



COMMUNITIES COMMITTEE MEETING

AGENDA

4 MARCH 2014

Your attendance is required at a meeting of the Communities Committee to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 4 March 2014 commencing at 9:00am for transaction of the enclosed business.

A handwritten signature in black ink, appearing to be "C. R.", written in a cursive style.

CHIEF EXECUTIVE OFFICER
25 February 2014

Next Meeting Date: 01.04.14

Please note:

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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1 OPENING

2 PRESENT

Members Present:

Councillor R A Swadling (Chairperson)
The Mayor, Councillor M F Strelow
Councillor C E Smith
Councillor C R Rutherford
Councillor S J Schwarten

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr M Rowe – General Manager Community Services

3 APOLOGIES AND LEAVE OF ABSENCE

4 CONFIRMATION OF MINUTES

Minutes of the Communities Committee held 4 February 2014

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

6.1 BUSINESS OUTSTANDING TABLE FOR COMMUNITIES COMMITTEE

File No: 10097
Attachments: 1. Business Outstanding Table for Communities Committee
Responsible Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Communities Committee is presented for Councillors' information.

OFFICER'S RECOMMENDATION

THAT the Business Outstanding Table for the Communities Committee be received.

BUSINESS OUTSTANDING TABLE FOR COMMUNITIES COMMITTEE

Business Outstanding Table for Communities Committee

Meeting Date: 4 March 2014

Attachment No: 1

Date	Report Title	Resolution	Responsible Officer	Due Date	Notes
07 May 2013	Infrastructure Projects Unit Monthly Report - March 2013 - Communities Committee	<p>THAT</p> <ol style="list-style-type: none"> 1. The Infrastructure Projects Unit monthly report for March 2013 for the Communities Committee be 'received'; and 2. A further report be presented to the Communities Committee regarding the relocation of the 'Mafeking Bell' in Mount Morgan. 	Cheryl Haughton	06/05/2014	Development of plans for proposed new building is progressing pending costing estimate from the Quantity Surveyor.
04 February 2014	New Regulatory System - Community Housing	<p>THAT Council resolves to:</p> <ol style="list-style-type: none"> 1. Enter into discussion regarding a transfer of ownership of the properties at 7 and 9 Charles Street with suitable providers, along with the contingent liability to the State in relation to these properties and; 2. Authorise negotiations for a suitable arrangement for the most favourable return on the land. 	Cheryl Haughton	18/02/2014	

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 OFFICERS' REPORTS

8.1 MONTHLY OPERATIONAL REPORT FOR JANUARY 2014 - FACILITIES MANAGEMENT UNIT

File No: 1464
Attachments: 1. January Operational Report
Responsible Officer: Cheryl Haughton - Manager Community Services
Michael Rowe - General Manager Community Services
Author: Sharon Sommerville - Coordinator Facilities

SUMMARY

This report provides information on the operational activities of the Facilities Management Unit during the month of January 2014.

OFFICER'S RECOMMENDATION

THAT the Facilities Management Unit monthly operational report be received.

**MONTHLY OPERATIONAL REPORT
FOR JANUARY 2014 -
FACILITIES MANAGEMENT UNIT**

January Operational Report

Meeting Date: 4 March 2014

Attachment No: 1

Activity	Completed Tasks	Progress
Contracts	<ul style="list-style-type: none"> Rockhampton Southside Library CCTV camera now installed – waiting on cabling to be linked to the Council Server room then feed will be able to go live to CCTV room and School of Arts monitoring. 	Ongoing
Breakdown and Incident Maintenance	<p>A general overview of the various Breakdown and Incident maintenance activities attended to over the month of January - due to exceeding budget targets for incident and breakdown maintenance, a list of deferred maintenance tasks is provided within the report:</p> <ul style="list-style-type: none"> \$4,956.00 was spent on replacing chiller bypass valve at the Pilbeam Theatre Electrical staff Routine Breakdown budget was exceeded due to the number of requests for general power and light repairs. Mount Morgan Rail required labour and materials to rectify intermittent RCD faults in the 3D movie carriage. Basic CCTV fault rectification was carried out in the CBD and Huish Drive precincts by Electrical staff There was a break in at the kiosk at the Botanic Gardens - repairs at an estimated cost of \$3,200.00. The Rockpool had two separate break ins at an estimated cost of \$1,700.00. 	Information only
Electrical	<ul style="list-style-type: none"> Christmas lighting was removed from the East Street Precinct, Queens Park, Mt Morgan and Fitzroy River Bridge. Assistance was also provided in the disconnection of the Christmas Tree in the East/Denham Sts roundabout. Work was carried out for Parks department including park lighting at Huish Drive, Col Brown Park, Queen's Park and Marmor; repairs to BBQs at Queen's Park; repairs to pumps at Kershaw Gardens, Botanic Gardens, Japanese Gardens; and repairs to the Central Park coloured fountain switchboard. Test and tag was carried out for other work areas including Northside Library, Fleet & Workshops, plus RCD testing at the Rockhampton Heritage Village in preparation for Australia Day Markets Testing was carried out on the Regional Services paving machine Repairs are being carried out on the Cathodic Protection at Riverside Park for Regional Services 	Information
Facilities	<ul style="list-style-type: none"> Mt Morgan Railway Bridge invitation to quote offers evaluated with separate report provided to Parks Committee to seek approval to reallocate capital expenditure to complete demolition works Separate report provided to Parks Committee regarding stabilising Caretaker's Cottage Mt Morgan and to seek approval to reallocate capital expenditure to complete the works Finalising 14/15 minor capital and operational budgets Identified that façade of Walter Reid Cultural Centre is starting to fail. The extent of works has been scoped and estimated and will be submitted for consideration in 14/15 minor capital program. Project Manager scoping, arranging movements of existing tenants and relocation options for Strategic Planners. Working with Finance reviewing Facilities Asset Management Plan. 	Ongoing.

The Facilities Management Unit's Operational Budget is broken down into Incident, Statutory, Preventative, Corrective, Operational and Breakdown maintenance for budget and planning purposes. Over the next six months the Facilities Monthly Operational report will aim to provide Councillors and the Communities Committee with some insight on the operational functions required to deliver the planned and unplanned maintenance to service Council's building assets.

Preventative Maintenance obligations for the Facilities Management Unit

This month's report provides an overview of types of preventative maintenance, service frequency and resource requirements.

Typically the Preventative Maintenance Function of the Facilities Management Unit relates to gutter cleaning, carpet cleaning, Termite Inspections.

The spread sheet below details operational program and expenditure items that have been identified as being required to be maintained under the Operation Maintenance program. It also advises if the service is currently funded or if funding will be requested from 14/15 budget onwards.

Maintenance Description	Service Frequency	Performed by	Funded 13/14	Proposed funding 14/15
Carpet Cleaning	Annual	Contractor	Reactive	100%
Termite Inspections	Annual	Contractor	100%	100%
Gutter Cleaning	Various Frequencies	Field Staff/Contractor	Reactive	100%

Facilities unit requested \$113,891 in the 13/14 Operational budget to deliver this program, however only received a budget of \$45,972. As a result service contract cleaning and security service delivery has been reduced to meet the reduced targets. A KPI of Facilities is to ensure service levels are met. Some services have been reinstated which will impact on the remaining budget. Consideration for next year's budget will include new assets, asset upgrades, CPI, new service maintenance contracts, wages increase etc.

Deferred Maintenance Work

This section will be submitted monthly to provide insight into works deferred due to budget target restraints. The items will remain on the list until they are completed. Additionally, for any works that appear that are outside the scope the maintenance will be reported and prioritised through the corrective maintenance program or referred for minor capital consideration.

SERVICE TYPE	DATE	WORK ORDER	SITE	CONTRACTOR	QUOTE No.	AMOUNT	REASON FOR DEFERRING
Install RCD protection in switchboards	31/05/13	2013-027756	Northside Library	Staff	N/A	\$3,000	Budget
Clean and replace pelmet lighting	04/06/13	2013-028393	Schotia Place	Staff	NA	\$2,200	Budget
Air Conditioning	20.05.13		Botanical Gardens	McMasters	S050145A	\$ 971.96	Budget
Air Conditioning	20.05.13		Botanical Gardens	McMasters	S050145	\$ 601.65	Budget
Air Conditioning	22.05.13		Gracemere Hall	McMasters	S050154	\$ 775.50	Budget
Air Conditioning	21.05.13		Heritage Village	McMasters	S050147A	\$ 1,151.70	Budget
Air Conditioning	21.05.13		Heritage Village	McMasters	S050147B	\$ 313.50	Budget
Air Conditioning	12.06.13		Nth Rton Library	McMasters	S050183	\$ 456.50	Budget
Air Conditioning	13.06.13		Pilbeam Theatre	McMasters	S050189	\$ 417.48	Budget
Air Conditioning	31.10.12		Southside Library	McMasters	S04957	\$ 962.50	Budget
Air Conditioning	24.10.12		Tourist Info Centre	McMasters	S04944	\$ 730.40	Budget
Air Conditioning	9.04.13		Walter Reid	McMasters	S04956A	\$ 548.51	Budget
Air Conditioning	31.08.12		Walter Reid	McMasters	S04887	\$ 801.65	Budget
Air Conditioning	21/10/13		Gracemere Admin	McMasters	S050320	\$ 11,500.00	Budget

Variations to be approved

The table below details variations that require additional funding to be provided in the MP450 cost centre in order for them to be included in the maintenance program. These are works that were not identified as part of the maintenance preparation for 13/14 financial year. As a result there are no funds available in the MP450 budget to complete the works. These works will be scoped and presented for revised budget.

New Assets Found or Service required	Annual Cost	Service Frequency	Type - Statutory, Operational	Contractor or Field Staff	Risk Associated	Date
Additional Sanitary bin Southside Library	\$59.40 Total \$1319.22	Monthly	Sanitary	JJ Richards & Sons	Health & Safety	
Additional sanitary bin Pilbeam Theatre	\$59.40 Total \$13,136.82	Monthly	Sanitary	JJ Richards & Sons	Health & Safety	
Southern Cross Protections Variation	Decreased contract by \$2,420.00 Contract total now \$209,616.08	Annual	Security	Southern Cross Protections	Deleted Rocky Recycle Building from contract as requested by Waste	
<i>Southern Cross Protections Variation</i>	<i>Increased by \$9576.00 Contract total now \$221 612.08</i>	<i>Annually</i>	<i>Security</i>	<i>Southern Cross Protections</i>	<i>Service required by section – funded by its budget Lock up and Unlock Walter Reid Cultural Centre</i>	
<i>Southern Cross Protections Variations services reduced</i>	<i>Reduced by \$92 727.92 Contract total now \$212 036.08</i>	<i>Annually</i>	<i>Security</i>	<i>Southern Cross Protections</i>	<i>Budget requirements</i>	

New Assets Found or Service required	Annual Cost	Service Frequency	Type - Statutory, Operational	Contractor or Field Staff	Risk Associated	Date
<i>Southern Cross Protections Variation</i>	<i>Increased by \$10 85.76 Contract total now \$233 483.81</i>	<i>Annually</i>	<i>Security</i>	<i>Southern Cross Protections</i>	<i>Service cancelled in error and needs to be reinstated Conaghan Park public amenities</i>	
<i>Quality Cleaning Solutions Qld</i>	<i>Reduced by \$11 049.02 Contract total now \$36 676.17</i>	<i>Annually</i>	<i>Cleaning</i>	<i>Quality Cleaning Solutions Qld</i>	<i>Budget requirements</i>	
<i>Buddy's</i>	<i>Increased by \$88.00 increasing contract total to \$5 624.00</i>	<i>Annually</i>	<i>Fire Extinguisher Servicing</i>	<i>Buddy's</i>	<i>Added facilities buildings back to Facilities Contract</i>	
<i>Gracemere Admin Fire Doors - 8 Sets</i>	<i>\$210</i>	<i>Annually</i>	<i>Statutory</i>	<i>Contractor</i>	<i>Compliance of fire Door safety</i>	<i>Aug 13</i>
<i>Telegraph Poles</i>	<i>To be scoped and priced</i>	<i>4 yearly</i>	<i>Statutory</i>	<i>Contractor</i>	<i>i) Aging infrastructure particularly in Mt Morgan ii) There has been recent history of poles collapsing, Council and private property being damaged</i>	<i>July 13</i>

New Assets Found or Service required	Annual Cost	Service Frequency	Type - Statutory, Operational	Contractor or Field Staff	Risk Associated	Date
<i>Thermostatic Mixing Valves required only in disabled toilet facilities based on plumbing and drainage code</i>	<i>To be priced</i>	<i>Yearly</i>	<i>Statutory</i>	<i>Contractor</i>	<i>National Plumbing and Drainage Code, Microbial Control and BCA requirements</i>	<i>July 13</i>
<i>Earth Bonding – Pools to start with.</i>	<i>To be priced</i>	<i>Annually</i>	<i>Statutory</i>	<i>Field Staff</i>	<i>Where earth bonding has been installed as part of the construction process; bonding needs to be tested to ensure public safety when an electrical risk is present</i>	<i>July 13</i>
<i>Roller Doors</i>	<i>Preparing scope and inviting other sections/departments to prepare their own portion and put out to ITQ.</i>	<i>Annual</i>	<i>Statutory - Recommended</i>	<i>Garage door contractor</i>	<i>i) Minimise costly repair bills due to early detection of wear and tear ii) Reduce insurance premiums iii) Minimise safety risks to staff.</i>	<i>July 13</i>
<i>Gantry Crane Service City Hall</i>	<i>\$950</i>	<i>Annually</i>	<i>Statutory</i>			<i>July 13</i>
<i>Thermal Imaging – VERO nominated sites</i>	<i>Estimate \$15K</i>	<i>Annually</i>	<i>Statutory</i>		<i>Recommended by Council's Risk Assessor for high profile sites ie City Hall, Airport, Pilbeam Theatre & Art Gallery, Dooley St, Regional Library, SOA, Customs House, Showgrounds & WRCC</i>	<i>July 13</i>

