the fine picture book collections maintained at all libraries. Over 270 participants attended story time sessions during the month.

Library Lovers' Day

From the gentle strumming of an acoustic guitar and song to the classic strains of a Celtic anthem on piano, there was something for everyone at the Rockhampton Regional Library as part of Library Lovers' Day on Friday 14 February. A range of activities were designed to entice and delight at all Rockhampton Regional Libraries to market the launch of the Libraries' new Facebook page www.facebook.com/LivelyLibraries



Guest pianist Irene Gauntlett playing piano at the Rockhampton Regional Library

As an incentive for people to 'like' the Libraries' Facebook page, an online competition was held with prizes donated by Birch, Carroll & Coyle (Passes to the movie *Endless love*); double passes to Shake & Stir Theatre Company performance of *1984* at the Pilbeam Theatre; DVDs from movie supplier MDM; audiobooks from Bolinda, and chocolates. Other competitions held at each of the libraries featured a 'lucky borrower' prize on the day.

The Jensen family from Mount Morgan Library were winners in the Library Lovers' competition



Carefully wrapped books in brown paper and red ribbon could be borrowed as a 'Blind Date' by library patrons visiting any of the Rockhampton Regional Libraries on Library Lovers' Day. A selection of mystery books, Australian, romance and 'picture books for all ages' were displayed and offered for loan, encouraging clients to step outside their normal reading experience and explore a different genre, author or title. Clients were also given a red flower with their 'Blind Date' with details of the new Facebook page.

Library Lovers' Day display at the Rockhampton Regional Library



At the Rockhampton Regional Library a program of musical items throughout the day added ambience and excitement to the library experience. Cr Rose Swadling distributed red flowers to library clients in the morning ('A rose from Rose') accompanied by musical items on the piano played by Sybil Pawley. In a coup brokered by Cr Swadling, Jeremy Marou dropped into the Regional Library to play piano and sing as a lover of libraries. Jeremy was one of the library's Reading Ambassadors as part of the National Year of Reading celebrations in 2012.

Talented singer Renae O'Connor filled the exhibition space with various renditions of well-known show-tunes, followed by Irene Gauntlett playing classical pieces on the piano and romantic melodies on the piano-accordion. Richard Geesu played guitar and sang; with Deb Maza sharing a heart-felt song of love. Young Taleetha Maza made her singing debut at the library with a percussive pop song which featured as a story in *The Morning Bulletin* the following day. Madison Dyer played old-fashioned songs on the piano and violin, and Sophie Raymond played acoustic guitar and sang to wrap up the day's events.



Clients could watch *Casablanca* or *P.S I love you* in the Fitzroy Room, or make a red tissue paper rose in the exhibition space to take home. The library was also 'knitting-bombed' by a library patron who placed knitted heart-shape bookmarks around the library for clients to take, as well as special bookmarks made by staff and heart shaped lollies placed strategically around the libraries for clients to take home and enjoy.

Creative book marks from the Mount Morgan Library

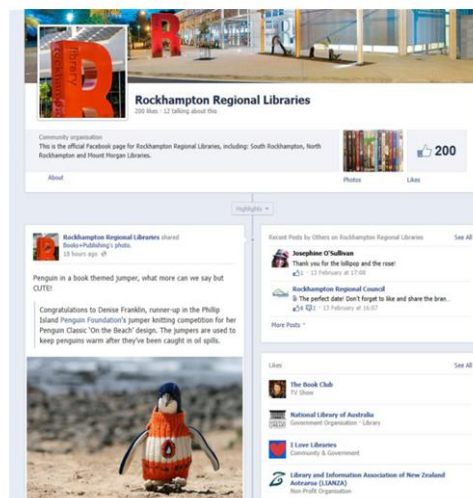


The Library Lovers' Day promotion at Rockhampton Regional Libraries was one of many activities featured on the ALIA website: <https://www.alia.org.au/news/3392/media-library-lovers-day-2014>

Libraries' Facebook Page

Rockhampton Regional Libraries now has an active social media presence with the launch of the Facebook page on 14 February 2014. The Lively Libraries page promotes library events, resources and services, collections, library facts and figures and literature-related ephemera to encourage and entice patrons to explore new and exciting initiatives at the libraries. Attracting nearly 200 friends in the first week the vibrant and accessible page is proving to be lots of fun with animated positive discussion taking place.

