



AIRPORT, WATER AND WASTE COMMITTEE MEETING

MINUTES

14 FEBRUARY 2017

These Committee Recommendations contained within these minutes were adopted at the Council Meeting on 21 February 2017.

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING.....	1
2	PRESENT	1
3	APOLOGIES AND LEAVE OF ABSENCE	1
4	CONFIRMATION OF MINUTES OF PREVIOUS MEETING	1
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA.....	1
6	BUSINESS OUTSTANDING	2
	NIL	2
7	PUBLIC FORUMS/DEPUTATIONS	3
	NIL	3
8	OFFICERS' REPORTS.....	4
8.1	REGIONAL DEVELOPMENT AND AVIATION DEPARTMENT - ROCKHAMPTON AIRPORT - MONTHLY OPERATIONS REPORT.....	4
8.4	FRW ANNUAL PERFORMANCE PLAN AS AT 31 DECEMBER 2016	5
8.5	FRW MONTHLY OPERATIONS REPORT - JANUARY 2017	6
8.2	ROCKHAMPTON REGIONAL WASTE AND RECYCLING MONTHLY OPERATIONS AND ANNUAL PERFORMANCE PLAN AS AT 31 JANUARY 2017	7
8.3	ROCKHAMPTON REGIONAL WASTE AND RECYCLING 2016- 2017 ANNUAL PERFORMANCE PLAN	8
9	NOTICES OF MOTION.....	10
	NIL	10
10	URGENT BUSINESS\QUESTIONS	11
11	CLOSURE OF MEETING	12

**REPORT OF THE AIRPORT, WATER AND WASTE COMMITTEE MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON ON
TUESDAY, 14 FEBRUARY 2017 COMMENCING AT 3.00PM**

1 OPENING**2 PRESENT**

Members Present:

Councillor N K Fisher (Chairperson)
The Mayor, Councillor M F Strelow
Councillor R A Swadling
Councillor A P Williams
Councillor C E Smith
Councillor C R Rutherford
Councillor M D Wickerson

In Attendance:

Mr R Cheesman – Acting Chief Executive Officer
Mr P Kofod – General Manager Regional Services
Mr S Waters – General Manager Regional Development and Aviation
Mr J Plumb – Manager Fitzroy River Water
Mr C Dungleison – Manager Rockhampton Regional Waste and Recycling
Ms T Baxter – Acting Manager Airport
Ms L Price – Community Awareness Officer
Ms S Friske – Governance Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE**4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING****COMMITTEE RESOLUTION**

THAT the minutes of the Airport, Water and Waste Committee held on 17 January 2017 be taken as read and adopted as a correct record.

Moved by: Councillor Smith
Seconded by: Councillor Swadling

MOTION CARRIED

**5 DECLARATIONS OF INTEREST IN MATTERS ON THE
AGENDA**

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 OFFICERS' REPORTS

8.1 REGIONAL DEVELOPMENT AND AVIATION DEPARTMENT - ROCKHAMPTON AIRPORT - MONTHLY OPERATIONS REPORT

File No: 7927
Attachments: 1. Monthly Operations Report
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Scott Waters - General Manager Regional Development and Aviation

SUMMARY

The monthly operations and annual performance plan report for the Rockhampton Airport as at 31st January 2017 is presented for Councillors information.

3:03PM Councillor Rutherford attended the meeting

COMMITTEE RECOMMENDATION

THAT the Corporate Services Departmental Operations and Annual Performance Plan Report for the Rockhampton Airport as at 31 January 2017 be "received".

Moved by: Councillor Swadling

Seconded by: Councillor Williams

MOTION CARRIED

THAT pursuant to s5.7 *Council Meeting Procedures* the Order of Business be amended to consider Item 8.4 – FRW Annual Performance Plan as at 31 December 2016 next.

8.4 FRW ANNUAL PERFORMANCE PLAN AS AT 31 DECEMBER 2016

File No: 1466

Attachments:

1. **Customer Service Standards as at 31 December 2016**
2. **Customer Service and Financial Targets as at 31 December 2016**
3. **Non Compliance Comments as at 31 December 2016**

Authorising Officer: Peter Kofod - General Manager Regional Services

Author: Jason Plumb - Manager Fitzroy River Water

SUMMARY

Fitzroy River Water's performance against financial and non-financial targets and key strategies is reported to Council on a quarterly basis in accordance with the adopted 2015/16 Performance Plan. This report as at 31 December 2016 is presented for the Committee's information.

3:07PM Councillor Wickerson attended the meeting

COMMITTEE RECOMMENDATION

THAT the Fitzroy River Water Annual Performance Plan quarterly report as at 31 December 2016 be received.