New Assets Found or Service required	Annual Cost	Service Frequency	Type - Statutory, Operational	Contractor or Field Staff	Risk Associated	Date
<i>Septic Systems</i>	<i>Being scoped and priced</i>	<i>3 Yearly</i>	<i>Recommended</i>			<i>July 13</i>
<i>Ibolts on rooves</i>	<i>To be priced</i>	<i>Annually</i>	<i>Statutory</i>		<i>Building Code of Australia</i>	<i>July 13</i>
<i>Building Management Systems (BMS)</i>	<i>Estimate \$10-15K</i>		<i>Recommended</i>		<i>These systems manage the control of various building elements ie, failures & control of lighting, temperature control. Located at Gracemere Admin, Pilbeam Theatre, Regional Library.</i>	<i>July 13</i>
<i>Backflow</i>	<i>To be scoped and priced – may include other sections/ departments to set up portions for ITQ.</i>	<i>Annually</i>	<i>Statutory</i>		<i>Plumbing and drainage act</i>	<i>July 13</i>
<i>Lanotech protection</i>	<i>Sites to be determined, costs to be estimated.</i>	<i>Annually</i>	<i>Preventative</i>	<i>Field Staff</i>	<i>Preserve structural members in highly volatile environments to prevent premature failure and replacement needs.</i>	<i>July 13</i>

Corrective Program for January 2014 from Pathways

Request	Site location	Description	W/O	Comments
226341	Walter Reid Centre	Floorboards sanded and polished	2013-002834	A0123769.302. On hold, waiting for Project Officer to confirm information.
	City Hall	Floor slippery when wet	2013-008213	A0123701.302. Scheduled in for February 2014
	Dooley street Depot	Washdown bay annual camera inspection	2013-041737	A0123779.300 rescheduled for Feb-14

Corrective Program for January 2014 Defects identified

Asset ID	Asset Description	Defect Notes	Comments
994120	Dog Pound Wash Shed	The roofing iron to the building is rusting on the sheet laps and has rusted through in a couple of places. The roof is also covered with rocks. Please patch the holes in the roof and secure all loose spring head nails and remove all rocks and debris	In Progress
994120	Dog Pound Wash Shed	One of the drains is damaged where it exits wall on western side of building and the spoon drain needs cleaning. Please repair the damaged waste pipe so that the waste water is diverted into the spoon drain and clean out the spoon drain.	In Progress
717889	Saleyards Park Canteen, Amenities and Changerooms	The security grille to the female amenities is loose. Please secure the grille to prevent entry to the amenities.	In Progress will be completed Jan-13
960012	Shade Shelter (Behind tennis courts facing Huish Dr)	The posts x 2 to the south east corner, south west corner and north east corner are rotten at the bottom of the posts and where the bracing is checked into the posts. Some of the posts have tie down strap that are not secured to the posts and missing	Job in progress, will be completed Jan-14
960012	Shade Shelter (Behind tennis courts facing Huish Dr)	The fascia board to the south east corner is rotten and there is some minor damage to the north east corner and the bottom timber roof batten on the south east corner is rotten at the hip end. Please replace the rotten timber roof batten and the rotten	Job in progress, will be completed Jan-14
951649	Shade Shelter Sandstone (Vietnam Memorial.) Kershaw Gardens	Five timber posts to the building are termite damaged and one needs to be repaired, and all of the fret work to the top of the posts is missing or damaged. Please replace the five damaged posts with treated hardwood posts, repair the one damaged posts	Job completed Dec-13 By Field staff
951649	Shade Shelter Sandstone (Viet Mem.) Kershaw Gardens	The roof of the building is covered with tree debris. Please remove all tree debris and trim all trees against and over the roof of the building.	Job completed Dec-13 By Field staff
951649	Shade Shelter Sandstone (Viet Mem) Kershaw Gardens	The sandstone walls and posts have graffiti on them and there are cobwebs all over the rafters at the top of the walls making the building untidy in appearance. Please remove all graffiti and clean the cobwebs of the rafters.	Job completed Dec-13 By Field staff

Asset ID	Asset Description	Defect Notes	Comments
1018881	Glass house Botanical Gardens	The opening levers and bolts for the sky windows are rusted along with the locking chains at each end, and this could cause extensive damage if there is a breakage in these components. Please clean / treat and paint all rusted opening levers and replace	Materials ordered, will be completed Jan 14
972073	Main Workshop and Stores building - Rockhampton Work Depot	There are electrical cables exiting the switchboard that have no shielding, and one conduit is not secured to the box. Please provide some form of metal shielding to the electrical cables.	going to be completed Feb 14
946532	Office/Amenities & Store East Street Rockhampton City	The seamless flooring to both the amenities is worn more so in the male amenities. Please replace the seamless flooring in both amenities. Seamless flooring (preparation and replacement). Approx 46m ² x \$66 pm = \$3036	Rescheduled for Feb-14
988992	Restoration shed Heritage village	The cold water tap handle in the vanity unit is loose and toilet is leaking water into toilet bowl. Please service the taps in the hand basin and repair the leaking toilet.	Will be completed Jan-14
884654	Amenities Block - Showgrounds Road - Mount Morgan	The paint work to the fascia boards / barge flashings and privacy screen is faded and chalky looking. Please repaint all previously paint surfaces.	Rescheduled for March 14
884654	Amenities Block - Showgrounds Road - Mount Morgan	The diffuser covers on both of the fluorescent lights in the amenities building have insects in them. Please remove the diffuser cover clean them and refit them.	Ongoing to be completed Feb 14
993313	Office building Rton Showgrounds	The fluorescent lights mounted on the ceiling at the main entry are all rusted and look poor in appearance. Please replace all rusted fluorescent lights.	Ongoing to be completed Feb 14
997220	Gracemere works Depot	The ice making machine is located in southern end of demountable building, the machine has limited ventilation and additional ventilation has been provided to room however it may not be adequate, there is also water on the floor of the building	In Progress investigating water leak
688454	Amenities Block - Pilbeam Park - North Rockhampton	There is a tree overhanging the roof of the amenities building which is leaving debris on the roof. Please trim the tree away from the amenities building.	Sent to parks on the 28/10/13 no reply, will follow up Jan-14
1007027	Memorial Gardens, Administration	The doors to the kitchen cabinets and the door to Maureen's desk are binding and off the hinges. Please refit the door to Maureen's desk and adjust the doors on the kitchen cabinets.	This has been completed Dec-13
1007026	Memorial Gardens, Administration	The paver on the western side of building at northern end are uneven and a trip hazard, one of the pavers at the southern doorway is damaged, while some of the pavers along the eastern side have sunk allowing water to pond against the build	Rescheduled for Feb-14

Asset ID	Asset Description	Defect Notes	Comments
637971	Dwelling (Ann Street Gates) - 100 Spencer Street - West Rockhampton	The power point in the kitchen is broken and dangerous, the light switch in the upstairs toilet is faulty, and the power point in the rumpus room on the northern wall is also faulty. On the floor joists at the entry to the rumpus room an electrical cable	Rusty fans, check condition and replace if required
1007045	Memorial gardens, Machinery Shed	The roofing iron is loose on the sheet lap about the center of the shed on the southern side and many of the roof screws are rusted, the gutter is also damaged in this area. Please replace all rusted and loose roofing screws and the damaged section.	Rescheduled for Feb-14
1007030	Memorial gardens, Awning over pump station	The paint work to the building is marked and faded and the steel lifting beams are rusting. Please clean and treat all rusted steel work and paint all previously paint surfaces.	Rescheduled For Feb 14
1007036	Memorial gardens	The chemical garden shed door and bottom rail to the opening is rusted. Please the front panel including the doors.	Rescheduled For Feb 14
718093	Amenities Demountable (Disabled Access) - 38 Lion Creek Road - Wandal	The floor waste has fallen out of the disabled amenities and vent pipe is not connected to the elbow. Please refit the floor waste and vent pipe to the elbow.	Rescheduled For Feb 14
717922	Swimming Pool Canteen - 36 Thompson Avenue - Mount Morgan	The paint work to the building is faded and chalky looking and paint is flaking of the fascia boards. Please repaint all previously painted surfaces.	Rescheduled for Sept-14
952204	Structure Inspection - Woodworkers Guild, Elizabeth Park	The external paint work is faded and marked with graffiti, repaint all previously painted surfaces.	Investigating costs
952204	Structure Inspection - Woodworkers Guild, Elizabeth Park	All the steel posts to the eastern side of the building are rusting at ground level as no concrete collar has been provided to each post , and at least four of the round timber post around the outside of the building are rotten at ground level.	Investigating costs

Electricity

The report will focus on electrical consumption anomalies and what action has been taken to investigate over-consumption and actions to reduce the consumption. The last twelve month's reports have provided Councillors with details of those sites that have high electricity consumption.

Site Name	Month Paid	Anomaly	Reason
Kershaw Gardens Waterfall	December	High consumption in July. Increase in readings for this meter.	Electricians have investigated this issue and it looks like the Sub-Contractor for Ergon has been estimating the reading for the past 5 months. The average usage should be approx. \$8000 per month. This is still quite high and we will ask Contracts to investigate the possibility of putting this on Contestable Account.

Statistics for Pathway Request Work Orders for 2013/14

Month	Requests Created	Requests completed	Work Orders Created	Work Orders Completed
July	200	183	154	257
August	190	190	630	178
September	178	156	370	159
October	152	142	429	151
November	162	130	544	133
December	150	127	338	73
January	130	139	319	134
Total to date	2153	1509	4808	2910

Created Work Orders by Activity

Month	Incident	Statutory	Preventative	Corrective	Operational	Breakdown	Other
July	46	141	6	29	30	246	16
August	26	255	13	30	46	245	15
September	32	84	7	22	25	181	9
October	37	76	23	28	39	201	25
November	22	235	4	49	41	175	18
December	17	70	1	55	39	143	13
January	35	95	21	12	21	127	8
Total to date	306	999	79	499	358	2189	324

Completed work orders by Activity

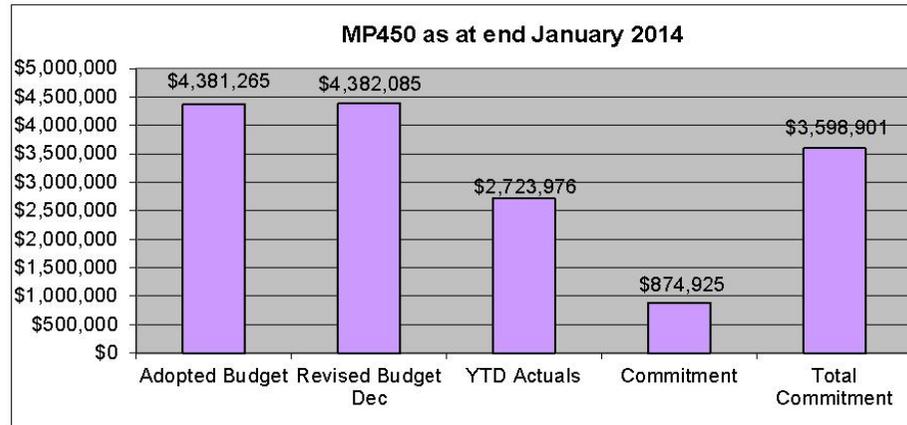
Month	Incident	Statutory	Preventative	Corrective	Operational	Breakdown	Other
July	33	41	1	13	27	132	10
August	15	6	6	10	23	112	6
September	18	51	5	2	17	57	9
October	21	4	8	8	17	83	10
November	10	32	1	20	19	49	2
December	4	3	1	12	11	34	8
January	21	18	2	1	9	78	5
Total to date	199	370	59	258	262	1631	231

Statistics for Purchase Orders for Facilities 2013/14

Month	Purchase Orders Raised	Purchased Orders Delivered
July	68	204
August	50	196
September	38	229
October	58	202
November	73	261
December	59	174
January	89	241
Total to date	939	3067

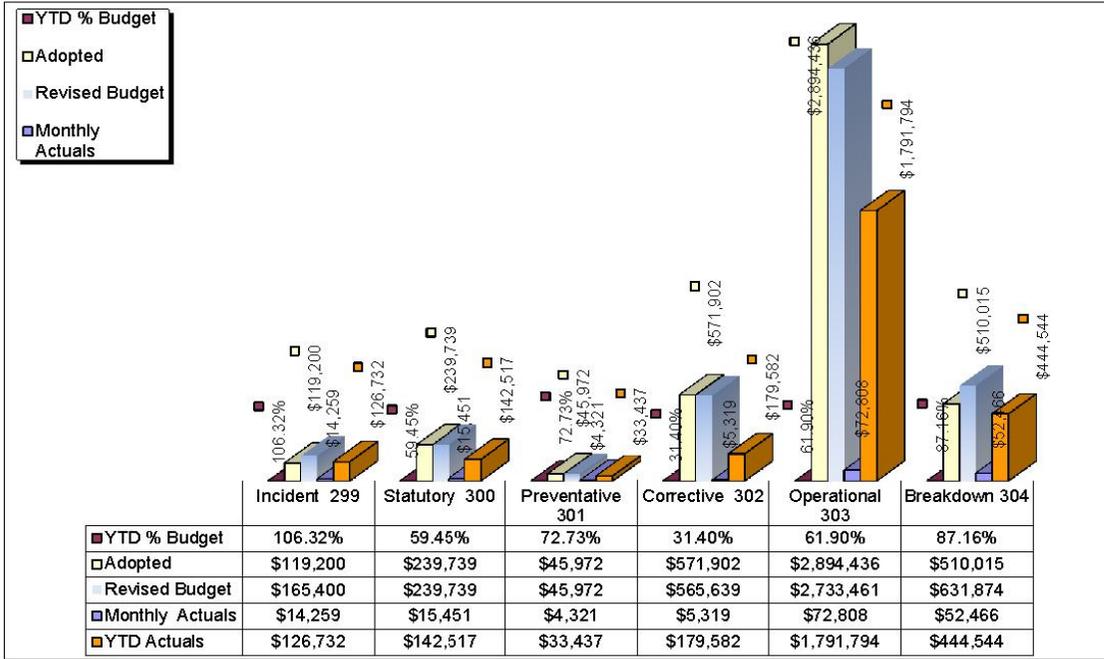
Operational Spend

Maintenance Program (MP450) YTD Actual + Committals indicates that Maintenance Budget has reached 62.17% overall budget expenditure for 2013/14 year.