The Libraries' Facebook page



Living Literature

Local author Gaye O'Brien presented a free motivational workshop at the Rockhampton Regional Library on Saturday 1 February linked to the release of her new book *Adventures in Manifesting*.

Lively Book Clubs

George Orwell's chilling dystopian tale of *Nineteen Eighty-four* drove lively debate for members of the Book Club at the Rockhampton Regional Library during the month. A number of culturally and linguistically diverse attendees from the Lively Conversation program held at the library each Saturday attended the book club on 12 February to practice English skills.

Members of the Silver Wattle Book Club examined Rowland's *The further adventures of Charlotte Bronte: Bedlam* at the Mount Morgan Library, with participants at the Lively Book Club held during the day at the North Rockhampton Library examining favourite stories of romance. The Book Bites book club held during the daytime attracted some keen readers to the Regional Library to explore romantic stories.

Lively Knitting and Crochet Book Clubs

Over 100 participants at the libraries' knitting clubs have been stitching this month in a concerted effort to create items of warm clothing for the 2014 Homeless Connect event in June. Donations of

wool or yarn from the community continue to be dropped into the libraries for the project, but more is desperately required to keep up with the good works of members.



Keen knitters trading techniques at the Crochet and Knitting Book Club

Friday Morning Classic Movies

The 1951 movie *The Great Caruso* starring Mario Lanza was featured at the Rockhampton Regional Library this month as part of the Friday Morning Classic Movie program. Movies from Foxtel's Turner Classic Movie channel are featured which focus on movies from the golden years of film from the 1920s to 1980s.

Lively Conversational Corner

The Lively Conversational Corner at the Rockhampton Regional Library each Saturday morning continues to attract a keen core group of participants and English tutors. This month CALD attendees from Vietnam, Afghanistan, Pakistan, Japan, Iran and Africa shared stories of their lives with community members.



Members of the Lively Conversational Group at the library

Lively Cultural Dance

Intricate hand weaving and delicate hip and foot movements were part of dance sequences taught at the Fitzroy Room as part of the Lively Cultural Dance program. Members of the Sri Lankan Association of Central Queensland showcased cultural dance and stories with 35 members of the community in an enjoyable afternoon at the Rockhampton Regional Library.