Moved by: Councillor Smith

Seconded by: Councillor Swadling

MOTION CARRIED

8.5 FRW MONTHLY OPERATIONS REPORT - JANUARY 2017

File No: 1466
Attachments: 1. FRW Monthly Operations Report - January 2017
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Jason Plumb - Manager Fitzroy River Water

SUMMARY

This report details Fitzroy River Water's financial position and other operational matters for the Council's information as at 31 January 2017.

3:09PM Acting Chief Executive Officer left the meeting
3:11PM Acting Chief Executive Officer returned to the meeting

COMMITTEE RECOMMENDATION

THAT the FRW Monthly Operations Report for January 2017 be received.

Moved by: Councillor Smith
Seconded by: Councillor Wickerson
MOTION CARRIED

THAT pursuant to s5.7 *Council Meeting Procedures* the Order of Business be amended to consider Item 8.2 – Rockhampton Regional Waste and Recycling Monthly Operations and Annual Performance Plan as at 31 January 2017 next.

8.2 ROCKHAMPTON REGIONAL WASTE AND RECYCLING MONTHLY OPERATIONS AND ANNUAL PERFORMANCE PLAN AS AT 31 JANUARY 2017

File No: 7927

Attachments: 1. **Rockhampton Regional Waste and Recycling Operations and Annual Performance Plan report - January 2017**

Authorising Officer: Peter Kofod - General Manager Regional Services

Author: Craig Dunglison - Manager RRWR

SUMMARY

The purpose of this report is to provide Council with an overview of Rockhampton Regional Waste and Recycling (RRWR) for the month of January 2017.

COMMITTEE RECOMMENDATION

THAT the Rockhampton Regional Waste and Recycling Operations and Performance Plan report for January 2017 be received

Moved by: Councillor Rutherford
Seconded by: Councillor Smith

MOTION CARRIED

8.3 ROCKHAMPTON REGIONAL WASTE AND RECYCLING 2016-2017 ANNUAL PERFORMANCE PLAN

File No: 7927
Attachments: 1. Rockhampton Regional Waste and Recycling Annual Performance Plan updated
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Craig Dunglison - Manager RRWR

SUMMARY

Rockhampton Regional Council's (Council) waste and recycling services were identified as a Type 2 business activities as defined in the Local Government Act.

Council, at its meeting on 24 August 2010, resolved that the waste and recycling business be commercialised.

Rockhampton Regional Waste & Recycling (RRWR) commenced operations as a Commercial Business Unit on 1 July 2011.

This plan is RRWR's agreement with Rockhampton Regional Council to deliver waste and recycling services. The plan describes RRWR's objectives and functions, commercialisation objectives, community service obligations, customer service objectives, reporting requirements, environmental management objectives, asset management objectives and financial policies.

This plan is required by Section 175 of the Local Government Regulation 2012 (the Regulation) which states that:

- 1. there must be an annual performance plan for each commercial business unit;*
- 2. a local government's operational plan must include the annual performance plan for each of its commercial business units; and*
- 3. a performance plan may be amended at any time before the end of the financial year for which it is prepared.*

Key financial and non-financial targets are detailed within this plan.

COMMITTEE RECOMMENDATION

THAT the updated Rockhampton Regional Waste and Recycling 2016-2017 Annual Performance Plan be received.

Moved by: Mayor Strelow
Seconded by: Councillor Swadling

MOTION CARRIED

THAT pursuant to s5.7 *Council Meeting Procedures* the Order of Business be amended to consider Item 8.6 – FRW Annual Performance Plan 2016/17 next.

8.6 FRW ANNUAL PERFORMANCE PLAN - 2016/17

File No: 1466
Attachments: 1. FRW Annual Performance Plan - 2016/17
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Jason Plumb - Manager Fitzroy River Water

SUMMARY

The Local Government Regulation 2012 section 175 requires commercial business units to prepare an Annual Performance Plan for inclusion in the Rockhampton Regional Council Operational Plan. The 2016/17 Annual Performance Plan for Fitzroy River Water is submitted for consideration.

COMMITTEE RECOMMENDATION

1. THAT the 2016/17 Annual Performance Plan for Fitzroy River Water as submitted be adopted.
2. THAT the Community Service Obligations totalling \$400,703 as detailed in this report and identified in the 2016/17 Annual Performance Plan be received.

Moved by: Councillor Williams

Seconded by: Councillor Smith

MOTION CARRIED

9 NOTICES OF MOTION

Nil

10 URGENT BUSINESS\QUESTIONS

11 CLOSURE OF MEETING

There being no further business the meeting closed at 3:45pm.

SIGNATURE

CHAIRPERSON

DATE