



AIRPORT, WATER AND WASTE COMMITTEE MEETING

MINUTES

16 MAY 2017

The Committee Recommendations contained within these minutes were adopted at the Council meeting on 23 May 2017.

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING.....	1
2	PRESENT	1
3	APOLOGIES AND LEAVE OF ABSENCE	1
4	CONFIRMATION OF MINUTES OF PREVIOUS MEETING	1
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA.....	1
6	BUSINESS OUTSTANDING	2
	NIL	2
7	PUBLIC FORUMS/DEPUTATIONS	3
	NIL	3
8	OFFICERS' REPORTS.....	4
8.1	AIRPORT ASSET MANAGEMENT PLAN	4
8.2	ROCKHAMPTON AIRPORT - MONTHLY OPERATIONS REPORT - MARCH AND APRIL 2017	5
8.3	ROCKHAMPTON REGIONAL WASTE AND RECYCLING MONTHLY OPERATIONS AND ANNUAL PERFORMANCE PLAN REPORT FOR MARCH AND APRIL 2017	6
8.4	2017 CLEAN UP AUSTRALIA DAY WASTE AUDIT REPORT	7
8.5	FRW ANNUAL PERFORMANCE PLAN AS AT 31 MARCH 2017	8
8.6	FRW MONTHLY OPERATIONS REPORT - APRIL 2017	9
8.7	COMMUNITY SERVICE OBLIGATIONS FOR FITZROY RIVER WATER	10
8.8	ONGOING MANAGEMENT OF INFLOW AND INFILTRATION IN SEWERAGE NETWORKS.....	11
9	NOTICES OF MOTION.....	12
	NIL	12
10	URGENT BUSINESS\QUESTIONS	13
11	CLOSURE OF MEETING	14

**REPORT OF THE AIRPORT, WATER AND WASTE COMMITTEE MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON TUESDAY 16 MAY 2017 COMMENCING AT 3.03 PM**

1 OPENING

2 PRESENT

Members Present:

Councillor N K Fisher (Chairperson)
The Mayor, Councillor M F Strelow
Councillor R A Swadling
Councillor A P Williams
Councillor C E Smith
Councillor C R Rutherford
Councillor M D Wickerson

In Attendance:

Mr R Cheesman – General Manager Corporate Services (Executive Officer)
Mr E Pardon – Chief Executive Officer
Mr S Waters – General Manager Regional Development and Aviation
Mr C Dungleison – Manager Rockhampton Regional Waste and Recycling
Mr J Plumb – Manager Fitzroy River Water
Ms A Cutler – Finance Manager
Ms T Baxter – Manager Airport
Mr J Maree – Assets & GIS Coordinator
Mr M Mansfield – Supervisor Media and Engagement
Ms B Pearson – PA to General Manager of Regional Development and Aviation
Ms S Friske- Acting Senior Governance Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Councillor Williams tendered his apology

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COMMITTEE RESOLUTION

THAT the minutes of the Airport, Water and Waste Committee held on 14 March 2017 be taken as read and adopted as a correct record.

Moved by: Councillor Wickerson

Seconded by: Councillor Smith

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 OFFICERS' REPORTS

8.1 AIRPORT ASSET MANAGEMENT PLAN

File No: 5960

Attachments:

1. Airport Asset Management Plan
2. Appendix A- Airport Infrastructure Inspection Schedule
3. Appendix B- Building Condition Assessments and Prioritisation
4. Appendix C- Prioritised Building Defects
5. Appendix D- 10 Year Capital Program

Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer

Author: Alicia Cutler - Manager Finance

SUMMARY

Officers presenting the Airport Asset Management Plan for adoption.

3:12PM Councillor Rutherford attended the meeting

COMMITTEE RECOMMENDATION

THAT in accordance with S.167 of the Local Government Regulation 2012, the Airport Asset Management Plan be adopted.

Moved by: Councillor Fisher

Seconded by: Councillor Smith

MOTION CARRIED

8.2 ROCKHAMPTON AIRPORT - MONTHLY OPERATIONS REPORT - MARCH AND APRIL 2017

File No: 7927
Attachments: 1. Rockhampton Airport Monthly Operational Report - March and April 2017
Authorising Officer: Scott Waters - General Manager Regional Development and Aviation
Author: Tracey Baxter - Acting Manager Airport

SUMMARY

The monthly operations and annual performance plan report for the Rockhampton Airport for March and April 2017 is presented for Councillors information.

COMMITTEE RECOMMENDATION

THAT the Rockhampton Airport Operations and Annual Performance Plan Report for March and April 2017 be 'received'.

Moved by: Councillor Swadling
Seconded by: Councillor Wickerson

MOTION CARRIED

**8.3 ROCKHAMPTON REGIONAL WASTE AND RECYCLING
MONTHLY OPERATIONS AND ANNUAL PERFORMANCE PLAN REPORT
FOR MARCH AND APRIL 2017**

File No: 7927
Attachments: 1. RRWR Operational and Performance Plan
Report March April
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Craig Dunglison - Manager RRWR

SUMMARY

The purpose of this report is to provide Council with an overview of Rockhampton Regional Waste and Recycling (RRWR) operations for the months of March and April 2017.