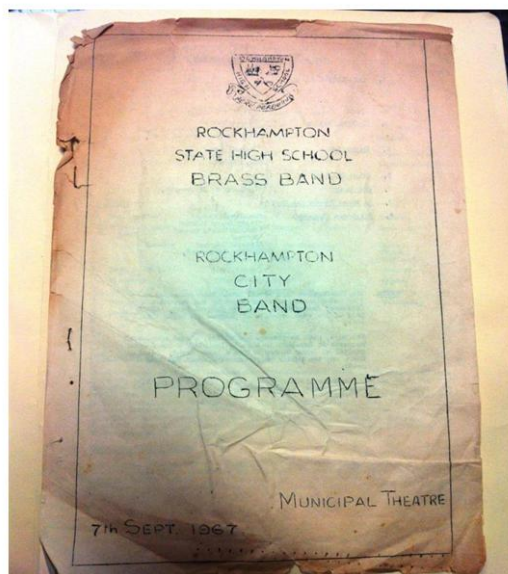
Participation

Program	Library	Date	Participants
Lively Conversational Corner	Rockhampton Regional	1/2/14	4
Living Literature	Rockhampton Regional	1/2/14	15
Lively Trovers	Rockhampton Regional	5/2/14	10
Lively Knitting and Crochet	Rockhampton Regional	5/2/14	23
Lively Stories	Rockhampton Regional	6/2/14	34
Book Bites	Rockhampton Regional	6/2/14	3
Lively Babies	Rockhampton Regional	6/2/14	53
Lively Knitting and Crochet	Mount Morgan	7/2/14	6
Lively Conversational Corner	Rockhampton Regional	8/2/14	12
Lively Stories	Mount Morgan	10/2/14	8
Lively Book Club	Mount Morgan	10/2/14	1
Lively Stories	Rockhampton Regional	11/2/14	63
Lively Knitting and Crochet	Rockhampton Regional	12/2/14	20
Lively Trovers	Rockhampton Regional	12/2/14	5
Lively Book Club	Rockhampton Regional	12/2/14	6
Lively Babies	North Rockhampton	12/2/14	16
Lively knitting and crochet	Mount Morgan	14/2/14	4
Lively Conversational Corner	Rockhampton Regional	15/2/14	10
Lively Trovers	Rockhampton Regional	19/2/14	4
Lively knitting and crochet	Rockhampton Regional	19/2/14	22
Lively Stories	North Rockhampton	20/2/14	41
Lively Babies	Rockhampton Regional	20/2/14	81
Lively Book Club	North Rockhampton	21/2/14	1
Lively knitting and crochet	Mount Morgan	21/2/14	6
Lively Conversational Corner	Rockhampton Regional	22/2/14	8
Lively Cultural Dance	Rockhampton Regional	22/2/14	35
Lively Stories	Mount Morgan	24/2/14	2
Lively Stories	Rockhampton Regional	25/2/14	165
Lively Babies	North Rockhampton	26/2/14	5
Lively Trovers	Rockhampton Regional	26/2/14	4
Lively knitting and crochet	Rockhampton Regional	26/2/14	17
TechnoTots	Rockhampton Regional	27/2/14	5
Lively knitting and crochet	Mount Morgan	28/2/14	6
Classic Movies	Rockhampton Regional	28/2/14	1
TOTAL			696

2.2 Collections

Donations

A fragile 1967 roneographed copy of the Rockhampton State High School Brass Band program recently donated by Mayor Cr Margaret Strelow illustrates the type of material deposited into the Central Queensland collection. Many of these fliers and forms can deteriorate over time with the low quality reproduction methods used and it is imperative that this type of ephemera is collected and stored in archival conditions as part of the region's documentary heritage.



RSHS Brass Band Program (1967)

Home Delivery

Every Tuesday to Friday, as part of the Home Delivery service a staff member packs up cheery red library bags filled with books, DVDs, magazines and audiobooks to take to clients who are unable to visit the library. Resources are selected according to a reader profile and then delivered to over 135 patrons in a three week lending cycle. The free service extends to clients living in Rockhampton and Gracemere who are unable to access the library in person through disability, illness or limited mobility.

Stock Statistics - February

Format	Accessions	Withdrawals	Total Stock
Books - lending	1221	726	163023
Books – nonlending (includes special collections)	2	0	22871
Audiovisual	125	4	18062
Nonbooks (eg toys, sports equipment)	0	8	657
Electronic books	0	0	2413
Total Stock	1348	738	207026

2.3 Utilisation

Visits

Library	Recorded visits
Rockhampton Regional	13980
History Centre	154
North Rockhampton	4735
Mount Morgan	2064
TOTAL	20933

Reservations and Inter-library loans

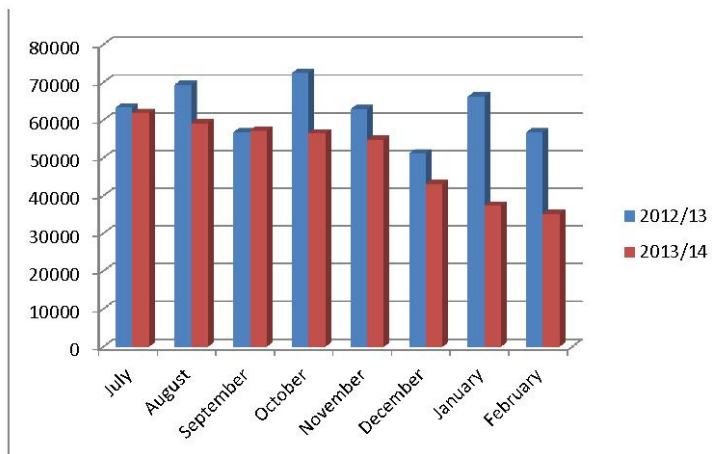
Library	Inter-library loan	Reservations
Mount Morgan	42	202
North Rockhampton	35	724
Rockhampton Regional	50	801
OPAC		309
TOTAL	127	2036

Loans and Membership

Library	Loans	New members	Active members
Mount Morgan	1591	6	664
North Rockhampton	10955	49	7086
Rockhampton Regional	22217	153	12874
eBooks and eAudio	323		
TOTAL	35086	208	20624

Graph showing loans by month for current and previous financial year

(Note that the comparative year includes loans for the previous local government area including what is now Livingstone Shire Council)



2.4 Technology Centre Training

The new and enhanced courses in Word and PowerPoint 2010 have been received with very positive feedback. The Accelerated Learning program is well underway with participants being immersed into a wide array of technology topics. Utilising the special funding received via the Cerebral Palsy League (\$3200) has provided advanced learners the opportunity to delve deeper into inventive graphic design, innovative Internet Use, Excel and modern advances in technology.