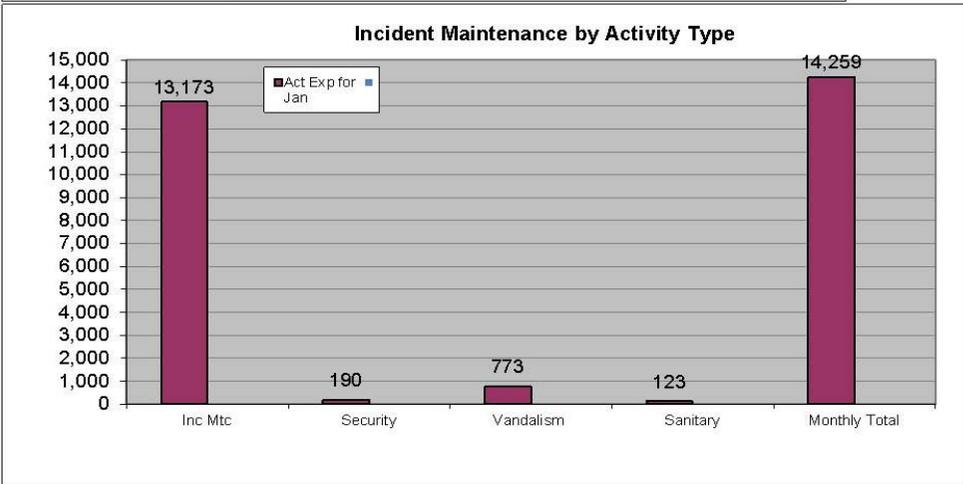
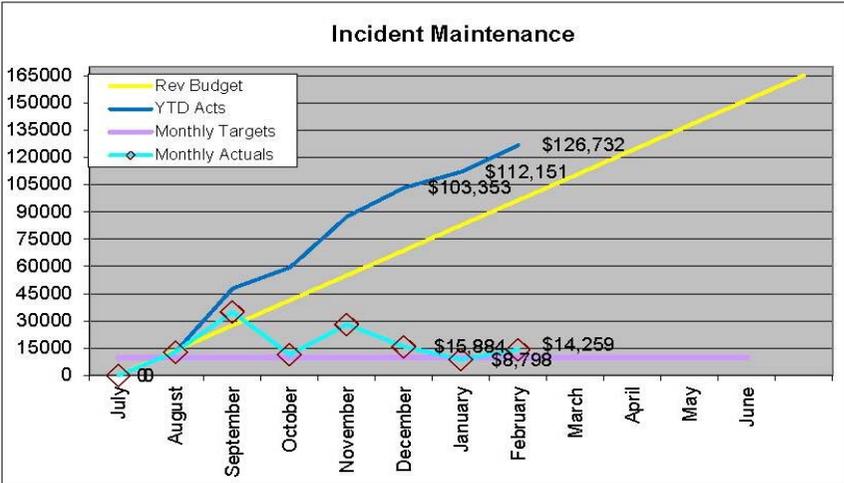


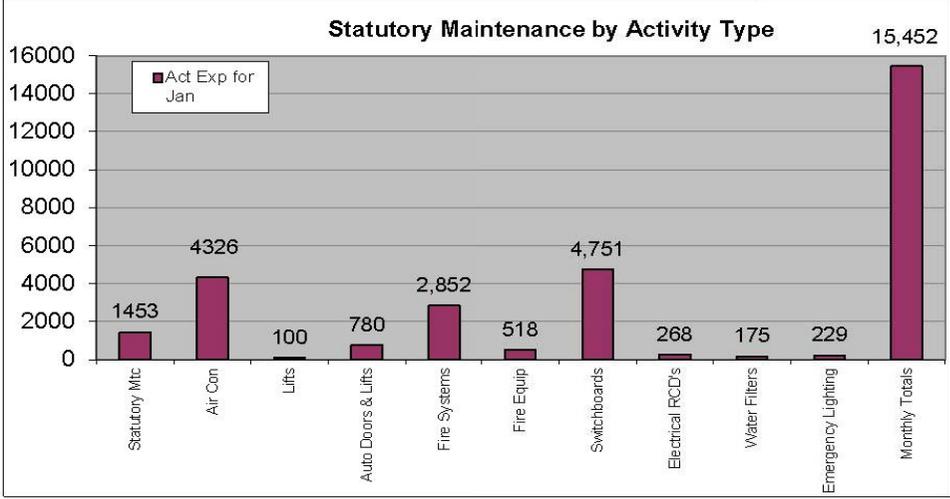
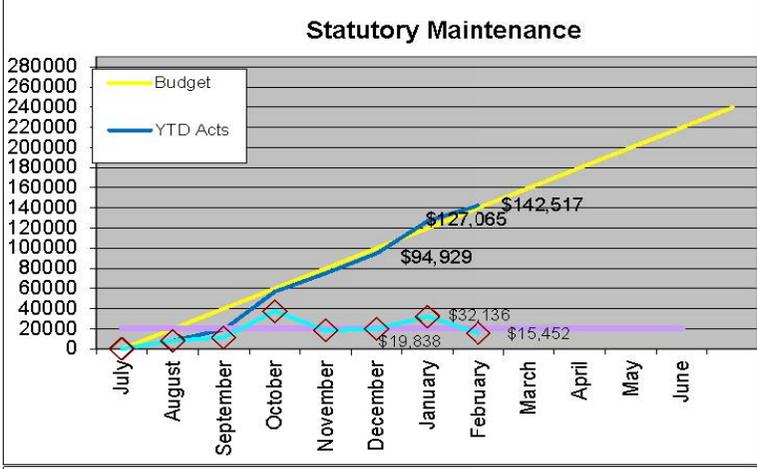
The commitment figures are based on contracts through to June 2014. These contracts include cleaning, security, fire systems/equipment, air conditioning and other statutory/preventative maintenance contracts. The committals are set up to assist the officers to review costs and manage budget forecasting. In addition to the main contract order some contractors have additional works orders set up on three to six month terms based on historical expenditure. Corrective and incident maintenance orders are set up per activity. The incident budget is at 106% however, some incidents have been submitted through the Property and Insurance unit to recover costs.

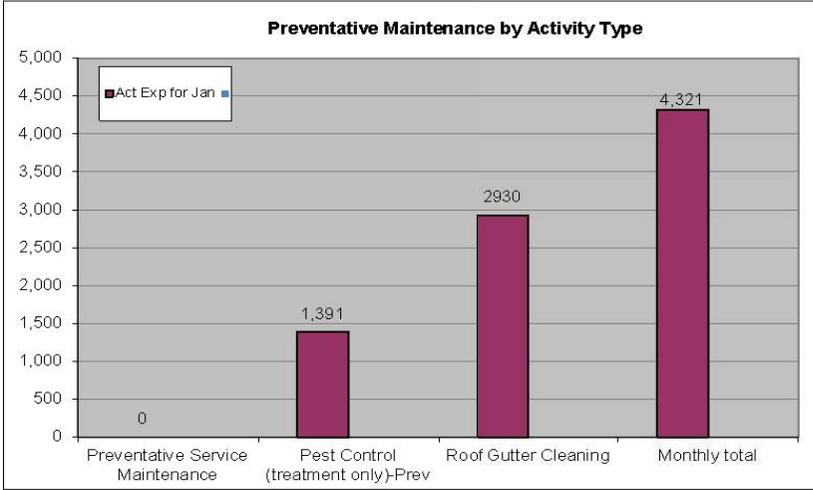
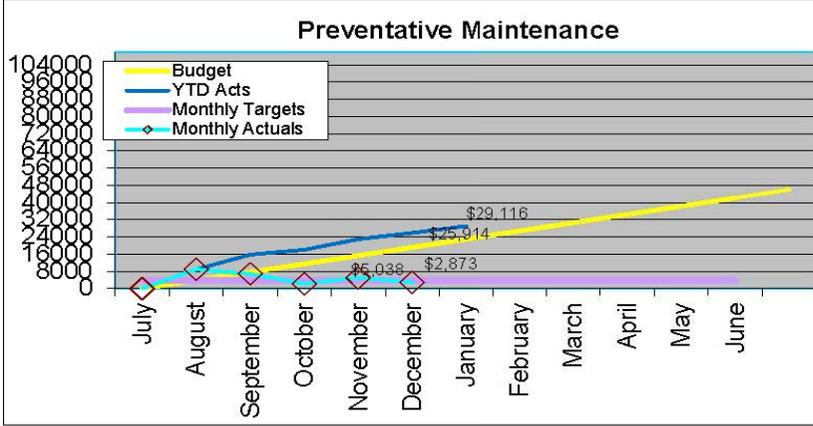
Based on the current trend in the table below, it would appear that the MP450 Budget will exceed the adopted budget. Efficiencies through various activities will have to be sought to deliver the budget on target. Identified areas that will be impacted will be insignificant requests for maintenance that have minimal impact on operational function and the corrective program – defer the defects. Although this will assist the 13/14 budget, the impact will affect the 14/15 maintenance program.

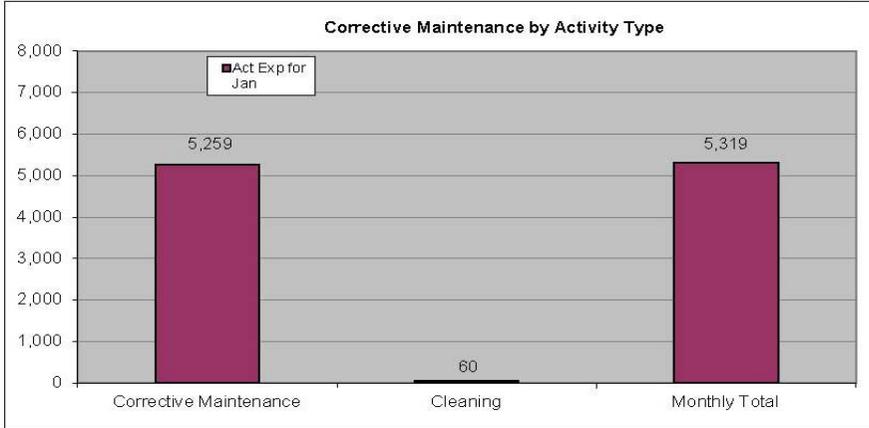
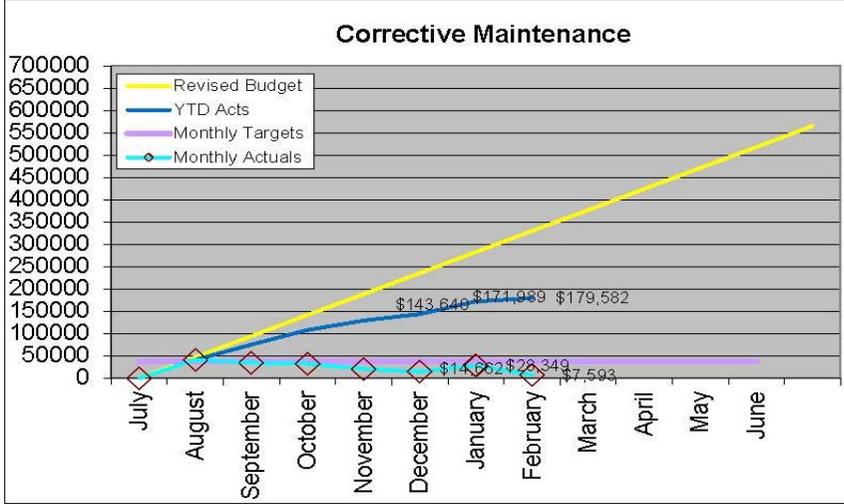


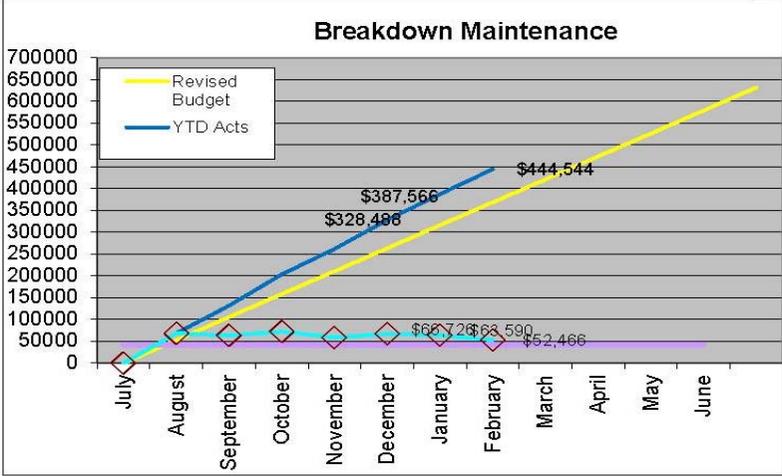
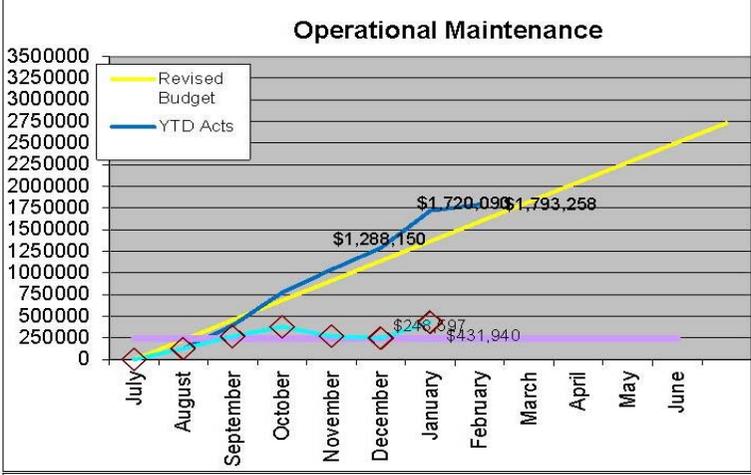
Note: The first column of each of the Activity Type graphs includes items of a general nature that are not captured as a separate activity cost. For example incidents that relate specifically to graffiti have their own activity number. If it does not fall into a category listed on the graph it will be included with the general nature column.

