



**AUDIT AND BUSINESS
IMPROVEMENT COMMITTEE
MEETING**

MINUTES

31 AUGUST 2015

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**REPORT OF THE AUDIT AND BUSINESS IMPROVEMENT COMMITTEE MEETING
HELD VIA TELECONFERENCE ON MONDAY, 31 AUGUST 2015
COMMENCING AT 11:00AM**

THAT in accordance with s165(2) of the *Local Government Act 2009* and s14(1)(3) *Council Meeting Procedures*, Councillor Ellen Smith be appointed Chairperson of the Audit and Business Improvement Committee meeting.

1 OPENING

2 PRESENT

Members Present:

Councillor C E Smith (Chairperson)
Professor D Low – via teleconference
Mr A MacLeod – via teleconference
Mr M Parkinson – via teleconference

Observers:

Mr H Maguma (Deloitte) – via teleconference
Mr S Stavrou (Deloitte) – via teleconference
Mr D Byram (Queensland Audit Office) – via teleconference

In Attendance:

Mr J Wallace – Chief Audit Executive
Mr R Cheesman – General Manager Corporate Services
Ms A Cutler – Manager Finance
Mr S Turner – Manager Governance Support
Ms K Ramm – Risk Management Officer
Ms L Leeder – Senior Governance Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

The Mayor, Councillor Margaret Strelow has tendered her apology and will not be in attendance.

The Deputy Mayor, Councillor Tony Williams has tendered his apology and will not be in attendance.

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COMMITTEE RESOLUTION

THAT the minutes of the Audit and Business Improvement Committee held on 19 June 2015 be taken as read and adopted as a correct record.

Moved by: Mr MacLeod

Seconded by: Mr Parkinson

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

6.1 BUSINESS OUTSTANDING TABLE FOR AUDIT AND BUSINESS IMPROVEMENT COMMITTEE

File No: 10097

Attachments: 1. **Business Outstanding Table for Audit and Business Improvement Committee Meeting**

Responsible Officer: Evan Pardon - Chief Executive Officer

Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Audit and Business Improvement Committee is presented for Councillors' information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Audit and Business Improvement Committee be received.

Moved by: Councillor Smith

Seconded by: Mr MacLeod

MOTION CARRIED

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 OFFICERS' REPORTS

Nil

9 STRATEGIC REPORTS

9.1 FINANCIAL STATEMENTS 2015-16

File No: 8151

Attachments:

1. **Financial Statements 2014/15**
2. **Memo - Position Paper Road Infrastructure Valuation**

Authorising Officer: Ross Cheesman - General Manager Corporate Services

Author: Alicia Cutler - Manager Finance

SUMMARY

Draft Financial Statements to be presented to the Auditor General to commence their Audit.

COMMITTEE RECOMMENDATION

1. THAT the Financial Statements 2015-16 report be received; and
2. THAT the next Audit and Business Improvement Committee meeting be scheduled for Tuesday 24 November 2015 at 3.30pm, rather than 9 October 2015.

Moved by: Mr Parkinson

Seconded by: Mr MacLeod

MOTION CARRIED

10 NOTICES OF MOTION

Nil

11 URGENT BUSINESS QUESTIONS

12 CLOSURE OF MEETING

There being no further business the meeting closed at 11.28am.

SIGNATURE

CHAIRPERSON

DATE