Patrons are eagerly awaiting the new Digital Photography course which is due to begin in the first week after Easter. The new trainer for this course will be Mr Rex Boggs, a teacher and a semi-professional photographer who has personally received many photographic trophies and awards throughout the years. The list of students wishing to complete this new program is growing longer by the day.

Course	Contact hours	Participants
Community Training		
Using Windows 7	100	16
Introduction to Word 2010	36	10
Windows 8 Workshop	36	18
Personal & Computer Security	50	9
Email Made Easy	38	10
Keyboard and Mouse	28	8
PowerPoint 2010	62	9
Total community training hours, participants	350	80

Skills Assessment

Software	Participants
Excel	1
Word	1
Outlook	1

Five candidates utilized the Test Centre for Pearson Vue exams in February.

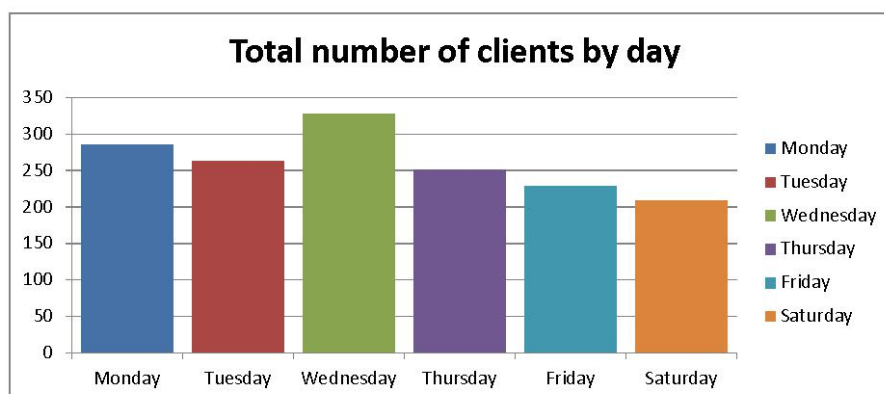
Public Access

The Centre continues to offer assistance to patrons in topics as diverse as loading apps on to mobile phones, navigating essential websites (particularly in the areas of banking, Centrelink and passport applications), effectively using storage devices, providing resume writing templates along with creating and effectively utilising email access.

The photocopying, faxing and scanning services are also continually in demand and provide some income flow.

Client group	Participants	Hours of use
General community	1567	1304
Cerebral Palsy League	20	138
60s and Better	9	38
U3A	37	74
CQLUG	8	16
ABC Capricornia	0	0
Total	1641	1570

Graph showing usage by day



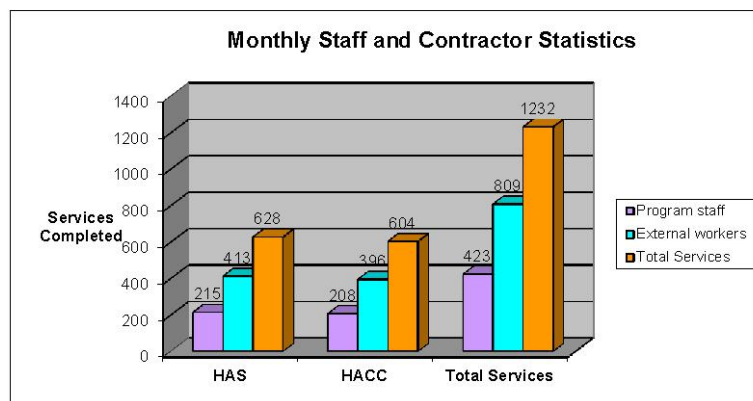
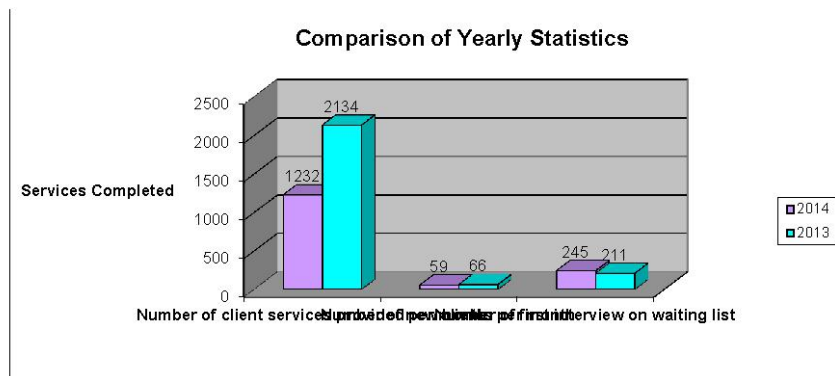
3 HOME ASSIST SECURE