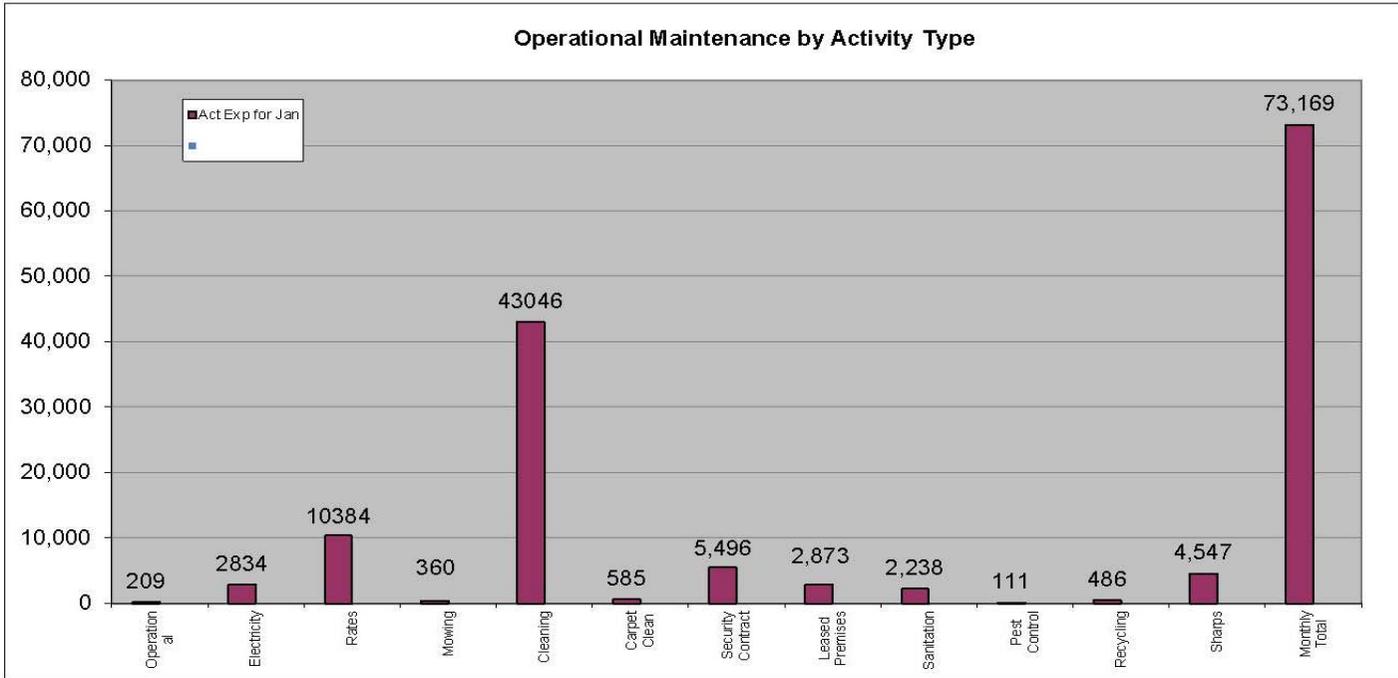


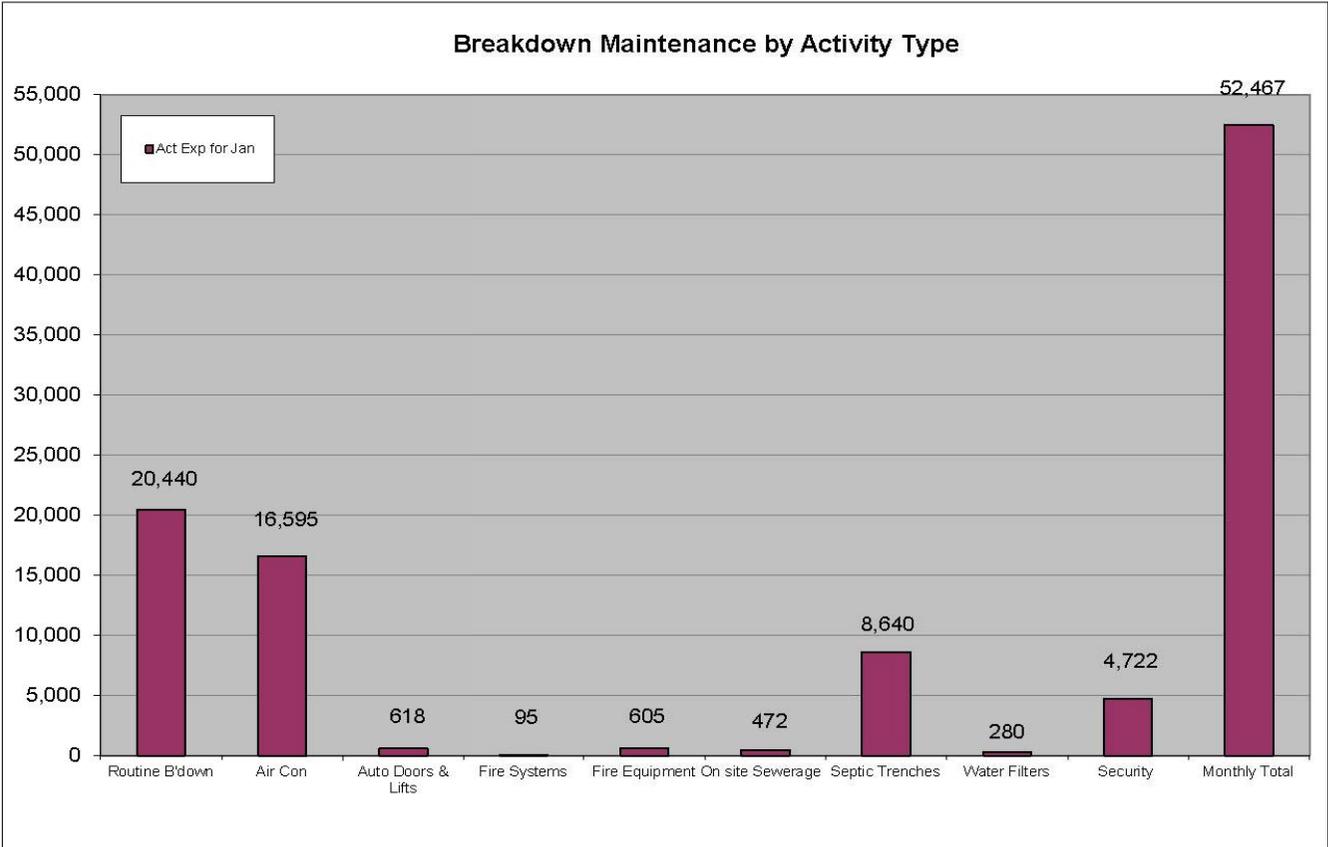












Facilities Capital Works Program Update -

Communities Projects for 2013/14

Adopted Budget	Revised Oct Budget	Cost Centre	Project Title	YTD Actual	Committals	Total Committals	% Complete	Comment Period
\$ -	\$ 82,935	0943086	[U] Heritage Village Hydrant System Upgrade	\$ 2,891	\$ -	\$ 2,891		On Hold until FRW complete Ring Main
\$50,000	\$ 50,000	0976052	[R] Rton Showgrounds Toile: Upgrade Exhibition	\$ 27,282	\$ 5,500	\$ 32,782	95%	Work currently being carried out, works to be completed by 16/02/14
\$60,000	\$ 52,000	0976085	[R] Rton Showgrounds Switchboard enclosure	\$ 40,712	\$ 7,650	\$ 48,362	100%	Completed
\$60,000	\$ 40,000	0976093	[U] Walter Reid Install RCD Protection	\$ 12,829	\$ 520	\$ 13,349	100%	Completed
\$35,000	\$ 27,743	1017162	[R] Rton Showgrounds Toile: Upgrade Main	\$ 32,862	\$ -	\$ 32,862	100%	Old toilets removed, seamless flooring complete and currently completing internal repaint
\$65,880	\$ 21,960	1017164	[N] Voltage Power Optimisation Unit (CEEP-Pilbeam & Art Gallery)	\$ -	\$ -	\$ -		Funding not approved
\$50,000	\$ 55,150	1017167	[R] Replace Roof on Dog Kennel Pavilion	\$ 55,578	\$ 100	\$ 55,678	100%	All works completed including replacement of rotten property pole and switchboard
\$60,000	\$ 60,000	1017168	[R] Pilbeam Theatre - Repairs to damaged downpipes	\$ 24,950	\$ 10,598	\$ 35,548	100%	Completed
\$50,000	\$ 50,000	1017169	[R] WRCC Air Conditioning Access	\$ 10,111	\$ 1,553	\$ 11,665	100%	Completed
\$30,000	\$ 10,000	1017170	[R] Regional Library Air Conditioning Access	\$ 10,135	\$ -	\$ 10,135	100%	Completed
\$120,000	\$ 201,927	1017174	[N] Storage Shed - Cambridge St	\$ -	\$ -	\$ -		To be carried out by Peter Owens, managed by Pilbeam Staff not FMU
\$ -	\$ 367,160	0971866	City Hall Façade Repairs & Refurbishment	\$ 248,218	\$ 58,708	\$ 306,925	90%	Airconditioners to Council chambers completed, Order to be placed on successful contractor for upgrade of security system
\$120,000	\$ 120,000	0976040	[R] Gracemere Depot Plant Washdown Area	\$ 69,111	\$ -	\$ 69,111	70%	All FMU works completed including shade structure and retaining wall. Infrastructure staff installing new pit to washdown bay
\$47,180	\$ 47,180	0983908	[R] Customer Service Renewal Program	\$ -	\$ -	\$ -		Funding to be approved before project can be carried out.
\$90,000	\$ 90,000	0983910	[R] Facilities Management Renewal Program	\$ 2,626	\$ 12,397	\$ 9,771	40%	Doolley st depot Grace brothers shed tender for replacement of sheeting currently under evaluation
\$60,000	\$ 40,000	0987829	[U] Local Disaster Coordination Centre	\$ -	\$ -	\$ -		Pending funding
\$111,283	\$ 37,094	1017163	[N] Voltage Power Optimisation Unit (CEEP-City Hall)	\$ -	\$ -	\$ -		Funding not approved
\$55,940	\$ 18,646	1017165	[N] Voltage Power Optimisation Unit (CEEP-Doolley St)	\$ -	\$ -	\$ -		Funding not approved
\$580,880	\$651,715		Total Capital Expenditure	\$ 532,052	\$ 97,026	\$ 629,078		

8.2 CONSTRUCTION OF STORAGE SHED - PILBEAM THEATRE

File No: 6495
Attachments: 1. Plan and Lot details of 4 Cambridge Street
Responsible Officer: Michael Rowe - General Manager Community Services
Author: Peter Owens - Manager Arts and Heritage

SUMMARY

Council has funded in the 2013/14 Capital budget the construction of a storage shed adjacent to the Pilbeam Theatre and to proceed with construction it has been recommended that the lot at 4 Cambridge Street be amalgamated with the existing lot on which the Pilbeam Theatre is located.

OFFICER'S RECOMMENDATION

THAT Council approve the application to the Titles Office to apply to amalgamate lot RP600027/4 at 4 Cambridge Street, Rockhampton with the adjacent lot RP604421/2 recorded as 62 Victoria Parade, Rockhampton.

COMMENTARY

In the 2013/14 budget Council provided a budget allocation of \$120,000 since revised to \$201,927 in the December revised budget, to construct on site storage that will serve both the Pilbeam Theatre and Rockhampton Art Gallery.

While early consideration was given to locating the shed at the Albert Street end of the Theatre Car Park the recent sale of land on Victoria Park for a residential development has meant that it is now proposed to demolish the house at 4 Cambridge Street and to build the 15m x 25m shed on this lot.

Council planners have advised that under the Rockhampton City Plan, the site is located in the Inner City North Residential Consolidation Area – Cultural Precinct but the Land use for the lot is recorded as Single Dwelling.

The planning officer has advised that it would be in Council's interest to amalgamate this lot with the existing Pilbeam Theatre site. This would result in the new shed being considered 'ancillary' to the Pilbeam Theatre and would be considered Building Works Assessable against the Planning Scheme for a community use. This would also trigger a development application but would be consistent (as it is a community use) and would only be code assessable.