COMMITTEE RECOMMENDATION

THAT the RRWR Operations and Annual Performance Plan update Report for the periods 1 to 31 March and 1 to 30 April 2017 be received.

Moved by: Councillor Smith
Seconded by: Councillor Rutherford

MOTION CARRIED

8.4 2017 CLEAN UP AUSTRALIA DAY WASTE AUDIT REPORT

File No: 11946
Attachments: 1. 2017 Clean Up Australia Day Waste Audit Report
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Craig Dunglison - Manager RRWR

SUMMARY

This report will put forward the results from Rockhampton Regional Waste and Recycling's (RRWR) participation in the Regional 2017 Clean Up Australia Day event. As one of our Region's largest litter "clean up" events; RRWR wished to provide support and to utilise the event as an opportunity to collect data on the key types of waste littered in the local area. The report will present the data collected through the audit, the overall effectiveness of RRWR's participation and also provide recommendations for future involvement with this event.

COMMITTEE RECOMMENDATION

THAT the 2017 Clean Up Australia Day Waste Audit Report be received

Moved by: Councillor Fisher
Seconded by: Councillor Wickerson
MOTION CARRIED

8.5 FRW ANNUAL PERFORMANCE PLAN AS AT 31 MARCH 2017

File No: 1466

Attachments:

1. **Customer Service Standards as at 31 March 2017**
2. **Customer Service and Financial Targets as at 31 March 2017**
3. **Non Compliance Comments as at 31 March 2017**

Authorising Officer: Peter Kofod - General Manager Regional Services

Author: Jason Plumb - Manager Fitzroy River Water

SUMMARY

Fitzroy River Water's performance against financial and non-financial targets and key strategies is reported to Council on a quarterly basis in accordance with the adopted 2016/17 Performance Plan. This report as at 31 March 2017 is presented for the Committee's information.

COMMITTEE RECOMMENDATION

THAT the Fitzroy River Water Annual Performance Plan quarterly report as at 31 March 2017 be received.

Moved by: Councillor Smith

Seconded by: Councillor Swadling

MOTION CARRIED

8.6 FRW MONTHLY OPERATIONS REPORT - APRIL 2017

File No: 1466
Attachments: 1. FRW Monthly Operations Report - April 2017
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Jason Plumb - Manager Fitzroy River Water

SUMMARY

This report details Fitzroy River Water's financial position and other operational matters for the Council's information as at 30 April 2017.

COMMITTEE RECOMMENDATION

THAT the FRW Monthly Operations Report for April 2017 be received.

Moved by: Councillor Swadling
Seconded by: Councillor Wickerson

MOTION CARRIED

8.7 COMMUNITY SERVICE OBLIGATIONS FOR FITZROY RIVER WATER

File No: 1466
Attachments: 1. FRW Community Service Obligations 2016-17
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Jason Plumb - Manager Fitzroy River Water

SUMMARY

Activities conducted by Fitzroy River Water (FRW) that are not its commercial interests should be identified as a community service obligation (CSO) in order to reflect the requirement for FRW to operate as a commercial business unit. The FRW Annual Performance Plan 2016/17 lists the existing CSOs identified for a range of FRW's current activities. The implementation of the Undetected Leak Rebate Policy is another activity that should be considered as a CSO. This report provides some justification for this consideration and recommends that this activity be included as a CSO in FRW's Annual Performance Plan.

COMMITTEE RECOMMENDATION

THAT the implementation of the Undetected Leak Rebate Policy for both residential and commercial customers be identified as a CSO to the amount of \$110,000 per annum, and FRW's Annual Performance Plan be updated accordingly.

Moved by: Councillor Fisher
Seconded by: Councillor Swadling

MOTION CARRIED

Mayor recorded her vote against the motion.

4:02PM Chief Executive Officer left the meeting and did not return

8.8 ONGOING MANAGEMENT OF INFLOW AND INFILTRATION IN SEWERAGE NETWORKS

File No: 6210
Attachments: Nil
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Jason Plumb - Manager Fitzroy River Water

SUMMARY

The selective inspection program approved by Council in August 2016 was successful in identifying many sources of stormwater inflow or infiltration due to defects or non-compliant internal plumbing or sewerage infrastructure. With the rectification of many of these defects now approaching completion, FRW seeks to continue this approach to identify and address similar issues in other parts of Rockhampton's sewerage networks. This report provides a summary of the findings of the first three month inspection program, and recommends the approval of a second three month inspection program to focus on relevant parts of the sewerage network in North Rockhampton.

COMMITTEE RECOMMENDATION

THAT Council approve a selective inspection program for a period of three months from 1 July 2017 to 30 September 2017 of customer properties in North Rockhampton to enable defective or unauthorised connections to sewer to be identified and rectified in order to reduce inflow and infiltration to the sewerage networks during wet weather events.

Moved by: Councillor Fisher
Seconded by: Councillor Wickerson

MOTION CARRIED

9 NOTICES OF MOTION

Nil

10 URGENT BUSINESS\QUESTIONS

11 CLOSURE OF MEETING

There being no further business the meeting closed at 4:06pm.

SIGNATURE

CHAIRPERSON

DATE