There was a decrease in service requests during the month as it appears some clients had heard incorrect information about the program since the changes in funding arrangements. We have received many calls from concerned clients and other agencies wanting to confirm if the program was still operating. This incorrect information and the change of phone number recently made a significant impact on incoming calls also. A media release is being organized to coincide with the relocation to Schotia Place.

We will also be undertaking a Desktop Review for the Institute for Healthy Communities Australia (IHCA) as part of our funding requirements.

Services provided – HAS and HACC Minor modifications

Service	February 2014	February 2013	2013 – 14 YTD	2012 – 13 YTD
Incoming calls	327	2186	10913	16634
Outgoing calls	596	2715	19880	15091
Jobs completed	1232	2134	11103	13726
New clients	59	66	537	770
Total active clients	11121	10888		



HACC Major Home Modification services

Service	February 2014	February 2013	2013 – 14 YTD	2012 – 13 YTD
Referrals received	5	10	67	71
OT assessments	5	6	47	45
Jobs completed	1	3	24	34
Funding provided	\$ 8,860.43	\$ 27,345.00	\$ 148,633.82	\$ 311,599.82
Client contribution	\$ 8,860.43	\$ 27,345.00	\$ 187,633.82	\$ 331,549.42

4 CHILD CARE

Capital Grant

All work has now been completed, with the financial acquittal being prepared.

Utilisation

Long day care remains at 100%, while Occasional Care figures have not yet picked up since the school holidays and due to illness. Consideration is being given to reducing the number of occasional care places available and creating additional long day care places to meet demand.

Utilisation

Hours	February 2014		February 2013	
	Long day care 20 days	Occasional care 20 days	Long day care 20 days	Occasional care 20 days
Places	27	15	20	10
Hours available	5940	2700	5940	2700
Hours utilised	5940	621	5940	1273.50
Utilisation rate	100%	23%	100%	47.17%

9.2 INFORMATION BULLETIN FOR ARTS AND HERITAGE FOR FEBRUARY 2014

File No: 1464
Attachments: 1. Information Bulletin for Arts and Heritage for February 2014
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Peter Owens - Manager Arts and Heritage

SUMMARY

The report provides information on the programs and activities of the Arts and Heritage section for February 2014.

OFFICER'S RECOMMENDATION

THAT the information bulletin reporting on the programs and activities of the Arts and Heritage section for February 2014 be received.

COMMENTARY

The Arts and Heritage section has responsibility for the following areas:

1. Art Gallery
2. Heritage Services
3. Venue Operations
(Pilbeam Theatre, Walter Reid Cultural Centre, Rockhampton Showgrounds)
4. Events
5. Creative Capricorn

INFORMATION BULLETIN FOR ARTS AND HERITAGE FOR FEBRUARY 2014

Information Bulletin for Arts and Heritage for February 2014

Meeting Date: 1 April 2014

Attachment No: 1

ARTS AND HERITAGE

1. Art Gallery

Exhibitions

Continuing Exhibitions:

- *Ever Present: Photographs from the collection 1850–1975*
- *Lynley Dodd: A Retrospective*

New Exhibitions:

- *Ah Xian: Metaphysica*
- *The Wandering: Moving images from the MCA Collection*
- *Our Friends: Acquisitions by the Friends of Rockhampton Art Gallery*
- *Cream: Four decades of Australian art*

February saw the close of *Lynley Dodd: A Retrospective*, the highest attended exhibition at Rockhampton Art Gallery to date with 8,942 visitors in 72 days. During this time, the Gallery Shop generated \$11,140.18 in sales of Lynley Dodd merchandise, selling books, puzzles and boardgames.