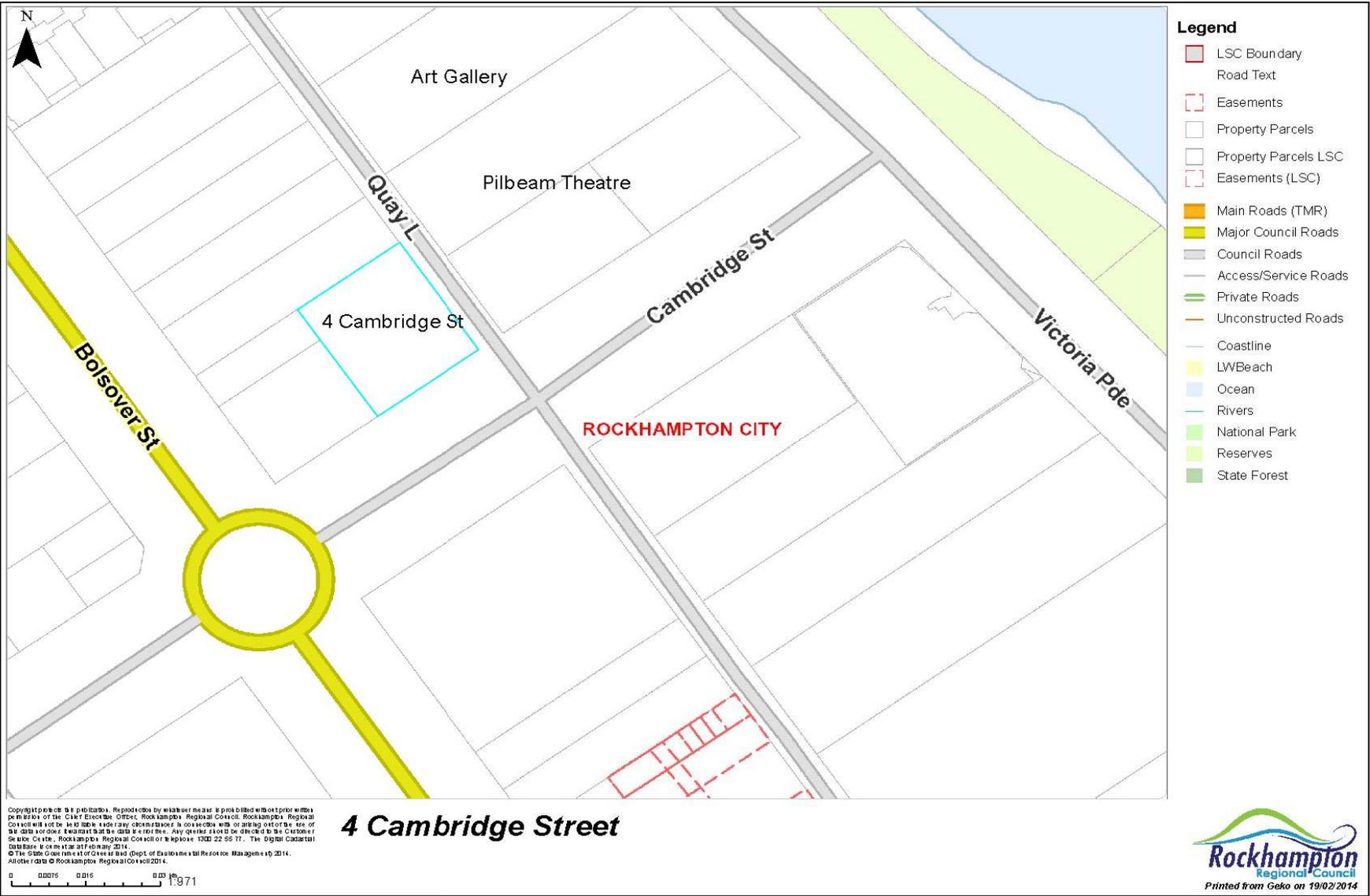
Accordingly Council's approval to apply to the titles office to amalgamate lot RP600027/4 at 4 Cambridge Street, Rockhampton with the adjacent lot RP604421/2 recorded as 62 Victoria Parade is now requested.

CONSTRUCTION OF STORAGE SHED - PILBEAM THEATRE

Plan and Lot details of 4 Cambridge Street

Meeting Date: 4 March 2014

Attachment No: 1



PRP1 - Property Details

Field	Value
Plan/Lot	RP600027/4
Owners	Rockhampton City Council
Location Address	4 Cambridge Street Rockhampton City QLD 4700
Postal Address 1	Rockhampton City Council
Postal Address 2	PO BOX 1860
Postal Address 3	ROCKHAMPTON QLD 4700
Postal Address 4	
Postal Address 5	
Assessment	103043
Area (m2)	708.00000

PRP1 - Land Uses

Field	Value
GIS_Reference	RP600027/4
Landuse	Single Dwelling

PRP1 - Survey Plans

[RP600027.TIF](#)

PRP1 - Sanitary Drainage Plans

[4RP600027.pdf](#)

[4RP600027_1.pdf](#)

PRP1 - Engineering Drawings**PRP1 - DCDB Tenure & Error**

Field	Value
Gisref	RP600027/4
Tenure	FH
Max Error	0.10
Lot_Area	708.00000000

PRP1 - Property Details

Field	Value
Plan/Lot	RP604421/2
Owners	Rockhampton Regional Council
Location Address	62 Victoria Parade Rockhampton City QLD 4700
Postal Address 1	Rockhampton Regional Council
Postal Address 2	PO BOX 1860
Postal Address 3	ROCKHAMPTON QLD 4700
Postal Address 4	
Postal Address 5	
Assessment	105816
Area (m2)	691.00000

PRP1 - Land Uses

Field	Value
GIS_Reference	RP604421/2
Landuse	Theatre/Cinema

PRP1 - Survey Plans

[IS153592.TIF](#)

[RP604421.TIF](#)

PRP1 - Sanitary Drainage Plans

[2RP604421.pdf](#)

PRP1 - Engineering Drawings**PRP1 - DCDB Tenure & Error**

Field	Value
Gisref	RP604421/2
Tenure	FH
Max Error	0.25
Lot_Area	723.00000000

8.3 REGIONAL ARTS DEVELOPMENT FUND - RECOMMENDATIONS FROM 2013-14 FUNDING ROUND 2

File No: 8944

Attachments: 1. **Regional Arts Development Fund - Recommendations from 2013-14 funding Round 2**

Responsible Officer: Michael Rowe - General Manager Community Services

Author: Peter Owens - Manager Arts and Heritage

SUMMARY

Applications received for round two of the 2013-14 Regional Arts Development Fund have been assessed by the RADF Committee and seven recommended for funding for a total amount of \$21,872.

OFFICER'S RECOMMENDATION

THAT Council approves the following applications for funding from the Regional Arts Development Fund:

Applicant	Purpose of Grant	Grant Recommended
Rockhampton Regional Council	To employ a choir master, rehearsal coordinator and pianist who will work with Opera Queensland and a local community chorus to be included in the company's performance of La boheme in Rockhampton in August 2014	\$6,261
Brittany Lester	10 day intensive course with Sydney Milliner Neil Grigg	\$2,000
Royal Queensland Art Society Inc	Employ three professional artists (Barry and Lucy McCann and John Lacey) to conduct 2 x 2 day workshops in Rockhampton to tutor regional and local artists	\$2,003
Museum of Central Queensland	Writing, designing and publishing online a 30 page guide 'Researching your Home's History' for individuals and community groups in Central Queensland	\$6,300
Rockhampton Musical Union Choir Inc	To bring a professional in vocal/choral technique to Rockhampton to conduct a workshop, aiming to develop and enhance the choral technique and skills of members of RMU Choir and the wider community	\$3,328
Rockhampton Woodworkers Guild Inc	Bringing world class woodturners to Rockhampton to tutor local and visiting turners	\$1,030
Janet Stevenson	To research Ezra Shorley's music, poetry and life experience in the Rockhampton Region with a view to the viability of creating a multi-media musical performance	\$950

COMMENTARY

The Regional Arts Development Fund is a joint program of the Queensland Government (administered by Arts Queensland) and the Rockhampton Regional Council.

In the 2013-14 financial year each party is contributing \$39,705 (adjusted from \$50,000 following deamalgamation) to the available funding pool of \$79,410 to be distributed over three rounds.

Twelve applications were received for a requested amount of \$80,636 in the second round of funding for 2013-14.

The RADF Committee has assessed the applications and recommends to Council that funding be approved as per the attached spreadsheet.

**REGIONAL ARTS DEVELOPMENT
FUND - RECOMMENDATIONS FROM
2013-14 FUNDING ROUND 2**

**Regional Arts Development Fund -
Recommendations from 2013-14
Funding Round 2**

Meeting Date: 4 March 2014

Attachment No: 1

REGIONAL ARTS DEVELOPMENT FUND 2013-14 ROUND 2												
APPLICANT	CATEGORY OF FUNDING	PROJECT NAME	PROJECT DESCRIPTION	PROJECT LOCATION	ART FORM	PROJECT START DATE	PROJECT END DATE	COMMITTEE ASSESSMENT COMMENTS	TOTAL PROJECT COST	RADF GRANT REQUESTED	AMOUNT APPROVED	
Rockhampton Regional Council	Building Community Cultural Capacity	Project Puccini	Employing a choir master, rehearsal coordinator and pianist who will work with Opera Queensland and a local community chorus to be included in the company's performance of La boheme in Rockhampton in August 2014	Within Council area	Music	01/04/2014	23/08/2014	Excellent opportunity for local artists to learn from and perform alongside professionals.	9,711	6,261	6,261	
Brittany Lester	Developing Regional Skills	10 day intensive course with Sydney Milliner Neil Grigg	10 day intensive course with Sydney Milliner Neil Grigg	Metropolitan interstate	Craft			Professional is very well known in the millinery field. He has recommended applicant to be talented and capable.	6,736	2,000	2,000	
Royal Queensland Art Society Inc	Building Community Cultural Capacity	2 x 2 day weekend workshops	2 x 2 day weekend workshops	Within Council area	Visual Arts	22/03/2014	14/09/2014	Strong application. Prior workshops have been well attended.	4,513	2,003	2,003	
Museum of Central Queensland	Building Community Cultural Capacity	Online Publication: 'Guide to Researching Your Home's History'	Writing, designing and publishing online a 30 page guide 'Researching your Home's History' for individuals and community groups in Central Queensland.	Within Council area	Museums and Collections	31/03/2014	31/07/2014	Interesting application. Final resource will be beneficial to the community.	13,200	6,300	6,300	
Rockhampton Musical Union Choir Inc	Building Community Cultural Capacity	RMU Choir Community Choral Workshop	To bring a professional in vocal/choral technique to Rockhampton to conduct a workshop, aiming to develop and enhance the choral technique and skills of members of RMU Choir and the wider community	Within Council area	Music	04/04/2014	07/04/2014	Amount granted amended to reflect maximum allowable under guidelines for category 2 funding. Project has merit. Applicant has not applied for RADF funding in recent years.	5,120	4,011	3,328	
Rockhampton Woodworkers Guild Inc	Building Community Cultural Capacity	Hands on Tutor and Turn	Bringing world class woodturners to Rockhampton to tutor local and visiting turners	Within Council area	Craft	08/08/2014	10/08/2014	Applicant has previously coordinated impressive events - community interest in this craft.	4,100	1,030	1,030	
The Short Fall	Cultural Tourism	Professional recording for marketing and professional development	To produce a professional recording of original songs to assist in marketing and professional development	Regional Interstate	Music	04/04/2014	10/06/2014	Committee agreed that applicant has previously received a significant amount of RADF funding. Due to limited funds remaining in this financial year the Committee expressed a desire the reserve funds for lesser developed artists who have not previously received RADF funding. Committee suggested that applicant seek funding from other government programs including Australia Council.	31,340	14,000	0	
Logan Brewster	Building Community Cultural Capacity	Village Festival Road Trip 2014 with Wendy Matthews	To bring Wendy Matthews to Qld to work with a group of emerging musicians from the Rockhampton Regional Council area, and then tour with them on The Village Festival Road Trip 2014	Within Council area	Music	24/06/2014	06/07/2014	The Committee appreciates the professional development opportunity for the applicant, but does not feel that the quantum requested for professional development is proportionate to the overall project cost.	28,000	15,000	0	
Mount Morgan Historical Museum	Building Community Cultural Capacity	Old Railway Station "Walmer" in Museum Grounds	2 display cabinets, painting of station, deadlocks, shelves, roof and guttering	Within Council area	Museums and Collections	11/02/2014	01/08/2014	Ineligible application. RADF does not support capital works.	2,800	2,312	0	
Janet Stevenson	Concept Development	Ezra Thomas Shorley: Local Lyricist and Poet from WWI Era	To assist with costs incurred in researching Shorley's music, poetry and life experiences in the Rockhampton Region with a view to the viability of creating a multi-media musical performance	Metropolitan interstate	Music	20/03/2014	30/04/2014	Reliable applicant. Interesting concept.	3,090	950	950	
Central Queensland Multicultural Association	Building Community Cultural Capacity	Central Queensland Multicultural Choir	The development of a multicultural choir that will perform for local events to show case what Central Queensland has to offer, and to promote the region's diversity	Within Council area	Music	17/03/2014	18/03/2014	The Committee was concerned that the project and concept was not fully developed. The Committee would have preferred to see confirmation of professionals (including CVs and Artists Eligibility Checklists) who will be undertaking the key roles of Director and Cultural Advisor.	94,277	15,599	0	

Golden Mount Festival Association Inc	Cultural Tourism	Golden Mount Festival Entertainers/Guest Artists	Provision of entertainers/guest artists fees during the 2014 Golden Mount Festival events.	Within Council area	Festivals	02/05/2014	04/05/2014	The primary focus for RADF is cultural development which in some cases also provides entertainment to our community. This application does not demonstrate a significant developmental aspect for the community and/or regional artists.	15,710	11,170	0
									<u>\$218,597</u>	<u>\$80,636</u>	<u>\$21,872</u>

8.4 COMMUNITY ASSISTANCE PROGRAM - RECOMMENDATIONS FOR 2013-14 FUNDING ROUND 2

File No: 7822

Attachments: 1. Community Assistance Program - recommendations for Round 2 2013-14

Responsible Officer: Michael Rowe - General Manager Community Services

Author: Cheryl Haughton - Manager Community Services

SUMMARY

Twenty nine applications were received for round two of the 2013-14 Community Assistance Program grant funding. The applications were assessed and twenty two were recommended for funding to a total amount of \$67,311.

OFFICER'S RECOMMENDATION

THAT Council approves the following applications for funding from the Community Assistance Program:

Applicant	Purpose of Grant/Sponsorship	Amount
Rockhampton and District Junior Rugby League Inc	2014 Rhys Wesser 'Dream, Believe, Achieve" Super 9s Shield	\$1,000
Central Queensland Multicultural Association Inc	2014 Taste of the World Festival	\$1,600
Rockhampton Bowls Club	Replace stove in clubhouse kitchen	\$1,000
Rockhampton Bowls Club	2014 Mayoral Trophy	\$500
Rockhampton Golf Club	'360 Golf' subscription - virtual panorama tour of Rockhampton Golf Course	\$750
Alliance Francaise de Rockhampton	2014 French Film Festival	\$535
Big Brothers Big Sisters of Qld	Big Brothers Big Sisters 1 year celebration event in Rockhampton	\$200
Central Queensland Life Education	Mobile classroom upgrade - stage 2	\$3,000
Capricorn Tag and Release Sport fishing Club Inc.	Rocky Barra Bounty 2014	\$3,300
Diggers Memorial Bowls Club	Solar Energy System	\$3,000
Golden Mount Festival Association Inc	2014 Golden Mount Festival	\$8,000
Guide Dogs Queensland	Multifunction Platform System for fundraising	\$3,000
Mount Morgan Promotion and Development	Upgrade of interpretive signs for Mount Morgan Rail Complex	\$1,142
Multiple Sclerosis Queensland	2014 MS Swimathon Rockhampton	\$1,125
Rowing Queensland	Central Queensland School Rowing Championships	\$1,650
Rockhampton Eisteddfod	79th Rockhampton Eisteddfod	\$20,000
Rockhampton Dance Festival Inc	Rockhampton Dance Festival	\$8,000
Rotary Club of Rockhampton	2014 Rocky River Run	\$2,000
Rocky Flix	2014 Rocky Flix Program	\$1,209

Rockhampton & CQ Legacy Fund Inc	2014 Legacy Get Together	\$378
Sri Lankan Association of Central Queensland	Sri Lankan Cultural and Dance Concert - Ridma 2014	\$297
Stitch and Chat	Central Queensland Craft Expo	\$5,625

COMMENTARY

The second round of applications to the Community Assistance Program closed on 10 February 2014, with twenty nine applications received.

An Assessment Panel has considered the applications and recommends to Council that funding be approved as per the attached spreadsheet.

Seven applications have not been recommended for funding at this stage with some requiring further information to allow a proper assessment. These applications have sufficient lead time for a further assessment and report to Council following the receipt of the required documentation.

**COMMUNITY ASSISTANCE PROGRAM
- RECOMMENDATIONS FOR 2013-14
FUNDING ROUND 2**

**Community Assistance Program -
Recommendations for Round 2
2013-14**

Meeting Date: 4 March 2014

Attachment No: 1

Applicant	Project Name	Start Date	End Date	Total Project Cost	Amount Requested	Amount Recommended	Assessment Comments
Alliance Francaise de Rockhampton	2014 French Film Festival	16/05/2014	18/05/2014	\$6,700	\$535	535.00	
Australian Breastfeeding Association	Professional development and skill enhancement of volunteer breastfeeding counsellors	01/08/2014	04/08/2014	\$14,400	\$5,400	0.00	Declined - outside of eligibility criteria for Community Assistance Program
Big Brothers Big Sisters of Qld	Big Brothers Big Sisters 1 Year celebration event in Rockhampton	04/06/2014	30/06/2014	\$3,390	\$1,290	200.00	Recommend fund venue hire only (Kershaw Gardens) as project has been costed to break even without Council support
Capricorn Tag and Release Sportfishing Club Inc	Rocky Barra Bounty 2014	01/03/2014	31/12/2014	\$104,100	\$3,300	3,300.00	Recommended as per request
Central Queensland Life Education	Mobile classroom upgrade - stage 2	01/04/2014	30/09/2014	\$6,141	\$3,000	3,000.00	50% of cost for capital project
Central Queensland Multicultural Association Inc	CQMA Multicultural Dinner and Fun Talent Quest	04/08/2014	31/12/2014	\$5,000	\$2,500	0.00	More information requested. Application to be assessed once additional information received.
Central Queensland Multicultural Association Inc	2014 Taste of the World Festival	20/11/2013	30/06/2014	\$21,000	\$4,938	1,600.00	This sporadic project has been funded by Council for the past 4 years and the amount requested has continued to increase. Recommended \$1,600 based on cost of hire of Showgrounds
Central Queensland Tamil Mandram Inc	April New Year 2014	19/04/2014	19/04/2014	\$1,600	\$1,000	0.00	Requested more information. Can assess outside of round under guidelines for Small Project Scheme
Diggers Memorial Bowls Club	Solar Energy System	28/03/2014	30/06/2014	\$21,220	\$10,000	3,000.00	Provide \$3,000 as per funding matrix. Club has previously received \$5,000 in Round 1 for roof repairs
Golden Mount Festival Association Inc	2014 Golden Mount Festival	01/05/2014	04/05/2014	\$43,748	\$17,701	8,000.00	Provide \$8,000 as per funding matrix
Grow Rockhampton	Grow Rockhampton Multi Function Platform System for bingo fundraising	01/03/2014	28/02/2015	\$3,800	\$1,880	0.00	Declined - request considered to be operational costs, and outside of eligibility criteria for Community Assistance Program.
Guide Dogs Queensland	Upgrade of interpretive signs for Mount Morgan Rail Complex	01/07/2014	30/08/2014	\$9,680	\$4,840	3,000.00	Provide \$3,000 as per funding matrix
Mount Morgan Promotion and Development	Upgrade of interpretive signs for Mount Morgan Rail Complex	07/04/2014	21/07/2014	\$2,285	\$1,550	1,142.00	Provide \$1,142 as per funding guidelines (50% of total project costs for capital/asset related items)
Multiple Sclerosis Queensland	2014 MS Swimathon Rockhampton	10/05/2014	10/05/2014	\$5,575	\$2,000	1,125.00	Not all project costs are eligible for funding (recommended \$1,125 for awards)
Nemibera Football Club	Lighting and Electrical upgrade	24/02/2014	07/03/2014	\$6,304	\$6,304	0.00	Declined - ineligible due no contribution from applicant
Qsquash Central Region Inc	Queensland Junior Squash Championships	01/04/2014	06/07/2014	\$18,500	\$4,000	0.00	Requested more information. Application to be assessed once additional information received.
Rockhampton & CQ Legacy Fund Inc	2014 Legacy Get Together	24/10/2014	25/10/2014	\$5,056	\$2,577	378.00	Suggest venue hire of \$378 as expenditure for event appears to be covered through registration, catering income and applicant contribution
Rockhampton and District Junior Rugby League Inc	2014 Rhys Wesser "Dream, Believe, Achieve" Super 9s Shield	11/04/2014	12/04/2014	\$6,800	\$1,000	1,000.00	Recommend \$1,000 as requested
Rockhampton Bowls Club	Replace stove in clubhouse kitchen	30/05/2014	30/06/2014	\$13,051	\$6,525	1,000.00	Provide \$1,000 as per funding matrix
Rockhampton Bowls Club	2014 Mayoral Trophy	27/07/2014	20/07/2014	\$2,750	\$1,100	500.00	Provide \$500 as this event has been sponsored for a number of years
Rockhampton Dance Festival Inc	Rockhampton Dance Festival	25/09/2014	04/10/2014	\$28,350	\$10,000	8,000.00	Provide \$8,000 as per funding matrix
Rockhampton Eisteddfod	79th Rockhampton Eisteddfod	27/04/2014	31/05/2014	\$92,620	\$20,000	20,000.00	Significant cultural event for the city

Rockhampton Golf Club	'360 Golf' subscription - virtual panorama tour of Rockhampton Golf Course subscription	01/05/2014	30/06/2014	\$1,500	\$750	750.00 50% of project cost
Rocky Flix	2014 Rocky Flix Program	12/06/2014	27/11/2014	\$5,840	\$1,209	1,209.00 Cost of hire of Walter Reid Cultural Centre for 6 film screenings
Rotary Club of Rockhampton	2014 Rocky River Run	25/05/2014	25/05/2014	\$85,000	\$2,000	Note that the total cost of staging this event is covered by registrations, sponsorship, donations and Tshirt sales, with \$30,000 given away in donations to various groups and volunteers
Rowing Queensland	Central Queensland School Rowing Championships	19/05/2014	04/07/2014	\$10,150	\$1,650	2,000.00 Recommend \$1,650 subject to further documentation being received to support the application
Sri Lankan Association of Central Queensland	Sri Lankan Cultural and Dance Concert - Ridma 2014	01/06/2014	30/09/2014	\$6,000	\$2,000	297.00 Unrealistic budget supplied, recommend funding for cost of hire of Bauhinia House
Sri Lankan Association of Central Queensland	Sri Lankan New Year Celebration - 2014	01/03/2014	30/04/2014	\$3,000	\$1,000	0.00 Requested more information. Can assess outside of round under guidelines for Small Project Scheme
Stitch and Chat	Central Queensland Craft Expo	28/06/2014	29/06/2014	\$19,350	\$6,100	5,625.00 Recommend contribution based on hire of venue and equipment
					\$126,149	67,311.00

9 STRATEGIC REPORTS

9.1 INFORMATION BULLETIN COMMUNITIES AND FACILITIES

File No: 1464
Attachments: 1. Information Bulletin for March meeting
Responsible Officer: Michael Rowe - General Manager Community Services
Author: Cheryl Haughton - Manager Community Services

SUMMARY

This report provides information on the activities of the Communities and Facilities section for the month of January 2014.

OFFICER'S RECOMMENDATION

THAT the Information Bulletin reporting on the activities of the Communities and Facilities section for the month of January 2014 be received.

COMMENTARY

The Communities and Facilities section has responsibility for the following community service areas:

1. Administration
 - Community Assistance Program
 - Community Hall Hire
 - Community Safety
2. Libraries
 - Community Programs
 - Collections
 - Utilisation
 - Technology Centre
3. Community Programs
 - Community Development
 - Multicultural
 - Home Assist Secure
4. Child Care

The attached report contains information on the activities of these program areas for the month of January 2014.

INFORMATION BULLETIN COMMUNITIES AND FACILITIES

Information Bulletin for March Meeting

Meeting Date: 4 March 2014

Attachment No: 1

COMMUNITIES AND FACILITIES

1 ADMINISTRATION

1.1 Community Assistance Program

3 applications to the Community Assistance Program were received during the month of January 2014. The applications were assessed and all were recommended for funding for the total amount of \$3,200.

Details of the successful applications are as follows:

Applicant	Project	Amount
RSPCA Rockhampton Branch	2014 Million Paws Walk	200
Asthma Foundation Queensland	Building Asthma Friendly Communities CQ (marquee and banners)	1,000
Central Queensland Vietnamese Community	Vietnamese Lunar Festival - The Year of the Horse	2,000
TOTAL		\$3,200

1.2 Community Hall Hire – January 2014

Facility	Hire Sessions
Gracemere Community Hall	42
Mt Morgan School of Arts	0
Calliungal Youth Centre	0
Bauhinia House	26
Schotia Place	6

1.3 Community Safety

5 requests were received from the Queensland Police Service with footage able to be supplied for all requests.

2 LIBRARIES

2.1 Community Programs

Lively Babies

The first Lively Babies program for the year kicked off at the North Rockhampton Library in January with a number of new faces being introduced to the pre-literacy session.

Lively Stories

The joyful story of Hairy Maclary from Donaldson's Dairy and other doggie tales featured at the first Lively Stories session of the year at the Rockhampton Regional Library during the month. The program engaged young participants and their carers in energetic told and read stories, chants, puppet-play, songs, dance and crafts.

School Holiday Activities

Young people had the chance to attend a range of different activities at the Rockhampton Regional Libraries during the month as part of the regular school holiday program. Lively Board Games featuring Monopoly, Trivial Pursuit, Scrabble, jigsaws and Pictionary engaged family groups at both Rockhampton libraries.

Cartooning workshops for primary school age participants and teenagers attracted good attendances at the Rockhampton Regional Library with young manga artist Elisha Nichols sharing technical tips with attendees. A Zen Doodling workshop proved a popular event at the North Rockhampton Library, with a small number of children attending an Australia craft session held at the Mount Morgan Library during the month.



Participants enjoying the art of 'Zen-Doodling' at the North Rockhampton Library

Outreach

Participants from the St Anthony's Vacation Care visited the Rockhampton Regional Library during the month to learn more about the services on offer. The students were particularly entranced with the Rockhampton History Centre and the range of resources and archives kept and available for access.

Free Birds Competition

Once again Rockhampton Regional Libraries partnered with Birch Carroll & Coyle to run a colouring competition to encourage library visitors and membership activity with a movie promotion. Attracting nearly 70 entries at the libraries, a significant number of winners took home double passes to screenings of the school holiday movie.

ABC Open Snapped!

ABC Open Producer Lisa Clarke presented a digital photography workshop at the Mount Morgan Library linked to the ABC Capricornia photo competition and forthcoming exhibition at the Rockhampton Regional Library.

Lively Book Clubs

This year sees the introduction of four book clubs at Rockhampton Regional Libraries offering a slightly different experience for members. The Lively Book Club at Rockhampton explored the non-fiction series *Freakonomics* and *Superfreakonomics* by Steven D. Levitt showcasing economic and social theory in lively debate.

The story of *The one hundred year old man who climbed out the window and disappeared* by Jonas Jonasson charmed Silver Wattle Book Club members at the Mount Morgan Library this month – with the *No. 1 Ladies' Detective Agency* series by Alexander McCall Smith proving a popular novel for discussion at the first Lively Book Club gathering at the North Rockhampton Library in January. A new 'Book Bites' program will be held during the daytime at the Rockhampton Regional Library on the first Thursday of the month, attracting readers unable to attend book discussions held in the evening.

Lively Knitting and Crochet Book Clubs

The sound of laughter and animated discussion can be heard at any of the knitting book clubs meeting at the libraries each week – combined with the quiet and constant clicking of needles. The Lively Knitting and Crochet Book Clubs continue to attract a strong core of knitters at both the Rockhampton Regional Library and Mount Morgan Library as they create warm items for the 2014 Homeless Connect event in June.

Donations of wool and yarn are keenly sought from the community with generous donations received this month from Woolworths Blackwater; the Rockhampton Red Cross; and the Australian Country Spinners (Victoria).