This exhibition included 65 original drawings by Dame Lynley, and was accompanied by an interactive iPad of animated books, plus a selection of original books. To increase audience engagement, Rockhampton Art Gallery staff created *Hairy Maclary's Out of the Gate Artspace*. Aimed at children aged 1-7 years, this space included drawing, reading, role-play and touch-and-feel activities.

Lynley Dodd: A Retrospective was generously supported through cash contributions from Stockland Rockhampton and Alma Street Veterinary Hospital, and in-kind support from The Edge Apartments, The Morning Bulletin and QANTASLink. The Gallery was generously supported by our volunteers for the exhibition working a total of 704 hours.

Following the close of this exhibition was the launch of the Gallery's national touring exhibition *Cream: Four decades of Australian art*. The exhibition was opened by Mayor Margaret Strelow with guest speaker Mrs Marilyn Luck, Chair, Rockhampton Art Gallery Trust. The exhibition is accompanied by a full colour catalogue, Children's Explorer Pack and Teacher's notes; all researched, designed and written by Gallery staff and features the 'Cream' of the Gallery's collection of modern Australian art.

Public Programs

The Gallery Director and Curator presented a floortalk for the exhibition *Cream* and discussed the story behind the collection and new research on some of the Gallery's significant works. The Friends of the Gallery continue their monthly program *Good Brew Tuesday* into 2014 and focused the February talk on the exhibition *Our Friends*, highlighting gifts to the collection from the Friends of the Gallery.

Participation

Program	Feb 2014	2013-14 YTD	2012-13 YTD
Rockhampton Art Gallery			
Exhibitions	1205	13409	9131
Programs		2566	954
- Education/school groups (2)	41		
- Adult groups (1)	15		
- <i>Good Brew Tuesday</i>	13		
- Curator's Talk <i>Cream</i>	12		
Total visits			
Outreach programs			
		1777	2683

Total participation	1286	17752	12768
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2. Heritage Services

Archer Park Rail Museum

The tram operated for the first time in 2014 on 2 February.

Alex Limkin has resigned as President of Friends Archer Park

The Friends had a meeting with Queensland Transport to discuss the management of the Rail Safety Management Plan when the Friends commence operating Archer Park

Rockhampton Heritage Village



The first hut for the Kianga Shearing Shed display is completed. Plans are coming along to erect the second hut but some of the timber has rotted and the Friend's are investigating sourcing replacement timber and purchasing it.



The tractor display has been moved to Rosewood shed. The tractors have been fenced off, with funding from the Friend's Association.

Planning meetings are being held and the advertising arranged for the Heritage Festival Open Day to be held on 25 May 2014. The Co-ordinator of the Village was successful in securing a grant which will pay for the costs of Chad Morgan and The Muir's concert in the Shearing Shed, Australian Living History Show, bush poet, Long John Best for the Poets Breakfast and the up and coming bush band, Simply Bushed.

Visits to Heritage sites

Program	Feb 2014	2013-14 YTD	2012-13 YTD
Archer Park			
Tour groups	0	3	16
General visitors	140	1397	2549
Other Events	0	847	16
Tram rides	110	1079	1346
Total visits	140	2464	3022
Rockhampton Heritage Village			
Tour groups	2	68	4
General visitors	113	2341	2335
Markets	0	17727	14553

Other events	0	6393	14889
Total visits	167	29121	33585
Total Visits Heritage sites	307	31585	36607

Shearing Shed

Measure	Feb 2014	2013-14 YTD	2012-13 YTD
Functions	2	36	38
Participants	373	5426	5332

3. Venue Operations**Pilbeam Theatre**

Rehearsals continued for the 2014 musical Jesus Christ Superstar, under the direction of Karen Crone. Even at this yearly stage, sales were encouraging, leading to the addition of an extra performance – on Thursday 27 March at 7.30pm. The orchestra line-up was finalised during February, under the direction of Musical Director John Evenhuis. Jesus Christ Superstar is one of Tim Rice and Andrew Lloyd Webber's greatest successes.

The Pilbeam Theatre's first commercial hire for the year was the internationally popular Australian Bee Gees Show, which attracted a sizeable audience on 20 February.

The first Morning Melodies for the year starred all round entertainer Jacki Love in her show "A Magical Musical Journey with LOVE". Theatregoers enjoyed not only the concert but the free morning tea provided by Brumby's beforehand.

The Pilbeam Theatre's cinema presentations again proved popular in February with the Donmar Warehouse production of Coriolanus. The Donmar Warehouse is one of London's leading producing theatres. The screening was another in a series of theatrical productions from around the world, recorded in High Definition and screened on the big screen at the Pilbeam Theatre.

Showgrounds

The Rockhampton Showgrounds was busy in February with several regular events. The Handmade Expo was well attended, displaying a variety of locally produced handmade arts and crafts. The speedway, always a popular event, was held twice in February, with the Rockhampton Saloon Car Club providing plenty of thrills and spills for audience members.

The Sports Expo, held at the Showgrounds in late February, was very popular, providing opportunities for the public to see and sample sporting activities available in the Rockhampton region.

There was also the regular Kennel Club Dog Show and the weekly skating.

Walter Reid Cultural Centre

Visiting theatre group, Anvil Creek Theatre, performed the play The Exchange at the Walter Reid Cultural Centre in February. The play is written about The Exchange Hotel in Muttaburra. Anvil Creek Theatre has been producing and touring the play for more than 11 years, and this was the first time it had been to Rockhampton.

Statistics

Program	Feb 2014	2013-14 YTD	2012-13 YTD
Pilbeam Theatre			
Performances	3	74	76
Attendances	812	32258	31045
Box Office			

Tickets sold	5474	42086	44463
Walter Reid Cultural Centre			
Venue hires	39	544	572
Rockhampton Showgrounds			
Venue hires	10		

4. Events

Twilight Movie

Mr Poppers Penguins screened at Gracemere on Friday 28 February. An audience of 167 viewed the movie.

ANZAC Day 2014

A meeting of the ANZAC Day organising committee was held on 26 February. The Mayor gave a brief overview of her thoughts for the 2015 march, including the suggestion to relocate the saluting dais to the front of City Hall in Bolsover Street.

Commodore Peter M. Quinn CSC, RAN, will be visiting from Canberra to represent the Royal Australian Navy in Rockhampton this year. Shinae Haidley from The Girls Grammar School will be reciting the Ode.

Changes in the courtesy Sunbus timetable include a stop at Northside Plaza replacing the Stockland stop and additional stops at Bunning's and Allenstown Plaza. Revised traffic management plan recommendations include a 3am – 6am road closure on Spencer Street. The road closure application for the predawn service is with the police pending approval.

The march and civic service is progressing well. Final correspondence to bands, schools and community groups will be posted next week.

Show

A show reference group meeting was held on 13 February. Items discussed included an update on the community stage and entertainment program, additional requirements for the show jumping championships and relocating the showbag trucks further along Exhibition Rd to accommodate horse exhibitors camping.

5. Creative Capricorn

Public Art Trail Postcard and Promotion

The three new pieces of public art commissioned through the CDEI funding along Quay Street will be promoted as a public art trail. Creative Capricorn is producing a postcard that will be in local accommodation houses, the Visitor Information Centres, etc as a way of promoting the lifestyle of the region and the River. The three works (Toonooba Park, Cnr Quay and Derby Streets and opposite Customs House) are completely different in style, representing three different aspects of the life of the River.

Full Tilt Film Festival

A new concept for engaging the community through art is being trialled this year with three new film festivals collectively branded as the "Full Tilt Film Festival". The three mini festivals will have three different themes – Indigenous stories, Immigration stories and Regional Identity. Dates are still being set, and Creative Capricorn are working closely with Council and community organisations to make sure that the festivals add value to existing events and opportunities.

Free Arts Workshops Every Week

Creative Capricorn are commissioning local artists and arts organisations to run free participatory arts workshops in the Rockhampton Botanic Gardens, Kershaw Gardens and Walter Reid Cultural Centre every Saturday from 1-3pm. The Walter Reid program will be focused at children while the

gardens program will be open to all. The workshops in the gardens will rotate between the Botanic and Kershaw Gardens. A full program is online at www.creativecapricorn.com.au

6. Volunteers

Hours volunteered

Site	Feb 2014	2013-14 YTD	2012-13 YTD
Art Gallery	228	1978	1528
Archer Park Rail Museum	449	4202	4440
Rockhampton Heritage Village	2846	22279	27514
Pilbeam Theatre	295	3538.75	
Total hours	3818	31997.75	

10 NOTICES OF MOTION

Nil

11 URGENT BUSINESS/QUESTIONS

Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting

12 CLOSURE OF MEETING