Lively Knitting and Crochet Book Club participants Edith and Emily

Friday Morning Classic Movies

Ex-tropical cyclone Dylan affected visitors to the Friday Morning Classic Movies at the Rockhampton Regional Library this month. The screening of the gentle 1962 movie *Billy Rose's Jumbo* was unfortunately washed out on 31 January.

Lively Cultural Dance

Showra and her son from the Central Queensland Nepalese Association taught library patrons elements of Nepalese dancing in the Fitzroy Room at the Rockhampton Regional Library on 18 January as part of the Lively Cultural Dance program. Dancers gracefully moved their hands, hips and bodies whilst listening to Indian music.

An important aspect of the cross-cultural activity is the sharing of stories relating to cultural awareness. The program will showcase the region's diverse community through dance and engage with a family audience at the library once a month on a Saturday afternoon.

Lively Conversational Corner

Every Saturday morning from 10am - 11am, a group of people gather on the verandah at the Rockhampton Regional Library to increase their English language skills through conversation. The Lively Conversational Corner has attracted a good response from the community with new residents from Afghanistan, Vietnam, Iran, Japan, Sierra Leone and the Philippines sharing their new experiences in the region with others in a relaxed language-learning environment.

Retired English teachers and language tutors from the community have shared language strategies with members to increase English speaking confidence. Most members have only been in Rockhampton for a few weeks to a year, with the opportunity to connect with others and develop social networks a powerful cornerstone of the program.



Lively Conversational Corner participants Jaber and Habib

CQ Aviation History

Local model plane enthusiast Colin Trevithick built three replica biplanes as props for a small CQ Aviation History display at the Rockhampton Regional Library in January. Books and resources from the Central Queensland collection were used to complement and extend the exhibition.

Displays

Display	Library
CQ Aviation History	Rockhampton Regional Library
Borrowbox	North Rockhampton Library
Jacana Bush Dancers	North Rockhampton Library
Free Birds Colouring Competition	All libraries
Get Fit!	Mount Morgan Library



BorrowBox display at the North Rockhampton Library

Participation

Program	Library	Date	Participants
Lively Knitting and Crochet	Mount Morgan	3/1/14	3
Lively Knitting and Crochet	Rockhampton Regional	8/1/14	17
Lively Book Club	Rockhampton Regional	8/1/14	7
Lively Knitting and Crochet	Mount Morgan	10/1/14	3
School Holiday Program – Board Games	Rockhampton Regional	10/1/14	14
Lively Conversation Corner	Rockhampton Regional	11/1/14	2
Lively Book Club	Mount Morgan	13/1/14	5
Lively Stories	Mount Morgan	13/1/14	1
Outreach: Library Tours	Rockhampton Regional	14/1/14	40
School Holiday Program: ABC Open	Mount Morgan	14/1/14	1
Lively Knitting and Crochet	Rockhampton Regional	15/1/14	14
School Holiday Program: ABC Open	Mount Morgan	16/1/14	1
Lively Knitting and Crochet	Mount Morgan	17/1/14	4
School Holiday Program: Cartooning	Rockhampton Regional	17/1/14	20
Lively Cultural Dance	Rockhampton Regional	18/1/14	18
School Holiday Program: Zendoodle	North Rockhampton	21/1/14	9
Lively Knitting and Crochet	Rockhampton Regional	22/1/14	20
School Holiday Program: Board Games	North Rockhampton	23/1/14	5
School Holiday Program: Cartooning	Rockhampton Regional	23/1/14	22
Lively Book Club	North Rockhampton	24/1/14	4
Lively Knitting and Crochet	Mount Morgan	24/1/14	4
Lively Conversational Corner	Rockhampton Regional	25/1/14	7
Lively Stories	Rockhampton Regional	28/1/14	44
Lively Babies	North Rockhampton	29/1/14	28
Lively Knitting and Crochet	Rockhampton Regional	29/1/14	30
Lively Knitting and Crochet	Mount Morgan	31/1/14	6
TOTAL			329

2.2 Collections**Donations**

Many families in the region carefully store books, paperwork and personal archives over many decades which provide valuable documentary evidence of the social history of the area. A collection donated to the collection this month by the Gauntlett family documents the immigration experience of the Paroz family from Switzerland to the Biloela area in the 1940s. An overview of family history provided further enhanced the provenance of the collection.

Rockhampton History Centre

Families gathering together for seasonal celebrations tend to enhance visitor numbers to the History Centre, and January was no exception with increased visitor numbers from genealogists, local historians and researchers, as well as more general telephone, letter and online enquiries.

Stock Statistics

Format	Accessions	Withdrawals	Total Stock
Books - lending	817	626	162576
Books – nonlending (includes special collections)	5	12	22857
Audiovisual	157	11	17988
Nonbooks (eg toys, sports equipment)	0	12	648
Electronic books	164		2413
Total Stock	1143	661	206482

2.3 Utilisation

Visits

Library	Recorded visits
Rockhampton Regional	14717
History Centre	146
North Rockhampton	4783
Mount Morgan	2184
TOTAL	21830

Reservations and Inter-library loans

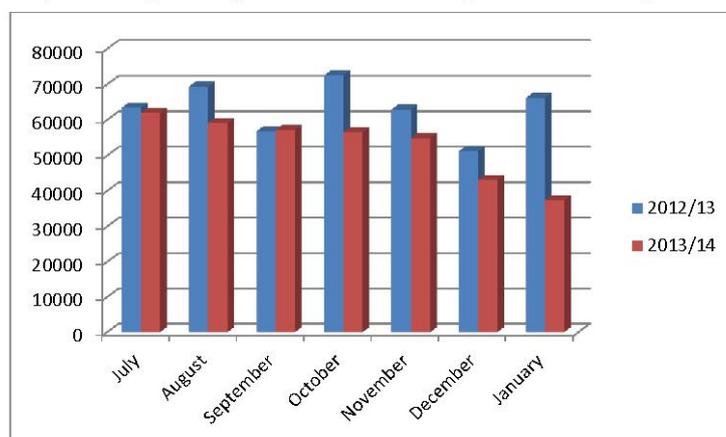
Library	Inter-library loan	Reservations
Mount Morgan	26	249
North Rockhampton	17	680
Rockhampton Regional	48	982
OPAC		227
TOTAL	91	2138

Loans and Membership

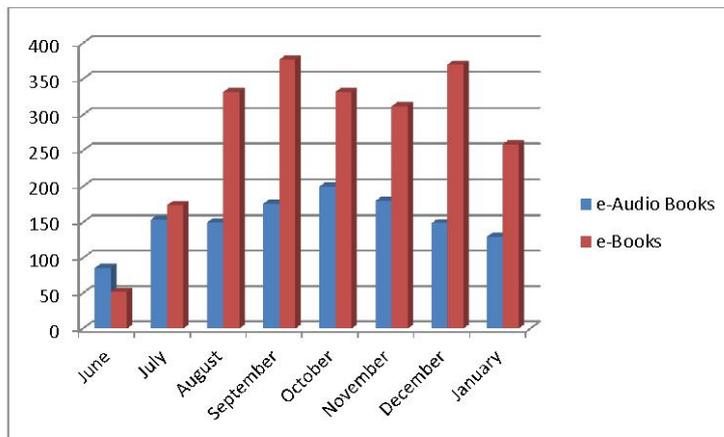
Library	Loans	New members	Active members
Mount Morgan	2038	10	642
North Rockhampton	12291	75	6953
Rockhampton Regional	23085	232	12513
TOTAL	37414	317	20108

The month of January an 18.27% increase in new members compared to the monthly average for 2013.

Graph showing loans by month for current and previous financial year



Graph showing eLoans month by month



2.4 Technology Centre

Training

The Technology Centre has continued to offer a variety of opportunities for clients to broaden their computing knowledge and skills. The community courses have undergone significant change with the upgrade of the Microsoft Office suite to 2010 and the introduction of new programs. The trainers are enthusiastically embracing new ways to deliver their courses by making learning much more activity-based and are tailoring their teaching methods so as to specifically meet our clients' needs. Three new volunteer trainers were welcomed to the team in early 2014.

The community courses on offer are: How to Drive a Computer; Email Made Easy; Word 2010; PowerPoint 2010; Windows 7; Surfing the Net; Personal and Computer Security and Digital Photography. New courses planned to roll out in 2014 include Desktop Publishing and E-commerce. All of the community courses offered are fully booked and the waiting list for future participants continues to grow at a steady rate. Along with these courses a wide variety of workshops will be offered this year including Windows 8; 60s Plus Mornings; Apps for I pads, Notebooks and Mobile Phones.

The Trivia.NET sessions have proved popular (with over 20 attendees each session) and will continue this year. The sessions are designed to teach Internet searching techniques in a fun way and clients have shown significant improvement of their skills.

In conjunction with the Cerebral Palsy League the Centre has secured \$3300 in funding to offer an accelerated learning program to many of our very enthusiastic community students. Planning is underway to expand our migrant training program with demand for this service on the increase.

Public Access

The Broadband for Seniors program has been funded once again in 2014 and our seniors will certainly be provided with the most up-to-date technology with a touch-screen computer due to be installed shortly. Other community groups (Cerebral Palsy League, U3A, CQUG and ABC Capricornia) continue to utilise the centre.

Last year 19787 people accessed the public machines in the Centre and demand continues to grow rapidly in this area.

Strategic planning is well underway to improve the marketing strategies and training schedule for the Corporate Training program. One and two day courses are conducted and cover Introductory to

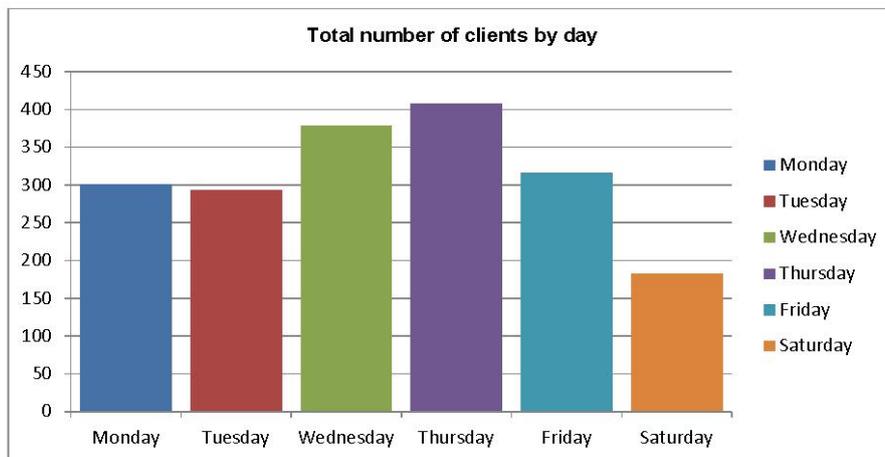
Advanced instruction in Word, Excel, PowerPoint and Outlook. Students are charged \$275 per day to attend and these courses.

Partnerships with Prometric and Pearson Vue will continue in 2014, as the capacity to offer these testing centres is very much appreciated by students who access this service from the local area as well as further afield from Longreach, Mackay and Brisbane. The testing centres are only available in Brisbane, Townsville and Rockhampton. Seventy-nine examinations were conducted at our centre in 2013 and it is anticipated that these numbers will increase this year.

Public Access

Client group	Participants	Hours of use
General community	1880	1392
USA	25	50
CQLUG	4	8
ABC Capricornia	3	9
Total	1912	1459

Graph showing usage by day



3 COMMUNITY PROGRAMS

3.1 Community Development

Community Capacity Building Program

Partnerships are being developed with organisations like Anglicare, CQ Medicare Local, NEWSTART Psychology and Counselling, Family Planning Queensland and CQ Indigenous Development in relation to the delivery of a series of capacity building programs. We are also liaising with Indigenous groups from the Fitzroy Basin Elders and Saima Torres Strait Islander Corporation regarding the delivery of programs on Indigenous culture.

Traditional Owners Contact Process

A Traditional Owners Contact Procedure for Council staff and Councillors to use when engaging with Traditional Owners regarding Traditional Welcomes and any community engagement is being developed.

3.2 Multicultural

Lively Cultural Dance

This program aims to engage and build relationships within the community as well as promoting cultural understanding through learning and sharing music, dance and stories delivered by members

of different ethnic community groups. 16 people representing China, Congo, Indigenous Australians, Nepal, Papua New Guinea and India attended the first session featuring members of the Central Queensland Nepalese Association.



3.3 Home Assist Secure

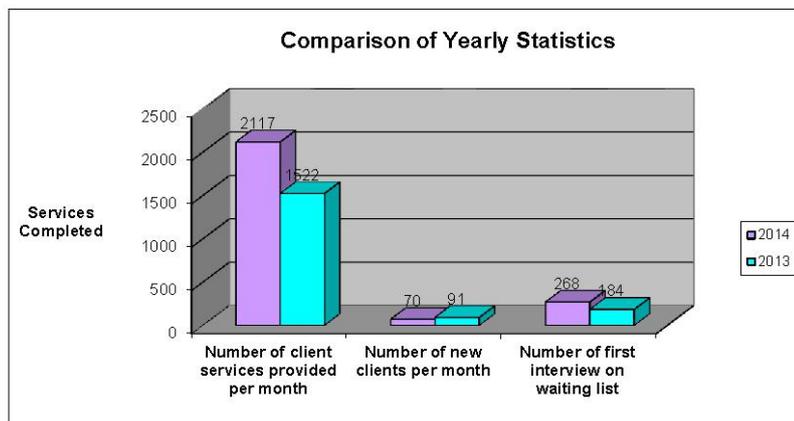
Services

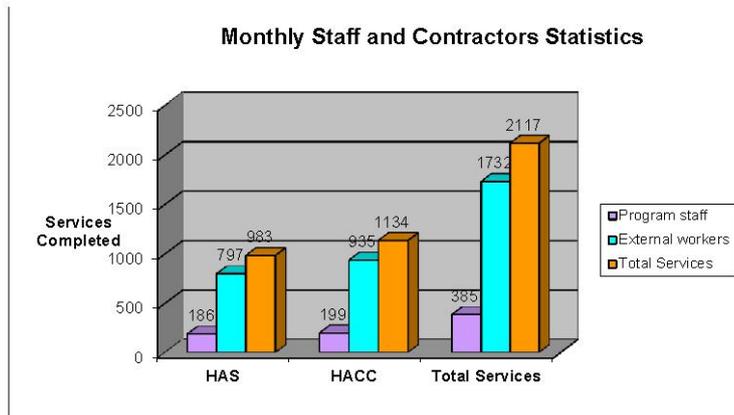
There were a large number of calls for repairs to air conditioners with the heatwave experienced in early January 2014.

Due to funding restrictions Home Assist has ceased paying labour costs on general repairs to gutters, washing machines, taps and toilet repairs unless they pose a direct health or safety risk to the client. We are still able to provide the service of arranging the contractor to do the repairs and then have the client pay the labour and materials cost for the job.

Services provided – HAS and HACC Minor modifications

Service	January 2014	January 2013	2013 – 14 YTD	2012 – 13 YTD
Incoming calls	1744	2720	10586	14448
Outgoing calls	2947	2961	19284	12376
Jobs completed	2117	1522	9871	11592
New clients	70	91	478	704
Total active clients	11163	10841		





HACC Major Home Modification services

Service	January 2014	January 2013	2013 – 14 YTD	2012 – 13 YTD
Referrals received	14	6	62	71
OT assessments	9	3	42	45
Jobs completed	9	3	23	34
Funding provided	\$ 46,981.74	\$ 16,455.00	\$ 139,773.39	\$ 284,254.82
Client contribution	\$ 66,481.74	\$ 22,255.00	\$ 178,773.39	\$ 304,204.42

4 CHILD CARE

National Quality Standard

In line with the requirements of this standard the new Early Childhood Teacher commenced at the Centre in January, and work is continuing on review of the Quality Improvement plan to implement better programming techniques in preparation for the next assessment.

Capital Grant

The finalisation date for the grant acquittal has been extended until March 2014 to allow completion of work for outdoor flooring, with approval given for the remaining balance of the grant to be spent on this work. Completion of outdoor flooring is anticipated by the end of February.

Utilisation

Long day care remained at 100% with Occasional Care figures down due to the school holiday period.

Utilisation

Hours	January 2014		January 2013	
	Long day care 20 days	Occasional care 19 days	Long day care 19 days	Occasional care 17 days
Places	27	15	27	15
Hours available	5940	2565	5643	2295
Hours utilised	5940	603	5522	796.50
Utilisation rate	100%	23.5%	97.85%	34.7%

9.2 INFORMATION BULLETIN FOR ARTS AND HERITAGE FOR JANUARY 2014

File No: 1464
Attachments: 1. Information Bulletin for Arts and Heritage
Section for January 2014
Responsible Officer: Michael Rowe - General Manager Community Services
Author: Peter Owens - Manager Arts and Heritage

SUMMARY

The report provides information on the programs and activities of the Arts and Heritage section for January 2014.

OFFICER'S RECOMMENDATION

THAT the Information Bulletin reporting on the programs and activities of the Arts and Heritage section for January 2014 be received.

COMMENTARY

The Arts and Heritage section has responsibility for the following areas:

1. Art Gallery
2. Heritage Services
3. Venue Operations
(Pilbeam Theatre, Walter Reid Cultural Centre, Rockhampton Showgrounds)
4. Events
5. Creative Capricorn

**INFORMATION BULLETIN
FOR ARTS AND HERITAGE
FOR JANUARY 2014**

**Information Bulletin for Arts and
Heritage Section for January 2014**

Meeting Date: 4 March 2014

Attachment No: 1

ARTS AND HERITAGE

1. Art Gallery

Exhibitions

Continuing Exhibitions:

- *Ever Present: Photographs from the collection 1850–1975*
- *Lynley Dodd: A Retrospective*

January 2014 continued to be a busy time at the Gallery with thousands of visitors flocking to see the exhibition *Lynley Dodd: A retrospective*. The Gallery experienced many repeat visits from families, mother's groups and play groups during the school holidays with the *Out of the gate artspace* and its associated activities proving to be extremely popular. Due to demand, the children's space was opened for longer hours from January.

The Gallery also hosted five days of Hairy Maclary related activities at Stockland with another *Out of the gate artspace*; also proving to be immensely popular. The visitor numbers reflect the high engagement with the exhibition and January 2014 proved to be one of the busiest month in the Gallery's history.

The Gallery Shop posted strong increase in sales of Hairy Maclary related merchandise and other shop stock as a result of the increased visitation.

Gallery curatorial and collections staff spent much of January preparing works for the forthcoming collection touring exhibition *Cream: Four decades of Australian art*. This included matting and framing works on paper and undertaking preventative conservation work such as attaching backing material and surface brush vacuuming of all paintings. Conservator Adam Godjin also returned to undertake stabilising work on the Clifton Pugh painting *Drought and eagles* to prepare it for touring.

Public Programs

Sally Foster, Assistant Curator, International Art QAGOMA presented a floor talk on the exhibition *Ever Present: Photographs from the Collection 1850–1975*. *Ever Present*, drawn from the Queensland Art Gallery's historical collections, presents works by unknown nineteenth century photographers alongside iconic images by some of the masters of the twentieth century.

Participation

Program	January 2014	2013-14 YTD	2012-13 YTD
Rockhampton Art Gallery			
Exhibitions	3154	12204	8197
Programs		2485	928
- Education/school groups (3)	24		
- Curator's Talk <i>Ever Present</i>	24		
Total visits	3202		
Outreach programs			
<i>Out of the gate artspace - Stockland</i>	1370	1777	2683
Total participation	4572	16466	11808

2. Heritage Services

Archer Park Rail Museum

The Archer Park Rail Museum reopened on 2 January 2014 with new opening times Monday to Thursday 10am to 3pm and Sunday 9am to 1pm.

During the month volunteers undertook maintenance of the rail corridor (mowing and poisoning weeds) with the track inspected prior to the first tram operating day to be held in February.

Rockhampton Heritage Village

The Heritage Village did not reopen after the Council wide Christmas / New Year break until Monday 6 December 2014. This allowed Council officers to evaluate how the changed staffing arrangements would affect the operation of the site to find solutions to any unforeseen operational issues.

Simon Black commenced work as part-time Maintenance and Livestock Assistant.

A section of the Karl & Woods building has had the floor concreted and been closed in to provide a storage area for Market Day equipment. The rest of the floor has had road profile compacted into it and the tractor display has been moved to Rosewood Shed. The floor of Stringy Bark shed has also had road profile compacted into it and the vintage cars have been returned. It is hoped that by having the road profile on the floor, it will help keep the dust down and off the displays.

In Lakes Creek Cottage, volunteers have been resourcing furniture, household equipment and bric-a-brac to display in the rooms to the appropriate time period.

The Australia Day markets saw 4,585 people attend, despite less than ideal weather conditions. On the day entertainment was supplied by The Capricorn Silver Band, U3A Choir, Jacana Bush Dancers, Paul Broome, Weathered and The Short Fall. Anderson's Printing Works was opened and operational for the first time and proved to be a very popular display.

Visits to Heritage sites

Program	Jan 2014	2013-14 YTD	2012-13 YTD
Archer Park			
Tour groups	0	3	13
General visitors	101	1257	2238
Other Events	0	847	2
Tram rides	0	969	1279
Total visits	101	2124	2628
Rockhampton Heritage Village			
Tour groups	0	66	48
General visitors	196	2228	2250
Markets	4585	17727	14889
Other events	0	11	7
Total visits	4781	28954	33441
Total Visits Heritage sites	4882	31078	36069

Shearing Shed

Measure	Jan 2014	2013-14 YTD	2012-13 YTD
Functions	0	34	38
Participants	0	5053	5332

3. Venue Operations**Pilbeam Theatre****Jesus Christ Superstar**

Rehearsals began on the 2014 musical Jesus Christ Superstar, under the direction of professional director Karen Crone. One of Tim Rice and Andrew Lloyd Webber's greatest successes, the musical will be performed at the Pilbeam Theatre from 21 March. The show features Grant Pegg as Jesus, Brad Villiers as Judas and Claire Duffy as Mary Magdalene.

Walter Reid Cultural Centre

During January the final touches were completed on the three new tenants spaces on the ground floor with the first of the tenants, print-maker Derek Lamb moving into his space having been relocated from the second floor.

Rockhampton Showgrounds

During the month work has continued on the site in an effort to align the venue hire operations with that of the other venues within the unit, new contracting arrangements have been established and long outstanding bad debts followed up. Officers from the unit have met with a number of the regular users and longer term tenants to update these groups and seek feedback on the operation.

Statistics

Program	Jan 2014	2013-14 YTD	2012-13 YTD
Pilbeam Theatre			
Performances	0	71	75
Attendances	0	31446	30268
Box Office			
Tickets sold	1079	36612	39457
Walter Reid Cultural Centre			
Venue hires	27	544	533
Rockhampton Showgrounds			
Venue hires	7		

4. Events**Twilight Movie**

During January 2 Twilight Movies were screened with *The Adventures of Tin-Tin* at Riverside Park on Friday 17 January attracting an audience of approximately 190 people and 110 people attending the screening of *Meet the Robinsons* at The Big Dam in Mount Morgan on Friday 24 January.

Australia Day

Conaghan Park and the Gracemere Community Hall provided the venue for this year's Australia Day activities at Gracemere with the Mayor and Cr Smith attending the celebrations. A small crowd of approximately 300 people enjoyed a free BBQ, jumping castle and rock wall. The Salvation Army Band, Eminence Dance Group and Gracemere Lions club assisted council events staff with the afternoon. Activities included the thong throwing competition, pie eating competition and the sixteen annual horn blowing competition which attracted 27 contestants. Woolworths Gracemere and Cranston's Pies sponsored the BBQ and pie eating competitions. The movie *The Sapphires* was screened in the community hall, with free popcorn provided.

Anzac Day

The monthly meeting of the Anzac Day organising committee was held on 30 January with the committee and council officer collectively working through a list of operational requirements including a revision of the traffic management plan, lighting and audio improvements at the pre-dawn service and additional marshalling and band participation at the march. Participants will provide torches at the pre-dawn service and the Mt Archer Lions Club will provide a BBQ breakfast for volunteers. Legacy has advised the committee that they will not be having a stall at the Riverside service and SES has approximately 40 volunteers available for the day. An initial site inspection is scheduled for 25 February.

Show

Council officers are working collectively on seeking event sponsorship and arranging the entertainment and selling show sites with the planning for the 2014 event progressing well, on time and within budget.

5. Creative Capricorn

2014 Program Launch

Creative Capricorn will have a 'soft launch' of its 2014 Program on 5 March starting at Toonooba Park (Cnr Stanley and Quay Streets) at 7am. The launch will begin with a Welcome to Country and will launch the new piece of public art created by Capricornia Arts Mob (local artists). Those who attend will then walk along Quay Street to the riverside amphitheatre opposite Customs House for a light breakfast. All are welcome.

Public Art Trail Postcard and Promotion

The three new pieces of public art commissioned through the CDEI funding along Quay Street will be promoted as a public art trail. Creative Capricorn is producing a postcard that will be in local accommodation houses, the Visitor Information Centres, etc as a way of promoting the lifestyle of the region and the River. The three works (Toonooba Park, Cnr Quay and Derby Streets and opposite Customs House) are completely different in style, representing three different aspects of the life of the River.

Full Tilt Film Festival

A new concept for engaging the community through art is being trialled this year with three new film festivals collectively branded as the "Full Tilt Film Festival". The three mini festivals will have three different themes – Indigenous stories, Immigration stories and Regional Identity. Dates are still being set, and Creative Capricorn are working closely with Council and community organisations to make sure that the festivals add value to existing events and opportunities.

Free Arts Workshops Every Week

Creative Capricorn are commissioning local artists and arts organisations to run free participatory arts workshops in the Rockhampton Botanic Gardens, Kershaw Gardens and Walter Reid Cultural Centre every Saturday from 1-3pm. The Walter Reid program will be focused at children while the gardens program will be open to all. The workshops in the gardens will rotate between the Botanic and Kershaw Gardens. A full program will soon be online at www.creativecapricorn.com.au

6. Volunteers

Hours volunteered

Site	Jan 2014	2013-14 YTD	2012-13 YTD
Art Gallery	367	1750	1360
Archer Park Rail Museum	247	3752	3536
Rockhampton Heritage Village	3092	19434	24547
Pilbeam Theatre	0	3243.75	
Total hours	3706	28179.75	

10 NOTICES OF MOTION

Nil

11 URGENT BUSINESS/QUESTIONS

Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting

12 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

13.1 EoI Management and Operation of the Rockhampton Heritage Village

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage .

13.2 Operation and Management of Archer Park Rail Museum

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

13 CONFIDENTIAL REPORTS

13.1 EOI MANAGEMENT AND OPERATION OF THE ROCKHAMPTON HERITAGE VILLAGE

File No: 2216

Attachments: 1. EoI from Rockhampton Enterprise Centre Inc.

Responsible Officer: Michael Rowe - General Manager Community Services

Author: Peter Owens - Manager Arts and Heritage

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

Following the closure of Council's call for expressions of interest from capable and interested organisations for the Management and Operation of the Rockhampton Heritage Village, the Council's further direction on the operation of the Rockhampton Heritage Village is now required.

13.2 OPERATION AND MANAGEMENT OF ARCHER PARK RAIL MUSEUM

File No: 10890
Attachments: Nil
Responsible Officer: Michael Rowe - General Manager Community Services
Author: Peter Owens - Manager Arts and Heritage

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

SUMMARY

Council officers have successfully negotiated with the Friends of Archer Park Station & Steam Tram Museum Inc with the outcome that the group wishes to enter into a contract with Council for the Operation and Management of the Archer Park Rail Museum and a Council resolution to award this contract is now required.

14 CLOSURE OF MEETING